

The image features a large, white, three-dimensional sculpture of the letters 'S' and 'B' in a stylized, rounded font. A heart shape is positioned between the two letters, filled with a gradient from red to orange. The sculpture is set in a snowy outdoor environment with a modern, multi-story building in the background. An American flag is visible on a pole to the left of the sculpture. The sky is clear and blue.

# **CITY OF SOUTH BEND, INDIANA 2023 ADOPTED BUDGET**

**James Mueller, Mayor**  
**Kyle Willis, City Controller**  
**Benjamin Dougherty, Deputy City Controller**



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*Distinguished  
Budget Presentation  
Award*

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**City of South Bend  
Indiana**

For the Fiscal Year Beginning

**January 01, 2022**

*Christopher P. Morill*

Executive Director

1200N COUNTY-CITY BUILDING  
227 W. JEFFERSON BLVD.  
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216  
FAX 574.235.9928

CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**DEPARTMENT OF ADMINISTRATION AND FINANCE**

The Honorable James Mueller, Mayor of the City of South Bend  
Members of the City of South Bend Common Council  
Residents of the City of South Bend

RE: 2023 Adopted Budget

Enclosed please find the adopted budget for the **City of South Bend, Indiana** (the "City") for the year beginning **January 1, 2023**.

Over the past three years, like the nation and the world, the City has navigated a veritable economic rollercoaster. In that time, our City has gone from historically low unemployment (at 3.4% before the pandemic), to historically high unemployment (above 15% during the shutdown), back to historically low unemployment in 2022 (hovering around 3.2%). On March 1<sup>st</sup>, 2022, after 712 days, the City's state of emergency due to COVID-19 ended, allowing for a continued economic expansion and rapid recovery. Since March, however, like the rest of the country, this rapid recovery has led to price increases and inflation at rates that our City hasn't seen in decades.

This economic variability makes even annual budgeting challenging, let alone long-term fiscal planning. That said, the City's comprehensive and exhaustive budget development process allows us to assess these many variables and piece together an annual budget that continues our historic and generational investment in our neighborhoods and economic revitalization, while ensuring the City maintains its strong financial position.

This 2023 budget is indeed an incredible step forward in investments across a broad range of City priorities. In 2023, for the first time in nearly 10 years, the City has budgeted for (and anticipates achieving) a fully-staffed police department, increasing the number of budgeted officers to 240 from 232 in 2022. We've continued our historic investment in infrastructure by fully funding the third year of the "Rebuilding our Streets" plan and committing to tens of millions of dollars in water and sewer capital projects. We've reinvested in mental health and support for the unhoused. We've continued and expanded neighborhood investments, including in athletic court repairs, traffic calming, and additional capacity for maintenance of alleys. In short, the 2023 budget continues the successes of the past several years and utilizes an unprecedented level of resources on hand to invest and invigorate our community.

The Department of Administration and Finance would like to express our sincere gratitude for the leadership of Mayor James Mueller, City Department Heads, Personnel & Finance Committee Chair Sheila Niezgodski, and all members of the City of South Bend Common Council. Without their dedication, passion, guidance, and excellence in service to our City, preparation of this budget would not have been possible.

With gratitude,

Kyle Willis  
City Controller

Benjamin J. Dougherty  
Deputy City Controller





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# **INTRODUCTION & OVERVIEW**

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# Background

The City of South Bend is the county seat of St. Joseph County, Indiana, and is the fourth largest city in the state. The City of South Bend’s 2020 U.S. Bureau of the Census population was 103,453. Accordingly, South Bend is classified as a “City of the Second Class” under Indiana statutes (cities with a population of 35,000 to 250,000).

Despite a prolonged period of population decline from 1970 to 2010, population data show that the City is experiencing a resurgence, experiencing ten straight years of population growth.

The City of South Bend operates with a mayor as chief executive and a nine-member City Common Council composed of six members elected from districts and three members elected at-large.

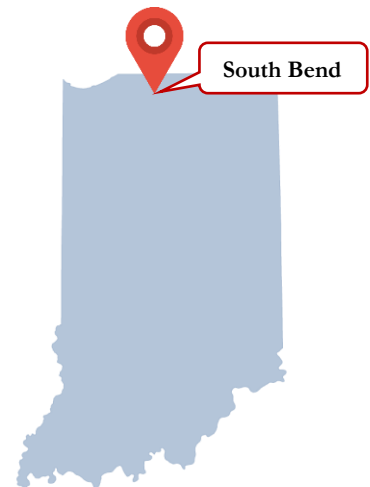
<b>South Bend Quick Facts</b>	
Year of Incorporation .....	1865
Mayor .....	James Mueller
Number of Council Members.....	9
Population (2020 Census).....	103,453
Budgeted Full-Time City Positions .....	1,168
2023 Budgeted City Revenues.....	\$406,135,778
2023 Budgeted City Expenditures...	\$426,640,488
Bond Rating (Standard & Poors).....	AA

The City provides a full range of traditional general governmental services to its residents. These services include police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events. In addition to general governmental activities, the City exercises oversight over the South Bend Water Works, the South Bend Wastewater Treatment Facility, the Century Center Convention Center, the Morris Performing Arts Center, the Palais Royale Ballroom, the City of South Bend Redevelopment Commission and Authority, and several downtown parking facilities.

## Location

St. Joseph County lies within the heartland of the manufacturing belt and metropolitan regions of the Upper Midwest and Canada. The City of South Bend is located in the north central part of Indiana, ten miles south of the Michigan state line, and is the economic and cultural anchor of the “Michiana” region. The region is a vibrant and diverse area with a strong economy based on a mix of health care, agricultural, service, manufacturing, education, and other commercial and tourism industries. This diverse economic mix creates varied employment opportunities for the area’s residents while providing insulation via diversification from future economic downturns.

The City is approximately 90 miles east of Chicago and 140 miles north of Indianapolis. Accessibility to transportation, including Interstate 80/90, an international airport (which is the second busiest in the State of Indiana) and the South Shore Line has supported economic growth within the community.



## Economic Conditions & Outlook

St. Joseph County, with a total population of 272,912, boasts a strong history of manufacturing which continues today. The service industry and retail trade have also flourished, creating a balance that serves the community well.

The estimated labor force in St. Joseph County is 130,947 workers<sup>1</sup>.

<sup>1</sup> STATS Indiana, 2021, St. Joseph County.  
[https://www.stats.indiana.edu/profiles/profiles.asp?scope\\_choice=a&county\\_changer=18141](https://www.stats.indiana.edu/profiles/profiles.asp?scope_choice=a&county_changer=18141)



**Education**

Approximately 89.8% of the area’s adult population are high school graduates or higher (comparable to the national average of approximately 90%) with an estimated 31% with a bachelor’s degree or higher. There are six colleges, universities and technical schools within South Bend and the surrounding area:

- University of Notre Dame
- Indiana University South Bend
- Bethel University
- Holy Cross College
- Saint Mary’s College
- Ivy Tech Community College

**Unemployment**

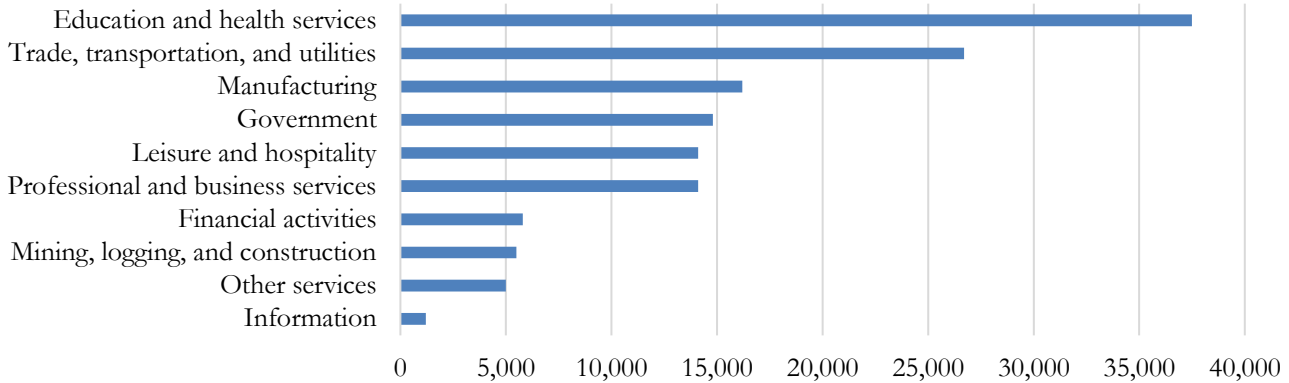
As of October 2022, St. Joseph County is experiencing an extremely low unemployment rate of 2.5%, which is below the State of Indiana unemployment rate of 3.0%, and the national unemployment rate of 3.7%. The unemployment rate in St. Joseph County is similar to that of its surrounding counties [Elkhart County (2.0%), LaPorte County (2.9%), and Marshall County (2.0%)], as well as similar to comparable counties throughout the state [Allen County (2.1%) and Marion County (2.4%)].

**Income**

The median household income in St. Joseph County in 2021 was \$60,070, compared to a national median of \$67,521. However, the cost of living continues to be one of the greatest advantages of living in this community. Housing costs in South Bend are well below the national and regional averages. Per a report compiled by the National Association of Realtors in Q3 2020, the median sales price for a single-family home in St. Joseph County was \$134,800, compared to a median sales price of \$269,700 in Chicago and \$206,800 in Indianapolis. The national median sales price is \$280,200.

**Employment by Industry Sector**

According to the Bureau of Labor Statistics, most employees in the South Bend area are employed in the education and health services sector.



Source: Bureau of Labor Statistics South Bend Area Economic Summary, updated January 5, 2022  
[https://www.bls.gov/regions/midwest/summary/blssummary\\_southbend.pdf](https://www.bls.gov/regions/midwest/summary/blssummary_southbend.pdf)

**Largest Employers**

According to the Indiana Department of Workforce Development, the region’s largest employers are:

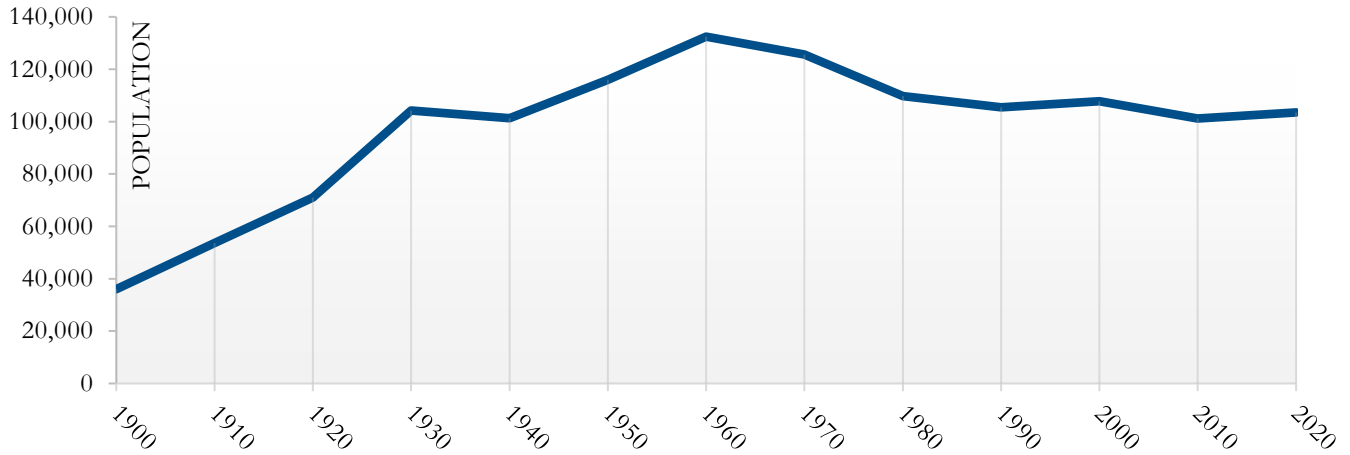
- Beacon Health Systems (7,000)
- University of Notre Dame (6,447)
- South Bend Community School Corp (2,773)
- St. Joseph County (1,397)
- City of South Bend (1,290)
- Four Winds Casino (1,250)
- Indiana University South Bend (1,166)
- Honeywell International (700)
- Walmart (700)
- Ivy Tech Community College (654)

2020 Number of Employees – Sources: Employers’ websites and Indiana Department of Workforce Development



## Population<sup>2</sup>

Prior to 2010, South Bend experienced decades of population loss, primarily stemming from the collapse of the local manufacturing industry and particularly the closing of the local Studebaker plant in 1963. However, despite being named one of America’s “dying cities” by Newsweek in 2011, South Bend has experienced a renaissance of economic opportunity and cultural growth over the past ten years. Investments in the City made by high-tech firms and other private businesses have led to a positive population growth in each of the past five years.



<sup>2</sup> US Census Bureau <https://www.census.gov/quickfacts/fact/table/US,in,stjosephcountyindiana/AGE295217>  
 Stats Indiana [https://www.stats.indiana.edu/population/PopTotals/historic\\_counts\\_cities.asp](https://www.stats.indiana.edu/population/PopTotals/historic_counts_cities.asp)



*City of South Bend downtown and Riverwalk*



## 2023 Strategic Priorities

The formulation of an annual budget is, at its core, a **strategic** exercise. Although the budget is important for ensuring good fiscal management through expenditure control and planning, the most important function of the budget is to ensure resource allocation is inextricably linked to the City’s strategic priorities.

To understand the City’s strategic framework and strategic priorities is, therefore, vital to understanding the allocations of resources presented in the 2023 Adopted Budget.

# BUILD THE BUDGET

For the 2023 budget process, the City administration and the Common Council once again undertook a massive feedback-gathering initiative called “Build the Budget.” This multi-modal feedback model incorporated in-person meetings, an online feedback form, and the ability to call into the City’s 311 information line. All methods of participation were aimed at a single purpose: to understand what initiatives and priorities were important to City residents. Ultimately, close to 500 people participated in a “Build the Budget” activity for the 2023 budget.

One of the most important questions asked during the Build the Budget sessions (and on the online feedback form) inquired how the respondent would divide \$100 among the various City priorities. Respondents could divide the money in any way they chose, including putting all \$100 into a single priority. When aggregated and averaged, the results of this exercise are summarized below:



This exercise was instrumental in determining the City’s strategic priorities for the 2023 fiscal year.

Ultimately, the City grouped the initiatives above into **five** overarching strategic priorities, which are summarized below:



## **Strong Neighborhoods**

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Safe, vibrant, and attractive neighborhoods are a cornerstone of inclusive economic development. The City will make investments to fund or leverage state and federal funding for housing assistance, development and home ownership programs, neighborhood public works and parks, neighborhood development for social services and organizations, and public safety initiatives. Committing these resources will help us maintain, improve, and support strong neighborhood development.

South Bend is working with partners to create new strategies for enhancing neighborhoods. Reinforcing our neighborhoods creates opportunities for our residents across the socioeconomic strata to own and enjoy safe, affordable homes in the community they love.

### **Strong Neighborhoods - Desired Outcomes**

- Align code enforcement with community incentives to improve our neighborhoods
- Improve walkability of neighborhood roadways (curbs, sidewalks, lights)
- Continue work to revamp parks and trails
- Expand access to affordable housing
- Invest in improvements to our major corridors

## **Safe Community for Everyone**

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Public Safety is the foundation of all the City's efforts to build South Bend. Through the targeted and creative use of available resources, the City is working to provide quality police, fire and emergency medical services for the community. The dedicated officers, firefighters, and paramedics of the City of South Bend work tirelessly to accomplish the primary mission of any government: ensuring that residents and visitors can take safety for granted.

South Bend must be a city where everyone can thrive, regardless of race, gender, orientation, age, or zip code. We believe that our city ought to be measured not by the success of its wealthiest residents, but rather by the experience of its most vulnerable members.

It is critical for our residents to feel that they can trust and rely upon our law enforcement officers, and equally important for officers to trust and rely on our community in which they serve. The City is dedicated to implementing and continuing community-based policing and, in 2023, will continue to invest in recruiting and retention initiatives, with a specific focus on minority officers.

To help our residents experiencing homelessness, the City has put together a comprehensive working group on homelessness to provide recommendations and initiatives and has included an unparalleled investment in homelessness abatement into the 2023 budget.

### **Safe Community for Everyone - Desired Outcomes:**

- Pursue housing-first approach to homelessness
  - Institute comprehensive mandatory training on best practices for community policing
  - Continue focus on improving diversity in SBPD and Sbfd
  - Expand violence intervention initiatives
  - Partner to reduce infant mortality and health disparities
-



## Robust, Sustainable Infrastructure



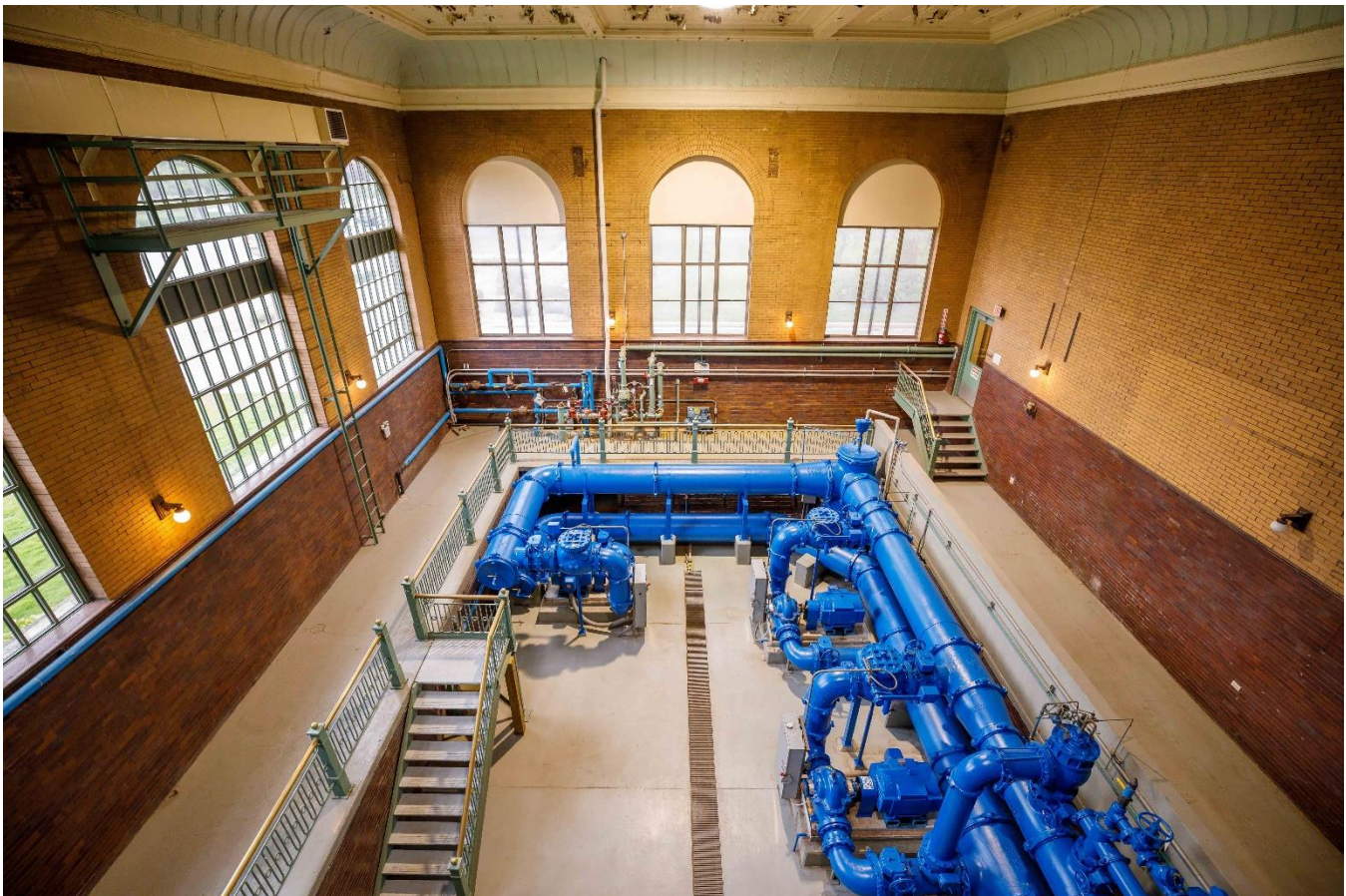
### Robust, Sustainable Infrastructure

As with any city, the upkeep of South Bend's infrastructure is essential to the functioning of all other priorities. From routine street maintenance and snow removal to multi-million-dollar projects designed to revolutionize traffic flow or sewage management, few areas touch residents' day-to-day lives more completely than effective infrastructure management.

In 2023, the City will continue implementation of an ambitious and comprehensive roads plan, kicked off in 2021 by a significant debt-financed investment in road repair and other neighborhood projects. In addition, we will continue to invest in miles of curbs, sidewalks, and public lighting, and continue the capital plans supporting our water and wastewater utilities to ensure safe, clean drinking water for all.

### Robust, Sustainable Infrastructure - Desired Outcomes:

- Invest in a multiyear road improvement plan
- Maintain and improve safe, reliable water and wastewater utility
- Expand reliable, high-speed internet access
- Invest in sustainable, green infrastructure improvements



*South Bend Water Works Pumping Station*



## Equitable Access to Opportunity

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South Bend is open for business – and is open for business to all. Our future prosperity will come from being a welcoming city, free from hate and bias, in which all residents participate in, contribute to, and benefit from economic growth. We must continue to pursue policies that support and empower LGBTQ, immigrant, and minority communities. Local government plays a key role in economic development. By providing adequate infrastructure and offering targeted assistance, the City can stimulate private investment, creating and expanding business opportunities and jobs. The City continues to streamline business support services to make it easy to do business in South Bend, especially for new business owners.

In light of the economic hardships stemming from the worldwide COVID-19 pandemic, compounded by inflation brought on by the subsequent economic recovery, investing in economic activity is more important than ever. Strengthening and supporting businesses through difficult times while continuing to encourage growth and relocation is more important than ever.

### **Equitable Access to Opportunity - Desired Outcomes:**

- Support small businesses as they rebuild from economic downturn
- Develop an opportunity fund for underrepresented local businesses
- Incentivize public-private partnerships to invest in South Bend and create jobs
- Support programs and policies that encourage immigration and engage new residents
- Incentivize grocers to fill in food deserts (areas with few to no convenient options for affordable, healthy food)

## Youth and Workforce Development

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The City is committed to removing barriers to good jobs, fostering an inclusive economy, and providing all opportunities to all of our residents, no matter their background or zip code. Investing in our young people – by ensuring access to pre-K childcare and fostering the development of valuable life skills necessary to enter a growing and productive economy – is critical to the future of our City.

Additionally, the City is continuing to invest in workforce development activities to strengthen the capacity of local workers and small businesses to help rebuild and recapture South Bend's success. Through the Pathways workforce development program, the City partners with WorkOne to provide specialized job training and placement assistance to local workers.

### **Youth and Workforce Development - Desired Outcomes:**

- Expand economic empowerment programs like Love Your Block, financial literacy training, and an eviction legal defense fund
  - Continue to fund workforce development programs like Pathways for residents who want to build their skills and advance their career
  - Expand programming for the Office of Diversity & Inclusion to increase the utilization of MWBE (Minority/Women-owned Business Enterprises) businesses for City contracts
  - Invest in pre-K centers to deliver quality, affordable childcare
  - Partner with the South Bend Community School Corporation to develop a new way forward for our public schools
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# The Budget Process: Translating Strategic Priorities to an Adopted Budget

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At the core of the budgeting process is the translation of the policy goals of the administration into investments that can be used to accomplish those policy goals.

The outcome of this budget preparation process is a budget ordinance passed by the Common Council, in which the Council authorizes the level of funding for City operations. It is important to note that the line-item budget passed by the Council is the **maximum** authorization to incur liabilities. It is not a mandate to spend (i.e., City funds may spend *less* than the appropriated amount), but it does represent the legal limit of spending (i.e., City funds may NOT spend *more* than the appropriated amount). Spending within a single cost category (personnel, services, supplies, and capital) in a single fund cannot exceed appropriations without Common Council approval.

To ensure that the City is able to accomplish its objectives, the annual budget for local governments like South Bend has **three** primary goals:

- 1) Allocate resources in a manner that enables the accomplishment of strategic goals.
- 2) Maintain liquidity and practice good stewardship of financial resources through expenditure control.
- 3) Promote **interperiod equity** through responsible fiscal management of debt and assets.
  - “Interperiod equity” refers to the state in which current expenditures are not deferred to future taxpayers through excessive use of debt or other financing mechanisms. In other words, South Bend wishes to ensure that current-year revenues are sufficient to pay for current-year expenses.

To promote the achievement of these objectives, the City of South Bend prepares a budget that is **strategically aligned, operationally balanced in the long-term**, and prepared on the **cash-basis**.

## Strategic Alignment

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Every step of the budget process (including the “Build the Budget” input-gathering sessions with residents, the budget kickoff meeting, and all public presentations of the proposed budget) is focused on the five strategic priorities described in the previous section. The focus of all budget-related discussions centers on what money is being spent **for** (the purpose, such as “maintaining a visible public safety presence”), as opposed to what money is being spent **on** (the object, such as “Police salaries”).

One important way in which the City ensures that the investments in the budget follow the strategic priorities of the City is to consider spending in two broad categories: “Baseline Spending” and “Strategic Spending”:

- **Baseline Spending:** Consists of spending that is central to the core responsibilities of the City: keeping residents safe and healthy, as well as spending that has already been committed to, such as debt service or the maintenance of current capital assets. This category of spending represents close to 75% of the City’s budget. During the budget process, the necessity of these expenditures is not questioned; rather, the budget process is designed to question how these functions can be performed in the most efficient manner.
  - **Strategic Spending:** Designed to build upon the fundamental services provided through Baseline Spending and allow our residents to not only survive, but to **thrive** in the City. The budget process for determining Strategic Spending involves identifying the investments that most closely match the City’s priorities, rather than simply trying to make core services more efficient. The most important question during the budget process for Strategic Spending is **which** investments to make in order to best reflect and accomplish the City’s priorities.
-

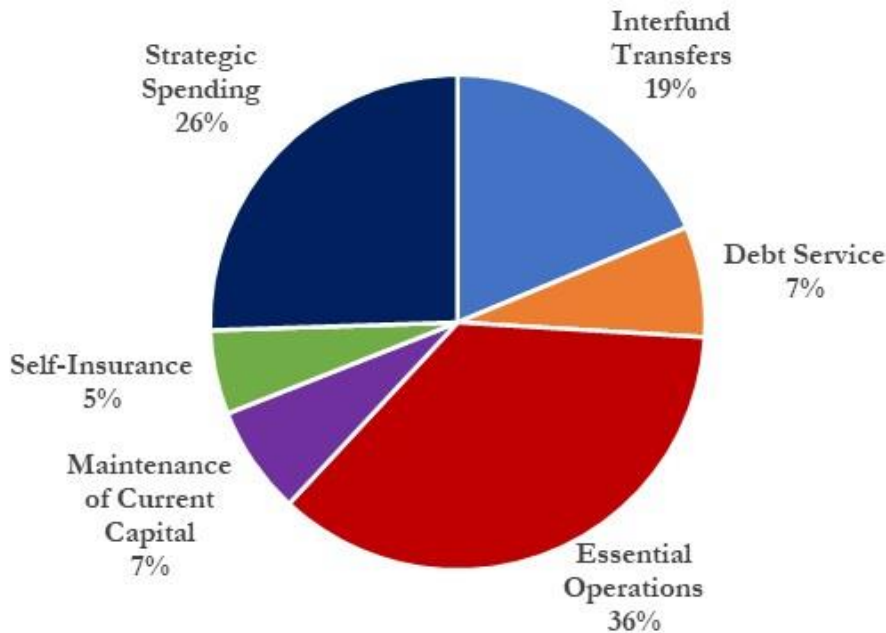


### Baseline Spending

As the chart below shows, Baseline Spending accounts for the majority of the City’s 2023 budget.

Baseline Spending	2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted
<u>Interfund Transfers</u>	\$ 74,408,130	\$ 71,240,159	\$ 67,292,541	\$ 79,916,863
<u>Debt Service</u>	33,928,732	34,336,317	33,109,426	30,792,330
<u>Essential Operations</u>				
Police	39,535,337	38,819,629	38,022,506	41,919,889
Fire/EMS	32,961,835	32,970,533	33,828,809	35,932,045
Water	13,669,420	13,391,098	13,543,186	15,206,862
Wastewater	18,875,823	19,135,277	17,570,456	19,172,548
Solid Waste	3,146,387	3,290,449	3,668,883	3,877,421
Streets	7,854,632	7,854,632	8,899,579	9,858,218
Park Maintenance	7,867,653	7,418,329	7,165,148	6,988,326
Administration*	15,498,934	16,711,027	17,650,012	19,144,381
Building Dept	1,278,742	1,170,702	1,342,430	1,407,930
<u>Maintenance of Current Capital</u>				
Fleet Replacement	6,652,376	3,265,500	9,276,000	10,017,680
Property Maintenance	-	-	583,466	225,000
Fleet & Building Maintenance	17,455,130	18,116,714	19,680,116	19,972,357
<u>Self-Insurance</u>				
Health Insurance	18,482,713	18,554,656	18,390,985	19,439,706
Liability Insurance	3,950,279	4,272,656	4,746,846	3,966,846
<b>Total Baseline Spending</b>	<b>\$295,566,123</b>	<b>\$290,547,678</b>	<b>\$294,770,389</b>	<b>317,838,402</b>

\*Administration includes Common Council, Clerk’s Office, Mayor’s Office, Administration & Finance, Human Resources, Legal, Innovation & Technology, and Engineering.



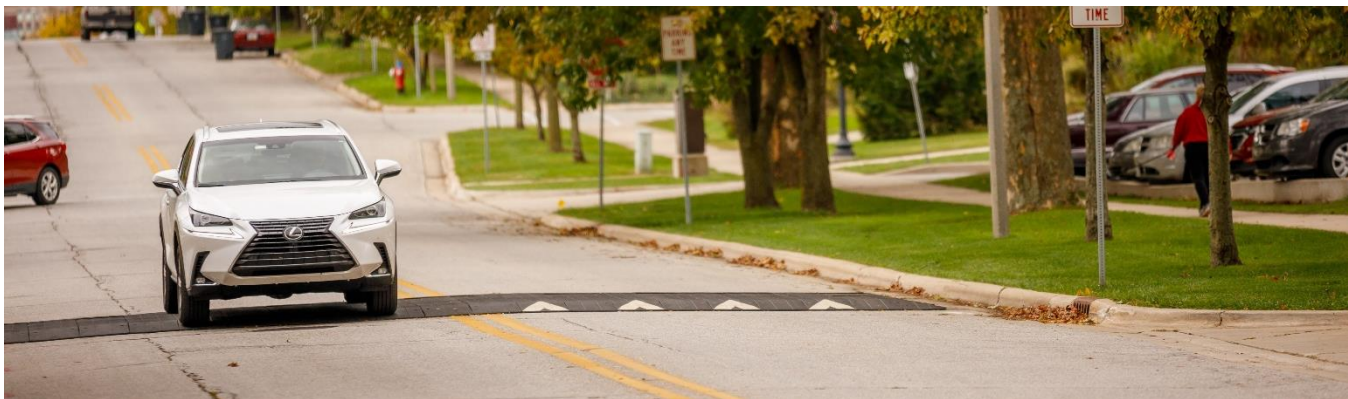


## Strategic Spending

Strategic Spending is broken down in the 2023 budget into two categories:

- **Strategic Operations** are ongoing operations and departments that are outside of core governmental services.
- **Strategic Initiatives** represent both City-Wide initiatives and investments in specific areas of the City that are not ongoing operations. These investments often take the form of grants, specific programs, or capital projects. In 2023, the vast majority of these initiatives are related to planned investments in water and sewer capital projects, including those related to the City’s long-term control plan.

	2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted
<b>Strategic Operations</b>				
<b>Community Investment</b>				
Community Investment Operations	\$ 2,883,459	\$ 3,050,368	\$ 5,255,124	\$ 3,567,498
Neighborhood Services	1,565,270	1,544,444	2,827,987	4,559,567
Office of Sustainability	806,160	721,483	346,646	356,373
<b>Venues Parks &amp; Arts</b>				
Development, Recreation, & Community	4,159,197	3,838,438	4,304,292	4,784,754
Office of Community Initiatives	703,488	942,091	524,974	1,394,928
Self-Sustained Operations	7,978,836	6,972,171	7,239,597	8,525,196
<b>Other Strategic Departments</b>				
Office of Diversity & Inclusion	1,027,950	1,159,311	1,200,266	1,209,232
Community Police Review Office	-	-	103,199	96,012
311 Call Center	576,697	578,572	680,367	732,477
<b>Strategic Operations Total</b>	<b>\$19,701,057</b>	<b>\$18,806,878</b>	<b>\$22,482,452</b>	<b>\$25,226,037</b>
<b>Strategic Initiatives</b>				
Strong Neighborhoods	\$ 8,230,990	\$ 7,975,310	\$ 25,171,129	\$ 18,082,798
Safe Community for Everyone	2,182,173	2,595,680	12,391,975	1,708,335
Robust, Sustainable Infrastructure	16,065,500	20,460,701	26,897,500	62,457,636
Equitable Access to Opportunity	550,028	1,226,066	6,559,786	847,280
Youth and Workforce Development	500,000	500,000	12,830,000	480,000
<b>Strategic Initiatives Total</b>	<b>\$27,528,691</b>	<b>\$32,757,757</b>	<b>\$83,850,390</b>	<b>\$83,576,049</b>
<b>Total Strategic Spending</b>	<b>\$47,229,748</b>	<b>\$51,564,635</b>	<b>\$106,332,842</b>	<b>\$108,802,086</b>



*Speed Hump*



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## Balanced Budget

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To promote good fiscal management and enable the achievement of objectives 2 and 3 listed above, South Bend is committed to the passage of a balanced operational budget, defined as a budget in which operational expenditures do not exceed revenue available to finance those ongoing operations.

A balanced budget is necessary for proper financial management in the City of South Bend. However, in light of the revenue challenges facing the City stemming from the COVID-19 pandemic and associated economic hardships, the 2021 budget is the first South Bend budget in several years that is **not** operationally balanced. Instead, the Mayor and the Common Council have established a **three-year** plan to return to structural and operational balance. This plan allows the City to make use of existing cash reserves to promote priorities, support residents, and rebuild our City's economy.

The four major City operational funds—General Fund, Local Income Tax-Public Safety, Local Income Tax-Certified Shares, and Local Income Tax-Economic Development—have an operational deficit of roughly \$14.9 million. Additionally, the overall budget does contain an additional strategic spend-down of roughly \$5.6 million, stemming primarily from targeted capital investments and targeted spend-down of internal service funds that have built up a cash balance. Together, the operational deficit of \$14.9 million and the targeted spend-down of capital funds account for the total structural deficit in the 2023 budget is just over \$20 million.

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## Basis of Budgeting: A Tool for Fiscal Management

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Similarly, in an effort to promote good fiscal management and enable the achievement of objectives 2 and 3 listed above, South Bend has elected to budget all funds on a cash basis. This is not the same basis as is used in the City's audited financial statements. As prescribed by the Government Accounting Standards Board (GASB), the City's audited financial statements are prepared on a modified accrual basis for governmental funds and a full accrual basis for proprietary funds.

The decision to budget on a cash basis was made primarily in view of the importance of the budget as a planning and control instrument in the City. The accounting system provides the basis for appropriate budgetary control. Unlike accounting, budgeting is not primarily a financial procedure; it is primarily a policy-planning process to ensure strategic alignment and good fiscal management. The goals of current expenditure control and interperiod equity are served well by the cash-basis system of budgeting, and therefore the City uses cash-basis budgeting.

Although the primary budgeting method is cash-basis, encumbrance accounting is employed in all funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as designates of fund balances and do not constitute expenditures or liabilities because the goods or services have not been received as of year-end; the encumbrances will roll over and be honored during the subsequent year.

Despite the cash-basis budget, the need for more complete disclosure of the City's underlying condition by the public and credit markets have led the City to release audited financial statements prepared on the modified accrual basis (for governmental funds) and the full accrual basis (for proprietary funds). The primary difference between accrual-basis accounting and cash-basis accounting is that accrual-basis accounting recognizes revenues and expenses when they are **earned** or **incurred**, as opposed to when they are received or paid in cash. The accrual and modified accrual accounting bases provide for a more holistic look at the overall economic position of the City and is thus used to prepare the audited financial statements in accordance with GASB standards.

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## The 2023 Budget Process:

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With the three objectives listed above in mind, and the need to prepare a budget that is **strategically-aligned**, **operationally balanced in the long-term**, and prepared on the **cash-basis**, the City of South Bend undertook the following process for the 2022 budget:

- The City's annual budget process began with a budget kickoff meeting in May, which included the Mayor, Department Heads, Fiscal Officers, Common Council and other City leaders.
- At the budget kickoff meeting, administration priorities were discussed, and the budget process was reviewed. Soon after the meeting, department heads and various staff members prepared a first-round draft of their five-year capital improvement plan and five-year operating budget.
- During the month of June, the City Controller and Department Heads revised the first-round budget to adjust expenditures based on revenue projections and ensure that the budget was balanced in operational funds.
- Based on input from Department Heads, the City Controller submitted the proposed budget to the Mayor in July, and revised the budget based on the Mayor's input.
- From August to October, the Mayor and City Controller presented to the Common Council the recommended budget for the next year. The Common Council reviewed the recommended budget, made reductions at their discretion, held thirteen public budget meetings, and ultimately adopted the City budget for the fiscal year prior to November 1 (per Indiana law).
  - The process of presenting the proposed budget to the Common Council often leads to feedback and changes, meaning the final, adopted budget is often different than the budget originally proposed by the Mayor.
- Once adopted, the budget was forwarded to the State of Indiana Department of Local Government Finance (DLGF) for final approval. The City's fiscal year begins January 1.



*Electric Vehicle Charger at Howard Park*



## Budget Calendar for Fiscal Year 2023 Budget

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May 11, 2022	Budget kickoff meeting for all Department Heads and Directors of Dept Finance
June 10, 2022	Deadline for Directors of Dept Finance and Department Heads to submit first-round budgets
June 11 – July 5, 2022	City Controller review and preparation of second-round budgets with Department Heads
July 6 – July 31, 2022	Mayor's Office review of budgets with Department Heads & Fiscal Officers
Aug 17 – Oct 6, 2022	Eight public budget hearings with City Council & Department Heads, along with two additional Council working sessions
September 12, 2022	First reading of 2023 City budget
September 26, 2022	Public hearing on 2023 City budget and first reading of 2023 Mayor, Clerk, Council, non-bargaining, and bargaining salary ordinances
October 10, 2022	Adoption of 2023 City budget, 2023 Mayor, Clerk, Council, non-bargaining, and Teamster salary ordinances
October 24, 2022	Adoption of 2023 police and fire salary ordinances

## Budget Amendment Policy

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After the budget is adopted, the primary responsibility for managing the appropriated funds falls to each respective department's Department Head and Director of Department Finance, as well as the Department of Administration & Finance and the Mayor. Directors of Department Finance and Department Heads analyze their respective budgets on a continuous basis through electronic budget monitoring in the City's Enterprise Resource Planning ("ERP") system.

Management flexibility is given to each Department for exceeding a given expenditure/expense line item within a given cost category if there is an available budget within another expense line item of the same cost category, in the same department, and in the same fund. Cost categories include personnel, supplies, services, and capital. Budget amendments within the same cost category, department, and fund do not require approval from the Common Council.

If a review of year-to-date activity indicates that any given expense line item will exceed the budget, and the line item cannot be covered by another budget within the same cost category, then the department is required to submit a budget amendment request through the ERP system. The Finance Department reviews the request and, if deemed appropriate, presents it to the Mayor and the Common Council for approval. Budget amendments are presented to the Common Council on a quarterly basis.

Budget amendments that require Common Council approval include:

- Budget transfers between different cost categories (i.e. personnel, supplies, services, capital)
- Budget transfers between different departments within the same fund
- Additional appropriations (increases) or reductions to the total budget for a given fund




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## 2023 Budget Overview

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### Introduction

This summary has been prepared as a general overview to the 2023 Budget for the City of South Bend in the hope that it will provide City residents with a quick summary of the plans for the City for the fiscal year.

The Common Council held ten public budget hearings and two public Council working sessions to review the budget. The 2023 budget was centered around the named priorities listed below, which were shared by the Common Council and the administration. The 2023 budget was adopted on October 10, 2022.

### Strategic Priorities Reflected in the 2022 Budget

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### Short-Term Organizational Factors: Context for the 2023 Budget

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As the City of South Bend prepared its 2023 budget, there were several specific factors that guided the development of the budget:

- 1) **Opportunity for Generational Investment in the Community:** Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 (“ARP Act”) is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. As a part of this legislation, Congress allocated \$350 billion to state, local, territorial and Tribal governments to respond to the pandemic, provide economic relief, and lay the foundation for a strong and equitable recovery.

The City of South Bend (the “City”) was one of almost 1,200 Metropolitan Cities across the country that received a direct infusion of resources as a result of this Act. The City’s allocation totaled **\$58,910,047** (the “ARP Funds”).

In its guidance, the Department of the Treasury outlined four funding objectives for the ARP Funds. In developing its own plan for spending, the City of South Bend further grouped these four objectives into two main categories of spending: “Response & Relief” and “Equitable Recovery”. These funding objectives are described below:

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**“Response and Relief”**

Support urgent COVID-19 response efforts

Support immediate economic stabilization for households and businesses

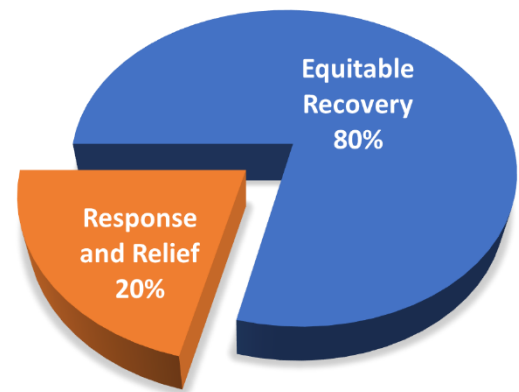
**“Equitable Recovery”**

Replace lost revenue for eligible state, local, territorial, and Tribal governments

Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic

In this budget, spending allocated for “Response and Relief” is intended to provide direct, rapid relief to residents and businesses who have experienced economic or health-related harms related to the pandemic. Spending allocated for “Equitable Recovery” is intended to rebuild a more equitable economy and community by addressing systemic challenges that have been present in our community for decades.

