

**City of South Bend, Indiana  
2015 Common Council Budget**

<u>Fund No.</u>	<u>Name</u>	<u>Page Numbers</u>
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**City of South Bend, Indiana  
2015 General Fund Summary  
Operating & Capital Budget Summary**

Department Name  Dept. Number

Description	2012	2013	2014	6/30/2014 Actual	2015	Forecast				Budget Variance 2014-2015	% Chg
	Actual	Actual	Amended Budget		Proposed Budget	2016	2017	2018	2019		
<b>EXPENDITURES</b>											
<b>Expenditures by Cost Center</b>											
Common Council	379,017	348,922	542,598	142,938	623,917	626,855	645,171	664,764	685,751	81,319	15%
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cost Center Expenditures</b>	<b>379,017</b>	<b>348,922</b>	<b>542,598</b>	<b>142,938</b>	<b>623,917</b>	<b>626,855</b>	<b>645,171</b>	<b>664,764</b>	<b>685,751</b>	<b>81,319</b>	<b>15%</b>
<b>Expenditures by Account Type</b>											
<b>Personnel</b>											
Salaries & Wages	138,449	140,532	171,394	72,018	180,960	177,920	181,278	184,704	188,198	9,566	6%
Fringe Benefits	34,939	49,290	126,535	27,648	144,282	154,600	167,191	180,983	196,093	17,747	14%
<b>Total Personnel</b>	<b>173,388</b>	<b>189,822</b>	<b>297,929</b>	<b>99,666</b>	<b>325,242</b>	<b>332,520</b>	<b>348,469</b>	<b>365,687</b>	<b>384,291</b>	<b>27,313</b>	<b>9%</b>
<b>Supplies</b>	<b>5,928</b>	<b>13,983</b>	<b>14,785</b>	<b>258</b>	<b>10,403</b>	<b>10,415</b>	<b>10,427</b>	<b>10,440</b>	<b>10,453</b>	<b>(4,382)</b>	<b>-30%</b>
<b>Services &amp; Charges</b>											
Professional Services	171,201	124,409	182,485	34,742	197,375	192,375	193,875	195,375	196,875	14,890	8%
Printing & Advertising	5,525	4,698	9,700	1,697	9,700	9,500	9,500	9,500	9,500	-	0%
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	1,173	349	2,500	85	2,500	2,600	2,700	2,800	2,900	-	0%
Travel	658	899	5,000	210	5,000	5,500	6,000	6,500	7,000	-	0%
Repairs & Maintenance	4,519	2,928	16,000	2,351	16,000	16,000	16,000	16,000	16,000	-	0%
Interfund Allocations	6,936	10,752	7,749	3,868	8,247	8,495	8,750	9,012	9,282	498	6%
<b>Debt Service:</b>											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	4,130	1,082	6,450	61	49,450	49,450	49,450	49,450	49,450	43,000	667%
<b>Total Services &amp; Charges</b>	<b>194,142</b>	<b>145,117</b>	<b>229,884</b>	<b>43,014</b>	<b>288,272</b>	<b>283,920</b>	<b>286,275</b>	<b>288,637</b>	<b>291,007</b>	<b>58,388</b>	<b>25%</b>
<b>Capital</b>	<b>5,559</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures by Type</b>	<b>379,017</b>	<b>348,922</b>	<b>542,598</b>	<b>142,938</b>	<b>623,917</b>	<b>626,855</b>	<b>645,171</b>	<b>664,764</b>	<b>685,751</b>	<b>81,319</b>	<b>15%</b>

**Explain Significant Revenue Expenditure Changes Below:**  
 Additional legal services increased due to unforeseen Council legal and liability fees. Also new this year, is the WNIT live feed contract (\$45,000) that will be paid from meeting expenses.

**City of South Bend, Indiana  
2015 General Fund Summary  
Full-Time Employees**

Department Name

COMMON COUNCIL

Dept. Number

101-0301

*Report ONLY Full-Time positions*

Position	2013 Actual	2014 Amended Budget	6/30/2014 Actual	2015 Proposed Budget	Forecast			
					2016	2017	2018	2019
<b>Staffing (Full-Time Employees)</b>								
<b>Non-Bargaining</b>								
Common Council Members	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total Non-Bargaining</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>
<b>Bargaining</b>								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
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	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total Bargaining</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Full-Time Employees</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>

**Explain Significant Staffing Changes Below:**

No significant staffing changes.

