



CITY OF SOUTH BEND

BOARD OF PUBLIC WORKS

August 11, 2026

Conrad Chase
Martell Electric, LLC
4601 Cleveland Rd.
South Bend, IN 46628
Cchase@martellelectric.com

RE: Quotation Award – O’Brien Center EV Chargers – Project No. 126-036

Dear Chase:

At its August 11, 2026 meeting, the Board of Public Works awarded the above referenced quotation to you in the amount of \$23,371.

Please forward the following documents **in one submittal by August 25, 2026** to my attention for Board of Public Works approval at hhorvath@southbendin.gov :

- 3) One (1) signed original of the Contract (enclosed); and
- 4) Certificate of Insurance naming the City of South Bend as an additional insured.

Sincerely,
/s/Hillary Horvath
Hillary Horvath, Clerk

BOARD OF PUBLIC WORKS
CITY OF SOUTH BEND, INDIANA
PUBLIC WORKS CONTRACT

This Agreement is made and entered into this 11TH Day of August, 2026, by and between Martell Electric, LLC, (the "Contractor"), and the Board of Public Works (the "Board").

The Contractor covenants and agrees to make the following improvement, as fully set out in the Request for Quotations, Standard Specifications, Special Provisions, Plans, and Bid Proposals, all of which are set forth as a part of this Contract, for:

<u>PROJECT NO.</u>	PR-126-036
<u>DESCRIPTION:</u>	O'BRIEN CENTER EV CHARGERS
<u>COMPLETION DATE:</u>	<u>SEE SPECIFICATIONS</u>
<u>AMOUNT:</u>	\$23,371
<u>FUNDING:</u>	PR-00049416

The unit prices for this improvement were those prices as received and accepted by the Board on the 11th Day of August, 2026.

The Contractor further agrees to notify the assigned Engineer when this improvement is completed. This notification shall be in the form of a Project Completion Affidavit, signed by the Contractor. Upon final acceptance of the improvement by the Engineer, the Contractor's final estimate will be presented to the Board for final Payment with one (1) copy of the Project Completion Affidavit and one (1) copy of a Waiver of Lien.

Each of the Parties, by signing below, represents and warrants to the other Party that he/she/it has the authority to bind the named person or entity to this Agreement.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

MARTELL ELECTRIC, LLC

Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: August 11, 2026

Printed Name

Signature

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S QUOTE FOR PUBLIC WORK



PROJECT NAME O'Brien Center Installation of Electric Vehicle Supply Equipment (EVSE)
PROJECT NO. 126-036
QUOTES DUE August 3rd, 2026; by 9:00AM Local Time – electronic quotes should be submitted to labreha@southbendin.gov
(Must be completed for all quotes. Please type or print)

Date: 7-31-2026 Firm: Martell Electric, LLC
Address: 4601 Cleveland Rd
City/State/Zip: South Bend, IN 46628 Telephone Number: 574 340-3684
Email Address: cchase@martellelectric.com

Agent of Bidder (if Applicable): _____
Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of:
O'Brien Center Installation of Electric Vehicle Supply Equipment

the City of South Bend, Indiana, in accordance with plans and specifications prepared by:

The City of South Bend, Department of Public Works

and dated 7-31-2026 for the sum of (enter the Total Quote as shown on the Proposal)

\$23,371.00

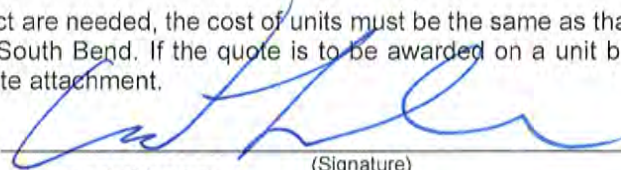
(\$ 23,371.00)

(Enter Sum of Total Quote plus Alternates shown on Proposal)

(Numerical)

If alternative quotes apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the City of South Bend. If the quote is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

By 
(Signature)
Conrad Chase

(Printed Name of Person Signing)

ACCEPTANCE

The above quote is accepted this _____ day of _____ 20 _____

Subject to the following conditions: _____

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President



Murray L. Miller, Member


Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: August 11, 2026

QUOTE/PROPOSAL
CITY OF SOUTH BEND, INDIANA



PROJECT NAME O'Brien Center Installation of Electric Vehicle Supply Equipment
(EVSE)
PROJECT NO. 126-036
QUOTES DUE August 3rd, 2026; by 9:00AM Local Time – electronic quotes
should be submitted to labreha@southbendin.gov

Base-Quote

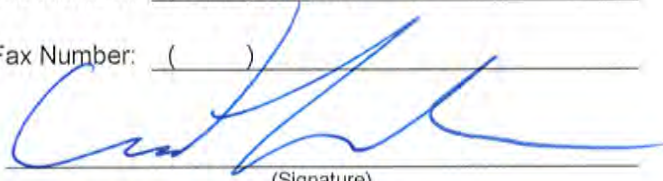
Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Autel AC Single L2 Charging Station Installation	4	EA	\$ 3,400	\$ 13,600.00
2	Pedestal Installation	2	EA	\$1,200	\$ 2,400.00
3	Pavement Striping, 4" Green	95	LFT	\$12.63	\$ 1,200.00
4	Thermoplastic Pavement Striping, EVSE Symbol	4	EA	\$425	\$1,700.00
5	Signage Installation	4	EA	\$165	\$ 600.00
6	Concrete Sidewalk, 4"	9	SYD	\$251	\$ 2,259.00
7	Concrete Bollards	4	EA	\$388	\$ 1,552.00
Total Base Quote					\$ 23,371.00

Firm: Martell Electric, LLC

Address: 4601 Cleveland Rd

City/State/Zip: South Bend, IN 46628 Telephone Number: (574 340-3684

Fax Number: ()

By 
(Signature)

Conrad Chase

(Printed Name of Person Signing)

BOARD OF PUBLIC WORKS AGENDA ITEM REVIEW REQUEST FORM

Date 08/04/2026

Name **Lidya Abreha**

Department **Public**
Works

BPW Date **08/11/2026**

Phone Extension 5961

Required Prior to Submittal to Board

BPW Attorney ☒ Attorney Name **Michael Schmidt**

Dept. Attorney ☐ Attorney Name _____

Purchasing ☐ **Mickey Lovy**

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA
☐ Bid Opening	☐ Bid Award	☐ Req. to Advertise
☐ Quote Opening	☒ Quote Award	☐ Reject Bids/Quotes
☐ Proposal Opening	☐ C/O & PCA No. _____	☐ PCA
☐ Chg. Order, No. _____	☐ Traffic Control	☐ Resolution
☐ Other: _____		☐ Ease./Encroach
		☐ Title Sheet

Required Information

Company or Vendor Name

Martell Electric

New Vendor

☐ Yes ☐ If Yes, Approved by Purchasing
☒ No

MBE/WBE Contractor

☐ MBE	Completed E-Verify Form Attached	☐ Yes
☐ WBE		☐ No

Project Name

O'Brien Center EV Chargers

Project Number

126-036

Funding Source

PR-00049416

Account No.

PROJ 576 & 659

Amount

\$23,371

Terms of Contract

Lump Sum/Base Quote

Purpose/Description

For Change Orders Only

Amount of	☐	Increase	\$
	☐	Decrease	(\$)

Previous Amount \$ _____

Increase	%
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Current Percent of Change:	Decrease	(%)
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New Amount \$ \$

	Increase	%
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Total Percent of Change: Decrease (%)

Time Extension Amount: _____

New Completion Date: _____