Although the majority of the ARP funding was allocated and budgeted during the 2022 budget cycle, the projects and programs funded with these dollars are long-term in nature and will continue to play a significant role in deciding how to allocate strategic structural dollars over the upcoming several years. In other words, deciding how to allocate ongoing operational funding to strategic priorities in 2023 was significantly impacted by the continuing existence of programs funded through one-time investments of ARP funding.



2) **Strategic Priorities:** Within the context of the general strategic framework presented in the prior section, the South Bend Common Council and the City administration have articulated the following specific budget initiatives for 2023:

○ **Strong Neighborhoods**

- Safe, Affordable Housing
  - Continue existing and establish new home repair assistance programs.
  - Dedicate funding for eviction prevention.
  - Establish a loan guarantee fund to enable the financing of new-home construction in areas where banks traditionally have been unwilling or unable to lend.
  - Enable first-time homeowners with home buying assistance programs, including down payment support.
- Neighborhood Infrastructure
  - Continue investment in expanding sidewalks in neighborhoods.







- Continue and expand the “Light Up South Bend” program to put more streetlights in neighborhoods.
    - Invest in traffic calming measures on neighborhood streets where speed is a concern.
    - Expand alley maintenance and alley grading activities.
  - Neighborhood Planning
    - Continue the City-wide Comprehensive Plan, which is undertaken once every 20 years.
    - Invest in two new neighborhood plans for Lasalle Park and River Park.
  - Neighborhood Revitalization
    - Expand investment in demolition of large, vacant commercial buildings that pose a health and safety hazard to the community.
    - Incentivize private investment in neighborhoods by providing matching grants for improvements.
    - Invest in neighborhood amenities such as bike racks, trash cans, and bus shelters.
    - Partner with a local agency to start a land bank.
    - Invest in additional inspectors to boost the rental safety verification program and ensure compliance with other municipal ordinances.
    - Restart funding for the “Ethnic Fest”, a celebration of communities across our City.
  - Parks, Arts, and Green Spaces
    - Continue investment in tree maintenance in the neighborhoods, including funding a tree planting matching initiative and a dead tree removal pilot program.
    - Repair and resurface all athletic courts in parks.
    - Continue operational support for the Potawatomi Zoo, the Studebaker Museum, and the South Bend Art Museum.
- **Safe Community for Everyone**
- Fully staff the South Bend Police Department, which the City believes is attainable for the first time in more than a decade due to historic raises agreed to during the last negotiating period.
  - Continue investment in the Community Paramedic program to help enhance health and avoid unnecessary ambulance calls.
  - Expand spending on public safety technology upgrades, including:
    - Install a real-time crime center (RTCC), including investing in technology and three new crime analysts.
    - Continuing investment in body cameras.
    - Expanding ShotSpotter to cover an increased area.
    - Incentivizing and subsidizing the installation of security cameras by residents and businesses.
  - Continue to implement the Mayor’s strategy to combat homelessness, including investments in permanent supportive housing.
  - Invest in violence reduction initiatives, including Group Violence Intervention (GVI) and the Stand Against Violence Everyday (SAVE) programs.
  - Increased funding for mental health initiatives, supplementing funding from the American Rescue Plan.





○ **Robust, Sustainable Infrastructure**

- Complete year 3 of the City’s “Rebuilding Our Streets” plan, which represents the largest investment in the quality of City roads in nearly 50 years.
- Major investment in water infrastructure to address areas of greatest need.
- Major investment in wastewater infrastructure in accordance with long-term control plan and EPA consent decree.
- Invest in green infrastructure and the City’s Climate Action Plan, including incentivization of solar panels, commercial recycling, and creation of infrastructure for electric vehicle charging.



○ **Equitable Access to Opportunity**

- Establish Small Business Assistance Fund to continue to help local businesses weather the economic storm
- Establish an Opportunity Fund to help small businesses (especially minority- and women-owned businesses) break barriers to financing and barriers to work.
- Support the immigration of new residents by providing favorable local regulations and direct support for immigrants upon arrival.
- Through the Office of Diversity & Inclusion, continue to work to ensure that minority- and women-owned businesses have access to City contracts and work.



○ **Youth and Workforce Development**

- Continue concerted strategy with youth employment for City jobs, including with the “Manager-Youth Employment” position and the mentored mowing program in the department of Venues Parks & Arts.
- Expand investment in workforce development programs, including both skills development (especially in expanding fields such as technology, solar installation, etc.) and programs designed to decrease barriers to employment (such as transportation barriers or criminal history).
- Continue investment in a complete renovation and revitalization of the Martin Luther King, Jr. Community Center to create a new “Dream Center” that will be developed based on community feedback.
- Invest in pre-K centers to ensure that all residents have access to high-quality, affordable pre-K childcare and educational services.



**3) Inflation and Continuing Economic Concerns**

- In 2022, inflation has hit historic highs, topping out at over 9% annually in the middle of the year. Although it has abated slightly in the back half of the year, inflation remains an important consideration in the 2023 budget.
- The areas most impacted by inflation are:
  - **Wages:** The City spends over 65% of its operational budget on salaries, wages, and benefits. In addition to historic increases in wages for sworn police officers (aimed at continuing to combat the national police shortage and associated effects), all non-bargaining employees received a higher-than-average cost of living increase in the 2023 budget and the City proposed 40 higher-than-standard increases for hard-to-recruit positions.



- **Utilities:** In the 2023 budget, the City is budgeting for an 11% increase in electric, gas, and water utility costs overall. This is roughly a \$600,000 increase in basic operational cost to the City.
- **Fuel, Chemicals & Other Supplies:** Although fuel costs have abated slightly, total fuel costs for the 1,100 vehicles in the City's fleet in 2022 were roughly 60% higher than costs in 2021, and a portion of this increase is expected to continue into 2023. In addition, chemicals necessary for treatment of city water and wastewater (as well as fertilizer for use in the City's parks division) have increased dramatically, with a 25% increase planned for in the 2023 budget.

#### 4) **Revised Financial Processes and Policies**

- In 2020, the City completed implementing a new ERP system, Microsoft Dynamics 365 for Finance and Operations ("DFO"). The Department of Administration & Finance took the opportunity of this implementation to completely redesign and revitalize both the financial processes that support the City's operations and the policies that underlay those processes.
  - This redesign of financial processes has meant more control over budgetary compliance, reduced inappropriate spending, and generally strengthened the City's ability to manage its financial reality.
  - This strengthened control and visibility places an even greater importance on the budget and ensuring that planned spending is reflective of desired outcomes.
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**2023 Adopted Budget Highlights**

	<ul style="list-style-type: none"> <li>• Over \$2.5 million allocated for affordable housing projects, including continuation of home repair and eviction prevention programs</li> <li>• \$2.9 million for streetlights, traffic calming, and curbs/sidewalks. This is more than double prior years' allocation for this infrastructure.</li> <li>• \$3.1 million for neighborhood revitalization, including investments in demolishing vacant and abandoned buildings, investment in brownfield remediations, and investing in DTSB beautification and security programs.</li> <li>• \$300,000 for bringing back the City's Ethnic Festival, a celebration of communities across our City.</li> <li>• An additional \$6 million for the construction and renovation of the "Dream Center" in the Kennedy Park neighborhood. This funding supplements \$11 million in ARP funding for this project.</li> <li>• An additional \$600,000 for athletic court repair, supplementing \$1.6 million in ARP funding.</li> <li>• \$2.2 million in operating subsidies and capital contributions for the Potawatomi Zoo, Studebaker Museum, and South Bend Art Museum.</li> </ul>
	<ul style="list-style-type: none"> <li>• \$1.2 million for continued implementation of the City's strategy on homelessness.</li> <li>• Budgeting for fully-staffed police department, an increase of 8 officers from 2022.</li> <li>• \$300,000 for mental health crisis response, which supplements over \$5 million pledged from ARP funds.</li> </ul>
	<ul style="list-style-type: none"> <li>• Over \$16.5 million allocated for street repair, working on the final year of the City's 3-year "Rebuilding Our Streets" plan.</li> <li>• Almost \$34 million in capital projects for wastewater/sewer and almost \$20 million in capital projects for water works to help ensure clean, safe drinking water for all residents.</li> <li>• \$1.5 million for storm sewer projects to assist in drainage near the river.</li> <li>• \$475,000 for green infrastructure projects, including solar and EV projects.</li> </ul>
	<ul style="list-style-type: none"> <li>• \$500,000 for business development loans</li> <li>• Over \$100,000 in support for local chambers of commerce.</li> <li>• \$250,000 in small business assistance loans</li> <li>• \$1.2 million for the City's Office of Diversity &amp; Inclusion, designed to stimulate growth and utilization of minority- and women-owned businesses.</li> <li>• Creation of a "Technology Equity Manager" position in the Department of Innovation and Technology and an "Equity Arts Coordinator" position in Venues Parks &amp; Arts.</li> </ul>
	<ul style="list-style-type: none"> <li>• \$480,000 for workforce development programs, including investments in green jobs and tech positions.</li> <li>• Continued investment in the city's youth jobs program, through the City's Youth Employment Manager position.</li> </ul>



## Fund Accounting & City Funds

The City of South Bend uses fund accounting to enhance accountability and transparency for the use of resources. The City maintains just over 100 funds (with a total fund balance of over \$300 million) for various purposes, grouped into seven main categories:

- **General Fund:** The largest single fund is the General Fund, which provides \$100.8 million in funding (23.6% of total expenditures) towards the majority of services available to the City residents (Police, Fire and general government)

    - The bulk of the spending from this fund (\$71.7 million) is for the Police and Fire Departments.
    - An additional \$14.5 million is used to fund the City’s administration costs (Mayor’s Office, City Clerk, Common Council, Controller’s Office, Human Resources, Diversity & Inclusion, Human Rights, Legal Department, and Engineering).
    - The remaining \$14.6 million is used to provide operational support to the Parks fund (\$5.8 million) and the Streets fund (\$6.7 million), as well as smaller operational support to other departments.
- | Fund Category          | Percentage |
|------------------------|------------|
| Enterprise Funds       | 35%        |
| Special Revenue Funds  | 25%        |
| General Fund           | 24%        |
| Internal Service Funds | 10%        |
| Debt Service Funds     | 2%         |
| Fiduciary Funds        | 3%         |
| Capital Funds          | 1%         |
- **Special Revenue Funds:** Providing \$106.1 million in funding (24.9% of total expenditures), these Funds are used to account for the proceeds of earmarked revenue or financing activities requiring separate accounting because of legal or regulatory provisions. The City of South Bend maintains over 30 Special Revenue Funds.

    - These funds account for the City’s Venues, Parks & Arts (VPA) Department, Streets Division of Public Works, and the Department of Community Investment, among other priorities.
  - **Capital Projects & Debt Service Funds:** Because the City of South Bend does not issue debt except for the purpose of funding capital projects, these funds are grouped together. These funds account for large-scale capital projects and principal and interest payments on debt associated with those projects represent total expenditures in 2023 of \$16.4 million (3.8% of total expenditures).

    - The City currently maintains 13 capital projects funds and 8 city-controlled debt service funds.
    - Note that this fund grouping does not include capital projects/debt service payments related to enterprise funds or Redevelopment Commission controlled funds, which are accounted for in their respective categories.
  - **Enterprise Funds:** Enterprise Funds are generally used to account for activities that are designed to support their operations through charges for services rendered (as opposed to tax revenue). Because they operate and finance themselves much in the way a business would, these funds are sometimes called “business-type” funds. These funds provide \$148.7 million of funding (34.9% of total expenditures).

    - The largest enterprise fund grouping is the Utilities Funds, which provides \$138.1 million in funding for water, wastewater, sewer, and solid waste operations.
    - Other enterprise funds include funds for parking garages, the Building Department, the Century Center, and the Morris Performing Arts Center.



- **Internal Service Funds:** Internal Service Funds are used to account for \$43.9 million of expenditures (10.3% of total expenditures), and cover operations that primarily provide services to other departments of the City of South Bend on a cost-reimbursement basis. These 7 funds account for activities such as Central Services (which provides vehicle repairs/maintenance for police, fire, streets, etc.) and the City’s self-funded employee benefits (such as health insurance and parental leave).
- **Fiduciary Funds:** Fiduciary funds (\$10.6 million; 2.5% of total expenditures) are used to account for resources that are ultimately benefitting a party outside of the City government. The expenditures in this fund category are for pension costs for the City’s legacy Police and Firefighters pension plans.

A full description of each fund is presented in the “Financial Structure & Policies” section of this document.

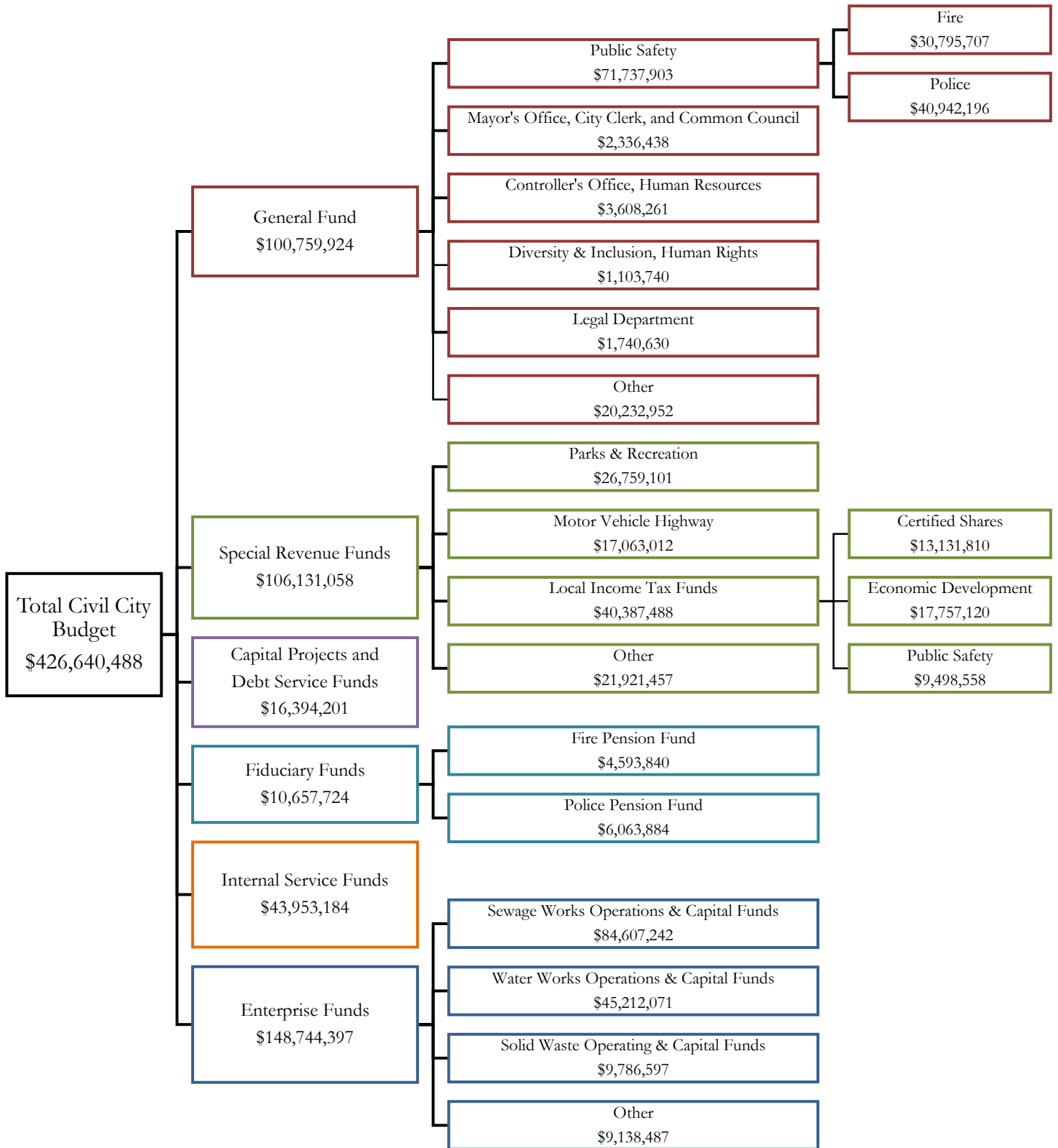
The City prepares five-year projections every year for all funds.

The City continues to monitor cash reserves and other revenue options, as well as reviewing our priorities with regards to the programs and services we offer, to ensure we do not fall below our cash reserve targets. See “Financial Structure & Policies” section of this document for more information on cash reserve requirements.



*East Race River Rafting*

### 2023 Expenditure Summary (Financial Organization Chart)





## 2023 Revenue Summary

Total revenue for the City of South Bend is estimated at \$406,135,778 for 2023, which is a 14% increase from total estimated revenue of \$356,355,425 for 2022. The contributing factors to the decrease in revenue can be seen below:

Revenue Category	2020 Actual	2021 Actual	2022 Adopted Budget	2023 Adopted Budget	Budget Variance 2022-2023	% Change
Property Taxes	51,748,694	55,516,953	57,130,137	61,612,480	4,482,343	7.8%
Local Income Taxes	36,873,820	35,733,172	30,064,713	32,377,457	2,312,744	7.7%
Intergov./ Shared Revenues	24,774,012	25,595,557	27,290,333	27,704,386	414,053	1.5%
Intergov./ Grants	10,037,177	39,944,433	34,432,879	4,387,255	(30,045,624)	-87.3%
Charges for Services	101,247,133	105,060,688	108,438,864	114,555,260	6,116,396	5.6%
Fines, Forfeitures, and Fees	1,073,088	662,297	725,075	733,550	8,475	1.2%
Licenses & Permits	1,619,205	1,821,899	1,920,025	1,881,225	(38,800)	-2.0%
Donations	3,177,302	3,169,885	2,419,000	6,603,000	4,184,000	173.0%
Other Income	6,087,040	5,316,366	3,559,605	3,107,411	(452,194)	-12.7%
Interest Earnings	2,048,960	1,377,786	1,246,994	2,342,762	1,095,768	87.9%
Debt Proceeds	11,899,923	27,792,114	7,556,000	56,973,500	49,417,500	654.0%
PILOT	6,221,791	6,154,321	6,079,325	6,095,594	16,269	0.3%
Interfund Allocation Reimb	20,960,750	25,124,917	26,096,665	26,659,591	562,926	2.2%
Interfund Transfers In	53,051,701	59,548,925	49,395,810	61,102,307	11,706,497	23.7%
<b>Total Revenue</b>	<b>330,820,594</b>	<b>392,819,312</b>	<b>356,355,425</b>	<b>406,135,778</b>	<b>49,780,353</b>	<b>14.0%</b>

The largest variances from 2022 to 2023 can be explained as follows:

- **Property Taxes:** The City is predicting a fairly strong increase in property taxes in 2023. This is almost exclusively due to stronger-than-expected tax receipts in 2022, plus near-historic increases in net assessed values and a high max levy increase factor.
- **Income Taxes:** Similarly, the City predicts a strong increase in local income taxes in 2023, stemming from inflation driving wages higher plus continued recovery from the COVID-19 pandemic.
- **Intergovernmental / Grants:** This decrease is due to the fact that the City received the second distribution of the American Rescue Plan funding in 2022, and will not receive further distributions. This distribution in 2022 totaled roughly \$29 million.
- **Donations:** The City is planning a large fundraising campaign to help support the construction of the new “Dream Center”, which it anticipates will significantly increase our donation income in 2023.
- **Interest Earnings:** The City’s interest earnings in 2021 and 2022 were low compared to previous years. However, rising interest rates in the past several months (and the anticipation that rates will remain high for the majority of 2023) means that the City anticipates a significantly better yield on investments in 2023, as compared to 2022.
- **Debt Proceeds:** The City plans on issuing two large, one-time bonds in 2023, one for sewer infrastructure and one for water infrastructure, which together total above \$51 million.

A full analysis of 2023 revenue is included in the “Financial Summaries” section of this document.

## 2023 Capital Expenditure Summary

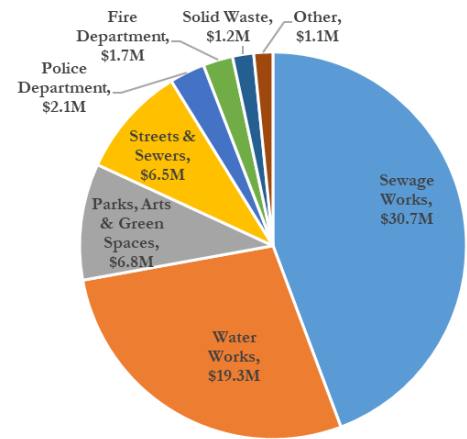
The City of South Bend is planning to invest \$69.4 million in capital in 2023. The majority is for improvements to the City-owned utilities’ capital infrastructure, proposed to be funded through the issuance of bonds, estimated at \$19.3 million for Water Works and \$30.7 million for Wastewater. The bonds will be repaid with user fees collected by the utilities. Other projects include improvements to the City’s streets, investments in parks and community centers, and the replacement of aging vehicles and equipment.





Capital projects are financed in one of four ways:

- **Cash:** Capital items purchased outright with City cash.
- **Capital Lease:** Capital items purchased with lease proceeds. Typically, capital leases are paid off over a 4 to 5-year time period. Cash is not impacted as heavily in any particular year.
- **Bond Proceeds:** Capital projects paid for by proceeds from a bond. Typically, bonds are paid off over the useful life of the capital project (e.g. 20 years for infrastructure projects) such that cash is not impacted as heavily in any particular year.
- **Contributed Capital:** Capital items not purchased with City cash.



A full analysis of capital expenditures is included in the “Financial Summaries” section of this document.

**2023 Debt Summary**

At the beginning of 2023, the City of South Bend will have total debt outstanding of \$207,151,228, concentrated primarily on economic development and wastewater capital projects:

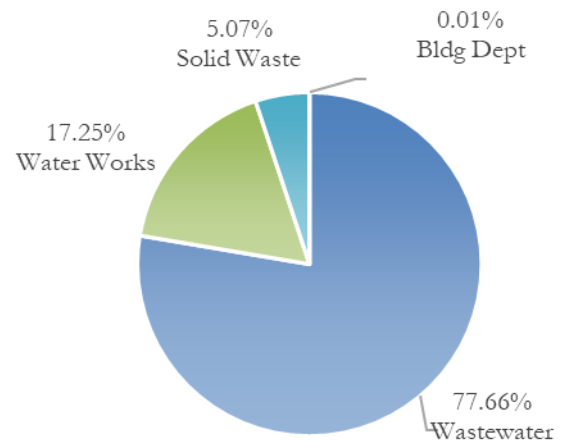
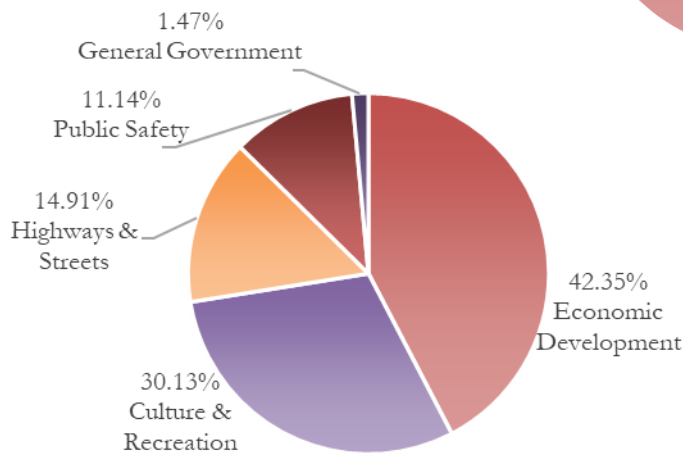
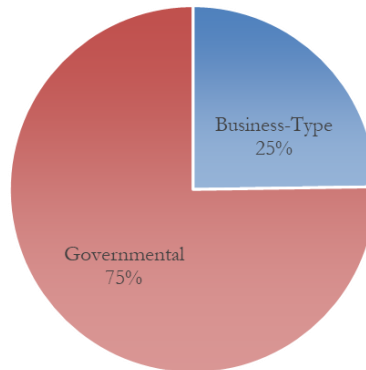
**1/1/2023 Principal Balance = \$205,712,016**

Governmental

Economic Development	65,547,663
Culture & Recreation	46,626,191
Highways & Streets	23,069,696
Public Safety	17,246,024
General Government	2,271,053
	<b>\$154,760,626</b>

Business-Type

Wastewater	39,570,000
Water Works	8,791,030
Solid Waste	2,585,687
Building Department	4,673
	<b>\$50,951,390</b>



This outstanding principal represents:

- \$2,000 debt per capita
- 6.5% of assessed property value within City limits.

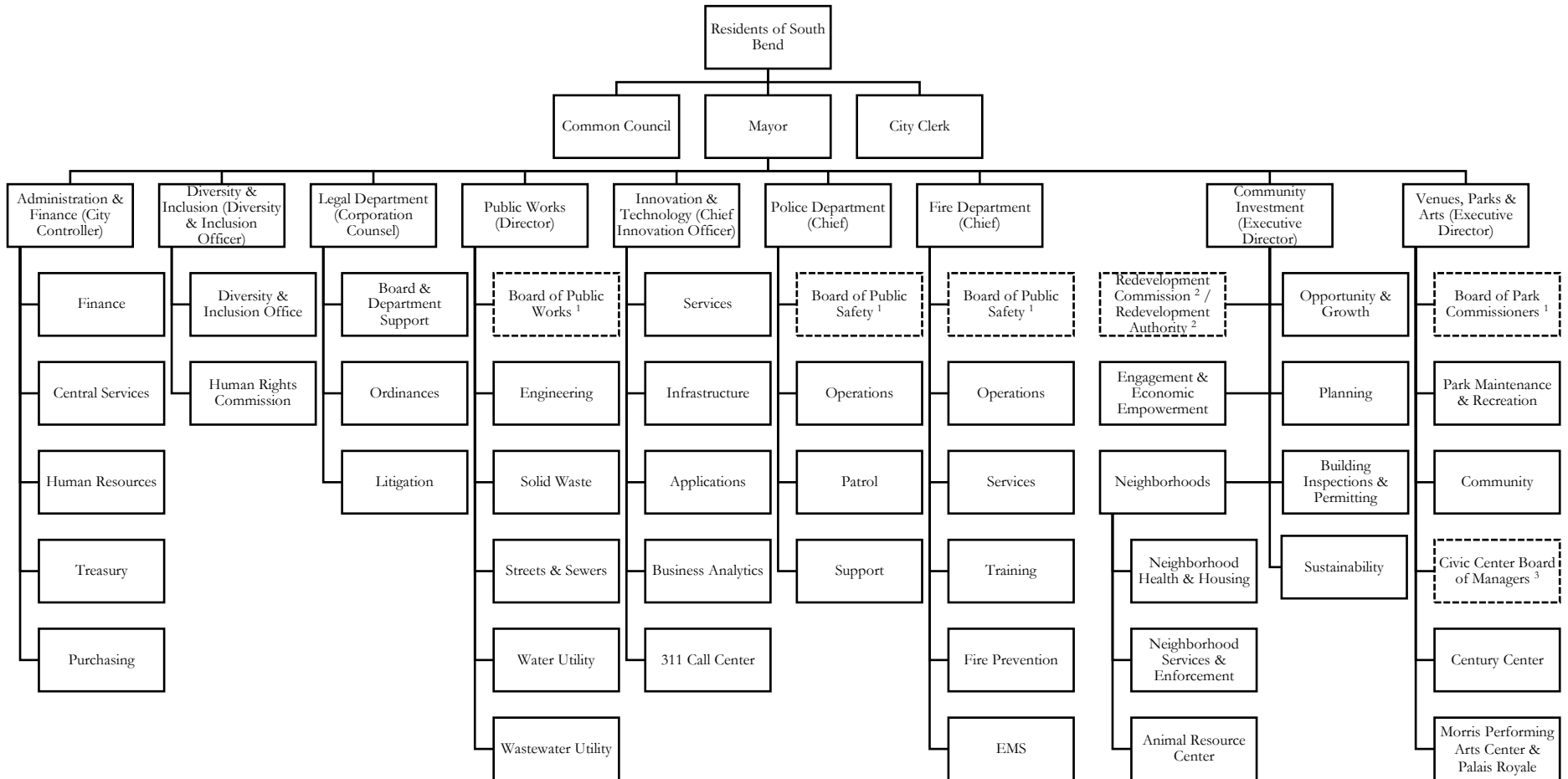


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# FINANCIAL STRUCTURE & POLICIES

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# City of South Bend Organization Chart



- (1) Board Members include Mayoral appointees only
- (2) Board Members include 3 Mayoral appointees and 2 Council appointees
- (3) Board Members include 5 Mayoral appointees and 4 Council appointees

Effective January 1, 2023




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## Detailed Fund Descriptions & Structure

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The below lists all funds maintained by the City of South Bend. Major funds (funds which constitute a substantial amount of resources or receive a substantial amount of revenue and are thus presented separately on the financial statements) are indicated in **blue**.

### GENERAL FUND

**Fund #101: General Fund**  
**\*MAJOR FUND\***

To account for general government operations of the municipality, including the Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, Human Rights, Legal Department, Engineering, Police and Fire Departments, and Palais Royal Ballroom. Financing is provided by property taxes as well as other smaller taxes and some user fees.

### SPECIAL REVENUE FUNDS

Fund #102: Rainy Day

To set aside monies which can be used to meet unanticipated expenses that cannot be funded from existing appropriations, to meet cash flow needs between biannual distribution of property tax receipts and other periodic distributions, for bridging a gap caused by an unexpected revenue shortfall or significant delay in receiving revenue, and for any other City purpose or need consistent with or permitted by state law. This fund can be used for mid-year or year-end advances to other funds that have cash shortages, and the advances must be paid back within six months.

**Fund #201: Parks & Recreation**  
**\*MAJOR FUND\***

To account for general operations and capital needs of the Department of Venues, Parks & Arts. There are several operational divisions within the department under this fund: Administration, Maintenance, Golf Courses, Recreational Experiences, and Community Programming. Financing is provided by property taxes and user fees.

Fund #202: Motor Vehicle Highway

To account for maintenance and construction of the City's streets through the operations of the Streets division of the Department of Public Works. Financing is provided by state gasoline and wheel tax distributions.

Fund #209: Studebaker/Oliver Revitalization Grants

To account for expenditures related to the Studebaker and Oliver revitalization projects. Financing is provided by federal and state grants and loans from other organizations.

Fund #210: Economic Development State Grants

To account for expenditures related to projects promoting economic development. Financing is provided by state grants and loan payments. Expenditures include grants and related expenses.

Fund #211: DCI Operating

To account for the operating expenditures related to the Department of Community Investment (DCI). Financing will be provided by interfund transfers from income tax funds, revenues received from charges for services, and grants.

Fund #212: DCI Grants

To account for revenues received from the U.S. Department of Housing and Urban Development related to community improvement projects.

Fund #216: Police State Seizure

To account for law enforcement expenditures financed by the authorized state or local agencies' sale of confiscated property.

Fund #217: Gifts, Donations & Bequests

To account for donations, gifts, or bequeaths for purposes designated by the donor.

Fund #219: Unsafe Building

To receive fines and fees related to Indiana's Unsafe Building law and account for the expenses incurred for board-ups, demolitions, ordinance violation abatements, and other related services.

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Fund #220: Law Enforcement Continuing Education	To account for police fees collected to finance police officers' continuing education, training, and supplies and equipment.
Fund #221: Rental Units Regulation	To account for the revenues and expenditures related to the Landlord Registration and the Rental Safety Verification Program (RSVP) ordinances enacted by the Common Council.
Fund #227: Loss Recovery	To account for compensatory or exemplary damage payments from third parties arising from loss or damage to City tangible or intangible property.
Fund #230: Code Enforcement	To account for the activity of the Neighborhoods division of the Department of Community Investment. The Neighborhoods division includes the activities of Code Enforcement and the South Bend Animal Resource Center.
<b>Fund #249: Local Income Tax - Public Safety *MAJOR FUND*</b>	To account for the receipt of the public safety component of the local income tax. Funds are used only to cover the cost of salaries and benefits for sworn police and firefighters.
Fund #251: Local Road and Street	To account for operation and maintenance of local and arterial road and street systems. Financing is provided by state gasoline tax distributions.
Fund #257: Local Option Income Tax (LOIT) Special Distribution	To account for a one-time, special distribution of local income taxes from the State of Indiana for the purpose of infrastructure expenditures.
Fund #258: Human Rights Federal Grants	To account for expenditures to prevent discrimination and to promote human rights. Financing is provided by federal grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC).
Fund #263: American Rescue Plan	To track the receipt and expenditure of the funds from the American Rescue Plan Act. Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 ("ARP Act") is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. The City's allocation totaled \$58,910,047.
Fund #264: COVID-19 Response	This fund was established in 2020 to track the costs associated with the City's response to the COVID-19 coronavirus pandemic.
Fund #265: Local Road & Bridge Grant	To account for the receipt of the Community Crossings grant and matching revenue and for the payment of expenditures on eligible projects.
Fund #289: Haz-Mat	To account for monies generated by the South Bend Fire Department's response to hazardous materials incidents. Funds are used to purchase, repair, or replace hazmat equipment, or for training and supplies.
Fund #291: Indiana River Rescue	To account for expenditures related to river rescue training. Financing is provided by registration fees.
Fund #299: Federal Drug Enforcement	To account for expenditures for drug enforcement. Financing is provided by distributions from the authorized federal agencies' confiscated property sale.
<b>Fund #404: Local Income Tax Certified Shares *MAJOR FUND*</b>	To account for the receipt of the certified shares component of the local income tax. Funds are used to items such as debt service payments, certain organizations' grants and operational subsidies, capital expenditures and other uses as deemed by the Mayor and Council.
<b>Fund #408: Local Income Tax - Economic Development *MAJOR FUND*</b>	To account for the receipt of the economic development component of the local income tax. Funds are used to items such as debt service payments, economic development, capital expenditures benefiting economic development street operations and other uses as deemed by the Mayor and Council.



Fund #410: Urban Development Action Grant (UDAG)	To account for economic development expenditures which are financed by federal grants and loan repayments.
Fund #655: Leaf Collection and Removal (Project ReLeaf)	To account for the expenditures of a program to remove leaves from the City each fall. Financing is provided by a monthly service fee charged to all City residents.
Fund #725: Morris Box Office	To account for the collection of certain revenue payments and deposits in advance of events at the facilities. From these receipts, certain event expenses are paid to promoters and other vendors.
Fund #730: City Cemetery	To account for expenditures specifically for the City Cemetery. Funding is provided by the sale of cemetery plots and burial expenses.
Fund #731: Bowman Cemetery	To account for the expenditures the City incurs in maintaining the Bowman Cemetery.
Fund #754: Industrial Revolving Fund (IRF)	To report and administer loan funds for small businesses that is governed by a separate Board of Directors which contracts with the City's Community Investment Department for administration services.

### **DEBT SERVICE FUNDS**

Fund #312: 2017 Parks Bond Debt Service	This fund is used to collect a separate property tax levy and is used to pay for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Park District Bonds, Series A-K.
Fund #350: 2018 Fire Station 9 Bond Debt Service	To accumulate monies received as debt service payments from the City and pass them through to trustee banks and bondholders.
Fund #672: Century Center Energy Savings (Debt Service)	This fund was established in 2015 to account for the debt service payments of the 2015 Century Center Energy Conservation bonds. The bond proceeds were used to make improvements at the Century Center, including a new roof and other energy efficiency projects.
Fund #752: Redevelopment Authority Debt Service	To accumulate monies for the payment of Redevelopment Authority bonds issued to refinance bonds issued for construction of a parking garage facility, bonds issued for central development area land acquisition and construction of public improvements, bonds issued to purchase the Palais Royale, bonds issued to refinance bonds issued for construction of Century Center improvements, and bonds issued to refinance bonds issued for renovations to the Morris Performing Art Center.
Fund #755: South Bend Building Corporation	To accumulate monies received as debt service payments from the City and pass them through to trustee banks and bondholders.
Fund #756: 2015 Smart Streets Bond Debt Service	To accumulate monies as a reserve for the payment of 2015 Smart Streets Bonds related to the conversion of one-way to two-way streets.
Fund #757: 2015 Parks Bond Debt Service	To accumulate monies as a reserve for the payment of the 2015 Parks & Recreation Bond debt service payments.
Fund #760: 2017 Eddy Street Commons Debt Service	To accumulate monies as a reserve for the payment of the 2017 Eddy Street Commons Phase II Bond debt service payments.

### **CAPITAL PROJECTS FUNDS**

Fund #287: Fire Department Capital	To account for purchases of necessary equipment for the Fire Department and Emergency Medical Services Department. Financing is provided by ambulance fees.
Fund #401: Coveleski Stadium Capital	To account for expenditures related to the maintenance and improvement of the baseball stadium. Financing is provided by a rental paid by the semi-pro baseball team.



Fund #406: Cumulative Capital Development (CCD)	To account for expenditures relating to the purchase or lease of capital improvements in the City. Financing is provided by a specific property tax levy.
Fund #407: Cumulative Capital Improvement (CCI)	To account for state cigarette tax distributions used for improvement projects.
Fund #412: Major Moves Construction	To account for state distributions used for road construction and other uses authorized by Indiana statute.
Fund #413: Professional Sports Convention Development Area	To account for the receipt of a portion of state sales tax and income taxes (covered taxes) generated in the Professional Sports Convention Development Area (PSCDA) in downtown South Bend, to be used towards capital improvements.
Fund #416: Morris Performing Arts Center Capital	To accumulate monies for major repairs and capital improvements to the Morris Performing Arts Center. Financing is provided by a surcharge on ticket sales for events held at the auditorium.
Fund #450: Palais Royale Historic Preservation	To account for expenditures financed by a two percent fee charged for all Palais Royale services.
Fund #451: 2018 Fire Station 9 Bond Capital	To account for the expenditures of bond funds relating to the General Obligation Bonds, Series 2018 to be used for the construction of the new Fire Station #9 and additional classroom for the Fire Training Center.
Fund #453: 2018 Zoo Bond Capital	To account for the expenditures of bond funds relating to the Economic Development Revenue Bonds, Series 2018 to be used for the construction, expansion, renovation, equipping, furnishing and improvement of the Potawatomi Zoo.
Fund #455: 2021 Infrastructure Bond Capital	To track the expenditures of bond funds relating to the LIT Lease Rental Revenue Bonds, Series 2021 to be used for street and neighborhood infrastructure projects.
Fund #471: 2017 Parks Bond Capital	To account for the expenditures of bond funds relating to the Park District Bonds, Series 2017 A-K to be used for planned capital projects to improve the parks.
Fund #750: Equipment/ Vehicle Leasing	To account for proceeds from capital lease-purchase agreements used to finance major equipment needs of the City.
Fund #759: 2017 Eddy Street Commons Bond Capital	To account for the expenditures of the bond proceeds from to be spent on Phase II of the mixed-use development near the University of Notre Dame.

## ENTERPRISE FUNDS

Fund #600: Consolidated Building	To account for the operation of the consolidated St. Joseph County/ South Bend Building Department.
Fund #601: Parking Garages	To account for the operation and maintenance of the City's parking garages. Revenues come from the collection of daily and monthly parking fees at several downtown parking garages. This fund also receives revenue from street parking fines.
Fund #602: Morris Performing Arts Center Operations	To account for the operating costs of the Morris Performing Arts Center in downtown South Bend. Revenues come from charges for services including facility rental, concessions, ticket handling fees, and more.
Fund #610: Solid Waste Operations	To account for the operations of the Solid Waste department. Revenues come from charging City residents a monthly fee for pick-up and disposal of trash at area landfills and recycling centers.
Fund #611: Solid Waste Capital	To account for debt service and capital expenditures related to the Solid Waste Department.
<b>Fund#620: Water Works Operations</b> <b>*MAJOR FUND*</b>	To account for all revenues and operational expenses of the water utility. This fund is financed through charges for providing water to City residents.



Fund #622: Water Works Capital	To account for the acquisition, construction or improvement of water utility capital assets (including wells, reservoirs, transmission & distribution mains, water meters, pumping equipment, treatment equipment, transportation equipment, etc.)
Fund #624: Water Works Customer Deposit	To account for security deposits collected from utility customers, which are refunded upon termination of service.
Fund #625: Water Works Sinking (Debt Service)	To account for principal and interest payments on obligated debt for the Water Works utility.
Fund #626: Water Works Bond Reserve	To account for the assets held to satisfy the requirements of certain utility bond covenants.
Fund #629: Water Works Operations & Maintenance Reserve	To account for assets held to serve as fiscal protection against the risk of revenue shortfalls, emergencies, or other economic risks that may impact the Water Utility's ability to meet financial commitments.
Fund #640: Sewer Repair Insurance	The City is responsible for the main sewer line; from the main line to the house is the homeowner's responsibility. This program (which charges a monthly fee to residents) protects participating customers who require significant repairs to their sewer line that cannot be accomplished by a plumber.
<b>Fund #641: Sewage Works Operations</b> <b>*MAJOR FUND*</b>	To account for the operations of the following divisions of Public Works: Wastewater, Sewer, & Organic Resources (yard waste, leaves, etc.)
Fund #642: Sewage Works Capital	To account for the purchase of capital equipment and major renovations/restorations for the Wastewater and Sewer departments.
Fund #643: Sewage Works Operations & Maintenance Reserve	To account for assets held to serve as fiscal protection against the risk of revenue shortfalls, emergencies, or other economic risks that may impact the Wastewater department's ability to meet financial commitments.
Fund #649: Sewage Works Sinking (Debt Service)	To account for all debt service obligations for Wastewater and Sewers.
Fund #653: Sewage Works Debt Service Reserve	To account for the assets held to satisfy the requirements of certain utility bond covenants.
Fund #654: Sewage Works Customer Deposit	To account for security deposits collected from utility customers, which are refunded upon termination of service.
Fund #667: Storm Sewer Fund	To account for maintenance of the storm sewer system, which consists of sewers, storm inlets, catch basins, manholes, curbs, gutters, ditches, swales, retention and/or detention ponds or basins, dams, and flood control facilities designed for the collection, control, transport or discharge of stormwater. A stormwater utility fee is a fee that produces revenue dedicated to improving drainage, controlling flooding, improving water quality and implementing regulations.
Fund #670: Century Center Operations	To account for the operational needs of the Century Center Convention Center. Financing is provided through the County collection of Hotel/Motel Tax as well as user fees.
Fund #671: Century Center Capital	To account for capital expenditures at the Century Center.