**City of South Bend, Indiana  
2015 General Fund Summary  
Five-Year Capital Improvement Plan**

Department Name

COMMON COUNCIL

Dept. Number 101-0301

Minimum	Equipment	\$10,000
Thresholds	Buildings	\$100,000

Name	Funding Source	2014 Budget	2015 Budget	2016 Forecast	2017 Forecast	2018 Forecast	2019 Forecast	Total	Justification	
<b>Replacement Capital</b>										
Remodel and enlarge council room	cash	10,000	-	-	-	-	-	-		
Upgrades to I-pads	cash	7,500	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-		
<b>Total</b>		<b>17,500</b>	-	-	-	-	-	-		
Funding Sources: Cash, Lease, Grant, Bond, Contributed Capital										

**City of South Bend, Indiana  
2015 General Fund Summary  
Information Technology Costs  
(IT costs should also be reported in the Operating & Capital Budget Summary)**

**Department Name** COMMON COUNCIL

**Dept. Number** 101-0301

Expenditures	2012 Actual	2013 Actual	2014 Amended Budget	6/30/14 Actual	2015 Proposed Budget	Variance 2014-2015
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	3,000	3,000
Maintenance Services	-	-	-	-	-	-
Professional Services	2,076	2,184	3,678	1,836	3,930	252
Other Services	-	-	-	-	-	-
Capital	-	-	7,500	-	-	(7,500)
<b>Total Expenditures</b>	<b>2,076</b>	<b>2,184</b>	<b>11,178</b>	<b>1,836</b>	<b>6,930</b>	<b>(4,248)</b>

Information Technology Staffing - - - - -

**Explain Significant Information Technology Trends and Changes Below:**  
 Budgeted for 2015 in the supplies category are upgrades to I-pads and related equipment for Council Members to reduce paperwork and improve communication.

CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
101-0301-367.20-00	DONATED SALARY	0	0	0	8,646	7,106	8,300	8,300	569	122	8,466
LEVEL	TEXT	TEXT AMT									
BUDG	COUNCIL MEMBERS		8,466								
			8,466								
*		0	0	0	8,646	7,106	8,300	8,300	569	122	8,466
**	COMMON COUNCIL	0	0	0	8,646	7,106	8,300	8,300	569	122	8,466

CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
PERSONNEL SERVICES											
101-0301-411.10-01	REGULAR	152,081	152,081	152,081	138,449	140,532	161,394	161,394	88,571	72,018	170,960
LEVEL	TEXT	TEXT AMT									
BUDG	PART TIME POSITIONS WITH BENEFITS										
	9 COUNCILMEMBERS @ 18,292	164,628									
	27TH PAYROLL 2015	6,332									
	(\$164,628 / 2080HR X 80 HRS)										
		170,960									
101-0301-411.10-03	SEASONAL & INTERNS	0	0	0	0	0	10,000	10,000	0	0	10,000
LEVEL	TEXT	TEXT AMT									
BUDG	LEGISLATIVE RESEARCH ASSISTANT PART TIME	10,000									
		10,000									
101-0301-411.10-09	PERMANENT PART TIME	2,079	0	0	0	0	0	0	0	0	0
101-0301-411.11-01	FICA - REGULAR	12,226	11,891	11,749	10,828	11,344	13,112	13,112	6,901	5,609	13,845
LEVEL	TEXT	TEXT AMT									
BUDG	REGULAR SALARIES \$174,628 X 7.65%	13,360									
	27TH PAYROLL \$6,332 X 7.65%	485									
		13,845									
101-0301-411.11-04	PERF - REGULAR	7,092	7,392	8,279	10,550	12,297	19,196	19,196	8,680	7,058	19,148
LEVEL	TEXT	TEXT AMT									
BUDG	REGULAR SALARIES \$164,628 X 11.20%	18,439									
	27TH PAYROLL \$6,332 X 11.2%	709									
		19,148									
101-0301-411.11-07	UNEMPLOYMENT COMP	0	582	0	0	1,283	857	857	250	214	855
LEVEL	TEXT	TEXT AMT									
BUDG	\$164,628 X 0.5%	823									
	27TH PAYROLL \$6,332 X .5%	32									
		855									
101-0301-411.11-08	GROUP INSURANCE - HEALTH	20,337	18,617	25,739	12,781	23,526	91,750	91,750	18,122	14,347	108,814
LEVEL	TEXT	TEXT AMT									
BUDG	LONG-TERM DISABILITY:										
	9 EMP. X \$3.77 X 24 PAY PERIODS	814									
	HEALTH INS COVERAGE:										
	9 EMP X \$500 X 24 PAY PERIODS	108,000									
		108,814									
101-0301-411.11-09	GROUP INSURANCE - LIFE	840	840	840	780	840	1,080	1,080	525	420	1,080

CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
LEVEL	TEXT		TEXT AMT								
BUDG	9 EMP. X \$5 X 24 PAY PERIODS		1,080								
			1,080								
101-0301-411.11-18	FLEX. SPENDING ACCOUNT	3,500	0	0	0	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT								
BUDG	FLEX ELIMINATED IN 2010										
101-0301-411.11-22	PARKING ALLOWANCE	360	120	0	0	0	540	540	0	0	540
LEVEL	TEXT		TEXT AMT								
BUDG	1 X \$45 X 12 =		540								
	PARKING ALLOWANCE FOR LEGISLATIVE RESEARCH ASST.		540								
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*	PERSONNEL SERVICES	198,515	191,523	198,688	173,388	189,822	297,929	297,929	123,049	99,666	325,242
	SUPPLIES										
101-0301-411.21-02	STATIONERY & PRINTING	141	4,030	5,080	4,091	4,634	285	285	282	258	403
LEVEL	TEXT		TEXT AMT								
BUDG	2015 FIXED COST ALLOCATION #5		403								
	PRINT SHOP		403								
101-0301-411.21-03	C.S. - OFFICE SUPPLIES	1,737	1,629	1,015	722	2,383	4,000	4,000	0	0	4,000
LEVEL	TEXT		TEXT AMT								
BUDG	CENTRAL STORES OFFICE SUPPLIES		4,000								
			4,000								
101-0301-411.21-04	OTHER - OFFICE SUPPLIES	2,559	1,316	1,273	1,115	677	3,000	3,000	0	0	3,000
LEVEL	TEXT		TEXT AMT								
BUDG	OTHER OFFICE SUPPLIES		3,000								
			3,000								
101-0301-411.21-16	SMALL OFFICE EQUIPMENT	0	0	0	0	6,289	0	7,500	0	0	3,000
LEVEL	TEXT		TEXT AMT								
BUDG	UPGRADES TO I-PADS AND RELATED EQUIPMENT FOR		3,000								
	COUNCIL MEMBERS TO REDUCE PAPERWORK AND IMPROVE										
	COMMUNICATION.		3,000								
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
*	SUPPLIES	4,437	6,975	7,368	5,928	13,983	7,285	14,785	282	258	10,403



CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
OTHER SERVICES & CHARGES											
101-0301-411.31-01	LEGAL	59,530	59,530	61,018	62,239	63,484	69,485	139,485	46,323	34,742	70,875
LEVEL	TEXT	TEXT AMT									
BUDG	PROFESSIONAL SERVICES (2% INCREASE IN 2015) LEGAL COUNSEL FOR SOUTH BEND COMMON COUNCIL	70,875									
		70,875									
101-0301-411.31-06	OTHER PROFESSIONAL SVCS	0	0	0	65,000	43,000	0	0	0	0	0
101-0301-411.31-07	ADDITIONAL LEGAL SERVICES	14,144	24,230	9,187	43,962	17,925	36,500	36,500	20,000	0	120,000
LEVEL	TEXT	TEXT AMT									
BUDG	ADDITIONAL LEGAL SERVICES INCREASED DUE TO COUNCIL LEGAL AND LIABILITY FEES	120,000									
		120,000									
101-0301-411.31-08	SECURITY SERVICES	0	0	0	0	0	6,500	6,500	0	0	6,500
LEVEL	TEXT	TEXT AMT									
BUDG	SECURITY SERVICES	6,500									
		6,500									
101-0301-411.31-71	CENTRAL STORES ALLOCATION	0	0	0	0	1,548	269	269	154	132	0
101-0301-411.31-72	GIS ALLOCATION	0	0	0	0	2,004	2,060	2,060	1,201	1,030	2,163
LEVEL	TEXT	TEXT AMT									
BUDG	2015 FIXED COST ALLOCATION #6 GIS ADM FEE	2,163									
		2,163									
101-0301-411.32-02	POSTAGE	134	51	105	139	90	450	450	29	26	450
LEVEL	TEXT	TEXT AMT									
BUDG	POSTAGE	450									
		450									
101-0301-411.32-03	TRAVEL	1,743	766	517	658	0	0	0	0	0	0
101-0301-411.32-21	TRAVEL - MILEAGE	0	0	0	0	0	1,500	1,500	0	0	1,500
LEVEL	TEXT	TEXT AMT									
BUDG	TRAVEL/MILEAGE	1,500									
		1,500									
101-0301-411.32-22	TRAVEL - AIRFARE	0	0	0	0	488	500	500	0	0	500
LEVEL	TEXT	TEXT AMT									
BUDG	TRAVEL/AIRFARE	500									
		500									

