



CITY OF SOUTH BEND

BOARD OF PUBLIC WORKS

July 28, 2026

Jeff Ritschard
Acorn Landscaping, LLC
3680 W. Sample Street
South Bend, IN 46619
info@acornlandscapers.com

RE: Quotation Award – 2026 Brick Spot Repair – Project No. 126-029

Dear Jeff:

At its July 28, 2026 meeting, the Board of Public Works awarded the above referenced quotation to you in the amount of \$149,265, Base Quote.

Please forward the following documents **in one submittal by August 11, 2026** to my attention for Board of Public Works approval at hhorvath@southbendin.gov :

- 1) One (1) signed original of the Contract (enclosed); and
- 2) Certificate of Insurance naming the City of South Bend as an additional insured

Sincerely,
/s/Hillary Horvath
Hillary Horvath, Clerk

BOARD OF PUBLIC WORKS
CITY OF SOUTH BEND, INDIANA
PUBLIC WORKS CONTRACT

This Agreement is made and entered into this 28th Day of July, 2026, by and between Acorn Landscaping, LLC, (the "Contractor"), and the Board of Public Works (the "Board").

The Contractor covenants and agrees to make the following improvement, as fully set out in the Request for Quotations, Standard Specifications, Special Provisions, Plans, and Bid Proposals, all of which are set forth as a part of this Contract, for:

<u>PROJECT NO.</u>	126-029
<u>DESCRIPTION:</u>	2026 Brick Spot Repair
<u>COMPLETION DATE:</u>	<u>SEE SPECIFICATIONS</u>
<u>AMOUNT:</u>	\$149,265
<u>FUNDING:</u>	<u>PR-00048993</u>

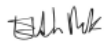
The unit prices for this improvement were those prices as received and accepted by the Board on the 28th Day of July, 2026.

The Contractor further agrees to notify the assigned Engineer when this improvement is completed. This notification shall be in the form of a Project Completion Affidavit, signed by the Contractor. Upon final acceptance of the improvement by the Engineer, the Contractor's final estimate will be presented to the Board for final Payment with one (1) copy of the Project Completion Affidavit and one (1) copy of a Waiver of Lien.

Each of the Parties, by signing below, represents and warrants to the other Party that he/she/it has the authority to bind the named person or entity to this Agreement.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

ACORN LANDSCAPING, LLC



Elizabeth A. Maradik, President



Joseph R. Molnar, Vice President

Printed Name

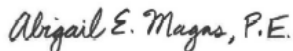


Murray L. Miller, Member



Breana N. Micou, Member

Signature



Abigail E. Magas, Member



Attest: Hillary R. Horvath, Clerk

Date: July 28, 2026

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S QUOTE FOR PUBLIC WORK



PROJECT NAME: 2026 Brick Pavement Spot Repairs
PROJECT NO. 126-029
QUOTES DUE July 14th, by 9:00am Local Time. Sealed electronic quotes are to be submitted by email to bpwbids@southbendin.gov

(Must be completed for all quotes. Please type or print)

Date: 7/13/2026 Firm: Acorn Landscaping, LLC
Address: 3680 W Sample Street
City/State/Zip: South Bend, IN 46619 Telephone Number: (574) 288-6950
Email Address: info@acornlandscapers.com

Agent of Bidder (if Applicable): _____
Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of:

2026 Brick Pavement Spot Repairs

the City of South Bend, Indiana, in accordance with plans and specifications prepared by:

The City of South Bend, Department of Public Works

and dated 7/13/2026 for the sum of (enter the Total Quote as shown on the Proposal)

One hundred forty nine thousand two hundred sixty five dollars (\$ 149,265)
(Enter Sum of Total Quote plus Alternates shown on Proposal) (Numerical)

If alternative quotes apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the City of South Bend. If the quote is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

By  (Signature)
Jeff Ritschard
(Printed Name of Person Signing)

ACCEPTANCE

The above quote is accepted this _____ day of _____ 20 _____

Subject to the following conditions: _____

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS


Elizabeth A. Maradik, President


Murray L. Miller, Member


Abigail E. Magas, Member


Joseph R. Molnar, Vice President


Breana N. Micou, Member


Attest: Hillary R. Horvath, Clerk

Date: July 28, 2026



INTER-OFFICE MEMORANDUM

DEPARTMENT OF PUBLIC WORKS DIVISION OF ENGINEERING

TO: Hillary Horvath, Clerk
Board of Public Works

FROM: Lidya Abreha
Project Engineer, Division of Engineering

SUBJECT: Award: 126-029 2026 Brick Pavement Spot Repair

DATE: July 20th, 2026

On July 14th, 2026, the Board of Public Works opened and read a quote for the above project. Only one quote was received from Acorn Landscaping LLC.