### **INTERNAL SERVICE FUNDS**

Fund #222: Central Services	To account for expenses related to fuel, vehicle repairs and various supplies provided to City departments on a cost-reimbursement basis.
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Fund #226: Liability Insurance Premium Reserve	To account for expenses related to maintaining the City's self-funded liability insurance and worker's compensation costs, including administrative costs, claims and premiums. Funding is provided by assessments to certain other City funds.
Fund #278: Police Take Home Vehicle	To account for expenses associated with claims arising from use of program vehicles occurring while officers are not on duty. Funding is provided by officers participating in the program.
Fund #279: IT/Innovation/311 Call Center	To account for expenses associated with the Department of Innovation & Technology and the 311 Call Center. The IT Dept provides technical services to the various departments within the City. Funding is provided by the departments which benefit from the call center and the IT Dept. The Call Center is a customer service support center where residents and business can receive personal assistance with City-related questions and non-emergency services.
Fund #711: Self-Funded Employee Benefits	To account for employer (the City) and employees' contributions for a medical insurance plan and for the payment of medical claims for employees.
Fund #713: Unemployment Compensation Insurance	To account for payment of unemployment claims to the Indiana Department of Workforce Development. Financing is provided by allocating costs to user departments to cover the estimated costs of claims.
Fund #714: Parental Leave	To account for expenses related to the City's Parental Leave Program which provides additional paid time off for employees for the child or adoption of a child. Financing is provided by allocating costs to user departments to cover the estimated costs of the program.

## FIDUCIARY FUNDS

### **Pension Trust Fund**

Fund #702: 1925 Police Pension	To account for the provision of retirement and disability benefits to police officers hired prior to May 1, 1977. Financing is provided by mandatory contributions by active members, and state pension relief distributions.
Fund #701: 1937 Firefighters' Pension	To account for the provision of retirement and disability benefits to firefighters hired prior to May 1, 1977. Financing is provided by mandatory contributions by active members and state pension relief distributions.





## Department – Fund Relationship

Fund Number	Fund Name	General Government	Community Investment	Venues, Parks & Arts	Police Dept	Fire Dept	Public Works
<b>City Controlled Funds</b>							
101	<b>General Fund</b>						
	Mayor's Office / Community Initiatives	X					
	Community Police Review Office	X					
	City Clerk	X					
	Common Council	X					
	Controller's Office	X					
	Human Resources	X					
	Diversity & Inclusion	X					
	Human Rights	X					
	Legal Department	X					
	Engineering						X
	Police Department / Police Crime Lab				X		
	Fire Department / EMS					X	
	Palais Royale Ballroom			X			
	<b>Special Revenue Funds</b>						
102	Rainy Day	X					
201	Parks & Recreation			X			
202	Motor Vehicle Highway						X
209	Studebaker-Oliver Revitalizing Grants		X				
210	Economic Development State Grants		X				
211	Department of Community Investment		X				
212	Dept of Community Investment Grants		X				
216	Police State Seizures				X		
217	Gift, Donation, Bequest	X	X				
219	Unsafe Building Fund		X				
220	Law Enforcement Continuing Education				X		
221	Rental Units Regulation		X				
227	Loss Recovery Fund	X					
230	Code Enforcement		X				
249	Local Income Tax - Public Safety				X	X	
251	Local Road & Street						X
257	LOIT 2016 Special Distribution						X
258	Human Rights Federal Grants	X					
263	American Rescue Plan		X	X			
265	Local Road & Bridge Grant						X
266	MVH Restricted						X
289	Haz-Mat					X	
291	Indiana River Rescue					X	
299	Police Federal Drug Enforcement				X		
404	Local Income Tax - Certified Shares	X	X	X	X	X	X
408	Local Income Tax - Economic Development	X	X	X	X	X	X
410	Urban Development Action Grant		X				
655	Project ReLeaf						X
730	City Cemetery			X			
731	Bowman Cemetery			X			
754	Industrial Revolving Fund		X				
	<b>Debt Service Funds</b>						
312	2017 Parks Bond Debt Service			X			
350	2018 Fire Station #9 Debt Service					X	
672	Century Center Energy Conserv. Debt Service			X			



Fund Number	Fund Name	General Government	Community Investment	Venues, Parks & Arts	Police Dept	Fire Dept	Public Works
752	South Bend Redevelopment Authority	X					
755	South Bend Building Corporation	X					
756	2015 Smart Streets Bond Debt Service Reserve		X				
757	2015 Parks Bond Debt Service			X			
760	2017 Eddy Street Commons Bond Debt Service		X				
	<b>Capital Project Funds</b>						
287	Fire Department Capital					X	
401	Coveleski Stadium Capital			X			
406	Cumulative Capital Development (CCD)			X	X		
407	Cumulative Capital Improvement (CCI)	X					
412	Major Moves Construction						X
413	Professional Sports Convention Develop. Area			X			
416	Morris Performing Arts Center Capital			X			
450	Palais Royale Historic Preservation			X			
451	2018 Fire Station #9 Capital					X	
455	2021 Infrastructure Bond Capital						X
471	2017 Parks Bond Capital			X			
750	Equipment/Vehicle Leasing	X					
759	2017 Eddy Street Commons Bond Capital		X				
	<b>Enterprise Funds</b>						
600	Consolidated Building Fund		X				
601	Parking Garages			X			
602	Morris Performing Arts Center Operations			X			
610	Solid Waste Operations						X
611	Solid Waste Capital						X
620	Water Works Operations						X
622	Water Works Capital						X
624	Water Works Customer Deposit						X
625	Water Works Sinking (Debt Service)						X
626	Water Works Bond Reserve						X
629	Water Works Operations & Maint. Reserve						X
640	Sewer Repair Insurance						X
641	Sewage Works Operations						X
642	Sewage Works Capital						X
643	Sewage Works Operations & Maint. Reserve						X
649	Sewage Sinking (Debt Service)						X
653	Sewage Debt Service Reserve						X
654	Sewage Works Customer Deposit						X
667	Storm Sewer Fund						X
670	Century Center Operations			X			
671	Century Center Capital			X			
	<b>Internal Service Funds</b>						
222	Central Services	X					
226	Liability Insurance	X					
278	Take Home Vehicle Police				X		
279	IT / Innovation / 311 Call Center	X					
711	Self-Funded Employee Benefits	X					
713	Unemployment Compensation	X					
714	Parental Leave Fund	X					
	<b>Fiduciary Funds</b>						
701	Fire Pension					X	
702	Police Pension				X		



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## Financial Policies

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The financial integrity of our City government is of utmost importance. To discuss, write, and adopt a set of financial policies is a key element to maintaining this integrity. These financial management policies are designed to ensure the fiscal stability of the City of South Bend and to guide the development and administration of the annual operating and capital budgets, as well as the debt program.

Unless otherwise directed by Indiana law, all financial policies are established by the City Controller pursuant to the Controller's general authority as head of the Administration and Finance Department under South Bend Municipal Code Section 2-21(b) and have been approved by the Mayor. Accordingly, the policies presented below are subject to change, as determined by the Controller, the Mayor, or, in cases where Indiana law gives authority for the policy to the legislative body, the Common Council. When policies change, the City ensures that all affected parties are notified.

Written, adopted financial policies have many benefits, such as assisting the Mayor, Common Council and City Controller in the financial management of the City, saving time and energy when discussing financial matters, promoting public confidence, and providing continuity over time as the Mayor and Common Council and staff members change. While these policies will be amended periodically, they will provide the foundation and framework for many of the issues and decisions facing the City. They will promote wise and prudent financial management, provide the foundation for adequate funding of services desired by the public, and help make the City financially stable, efficient and effective.

### Financial Policy Objectives

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1. Ensure that the City is financially sustainable in the long-term, and promote alignment between resource allocation and strategic priorities
2. Design processes for purchasing, paying our bills, paying employees, and handling financial resources that are simple, cost-effective, accurate, timely, and predicated on strong internal control
3. Enhance the usefulness and availability of financial information and analyses for City employees, elected officials, and the public
4. Invest in the maintenance of and sustainable replacement of the City's assets, including facilities, equipment, and vehicles
5. Create a culture of respect, excellence, diversity, transparency, and communication among employees

In order to meet these objectives, the City's policies are divided into eleven general categories for ease of reference. These categories are:

- 1) General Accounting Policies
  - 2) Cash Management & Investment Policies
  - 3) Revenue Recognition Policies
  - 4) Budgeting Policies
  - 5) Procurement Policies
  - 6) General Disbursement and Vendor Payment Policies
  - 7) Payroll Policies
  - 8) Capital Asset Policies
  - 9) Inventory Policies
  - 10) Debt Policies
  - 11) Internal Control
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## 1. General Accounting Policies

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The purpose of this Policy and the accompanying procedures is to promote accounting and general ledger (“GL”) practices that will ensure the relevance, objectivity, reliability, completeness, and consistency of the City’s internal and external financial reports.

### Basis of Accounting

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The City will account for all City funds on a cash basis, a modified accrual basis, and a full accrual basis of accounting. To accomplish this within the City’s financial system (“DFO”), the Accounting department will maintain three segregated layers in which journal entries can be posted (“posting layers”). These posting layers will be called the “Current Layer”, the “Modified Accrual Layer” (which is called "Custom Layer 1" in DFO), and the “Full Accrual Layer” (which is called the "Operations" layer in DFO).

Different types of transactions will be posted in each posting layer:

- The Current Layer will account for the City’s operations on cash basis (revenues are recognized in the accounting period in which they are received, expenditures are recognized in the accounting period in which they are paid, and long-term assets / liabilities are not recognized). The Current Layer will be used to compare budget-to-actual performance and for reporting receipts and disbursements to the Indiana Gateway Reporting system.
- The Modified Accrual layer is used to convert cash basis to modified accrual basis. Journal entries will be made in the Modified Accrual Layer such that reports that combine the Current Layer and the Modified Accrual Layer will result in full accrual financial statements.
- The Full Accrual Layer will be used to convert modified accrual basis to full accrual basis. Journal entries will be made in the Full Accrual Layer such that reports that combine the Current Layer, the Modified Accrual Layer, and the Full Accrual Layer result in full accrual financial statements.

### Journal Entry Procedures

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The City’s activity will be recorded via journal entries. There are two broad types of journal entries: General Journal Entries and Sub-Ledger Journal Entries.

- **General Ledger Journal Entries** are used to record activities that are not associated with a sub-ledger (sub-ledgers include Accounts Payable, Accounts Receivable, Cash & Bank, and Fixed Assets). Transactions not related to a sub-ledger (including adjusting entries, interfund transfers, etc.) will be made via a General Journal Entry.
- **Sub-Ledger Journal Entries** are used to record transactions related to budget, encumbrances, accounts payable, accounts receivable and cash. These transactions are recorded in each respective module of the accounting system, submitted through workflow approval within that module, and finally posted to the General Ledger automatically.

### Audit Requirements & Procedures

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The City will have an audit performed on its Annual Comprehensive Financial Report (ACFR) for each fiscal year. This audit has historically been performed by the Indiana State Board of Accounts (“SBOA”). However, the City may utilize a qualified private company for the audit, provided the City satisfies the requirements of Indiana Code § 5-11-1-24.4, including the creation and oversight of an Audit Committee of the South Bend Common Council. The City satisfied these requirements in 2021 and currently uses BKD, LLP to audit its financial statements.

Generally, audits run from April 1st to June 15th. The audit covers the Financial Statements, the Notes to the Financial Statements, and the Required Supplemental Information. Additionally, limited audit procedures are performed on the City's Management's Discussion & Analysis section (MD&A). It does not cover any part of

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the Introductory Section or the Statistical Section. BKD will also audit the City's Schedule of Expenditure of Federal Awards ("SEFA") as a part of the Federal Single Audit.

The audit requires a formal entrance conference and a formal exit conference. The Mayor, each Common Council member, and the President of the Board of Public Works will be invited to both conferences.

At the conclusion of the audit, BKD will provide two sets of findings related to the audited financial statements: the first is set of formal audit findings, which will be published in the final audit report and require written responses from City management. The second set of findings will come in the form of an informal management letter, which represent recommendations from BKD and will be shared with the Mayor and with the Common Council but will not be published to the public.

### **Cost Allocation Policies**

The City will allocate administrative costs to operational departments on a monthly basis. This allocation is vital to understanding the true financial performance of each department because it provides a more accurate picture of all expenses necessary of the department. The following costs will be allocated among operational departments:

- **City Administration** (Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, Legal Department): The operational costs for these administrative departments in the General Fund will be allocated to operational department on the basis of the total expenditure budget.
- **Payroll:** This allocation is used to allocate a specified position's salary and benefits between the departments it serves. Departments/divisions will calculate the amount to allocate based on the percentage of time the position spends working for each department/division.
- **Facilities Management:** The Facilities Management division of Central Services will be allocated to operational department based on departments' electric and natural gas expenses as a percent of total.
- **Worker's Compensation Claims:** The costs of the City's self-funded worker's compensation claims are allocated to operational departments on the basis of prior years' worker's compensation claims.
- **Liability Insurance:** The costs of the City's self-funded liability claims are allocated to operational departments on the basis of prior years' liability claims.
- **Business Insurance:** The costs of paying premiums for property insurance and other kinds of insurance will be allocated on the basis of the net book value of capital assets in each department.
- **Health Insurance:** The cost of claims for the City's self-funded health insurance will be allocated to operational departments at a flat rate per employee. The rate of allocation will be determined by the Controller and the Director of Accounting & Budget.
- **Utility Customer Service & Support Allocation:** The costs of the Customer Service Department in the Water Utility are allocated between the Water Works, Sewage Works, Solid Waste, and Project ReLeaf divisions.
- **Innovation & Technology:** The costs of the City's Innovation & Technology department will be allocated based on the number of IT users, phone users, or other technology user factors.

Every operational fund, department and division will receive allocations according to the above criteria. No operational department or division is exempt from allocations. No operational department is entitled to reimbursement for the cost of allocations, as these costs represent true costs of the departments.

In addition to the above allocations, the Utilities (both Water Works and Sewage Works) will make Payment in Lieu of Taxes (PILOT) payments to the General Fund. The amount of these PILOT payments will be calculated as 3% of the Net Book Value of Fixed Assets in each Utility.



## 2. Cash Management & Investment Policies

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The purpose of this Policy and the accompanying supplements is to set forth policies and procedures related to the City's management of cash and investments. Maintaining adequate access to liquid assets (cash and investments) is of paramount importance to the City.

### Cash Accounts

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Eligible deposit accounts mean any of the following:

- Any account subject to withdrawal by negotiable orders of withdrawal, unlimited as to amount or number, and without penalty, including NOW accounts
- Passbook savings accounts
- Certificates of Deposit
- Money market deposit accounts
- Any interest-bearing account that is authorized and offered by a financial institution in the course of its respective business

The City will maintain at least the following bank accounts:

- General Depository Account: This account will function as the City's main bank account. In general, all City revenue is receipted into this account. All disbursements made in accordance with the City of South Bend General Disbursement Policy are paid from this account.
- Payroll Sweep Account: This account is used as the disbursement account for all payroll expenses (including payments made directly to employees and payments remitted to taxing entities or other entities). This account is utilized to ensure that payroll expenses are remitted correctly.
- Trustee Bank Accounts: When debt is issued, the proceeds are generally remitted into escrow bank accounts. Additionally, an escrow account may be established for the purpose of paying debt service payments.
- Additional Operational Bank Accounts: As determined by the Controller with the advice of the Director of Treasury, additional bank accounts may be set up to account for specific City operations, including the following:
  - Century Center: ASM Global Operational Account (KeyBank)
  - Morris/Palais: Box Office Accounts (1st Source)
  - DCI Transactions: Industrial Revolving Fund (Centier)
  - Police Buy Money for Confidential Informants (Policeman's Credit Union)
  - Police Forfeiture Settlement Fund (Policeman's Credit Union)
- Investment Account: Since the City is required by law to maintain extremely liquid investments, the City's investment account can be considered as a "cash equivalent" account.

On a regular basis, the City will issue an RFP for banking services for the depository account and payroll sweep account.

### Investment Policy

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The City shall invest excess cash in various investment vehicles as allowed by Indiana law. The City shall make all investments, in both Deposit and Investment Accounts, in accordance with the terms and limitations of Indiana Code 5-13-9. The current authorization for the City to engage in these investment activities comes from [Ordinance No. 10832-21](#). The City's practice is to obtain this authorization via an ordinance on an annual basis, so as to maintain the maximum investment flexibility under Indiana Code 5-13-9.

### Board of Finance

The local Board of Finance (as defined in Indiana Code 5-13-7) will review the investment policy and will receive an investment report on an annual basis coincident with the Annual Meeting of the Board of Finance, held after the 1st Monday in January and before January 31st.

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### **Valuation of Investments**

Currently, the total amount invested is \$200 million. On a monthly basis, the City's investment custodian (currently 1st Source) transfers any gain in market value over \$200 million or direct dividends paid from investments into the City's depository bank account.

The City will not track the current fair market value of investments on a monthly basis. Rather, the City's books will be adjusted for fair market value of investments on an annual basis only.

### **Cash Handling Requirements**

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The City maintains a list of approved locations that accept cash. If an area needs to begin transacting or carrying cash on hand, that area must be approved by the City Controller and placed on the list of approved locations. All locations on the approved list will be audited periodically to ensure compliance with the cash handling procedures in this section.

Specifically, the following internal control rules must be followed by all areas that collect or transact in cash:

- The responsibility for collecting money and issuing receipts is segregated from those preparing the bank deposit.
- The responsibility for making bank deposits is segregated from those preparing the monthly bank reconciliation.
- Prenumbered receipts are issued for all money collected and the receipt is retained with supporting documentation.
- Receipts are reconciled to the cash receipts ledger by an individual other than the one collecting money and issuing receipts.
- Posting of receipts to the ledger is completed by an individual other than the one who collects money and makes the deposit.
- Receipts indicate the type of payment received (cash, check, etc.) and this is reconciled to the make-up of the bank deposit.
- Accounts receivable records are maintained by an individual other than the one(s) involved in the billing process.
- The billing process is completed by an individual other than the one who collects cash payments from customers.
- Customer account adjustments above the \$500 materiality threshold, stated in this policy, are approved by the Board of Public Works only after review.

### **Cash Reserve Requirements**

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The City of South Bend has established the cash reserve guidelines for each fund to ensure adequate liquidity. Cash reserves are defined as cash balances on hand less outstanding encumbrances. "Annual expenditures" in each fund do not include capital expenditures. Although there are slight exceptions in specific cases, in general, these reserve policies are as follows:

- General Fund:
    - Minimum Cash Reserve – The City will maintain General Fund cash reserves at a level not less than 50 percent of the annual adopted General Fund expenditures. The purpose of these reserves is to alleviate significant unanticipated budget shortfalls and to ensure the orderly provisions of services to residents. This is the minimum level necessary to maintain the City's creditworthiness and maintain adequate cash flows.
    - Unused Cash Reserves – To the extent that the General Fund cash exceeds the target, the City may draw upon the cash reserves to provide pay-go financing for capital projects, for other one-time capital items, or for other approved liability payments.
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- Rainy Day Fund – A “rainy day” account equal to a minimum of three percent of the City’s total expenditures in the prior year will be maintained annually in separate funds. This account will be made available for unanticipated, unbudgeted expenditures of a non-recurring nature and/or unexpected cost increases that require the approval by the Common Council and the Mayor.
- Enterprise Funds:
  - Cash Reserves – The City will maintain cash reserves equal to 25% of annual expenditures for most Enterprise Funds, with the exception of the Water and Wastewater Utilities. The Water and Wastewater Utility Funds require a reserve of 5% of annual operating expenditures.
  - O&M Funds – The Water and Wastewater Operations and Maintenance Reserve Funds will maintain cash reserves at a level of 16.67% of annual operating expenses in the main operating funds, net of transfers.
- Other Funds:
  - Minimum Cash Reserve – The City will maintain a cash balance in the other funds equal to 10%-50% of annual budgeted expenditures, depending on the specific needs of the fund. Debt Reserve Funds are set up for most debt service obligations and are funded at 100%.
- Reserve Deficiencies:
  - If reserves in any City fund fall below the prescribed minimums, the City will implement the following budgetary strategies to replenish funding deficiencies:
    - Seek reductions in recurring expenditures
    - Seek to increase current revenue streams or develop new revenue sources
    - Seek the use of ongoing grant funding to alleviate operating expenditures

### **3. Revenue Recognition Policies**

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The purpose of this Policy and its supplemental materials is to define and memorialize a consistent framework for the City’s methods of recognizing and recording revenue in accordance with applicable government accounting standards.

#### **Revenue Recognition Policies**

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The City maintains a full “Revenue Recognition Matrix” for each specific revenue stream. This resource describes in detail the accounting treatment of each revenue source and is utilized to identify the appropriate revenue recognition method to apply to a given instance of revenue.

At a summarized level, the City’s revenue recognition policies are as follows:

- **Charges for Services**
    - Recognized as revenue as soon as the exchange takes place
    - Guidance: NCGA (National Council on Governmental Accounting) Statement 1, Paragraph 62
  - **Property Tax Revenue**
    - Recognized in the period in which the taxes are levied. Since all property taxes are receipted into governmental funds, however, the revenue must be **available** to finance expenditures of the current period. The City receives property tax distributions from St. Joseph County (who is responsible for collecting the property taxes) in June and December. Therefore, for practical purposes, this amounts to the City recognizing property tax revenue when received.
    - Guidance: GASB Statement 33, Paragraph 18
  - **Income Tax Revenue**
    - The State of Indiana collects and distributes income tax on behalf of local units like the City. In an ideal world, the City would recognize revenue when the underlying transaction occurred (that is, when the income was earned). However, practical limitations prevent the City from doing this. Therefore, the city recognizes this revenue when it is received.
    - Guidance: GASB Statement 33, Paragraph 51
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- **Other Tax Revenue (Gasoline Tax, Wheel Tax, Cigarette Tax, Commercial Vehicle Tax, Liquor Excise Tax, Auto Excise Tax, Hotel/Motel Tax)**
  - The State of Indiana or St. Joseph County collects and distributes various taxes on behalf of local units like the City. In an ideal world, the City would recognize revenue when the underlying transaction occurred. However, practical limitations prevent the City from doing this. Therefore, the city recognizes this revenue when it is received.
  - Guidance: GASB Statement 33, Paragraph 51
- **Fines, Forfeitures, and Fees**
  - Recognized as revenue when the fine or fee is assessed.
  - Guidance: GASB Statement 33, Paragraph 17
- **Licenses / Permits**
  - Accounting guidance suggests that licenses and permits are “exchange-like transactions” (that is, they are more similar to exchange transactions than to non-exchange transactions), and should therefore be accounted for similarly to exchange transactions, by recognizing revenue as soon as the exchange takes place.
  - However, the amount of revenue the City receives from licenses and permits is not material, and the costs of tracking and recognizing this revenue in this way would outweigh the benefits of doing so. Accordingly, the City recognizes this revenue when it is received.
  - Guidance: GASB Statement 33, Paragraph 50
- **Grants & Donations**
  - Recognized as revenue as soon as the City meets all eligibility requirements to receive the grant or donation.
  - Guidance: GASB Statement 33, Paragraph 71

### **General Revenue Policies**

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- The City of South Bend will pursue measures to encourage economic development, intended to expand the tax base through real and personal property tax, employment income tax, and other tax and economic impact created by economic expansion.
  - The City will pursue development and maintenance of a diversified economic environment portfolio of commercial, industrial and residential taxpayers, intended to produce a stable revenue stream.
  - The City will pursue efforts as required with St. Joseph County to maintain sound property appraisal procedures and practices in order to ensure a system of current and up-to-date property assessments.
  - The City will maintain the practice of establishing pricing for user charges and fees at market-based levels.
  - The City will maintain the practice of establishing pricing for the Water and Wastewater Utility operations at levels supporting utility operational costs and in full compliance with State of Indiana Utility Regulatory requirements.
  - The City will maintain the practice of aggressive collection pursuit of all revenue due to the City of South Bend and will utilize the City’s in-house legal department and outside collection agencies in this effort.
  - The City will maintain the practice to seek funding support from Federal, State of Indiana, and other entities for use by City operations, through higher level governmental grants, and other sources as may come available from time to time.
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### **Write-off of Uncollectible Accounts**

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The City of South Bend strives to maintain accurate and up-to-date information in accounts receivable balances, and, as such, from time to time finds it necessary to remove from its books and/or cease collection activities for various receivables that it deems to be uncollectible.

There are two separate events involved in the pursuit of delinquent accounts receivable that are a part of “writing off” an account: recognizing the write-off from an accounting perspective and actually ceasing the pursuit of the collection of the account. While these events may or may not happen simultaneously, they are distinguishable and separate: the accounting write-off of a receivable does not imply that the City will cease its attempts to collect on the account, nor does it constitute forgiveness of a debt or discharge of the debtor’s legal obligation to pay.

- **Collection Activities** are defined as the actual steps involved in pursuing collection on delinquent accounts. Examples of collection activities include sending dunning letters, telephonic interventions, and referring accounts to an external collection agency. The City’s Corporation Counsel oversees collection activities with the assistance of the applicable department head.
- **Accounting for write-offs** is defined as recognizing in the City’s General Ledger that previously recorded revenue should be reduced or bad debt expense needs to be recognized, in accordance with the principle of conservatism in the recognition of revenue. The type of adjustment and the timing of that adjustment is based on the circumstances warranting the accounting write-off.

Consistent with South Bend Municipal Code Sec. 2-13(B)(2)(a), the legal department has ultimate responsibility for pursuing collections on delinquent accounts and should work with departments to ensure that all collection steps are documented and are in line with established policy. All collection efforts will be documented by the department undertaking the collection activities and will continue until the account is deemed “uncollectible”, after which the City will cease directly undertaking collection activities. The following situations describe accounts that generally qualify as uncollectible:

- Accounts that have been referred to a collection agency, following a consistent and documented practice
- Debts that been discharged in bankruptcy
- Accounts where the debtor is confirmed to be deceased and the debtor's estate is insolvent
- Accounts where the debtor is a business that has been dissolved under state law

In addition, from time to time, the City may deem a particular account as uncollectible if the City has exhausted reasonable efforts to collect the account (and has documented its efforts), and that no further action is warranted (including the referral of the account to a collection agency). This determination of uncollectibility must be approved by the department head of the department responsible for the account (who will assess the operational impact of writing off the account), the Corporation Counsel (who will confirm that all reasonable efforts to collect in accordance with established policy have been exhausted), and the City Controller (who will weigh in on the financial impact of the write off, if applicable).

## **4. Budget Policies**

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The purpose of this Policy and the accompanying procedures is to define and memorialize the City’s administrative processes involved in the preparation, presentation, adoption, and monitoring of the City’s annual budget and amendments thereto (the “Budget”). The City’s budget-related activities are supported by and must adhere to the requirements of Indiana law, including, without limitation, Indiana Code 36-4-7 and Indiana Code 6-1.1, as supplemented by the terms of Chapter 2, Article 7, of the South Bend Municipal Code (collectively, the “Budget Provisions”), as well as applicable guidance of the Indiana Department of Local Government Finance.

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In addition, this Policy and the accompanying procedures outline processes for budgetary decision making, standards for sound budgetary practices and fiscal performance, and policies for monitoring budgetary control. The procedures herein are in compliance with recommendations made by the Government Finance Officers Association (“GFOA”).

### **General Budget Assumptions**

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- All City Funds (including Governmental, Proprietary, and Fiduciary Funds) will be budgeted utilizing the cash basis of accounting. Revenues will be recognized when they are received, expenditures will be recognized when they are disbursed.
- All Funds require appropriation from Council to expend funds. Budgeted Appropriations represent the legal limit of spending for each fund and cost category.
- In normal circumstances, the City will propose a **balanced budget** in all operating funds over the upcoming year. For the purposes of this policy, a “balanced budget” means that operating revenues are greater than or equal to budgeted operating expenditures for that budget year.
  - This assumption applies only to operating funds. Operating funds include any fund that pays personnel costs for any City department, plus Income Tax funds and any Internal Service Fund. Operating funds specifically excludes capital projects funds.
  - Notwithstanding this assumption, there are times where allowing budgeted expenditures to be greater than budgeted revenues is expected and desired. These include strategic spend-downs of fund balances, times in which revenues are expected to be insufficient due to temporary circumstances, or at any other time that the Mayor deems an operational spend-down of cash reserves to be in the best interest of the City.
  - In no event will annual expenditures exceed annual revenues plus available fund balance
- Resident participation in the budget planning and development processes will be encouraged in every possible way, including input sessions, public hearings, public outreach, and engagement with technology.
- A five-year projection of revenues and expenditures for all funds is prepared each fiscal year to provide strategic perspective to each annual budget process.
- All appropriations shall lapse at the end of the budget year if not expended or encumbered.
- Any year-end operating surpluses will revert to fund balances for use in maintaining reserve levels set by policy (see policy on reserves) and the balance will be available for pay-go capital projects and/or one-time capital outlays.
- The City will continuously pursue an active campaign to maintain existing and create new sources of revenue.
- The City will continue to provide first priority funding to essential services as determined by the Mayor in conjunction with the Common Council.
- The City will maintain an ongoing program of capital asset replacement and modernization in order to maintain efficient city operations.
- The City will maintain a structured revenue and expenditure forecasting process to enable effective financial planning on a current and multi-year basis.

### **Budget Monitoring & Control**

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There are three levels of budgetary control: at the level of a “Cost Category”, at the level of individual account strings, and within a single account string.

#### **Cost Category**

At the highest level, budgetary control exists to ensure that spending adheres to the appropriations budget that is passed by the Common Council. Council approves the annual budget at the level of Fund and Cost Category. There are four Cost Categories in each Fund – Personnel, Supplies, Services, and Capital.

At this high level, appropriations cannot be moved between Cost Categories (or between departments or divisions) without approval by Council.

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### **Individual Account Strings**

Within a Cost Category, there are a variety of individual main accounts (which, along with Fund-Department-Division-Subdivision, create an “account string”). For example, “Legal Services” and “Other Professional Services” are both different main accounts within the “Services” Cost Category.

If two account strings have the same Fund, Department, Division and Cost Category, then budget can be transferred between those accounts without requiring the approval of Council.

### **Within a Single Account String**

General Budget Reservations can be used to reserve a portion of the budget in an individual account string for a particular purpose. For example, say there is \$12,000 in available budget in the Controller’s Professional Services account string, \$5,000 of which is for assistance with preparing the ACFR and \$7,000 is for bond continuing disclosure services. The Fiscal Officer can set up General Budget Reservations to ensure that there is enough money for each priority. In this scenario, setting up General Budget Reservations would prevent the City from entering into a contract for \$8,000 for bond continuing disclosure services (even though there is enough budget in the overall account), since the additional \$1,000 is set aside for ACFR preparation services.

### **Mid-Year Budget Amendment Process**

The City will evaluate its budget on an ongoing basis and make adjustments as needed. Budget transfers that require Council approval and additional appropriations will be taken to Council on a quarterly basis, for approval at the final Council meeting of each quarter (March, June, September, and December).

## **5. Procurement Policies**

The purpose of this Policy and its supplemental materials is to define and memorialize the rules and administrative processes that form the context in which the City, through its administrative staff, seeks to achieve the following foundational objectives in procuring supplies, services, and public works for the City: (a) lawfully, efficiently, and prudently to expend public funds for the public purposes established in the City’s budget; (b) to embody the City’s values in its procurement activities; and (c) to ensure proper accounting for public funds and effective internal controls across the City’s procurement-related operations.

### **Procurement Processes**

Subject to applicable laws of the State of Indiana, as they may be amended in the future, including Article 22 of Title 5 of the Indiana Code (the “Public Purchasing Law”), and all applicable enactments under the authority of Indiana Code § 5-22-3-3, including ordinances and resolutions of the South Bend Common Council (the “Council”) and policies of the Mayor of the City of South Bend (the “Mayor”) serving as the City’s purchasing agency, this Policy and its supplemental materials express the policies and procedures governing the City’s purchase of supplies and services (as such terms are defined in the Public Purchasing Law). Without limitation, such enactments and policies include the following, which remain in effect and govern the City’s purchasing activities:

- Council Ordinance No. 8956-98 (establishing the Mayor as the City’s purchasing agency within the meaning and application of the Public Purchasing Law);
- Council Resolution No. 2690-98 (adopting certain purchasing rules for the City pursuant to the Public Purchasing Law, including service contracts);
- the Minority and Women Business Enterprise Inclusion Program Plan, adopted under Chapter 14.5 of the South Bend Municipal Code and originally acknowledged by South Bend Common Council Resolution No. 4822-19 (adopting practices intended to promote equal opportunity for and the City’s utilization of minority- and women-owned businesses);
- Board of Public Works Resolution No. 33-2018 (approving the use of online reverse auctions for purchases by the City under Chapter 7.5 of the Public Purchasing Law); and



- Board of Public Works Resolution No. 57-2019 and Board of Public Safety Resolution No. 54-2019 (together documenting a qualified delegation of procurement-related authority by the Board of Public Safety to the Board of Public Works).

In addition, subject to applicable laws of the State of Indiana, including Article 1 of Title 36 of the Indiana Code, and ordinances and resolutions of the Council, including South Bend Municipal Code Chapter 14.5 (establishing certain inclusive procurement regulations) and Chapter 6, Article 13 (establishing responsible bidding practices for public work projects), this Policy describes certain procedures by which the City procures the performance of public works (as defined in Indiana Code § 36-1-12-2).

Various documents are necessary or appropriate to facilitate and record the City's procurement activities. The following descriptions are intended to characterize certain basic procurement documents but should not be considered exhaustive or exclusive of other documents arising under this Policy's supplemental materials or in the City's various business practices.

### **Purchase requisitions**

The first document prepared in the procurement of any supply, service, or public work is a purchase requisition. As explained and illustrated in this Policy's supplemental materials, the preparation and submission of a purchase requisition initiates the approval process resulting in the issuance of a purchase order or the formation of a service contract or public work contract.

### **Purchase orders**

In the context of the City's purchase of supplies (as defined in Indiana Code § 5-22-2-38) under the Public Purchasing Law, the fundamental procurement document is the purchase order. A purchase order identifies the vendor from which supplies are ordered, states the description, quantity, price, and other attributes of the property to be purchased from a vendor, and sets forth general terms and conditions to which the City and the vendor will adhere in concluding the purchase transaction. As such, the purchase order constitutes a binding contract between the City and the vendor. In addition, the purchase order fulfills certain internal budgetary functions, including the encumbering of funds committed to a vendor under a purchase order, which prevents those funds from being committed to any other vendor or payee. Consistent with Indiana Code § 5-22-18-5(b), upon the City's approval of a purchase of supplies, the City must issue an approved purchase order to the approved vendor and retain a copy of the purchase order. The form of purchase order and the standard terms and conditions currently in effect are included in this Policy's supplemental materials.

### **Service contracts**

In the context of the City's engagement of services (as defined in Indiana Code § 5-22-2-30), the fundamental procurement document is the service contract. A service contract establishes the terms of a relationship between the City and a service provider, including the terms of payment for the provider's provision of specified services to the City.

Because service contracts vary in certain respects and arise across a wide and diverse spectrum of City operations, the City does not require the use of a standardized contract form. Subject to applicable laws and the Department of Law's guidance and assistance in preparing service contracts, the following elements should be included in any service contract:

- the proper names of the parties (e.g., "XYZ, Inc." and "City of South Bend, Indiana");
  - terms and conditions that are clearly stated and consistent throughout the document and create no conflict with federal, state, or local laws or regulations;
  - the amount of payment due on the contract, with a detailed definition of any payment schedule;
  - the services to be rendered, with any deliverables and deadlines clearly defined;
  - the effective start and end dates of the contract; and
  - no Social Security numbers in the body of the contract or any attachment or exhibit.
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While the City's procurement system requires each service contract to be represented by a purchase order record for internal tracking and budgetary purposes, the service contract itself (incorporating any ancillary documents identified in the service contract, where applicable) forms the exclusive basis of the relationship between a service provider and the City with respect to a given engagement.

Notably, as stated in Indiana Code 5-22-6, the Public Purchasing Law permits the City to establish its own policies and procedures concerning the procurement of services. With the exception of procuring legal services from attorneys, which requires authorization by the Corporation Counsel (pursuant to Indiana Code § 36-4-9-12), the City's policy is to permit City operations to purchase services in any reasonable manner. See Council Resolution No. 2690-98. The procedures established under this Policy are aimed at preserving and promoting that operational discretion within the context of the City's overall strategic priorities and initiatives, budgetary constraints, and legal requirements.

#### **Public work contracts**

In the context of the City's contracting for the performance of public works (as defined in Indiana Code § 36-1-12-2), the fundamental procurement document is the public work contract, otherwise referred to as a construction contract. Subject to applicable laws and the Department of Law's guidance and assistance in preparing the necessary documents, such contracts must incorporate all appropriate plans and specifications necessary for completion of the public work. While the City's procurement system requires each public work contract to be represented by a purchase order record for internal tracking and budgetary purposes, the public work contract itself (incorporating any ancillary documents identified in the public work contract, where applicable) forms the exclusive basis of the relationship between a public work contractor and the City with respect to a given public work.

#### **Solicitation documents**

In certain procurement scenarios, the City is either required by law or chooses voluntarily to solicit offers or proposals from prospective vendors, service providers, and contractors. Subject to specific legal requirements, the typical modes of solicitation include requests for bids, requests for quotes, and requests for proposals. The form and content of the document(s) comprising such solicitations may vary widely. Subject to applicable laws and the Department of Law's guidance and assistance in preparing the necessary documents, solicitations should be crafted and disseminated in a manner reasonably calculated to achieve effective and cost-efficient procurements.

## **6. General Disbursement and Vendor Payment Policies**

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The purpose of this Policy and its supplemental materials is to define and memorialize the City's administrative processes involved in making payments and disbursing money from City funds in satisfaction of payroll costs, operating expenditures, debt payments, and other liabilities of the City.

#### **General Disbursement Mechanisms**

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The City utilizes five (5) distinct forms of payment and disbursement: P-cards, checks, ACH transfers, wire transfers, and disbursements by trustees.

#### **P-cards**

A purchase card ("P-card") is a type of credit card issued by the City's credit provider to an individual employee of the City authorized to execute payment for certain purposes. This Policy's supplemental materials define the qualifications for obtaining a P-card and the processes governing its use. The Controller will be responsible for executing monthly disbursements to the P-card provider to settle outstanding credit balances on all P-cards, subject to the City's ordinary disbursement procedures and subject to review and approval of charges made by P-card users in accordance with this Policy's supplemental materials.

**Checks**

Paper checks are negotiable instruments printed on specialized check stock bearing the seal of the City and the Controller's signature. The Controller issues paper checks to payees, subject to the approval of the payees' claims as set forth in this Policy's supplemental materials. Unless a payee retrieves a check from the City in person or the case requires another method, each check is delivered to the payee named on the check by U.S. Mail to the payee's address on file or otherwise provided by the payee.

**ACH transfers**

The automated clearing house (ACH) network facilitates electronic bank transfers of funds from a City disbursement account directly to a payee's account at a bank or financial institution. In appropriate cases, as determined by the Controller, the City executes disbursements by ACH transfers, subject to the approval of the payees' claims as set forth in this Policy's supplemental materials. Among disbursements made by ACH transfer are payroll disbursements to City employees, as addressed in the City of South Bend Payroll Policy.

**Wire transfers**

A wire transfer is an electronic bank transfer of funds from a City disbursement account directly to a payee's account at a bank or financial institution. A wire transfer may be executed only in appropriate cases determined in the Controller's discretion upon a payee's specific request for payment by wire transfer or upon the Controller's independent determination that a wire transfer is appropriate. Wire transfers are authorized in accordance with bank requirements, including written and/or telephone instructions by the City. Such instructions may be communicated on behalf of the City by the Controller, the Deputy City Controller, or the Director of Treasury only and not by any other employee or person.

**Trustee payments**

In appropriate cases where a bank, financial institution, or other organization has agreed in writing to serve as the trustee or agent on behalf of the City or in connection with a City-financed project, such trustee or agent may disburse City funds on the City's behalf, provided the procedures required under the agreements or instruments governing the City's relationship with the trustee or agent have been observed. Such payments, although executed by the City's trustee or agent, remain subject to all other procedures established under this Policy.

**Disbursement Roles/Responsibilities**

The City will conduct its disbursement activities exclusively through authorized representatives, as set forth in this Policy and its supplemental materials. Unless he or she has been so authorized, no person has authority to undertake on the City's behalf any disbursement-related activities. This Section describes the roles and responsibilities of those representatives, as further defined and operationalized in this Policy's supplemental materials.

**Controller**

The Controller, with the assistance of staff members where appropriate, is responsible for the overall administration of the disbursement processes and the execution of disbursements to payees under this Policy and its supplemental materials, in accordance with applicable laws, including, without limitation, the provisions of Indiana Code 5-11-10 and 36-4-8 and South Bend Municipal Code Section 2-50.1. Within the meaning of the applicable provisions of Indiana Code 5-17-5, concerning prompt payment for public works, services, goods, equipment, and travel, the Controller will make all reasonable efforts to make timely payment to each payee properly entitled to payment. Moreover, subject to all required approval processes, the Controller will endeavor to disburse funds at the time necessary to take advantage of any discount offered by a payee for early payment. In fulfilling the Controller's responsibilities under this Policy, the Controller is assisted by the Deputy City Controller and may delegate all appropriate authority to the Deputy City Controller to achieve the purposes of this Policy.





### **Director of Treasury and Accounts Payable Supervisor**

The Director of Treasury is responsible for overseeing the activities of the Department's staff members involved in executing disbursements to satisfy accounts payable, payroll, and other obligations. The Accounts Payable Supervisor is responsible for a wide range of disbursement matters, including overseeing and participating in the processing and payment of claims by vendors, service providers, and public work contractors doing business with the City, preparing spending reports and tax-related documents, and analyzing payment. In addition, the Accounts Payable Supervisor is responsible for coordinating with the necessary employees of all City departments, including the AP clerks described below, to efficiently process disbursements in a timely and financially advantageous manner.

### **Accounts payable clerks**

In consultation with the Controller and the responsible department head, each division of the City will select one (1) employee to be designated as an accounts payable clerk ("AP clerk") to meet the disbursement-related needs of the division. Specifically, an AP clerk is responsible for (a) collecting, organizing, and scanning into electronic format all invoices, bills, and other documentation of claims for payment by the City with respect to the division's activities, including those received by the AP clerk directly from payees and those received by other employees within the division; (b) entering into the financial system all necessary information for the efficient processing of each claim in accordance with the procedures established under this Policy; and (c) serving as the principal point of contact for internal and external communications related to the division's disbursement matters.