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CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
101-0301-411.32-23	TRAVEL - HOTEL	0	0	0	0	300	1,500	1,500	121	121	1,500
LEVEL	TEXT	TEXT AMT									
BUDG	TRAVEL/HOTEL	1,500									
		1,500									
101-0301-411.32-24	TRAVEL - MEALS	0	0	0	0	45	500	500	55	55	500
LEVEL	TEXT	TEXT AMT									
BUDG	TRAVEL/MEALS	500									
		500									
101-0301-411.32-25	TRAVEL - OTHER	0	0	0	0	66	1,000	1,000	34	34	1,000
LEVEL	TEXT	TEXT AMT									
BUDG	TRAVEL/OTHER	1,000									
		1,000									
101-0301-411.33-03	PROMOTIONAL	3,251	3,020	2,400	5,525	4,698	9,700	9,700	2,439	1,697	9,700
LEVEL	TEXT	TEXT AMT									
BUDG	PROMOTIONAL	9,700									
		9,700									
101-0301-411.34-02	LIABILITY INSURANCE	4,776	5,145	4,344	4,860	5,016	1,742	1,742	1,015	870	2,154
LEVEL	TEXT	TEXT AMT									
BUDG	2015 FIXED COST ALLOCATION #7 LIABILITY INSURANCE	2,154									
		2,154									
101-0301-411.36-01	BUILDINGS	0	0	0	0	0	0	10,000	0	0	10,000
LEVEL	TEXT	TEXT AMT									
BUDG	REMODEL AND ENLARGE COUNCIL COMMITTEE ROOM FOR BETTER STAFF AND CITIZEN ACCESS TO MEETINGS DOJ INTERVIEWS SHOW THE NEED FOR UPGRADES. THIS WAS PREVIOUSLY BUDGETED IN 2014, BUT TO DUE UNFORSEEN LEGAL FEES, THE MONEY WAS USED TO COVER THOSE EXPENSES.	10,000									
		10,000									
101-0301-411.36-02	OFFICE EQUIPMENT	4,830	1,325	2,445	4,519	2,928	6,000	6,000	2,351	2,351	6,000
LEVEL	TEXT	TEXT AMT									
BUDG	OFFICE EQUIPMENT	6,000									
		6,000									

CITY OF SOUTH BEND 2015 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 Y-T-D ACTUAL	6/30/14 YTD ACTUAL	PROPOSED 2015 BUDGET
101-0301-411.36-04	COMPUTER EQUIPMENT	0	0	2,436	2,076	2,184	3,678	3,678	2,142	1,836	3,930
LEVEL	TEXT		TEXT AMT								
BUDG	2015 FIXED COST ALLOCATION #2 INFORMATION TECHNOLOGY		3,930								
			3,930								
101-0301-411.39-10	SUBSCRIPTIONS	580	212	642	547	992	3,500	3,500	35	35	3,500
LEVEL	TEXT		TEXT AMT								
BUDG	SUBSCRIPTIONS & DUES		3,500								
			3,500								
101-0301-411.39-70	EDUCATION & TRAINING	0	639	309	1,173	349	2,500	2,500	85	85	2,500
LEVEL	TEXT		TEXT AMT								
BUDG	EDUCATION & TRAINING		2,500								
			2,500								
101-0301-411.39-71	MEETING EXPENSES	0	0	0	0	0	2,500	2,500	0	0	45,500
LEVEL	TEXT		TEXT AMT								
BUDG	MEETING EXPENSE		2,500								
	WNIT LIVE FEED CONTRACT		43,000								
			45,500								
* OTHER SERVICES & CHARGES		88,988	94,918	83,403	190,698	145,117	149,884	229,884	75,984	43,015	288,272
CAPITAL											
101-0301-411.42-02	BUILDINGS	0	0	0	0	0	10,000	0	0	0	0
101-0301-411.43-03	OFFICE EQUIPMENT	21,705	1,080	5,200	5,559	0	0	0	0	0	0
101-0301-411.43-08	COMPUTER	0	0	0	0	0	7,500	0	0	0	0
* CAPITAL		21,705	1,080	5,200	5,559	0	17,500	0	0	0	0
OTHER USES											
101-0301-411.50-05	ADMINISTRATIVE COST	2,462	108	2,076	3,444	0	0	0	0	0	0
* OTHER USES		2,462	108	2,076	3,444	0	0	0	0	0	0
** COMMON COUNCIL		316,107	294,604	296,735	379,017	348,922	472,598	542,598	199,315	142,939	623,917