



CITY OF SOUTH BEND

BOARD OF PUBLIC WORKS

August 11, 2026

Jeff Ritschard
Acorn Landscaping, LLC
3680 W. Sample St.
South Bend, IN 46619
info@acornlandscapers.com

RE: Quotation Award – Main St. Viaduct Beautification – Project No. 126-028

Dear Jeff:

At its August 11, 2026 meeting, the Board of Public Works awarded the above referenced quotation to you in the amount of \$48,600, subject to RDC funding approval.

Please forward the following documents **in one submittal by August 25, 2026** to my attention for Board of Public Works approval at hhorvath@southbendin.gov :

- 1) One (1) signed original of the Contract (enclosed); and
- 2) Certificate of Insurance naming the City of South Bend as an additional insured.

Sincerely,
/s/Hillary Horvath
Hillary Horvath, Clerk

BOARD OF PUBLIC WORKS
CITY OF SOUTH BEND, INDIANA
PUBLIC WORKS CONTRACT

This Agreement is made and entered into this 11th Day of August, 2026, by and between Acorn Landscaping, LLC, (the "Contractor"), and the Board of Public Works (the "Board").

The Contractor covenants and agrees to make the following improvement, as fully set out in the Request for Quotations, Standard Specifications, Special Provisions, Plans, and Bid Proposals, all of which are set forth as a part of this Contract, for:

<u>PROJECT NO.</u>	126-028
<u>DESCRIPTION:</u>	MAIN ST. VIADUCT BEAUTIFICATION
<u>COMPLETION DATE:</u>	<u>SEE SPECIFICATIONS</u>
<u>AMOUNT:</u>	\$48,600
<u>FUNDING:</u>	PR-00047826

The unit prices for this improvement were those prices as received and accepted by the Board on the 11th Day of August, 2026.

The Contractor further agrees to notify the assigned Engineer when this improvement is completed. This notification shall be in the form of a Project Completion Affidavit, signed by the Contractor. Upon final acceptance of the improvement by the Engineer, the Contractor's final estimate will be presented to the Board for final Payment with one (1) copy of the Project Completion Affidavit and one (1) copy of a Waiver of Lien.

Each of the Parties, by signing below, represents and warrants to the other Party that he/she/it has the authority to bind the named person or entity to this Agreement.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

ACORN LANDSCAPING, LLC

Elizabeth A. Maradik, President



Joseph R. Molnar, Vice President

Printed Name



Murray L. Miller, Member

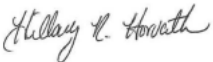


Breana N. Micou, Member

Signature



Abigail E. Magas, Member



Attest: Hillary R. Horvath, Clerk

Date: August 11, 2026



CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S QUOTE FOR PUBLIC WORK

PROJECT NAME: Viaduct Beautification

PROJECT NO. 126-028

QUOTES DUE 7/14/2026 by 9:00am by email to bpwbids@southbendin.gov

(Must be completed for all quotes. Please type or print)

Date: 7/13/2026 Firm: Acorn Landscaping, LLC

Address: 3680 W. Sample Street

City/State/Zip: South Bend, IN 46619 Telephone Number: (574) 288-6950

Agent of Bidder (if Applicable): _____

Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of:

Viaduct beautification at various places within the City of South Bend, IN

the City of South Bend, Indiana, in accordance with plans and specifications prepared by:

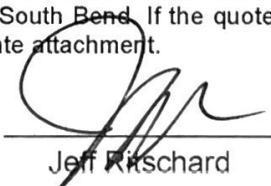
The City of South Bend, Department of Public Works

and dated 7/13/2026 for the sum of (enter the Total Quote as shown on the Proposal)

Forty eight thousand six hundred dollars (\$ 48,600)
(Enter Sum of Total Quote plus Alternates shown on Proposal) (Numerical)

If alternative quotes apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the City of South Bend. If the quote is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

By  (Signature)

(Printed Name of Person Signing)

ACCEPTANCE

The above quote is accepted this _____ day of _____ 20 _____

Subject to the following conditions: _____

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member


Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: August 11, 2026

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

INTER-OFFICE MEMORANDUM

**DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING**



TO: Hillary Horvath, Clerk
Board of Public Works

FROM: Nifemi Oluwatomini, Senior Engineer

SUBJECT: Award Project No. 126-028
Viaduct Beautification

DATE: 7/21/2026

On July 14, 2026, the Board of Public Works opened and read one (1) bid for the above-mentioned project.

The bid results were as follows:

<u>Bidder</u>	<u>Base Bid</u>
Acorns Landscaping, LLC	\$48,600

It is requested that the Board of Public Works award this project to the bidder, Acorns Landscaping, LLC in the amount of \$48,600.00

Sufficient funds will be appropriated.

Thank you for your consideration of this request.

Encl. Bid Tabulation

Item		Acorns Landscaping,		
No.	Description	Unit	LLC	
1	Base Bid	EA	\$	48,600.00
		<i>Total</i>	\$	<i>48,600.00</i>

**QUOTE/PROPOSAL
CITY OF SOUTH BEND**



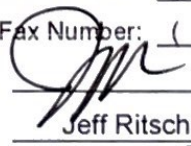
PROJECT NAME Viaduct beautification
PROJECT NO. 126-028
QUOTES DUE 7/14/2026 by 9:00am by email to bpwbids@southbendin.gov

Base Bid – Division 1

Item No.	Description	Lump Sum
1	Chain link fence installation	48,600

Firm: Acorn Landscaping, LLC
Address: 3680 W. Sample Street
City/State/Zip: South Bend, IN 46619 Telephone Number: (574) 288-6950

Fax Number: () N/A

By  (Signature)
Jeff Ritschard
(Printed Name of Person Signing)

Any or all Divisions in this quote may be awarded to the lowest responsible bidder according to available funds

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date: 07/21/2026
Name: **Nifemi Oluwatomini** Department of Public Works – Engineering Division
BPW Date: 07/28/2026 Phone Extension: 0615

Required Prior to Submittal to Board

BPW Attorney ☒ Attorney Name _____
Dept. Attorney ☐ Attorney Name _____
Purchasing ☐ _____

Check the Appropriate Item Type – Required for All Submissions

☐ Professional Services Agreement	☐ Contract	☐ Proposal
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA
☐ Bid Opening	☐ Bid Award	☐ Req. to Advertise ☐ Title Sheet
☐ Quote Opening	☒ Quote Award	☐ Reject Bids/Quotes
☐ Proposal Opening	☐ C/O & PCA No. _____	☐ PCA
☐ Chg. Order, No. _____	☐ Traffic Control	☐ Resolution
☐ Other: _____		☐ Ease./Encroach

Required Information

Company or Vendor Name Acorn Landscaping, LLC
New Vendor ☐ Yes ☐ If Yes, Approved by Purchasing
☒ No
MBE/WBE Contractor ☐ MBE ☐ WBE Completed E-Verify Form Attached ☐ Yes ☐ No
Project Name Viaduct Beautification
Project Number 126-028
Funding Source _____
Account No. PR-00047826
Amount \$48,600
Terms of Contract _____
Special Contract Provisions _____
Purpose/Description Construction of a black coated chain link fence at the Main Street Viaduct

For Change Orders Only

Amount of ☐	Increase	\$ _____
☐	Decrease	(\$ _____)
Previous Amount		\$ _____
	Increase	_____ %
Current Percent of Change:	Decrease	(_____ %)
New Amount		\$ _____
	Increase	_____ %
Total Percent of Change:	Decrease	(_____ %)
Time Extension Amount:		_____
New Completion Date:		_____