### **Division approvers**

Managers, supervisors, and other employees working within the divisions of the City are required to acknowledge the receipt of goods and services for purposes of confirming that payment is properly due to the provider of the goods or services. See Indiana Code § 36-4-8-7(b). They must acknowledge receipt in accordance with the procedures established under this Policy.

### **Boards responsible for allowance of claims**

Among the City's disbursements are payments made on invoices for goods delivered or services rendered to the City ("claims," as defined in Indiana Code § 36-4-8-7(a)). Pursuant to Indiana Code §§ 36-4-8-7(b)(5) and 5-11-10-1.6(c)(5), each claim must be formally allowed by the appropriate board prior to the Controller paying the claim, unless it is expressly pre-approved for payment. In the case of a pre-approved claim, the Controller is required to submit the claim for ratification by the appropriate board after having paid the claim. See Indiana Code § 36-4-8-14; South Bend Municipal Code Section 2-50.1. The City boards with jurisdiction over the allowance of claims conduct their allowances as follows:

- Board of Public Works ("BPW"): The Controller routinely presents claims for allowance by the BPW at its public meetings. The claims presented to the BPW include all claims for payment over which no other City board or official has jurisdiction for allowance.
- Board of Park Commissioners ("BPC"): The BPC has contracted with the BPW for the BPW's provision of certain services as the BPC's agent under the Master Agency Agreement between the BPC and the BPW dated March 26, 2015, as amended by the First Amendment to Master Agency Agreement dated April 16, 2018 (collectively, "Agency Agreement"), authorized under Indiana Code § 36-10-3-11(a)(1), (8). Section 10 of the Agency Agreement provides that, on behalf of the BPC, the BPW will process the BPC's claims for payment according to the BPW's standard procedures. Accordingly, all claims over which the BPC otherwise would have jurisdiction for allowance are included as part of the claims presented to the BPW at its public meetings described above.
- Redevelopment Commission ("Commission"): The Controller, as the Commission's treasurer pursuant to Indiana Code § 36-7-14-8(b), "may disburse funds of the [Commission] only after the [Commission] allows and approves the disbursement. However, the [Commission] may, by rule or resolution, authorize the treasurer to make certain types of disbursements before the [Commission's] allowance and approval at its next regular meeting." Indiana Code § 36-7-14-8(c). In turn, by Article V,



Section 3, of the Second Amended and Restated By-Laws of the South Bend Redevelopment Commission, dated July 9, 2020, adopted pursuant to Resolution No. 3520, the Commission has authorized the Controller to make disbursements from any applicable Commission-controlled fund to pay any and all Commission-allowed claims prior to the Commission's review and allowance thereof. The Controller prepares and submits to the Commission a list of all such disbursements made since the Commission's last ratification, and the Commission allows and ratifies such disbursements at its next regular meeting.

- Civic Center Board of Managers ("CC Board"): Pursuant to Indiana Code § 36-10-10-32(c), the Controller may disburse funds in satisfaction of claims for payment in accordance with procedures prescribed by the CC Board, provided that an itemized and verified statement of the claim has been filed with the Controller. The CC Board typically meets on a quarterly basis, and its established practice is to ratify claims paid out of Funds #670 and #671 at its next meeting after payment of such claims.

## 7. Payroll Policy

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The purpose of this Policy and the accompanying procedures is to ensure effective and efficient processing of City payroll, with the following specific goals:

1. Making accurate and timely payments to all persons on the City payroll.
2. Making all statutory deductions and verifying that all required reporting procedures are followed in connection with statutory deductions.
3. Making all non-statutory deductions and/or reductions and verifying that accurate record-keeping and reporting procedures are followed.
4. Maintaining records and reports required by the City, State and Federal Government agencies pertaining to personnel paid through the payroll system.

## 8. Capital Asset Policies

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The purpose of this Policy and the accompanying procedures is to define the City's capital asset capitalization practices. This Policy sets definition to the capital asset categories, depreciation methodology, capital asset disposal practice, and other matters pertaining to the capital assets of the City.

### Definition of Capital Assets

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Capital assets are defined as items owned by the City of South Bend that have a useful life of at least one year and have an acquisition cost exceeding the capitalization threshold identified in the following table:

<u>Asset Category</u>	<u>Capitalization Threshold</u>
Land	All land is capitalized
Construction in Progress	All construction in progress is capitalized
Infrastructure	\$250,000
Buildings	\$100,000
Land & Building Improvements	\$100,000
Intangibles	\$100,000
Machinery & Equipment	\$ 10,000
Computer & Office Equipment	\$ 10,000
Vehicles	\$ 10,000

### Definition of Capital Expenses

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Categorizing an expenditure as either maintenance or as a capital improvement is an important decision that needs to be made when any type of maintenance, repair, or renovations are performed. The appropriate categorization requires considering the value of the asset, the intended goal of the work to be performed, the scope of work, the actual result, and its impact on the asset's value and useful life.

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### **Maintenance (Operating Expenses)**

Maintenance costs are expenses for routine actions that keep assets in their original condition; these typically fall under Repairs and Maintenance (“R&M”) in the operating budget. Both routine and preventative maintenance are classified as operating expenses if they are performed to restore the asset’s physical condition and/or operation to a specified standard or their original condition, prevent further deterioration, replace or substitute a component at the end of its “useful life,” serve as an immediate but temporary repair, or assess ongoing maintenance requirements.

Maintenance activities can include:

- Housekeeping
- Painting
- Landscaping
- Irrigation repairs
- Elevator maintenance
- Other related tasks that are performed on a frequent or ongoing basis

### **Capital Improvements (Capital Expenditures)**

Capital improvements are investments made to increase the value of an asset and to boost an asset’s condition beyond its original or current state. Associations undertake capital improvements when they wish to increase an asset’s useful function or service capacity, perform a required extension of “useful life,” enhance the quality of services, reduce future operating costs, or upgrade essential parts of the asset.

Capital improvements can include:

- Installation of a new roof
- Replacement of HVAC systems
- Structural additions to existing building

### **Depreciation of Capital Assets**

All tangible capital assets will be depreciated over their useful life, with the exception of land, land improvements with an inexhaustible life, and CIP. Intangible assets will be amortized over their useful life, unless the intangible asset has an infinite useful life.

The City will use the straight-line method as the basis for depreciating and amortizing capital assets. Under the straight-line method, the basis of the asset is written off in annual equal amounts over the useful life of the asset. The City will commence depreciation of the capital asset in the month and year the asset is acquired.

The City will base its useful life of assets on industry best practices.

### **Capital Asset Inventory**

City departments are required to conduct an annual physical inventory of all capital assets assigned to the department including fixed, movable, and infrastructure assets. Typically, inventory is conducted during October and November. This inventory must be reconciled to the capital asset register and inventory maintained in the financial records of the City.

Physical inventories are to be coordinated between the department and the central Administration & Finance office. Results of the physical inventory are to be immediately reported to the City Controller. The physical inventory results are kept on file for the audit.



## 9. Inventory Policy

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Inventory is comprised of goods and materials held on hand by the City's divisions. The purpose of this Policy and its supplemental materials is to define and memorialize the rules and administrative processes that form the City's inventory accounting practices

For valuing its inventory, the City uses the average cost methodology, and appropriate entries will be recorded to account for inventory on an annual basis.

## 10. Debt Policies

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The City is permitted to issue certain debt obligations – such as revenue bonds, mortgage bonds, general obligation bonds, loans or notes payable, tax anticipation notes, or capital leases – in accordance with the conditions and requirements of applicable federal and state laws, including, but not limited to, Article 1 of Title 5 of the Indiana Code. The City will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency, which is beyond its control or reasonable ability to forecast. The purpose of this Policy and its supplemental materials is to define and memorialize the rules and guidelines that govern the City's issuance and management of debt obligations.

### **Consideration of Incurring Debt Obligations**

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This Supplement establishes the general framework for considering the City's issuance of debt obligations. In consultation with the Mayor, the Controller is responsible for guiding the City's consideration of incurring debt obligations and its overall debt position.

### **Prohibition on incurring unauthorized debt obligations**

No employee, division, or department of the City is authorized to incur or seek to incur a debt obligation on behalf of the City, except as directed and coordinated by the City Controller and in accordance with applicable legal and policy requirements. For purposes of the City of South Bend Debt Policy, any borrowing or financing mechanism, including any "lease-to-own" transaction or any similar arrangement bearing an implicit or explicit interest cost, will be considered to constitute a debt obligation.

### **General principles guiding new debt decisions**

The following principles apply to the City's assessment of its overall debt position and its consideration of issuing new debt obligations:

- General principles
    - Debt management will provide for the protection and maintenance of the City's AA bond rating, the maintenance of adequate debt service reserves, compliance with debt covenant provisions, and appropriate disclosure to investors, underwriters, and rating agencies.
    - Long-term borrowing will not be used to finance current operations or normal maintenance and will only be considered for significant capital and infrastructure improvements
    - South Bend's property taxpayers and residents who benefit from projects and assets financed by debt should be the source of the related debt service funding. This principle of taxpayer equity (or interperiod equity) should be a primary consideration in determining the type of projects and assets selected for financing through debt. Furthermore, the principle of taxpayer equity shall be applied for setting rates in determining net revenues for bond coverage ratios.
    - It is critical that elected and appointed City officials, and all others associated with the issuance of City debt, not only avoid the reality of a conflict of interest, but the appearance thereof as well. City officials must conduct themselves in a manner consistent with the best interest of the City and taxpayers. Elected and appointed City officials should avoid even the appearance of linkages between politics and public finance that can erode the confidence of taxpayers, ratepayers, and voters. This includes avoiding gratuities and political contributions of more than nominal value.
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- Short-term financing (including capital lease debt)
  - Short-term financing will be considered to finance certain equipment purchases when the aggregate cost of equipment to be purchased exceeds \$25,000, and departments requesting short-term financing for equipment, vehicle, or other asset purchases must have an approved budget appropriation sufficient to cover the principal and interest payments due under such short-term financing arrangement.
  - The term of short-term financing will be limited to the usual useful life period of the vehicle, equipment, or other asset being financed, but in no case will exceed ten years. It is anticipated that most capital lease debt will be for five years.
  - Recognizing that bond issuance costs add to the total interest costs of financing, the City shall perform due diligence to ensure that installment agreement or other legally appropriate debt is considered whenever applicable.
- Long-term (bond) financing
  - Within the constraints of maintaining or improving the City's bond ratings and debt service capacity, the construction or acquisition of long-lived capital assets will be financed through the issuance of bonds or other financing instruments for a period not to exceed the useful life of the acquired assets.
  - Whenever possible, the City will finance capital projects by using self-supporting revenue bonds because revenue bonds assure the greatest degree of equity by most closely matching those who benefit from a project or asset and those who pay for the project or asset.
  - It will be a long-term goal that each utility or enterprise will ensure future capital financing needs are met by using a combination of current operating revenues and revenue bond financing. Therefore, a goal is established that 15% of total project costs should come from operating funds of the utility or enterprise, if feasible.
  - Bond proceeds for a capital project should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment, or other costs as permitted by law (including for the establishment of a debt service reserve fund).
  - Bonds will be sold on a competitive basis unless it is in the best interest of the City to conduct a negotiated sale.

### **Review of proposals for new debt obligations**

In the event a City department or division is interested in pursuing a new debt obligation, the department head and/or the department's designated fiscal officer will submit a written explanation of the proposed debt to the City Controller. With the assistance of qualified consultants and advisors (including financial advisors and bond counsel) where appropriate, the City Controller will assess each proposal regarding conformance with existing debt and financial policies, the City's current and future debt service capacity, and the likely effects of the new debt on the City's creditworthiness. The following are among the factors relevant to that assessment:

- **Debt Analysis**
  - Debt capacity analysis
  - Purpose for which debt is issued
  - Debt structure
  - Debt burden
  - Debt history and trends
  - Adequacy of debt and capital planning
  - Obsolescence of capital assets
- **Financial Analysis**
  - Stability, diversity, and growth rates of tax or other revenue sources
  - Trend in assessed valuation and collections
  - Current budget trends
  - Appraisal of past revenue and expenditure trends



- History and long-term trends of revenues and expenditures
- Evidences of financial planning
- Adherence to generally accepted accounting principles
- Audit results
- Fund balance status and trends in operating and debt funds
- Financial monitoring systems and capabilities
- Cash flow projections
- Future operating and maintenance costs associated with the financed asset(s)
- **Governmental and Administrative Analysis**
  - Government organization structure
  - Location of financial responsibilities and degree of control
  - Adequacy of basic service provision
  - Intergovernmental cooperation/conflict and extent of duplication
  - Overall city planning efforts
- **Economic Analysis**
  - Geographic and location advantages
  - Population and demographic characteristics
  - Wealth indicators
  - Housing characteristics
  - Level of new construction
  - Types of employment, industry, and occupation
  - Evidences of industrial decline
  - Trend of the economy

### **Refunding of outstanding bonds**

Where market conditions are favorable, the City Controller (with the assistance of qualified consultants and advisors, where appropriate) will assess the appropriateness of refinancing (i.e., “refunding”) outstanding bond obligations. In assessing refunding opportunities, the City Controller will address the following considerations:

- Whether refunding the outstanding bond obligations will both comply with the City’s financial policies and advance the City’s strategic objectives.
- Whether refunding the outstanding bond obligations will result in positive monetary savings (discounted to net present value) sufficient to justify the expenditure of financial and other resources involved in executing the refunding.
  - Assessing the financial quality of the proposed refunding includes considering (1) issuance costs and the interest rate at which the refunding bonds can be issued; (2) the maturity date of the refunded bonds; (3) the call date of the refunded bonds; (4) the call premium on the refunded bonds; (5) the structure, yield, and administrative costs of the refunding escrow; and (6) any transferred proceeds penalty.

### **Continuing Disclosure and Arbitrage Rebate Policies**

#### **Continuing Disclosure**

The City of South Bend will comply fully with Rule 15c2-12 of the Securities and Exchange Act of 1934 (“Rule”) and the requirements for any outstanding debt which is subject to the Rule and for which the City is the obligor under a continuing disclosure undertaking agreement (CDUA). The City will file all required financial/operating information and event filings on the Electronic Municipal Market Access (EMMA) website in a timely manner, or on a successor website. The City Controller and Deputy City Controller are responsible for implement this procedure but may elect to allow a dissemination agent to assist them with filings required to comply with the Rule.



### **Arbitrage Rebate**

The City of South Bend recognizes that issuing certain tax-exempt qualified obligations require the City to comply with applicable provisions of the Internal Revenue Code of 1986 (the “Code”) and regulations promulgated thereunder. The City has established a policy describing procedures to be taken to ensure that these qualified obligations continue to be excludable from gross income for federal income tax purposes. This includes the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations, the monitoring and tracking of private uses and private payments with respect to facilities financed with qualified obligations and complying with specific reissuance and record retention requirements.

## **11. Internal Control**

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The City’s management team is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

### **Control Environment**

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City management and elected officials are committed to demonstrating a commitment to ethical values and integrity. As such, it has established a system of standards, processes, and structures designed to reinforce this commitment and act as the foundation for a sound system of internal control.

Among other things, the City has committed to:

- Maintain Council’s oversight over the City’s internal control system.
- Convey consistent and ongoing messages of the City’s internal control philosophy and expectations to all employees
- Evaluate the City’s internal control system for weaknesses on an ongoing basis, providing solutions to any discovered weaknesses, and inform employees of necessary changes in procedures
- Institute procedures to address violations of policies and consequences for violations of internal control procedures

### **Risk Assessment**

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The City takes a risk-based approach to internal control, analyzing risks in terms of their impact on the following goals:

- operational efficiency,
- reliability and integrity of financial reporting, and
- compliance with applicable laws and regulations.

The City has implemented a structure and process to identify risks based on changes in the internal or external environments, assess those risks in terms of likelihood and impact on the goals presented above. Risks that are relatively likely to occur and which will have a significant impact on the City’s ability to accomplish the objectives above are prioritized for mitigation and control activities.

### **Control Activities**

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The City has established and maintains a system of internal controls that is designed to mitigate the risks that are identified and prioritized. This system is based on general internal control principles, including:

- Preventive Controls
  - Segregation of duties
    - No single person should have the ability to execute a key function (disbursing, receiving, reconciling, etc.) without involvement from another person



- Authorization and approval
  - Proposed transactions should be authorized by someone with appropriate approval authority, ensuring those transactions are proper and consistent with City policy
- Custodial and security arrangements
  - Unauthorized access to City assets and data should be prevented, and responsibility for the physical security of those assets should be separate from the record-keeping of those assets.
- Detective Controls
  - Review and reconciliation
    - Departmental documentation is compared with City accounting system reports and financial statements to verify their reasonableness, accuracy, and completeness
  - Internal audits
    - Compliance with established procedures is verified through routine internal audits

### **Information and Communication**

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Ensuring quality information is readily available and transparent is critical to maintaining the City's internal control system, and effective internal and external communication is necessary to support achievement of the City's objectives. Internal communication is the bi-directional means by which personnel receive from management a clear message that ethical behavior and compliance with internal control is important, and the means by which personnel communicate to management known or suspected ethical violations.

The City has committed to:

- Establish and maintain a confidential reporting system for individuals to report suspected fraud and abuse of internal control policies
- Lead in the areas of financial transparency and accountability
- Maintain sufficient documentation to support the validity and appropriateness of recorded transactions.

### **Monitoring Activities**

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The City must maintain a robust monitoring program including ongoing evaluations, independent and internal audits, and automatic feedback loops to ensure that each component of internal control (as well as individual activities within each component) is functioning correctly.

The City has committed to:

- Perform routine and surprise internal audits to determine if controls are in place and working effectively
  - Review control activities to determine if the actual activities are in compliance with established procedures
  - Document deficiencies in the internal control processes and remediating them quickly
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# FINANCIAL SUMMARIES

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**Changes in Fund Balance**

	2022 Amended Budget						2023 Adopted Budget				
	Cash Balance 1/1/2022	2022 Revenue	2022 Expenditures	Plus/(Minus) Adjustments	Surplus (Deficit)	Cash Balance 12/31/2022	Cash Balance 1/1/2023	2023 Revenue	2023 Expenditures	Surplus (Deficit)	Cash Balance 12/31/2023
<b>City Controlled Funds</b>											
101 <b>General Fund</b>	<b>54,208,073</b>	73,973,720	82,631,453	-	(8,657,733)	<b>45,550,340</b>	<b>45,550,340</b>	103,024,029	100,763,672	2,260,357	<b>47,810,697</b>
<b>Special Revenue Funds</b>											
102 Rainy Day	<b>10,910,077</b>	99,340	-	-	99,340	<b>11,009,417</b>	<b>11,009,417</b>	220,188	-	220,188	<b>11,229,605</b>
201 Parks & Recreation	<b>5,865,858</b>	17,505,813	18,084,348	-	(578,535)	<b>5,287,323</b>	<b>5,287,323</b>	26,762,849	26,762,849	(0)	<b>5,287,323</b>
202 Motor Vehicle Highway	<b>4,772,416</b>	9,922,075	9,830,017	-	92,058	<b>4,864,474</b>	<b>4,864,474</b>	11,277,943	13,643,319	(2,365,376)	<b>2,499,098</b>
209 Studebaker-Oliver Revitalizing Grants	<b>692,248</b>	5,942	237,892	-	(231,950)	<b>460,298</b>	<b>460,298</b>	8,206	50,000	(41,794)	<b>418,504</b>
210 Economic Development State Grants	<b>26,876</b>	577,360	229,637	-	347,723	<b>374,599</b>	<b>374,599</b>	7,492	-	7,492	<b>382,091</b>
211 Dept of Community Investment Operating	<b>394,125</b>	5,365,416	5,535,877	-	(170,461)	<b>223,665</b>	<b>223,665</b>	4,677,425	4,677,425	-	<b>223,665</b>
212 Dept of Community Investment Grants	<b>409,818</b>	9,033,557	3,538,994	-	5,494,563	<b>5,904,381</b>	<b>5,904,381</b>	2,952,342	2,832,655	119,687	<b>6,024,068</b>
216 Police State Seizures	<b>173,825</b>	5,896	44,500	-	(38,604)	<b>135,221</b>	<b>135,221</b>	7,364	22,000	(14,636)	<b>120,585</b>
217 Gift, Donation, Bequest	<b>978,522</b>	246,270	634,104	-	(387,834)	<b>590,688</b>	<b>590,688</b>	64,524	67,500	(2,976)	<b>587,712</b>
218 Police Curfew Violations	<b>13,880</b>	8	18,799	4,911	(13,880)	-	-	-	-	-	-
219 Unsafe Building	<b>764,981</b>	70,871	23,000	-	47,871	<b>812,852</b>	<b>812,852</b>	79,955	23,000	56,955	<b>869,807</b>
220 Law Enforcement Continuing Education	<b>378,981</b>	827,245	559,171	-	268,074	<b>647,056</b>	<b>647,056</b>	226,930	377,750	(150,820)	<b>496,236</b>
221 Rental Units Regulation	<b>87,416</b>	404,123	351,108	-	53,015	<b>140,431</b>	<b>140,431</b>	100,200	54,000	46,200	<b>186,631</b>
227 Loss Recovery	<b>414,099</b>	3,769	-	-	3,769	<b>417,868</b>	<b>417,868</b>	8,357	-	8,357	<b>426,225</b>
230 Code Enforcement Fund	<b>497,492</b>	4,880,820	4,694,555	-	186,265	<b>683,757</b>	<b>683,757</b>	6,230,019	6,230,019	-	<b>683,757</b>
249 Local Income Tax - Public Safety	<b>3,844,465</b>	9,178,554	12,689,047	129,483	(3,381,010)	<b>463,455</b>	<b>463,455</b>	9,498,558	9,498,558	-	<b>463,455</b>
251 Local Road & Street	<b>2,349,376</b>	2,783,569	2,320,207	-	463,362	<b>2,812,738</b>	<b>2,812,738</b>	4,302,307	5,120,000	(817,693)	<b>1,995,045</b>
257 LOIT Special Distribution	<b>245,630</b>	843	-	-	843	<b>246,473</b>	<b>246,473</b>	1,145	189,223	(188,078)	<b>58,395</b>
258 Human Rights Federal Grants	<b>426,544</b>	155,250	241,088	-	(85,838)	<b>340,707</b>	<b>340,707</b>	141,000	248,320	(107,320)	<b>233,387</b>
263 American Rescue Plan	<b>29,536,642</b>	29,545,024	49,798,727	-	(20,253,703)	<b>9,282,939</b>	<b>9,282,939</b>	-	-	-	<b>9,282,939</b>
264 COVID-19 Response	-	1,166,853	525,371	-	641,482	<b>641,482</b>	<b>641,482</b>	-	-	-	<b>641,482</b>
265 Local Road & Bridge Grant	<b>704,875</b>	2,002,427	594,751	-	1,407,676	<b>2,112,551</b>	<b>2,112,551</b>	1,266,651	1,000,000	266,651	<b>2,379,202</b>
266 MVH Restricted Fund	<b>2,042,332</b>	3,946,792	4,516,682	-	(569,890)	<b>1,472,442</b>	<b>1,472,442</b>	3,142,426	3,419,693	(277,267)	<b>1,195,175</b>
273 Morris PAC / Palais Royale Marketing	<b>74,809</b>	43	100,000	25,148	(74,809)	-	-	-	-	-	-
274 Morris PAC Self-Promotion	<b>264,010</b>	150	410,000	145,840	(264,010)	-	-	-	-	-	-
280 Police Block Grants	<b>4,162</b>	2	4,338	174	(4,162)	-	-	-	-	-	-
289 Haz-Mat	<b>28,102</b>	10,256	10,000	-	256	<b>28,358</b>	<b>28,358</b>	10,567	10,000	567	<b>28,925</b>
291 Indiana River Rescue	<b>360,311</b>	92,991	109,359	-	(16,368)	<b>343,943</b>	<b>343,943</b>	96,843	91,800	5,043	<b>348,986</b>
292 Police Grants	<b>26,716</b>	-	26,716	-	(26,716)	-	-	-	-	-	-
294 Regional Police Academy	<b>146,328</b>	83	175,000	28,589	(146,328)	-	-	-	-	-	-
295 COPS MORE Grant	<b>45,349</b>	30	145,808	100,429	(45,349)	-	-	-	-	-	-
299 Police Federal Drug Enforcement	<b>60,237</b>	89,724	78,500	-	11,224	<b>71,461</b>	<b>71,461</b>	26,809	6,000	20,809	<b>92,270</b>
404 Local Income Tax - Certified Shares	<b>18,631,245</b>	12,096,973	15,260,611	-	(3,163,638)	<b>15,467,607</b>	<b>15,467,607</b>	-	13,131,810	(13,131,810)	<b>2,335,797</b>
408 Local Income Tax - Economic Development	<b>24,795,353</b>	13,315,608	19,786,738	-	(6,471,130)	<b>18,324,223</b>	<b>18,324,223</b>	13,629,659	17,757,120	(4,127,461)	<b>14,196,762</b>
410 Urban Development Action Grant	<b>27,182</b>	385,842	356,253	-	29,589	<b>56,771</b>	<b>56,771</b>	-	-	-	<b>56,771</b>
655 Project ReLeaf	<b>282,057</b>	490,012	449,708	-	40,304	<b>322,361</b>	<b>322,361</b>	458,300	439,485	18,815	<b>341,176</b>
705 Police K-9 Unit	<b>2,435</b>	1	2,520	84	(2,435)	-	-	-	-	-	-
725 Morris / Palais Box Office	<b>791,599</b>	-	-	-	-	<b>791,599</b>	<b>791,599</b>	-	-	-	<b>791,599</b>
730 City Cemetery	<b>30,218</b>	273	-	-	273	<b>30,491</b>	<b>30,491</b>	610	-	610	<b>31,101</b>
731 Bowman Cemetery	<b>475,369</b>	4,328	-	-	4,328	<b>479,697</b>	<b>479,697</b>	9,594	-	9,594	<b>489,291</b>
754 Industrial Revolving Fund	<b>3,700,843</b>	4,804,698	4,577,669	-	227,029	<b>3,927,872</b>	<b>3,927,872</b>	174,000	482,280	(308,280)	<b>3,619,592</b>
<b>Total Special Revenue Funds</b>	<b>115,276,804</b>	<b>129,018,831</b>	<b>155,961,093</b>	<b>434,658</b>	<b>(26,507,604)</b>	<b>88,769,200</b>	<b>88,769,200</b>	<b>85,382,263</b>	<b>106,134,806</b>	<b>(20,752,543)</b>	<b>68,016,657</b>
<b>Debt Service Funds</b>											
312 2017 Parks Bond Debt Service	<b>184,163</b>	1,150,804	1,169,368	-	(18,564)	<b>165,599</b>	<b>165,599</b>	1,171,618	1,179,167	(7,549)	<b>158,050</b>
350 2018 Fire Station #9 Bond Debt Service	-	344,157	344,157	-	-	-	-	342,857	342,857	-	-
672 Century Center Energy Conservation Debt Svc	<b>196,702</b>	404,367	402,368	-	1,999	<b>198,701</b>	<b>198,701</b>	407,934	397,959	9,975	<b>208,676</b>
752 South Bend Redevelopment Authority	<b>242,425</b>	3,058,250	3,044,328	-	13,922	<b>256,347</b>	<b>256,347</b>	3,252,250	3,237,507	14,743	<b>271,090</b>
755 South Bend Building Corporation	<b>224,375</b>	2,769,500	2,751,956	-	17,544	<b>241,919</b>	<b>241,919</b>	2,220,500	1,423,143	797,357	<b>1,039,276</b>
756 2015 Smart Streets Bond Debt Service	<b>1,742,699</b>	1,716,000	1,711,694	-	4,306	<b>1,747,005</b>	<b>1,747,005</b>	1,714,000	1,709,669	4,331	<b>1,751,336</b>

**Changes in Fund Balance**

	Changes in Fund Balance										
	2022 Amended Budget					2023 Adopted Budget					
	Cash Balance 1/1/2022	2022 Revenue	2022 Expenditures	Plus/(Minus) Adjustments	Surplus (Deficit)	Cash Balance 12/31/2022	Cash Balance 1/1/2023	2023 Revenue	2023 Expenditures	Surplus (Deficit)	Cash Balance 12/31/2023
757 2015 Parks Bond Debt Service	587,763	375,106	372,557	-	2,549	590,312	590,312	372,981	375,582	(2,601)	587,711
760 2017 Eddy Street Commons Bond Debt Service	3,668,611	1,928,125	1,926,375	-	1,750	3,670,361	3,670,361	1,931,625	1,929,875	1,750	3,672,111
<b>Total Debt Service Funds</b>	<b>6,846,739</b>	<b>11,746,309</b>	<b>11,722,804</b>	<b>-</b>	<b>23,505</b>	<b>6,870,244</b>	<b>6,870,244</b>	<b>11,413,765</b>	<b>10,595,759</b>	<b>818,006</b>	<b>7,688,250</b>
<b>Capital Funds</b>											
287 Fire Department Capital	2,758,339	4,276,873	2,642,633	-	1,634,240	4,392,579	4,392,579	3,612,175	3,627,428	(15,253)	4,377,326
401 Coveleski Stadium Capital	814	25,109	25,241	-	(132)	682	682	25,014	25,000	14	696
406 Cumulative Capital Development	286,746	514,423	512,428	-	1,995	288,741	288,741	554,373	761,014	(206,641)	82,100
407 Cumulative Capital Improvement	651,096	243,166	488,345	-	(245,179)	405,918	405,918	243,246	450,000	(206,754)	199,164
412 Major Moves Construction	1,889,193	499,578	975,477	-	(475,899)	1,413,294	1,413,294	513,460	900,000	(386,540)	1,026,754
413 Professional Sports Convention Development Area	775,632	1,503,000	1,129,189	-	373,811	1,149,442	1,149,442	2,000,000	-	2,000,000	3,149,442
416 Morris Performing Arts Center Capital	1,912,926	6,508,701	7,349,017	-	(840,317)	1,072,610	1,072,610	21,452	-	21,452	1,094,062
450 Palais Royale Historic Preservation	93,481	8,320	35,000	-	(26,680)	66,801	66,801	15,426	35,000	(19,574)	47,227
451 2018 Fire Station #9 Bond Capital	316,090	1,250	-	-	1,250	317,340	317,340	-	-	-	317,340
453 Zoo Bond Capital	-	5,891,800	5,891,800	-	-	-	-	-	-	-	-
455 2021 Infrastructure Bond Capital	3,836,482	12,000	1,603,376	-	(1,591,376)	2,245,106	2,245,106	-	-	-	2,245,106
471 2017 Parks Bond Capital	4,259,726	14,801	2,738,175	-	(2,723,374)	1,536,352	1,536,352	-	-	-	1,536,352
750 Equipment/Vehicle Leasing	347,697	-	347,697	-	(347,697)	-	-	-	-	-	-
759 2017 Eddy Street Commons Bond Capital	25,763	-	-	-	-	25,763	25,763	-	-	-	25,763
<b>Total Capital Funds</b>	<b>17,153,985</b>	<b>19,499,021</b>	<b>23,738,379</b>	<b>-</b>	<b>(4,239,358)</b>	<b>12,914,628</b>	<b>12,914,628</b>	<b>6,985,146</b>	<b>5,798,442</b>	<b>1,186,704</b>	<b>14,101,332</b>
<b>Enterprise Funds</b>											
600 Consolidated Building Fund	2,102,372	1,603,384	2,046,792	-	(443,408)	1,658,964	1,658,964	1,598,313	1,823,538	(225,225)	1,433,739
601 Parking Garages	907,380	965,795	1,177,490	-	(211,695)	695,684	695,684	1,106,102	1,120,859	(14,757)	680,927
602 Morris Performing Arts Center Operations	-	2,203,607	1,637,496	-	566,111	566,111	566,111	1,578,128	1,526,735	51,393	617,504
610 Solid Waste Operations	906,471	6,727,723	7,947,391	-	(1,219,668)	(313,197)	(313,197)	7,517,103	7,455,592	61,511	(251,686)
611 Solid Waste Capital	779,163	2,684,437	1,882,431	-	802,006	1,581,169	1,581,169	2,331,005	2,331,005	-	1,581,169
620 Water Works Operations	6,550,457	21,870,448	24,501,244	-	(2,630,796)	3,919,661	3,919,661	22,556,532	22,120,410	436,122	4,355,783
622 Water Works Capital	9,672,979	4,213,704	3,898,667	-	315,037	9,988,015	9,988,015	19,731,960	20,338,000	(606,040)	9,381,975
624 Water Works Customer Deposit	1,279,314	-	-	-	-	1,279,314	1,279,314	-	-	-	1,279,314
625 Water Works Sinking (Debt Service)	-	2,662,430	2,662,430	-	-	-	-	2,753,661	2,753,661	-	-
626 Water Works Bond Reserve	1,422,804	22	-	-	22	1,422,826	1,422,826	-	-	-	1,422,826
629 Water Works Operations & Maintenance Reserve	2,912,652	15,296	-	-	15,296	2,927,948	2,927,948	-	-	-	2,927,948
640 Sewer Repair Insurance	2,003,861	723,687	989,619	-	(265,932)	1,737,929	1,737,929	691,096	817,606	(126,510)	1,611,419
641 Sewage Works Operations	13,825,371	39,446,578	42,908,992	-	(3,462,414)	10,362,957	10,362,957	40,633,497	38,356,289	2,277,208	12,640,165
642 Sewage Works Capital	14,359,708	4,255,647	4,943,503	-	(687,856)	13,671,852	13,671,852	31,657,017	34,210,000	(2,552,983)	11,118,869
643 Sewage Works Operations & Maintenance Reserve	5,550,801	-	-	-	-	5,550,801	5,550,801	-	-	-	5,550,801
649 Sewage Sinking (Debt Service)	-	11,107,089	11,107,089	-	-	-	-	9,773,347	9,773,347	-	-
653 Sewage Debt Service Reserve	3,749,760	36,647	-	-	36,647	3,786,407	3,786,407	-	-	-	3,786,407
654 Sewage Works Customer Deposit	903,840	-	-	-	-	903,840	903,840	-	-	-	903,840
667 Storm Sewer Fund	1,604,154	1,238,842	1,410,372	-	(171,530)	1,432,625	1,432,625	1,169,797	1,450,000	(280,203)	1,152,422
670 Century Center Operations	194,350	4,125,935	4,616,704	-	(490,769)	(296,420)	(296,420)	4,630,842	4,632,355	(1,513)	(297,933)
671 Century Center Capital	983,710	1,000	35,000	-	(34,000)	949,710	949,710	500	35,000	(34,500)	915,210
<b>Total Enterprise Funds</b>	<b>69,709,146</b>	<b>103,882,271</b>	<b>111,765,220</b>	<b>-</b>	<b>(7,882,949)</b>	<b>61,826,197</b>	<b>61,826,196</b>	<b>147,728,900</b>	<b>148,744,397</b>	<b>(1,015,497)</b>	<b>60,810,699</b>

**Changes in Fund Balance**

	2022 Amended Budget						2023 Adopted Budget				
	Cash Balance 1/1/2022	2022 Revenue	2022 Expenditures	Plus/(Minus) Adjustments	Surplus (Deficit)	Cash Balance 12/31/2022	Cash Balance 1/1/2023	2023 Revenue	2023 Expenditures	Surplus (Deficit)	Cash Balance 12/31/2023
<b>Internal Service Funds</b>											
222 Central Services	658,666	8,878,405	10,999,721	-	(2,121,316)	(1,462,650)	(1,462,650)	10,495,907	10,467,612	28,295	(1,434,355)
226 Liability Insurance	6,100,867	3,429,594	6,040,464	-	(2,610,870)	3,489,997	3,489,997	3,654,840	3,583,000	71,840	3,561,837
278 Police Take Home Vehicle	698,546	26,154	50,000	-	(23,846)	674,700	674,700	18,328	50,000	(31,672)	643,028
279 IT / Innovation / 311 Call Center	3,482,865	10,122,770	10,287,783	-	(165,013)	3,317,852	3,317,852	10,069,587	10,079,020	(9,433)	3,308,419
711 Self-Funded Employee Benefits	10,786,414	16,625,249	17,702,352	-	(1,077,103)	9,709,311	9,709,311	16,984,681	19,439,706	(2,455,025)	7,254,286
713 Unemployment Compensation	-	105,726	80,000	-	25,726	25,726	25,726	86,931	80,000	6,931	32,657
714 Parental Leave Fund	226,711	258,703	253,846	-	4,857	231,568	231,568	301,571	253,846	47,725	279,293
<b>Total Internal Service Funds</b>	<b>21,954,068</b>	<b>39,446,601</b>	<b>45,414,166</b>	<b>-</b>	<b>(5,967,565)</b>	<b>15,986,504</b>	<b>15,986,504</b>	<b>41,611,845</b>	<b>43,953,184</b>	<b>(2,341,339)</b>	<b>13,645,165</b>
<b>Fiduciary Funds</b>											
701 Fire Pension	420,180	4,066,011	4,591,888	-	(525,877)	(105,697)	(105,697)	4,700,009	4,593,840	106,169	472
702 Police Pension	560,923	6,021,412	6,057,740	-	(36,328)	524,595	524,595	5,909,254	6,063,884	(154,630)	369,965
718 State Tax Withholding Fund	795,612	-	-	-	-	795,612	795,612	-	-	-	795,612
726 Police Distributions Payable	1,641,403	-	-	-	-	1,641,403	1,641,403	-	-	-	1,641,403
<b>Total Fiduciary Funds</b>	<b>3,418,117</b>	<b>10,087,423</b>	<b>10,649,628</b>	<b>-</b>	<b>(562,205)</b>	<b>2,855,913</b>	<b>2,855,913</b>	<b>10,609,263</b>	<b>10,657,724</b>	<b>(48,461)</b>	<b>2,807,452</b>
<b>Total City Controlled Funds</b>	<b>288,566,933</b>	<b>387,654,176</b>	<b>441,882,742</b>	<b>434,658</b>	<b>(53,793,908)</b>	<b>234,773,027</b>	<b>234,773,025</b>	<b>406,755,211</b>	<b>426,647,984</b>	<b>(19,892,773)</b>	<b>214,880,252</b>

NOTE: REFER TO INDIVIDUAL FUND SUMMARIES FOR FURTHER DETAIL

## Revenue & Expenditure Summary

Fund Type	2020 Actual	2021 Actual	2022 Adopted Budget	2023 Adopted Budget	2022-2023 Change	2022-2023 Percent Change
<b>Revenue</b>						
<b>City Controlled Funds</b>						
General Fund	74,286,680	77,019,698	73,217,282	103,024,029	29,806,747	40.7%
Special Revenue Funds	93,396,208	117,185,248	112,513,370	85,382,263	(27,131,107)	-24.1%
Debt Service Funds	10,915,022	20,239,229	11,364,809	11,413,765	48,956	0.4%
Capital Funds	6,029,462	14,743,295	7,611,438	6,985,146	(626,292)	-8.2%
Enterprise Funds	100,392,145	114,769,519	102,095,407	147,728,900	45,633,493	44.7%
Internal Service Funds	35,417,117	38,802,118	38,967,799	41,611,845	2,644,046	6.8%
Fiduciary Funds	10,383,961	10,060,205	10,585,320	10,609,263	23,943	0.2%
<b>Total Revenue</b>	<b>\$ 330,820,594</b>	<b>\$ 392,819,312</b>	<b>\$ 356,355,425</b>	<b>\$ 406,755,211</b>	<b>\$ 50,399,786</b>	<b>14.1%</b>
<b>Expenditures</b>						
<b>City Controlled Funds</b>						
General Fund	66,534,960	75,567,091	109,584,091	100,763,672	(8,820,419)	-8.0%
Special Revenue Funds	84,763,266	81,700,688	101,730,013	106,134,806	4,404,793	4.3%
Debt Service Funds	11,572,206	20,628,241	11,348,281	10,595,759	(752,522)	-6.6%
Capital Funds	12,410,186	9,839,531	8,485,642	5,798,442	(2,687,200)	-31.7%
Enterprise Funds	98,085,443	106,983,776	118,293,138	148,744,397	30,451,259	25.7%
Internal Service Funds	34,867,773	37,268,885	41,655,940	43,953,184	2,297,244	5.5%
Fiduciary Funds	10,400,254	10,099,232	10,641,628	10,657,724	16,096	0.2%
<b>Total Expenditures</b>	<b>\$ 318,634,087</b>	<b>\$ 342,087,442</b>	<b>\$ 401,738,733</b>	<b>\$ 426,647,984</b>	<b>\$ 24,909,251</b>	<b>6.2%</b>
<b>Surplus (Deficit)</b>						
<b>City Controlled Funds</b>						
General Fund	7,751,719	1,452,607	(36,366,809)	2,260,357	38,627,166	-106.2%
Special Revenue Funds	8,632,942	35,484,561	10,783,357	(20,752,543)	(31,535,900)	-292.4%
Debt Service Funds	(657,184)	(389,012)	16,528	818,006	801,478	4849.2%
Capital Funds	(6,380,724)	4,903,764	(874,204)	1,186,704	2,060,908	-235.7%
Enterprise Funds	2,306,702	7,785,743	(16,197,731)	(1,015,497)	15,182,234	-93.7%
Internal Service Funds	549,345	1,533,233	(2,688,141)	(2,341,339)	346,802	-12.9%
Fiduciary Funds	(16,293)	(39,027)	(56,308)	(48,461)	7,847	-13.9%
<b>Total Surplus (Deficit)</b>	<b>\$ 12,186,507</b>	<b>\$ 50,731,870</b>	<b>(\$ 45,383,308)</b>	<b>(\$ 19,892,773)</b>	<b>\$ 25,490,535</b>	<b>-56.2%</b>

*Refer to discussions throughout the document for explanations on various increases and decreases above.*