	<u>Acorn Landscaping LLC</u>
Base Quote	\$149,265.00

This project has been deemed non-goal eligible with respect to MWBE subcontracting following review by the Office of Diversity and Inclusion, the Legal Department, and Engineering. The project cannot reasonably be subdivided as required by the Minority and Women Business Enterprise Inclusion Program Plan §8.B.2:

§8.B.2 Non-Goal-Eligible Contracts

If a contract is not goal-eligible, either because it is not able to be subdivided into commercially useful functions or because it does not contain any work described in the NAICS Codes in Attachment A, the Program Administrator will not set goals for that contract.

For this project, the crews are small and are performing only one task (brick pavement spot repairs). There are no specialized sub-tasks like electrical or planting work that can be separated out as commercially useful functions.

Engineering recommends award of the **base** to the lowest responsive and responsible bidder, Acorn Landscaping LLC, in the amount of \$149,265.00

The Department of Public Works has appropriated sufficient funds from the Local Road and Street fund (PR-48993)

Please respond with any questions (EXT 5961).

Enc. Quote Submission

**QUOTE/PROPOSAL
CITY OF SOUTH BEND**



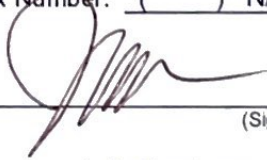
PROJECT NAME: 2026 Brick Pavement Spot Repairs
PROJECT NO. 126-029
QUOTES DUE July 14th, by 9:00am Local Time. Sealed electronic quotes
are to be submitted by email to bpwbids@southbendin.gov

Base-Quote

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	MAINTENANCE OF TRAFFIC	1	LS	\$ 23,790	\$ 23,790
2	BRICK PAVEMENT, REMOVE AND REPLACE	300	SYD	\$ 396.00	\$ 118,800
3	MANHOLE, ADJUST TO GRADE	6	EA	\$ 900.00	\$ 5,400
4	CONCRETE, REMOVE	3	SY	\$ 425.00	\$ 1,275
Base Quote Total					\$ 149,265

Firm: Acorn Landscaping, LLC
Address: 3680 W. Sample Street
City/State/Zip: South Bend, IN 46619 **Telephone Number:** (574) 288-6950

Fax Number: () N/A

By 
(Signature)

Jeff Ritschard
(Printed Name of Person Signing)

BOARD OF PUBLIC WORKS AGENDA ITEM REVIEW REQUEST FORM

Date	<u>7/20/2026</u>	Department	<u>Public</u>
Name	<u>Lidya Abreha</u>	<u>Works</u>	
BPW Date	<u>7/28/2026</u>	Phone Extension	5961

Required Prior to Submittal to Board

BPW Attorney	☒	Attorney Name	<u>Michael Schmidt</u>
Dept. Attorney	☐	Attorney Name	_____
Purchasing	☐		<u>Mickey Lovy</u>

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA
☐ Bid Opening	☐ Bid Award	☐ Req. to Advertise
☐ Quote Opening	☒ Quote Award	☐ Reject Bids/Quotes
☐ Proposal Opening	☐ C/O & PCA No. _____	☐ PCA
☐ Chg. Order, No. _____	☐ Traffic Control	☐ Resolution
☐ Other: _____		☐ Ease./Encroach
		☐ Title Sheet

Required Information

Company or Vendor Name	Acorn Landscaping, LLC		
New Vendor	☐ Yes	☐ If Yes, Approved by Purchasing	
	☒ No		
MBE/WBE Contractor	☐ MBE	Completed E-Verify Form Attached	☐ Yes
	☐ WBE		☐ No
Project Name	2026 Brick Spot Repair		
Project Number	126-029 : PR-00048993		
Funding Source	Local Road & Street		
Account No.	408-06-602-503-436008		
Amount	\$149,265.00		
Terms of Contract	Base quote		
Purpose/Description			

For Change Orders Only

Amount of	☐	Increase	\$
	☐	Decrease	(\$)
Previous Amount		\$	
		Increase	%
Current Percent of Change:		Decrease	(%)
New Amount		\$	
		Increase	%
Total Percent of Change:		Decrease	(%)
Time Extension Amount:			
New Completion Date:			