**City of South Bend**  
**2023 Adopted Budget - Revenue by Type**

Fund No.	Fund Name	Property Taxes	Local Income Taxes	Other Taxes	Grants / Intergov.	Licenses & Permits	Charges for Services	Fines, Forfeitures & Fees	Interfund Allocations	Debt Proceeds	Donations	Interest Earnings	Other Income	Interfund Transfers In	Total
<b>City Controlled Funds</b>															
101	<b>General Fund</b>	48,573,110	9,737,608	4,227,918	-	278,025	4,123,028	8,000	10,597,451	1,827,500	1,365,000	937,465	1,321,520	20,027,404	103,024,029
<b>Special Revenue Funds</b>															
102	Rainy Day	-	-	-	-	-	-	-	-	-	-	220,188	-	-	220,188
201	Parks & Recreation	11,426,846	-	900,762	-	-	2,856,696	-	-	436,000	5,184,000	15,000	78,820	5,864,725	26,762,849
202	Motor Vehicle Highway	-	-	3,118,991	-	1,500	154,800	-	162,650	2,235,000	-	49,002	6,000	5,550,000	11,277,943
209	Studebaker-Oliver Revitalizing Grants	-	-	-	-	-	-	-	-	-	-	8,206	-	-	8,206
210	Economic Development State Grants	-	-	-	-	-	-	-	-	-	-	7,492	-	-	7,492
211	Dept of Community Investment Operating	-	-	-	-	-	1,049,655	58,450	-	-	-	10,000	-	3,559,320	4,677,425
212	Dept of Community Investment Grants	-	-	-	2,832,655	-	-	-	-	-	-	-	119,687	-	2,952,342
216	Police State Seizures	-	-	5,000	-	-	-	-	-	-	-	2,364	-	-	7,364
217	Gift, Donation, Bequest	-	-	-	-	-	-	-	-	-	53,000	11,524	-	-	64,524
219	Unsafe Building	-	-	-	-	-	-	62,900	-	-	-	17,055	-	-	79,955
220	Law Enforcement Continuing Education	-	-	-	-	-	115,000	101,200	-	-	1,000	9,730	-	-	226,930
221	Rental Units Regulation	-	-	-	-	-	-	100,000	-	-	-	200	-	-	100,200
227	Loss Recovery	-	-	-	-	-	-	-	-	-	-	8,357	-	-	8,357
230	Code Enforcement Fund	-	-	-	-	37,000	50,300	342,000	-	232,000	-	-	500	5,568,219	6,230,019
249	Local Income Tax - Public Safety	-	9,488,558	-	-	-	-	-	-	-	-	10,000	-	-	9,498,558
251	Local Road & Street	-	-	1,888,188	375,000	-	-	-	-	-	-	39,119	-	2,000,000	4,302,307
257	LOIT Special Distribution	-	-	-	-	-	-	-	-	-	-	1,145	-	-	1,145
258	Human Rights Federal Grants	-	-	-	54,600	-	85,000	-	-	-	-	-	1,400	-	141,000
263	American Rescue Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
265	Local Road & Bridge Grant	-	-	-	1,000,000	-	-	-	-	-	-	46,651	-	220,000	1,266,651
266	MVH Restricted Fund	-	-	3,118,991	-	-	-	-	-	-	-	23,435	-	-	3,142,426
289	Haz-Mat	-	-	-	-	-	10,000	-	-	-	-	567	-	-	10,567
291	Indiana River Rescue	-	-	-	-	-	90,000	-	-	-	-	6,843	-	-	96,843
299	Police Federal Drug Enforcement	-	-	25,000	-	-	-	-	-	-	-	1,809	-	-	26,809
404	Local Income Tax - Certified Shares	-	-	-	-	-	-	-	-	-	-	-	-	-	-
408	Local Income Tax - Economic Development	-	13,151,291	-	50,000	-	-	-	-	-	-	278,368	150,000	-	13,629,659
410	Urban Development Action Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
655	Project ReLeaf	-	-	-	-	-	451,610	-	-	-	-	6,690	-	-	458,300
730	City Cemetery	-	-	-	-	-	-	-	-	-	-	610	-	-	610
731	Bowman Cemetery	-	-	-	-	-	-	-	-	-	-	9,594	-	-	9,594
754	Industrial Revolving Fund	-	-	-	-	-	-	-	-	-	-	2,000	172,000	-	174,000
<b>Total Special Revenue Funds</b>		<b>11,426,846</b>	<b>22,639,849</b>	<b>9,056,932</b>	<b>4,312,255</b>	<b>38,500</b>	<b>4,863,061</b>	<b>664,550</b>	<b>162,650</b>	<b>2,903,000</b>	<b>5,238,000</b>	<b>785,949</b>	<b>528,407</b>	<b>22,762,264</b>	<b>85,382,263</b>
<b>Debt Service Funds</b>															
312	2017 Parks Bond Debt Service	1,100,842	-	67,677	-	-	-	-	-	-	-	3,099	-	-	1,171,618
350	2018 Fire Station #9 Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	342,857	342,857
672	Century Center Energy Conservation Debt Svc	-	-	221,437	-	-	-	-	-	-	-	2,000	80,242	104,255	407,934
752	South Bend Redevelopment Authority	-	-	-	-	-	-	-	-	-	-	2,750	-	3,249,500	3,252,250
755	South Bend Building Corporation	-	-	-	-	-	-	-	-	-	-	3,000	-	2,217,500	2,220,500
756	2015 Smart Streets Bond Debt Service	-	-	-	-	-	-	-	-	-	-	1,000	-	1,713,000	1,714,000
757	2015 Parks Bond Debt Service	-	-	-	-	-	-	-	-	-	-	1,000	-	371,981	372,981
760	2017 Eddy Street Commons Bond Debt Service	-	-	-	-	-	-	-	-	-	-	1,750	-	1,929,875	1,931,625
<b>Total Debt Service Funds</b>		<b>1,100,842</b>	<b>-</b>	<b>289,114</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,599</b>	<b>80,242</b>	<b>9,928,968</b>	<b>11,413,765</b>

**City of South Bend**  
**2023 Adopted Budget - Revenue by Type**

Fund No.	Fund Name	Property Taxes	Local Income Taxes	Other Taxes	Grants / Intergov.	Licenses & Permits	Charges for Services	Fines, Forfeitures & Fees	Interfund Allocations	Debt Proceeds	Donations	Interest Earnings	Other Income	Interfund Transfers In	Total
	<b>Capital Funds</b>														
287	Fire Department Capital	-	-	-	75,000	-	2,021,345	-	-	1,430,000	-	85,830	-	-	3,612,175
401	Coveleski Stadium Capital	-	-	-	-	-	25,000	-	-	-	-	14	-	-	25,014
406	Cumulative Capital Development	511,682	-	41,081	-	-	-	-	-	-	-	1,610	-	-	554,373
407	Cumulative Capital Improvement	-	-	214,341	-	-	-	-	-	-	-	3,905	25,000	-	243,246
413	Professional Sports Convention Development Area	-	-	2,000,000	-	-	-	-	-	-	-	-	-	-	2,000,000
412	Major Moves Construction	-	-	-	-	-	-	-	-	-	-	20,132	493,328	-	513,460
416	Morris Performing Arts Center Capital	-	-	-	-	-	-	-	-	-	-	21,452	-	-	21,452
450	Palais Royale Historic Preservation	-	-	-	-	-	14,500	-	-	-	-	926	-	-	15,426
451	2018 Fire Station #9 Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
453	Zoo Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
455	2021 Infrastructure Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
471	2017 Parks Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
759	2017 Eddy Street Commons Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>Total Capital Funds</b>	<b>511,682</b>	<b>-</b>	<b>2,255,422</b>	<b>75,000</b>	<b>-</b>	<b>2,060,845</b>	<b>-</b>	<b>-</b>	<b>1,430,000</b>	<b>-</b>	<b>133,869</b>	<b>518,328</b>	<b>-</b>	<b>6,985,146</b>
	<b>Enterprise Funds</b>														
600	Consolidated Building Fund	-	-	-	-	1,562,200	-	8,000	-	-	-	28,113	-	-	1,598,313
601	Parking Garages	-	-	-	-	-	1,039,750	53,000	-	-	-	13,352	-	-	1,106,102
602	Morris Performing Arts Center Operations	-	-	-	-	-	1,517,795	-	-	-	-	12,108	48,225	-	1,578,128
610	Solid Waste Operations	-	-	-	-	-	7,472,103	-	-	-	-	-	45,000	-	7,517,103
611	Solid Waste Capital	-	-	-	-	-	-	-	-	1,225,000	-	-	-	1,106,005	2,331,005
620	Water Works Operations	-	-	-	-	-	20,819,225	-	1,633,074	-	-	85,408	18,825	-	22,556,532
622	Water Works Capital	-	-	-	-	-	210,000	-	-	18,488,000	-	183,960	-	850,000	19,731,960
624	Water Works Customer Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
625	Water Works Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	2,753,661	2,753,661
626	Water Works Bond Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
629	Water Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
640	Sewer Repair Insurance	-	-	-	-	-	659,500	-	-	-	-	31,596	-	-	691,096
641	Sewage Works Operations	-	-	-	-	-	39,919,300	-	461,751	-	-	247,846	4,600	-	40,633,497
642	Sewage Works Capital	-	-	-	-	-	339,000	-	-	31,100,000	-	218,017	-	-	31,657,017
643	Sewage Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
649	Sewage Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	9,773,347	9,773,347
653	Sewage Debt Service Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
654	Sewage Works Customer Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
667	Storm Sewer Fund	-	-	-	-	-	1,147,200	-	-	-	-	22,597	-	-	1,169,797
670	Century Center Operations	-	-	1,275,000	-	-	3,277,000	-	70,842	-	-	-	8,000	-	4,630,842
671	Century Center Capital	-	-	-	-	-	-	-	-	-	-	500	-	-	500
	<b>Total Enterprise Funds</b>	<b>-</b>	<b>-</b>	<b>1,275,000</b>	<b>-</b>	<b>1,562,200</b>	<b>76,400,873</b>	<b>61,000</b>	<b>2,165,667</b>	<b>50,813,000</b>	<b>-</b>	<b>843,497</b>	<b>124,650</b>	<b>14,483,013</b>	<b>147,728,900</b>
	<b>Internal Service Funds</b>														
222	Central Services	-	-	-	-	2,500	10,261,907	-	160,000	-	-	-	71,500	-	10,495,907
226	Liability Insurance	-	-	-	-	-	-	-	3,583,000	-	-	69,840	2,000	-	3,654,840
278	Police Take Home Vehicle	-	-	-	-	-	5,720	-	-	-	-	12,608	-	-	18,328
279	IT / Innovation / 311 Call Center	-	-	-	-	-	-	-	9,990,823	-	-	5,000	73,764	-	10,069,587
711	Self-Funded Employee Benefits	-	-	-	-	-	16,457,440	-	-	-	-	142,241	385,000	-	16,984,681
713	Unemployment Compensation	-	-	-	-	-	86,291	-	-	-	-	640	-	-	86,931
714	Parental Leave Fund	-	-	-	-	-	296,095	-	-	-	-	5,476	-	-	301,571
	<b>Total Internal Service Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500</b>	<b>27,107,453</b>	<b>-</b>	<b>13,733,823</b>	<b>-</b>	<b>-</b>	<b>235,805</b>	<b>532,264</b>	<b>-</b>	<b>41,611,845</b>

**City of South Bend**  
**2023 Adopted Budget - Revenue by Type**

Fund No.	Fund Name	Property Taxes	Local Income Taxes	Other Taxes	Grants / Intergov.	Licenses & Permits	Charges for Services	Fines, Forfeitures & Fees	Interfund Allocations	Debt Proceeds	Donations	Interest Earnings	Other Income	Interfund Transfers In	Total
	<b>Fiduciary Funds</b>														
701	Fire Pension	-	-	4,700,000	-	-	-	-	-	-	-	9	-	-	4,700,009
702	Police Pension	-	-	5,900,000	-	-	-	-	-	-	-	7,254	2,000	-	5,909,254
	<b>Total Fiduciary Funds</b>	-	-	<b>10,600,000</b>	-	-	-	-	-	-	-	<b>7,263</b>	<b>2,000</b>	-	<b>10,609,263</b>
	<b>Total City Controlled Funds</b>	<b>61,612,480</b>	<b>32,377,457</b>	<b>27,704,386</b>	<b>4,387,255</b>	<b>1,881,225</b>	<b>114,555,260</b>	<b>733,550</b>	<b>26,659,591</b>	<b>56,973,500</b>	<b>6,603,000</b>	<b>2,958,447</b>	<b>3,107,411</b>	<b>67,201,649</b>	<b>406,755,211</b>







**City of South Bend**  
**2023 Adopted Budget - Expenditures by Type**

Fund No.	Fund Name	Salaries/ Wages	Fringe Benefits	Other Personnel Costs	Supplies	Professional Services	Utilities	Repairs & Maint.	Health & Liability Insurance	Other Costs	Debt Service	Interfund Allocations	Interfund Transfers Out	Capital	Total
404	Local Income Tax - Certified Shares	-	-	-	-	-	-	-	-	-	-	-	13,131,810	-	13,131,810
408	Local Income Tax - Economic Development	-	-	-	-	660,000	71,400	71,200	-	4,225,000	335,500	-	12,294,020	100,000	17,757,120
410	Urban Development Action Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
655	Project ReLeaf	83,136	6,360	-	7,250	-	-	-	-	6,500	-	36,239	300,000	-	439,485
730	City Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-
731	Bowman Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-
754	Industrial Revolving Fund	-	-	-	-	455,982	-	-	-	26,298	-	-	-	-	482,280
	<b>Total Special Revenue Funds</b>	<b>26,158,512</b>	<b>6,436,071</b>	<b>-</b>	<b>5,391,304</b>	<b>3,795,106</b>	<b>1,322,524</b>	<b>8,327,342</b>	<b>-</b>	<b>10,551,936</b>	<b>2,791,662</b>	<b>4,971,519</b>	<b>25,945,830</b>	<b>10,443,000</b>	<b>106,134,806</b>
	<b>Debt Service Funds</b>														
312	2017 Parks Bond Debt Service	-	-	-	-	-	-	-	-	-	1,179,167	-	-	-	1,179,167
350	2018 Fire Station #9 Bond Debt Service	-	-	-	-	-	-	-	-	-	342,857	-	-	-	342,857
672	Century Center Energy Conservation Debt Svc	-	-	-	-	-	-	-	-	-	397,959	-	-	-	397,959
752	South Bend Redevelopment Authority	-	-	-	-	-	-	-	-	-	3,237,507	-	-	-	3,237,507
755	South Bend Building Corporation	-	-	-	-	-	-	-	-	-	1,423,143	-	-	-	1,423,143
756	2015 Smart Streets Bond Debt Service	-	-	-	-	-	-	-	-	-	1,709,669	-	-	-	1,709,669
757	2015 Parks Bond Debt Service	-	-	-	-	-	-	-	-	-	375,582	-	-	-	375,582
760	2017 Eddy Street Commons Bond Debt Service	-	-	-	-	-	-	-	-	-	1,929,875	-	-	-	1,929,875
	<b>Total Debt Service Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,595,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,595,759</b>
	<b>Capital Funds</b>														
287	Fire Department Capital	-	-	-	-	-	-	-	-	-	1,145,071	-	752,357	1,730,000	3,627,428
401	Coveleski Stadium Capital	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000
406	Cumulative Capital Development	-	-	-	-	-	-	-	-	-	261,014	-	500,000	-	761,014
407	Cumulative Capital Improvement	-	-	-	-	-	-	-	-	-	-	-	300,000	150,000	450,000
413	Professional Sports Convention Development Area	-	-	-	-	-	-	-	-	-	-	-	-	-	-
412	Major Moves Construction	-	-	-	350,000	250,000	-	-	-	-	-	-	-	300,000	900,000
416	Morris Performing Arts Center Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
450	Palais Royale Historic Preservation	-	-	-	-	-	-	35,000	-	-	-	-	-	-	35,000
455	2021 Infrastructure Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
471	2017 Parks Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
750	Equipment/Vehicle Leasing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
759	2017 Eddy Street Commons Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>Total Capital &amp; Debt Service Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350,000</b>	<b>250,000</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>1,406,085</b>	<b>-</b>	<b>1,552,357</b>	<b>2,180,000</b>	<b>5,798,442</b>
	<b>Enterprise Funds</b>														
600	Consolidated Building Fund	913,016	407,406	-	21,998	8,000	-	16,245	-	57,510	4,744	354,619	-	40,000	1,823,538
601	Parking Garages	-	-	396,000	25,700	50,750	127,000	136,000	-	32,800	-	99,609	-	253,000	1,120,859
602	Morris Performing Arts Center Operations	506,150	218,885	-	23,500	40,000	159,965	103,000	-	196,600	-	278,635	-	-	1,526,735
610	Solid Waste Operations	1,360,314	646,901	-	541,233	-	-	1,113,830	-	1,328,973	-	1,358,336	1,106,005	-	7,455,592
611	Solid Waste Capital	-	-	-	-	-	-	-	-	-	1,106,005	-	-	1,225,000	2,331,005
620	Water Works Operations	4,191,488	1,862,665	-	2,023,759	1,003,555	894,234	483,486	-	3,603,033	-	2,848,061	5,210,129	-	22,120,410
622	Water Works Capital	-	-	-	-	1,000,000	-	-	-	-	-	-	-	19,338,000	20,338,000
625	Water Works Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	2,753,661	-	-	-	2,753,661
640	Sewer Repair Insurance	135,402	57,501	-	66,447	-	-	451,050	-	6,700	-	100,506	-	-	817,606
641	Sewage Works Operations	5,835,891	2,488,025	-	2,774,710	214,980	1,437,613	2,191,867	-	3,021,566	-	6,129,164	14,262,473	-	38,356,289
642	Sewage Works Capital	-	-	-	-	1,500,000	-	-	-	-	-	-	-	32,710,000	34,210,000
649	Sewage Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	9,773,347	-	-	-	9,773,347
667	Storm Sewer Fund	-	-	-	-	300,000	-	-	-	-	-	-	-	1,150,000	1,450,000
670	Century Center Operations	486,322	191,690	1,203,840	1,168,033	100,000	431,350	110,300	52,000	532,750	-	251,815	104,255	-	4,632,355
671	Century Center Capital	-	-	-	-	-	-	-	-	-	-	-	-	35,000	35,000

**City of South Bend**  
**2023 Adopted Budget - Expenditures by Type**

Fund No.	Fund Name	Salaries/ Wages	Fringe Benefits	Other Personnel Costs	Supplies	Professional Services	Utilities	Repairs & Maint.	Health & Liability Insurance	Other Costs	Debt Service	Interfund Allocations	Interfund Transfers Out	Capital	Total
	Total Enterprise Funds	13,428,583	5,873,073	1,599,840	6,645,380	4,217,285	3,050,162	4,605,778	52,000	8,779,932	13,637,757	11,420,745	20,682,862	54,751,000	148,744,397

**City of South Bend**  
**2023 Adopted Budget - Expenditures by Type**

Fund No.	Fund Name	Salaries/ Wages	Fringe Benefits	Other Personnel Costs	Supplies	Professional Services	Utilities	Repairs & Maint.	Health & Liability Insurance	Other Costs	Debt Service	Interfund Allocations	Interfund Transfers Out	Capital	Total
	<b>Internal Service Funds</b>														
222	Central Services	2,300,189	1,038,768	-	6,138,380	12,000	70,140	132,000	-	34,400	8,492	718,243	-	15,000	10,467,612
226	Liability Insurance	-	-	42,000	-	221,000	-	-	2,170,000	1,150,000	-	-	-	-	3,583,000
278	Police Take Home Vehicle	-	-	-	-	-	-	-	-	50,000	-	-	-	-	50,000
279	IT / Innovation / 311 Call Center	2,485,597	974,307	-	224,750	800,000	-	4,575,743	-	194,550	823,260	813	-	-	10,079,020
711	Self-Funded Employee Benefits	-	-	17,357,480	150,000	1,198,308	-	-	732,318	1,600	-	-	-	-	19,439,706
713	Unemployment Compensation	-	-	80,000	-	-	-	-	-	-	-	-	-	-	80,000
714	Parental Leave Fund	253,846	-	-	-	-	-	-	-	-	-	-	-	-	253,846
	<b>Total Internal Service Funds</b>	<b>5,039,632</b>	<b>2,013,075</b>	<b>17,479,480</b>	<b>6,513,130</b>	<b>2,231,308</b>	<b>70,140</b>	<b>4,707,743</b>	<b>2,902,318</b>	<b>1,430,550</b>	<b>831,752</b>	<b>719,056</b>	<b>-</b>	<b>15,000</b>	<b>43,953,184</b>
	<b>Fiduciary Funds</b>														
701	Fire Pension	4,585,990	-	-	100	6,000	-	-	-	1,750	-	-	-	-	4,593,840
702	Police Pension	6,055,484	-	-	-	6,500	-	-	-	1,900	-	-	-	-	6,063,884
	<b>Total Fiduciary Funds</b>	<b>10,641,474</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,650</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,657,724</b>
	<b>Total City Controlled Funds</b>	<b>99,111,908</b>	<b>32,863,883</b>	<b>19,079,320</b>	<b>21,854,794</b>	<b>12,175,829</b>	<b>6,538,570</b>	<b>20,752,512</b>	<b>2,954,318</b>	<b>25,106,815</b>	<b>30,792,330</b>	<b>26,720,431</b>	<b>59,295,774</b>	<b>69,401,500</b>	<b>426,647,984</b>

## Consolidated Financial Schedules

### Civil City Funds

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Property Taxes	51,748,694	55,516,953	57,130,137	57,130,137	61,612,480	62,841,427	64,094,896	65,373,378	66,677,371	4,482,343	8%	
Local Income Taxes	36,873,820	35,733,172	30,064,713	31,464,241	32,377,457	34,684,442	36,867,237	38,512,952	39,858,684	913,216	3%	
Intergov./ Shared Revenues	24,774,012	25,595,557	27,290,333	26,333,241	27,704,386	27,816,786	27,630,911	27,671,792	27,489,465	1,371,145	5%	
Intergov./ Grants	10,037,177	39,944,433	34,432,879	46,968,268	4,387,255	3,892,568	3,867,568	3,842,568	3,842,568	(42,581,013)	-91%	
Licenses & Permits	1,619,205	1,821,899	1,920,025	1,920,275	1,881,225	1,916,225	1,948,413	1,981,148	2,014,389	(39,050)	-2%	
Charges for Services	101,247,133	105,060,688	108,438,864	108,966,187	114,555,260	119,124,237	123,959,921	125,999,120	128,170,585	5,589,073	5%	
Fines, Forfeitures, and Fees	1,073,088	662,297	725,075	725,092	733,550	734,610	738,935	740,103	741,294	8,458	1%	
Interest Earnings	2,048,960	1,377,786	1,246,994	1,434,255	2,958,447	2,898,303	1,740,232	2,131,938	2,439,654	1,524,192	106%	
Debt Proceeds	11,899,923	27,792,114	7,556,000	21,602,268	56,973,500	6,859,500	4,095,500	5,066,500	5,112,500	35,371,232	164%	
Donations	3,177,302	3,169,885	2,419,000	2,926,988	6,603,000	2,180,280	2,195,356	2,211,233	2,226,918	3,676,012	126%	
Other Income	6,087,040	5,316,366	3,559,605	4,660,475	3,107,411	2,747,414	2,726,540	2,734,087	2,727,547	(1,553,064)	-33%	
Interfund Allocation Reimb	20,960,750	25,124,917	26,096,665	26,096,665	26,659,591	26,950,104	27,536,833	28,069,068	28,457,067	562,926	2%	
Interfund Transfers In	53,051,701	59,548,925	49,395,810	51,346,759	61,106,055	41,078,392	42,540,172	44,876,411	37,843,115	9,759,296	19%	
PILOT	6,221,791	6,154,321	6,079,325	6,079,325	6,095,594	6,101,689	6,107,791	6,113,899	6,120,013	16,269	0%	
<b>Total Revenue</b>	<b>330,820,594</b>	<b>392,819,312</b>	<b>356,355,425</b>	<b>387,654,176</b>	<b>406,755,211</b>	<b>339,825,977</b>	<b>346,050,305</b>	<b>355,324,197</b>	<b>353,721,170</b>	<b>19,101,035</b>	<b>5%</b>	
<b>Expenditures by Activity</b>												
General Government	48,029,985	49,877,952	102,357,818	74,535,118	59,140,356	60,917,622	63,151,128	65,162,376	67,248,392	(15,394,762)	-21%	
Public Works	89,674,516	105,852,237	112,338,504	105,172,462	154,893,112	102,047,925	103,122,690	105,940,277	98,572,753	49,720,650	47%	
Police Department	45,309,065	47,056,584	48,553,512	72,742,802	52,472,123	51,876,426	52,870,528	53,248,862	53,659,473	(20,270,679)	-28%	
Fire Department	38,133,622	38,261,215	42,339,228	64,035,740	43,458,554	45,552,660	44,502,039	46,256,295	48,475,830	(20,577,186)	-32%	
Venues, Parks & Arts	27,643,061	24,574,414	28,456,415	46,695,634	39,640,098	31,671,110	32,470,194	33,144,839	33,539,286	(7,055,536)	-15%	
Community Investment	24,776,176	24,948,637	26,418,821	35,654,060	23,843,561	23,511,569	23,905,650	24,270,814	24,138,108	(11,810,499)	-33%	
Interfund Transfers Out	45,067,662	51,516,404	41,474,435	43,046,926	53,200,180	33,941,517	35,504,047	38,039,661	31,091,990	10,153,254	24%	
<b>Total by Activity</b>	<b>318,634,087</b>	<b>342,087,442</b>	<b>401,738,733</b>	<b>441,882,742</b>	<b>426,647,984</b>	<b>349,518,829</b>	<b>355,526,276</b>	<b>366,063,125</b>	<b>356,725,831</b>	<b>(15,234,758)</b>	<b>-3%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	82,532,428	83,625,133	91,726,365	139,766,691	99,111,908	99,442,956	100,913,133	102,441,551	103,759,382	(40,654,783)	-29%	
Fringe Benefits	26,125,239	26,244,383	31,255,690	30,551,142	32,863,883	35,008,182	36,682,470	37,735,424	38,795,721	2,312,741	8%	
Other Personnel Costs	14,673,648	15,674,496	17,443,859	17,884,193	19,079,320	19,956,880	20,876,838	21,841,292	22,852,442	1,195,127	7%	
<b>Total Personnel</b>	<b>123,331,314</b>	<b>125,544,011</b>	<b>140,425,914</b>	<b>188,202,026</b>	<b>151,055,111</b>	<b>154,408,018</b>	<b>158,472,441</b>	<b>162,018,267</b>	<b>165,407,545</b>	<b>(37,146,915)</b>	<b>-20%</b>	
<b>Supplies</b>	<b>13,669,092</b>	<b>15,487,852</b>	<b>17,605,437</b>	<b>22,752,609</b>	<b>21,854,794</b>	<b>21,994,786</b>	<b>22,836,735</b>	<b>23,874,863</b>	<b>25,026,623</b>	<b>(897,815)</b>	<b>-4%</b>	
<b>Services &amp; Charges</b>												
Professional Services	13,115,164	10,686,948	13,078,307	13,221,278	12,175,829	9,217,183	9,406,366	9,315,311	9,341,963	(1,045,449)	-8%	
Printing & Advertising	255,940	420,318	788,107	1,264,075	1,273,102	1,343,067	1,338,366	1,415,145	1,415,162	9,027	1%	
Utilities	5,359,663	5,554,446	5,901,613	6,300,872	6,538,570	6,701,502	6,890,625	7,063,806	7,242,671	237,698	4%	
Repairs & Maintenance	15,374,167	15,480,652	18,500,219	22,297,230	20,752,512	18,107,991	18,524,530	18,709,953	18,861,886	(1,544,718)	-7%	
Insurance	2,474,334	3,219,039	2,960,506	3,086,031	2,954,318	2,980,004	3,006,104	3,032,625	3,059,575	(131,713)	-4%	
Education & Training	329,416	470,843	668,410	823,277	707,532	685,942	686,435	689,015	691,937	(115,745)	-14%	
Travel	71,546	63,475	372,222	341,349	400,600	379,417	382,294	384,232	386,232	59,251	17%	
Grants & Subsidies	7,260,327	9,976,537	42,762,784	19,286,475	8,268,106	6,298,106	6,348,106	6,348,106	6,298,106	(11,018,369)	-57%	
Other Services & Charges	10,786,360	10,986,587	12,168,615	15,941,844	14,055,902	13,321,051	13,047,475	13,421,886	13,354,910	(1,885,942)	-12%	
Debt Service Principal	26,208,784	35,687,967	25,378,762	26,047,502	22,711,744	23,715,415	24,271,181	21,317,017	23,033,330	(3,335,758)	-13%	
Debt Service Interest & Fee	7,204,107	7,031,833	7,730,863	8,574,224	8,080,586	7,617,920	7,053,184	6,484,968	7,568,891	(493,638)	-6%	
<b>Total Services &amp; Charges</b>	<b>88,439,808</b>	<b>99,578,645</b>	<b>130,310,408</b>	<b>117,184,156</b>	<b>97,918,801</b>	<b>90,367,597</b>	<b>90,954,666</b>	<b>88,182,065</b>	<b>91,254,663</b>	<b>(19,265,355)</b>	<b>-16%</b>	
<b>Operating Expenditures</b>	<b>225,440,214</b>	<b>240,610,508</b>	<b>288,341,759</b>	<b>328,138,792</b>	<b>270,828,706</b>	<b>266,770,401</b>	<b>272,263,842</b>	<b>274,075,195</b>	<b>281,688,831</b>	<b>(57,310,085)</b>	<b>-17%</b>	
<b>Capital</b>	<b>20,598,162</b>	<b>18,274,054</b>	<b>39,293,000</b>	<b>38,066,655</b>	<b>69,401,500</b>	<b>15,292,500</b>	<b>13,649,500</b>	<b>19,295,500</b>	<b>8,897,500</b>	<b>31,334,845</b>	<b>82%</b>	
<b>Bad Debt</b>	<b>329,573</b>	<b>347,950</b>	<b>401,573</b>	<b>402,403</b>	<b>401,573</b>	<b>401,573</b>	<b>401,573</b>	<b>401,573</b>	<b>401,573</b>	<b>(830)</b>	<b>0%</b>	
<b>Interfund</b>												
Interfund Allocations	20,976,686	25,184,206	26,148,641	26,148,641	26,720,431	27,011,149	27,599,523	28,137,297	28,525,924	571,790	2%	
PILOT	6,221,791	6,154,321	6,079,325	6,079,325	6,095,594	6,101,689	6,107,791	6,113,899	6,120,013	16,269	0%	
Interfund Transfers Out	45,067,662	51,516,404	41,474,435	43,046,926	53,200,180	33,941,517	35,504,047	38,039,661	31,091,990	10,153,254	24%	
<b>Total Interfund</b>	<b>72,266,139</b>	<b>82,854,931</b>	<b>73,702,401</b>	<b>75,274,892</b>	<b>86,016,205</b>	<b>67,054,355</b>	<b>69,211,361</b>	<b>72,290,857</b>	<b>65,737,927</b>	<b>10,741,313</b>	<b>14%</b>	
<b>Total Expenditures</b>	<b>318,634,087</b>	<b>342,087,442</b>	<b>401,738,733</b>	<b>441,882,742</b>	<b>426,647,984</b>	<b>349,518,829</b>	<b>355,526,276</b>	<b>366,063,125</b>	<b>356,725,831</b>	<b>(15,234,758)</b>	<b>-3%</b>	
<b>Net Surplus / (Deficit)</b>	<b>12,186,507</b>	<b>50,731,870</b>	<b>(45,383,308)</b>	<b>(54,228,566)</b>	<b>(19,892,773)</b>	<b>(9,692,852)</b>	<b>(9,475,971)</b>	<b>(10,738,928)</b>	<b>(3,004,661)</b>			
Beginning Cash Balance	227,128,631	237,508,434		288,566,933	234,773,026	214,880,252	205,187,400	195,711,429	184,972,502			
Cash Adjustments	(1,806,703)	326,630		434,658	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>237,508,434</b>	<b>288,566,933</b>		<b>234,773,026</b>	<b>214,880,252</b>	<b>205,187,400</b>	<b>195,711,429</b>	<b>184,972,502</b>	<b>181,967,840</b>			

The budget for Civil City funds is approved by the South Bend Common Council. The Common Council is made up of nine (9) council members: one representing each of the six districts and three (3) "at-large" who represent all City residents. The 2022 budget for Civil City funds was approved by the Common Council on October 11, 2021.

**NOTE: REFER TO INDIVIDUAL FUND SUMMARIES FOR FURTHER DETAIL**



## Detailed Financial Discussion

### Revenue

#### Summary

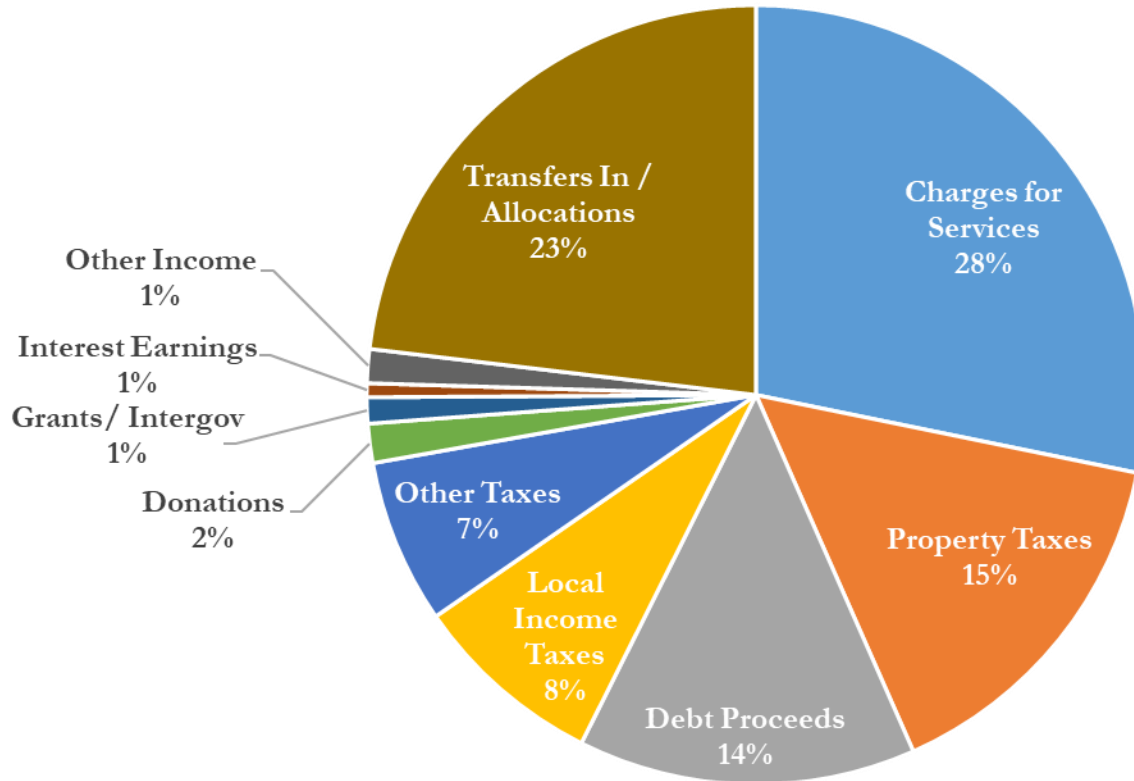
Total revenue for the City of South Bend is estimated at \$406,135,778 for 2023, which is a 14% increase from total estimated revenue of \$356,355,425 for 2022. The contributing factors to the decrease in revenue can be seen below:

Revenue Category	2020 Actual	2021 Actual	2022 Adopted Budget	2023 Adopted Budget	Budget Variance 2022-2023	% Change
Property Taxes	51,748,694	55,516,953	57,130,137	61,612,480	4,482,343	7.8%
Local Income Taxes	36,873,820	35,733,172	30,064,713	32,377,457	2,312,744	7.7%
Intergov./ Shared Revenues	24,774,012	25,595,557	27,290,333	27,704,386	414,053	1.5%
Intergov./ Grants	10,037,177	39,944,433	34,432,879	4,387,255	(30,045,624)	-87.3%
Charges for Services	101,247,133	105,060,688	108,438,864	114,555,260	6,116,396	5.6%
Fines, Forfeitures, and Fees	1,073,088	662,297	725,075	733,550	8,475	1.2%
Licenses & Permits	1,619,205	1,821,899	1,920,025	1,881,225	(38,800)	-2.0%
Donations	3,177,302	3,169,885	2,419,000	6,603,000	4,184,000	173.0%
Other Income	6,087,040	5,316,366	3,559,605	3,107,411	(452,194)	-12.7%
Interest Earnings	2,048,960	1,377,786	1,246,994	2,342,762	1,095,768	87.9%
Debt Proceeds	11,899,923	27,792,114	7,556,000	56,973,500	49,417,500	654.0%
PILOT	6,221,791	6,154,321	6,079,325	6,095,594	16,269	0.3%
Interfund Allocation Reimb	20,960,750	25,124,917	26,096,665	26,659,591	562,926	2.2%
Interfund Transfers In	53,051,701	59,548,925	49,395,810	61,102,307	11,706,497	23.7%
<b>Total Revenue</b>	<b>330,820,594</b>	<b>392,819,312</b>	<b>356,355,425</b>	<b>406,135,778</b>	<b>49,780,353</b>	<b>14.0%</b>

The largest variances from 2022 to 2023 can be explained as follows:

- **Property Taxes:** The City is predicting a fairly strong increase in property taxes in 2023. This is almost exclusively due to stronger-than-expected tax receipts in 2022, plus near-historic increases in net assessed values and a high max levy increase factor.
- **Income Taxes:** Similarly, the City predicts a strong increase in local income taxes in 2023, stemming from inflation driving wages higher plus continued recovery from the COVID-19 pandemic.
- **Intergovernmental / Grants:** This decrease is due to the fact that the City received the second distribution of the American Rescue Plan funding in 2022, and will not receive further distributions. This distribution in 2022 totaled roughly \$29 million.
- **Donations:** The City is planning a large fundraising campaign to help support the construction of the new “Dream Center”, which it anticipates will significantly increase our donation income in 2023.
- **Interest Earnings:** The City’s interest earnings in 2021 and 2022 were low compared to previous years. However, rising interest rates in the past several months (and the anticipation that rates will remain high for the majority of 2023) means that the City anticipates a significantly better yield on investments in 2023, as compared to 2022.
- **Debt Proceeds:** The City plans on issuing two large, one-time bonds in 2023, one for sewer infrastructure and one for water infrastructure, which together total above \$51 million.

### 2023 Budget Revenue Summary Revenue by Type – All Funds



Revenue Type	2023 Estimated Revenue	Percent of Total
Charges for Services	114,555,260	28.21%
Property Taxes	61,612,480	15.17%
Debt Proceeds	56,973,500	14.03%
Local Income Taxes	32,377,457	7.97%
Other Taxes	27,704,386	6.82%
Donations	6,603,000	1.63%
Grants/ Intergovernmental	4,387,255	1.08%
Interest Earnings	2,342,762	0.58%
Other Income	5,722,186	1.41%
Transfers In / Allocations	93,857,492	23.11%
<b>Total Revenue</b>	<b>\$ 406,135,778</b>	<b>100.00%</b>





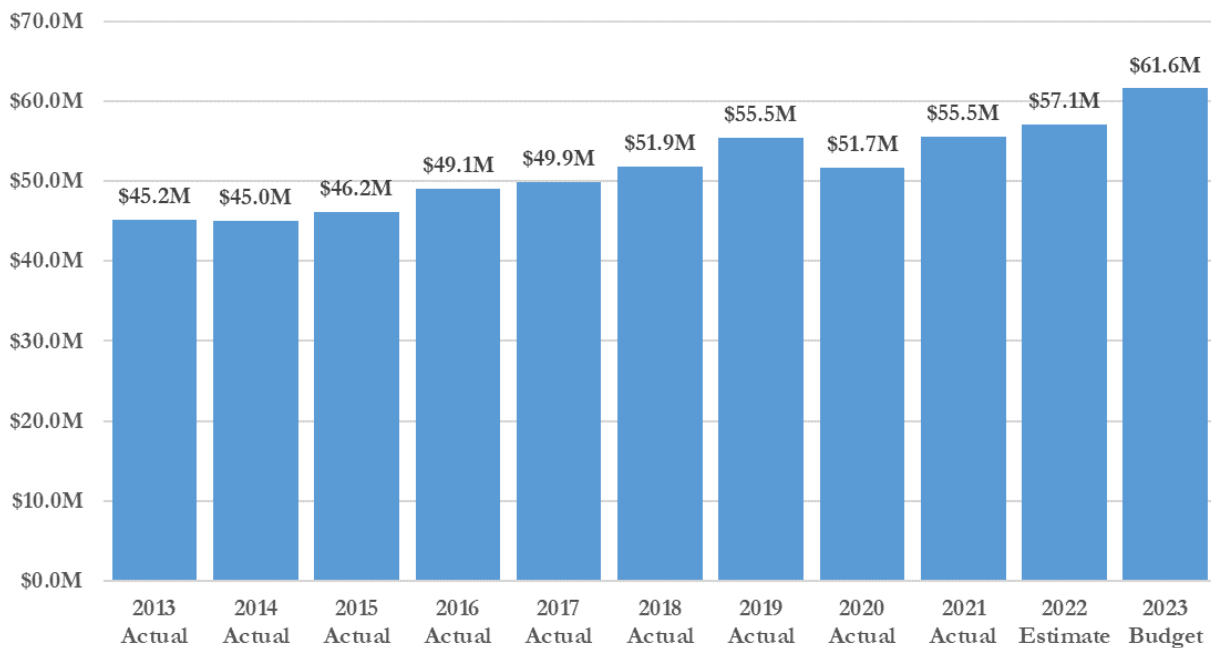
The following is a discussion of major revenue categories and trends:

**Property Taxes – \$61,612,480 – 15.17%**

Property taxes are based on the net assessed valuation of real and personal property in the City multiplied by the tax rate as determined by the Indiana Department of Local Government Finance. Property taxes are an important source of revenue for the General Fund, Parks & Recreation Fund, Cumulative Capital Development Fund, and 2017 Park Bond Debt Service Fund.

In 2008, the State of Indiana passed a law known as the “circuit breaker” property tax reform. The law limited the amount of property taxes paid to a fixed percentage of gross assessed valuation—1% for homestead/residential, 2% for rental, 3% for commercial/personal property. While property owners benefited from the property tax caps reduction, local governments lost a substantial amount of tax revenue. However, a special exemption was made for St. Joseph County (where the City is located) due to the amount of outstanding debt backed by property tax revenue. At the end of 2019, the exemption ended. In 2020, the City became subject to the full effect of the property tax caps.

	Civil City Property Tax Collections
2013 Actual	\$45,189,966
2014 Actual	\$45,002,931
2015 Actual	\$46,171,932
2016 Actual	\$49,067,532
2017 Actual	\$49,858,701
2018 Actual	\$51,877,631
2019 Actual	\$55,470,558
2020 Actual	\$51,748,694
2021 Actual	\$55,516,953
2022 Estimate	\$57,130,137
2023 Budget	\$61,612,480





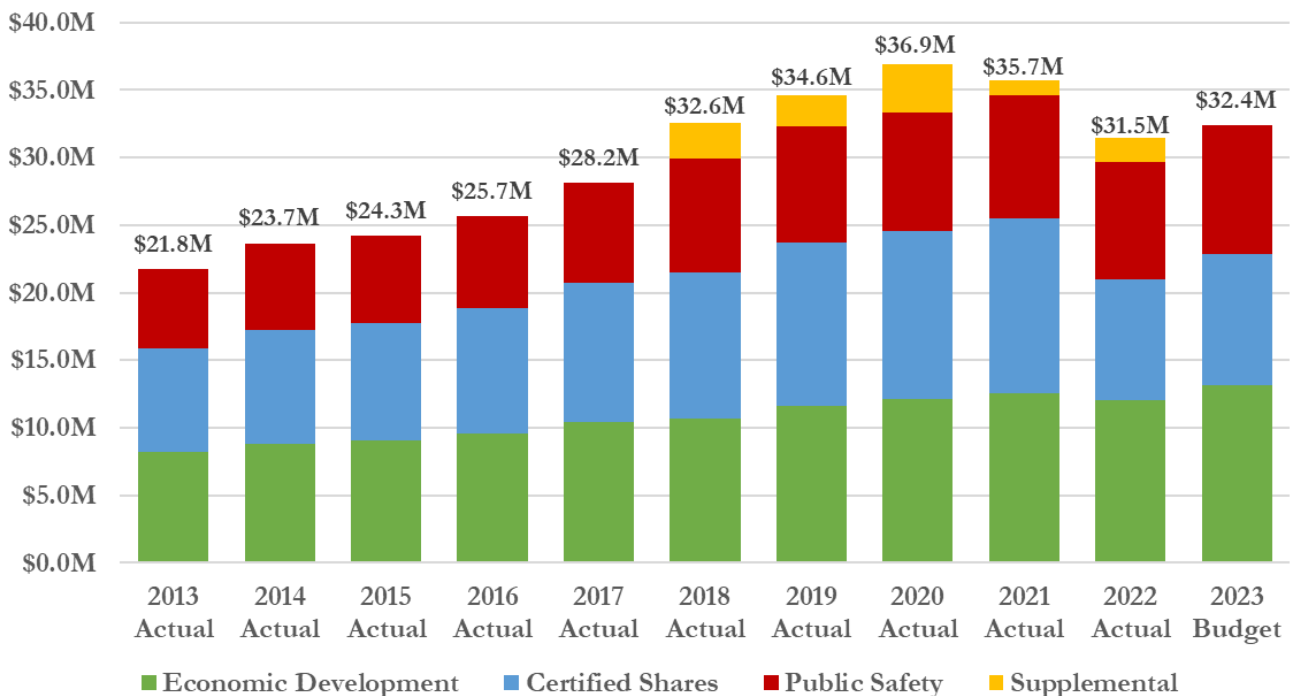
**Local Income Taxes – \$32,377,457– 7.97%**

Local income taxes are based on employee wages earned in St. Joseph County multiplied by the tax rate and then allocated to the local governmental units in the county based on several factors including property tax levy amounts. St. Joseph County has adopted three local income taxes (LIT) that result in direct revenue to the City—certified shares (.4% of wages), economic development (.4% of wages), and public safety (.25% of wages). In addition, St. Joseph County has adopted the Property Tax Replacement LIT (.5% of wages) that results in no direct revenue to the City but does reduce circuit breaker property tax losses.

In 2016, the State of Indiana made a one-time special distribution of local income tax revenue to be used for road projects (\$4,217,550) and added to the City’s Rainy Day Fund (\$1,405,850). These amounts are not shown in the historical summary below as they were deposited into non-regular income tax funds.

LIT revenue had been strong in recent years as the local economy continued to improve; however, the rise in unemployment due to the COVID-19 pandemic could set things back. As a result, the City is budgeting this revenue source conservatively.

	<u>Economic Development</u>	<u>Certified Shares</u>	<u>Public Safety</u>	<u>Supplemental</u>	<u>Total</u>
2013 Actual	\$8,177,352	\$7,711,609	\$5,892,386	\$0	\$21,916,677
2014 Actual	\$8,796,821	\$8,483,839	\$6,380,029	\$0	\$23,822,661
2015 Actual	\$9,031,709	\$8,754,940	\$6,466,190	\$0	\$24,357,811
2016 Actual	\$9,594,602	\$9,275,956	\$6,791,160	\$0	\$25,839,785
2017 Actual	\$10,433,361	\$10,267,404	\$7,467,618	\$0	\$28,360,244
2018 Actual	\$10,720,959	\$10,805,515	\$8,381,554	\$2,679,602	\$32,712,559
2019 Actual	\$11,597,226	\$12,148,294	\$8,560,555	\$2,267,292	\$34,643,723
2020 Actual	\$12,123,599	\$12,440,774	\$8,766,330	\$3,558,459	\$36,897,937
2021 Actual	\$12,597,307	\$12,912,855	\$9,094,317	\$1,131,137	\$35,736,715
2022 Actual	\$12,065,405	\$8,933,585	\$8,705,099	\$1,760,616	\$31,464,705
2023 Budget	\$13,151,291	\$9,737,608	\$9,488,558	\$0	\$32,377,457



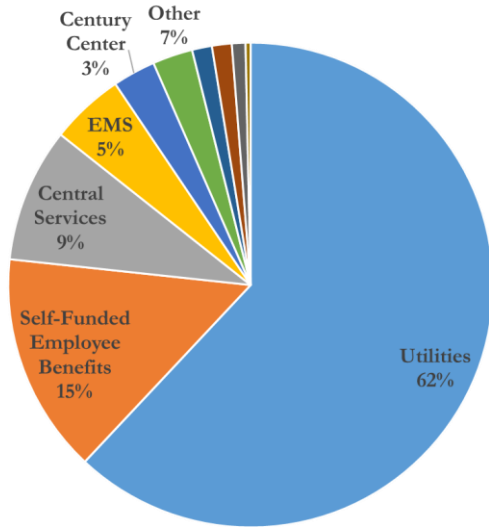


**Charges for Services – \$114,555,260 – 28.21%**

Charges for services are fees charged by the City’s enterprise funds (e.g., Wastewater, Water Works, Solid Waste, and Century Center convention facility) and certain governmental funds (e.g., Parks & Recreation) for services provided.

Charges for Services also includes the revenue collected to support the City’s employee benefits. The City is self-insured – it pays medical, dental, and vision claims directly, as opposed to paying an insurance company to pay the claims. The revenue comes from individual departments based on the number of employees taking health insurance, as well as from employee and public safety retiree health insurance premiums.

Most fees charged have remained fairly consistent in recent years with the exception of the fees charged by the utilities.



<u>Type of Charges for Services</u>	<u>2023 Estimate</u>	<u>% of Total</u>
Utilities	71,017,938	62.0%
Self-Funded Employee Benefits	16,845,546	14.7%
Central Services	10,261,907	9.0%
EMS	5,629,845	4.9%
Century Center	3,277,000	2.9%
Other	3,066,693	2.7%
Morris	1,517,795	1.3%
Golf Courses	1,511,686	1.3%
Parking Garages	1,039,750	0.9%
Parks & Recreation	387,100	0.3%
<b>Total</b>	<b><u>\$114,555,260</u></b>	<b>100.0%</b>

The last utility rate increases were approved in 2021 (Ordinance No. 10797-21).

- Solid Waste rates for trash collection were increased to support growing expenses. Landfill costs have continued to increase as the volume of trash collected rises year after year. However, the City does not charge residents based on the volume of trash picked up so an overall rate increase was needed.
- Wastewater rates were increased in order to finance capital improvements to wastewater plant and collection system in response to an EPA-mandated consent decree agreed to by the City. The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow.
- The 2021 ordinance also established the Utility Assistance Program (UAP), to provide discounts to qualifying low-income customers. The program is funded by a monthly fee charged to all customers, starting out at \$1.75 per month with the option to increase it gradually over the years to support the program as needed.

Total charges for services revenue for the utilities are as follows:

	<u>Water Utility</u>	<u>Wastewater</u>	<u>Storm Sewer</u>	<u>Solid Waste</u>	<u>Total</u>
2013 Actual	\$13,803,650	\$32,243,859	\$0	\$4,866,862	\$50,914,371
2014 Actual	\$13,251,654	\$33,930,237	\$0	\$4,936,737	\$52,118,628
2015 Actual	\$13,121,588	\$36,513,682	\$0	\$5,003,801	\$54,639,071
2016 Actual	\$13,626,106	\$38,347,604	\$0	\$5,511,281	\$57,484,992
2017 Actual	\$13,658,131	\$38,869,484	\$0	\$5,346,176	\$57,873,790
2018 Actual	\$15,614,195	\$39,849,393	\$0	\$5,408,816	\$60,872,404
2019 Actual	\$18,621,268	\$40,373,646	\$517,091	\$5,463,922	\$64,975,927
2020 Actual	\$19,766,914	\$38,189,395	\$1,037,898	\$5,656,106	\$64,650,313
2021 Actual	\$19,595,583	\$40,475,400	\$1,064,337	\$6,092,214	\$63,227,534
2022 Estimate	\$20,230,371	\$39,849,060	\$1,147,200	\$6,398,200	\$67,624,831
2023 Budget	\$21,029,225	\$41,369,410	\$1,147,200	\$7,472,103	\$71,017,938



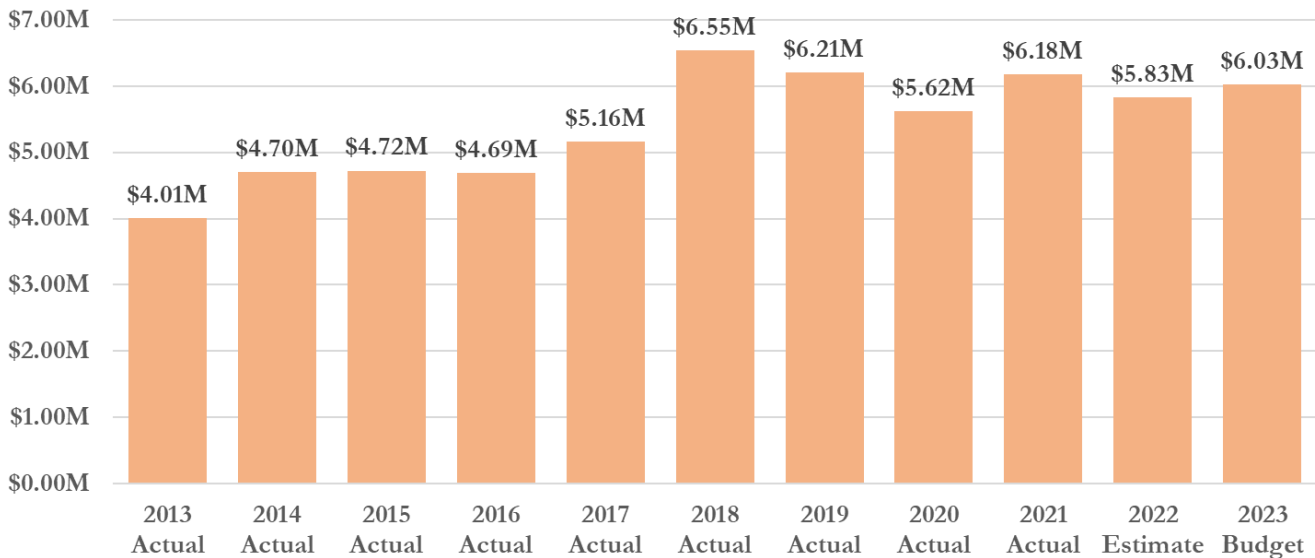
**Gasoline Tax – \$6,026,170 – 1.48%**

Distributions of gasoline tax revenue are made monthly by the Indiana Department of Revenue to the City for use in the construction, operation and maintenance of streets. Distributions are based on a formula that takes into account population, road and street mileage and other factors. Gasoline tax revenue helps fund the Motor Vehicle Highway Fund and the Local Road & Street Fund.

Effective July 1, 2017, the State of Indiana increased the gas tax by 10 cents per gallon to raise extra funds to repair the state’s roads and bridges. Despite this increase, the City's gas tax revenue decreased from 2018 to 2019 due to changes to the State's distribution formula which keeps more funds at the State level. Revenue is forecasted conservatively given the current conditions.

Effective January 1, 2019, Indiana Code 8-14-1-4(b) and Indiana Code 8-14-1-5(c) requires at least 50% of the MVH distributions to be used for construction, reconstruction and preservation of the unit’s highways. Maintenance expenditures do not count toward the 50% requirement. The City established a separate MVH Restricted Fund (#266) to account for this requirement, allowing the City to keep track of the spending of the restricted funds towards qualified expenditures.

	<u>Motor Vehicle Highway</u>	<u>MVH Restricted</u>	<u>Local Road &amp; Street</u>	<u>Total</u>
2013 Actual	\$3,006,122	\$0	\$1,001,871	\$4,007,993
2014 Actual	\$3,682,329	\$0	\$1,017,383	\$4,699,712
2015 Actual	\$3,679,371	\$0	\$1,045,516	\$4,724,887
2016 Actual	\$3,640,561	\$0	\$1,046,446	\$4,687,007
2017 Actual	\$3,829,167	\$0	\$1,334,565	\$5,163,733
2018 Actual	\$4,717,972	\$0	\$1,827,580	\$6,545,552
2019 Actual	\$2,176,158	\$2,176,158	\$1,858,579	\$6,210,894
2020 Actual	\$1,919,245	\$1,919,245	\$1,781,618	\$5,620,107
2021 Actual	\$2,121,120	\$2,121,120	\$1,939,498	\$6,181,737
2022 Estimate	\$2,000,000	\$2,000,000	\$1,829,152	\$5,829,152
2023 Budget	\$2,068,991	\$2,068,991	\$1,888,188	\$6,026,170

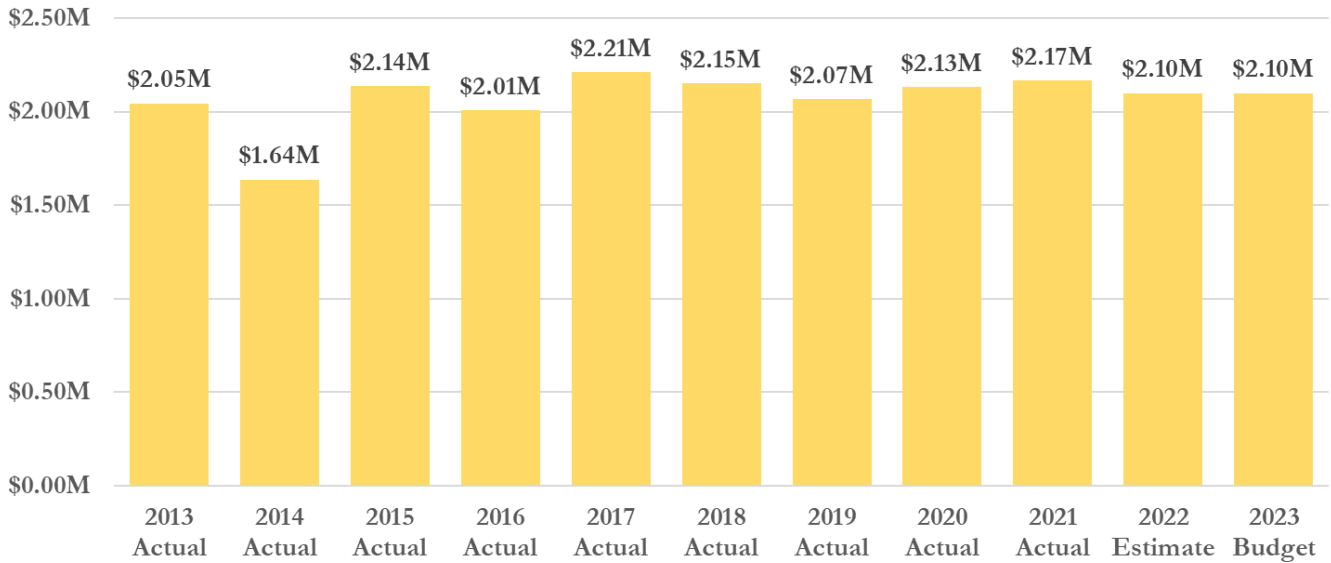




**Wheel Tax – \$2,100,000 - 0.52%**

Effective January 1, 2004, St. Joseph County enacted a wheel tax and annual license excise surtax as allowed by State law to provide additional funding for road maintenance and repair. The tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. Wheel tax revenue helps fund the Motor Vehicle Highway Fund and has remained fairly consistent from year to year. Starting in 2019, the State of Indiana requires that the tax revenue be split 50/50 between the Motor Vehicle Highway Fund and the MVH Restricted Fund.

	<u>Motor Vehicle Highway</u>	<u>MVH Restricted</u>	<u>Total</u>
2013 Actual	\$2,045,213	\$0	\$2,045,213
2014 Actual	\$1,637,707	\$0	\$1,637,707
2015 Actual	\$2,135,441	\$0	\$2,135,441
2016 Actual	\$2,006,547	\$0	\$2,006,547
2017 Actual	\$2,211,731	\$0	\$2,211,731
2018 Actual	\$2,152,758	\$0	\$2,152,758
2019 Actual	\$1,032,893	\$1,032,893	\$2,065,786
2020 Actual	\$1,065,913	\$1,065,913	\$2,131,825
2021 Actual	\$1,083,009	\$1,083,009	\$2,166,019
2022 Estimate	\$1,050,000	\$1,050,000	\$2,100,000
2023 Budget	\$1,050,000	\$1,050,000	\$2,100,000





### Payment in Lieu of Taxes – \$6,095,594 – 1.5%

Payment in lieu of tax (PILOT) revenue is received as an internal charge to the City's Water Works and Wastewater utility funds. PILOT is computed as the net book value of the capital assets of the utilities multiplied by the property tax rate. The PILOT revenue collected cannot exceed the amount of property taxes that would have been levied if the utilities were subject to property taxation.

In 2017, it was decided to revise the calculation of the charge to limit each paying entity to the maximum 3% rate they would receive should the entity be a tax paying business and that all PILOT charges would be deposited directly into the General Fund.

Total payment in lieu of tax (PILOT) revenue is as follows:

	General Fund	Parks & Recreation	College Football Hall of Fame	Cumulative Capital Development	Total
2013 Actual	\$3,503,778	\$696,009	\$71,468	\$46,055	\$4,317,310
2014 Actual	\$3,671,422	\$729,389	\$85,677	\$46,692	\$4,533,180
2015 Actual	\$4,282,212	\$884,835	\$220,578	\$52,191	\$5,439,816
2016 Actual	\$4,620,384	\$926,268	\$112,116	\$53,040	\$5,711,808
2017 Actual	\$6,208,332	\$0	\$0	\$0	\$6,208,332
2018 Actual	\$6,332,487	\$0	\$0	\$0	\$6,332,487
2019 Actual	\$6,340,990	\$0	\$0	\$0	\$6,340,990
2020 Actual	\$6,221,791	\$0	\$0	\$0	\$6,221,791
2021 Actual	\$6,154,321	\$0	\$0	\$0	\$6,154,321
2022 Estimate	\$6,079,325	\$0	\$0	\$0	\$6,079,325
2023 Budget	\$6,095,594	\$0	\$0	\$0	\$6,095,594

### Investment Earnings – \$2,342,762– 0.58%

Interest rates earned on City cash reserves and investments have been between 1% to 2% per year on average. The City has a custodial investment agreement with a local financial institution to manage its investments in a professional manner. One of the goals of the investment manager is to increase yields over what a normal certificate of deposit would pay. Investment earnings increased in 2013-2017 as the City has accumulated additional cash reserves and has authorized the investment manager to invest a certain percentage of the portfolio in 2-5 year maturities. The City is limited by state law to only invest in fixed income instruments. 2018 and 2019 saw high returns due to high cash reserves. In 2020 and 2021, interest earnings fell sharply, partially due to a spend down in cash related to large capital projects funded by bond proceeds, as well as due to continuing downward pressure on interest rates. Towards the tail-end of 2022 (and continuing into 2023), rising interest rates are expected to have a significant upward influence on investment earnings.

Total investment earnings revenue is as follows:

2014 Actual	\$1,025,058
2015 Actual	\$1,769,890
2016 Actual	\$1,925,350
2017 Actual	\$1,960,479
2018 Actual	\$4,353,878
2019 Actual	\$7,242,765
2020 Actual	\$2,502,753
2021 Actual	\$1,377,786
2022 Estimate	\$1,246,994
2023 Budget	\$2,342,762



## **City Administration/IT Allocation – \$18,650,204 – 4.79%**

The General Fund charges an administration fee to all departments to cover a portion of the general and administrative costs of the Mayor’s Office, City Clerk, Common Council, Controller’s Office, Human Resources, Diversity & Inclusion, and Legal Department. The costs of these “overhead” departments are paid from the General Fund and charged back to other funds based on their respective adopted expenditure budgets (City Administration Fee). Prior to 2017, the City administration fee was only allocated to non-general fund departments. However, in an effort to understand the full cost of service for all departments, this fee was calculated and charged back to all departments beginning in 2017. The allocations are charged on a monthly basis.

In 2017, IT related costs for all departments were consolidated into a single fund (#279) in order to better understand the technology costs throughout the City. The IT allocation encompasses 100% of the budgeted expenditures in that fund. IT functions including 311 Call Center, telephone, GIS and general technology expenditures (IT/Innovation employees, computer refresh program, etc.) are allocated between the City departments based on various criteria including number of devices, number of user licenses, departmental specific software, and more. The allocations are charged monthly and deposited into the IT internal service fund (#279).

Total City Administration/IT Allocation revenue is as follows:

	<u>Administration</u>	<u>Technology</u>
2014 Actual	\$3,470,989	\$0
2015 Actual	\$3,642,955	\$0
2016 Actual	\$3,824,590	\$0
2017 Actual	\$4,976,976	\$5,167,452
2018 Actual	\$5,428,374	\$6,788,985
2019 Actual	\$6,005,300	\$7,991,331
2020 Actual	\$7,029,607	\$6,656,930
2021 Actual	\$8,360,075	\$9,129,846
2022 Actual	\$9,030,000	\$9,620,204
2023 Budget	\$9,030,000	\$9,990,823

## **Other Revenue**

The City collects a variety of other revenue including hotel/motel tax, certified technology park funding, internal charges to other City funds (i.e. liability insurance premiums), commercial vehicle excise tax, auto excise tax, cable television franchise fees, community development block grants, community support from a local university, bond proceeds and other revenue.

Revenue collection is monitored on a monthly basis and a report of revenue and expenditures is prepared monthly by the Controller’s Office and distributed to the Mayor, Administration Officials, Department Heads, Directors of Department Finance, and the Common Council. The monthly financial report is also posted to the City website. Additionally, the Controller’s Office developed the Comprehensive Revenue Report to provide financial information on the revenue received, broken down by funds and types. This report is submitted to the Common Council in March regarding activities for the preceding year, and is available online.




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# Detailed Financial Discussion

## Capital Expenditures

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### Capital Budgeting

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The City budgets for capital assets using a 5-year forecast, asking each department to consider its capital needs over this period based upon the expected lives of the equipment and infrastructure. Budgeting for constructed items, such as infrastructure projects, can be challenging because there are many factors that can change the shape of the cash flows throughout the project. Delays in construction due to weather are common in Northern Indiana.

All capital items are required to have a payment method assigned to them:

- Cash – Capital items purchased outright with City cash.
- Capital Lease – Capital items purchased with lease proceeds. Typically, capital leases are paid off over a 4 to 5-year time period. Cash is not impacted as heavily in any particular year.
- Bond Proceeds – Capital projects paid for by proceeds from a bond. Typically, bonds are paid off over the useful life of the capital project (e.g. 20 years for infrastructure projects) such that cash is not impacted as heavily in any particular year.
- Contributed Capital – Capital items not purchased with City cash.

The worksheets for the budget include a template to aid fiscal officers in estimating annual principal and interest payments and these amounts are included in the departments' debt service principal and interest budget. These distinctions are necessary since our budget documents are developed with an eye toward the cash balance in each fund.

Analysis is performed throughout the budget process to ensure capital costs are properly incorporated into the budget. The trends in capital acquisitions by department are reviewed to alert the administration to any unexpected changes in capital acquisition requests and allow administration to address those changes as needed.

### Capitalization Policy

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Assets will be capitalized where

- ownership title is held by the City of South Bend,
- the acquisition cost of the item exceeds the City's capitalization threshold, and
- the item has a useful life in excess of one (1) year.

<u>Asset Category</u>	<u>Capitalization Threshold</u>
Land	All land is capitalized
Infrastructure	\$250,000
Buildings & Building Improvements	\$100,000
Land Improvements	\$100,000
Intangibles	\$100,000
Motor Vehicles	\$ 10,000
Machinery & Equipment	\$ 10,000
Furniture & Fixtures	\$ 10,000

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## Financial Impact of Capital Investment – Initial Investment

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**Capital Leases** are used for routine replacement for larger items with predictable useful lives, such as vehicles. Typically, capital financed through lease funding is routine and replacement items which do not typically require additional maintenance costs. Capital leases are paid off over 4 to 5-year time periods.

**Cash Purchases** are used for smaller routine purchases from funds with adequate cash flow to cover the purchases. Typical cash purchases include individual replacement vehicles, infrastructure improvements which are routine in nature or covered by grant funds and smaller land maintenance projects. Typically, capital financed through cash funding is routine and replacement items which do not typically require additional maintenance costs.

**Bond Financing** is used for large, one-time or infrequent acquisitions infrastructure improvement and large building projects. These expenditures are usually made from funds with limited revenue streams and are not expected to require ongoing financial resources beyond basic maintenance. These purchases are considered carefully to ensure that a) the funding source can support these expenditures, b) there is an adequate Return on Investment (ROI) for the expenditures, and c) the ongoing maintenance of the project can be supported either by additional revenue streams created by the project or by other resources of the City.

## Financial Impact of Capital Investment – Ongoing Operational Impact

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Most capital purchases by the City are not expected to have a significant impact on the ongoing operating budget. Generally, this is because the additional maintenance costs associated with capital assets is offset by improvements in assets that therefore require less maintenance. For example, many new park projects will require additional maintenance (for example, the expansion of an existing park grounds, which requires more frequent mowing, watering, etc.). However, the improvements which will require more maintenance will be offset by the improvements which will require less maintenance (for example, the replacement of an old building). As another example, data shows that 60% of ongoing vehicle maintenance and repair costs are driven by only 10% of the vehicles. Replacing these older vehicles reduces the overall maintenance costs of the fleet, thereby offsetting the cost of the replacement.

However, there are several that will have an impact, and that impact may be positive (i.e. a reduction in operational cost through automation, efficiencies, etc.) or negative (i.e. an increase in operational cost due to additional assets requiring ongoing maintenance).

- *Example of positive impact to operating budget from capital expenditures*
  - The purchase of certain CNG vehicles for Public Works and Public Safety is expected to result in reduced fuel costs, but the actual benefit is difficult to quantify. There are no anticipated changes in City personnel due to these capital expenditures. Certain Information Technology purchases like the computer refresh program will lead to employee time savings and productivity improvement.
- *Example of negative impact to operating budget from capital expenditures*
  - The renovation of the City's Martin Luther King Center into a new "Dream Center" will drastically increase the service offerings and attendance at that community center. This increased level of service will require increased operational costs, such as additional staff hours, utility costs, and supply cost. This increase is partially offset by improvements in the purchase and installation of energy-efficient components in the new building.

Each individual capital project is assessed separately for operational impact, and significant operational impacts are built into the operational five-year budget forecasts. Although not presented separately, these impacts are taken into account in the numbers presented in the fund information schedules and the five-year operational forecasts in each fund.

The following pages detail the capital outlays anticipated in detail by department.



## Five-Year Capital Improvement Plan Summary

Department / Division	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
<b>Admin &amp; Fin - Central Services</b>	95,000	132,410	100,000	43,900	37,400	<b>408,710</b>
<b>Public Works</b>						
Streets & Sewers	8,910,000	7,904,000	7,694,000	7,245,000	4,940,000	<b>36,693,000</b>
Solid Waste	1,225,000	950,000	120,000	-		<b>2,295,000</b>
Water Works	20,338,000	1,954,000	3,490,000	8,481,000	-	<b>34,263,000</b>
Wastewater	31,085,000	1,950,000	1,875,000	2,023,000	1,500,000	<b>38,433,000</b>
<b>Police Department</b>	2,052,500	1,877,500	1,877,500	1,877,500	1,877,500	<b>9,562,500</b>
<b>Fire Department</b>	1,730,000	2,710,000	755,000	1,710,000	2,955,000	<b>9,860,000</b>
<b>Community Investment</b>	495,000	302,000	363,000	374,000	140,000	<b>1,674,000</b>
<b>Venues Parks &amp; Arts</b>						
Parks & Recreation	8,321,000	135,000	235,000	235,000	135,000	<b>9,061,000</b>
Parking Garages	253,000	150,000	150,000	150,000	150,000	<b>853,000</b>
<b>Grand Total</b>	<b>74,504,500</b>	<b>18,064,910</b>	<b>16,659,500</b>	<b>22,139,400</b>	<b>11,734,900</b>	<b>143,103,210</b>

Type	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
Buildings & Building Improv.	6,628,000	407,410	395,000	378,900	372,400	<b>8,181,710</b>
Land & Land Improvements	1,100,000	-	100,000	100,000	100,000	<b>1,400,000</b>
Machinery & Equipment	2,251,000	2,337,000	760,000	1,423,000	1,200,000	<b>7,971,000</b>
Utilities & Infrastructure	56,088,000	8,503,000	9,864,000	13,501,000	4,000,000	<b>91,956,000</b>
Vehicles	8,437,500	6,817,500	5,540,500	6,736,500	6,062,500	<b>33,594,500</b>
<b>Grand Total</b>	<b>74,504,500</b>	<b>18,064,910</b>	<b>16,659,500</b>	<b>22,139,400</b>	<b>11,734,900</b>	<b>143,103,210</b>

Funding Source	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
Bonds	49,588,000	-	-	-	-	<b>49,588,000</b>
Capital Lease	7,523,500	6,859,500	4,095,500	5,066,500	5,112,500	<b>28,657,500</b>
Cash	17,393,000	11,205,410	12,564,000	17,072,900	6,622,400	<b>64,857,710</b>
<b>Grand Total</b>	<b>74,504,500</b>	<b>18,064,910</b>	<b>16,659,500</b>	<b>22,139,400</b>	<b>11,734,900</b>	<b>143,103,210</b>

Capital Asset Data	2021 Depreciation *	12/31/21 Net Book Value
<b>Governmental Activities</b>		
General Government	206,829	2,397,864
Public Safety	2,751,432	34,102,515
Streets & Infrastructure	14,193,266	147,003,534
Culture & Recreation	3,969,953	70,229,871
Economic Development	497,297	16,795,884
Internal Service Funds	120,037	981,840
	<b>21,747,814</b>	<b>271,511,509</b>
<b>Business-Type Activities</b>		
Water Works	1,799,789	53,548,930
Wastewater	7,733,101	149,637,548
Century Center	1,036,059	14,776,926
Building Department	42,754	59,838
Parking Garage	342,917	5,700,109
Solid Waste	757,378	2,455,950
	<b>11,711,998</b>	<b>226,179,303</b>
<b>Grand Total</b>	<b>\$33,459,812</b>	<b>\$497,690,812</b>

\* **Note:** Depreciation is a non-cash item that is not budgeted. Depreciation expense, however, is a rough indicator of the amount of capital spending that a local government must make to keep capital assets at minimally acceptable service levels.



## Five-Year Capital Improvement Plan Detail

The table below lists planned capital investment by department. The timeframes are approximate and subject to change.

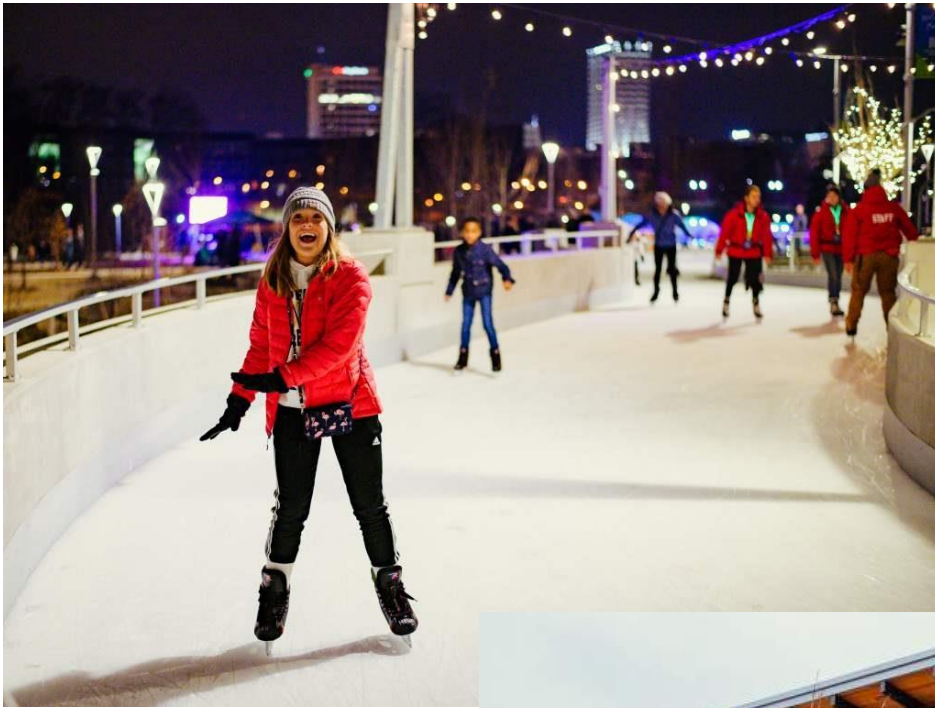
Department / Division	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
<b>Admin &amp; Fin - Central Services</b>						
(1) Service Truck - Sample Street Garage	-	60,000	40,000	-	-	100,000
(1) Welder	7,500	-	-	-	-	7,500
Paving Projects	30,000	-	-	-	-	30,000
Replacement of Gates & Lifts	50,000	35,500	51,000	25,900	37,400	199,800
Vertical Real Estate Maintenance & Inspection	-	36,910	9,000	18,000	-	63,910
Air Conditioning	7,500	-	-	-	-	7,500
<b>Admin &amp; Fin - Central Services Total</b>	<b>95,000</b>	<b>132,410</b>	<b>100,000</b>	<b>43,900</b>	<b>37,400</b>	<b>408,710</b>
<b>Public Works</b>						
<b>Streets &amp; Sewers</b>						
(1) 5-Yard Front End Loader	-	350,000	-	-	-	350,000
(1) Alley Maintainer	-	220,000	-	-	-	220,000
(2) Alley Maintainer w/Broom Attachment	450,000	-	-	-	-	450,000
(1) Pavement Milling Machine	-	-	-	505,000	-	505,000
(1) Skid Loader w/Trailer & Attachments	150,000	-	-	-	-	150,000
(1) Spray Trailer	120,000	-	-	-	-	120,000
(2) Asphalt Hot Box	-	-	160,000	160,000	-	320,000
(2) Compressors	-	60,000	-	-	-	60,000
(1) Concrete Grinder	15,000	-	-	-	-	15,000
(1) 3/4-Ton Pickup 4WD, Standard Cab	-	-	50,000	-	-	50,000
(1) F-550 4x4 x/Custom Flat Bed	110,000	-	-	150,000	-	260,000
(1) Single Axle Dump Truck w/Leaf Boxes	-	-	-	-	290,000	290,000
(1) Tandem Axle Dump Truck w/Leaf Boxes	-	-	-	-	340,000	340,000
(2) 3/4-Ton Pickup 4WD, Ext Cab, V-plow	-	100,000	-	-	-	100,000
(2) 3/4-Ton Pickup 4WD, Standard Cab	-	100,000	-	100,000	-	200,000
(2) 4WD SUV - Hybrid	120,000	-	-	-	-	120,000
(2) Single Axle Dump Truck w/Leaf Boxes	480,000	-	580,000	-	-	1,060,000
(2) Tandem Axle Dump Truck w/Leaf Boxes	680,000	680,000	680,000	680,000	-	2,720,000
(1) Street Sweeper	125,000	-	-	-	-	125,000
(1) Chipper	-	40,000	-	-	-	40,000
(1) Compressor	-	30,000	-	-	-	30,000
(1) Farm Tractor w/Mowing Attachment	-	100,000	100,000	-	-	200,000
(1) Backhoe	200,000	-	250,000	-	-	450,000
(1) Combination Sewer Cleaning Machine	-	450,000	450,000	-	450,000	1,350,000
(1) Crew Truck - Crew Cab, 4 WD	-	100,000	-	-	-	100,000
(1) Sewer Camera Truck	-	-	-	450,000	-	450,000
(1) Tandem Axle Trailer/Transport Box	-	75,000	-	-	-	75,000
(2) 3/4 Ton Pick Up Standard cab,	150,000	150,000	150,000	150,000	-	600,000
(2) Single Axle Dump Truck	-	-	-	600,000	-	600,000
(2) Street Sweepers	-	-	-	-	700,000	700,000
(2) Tandem Axle Dump Truck w/Leaf Boxes	760,000	-	-	-	760,000	1,520,000
Guardrail Installation	300,000	125,000	-	-	-	425,000
Match for CCG from INDOT	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	9,000,000
Traffic Calming	800,000	300,000	250,000	250,000	200,000	1,800,000
Sewer Lining Projects	2,000,000	2,000,000	2,000,000	2,000,000	-	8,000,000
2023 Storm Sewer Projects	1,150,000	824,000	824,000	-	-	2,798,000



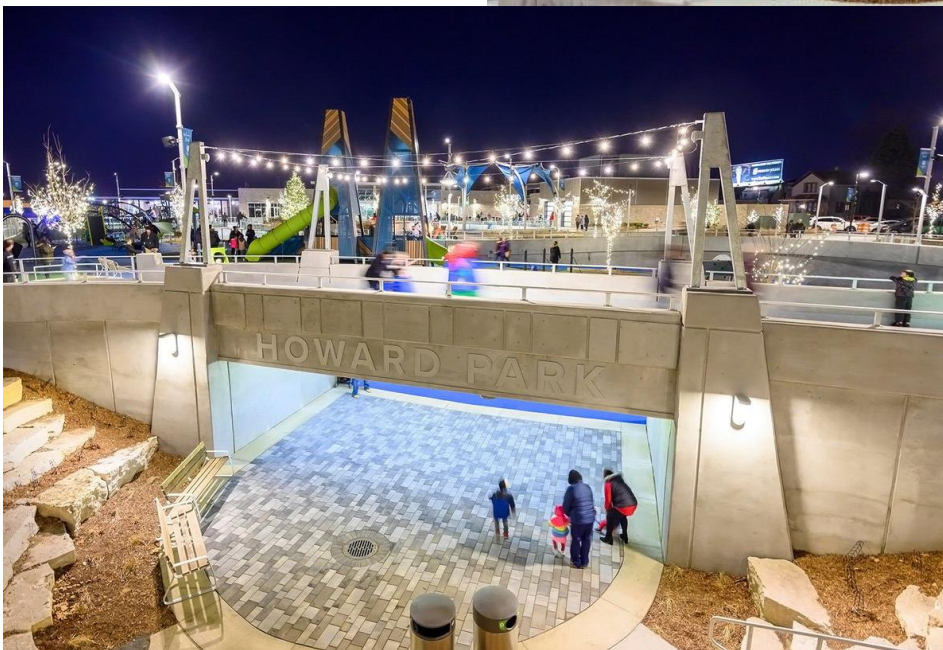
Department / Division	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
Design for Storm Sewer Projects	300,000	200,000	200,000	200,000	200,000	1,100,000
<b>Streets &amp; Sewers Total</b>	<b>8,910,000</b>	<b>7,904,000</b>	<b>7,694,000</b>	<b>7,245,000</b>	<b>4,940,000</b>	<b>36,693,000</b>
<b>Solid Waste</b>						
(1) ASL Dedicated CNG Unit-Mini Mac	275,000	-	-	-	-	275,000
(2) ASL Dedicated CNG Unit	950,000	950,000	-	-	-	1,900,000
(2) Pick CNG Pick up Trucks	-	-	120,000	-	-	120,000
<b>Solid Waste Total</b>	<b>1,225,000</b>	<b>950,000</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>2,295,000</b>
<b>Water Works</b>						
(1) Crane Crew Truck	-	-	240,000	-	-	240,000
(1) Hybrid Vehicle	-	-	25,000	-	-	25,000
(1) Mid Size Car w/CNG	30,000	33,000	35,000	-	-	98,000
(1) Mini Cargo Van w/CNG	70,000	-	40,000	-	-	110,000
(1) Pickup Valve Truck	-	-	40,000	-	-	40,000
(1) Tandem Axle Dump Truck	-	275,000	-	-	-	275,000
(1) Truck 2WD w/Utility Body	-	-	40,000	-	-	40,000
(1) Truck 4WD w/CNG	-	-	40,000	-	-	40,000
(1) Truck 4WD w/Plow w/CNG	-	-	40,000	40,000	-	80,000
(1) Vactor	400,000	-	-	400,000	-	800,000
(2) Truck 2WD w/Utility Body	-	80,000	-	-	-	80,000
(2) Tandem Axle Dump Truck	-	-	-	550,000	-	550,000
(1) Forklift	-	15,000	-	-	-	15,000
(1) Semi Trailer	-	-	-	40,000	-	40,000
(1) Trailer for Generator	-	30,000	-	-	-	30,000
(1) Zero Turn Mower	-	17,000	-	-	-	17,000
Generator w/trailer	-	50,000	-	-	-	50,000
Edison, North, Pinhook Filtration, Olive	9,653,000	-	-	1,108,000	-	10,761,000
Hydrant and Valve Replacement	200,000	200,000	200,000	200,000	-	800,000
Water Mains	300,000	300,000	1,200,000	300,000	-	2,100,000
Water Meter Replacement	500,000	600,000	600,000	600,000	-	2,300,000
Well Fields	-	-	200,000	3,000,000	-	3,200,000
Comprehensive Water Master Plan	350,000	-	150,000	-	-	500,000
2023 Bonds: Costs of Issuance and Design	650,000	-	-	-	-	650,000
Fellows: Inspection & Cleaning of Clearwell	8,185,000	354,000	640,000	2,243,000	-	11,422,000
<b>Water Works Total</b>	<b>20,338,000</b>	<b>1,954,000</b>	<b>3,490,000</b>	<b>8,481,000</b>	<b>-</b>	<b>34,263,000</b>
<b>Wastewater</b>						
(1) Mower	60,000	-	-	-	-	60,000
(1) Phoenix Power Screen	-	-	-	400,000	-	400,000
(1) Front End Loader	310,000	310,000	-	-	-	620,000
(1) 3/4 Ton Pickup 4WD w/ plow	40,000	-	47,000	-	-	87,000
(1) Arrow Board Traffic Controller	15,000	-	-	-	-	15,000
(1) Utility Cart	15,000	15,000	-	18,000	-	48,000
(1) Zero Turn Riding Mower	-	10,000	-	-	-	10,000
(1) Freightliner/Vac-Sewer	-	-	275,000	-	-	275,000
(1) Transit Connect Van	45,000	45,000	-	45,000	-	135,000
(2) 3/4 Ton Pickup 4WD w/ plow, CNG	-	70,000	-	-	-	70,000
(2) Hybrid Sedan	-	-	53,000	60,000	-	113,000
EQ Basin and WWTP Improvements	30,600,000	500,000	500,000	500,000	500,000	32,600,000
WWTP Secondary Treatment Projects	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>Wastewater Total</b>	<b>31,085,000</b>	<b>1,950,000</b>	<b>1,875,000</b>	<b>2,023,000</b>	<b>1,500,000</b>	<b>38,433,000</b>



Department / Division	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Total
<b>Police Department</b>						
(2) Undercover cars	50,000	50,000	50,000	50,000	50,000	250,000
(34) Patrol vehicles	1,827,500	1,827,500	1,827,500	1,827,500	1,827,500	9,137,500
Bomb Bunker	75,000	-	-	-	-	75,000
Bomb Suit	40,000	-	-	-	-	40,000
Halogen System	60,000	-	-	-	-	60,000
<b>Police Department Total</b>	<b>2,052,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>9,562,500</b>
<b>Fire Department</b>						
(1) Aerial Truck	-	-	-	-	1,400,000	1,400,000
(1) Heavy Rescue Fire Truck	-	1,000,000	-	-	-	1,000,000
(1) Medic (Ambulance) - New	-	280,000	-	280,000	-	560,000
(1) Medic (Ambulance) - Rebuild	225,000	-	225,000	-	225,000	675,000
(1) Mid-Size Sedan Hybrid	30,000	30,000	30,000	30,000	30,000	150,000
(1) Used SUV - command/support vehicle	75,000	-	-	-	-	75,000
(2) Pumper Fire Truck	1,100,000	-	-	1,100,000	-	2,200,000
Building Improv - Roofs/Parking Lots	150,000	150,000	150,000	150,000	150,000	750,000
Cardiac Monitors	-	-	200,000	-	-	200,000
Firefighter Turn Out Gear	-	-	-	-	700,000	700,000
Personnel Equipment	75,000	75,000	75,000	75,000	75,000	375,000
Radios	-	1,100,000	-	-	-	1,100,000
Self-Contained Breathing Apparatus (SCBA)	-	-	-	-	300,000	300,000
Specialty Team Equipment	75,000	75,000	75,000	75,000	75,000	375,000
<b>Fire Department Total</b>	<b>1,730,000</b>	<b>2,710,000</b>	<b>755,000</b>	<b>1,710,000</b>	<b>2,955,000</b>	<b>9,860,000</b>
<b>Community Investment</b>						
(1) SUV w/CNG or Hybrid	40,000	40,000	40,000	40,000	40,000	200,000
(1) Code - Truck 4x4	-	42,000	43,000	44,000	-	129,000
(1) NEAT Crew - Dump Truck	-	-	180,000	190,000	-	370,000
(1) NEAT Crew - Loader	110,000	120,000	-	-	-	230,000
(2) Code - Truck 4x4	82,000	-	-	-	-	82,000
(1) Code - SUV Ford Escape	40,000	-	-	-	-	40,000
(3) Code - Truck 4x4	123,000	-	-	-	-	123,000
Complete Streets Transportation Projects	100,000	100,000	100,000	100,000	100,000	500,000
<b>Community Investment Total</b>	<b>495,000</b>	<b>302,000</b>	<b>363,000</b>	<b>374,000</b>	<b>140,000</b>	<b>1,674,000</b>
<b>Venues Parks &amp; Arts</b>						
<b>Parks &amp; Recreation</b>						
Minor Building Improvements	35,000	35,000	35,000	35,000	35,000	175,000
Capital pledged to Potawatomi Zoo	1,100,000	-	100,000	100,000	100,000	1,400,000
Dr. Martin Luther King Jr. Dream Center	6,000,000	-	-	-	-	6,000,000
Studebaker Museum capital request	150,000	-	-	-	-	150,000
Athletic Court Improvements	600,000	100,000	100,000	100,000	-	900,000
Golf Carts	436,000	-	-	-	-	436,000
<b>Parks &amp; Recreation Total</b>	<b>8,321,000</b>	<b>135,000</b>	<b>235,000</b>	<b>235,000</b>	<b>135,000</b>	<b>9,061,000</b>
<b>Parking Garages</b>						
Electric Vehicle and Hardware	40,000	-	-	-	-	40,000
Flash Upgrades to Parking Garages	213,000	-	-	-	-	213,000
Other Upgrades to Parking Garages	-	150,000	150,000	150,000	150,000	600,000
<b>Parking Garages Total</b>	<b>253,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>853,000</b>
<b>Total</b>	<b>74,504,500</b>	<b>18,064,910</b>	<b>16,659,500</b>	<b>22,139,400</b>	<b>11,734,900</b>	<b>143,103,210</b>



*Howard Park Ice Trail & Event Center*





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# Detailed Financial Discussion

## Debt

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### Summary of Considerations for Incurring Debt Obligations

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1. Debt management will provide for the protection and maintenance of the City's AA bond rating, the maintenance of adequate debt service reserves, compliance with debt covenant provisions, and appropriate disclosure to investors, underwriters, and rating agencies.
2. The City's compliance officer is the City Controller. Compliance monitoring will be performed annually.
3. The term of any City debt issue, including lease-purchases, shall not exceed the useful life of the assets being acquired by the debt issue.
4. All debt issuance shall comply with federal, State and City requirements. All IRS regulations in regard to post-issuance tax compliance will be followed.
5. The City shall maintain an ongoing performance monitoring system of the various outstanding bond indebtedness. This is particularly important as funds borrowed for a project today are not available to fund other projects tomorrow and funds committed for debt service payments today are not available to fund operations in the future.
6. The City shall maintain all spending records related to bond issuance until at least three years after the final maturity is redeemed.
7. The City will maintain good, ongoing communication with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).
8. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current operating budget, as well as identify the resources that will be utilized to repay the debt.
9. Long-term borrowing will not be used to finance current operations or normal maintenance and will only be considered for significant capital and infrastructure improvements.
10. The City will try to keep the average maturity of general obligation bonds at or below twenty years.
11. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
12. The City will not issue tax or revenue anticipation notes.
13. The City will strive to maintain a reliance on pay-go financing for its capital improvements, whenever possible.
14. The City will follow the general debt limits as stated by Indiana law, which mandates a 2% debt limit on net assessed valuation for certain type of general obligation and other debt.
15. The city will report all debt to the Indiana Department of Local Government Finance (DLGF) using its Gateway Reporting program.
16. The City will make all continuing bond disclosures required using the MSRB Electronic Municipal Market Access (EMMA) portal in a timely manner.

The following pages present a summary of the City of South Bend's current debt position and relationship to legal debt margin (debt limit).

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## Legal Debt Margin (Debt Limit)

As established per the Constitution of the State of Indiana and the Indiana Code, the City of South Bend may not exceed 2% (percent) of 1/3 (one-third) of the net assessed value (AV) of the City within the municipal boundaries. Both the City of South Bend (Civil City) and the South Bend Redevelopment District are subject to this limit.

This limit is only applicable to general obligation bonds, Economic Development Income Tax revenue bonds, tax revenue notes, and certain other types of indebtedness. This limit is **not** applicable to revenue bonds (except bonds paid from Economic Development Income Tax). In practice, most debt incurred by South Bend is neither general obligation debt nor debt secured with income tax revenue. This means that most debt incurred by South Bend is not subject to this limitation.

### Estimated Computation of Legal Debt Margin

Net Assessed Valuation (2021 pay 2022) of Taxable Property in South Bend	\$ 3,028,422,624
Debt limit: 2% of one third thereof	20,189,484

#### Civil City

Less Bonds subject to limitation:	
Economic Development Income Tax Bonds of 2015 (Parks Bond)	(4,080,000)
Economic Development Income Tax Bonds of 2018 (Zoo Bond)	(2,810,000)
General Obligation Bonds, Series 2018 (Fire Station #9)	(4,190,000)
Issuance Margin	<u>\$ 9,109,484</u>
Percentage of Debt to Debt Limit	54.88%

#### Park District

Less Bonds subject to limitation:	
Parks District Bonds, Series A-K	(10,515,000)
Issuance Margin	<u>\$ 9,674,484</u>
Percentage of Debt to Debt Limit	52.08%

#### Redevelopment District

Less Bonds subject to limitation:	
Redevelopment District Bonds of 2018 (TIF Parks Bond)	(8,865,000)
Issuance Margin	<u>\$ 11,324,484</u>
Percentage of Debt to Debt Limit	43.91%

The table below shows the percentage of debt limit reached by the Civil City, Park District, and the Redevelopment District over the past 5 years:

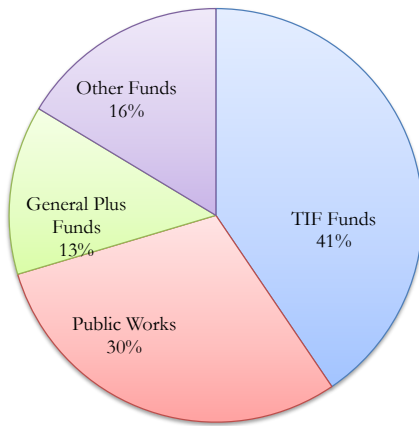
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	<u>Audited</u>	<u>Audited</u>	<u>Audited</u>	<u>Audited</u>	<u>Unaudited</u>
Debt Limit	\$16,036,190	\$16,655,845	\$18,176,894	\$19,245,665	\$20,189,484
<b>Civil City</b>					
Total Net Debt Applicable to Limit	13,390,000	12,900,000	12,315,000	11,710,000	11,080,000
Debt Margin	2,646,190	3,755,845	5,861,894	7,535,665	9,109,484
<b>Percentage of Debt Limit</b>	<u>83.50%</u>	<u>77.45%</u>	<u>67.75%</u>	<u>60.84%</u>	<u>54.88%</u>
<b>Park District</b>					
Total Net Debt Applicable to Limit	13,725,000	12,955,000	12,170,000	11,345,000	10,515,000
Debt Margin	2,311,190	3,700,845	6,006,894	7,900,665	9,674,484
<b>Percentage of Debt Limit</b>	<u>85.59%</u>	<u>77.78%</u>	<u>66.95%</u>	<u>58.95%</u>	<u>52.08%</u>
<b>Redevelopment District</b>					
Total Net Debt Applicable to Limit	12,955,000	11,855,000	10,725,000	9,570,000	8,865,000
Debt Margin	3,081,190	4,800,845	7,451,894	9,675,665	11,324,484
<b>Percentage of Debt Limit</b>	<u>80.79%</u>	<u>71.18%</u>	<u>59.00%</u>	<u>49.73%</u>	<u>43.91%</u>



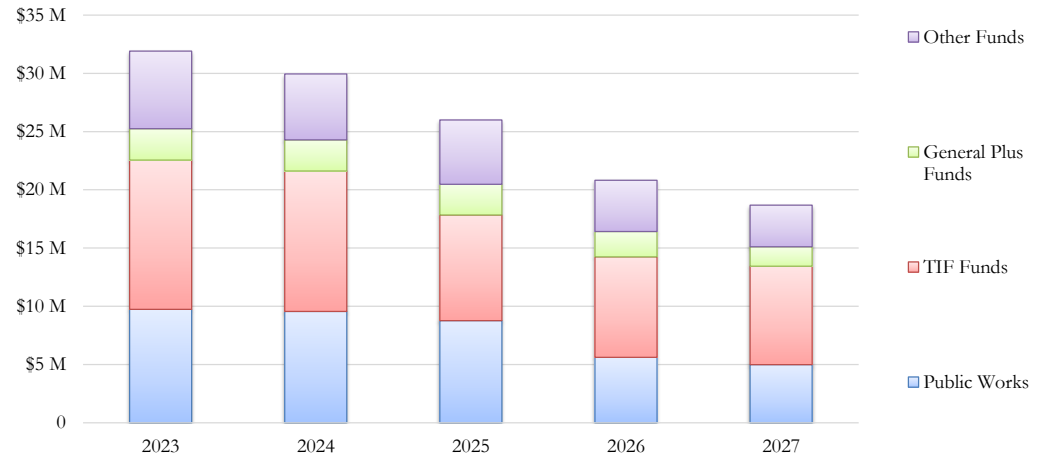
## City of South Bend, Indiana Debt Summary Principal & Interest Payments - 2023 through 2042

Debt by Fund Type	Original Debt	2023	2024	2025	2026	2027	5 year periods		
							2028-2032	2033-2037	2038-2042
<b>TIF Funds</b>	<b>\$ 149,075,000</b>	<b>\$ 12,816,636</b>	<b>\$ 12,057,516</b>	<b>\$ 9,069,653</b>	<b>\$ 8,626,965</b>	<b>\$ 8,450,715</b>	<b>\$ 39,766,646</b>	<b>\$ 26,515,595</b>	<b>\$ -</b>
River West TIF (#324)	88,075,000	8,419,155	7,647,910	4,644,921	4,209,609	4,031,834	17,686,453	9,644,045	-
River East TIF (#436)	61,000,000	4,397,481	4,409,606	4,424,731	4,417,356	4,418,881	22,080,194	16,871,550	-
<b>Public Works</b>	<b>\$ 109,906,111</b>	<b>\$ 9,738,341</b>	<b>\$ 9,559,457</b>	<b>\$ 8,770,203</b>	<b>\$ 5,619,897</b>	<b>\$ 4,993,275</b>	<b>\$ 19,414,732</b>	<b>\$ -</b>	<b>\$ -</b>
Sewage Works (#649)	84,485,000	7,494,578	7,518,201	6,805,710	3,730,210	3,749,760	15,587,560	-	-
Water Works (#625)	20,816,657	1,400,475	1,402,893	1,402,389	1,404,813	1,078,824	3,827,172	-	-
Solid Waste (#611)	4,604,454	843,288	638,363	562,104	484,874	164,691	-	-	-
<b>General Plus Funds</b>	<b>\$ 48,650,135</b>	<b>\$ 2,693,922</b>	<b>\$ 2,672,713</b>	<b>\$ 2,635,554</b>	<b>\$ 2,175,377</b>	<b>\$ 1,667,853</b>	<b>\$ 7,499,877</b>	<b>\$ 4,745,333</b>	<b>\$ -</b>
Local Income Tax - Certified Shares (#404)	29,337,438	1,138,217	1,138,217	1,138,217	672,332	172,323	-	-	-
Local Income Tax - Economic Develop. (#408)	19,312,697	1,555,705	1,534,496	1,497,336	1,503,044	1,495,530	7,499,877	4,745,333	-
<b>Other Funds</b>	<b>\$ 60,230,268</b>	<b>\$ 6,661,141</b>	<b>\$ 5,660,262</b>	<b>\$ 5,520,972</b>	<b>\$ 4,399,657</b>	<b>\$ 3,572,762</b>	<b>\$ 14,803,702</b>	<b>\$ 6,499,897</b>	<b>\$ 3,178,813</b>
2018 TIF Park Bond (#312)	14,075,000	1,179,165	1,177,990	1,181,215	1,173,390	1,179,890	5,907,185	589,425	-
Fire Dept Capital (#287)	15,400,534	1,580,151	1,418,045	1,422,282	1,083,460	894,348	3,835,931	2,152,147	172,763
Motor Vehicle Highway (#202)	4,837,085	914,034	740,314	721,512	355,143	86,320	-	-	-
Century Center Energy Conserv Bond (#672)	4,167,897	397,959	393,388	388,754	384,057	379,296	1,288,357	-	-
Innovation & Technology (#279)	3,630,404	741,194	474,528	397,946	34,863	-	-	-	-
Parks & Recreation (#201)	2,351,403	436,811	286,548	295,966	272,422	136,211	-	-	-
Cumulative Capital Development (#406)	1,712,218	260,548	48,541	-	-	-	-	-	-
Consolidated Bldg Fund (#600)	202,720	4,722	-	-	-	-	-	-	-
Other	12,965,000	959,029	933,379	925,767	908,792	802,933	3,772,228	3,758,325	3,006,050
<b>Grand Total</b>	<b>\$ 367,861,514</b>	<b>\$ 31,910,040</b>	<b>\$ 29,949,948</b>	<b>\$ 25,996,382</b>	<b>\$ 20,821,896</b>	<b>\$ 18,684,606</b>	<b>\$ 81,484,956</b>	<b>\$ 37,760,825</b>	<b>\$ 3,178,813</b>

**Original Debt by Fund Type**



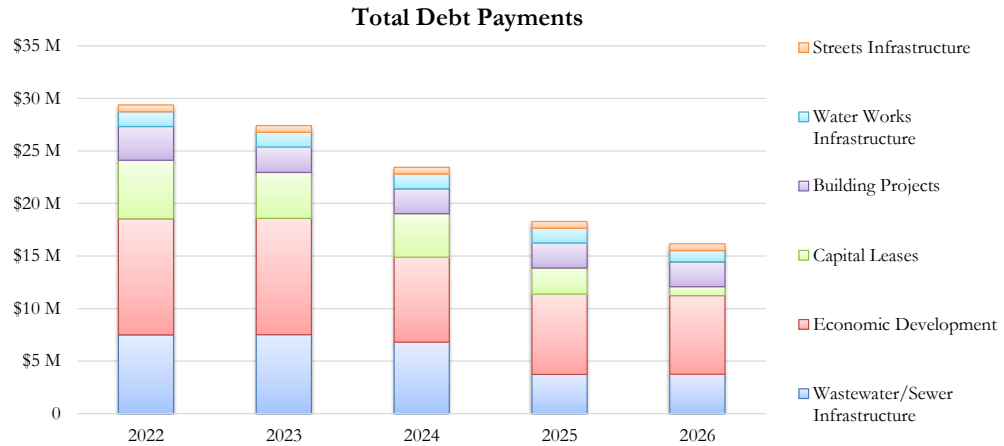
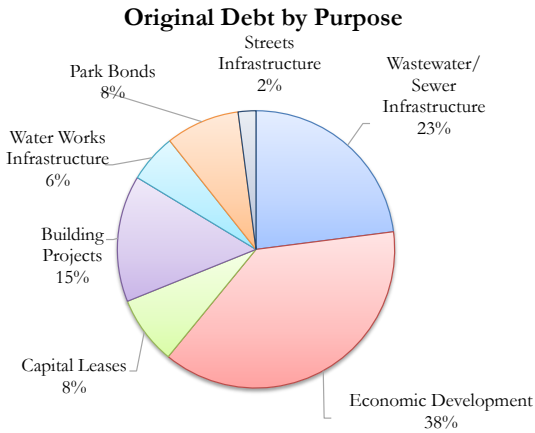
**Total Debt Payments**



Note: Does not include interfund loans

## City of South Bend, Indiana Debt Summary Principal & Interest Payments - 2023 through 2042

Debt Purpose	Original Debt	2023	2024	2025	2026	2027	5 year periods		
							2028-2032	2033-2037	2038-2042
<b>Economic Development</b>	<b>\$ 139,590,278</b>	<b>\$ 11,051,461</b>	<b>\$ 11,063,941</b>	<b>\$ 8,078,878</b>	<b>\$ 7,639,590</b>	<b>\$ 7,482,315</b>	<b>\$ 34,813,571</b>	<b>\$ 26,018,245</b>	<b>\$ -</b>
2015 Eddy St Commons Parking Garage Bonds	36,000,000	2,467,606	2,468,231	2,469,606	2,466,106	2,468,256	12,329,069	1,231,175	-
2015 Smart Streets Bonds	25,000,000	1,707,669	1,704,785	1,710,844	1,705,819	1,709,819	8,541,513	7,682,944	-
2017 Eddy St Commons Phase II Bonds	25,000,000	1,929,875	1,941,375	1,955,125	1,951,250	1,950,625	9,751,125	15,640,375	-
2011 Downtown Central Develop. Area TIF Bonds	19,795,000	1,912,869	1,917,280	-	-	-	-	-	-
2011 Airport Development Area TIF Bonds	14,420,000	1,092,827	1,091,080	-	-	-	-	-	-
2019 South Shore Double Tracking Bonds	7,985,000	1,030,125	1,033,625	1,030,125	1,030,000	1,032,625	2,572,125	-	-
2013 Century Center Special Tax Bonds	4,655,000	386,075	384,975	387,563	163,000	-	-	-	-
2020 Library Bonds	4,225,000	324,415	322,590	325,615	323,415	320,990	1,619,740	1,463,751	-
Other	2,510,278	200,000	200,000	200,000	-	-	-	-	-
<b>Wastewater/Sewer Infrastructure</b>	<b>\$ 84,485,000</b>	<b>\$ 7,494,578</b>	<b>\$ 7,518,201</b>	<b>\$ 6,805,710</b>	<b>\$ 3,730,210</b>	<b>\$ 3,749,760</b>	<b>\$ 15,587,560</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Building Projects</b>	<b>\$ 54,335,594</b>	<b>\$ 3,208,131</b>	<b>\$ 2,416,551</b>	<b>\$ 2,367,870</b>	<b>\$ 2,376,431</b>	<b>\$ 2,357,181</b>	<b>\$ 11,273,546</b>	<b>\$ 6,700,217</b>	<b>\$ 3,742,763</b>
2012 Fire Station/Police Dept Renovations Bonds	21,335,000	779,625	-	-	-	-	-	-	-
2013 Fire Station #5 & Training Tower Bonds	5,580,000	398,980	405,630	406,543	411,493	410,643	2,117,300	433,925	-
2018 Fire Station #9 Bonds	5,045,000	342,856	341,331	344,656	342,756	340,631	1,718,631	1,718,222	172,763
2015 Century Center Solar Panels	4,167,897	397,959	393,388	388,754	384,057	379,296	1,288,357	-	-
2018 Zoo Bonds	3,440,000	334,500	326,500	318,000	327,750	321,750	1,605,750	483,125	-
2014 PSAP Center Bonds	2,657,697	199,423	199,315	154,405	155,363	154,724	771,280	306,620	-
2022 Morris Bond	6,395,000	378,825	373,125	377,350	376,350	375,125	1,885,725	1,880,175	1,879,775
2022 Zoo Bond	5,715,000	375,963	377,263	378,163	378,663	375,013	1,886,503	1,878,150	1,690,225
<b>Park Bonds</b>	<b>\$ 31,675,000</b>	<b>\$ 2,540,296</b>	<b>\$ 2,539,946</b>	<b>\$ 2,553,021</b>	<b>\$ 2,533,996</b>	<b>\$ 2,523,646</b>	<b>\$ 12,780,732</b>	<b>\$ 2,461,463</b>	<b>\$ -</b>
2017 Park Bonds	14,075,000	1,179,165	1,177,990	1,181,215	1,173,390	1,179,890	5,907,185	589,425	-
2018 TIF Park Bonds	11,995,000	985,550	993,575	990,775	987,375	968,400	4,953,075	497,350	-
2015 Park Bonds	5,605,000	375,581	368,381	381,031	373,231	375,356	1,920,472	1,374,688	-
<b>Capital Leases</b>	<b>\$ 29,348,985</b>	<b>\$ 5,568,899</b>	<b>\$ 4,368,117</b>	<b>\$ 4,144,614</b>	<b>\$ 2,490,155</b>	<b>\$ 849,179</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Water Works Infrastructure</b>	<b>\$ 20,816,657</b>	<b>\$ 1,400,475</b>	<b>\$ 1,402,893</b>	<b>\$ 1,402,389</b>	<b>\$ 1,404,813</b>	<b>\$ 1,078,824</b>	<b>\$ 3,827,172</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Streets Infrastructure</b>	<b>\$ 7,610,000</b>	<b>\$ 646,200</b>	<b>\$ 640,300</b>	<b>\$ 643,900</b>	<b>\$ 643,700</b>	<b>\$ 643,700</b>	<b>\$ 3,202,375</b>	<b>\$ 2,580,900</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 367,861,514</b>	<b>\$ 31,910,040</b>	<b>\$ 29,949,948</b>	<b>\$ 25,996,382</b>	<b>\$ 20,821,896</b>	<b>\$ 18,684,606</b>	<b>\$ 81,484,956</b>	<b>\$ 37,760,825</b>	<b>\$ 3,742,763</b>



Note: Does not include interfund loans

**City of South Bend, Indiana**  
**Debt Summary**  
**Principal Balance - December 31, 2022 through 2031**

Debt by Fund Type	12/31/22	12/31/23	12/31/24	12/31/25	12/31/26	12/31/27	12/31/28	12/31/29	12/31/30	12/31/31
<b>TIF Funds</b>	<b>\$ 91,940,812</b>	<b>\$ 82,711,197</b>	<b>\$ 73,847,742</b>	<b>\$ 67,605,000</b>	<b>\$ 61,555,000</b>	<b>\$ 55,425,000</b>	<b>\$ 49,065,000</b>	<b>\$ 42,470,000</b>	<b>\$ 36,155,000</b>	<b>\$ 30,125,000</b>
River West TIF (#324)	46,925,812	40,121,197	33,817,742	30,280,000	27,055,000	23,870,000	20,580,000	17,160,000	14,150,000	11,560,000
River East TIF (#436)	45,015,000	42,590,000	40,030,000	37,325,000	34,500,000	31,555,000	28,485,000	25,310,000	22,005,000	18,565,000
<b>Public Works</b>	<b>\$ 50,946,717</b>	<b>\$ 42,682,463</b>	<b>\$ 34,408,211</b>	<b>\$ 26,728,943</b>	<b>\$ 22,001,481</b>	<b>\$ 17,754,571</b>	<b>\$ 13,564,459</b>	<b>\$ 9,405,000</b>	<b>\$ 5,585,000</b>	<b>\$ 2,190,000</b>
Sewage Works (#649)	39,570,000	33,150,000	26,570,000	20,560,000	17,480,000	14,290,000	11,025,000	7,840,000	4,525,000	1,650,000
Water Works (#625)	8,791,030	7,745,517	6,659,144	5,531,882	4,358,701	3,464,571	2,539,459	1,565,000	1,060,000	540,000
Solid Waste (#611)	2,585,687	1,786,946	1,179,067	637,061	162,780	-	-	-	-	-
<b>Other Funds</b>	<b>\$ 43,102,117</b>	<b>\$ 37,664,532</b>	<b>\$ 33,089,934</b>	<b>\$ 28,535,178</b>	<b>\$ 24,983,010</b>	<b>\$ 22,158,261</b>	<b>\$ 19,758,002</b>	<b>\$ 17,280,843</b>	<b>\$ 14,736,508</b>	<b>\$ 12,285,000</b>
2018 TIF Park Bond (#312)	10,515,000	9,650,000	8,760,000	7,840,000	6,900,000	5,925,000	4,925,000	3,880,000	2,815,000	1,710,000
Fire Dept Capital (#287)	10,460,248	9,182,469	8,039,981	6,867,087	6,006,414	5,310,000	4,725,000	4,120,000	3,490,000	2,830,000
Century Center Energy Conserv Bond (#672)	2,781,851	2,478,630	2,169,315	1,853,754	1,531,790	1,203,261	868,002	525,843	176,508	-
Motor Vehicle Highway (#202)	2,733,309	1,856,451	1,140,774	434,181	85,318	-	-	-	-	-
Innovation & Technology (#279)	1,539,754	855,932	415,064	33,546	-	-	-	-	-	-
Cumulative Capital Development (#406)	303,405	47,993	-	-	-	-	-	-	-	-
Parks & Recreation (#201)	1,351,191	946,444	680,567	399,219	134,630	-	-	-	-	-
Consolidated Bldg Fund (#600)	4,673	-	-	-	-	-	-	-	-	-
Other	12,616,299	12,020,039	11,431,486	10,832,578	10,232,182	9,720,000	9,240,000	8,755,000	8,255,000	7,745,000
<b>General Plus Funds</b>	<b>\$ 19,722,371</b>	<b>\$ 17,659,278</b>	<b>\$ 15,566,360</b>	<b>\$ 13,458,354</b>	<b>\$ 11,757,175</b>	<b>\$ 10,512,830</b>	<b>\$ 9,394,452</b>	<b>\$ 8,233,172</b>	<b>\$ 7,022,537</b>	<b>\$ 5,757,547</b>
Local Income Tax - Economic Develop. (#408)	15,605,199	14,622,146	13,624,738	12,627,973	11,586,853	10,512,830	9,394,452	8,233,172	7,022,537	5,757,547
Local Income Tax - Certified Shares (#404)	4,117,172	3,037,133	1,941,622	830,381	170,322	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 205,712,016</b>	<b>\$ 180,717,470</b>	<b>\$ 156,912,247</b>	<b>\$ 136,327,476</b>	<b>\$ 120,296,665</b>	<b>\$ 105,850,662</b>	<b>\$ 91,781,913</b>	<b>\$ 77,389,014</b>	<b>\$ 63,499,045</b>	<b>\$ 50,357,547</b>

Debt Purpose	12/31/22	12/31/23	12/31/24	12/31/25	12/31/26	12/31/27	12/31/28	12/31/29	12/31/30	12/31/31
<b>Economic Development</b>	<b>\$ 82,305,812</b>	<b>\$ 74,571,197</b>	<b>\$ 66,462,742</b>	<b>\$ 60,995,000</b>	<b>\$ 55,740,000</b>	<b>\$ 50,435,000</b>	<b>\$ 44,920,000</b>	<b>\$ 39,200,000</b>	<b>\$ 33,785,000</b>	<b>\$ 28,680,000</b>
2015 Eddy St Commons Parking Garage Bonds	21,430,000	19,765,000	18,015,000	16,175,000	14,255,000	12,260,000	10,190,000	8,060,000	5,855,000	3,570,000
2015 Smart Streets Bonds	19,540,000	18,450,000	17,330,000	16,170,000	14,980,000	13,750,000	12,485,000	11,180,000	9,840,000	8,455,000
2017 Eddy St Commons Phase II Bonds	23,585,000	22,825,000	22,015,000	21,150,000	20,245,000	19,295,000	18,295,000	17,250,000	16,150,000	14,995,000
2011 Downtown Central Develop. Area TIF Bond	3,595,000	1,845,000	-	-	-	-	-	-	-	-
2019 South Shore Double Tracking Bonds	6,380,000	5,660,000	4,900,000	4,105,000	3,270,000	2,390,000	1,470,000	500,000	-	-
2020 Library Bonds	3,930,000	3,705,000	3,475,000	3,235,000	2,990,000	2,740,000	2,480,000	2,210,000	1,940,000	1,660,000
2011 Airport Development Area TIF Bonds	2,050,000	1,050,000	-	-	-	-	-	-	-	-
2013 Century Center Special Tax Bonds	1,245,000	895,000	535,000	160,000	-	-	-	-	-	-
Other	550,812	376,197	192,742	-	-	-	-	-	-	-
<b>Wastewater/Sewer Infrastructure</b>	<b>\$ 39,570,000</b>	<b>\$ 33,150,000</b>	<b>\$ 26,570,000</b>	<b>\$ 20,560,000</b>	<b>\$ 17,480,000</b>	<b>\$ 14,290,000</b>	<b>\$ 11,025,000</b>	<b>\$ 7,840,000</b>	<b>\$ 4,525,000</b>	<b>\$ 1,650,000</b>
<b>Park Bonds</b>	<b>\$ 23,460,000</b>	<b>\$ 21,630,000</b>	<b>\$ 19,745,000</b>	<b>\$ 17,790,000</b>	<b>\$ 15,795,000</b>	<b>\$ 13,725,000</b>	<b>\$ 11,600,000</b>	<b>\$ 9,385,000</b>	<b>\$ 7,115,000</b>	<b>\$ 4,765,000</b>
2017 Park Bonds	10,515,000	9,650,000	8,760,000	7,840,000	6,900,000	5,925,000	4,925,000	3,880,000	2,815,000	1,710,000
2018 TIF Park Bonds	8,865,000	8,140,000	7,385,000	6,610,000	5,815,000	4,990,000	4,145,000	3,270,000	2,370,000	1,445,000
2015 Park Bonds	4,080,000	3,840,000	3,600,000	3,340,000	3,080,000	2,810,000	2,530,000	2,235,000	1,930,000	1,610,000
<b>Building Projects</b>	<b>\$ 27,747,050</b>	<b>\$ 25,440,776</b>	<b>\$ 23,864,053</b>	<b>\$ 22,281,727</b>	<b>\$ 20,633,643</b>	<b>\$ 18,946,091</b>	<b>\$ 17,182,454</b>	<b>\$ 15,379,014</b>	<b>\$ 13,509,045</b>	<b>\$ 11,752,547</b>
2018 Fire Station #9 Bonds	4,190,000	3,975,000	3,755,000	3,525,000	3,290,000	3,050,000	2,795,000	2,540,000	2,275,000	2,000,000
2013 Fire Station #5 & Training Tower Bonds	3,715,000	3,450,000	3,170,000	2,880,000	2,575,000	2,260,000	1,930,000	1,580,000	1,215,000	830,000
2012 Fire Station/Police Dept Renovations Bonds	770,000	-	-	-	-	-	-	-	-	-
2015 Century Center Solar Panels	2,781,851	2,478,630	2,169,315	1,853,754	1,531,790	1,203,261	868,002	525,843	176,508	-
2018 Zoo Bonds	2,810,000	2,610,000	2,410,000	2,210,000	1,990,000	1,765,000	1,525,000	1,280,000	1,020,000	745,000
2014 PSAP Center Bonds	1,595,199	1,447,146	1,294,738	1,182,973	1,066,853	947,830	824,452	698,172	567,537	432,547
2022 Morris Bond	6,290,000	6,100,000	5,910,000	5,710,000	5,505,000	5,295,000	5,075,000	4,850,000	4,620,000	4,380,000
2022 Zoo Bond	5,595,000	5,380,000	5,155,000	4,920,000	4,675,000	4,425,000	4,165,000	3,905,000	3,635,000	3,365,000
<b>Capital Leases</b>	<b>\$ 16,718,125</b>	<b>\$ 11,454,980</b>	<b>\$ 7,291,308</b>	<b>\$ 3,273,867</b>	<b>\$ 839,322</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Water Works Infrastructure</b>	<b>\$ 8,791,030</b>	<b>\$ 7,745,517</b>	<b>\$ 6,659,144</b>	<b>\$ 5,531,882</b>	<b>\$ 4,358,701</b>	<b>\$ 3,464,571</b>	<b>\$ 2,539,459</b>	<b>\$ 1,565,000</b>	<b>\$ 1,060,000</b>	<b>\$ 540,000</b>
<b>Streets Infrastructure</b>	<b>\$ 7,120,000</b>	<b>\$ 6,725,000</b>	<b>\$ 6,320,000</b>	<b>\$ 5,895,000</b>	<b>\$ 5,450,000</b>	<b>\$ 4,990,000</b>	<b>\$ 4,515,000</b>	<b>\$ 4,020,000</b>	<b>\$ 3,505,000</b>	<b>\$ 2,970,000</b>
<b>Grand Total</b>	<b>\$ 205,712,016</b>	<b>\$ 180,717,470</b>	<b>\$ 156,912,247</b>	<b>\$ 136,327,476</b>	<b>\$ 120,296,665</b>	<b>\$ 105,850,662</b>	<b>\$ 91,781,913</b>	<b>\$ 77,389,014</b>	<b>\$ 63,499,045</b>	<b>\$ 50,357,547</b>

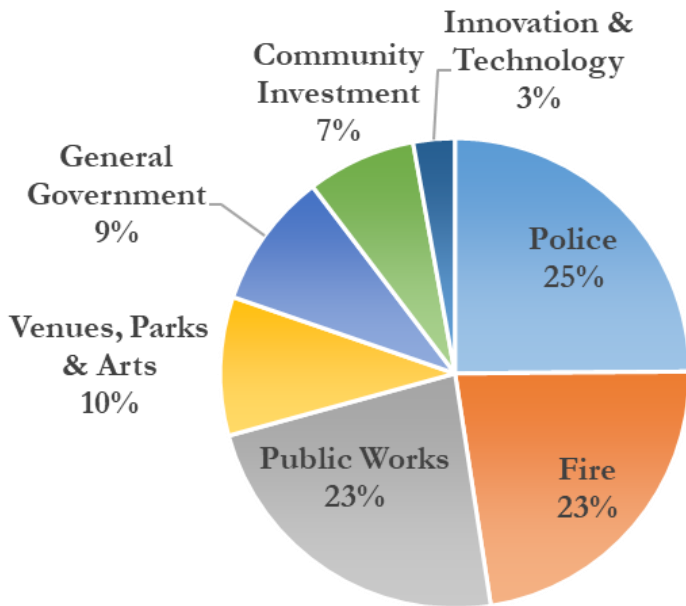
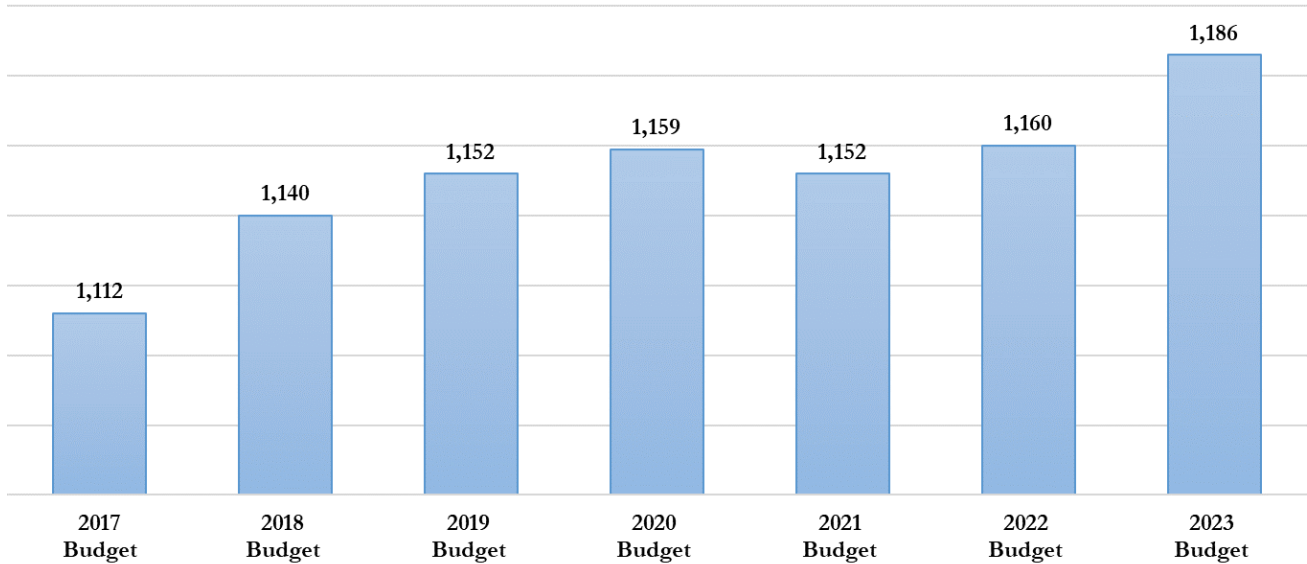
Note: Does not include interfund loans



# Detailed Financial Discussion

## Personnel

Total Budgeted Full-Time Positions by Year



Full-Time Positions by Activity	2023 Budget
Police	295
Fire	269
Public Works	275
Venues, Parks & Arts	113
General Government*	111
Community Investment	89
Innovation & Technology	34
<b>Total</b>	<b>1,186</b>

\*General Government includes Mayor’s Office, City Clerk’s Office, Common Council, Administration & Finance, Legal Department, and Office of Diversity & Inclusion.

# Personnel Budget Summary

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Change 2022-2023	Notes
<b><u>Full-Time Positions by Fund</u></b>							
<b>101 - General Fund</b>							
Mayor's Office	8	8	8	8	8	-	
Community Police Review Office	0	0	1	1	1	-	
City Clerk	4	4	4	4	4	-	
Common Council	9	9	9	9	9	-	
Controller's Office	18	24	24	22	22	-	
Human Resources	6	5	6	7	7	-	
Diversity & Inclusion	2	3	3	3	3	-	
Human Rights	3	3	4	4	4	-	
Legal Department	11	12	13	13	13	-	
Engineering	23	24	24	25	27	2	(a)
Office of Sustainability	1	1	1	0	0	-	
AmeriCorps Grant Program	2	2	2	0	0	-	
Police Department	243	235	227	276	288	12	(b)
Police Crime Lab	0	7	7	7	7	-	
Fire Department	175	219	216	265	265	-	
EMS	0	4	4	4	4	-	
Morris Performing Arts Center	8	9	10	0	0	-	
Palais Royale Ballroom	3	2	0	0	0	-	
<b>Subtotal</b>	<b>516</b>	<b>571</b>	<b>563</b>	<b>648</b>	<b>662</b>	<b>14</b>	
<b>201 - Parks &amp; Recreation</b>							
Administration	7	7	6	5	5	-	
Maintenance	46	46	47	43	44	1	(c)
Golf Courses	8	8	8	9	9	-	
Recreation	22	23	18	10	12	2	(d)
Community Initiatives	0	2	4	6	6	-	
Community Programming	0	0	0	14	14	-	
Development & Promotions	11	11	8	7	6	-1	(d), (e)
Potawatomi Zoo	0	0	0	0	0	-	
Graffiti Removal	0	0	0	0	0	-	
<b>Subtotal</b>	<b>94</b>	<b>97</b>	<b>91</b>	<b>94</b>	<b>96</b>	<b>2</b>	
<b>202 - Motor Vehicle Highway</b>							
Streets / Traffic & Lighting	51	52	51	51	55	4	(f)
Curb & Sidewalk Program	8	8	8	8	8	-	
<b>Subtotal</b>	<b>59</b>	<b>60</b>	<b>59</b>	<b>59</b>	<b>63</b>	<b>4</b>	
<b>203 - Recreation Nonreverting</b>							
Recreation	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	
<b>211 - DCI Administration</b>							
Community Investment	26	26	29	34	25	-9	(g)
Historic Preservation	2	2	2	2	2	-	
Office of Sustainability	0	0	0	2	2	-	
<b>Subtotal</b>	<b>28</b>	<b>28</b>	<b>31</b>	<b>38</b>	<b>29</b>	<b>-9</b>	
<b>219 - Unsafe Building</b>							
NEAT Crew	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	
<b>221 - Rental Units Regulation</b>							
Rental Unit Inspection	<b>0</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>-5</b>	(m)

# Personnel Budget Summary

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Change 2022-2023	Notes
<b><u>Full-Time Positions by Fund Continued</u></b>							
<b>222 - Central Services</b>							
Equipment Services	31	31	31	31	31	-	
Radio Shop	3	3	3	3	3	-	
Building Maintenance	3	3	3	3	3	-	
Facilities Management	1	1	1	1	1	-	
Central Stores	3	0	0	0	0	-	
Print Shop	1	0	0	0	0	-	
Office of Sustainability	0	0	0	0	0	-	
<b>Subtotal</b>	<b>42</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>-</b>	
<b>226 - Liability Insurance</b>							
Safety & Risk	2	1	0	0	0	-	
Liability Insurance	1	1	0	0	0	-	
<b>Subtotal</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	
<b>230 - Neighborhood Services</b>							
Neighborhood Services	0	21	21	19	35	16	(h), (m)
Animal Resource Center	0	9	9	9	9	-	
<b>Subtotal</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>28</b>	<b>44</b>	<b>16</b>	
<b>249 - Local Income Tax - Public Safety</b>							
Police Department	45	46	49	0	0	-	
Fire Department	45	46	49	0	0	-	
<b>Subtotal</b>	<b>90</b>	<b>92</b>	<b>98</b>	<b>0</b>	<b>0</b>	<b>-</b>	
<b>258 - Human Rights Federal Grants</b>							
EEOC Grant	1	1	1	1	1	-	
HUD Grant	1	1	1	1	1	-	
<b>Subtotal</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	
<b>279 - IT / Innovation / 311 Call Center</b>							
311 Call Center	7	7	7	8	8	-	
Information Technology	23	23	23	24	26	2	(i)
<b>Subtotal</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>32</b>	<b>34</b>	<b>2</b>	
<b>288 - Emergency Medical Services</b>							
EMS	51	0	0	0	0	-	
<b>600 - Consolidated Building</b>							
Building Department	15	15	16	16	16	-	
Neighborhood Services	17	0	0	0	0	-	
Rental Unit Inspection	2	0	0	0	0	-	
Animal Resource Center	9	0	0	0	0	-	
<b>Subtotal</b>	<b>43</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>-</b>	
<b>602 - Morris Operations</b>							
Morris Performing Arts Center	0	0	0	9	10	1	(j)
<b>610 - Solid Waste</b>							
Solid Waste	24	24	24	25	25	-	
<b>620 - Water Works Operations</b>							
Water Works	67	67	68	68	68	-	

# Personnel Budget Summary

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Change 2022-2023	Notes
<b><u>Full-Time Positions by Fund Continued</u></b>							
<b>640 - Sewer Repair Insurance</b>							
Sewer Repair	2	2	2	2	2	-	
<b>641 - Sewage Works Operations</b>							
Sewers	35	35	35	35	35	-	
Concrete Crew	4	4	4	4	4	-	
Wastewater	44	44	44	44	44	-	
Organic Resources	6	6	6	6	7	1	(k)
<b>Subtotal</b>	<b>89</b>	<b>89</b>	<b>89</b>	<b>89</b>	<b>90</b>	<b>1</b>	
<b>670 - Century Center Operations</b>							
Century Center	8	8	7	7	7	-	
<b>Total Full-Time Positions by Fund</b>							
	<b>1,152</b>	<b>1,159</b>	<b>1,152</b>	<b>1,160</b>	<b>1,186</b>	<b>26</b>	
<b><u>Full-Time Positions by Activity</u></b>							
<b>General Government</b>							
Mayor's Office	8	8	8	8	8	-	
Community Police Review Office	0	0	1	1	1	-	
City Clerk	4	4	4	4	4	-	
Common Council	9	9	9	9	9	-	
Controller's Office	18	24	24	22	22	-	
Human Resources	6	6	6	7	7	-	
Diversity & Inclusion	2	3	3	3	3	-	
Human Rights	5	5	6	6	6	-	
Legal Dept	12	13	13	13	13	-	
Safety & Risk	2	1	0	0	0	-	
Central Services	42	38	38	38	38	-	
<b>Subtotal</b>	<b>108</b>	<b>111</b>	<b>112</b>	<b>111</b>	<b>111</b>	<b>-</b>	
<b>Department of Innovation &amp; Technology</b>							
	<b>30</b>	<b>30</b>	<b>30</b>	<b>32</b>	<b>34</b>	<b>2</b>	(i)
<b>Public Works</b>							
Engineering	23	24	24	25	27	2	(a)
Office of Sustainability	1	1	0	0	0	-	
AmeriCorps Grant Program	2	2	0	0	0	-	
Streets & Sewers	100	101	100	100	104	4	(f)
Solid Waste	24	24	24	25	25	-	
Wastewater	44	44	44	44	44	-	
Organic Resources	6	6	6	6	7	1	(k)
Water Works	67	67	68	68	68	-	
<b>Subtotal</b>	<b>267</b>	<b>269</b>	<b>266</b>	<b>268</b>	<b>275</b>	<b>7</b>	
<b>Public Safety</b>							
Police Department	288	288	283	283	295	12	(b)
Fire Department	271	269	269	269	269	-	
<b>Subtotal</b>	<b>559</b>	<b>557</b>	<b>552</b>	<b>552</b>	<b>564</b>	<b>12</b>	

# Personnel Budget Summary

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Change 2022-2023	Notes
<b><u>Full-Time Positions by Activity Continued</u></b>							
<b>Department of Community Investment</b>							
Community Investment	28	28	31	36	27	-9	(g), (l)
Office of Sustainability	0	0	3	2	2	-	
Neighborhoods / Animal Resource Center	32	34	34	33	44	11	(h), (l)
Building Department	15	15	16	16	16	-	
<b>Subtotal</b>	<b>75</b>	<b>77</b>	<b>84</b>	<b>87</b>	<b>89</b>	<b>2</b>	
<b>Venues, Parks &amp; Arts</b>							
Parks & Recreation	94	95	87	88	90	2	(c), (e)
Community Initiatives	0	2	4	6	6	-	
Morris Performing Arts Center & Palais Royale	11	11	10	9	10	1	(j)
Century Center	8	8	7	7	7	-	
<b>Subtotal</b>	<b>113</b>	<b>116</b>	<b>108</b>	<b>110</b>	<b>113</b>	<b>3</b>	
<b>Total Full-Time Positions by Activity</b>	<b>1,152</b>	<b>1,160</b>	<b>1,152</b>	<b>1,160</b>	<b>1,186</b>	<b>26</b>	

**Notes: Changes from 2022 to 2023**

- (a) Addition of two new Project & Senior Engineer positions to assist with upcoming capital projects (move from 11 total engineers to 13)
- (b) Addition of the following positions in Police Department:
  - (8) additional sworn officers. The City anticipates being fully staffed (240 sworn officers) for the first time in a decade in 2023.
  - (4) additional crime intelligence analyst positions for new real-time crime center.
- (c) Addition of a Superintendant III to supervise evening / night hours due to increased utilization of parks in evening hours.
- (d) Transfer of 2 positions (Manager - Marketing and Supervisor - Special Events) from Development & Promotions to Recreation
- (e) Addition of Chief Development Officer position to oversee fundraising for VPA. Formalization of position which has existed in 2019-2022
- (f) Addition of the following positions in Streets & Sewers:
  - (2) Heavy Equipment Operator I positions to staff a second, new Alley Maintenance unit
  - (1) Signal Technician II position to handle increased traffic & lighting needs across the City (3,056 street lights, 160 traffic signals, etc.)
  - (1) Electrician position to handle smaller electrical work in house, including on street lights and traffic signals.
- (g) Addition of Zoning Specialist position to handle increased zoning needs stemming from zoning board separation from County
- (h) Addition of a Neighborhood Inspector to supplement the RSVP program in 2023.
- (i) Addition of the following positions in Innovation & Technology:
  - (1) Deputy Chief Technology Officer to assist in the administration of the department and to provide growth opportunity
  - (1) Technology Equity Manager to manage equity in technology, including access to broadband
- (j) Addition of Equity Arts Coordinator position to manage equity in the arts and expand access to the arts across the community
- (k) Addition of General Laborer position to manage the separation of refuse incorrectly put into yard waste bins
- (l) Movement of 10 positions from Fund 211 (Community Investment) to Fund 230 (Code Enforcement)
- (m) Movement of 5 positions from Fund 221 (Rental Safety Verification) to Fund 230 (Code Enforcement)











# Personnel Budget Detail (Full Time Positions)

## Position Titles by Division

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Notes
Specialist of Services	1	1	1	2	2	2	2	2	2	
System Specialist III	1	1	1	1	1	1	1	1	1	
Technology Equity Manager	-	-	-	-	1	1	1	1	1	(Z)
<b>311 Call Center</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
311 Customer Service Liaison	4	4	4	5	5	5	5	5	5	
311 Customer Service Liaison II	1	1	1	1	1	1	1	1	1	
Director of 311 Customer Service	1	1	1	1	1	1	1	1	1	
Supervisor - 311 Customer Service	1	1	1	1	1	1	1	1	1	
<b>Police Department</b>	<b>288</b>	<b>288</b>	<b>283</b>	<b>283</b>	<b>295</b>	<b>295</b>	<b>295</b>	<b>295</b>	<b>295</b>	
<b>Police Admin</b>	<b>41</b>	<b>38</b>	<b>36</b>	<b>36</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	
Administrative Assistant I	2	2	2	-	-	-	-	-	-	
Administrative Assistant II	-	-	-	2	2	2	2	2	2	
Crime Analyst	1	1	1	1	1	1	1	1	1	
Crime Resource Specialist	-	-	1	1	1	1	1	1	1	
Data Entry Specialist	5	5	4	4	4	4	4	4	4	
Digital Communications & Multimedia Training Coordinator	1	-	1	1	1	1	1	1	1	
Director of Civilian Services	1	1	-	-	-	-	-	-	-	
Director of Purchasing & Logistics - Police Dept	-	1	1	1	1	1	1	1	1	
Executive Assistant & Director of Special Projects	1	1	1	1	1	1	1	1	1	
Financial Specialist II	1	-	-	-	-	-	-	-	-	
Financial Specialist III	1	1	1	1	1	1	1	1	1	
Financial Specialist Senior	1	1	1	1	1	1	1	1	1	
Logistics Specialist	-	1	-	-	-	-	-	-	-	
Manager - Property & Evidence	1	1	1	1	1	1	1	1	1	
Manager - Purchasing & Logistics	1	-	-	-	-	-	-	-	-	
Police Crime Intelligence Analyst	1	1	1	1	-	-	-	-	-	(AA)
Police Crime Intelligence Analyst (Social Media)	1	1	1	1	-	-	-	-	-	(AA)
Police Crime Intelligence Analyst I	-	-	-	-	2	2	2	2	2	(AA)
Police Crime Intelligence Analyst II	-	-	-	-	3	3	3	3	3	(AA)
Police Crime Intelligence Analyst Senior	-	-	-	-	1	1	1	1	1	(AA)
Police Facility Operations Technician I	2	2	2	1	1	1	1	1	1	
Police Facility Operations Technician II	-	-	-	1	1	1	1	1	1	
Police Facility Operations Technician III	1	1	1	1	1	1	1	1	1	
Preventative Maintenance Coordinator	1	1	1	1	1	1	1	1	1	
Property/Evidence Custodian - Senior	1	1	1	1	1	1	1	1	1	
Public Access Coordinator	1	1	-	-	-	-	-	-	-	
Record Specialist	16	14	12	12	12	12	12	12	12	
Records Supervisor	1	1	1	1	1	1	1	1	1	
Shift Lead	-	-	2	2	2	2	2	2	2	
<b>Police Crime Lab</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	
Digital (Forensic) Lab Tech	2	1	1	1	1	1	1	1	1	
Firearms IBIS/NIBIN Tech	1	1	1	1	1	1	1	1	1	
Forensic Lab Tech	-	1	1	1	1	1	1	1	1	
Forensic Scientist / Firearm & Tool Mark Examiner	1	1	1	1	1	1	1	1	1	
Forensic Scientist / Firearm & Tool Mark Examiner Trainee	1	1	1	1	1	1	1	1	1	
Latent Fingerprint Examiner	1	1	1	1	1	1	1	1	1	
Supervisor - Crime Laboratory	1	1	1	1	1	1	1	1	1	
<b>Sworn Officers</b>	<b>234</b>	<b>237</b>	<b>232</b>	<b>232</b>	<b>240</b>	<b>240</b>	<b>240</b>	<b>240</b>	<b>240</b>	
Captain	7	7	7	7	7	7	7	7	7	
Chief	1	1	1	1	1	1	1	1	1	
Division Chief	3	3	3	3	3	3	3	3	3	
Investigator	37	37	37	37	37	37	37	37	37	
Lieutenant	13	13	13	13	13	13	13	13	13	
Patrolman 1st Class	126	129	124	124	132	132	132	132	132	(OO)
Patrolman 2nd Class	17	17	17	17	17	17	17	17	17	
Supervisory Sergeant	30	30	30	30	30	30	30	30	30	
<b>Police Recruits</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
Police Recruits	6	6	8	8	8	8	8	8	8	
<b>Fire Department</b>	<b>271</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	
<b>Fire Admin</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	
Accounting Clerk IV / EMS Billing Specialist	3	3	3	3	3	3	3	3	3	
Administrative Assistant I	1	-	-	-	-	-	-	-	-	
Administrative Assistant II	-	1	1	1	1	1	1	1	1	
Financial Specialist II	1	1	1	1	1	1	1	1	1	
Financial Specialist III	1	1	1	1	1	1	1	1	1	
Preventative Maintenance Coordinator	1	1	1	-	-	-	-	-	-	
Preventative Maintenance Coordinator II	-	-	-	1	1	1	1	1	1	





# Personnel Budget Detail (Full Time Positions)

## Position Titles by Division

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Notes
Manager - Public Construction	-	1	1	1	1	1	1	1	1	
Mechanic IV	1	1	1	1	1	1	1	1	1	
Operator I	1	1	1	1	1	1	1	1	1	
Painter IV	1	1	1	1	1	1	1	1	1	
Plumber IV-Park	2	1	1	1	1	1	1	1	1	
Project Manager	1	-	-	-	-	-	-	-	-	
Superintendent III	2	1	2	2	3	3	3	3	3	(X)
Superintendent V	-	1	1	1	1	1	1	1	1	
<b>Recreational Experiences</b>	<b>22</b>	<b>23</b>	<b>18</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	
Assistant Director of Recreation	1	1	-	-	-	-	-	-	-	
Director of Recreation	1	1	2	1	1	1	1	1	1	
General Laborer-Park Maintenance	-	-	-	1	1	1	1	1	1	
Group Leader	-	-	-	-	2	2	2	2	2	(FF)
Head Custodian	-	-	-	2	-	-	-	-	-	(FF)
Manager - Aquatics	-	-	1	1	1	1	1	1	1	
Manager - Athletic	1	1	1	1	1	1	1	1	1	
Manager - Center	3	3	6	2	2	2	2	2	2	
Manager - Marketing	-	-	-	-	1	1	1	1	1	(GG)
Manager - Office	-	-	-	1	-	-	-	-	-	(HH)
Manager - Special Events	-	-	1	-	-	-	-	-	-	
Manager - Youth Employment	-	1	1	-	-	-	-	-	-	
Naturalist	1	1	-	-	-	-	-	-	-	
Program Coordinator - Recreation	7	7	6	1	2	2	2	2	2	(HH)
Supervisor - Administrative Assistant	1	1	-	-	-	-	-	-	-	
Supervisor - Assistant Program	2	2	-	-	-	-	-	-	-	
Supervisor - Fitness	2	2	-	-	-	-	-	-	-	
Supervisor - Program	2	2	-	-	-	-	-	-	-	
Supervisor - Rum Village Park	1	1	-	-	-	-	-	-	-	
Supervisor - Special Events	-	-	-	-	1	1	1	1	1	(GG)
<b>Community Initiatives</b>	<b>-</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	
Administrative Assistant II	-	-	-	1	-	-	-	-	-	(A)
Director of Community Initiatives	-	1	1	1	1	1	1	1	1	
Executive Administrative Assistant	-	-	-	-	1	1	1	1	1	(A)
OVP Program Manager	-	1	1	1	-	1	1	1	1	(II)
Violence Prevention Coordinator II	-	-	2	3	4	3	3	3	3	(II)
<b>Community Programming</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	
Director of Recreation	-	-	-	1	1	1	1	1	1	
Head Custodian	-	-	-	2	2	2	2	2	2	
Manager - Center	-	-	-	4	4	4	4	4	4	
Manager - Special Events	-	-	-	1	1	1	1	1	1	
Manager - Youth Employment	-	-	-	1	1	1	1	1	1	
Program Coordinator - Recreation	-	-	-	5	5	5	5	5	5	
<b>Development &amp; Promotions</b>	<b>11</b>	<b>11</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	
Chief Development Officer	-	-	-	-	1	1	1	1	1	(II)
Communications Coordinator	1	-	-	-	-	-	-	-	-	
Director of Development (VPA)	1	1	1	1	1	1	1	1	1	
Director of Experience (VPA)	1	1	-	-	-	-	-	-	-	
Graphic Designer	2	3	-	-	-	-	-	-	-	
Manager - Interactive Marketing	1	1	-	-	-	-	-	-	-	
Manager - Marketing	1	1	4	3	2	2	2	2	2	(GG)
Manager - Special Events	1	1	-	-	-	-	-	-	-	
Program Coordinator	1	1	-	-	-	-	-	-	-	
Project Manager	1	1	1	1	1	1	1	1	1	
Supervisor - Special Events	-	-	1	1	-	-	-	-	-	(GG)
Volunteer Coordinator	1	1	1	1	1	1	1	1	1	
<b>Golf Courses</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	
Club Pro Municipal Golf Course	1	1	1	1	1	1	1	1	1	
Director of Golf Operations	1	1	1	1	-	-	-	-	-	(KK)
Foreman V	1	1	1	1	1	1	1	1	1	
General Manager - Golf Courses	-	-	-	-	1	1	1	1	1	(KK)
Manager - Marketing	-	-	-	1	1	1	1	1	1	
Mechanic IV	2	2	2	2	2	2	2	2	2	
Program Coordinator	1	1	1	1	1	1	1	1	1	
Superintendent V	2	2	2	2	2	2	2	2	2	
<b>Morris Performing Arts Center &amp; Palais Royale</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	
Administrative Assistant I	1	1	-	-	-	-	-	-	-	
Assistant Director of Ticket Sales & Strategy	-	-	-	-	1	1	1	1	1	(LL)
Custodian	1	1	1	-	-	-	-	-	-	
Director of Booking & Event Services	1	1	1	1	1	1	1	1	1	
Director of Box Office & Event Services - Venues	1	1	1	1	-	-	-	-	-	(MM)



# Personnel Budget Detail (Full Time Positions)

## Position Titles by Division

	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	Notes
Director of Ticket Sales & Strategy					1	1	1	1	1	(MM)
Equity Arts Coordinator	-	-	-	-	-	1	1	1	1	(NN)
Event Service Technician I	1	-	-	-	-	-	-	-	-	
Event Service Technician II	-	1	1	1	1	1	1	1	1	
Manager - Assistant Facility Operations	1	1	1	1	1	1	1	1	1	
Manager - Facility Operations (MPAC)	1	1	1	1	1	1	1	1	1	
Manager - Marketing	-	-	1	1	1	1	1	1	1	
Manager - Operations	1	1	1	1	1	1	1	1	1	
Manager - Production	1	1	1	1	1	1	1	1	1	
Manager I - Assistant Box Office	1	1	-	-	-	-	-	-	-	
Manager II - Assistant Box Office	1	1	1	1	-	-	-	-	-	(LL)
<b>Century Center</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	
Custodian	-	1	1	1	1	1	1	1	1	
Director of Operations - Venues	1	1	1	1	1	1	1	1	1	
Event Service Technician II	1	-	-	-	-	-	-	-	-	
Financial Specialist Senior	1	1	-	-	-	-	-	-	-	
General Manager - Venues	1	1	1	1	1	1	1	1	1	
Maintenance Technician	2	2	2	2	2	2	2	2	2	
Security Guard	2	2	2	2	2	2	2	2	2	
<b>Grand Total</b>	<b>1,152</b>	<b>1,159</b>	<b>1,152</b>	<b>1,160</b>	<b>1,186</b>	<b>1,186</b>	<b>1,186</b>	<b>1,186</b>	<b>1,186</b>	

**Notes (changes from 2022 to 2023):**

- (A) Title Change: Administrative Assistant II to Executive Administrative Assistant
- (B) Title Change: Director of Accounting & Budget to Staff Accountant
- (C) Title Change: Move "HR Specialist III" and "HR Specialist IV" to "HR Generalist"
- (D) Title Change: Removal of "Public Safety" qualifier from Senior HR Generalist Position
- (E) Title Change: Move 2 positions from "Sup. III" to "Sup. IV", and one position from "Sup. IV" to "Sup. V"
- (F) Title Change: Move 2 positions from "Investigator V" to "Investigator III"
- (G) Title Change - "Assistant Director of Utilities" to "Director - Water Utility"
- (H) Title Change: "Manger - Operations" to "Director - Water Operations"
- (I) Title Change: "Director of Distribution" to "Director of Water Distribution"
- (J) Title Change - "Engineering Aide IV" to "Water Asset Specialist"
- (K) Addition of 2 Heavy Equipment Operator positions to staff new alley maintenance team
- (L) Title Change: "Manager - Distribution Services and Records" to "Manager - Water Distribution Services and Records"
- (M) Title Change: "Manager - Environmental Compliance" to "Director - Environmental Compliance"
- (N) Title Change: "Manger - Operations" to "Director - Wastewater Operations"
- (O) Title Change - "Director of Utilities" to "Director - Wastewater Utility"
- (P) Title Change: "Director of Utility Safety" to "Utility Safety Officer"
- (Q) Addition of General Laborer position to manage the removal of refuse that was incorrectly put in yard waste bins
- (R) Title Change: Financial Specialist Senior to Administrative Assistant I
- (S) Title Change: Engineer I to Project Engineer
- (T) Title Change: Engineer II to Senior Engineer
- (U) Addition of a electrician to reduce outsourced electrical costs
- (V) Title Change: Promote 1 Equip Op II to Equip Op III
- (W) Addition of Signal Technician II position to allow for growth within the department
- (X) Addition of Superintendent to cover evening / night shift in response to increased utilization of parks in the evenings
- (Y) Addition of Deputy position to allow for growth and retention of talent in the position, and to spread administrative workload
- (Z) Addition of position to manage equity in technology, including access to broadband
- (AA) Restructure of Crime Analysts in preparation for Real-Time Crime Center (Net Increase of 3 FTEs)
- (BB) Addition of Zoning Specialist to continue to handle workload stemming from separation of Zoning Board from County
- (CC) Add new Neighborhood inspector to assist with RSVP
- (DD) Title Chage: Change "Director of Facilities & Grounds" to "Chief of Park Operations"
- (EE) Title Change: Change "Director of Facilities & Grounds" to "Chief of Park Operations"
- (FF) Title Change: Change "Head Custodian" to "Group Leader"
- (GG) Division move: Movement of position from Development & Promotions to Recreation
- (HH) Title Change: Manager - Office to Program Coordinator - Recreation
- (II) Title Change: OVP Program Manager to Violence Prevention Coordinator
- (JJ) Addition of dedicated fundraising position, formalizes a position that has been in operation for several years
- (KK) Title Change - "Director of Golf Operations" to "General Manager - Golf Courses"
- (LL) Title Change: "Manager II - Assistant Box Office" to "Assistant Director of Ticket Sales & Strategy"
- (MM) Title Change: "Director of Box Office & Event Services" to "Director of Ticket Sales & Strategy"
- (NN) Addition of position to manage equity in the arts
- (OO) Addition of (8) sworn officers to bring staffing level up to full staff for first time in a decade
- (PP) Division move: Movement of positions from Community Investment to Neighborhoods
- (QQ) Fund move: Movement of positions from Fund 221 to Fund 230



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# DEPARTMENTAL INFORMATION

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# General Government

## 2023 Objectives and Metrics

As internal service departments, many of the goals listed below span across all strategic priorities of the City. Operational Departments (presented in the next several pages) have goals tied to specific City priorities

### Transparency

- **Objective:** Innovation, transparency, and civic engagement are the bedrock of the City’s efforts to improve residents’ lives in South Bend. As stewards of the public trust, the City strives to continuously provide easier access to useful data about our operations.

**Metric 1:** Number of transparency-related projects and dashboards published to the public  
**Metric 2:** Number of datasets automated to the Open Data Portal

2021 Actual	2022 Est.	2023 Goal
6	8	10
3	4	6



### Financial Strength

- **Objective:** Ensure that the City is financially sustainable in the long-term

**Metric 1:** Average Days Cash on Hand – General Fund and Income Tax Funds  
**Metric 2:** Debt to Assets Ratio

2021 Actual	2022 Est.	2023 Goal
318 days	395 days	> 230 days
44.4%	42.0%	< 50%

### Talent

- **Objective:** Develop/implement innovative programs to build positive workplace culture.

**Metric 1:** Percentage of employees participating in the City’s wellness program.  
**Metric 2:** Utilization of volunteer time off

2021 Actual	2022 Est.	2023 Goal
N/A	N/A	> 95%
14 hours	96.5 hours	150 hours



### Opportunity

- **Objective:** Expand opportunities for small and minority/woman-owned businesses to secure City procurement contracts

**Metric 1:** Percentage of procurement dollars spent with MWBE firms

2021 Actual	2022 Est.	2023 Goal
3.023%	4.677%	> 6.000%



Downtown South Bend

# Department of Public Works

## 2023 Objectives and Metrics

### Utilities

• **Objective:** Provide clean and safe drinking water, treat wastewater to protect the public and waterways, and develop and implement sustainable solutions.

- Metric 1: Maintain WWTP NPDES Permit parameters to 100% Compliance
- Metric 2: Maintain zero CSO dry weather overflows for Permit Compliance
- Metric 3: Drinking Water Compliance
- Metric 4: Service Orders Completed on Time

	2021 Actual	2022 Est.	2023 Goal
Metric 1	100%	100%	100%
Metric 2	0	0	0
Metric 3	100%	100%	100%
Metric 4	98%	95%	90%



### Streets & Sewers

• **Objective:** Maintain system of 1,300 travel lane miles of street, 700 miles of sewer, 2,400 streetlights and 160 traffic signals.

- Metric 1: Lane Miles of paving completed
- Metric 1: Lane Miles of cracksealing completed

	2021 Actual	2022 Est.	2023 Goal
Metric 1: Lane Miles of paving completed	61.43	71.10	45.50
Metric 1: Lane Miles of cracksealing completed	71.40	65.00	70.00



### Solid Waste

• **Objective:** Provide weekly trash collection on a designated trash date for all city residents

- Metric 1: Calls to 311 about missed trash pickups

	2021 Actual	2022 Est.	2023 Goal
Metric 1	2,178	1,874	< 2,000



*Curb & Sidewalk Program*



*Wastewater Treatment Plant*

# Police Department

## 2023 Objectives and Metrics

### Recruitment

- **Objective:** Improve volume, quality, and diversity of applicants to become South Bend police officers

	2021 Actual	2022 Actual	2023 Goal
<b>Metric 1:</b> Total number of applicants	157	496	600
<b>Metric 2:</b> Number of applicants taking physical test (first step in recruitment process)	31	98	120
<b>Metric 3:</b> Total number of non-white or non-male applicants	62	269	294



### Community Engagement and Trust

- **Objective:** Continue to strengthen and/or build further community relations and relationships and implement action plan based on 21CP recommendations

	2021 Actual	2022 Actual	2023 Goal
<b>Metric 1:</b> Number of community complaints about officer interactions	45	56	40
<b>Metric 2:</b> Number of use of force complaints	3	0	0
<b>Metric 3:</b> Number of 21CP Recommendations that have been fully implemented	N/A	26	30



South Bend Police Department Community Outreach and Events

# Fire Department

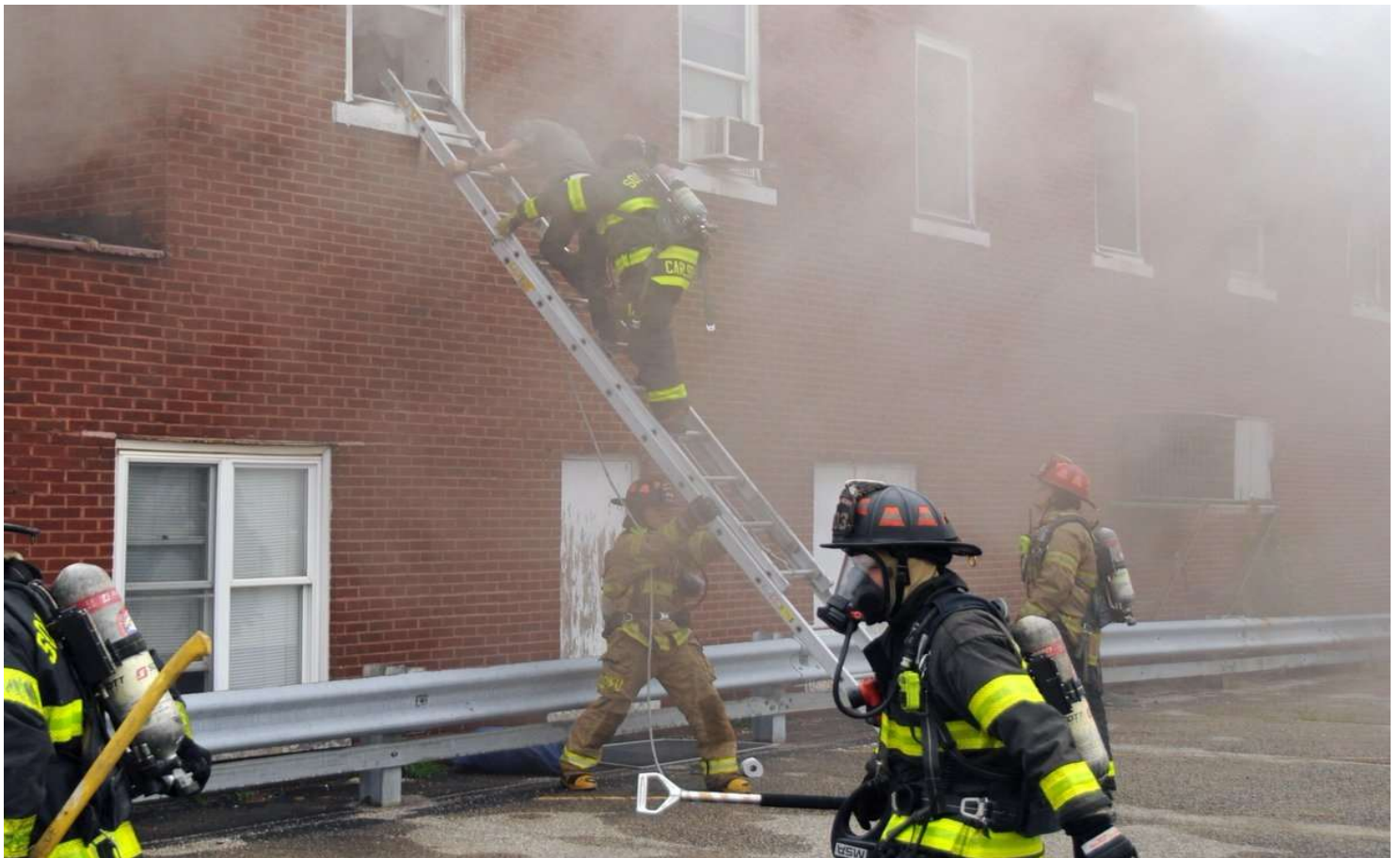
## 2023 Objectives and Metrics

### Fire Prevention and Readiness

- Objective: Maintain current ISO Rating of 1 (the highest possible rating).

- Metric 1: Number of fire hydrants flow-tested, in accordance with testing plan
- Metric 2: Implement Fire Inspections Dashboard
- Metric 3: Turnout Time

2020 Actual	2021 Est.	2022 Goal
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South Bend Firefighters



Indiana River Rescue School (IRRS) Swiftwater Rescue Training



# Department of Venues, Parks & Arts

## 2023 Objectives and Metrics

### Parks

- **Objective:** Maintain city green spaces to promote engaging experiences and connecting residents to one another.

**Metric 1:** Overall Park Health Score

Note: the Park Health Score is a combination of a variety of metrics, including mowing schedule, asset score, ADA compliance, graffiti, overall park maintenance, and tree coverage. A score of "1.0" indicates that the parks health performance is on target in all of these metrics.

2020 Actual	2021 Est.	2022 Goal
0.81	0.73	1.00



### Venues (Century Center, Morris Performing Arts Center, and Palais Royale)

- **Objective:** Promote quality of place and continue to expand economic impact

**Metric 1:** Economic Impact - Century Center

**Metric 2:** Economic Impact - Morris Performing Arts Center

2020 Actual	2021 Est.	2022 Goal
N/A	\$8 million	\$12 million
N/A	\$8 million	\$13 million



Kennedy Park



Ram Village Park



Century Center Bridal Expo

## Department of Community Investment

### 2023 Objectives and Metrics

#### Neighborhood and Community Engagement

- **Objective:** Promote and stabilize the City's neighborhoods through revitalization services and direct assistance.

**Metric 1:** Neighborhood Plans Developed  
**Metric 2:** Owner Occupied Home Repair  
**Metric 3:** Building Inspector Certifications

2021 Actual	2022 Est.	2023 Goal
4	1	2
27	21	75
3	8	14



#### Business and Workforce Development

- **Objective:** Make the City of South Bend an attractive location for employers

**Metric 1:** Job retention / creation City-supported projects  
**Metric 2:** Residents receiving workforce grants  
**Metric 3:** Private investment in City-supported projects

2021 Actual	2022 Est.	2023 Goal
554 / 35	797 / 25	50
198	209	225
\$ 78 M	\$224 M	\$200 M



#### Protect the Vulnerable

- **Objective:** Develop comprehensive plan for supporting the City's homeless population

**Metric 1:** Plan Development and Implementation Status

2021 Est.	2022 Est.	2023 Goal
In Process	In Process	Implemented



Neighborhood Cleanup







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## Departmental Summaries

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For the purposes of simplifying and presenting financial information in this budget, the City is organized into six departments as follows:

- 1) **General Government:** Includes the Mayor's Office, City Clerk's Office, Common Council, Controller's Office, Legal Department, Human Resources, Department of Innovation & Technology, Central Services, Office of Diversity & Inclusion, Human Rights Commission, and employee benefits/insurance.
- 2) **Public Works:** Includes Water Works, Wastewater, Solid Waste, Streets & Sewers, Organic Resources, and Engineering.
- 3) **Police Department**
- 4) **Fire Department**
- 5) **Venues, Parks & Arts:** Includes the administration & maintenance of South Bend's parks, golf courses, and community centers. Also includes the operations of the Morris Performing Arts Center, the Palais Royale Ballroom, the Century Center Convention Center, and the City owned parking garages.
- 6) **Department of Community Investment:** Includes all economic development activities including administration of the Redevelopment Commission-controlled funds. This department also includes the Building Department, which is responsible for building and zoning administration, and the Neighborhoods Division, which includes Code Enforcement, the Animal Resource Center, Rental Unit Inspection activities, and the Neighborhood Enforcement Action Team (NEAT).

The departmental pages that follow include both a detail of expenditures by department as well as an accounting of the department's priorities and metrics for the 2022 fiscal year.

All self-employed insurance costs and one-time ARP-funded costs are counted in general government. Full budget presentation of each fund (including both revenues and expenditures) is presented in the section titled "Fund Information".



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# Department Summary Sheets

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## General Government

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Expenditures by Activity</b>												
Mayor's Office	1,037,853	1,017,389	1,152,081	1,149,544	1,194,678	1,227,909	1,262,261	1,292,308	1,319,173	45,134	4%	
City Clerk	512,958	633,713	694,547	686,889	579,739	659,951	675,930	692,624	710,799	(107,150)	-16%	
Common Council	483,761	593,820	724,311	704,081	658,033	678,901	694,439	710,960	723,523	(46,048)	-7%	
Administration & Finance	2,966,636	2,793,285	3,492,818	3,522,633	3,608,261	3,653,836	3,751,331	3,827,465	3,911,325	85,628	2%	
Diversity & Inclusion	254,986	546,687	611,073	602,411	633,822	646,392	657,725	668,857	678,304	31,411	5%	
Human Rights	487,171	530,684	717,595	713,182	732,238	748,974	768,134	785,740	802,011	19,056	3%	
Legal Department	1,302,469	1,402,021	1,710,716	1,700,685	1,740,630	1,793,059	1,840,773	1,885,702	1,926,692	39,945	2%	
Innovation & Technology	9,769,058	9,183,845	10,101,555	10,791,912	10,079,020	10,164,911	10,493,870	10,767,371	10,886,777	(712,892)	-7%	
Central Services	7,454,218	8,349,594	8,819,060	10,997,473	10,467,612	11,184,787	11,894,799	12,656,168	13,553,087	(529,861)	-5%	
Liability Insurance	3,506,107	3,197,354	4,363,000	6,040,464	3,583,000	3,594,000	3,605,100	3,616,301	3,627,604	(2,457,464)	-41%	
Self-Funded Employee Benefits	15,822,352	16,858,747	18,724,831	18,036,198	19,773,552	20,659,224	21,587,457	22,560,351	23,580,111	1,737,354	10%	
Debt Service	5,494,822	5,641,084	5,421,762	5,796,285	4,660,650	4,656,525	4,670,124	4,449,312	4,279,737	(1,135,635)	-20%	
Other	10,215,777	20,479,016	47,906,653	17,008,337	15,360,931	1,249,153	1,249,185	1,249,217	1,249,249	(1,647,406)	-10%	
<b>Total by Activity</b>	<b>59,308,167</b>	<b>71,227,237</b>	<b>104,440,002</b>	<b>77,750,094</b>	<b>73,072,166</b>	<b>60,917,622</b>	<b>63,151,128</b>	<b>65,162,376</b>	<b>67,248,392</b>	<b>(4,677,928)</b>	<b>-6%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	7,963,819	8,015,286	9,544,419	11,297,896	10,168,017	10,418,266	10,616,014	10,817,718	11,023,466	(1,129,879)	-10%	
Fringe Benefits	2,978,877	2,946,404	3,831,599	3,818,022	4,026,520	4,318,793	4,537,587	4,684,636	4,832,447	208,498	5%	
Other Personnel Costs	13,915,753	14,771,319	16,430,759	16,421,093	17,479,480	18,325,043	19,212,365	20,143,529	21,120,724	1,058,387	6%	
<b>Total Personnel</b>	<b>24,858,449</b>	<b>25,733,009</b>	<b>29,806,777</b>	<b>31,537,011</b>	<b>31,674,017</b>	<b>33,062,102</b>	<b>34,365,966</b>	<b>35,645,883</b>	<b>36,976,637</b>	<b>137,006</b>	<b>0%</b>	
<b>Supplies</b>	<b>4,560,133</b>	<b>5,660,387</b>	<b>4,992,210</b>	<b>7,698,388</b>	<b>6,566,650</b>	<b>7,042,776</b>	<b>7,672,285</b>	<b>8,383,737</b>	<b>9,190,520</b>	<b>(1,131,738)</b>	<b>-15%</b>	
<b>Services &amp; Charges</b>												
Professional Services	4,905,458	2,805,545	3,677,367	3,696,981	2,676,778	2,694,574	2,695,458	2,719,668	2,735,802	(1,020,203)	-28%	
Printing & Advertising	101,765	149,561	113,660	178,474	115,600	113,000	113,408	113,324	113,748	(62,874)	-35%	
Utilities	53,701	61,782	64,468	78,568	70,140	71,543	72,974	74,433	75,922	(8,428)	-11%	
Repairs & Maintenance	3,931,647	4,336,429	5,412,913	7,890,565	5,345,643	5,335,104	5,581,074	5,744,810	5,825,204	(2,544,922)	-32%	
Insurance	2,427,062	3,170,133	2,902,318	3,027,843	2,902,318	2,926,964	2,952,003	2,977,442	3,003,288	(125,525)	-4%	
Education & Training	46,710	88,031	261,910	140,539	273,050	270,550	268,550	268,550	268,800	132,511	94%	
Travel	11,606	2,846	102,760	78,458	105,900	104,600	104,804	105,012	105,224	27,442	35%	
Grants & Subsidies	2,728,067	2,338,575	36,588,129	5,845,059	398,451	398,451	398,451	398,451	398,451	(5,446,608)	-93%	
Other Services & Charges	971,637	1,156,772	1,704,419	3,341,208	1,774,020	1,595,581	1,597,033	1,598,776	1,600,961	(1,567,188)	-47%	
Debt Service Principal	5,050,125	4,976,898	5,071,471	5,306,389	3,851,451	3,980,258	4,132,280	4,048,546	3,965,000	(1,454,938)	-27%	
Debt Service Interest & Fec	1,526,378	1,692,067	1,488,001	1,637,470	1,640,951	1,505,377	1,362,708	1,225,629	1,104,737	3,481	0%	
<b>Total Services &amp; Charges</b>	<b>21,754,156</b>	<b>20,778,638</b>	<b>57,387,416</b>	<b>31,221,554</b>	<b>19,154,302</b>	<b>18,996,002</b>	<b>19,278,743</b>	<b>19,274,641</b>	<b>19,197,137</b>	<b>(12,067,252)</b>	<b>-39%</b>	
<b>Operating Expenditures</b>	<b>51,172,737</b>	<b>52,172,033</b>	<b>92,186,403</b>	<b>70,456,953</b>	<b>57,394,969</b>	<b>59,100,880</b>	<b>61,316,994</b>	<b>63,304,261</b>	<b>65,364,294</b>	<b>(13,061,984)</b>	<b>-19%</b>	
<b>Capital</b>	<b>1,400,667</b>	<b>109,628</b>	<b>10,163,000</b>	<b>3,727,541</b>	<b>15,000</b>	<b>60,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>(3,712,541)</b>	<b>-100%</b>	
<b>Bad Debt</b>	<b>2,774</b>	<b>55</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund</b>												
Interfund Allocations	1,018,150	1,659,891	1,707,571	1,707,571	1,730,387	1,756,742	1,794,134	1,858,115	1,884,098	22,816	1%	
Interfund Transfers Out	5,450,017	17,196,318	383,028	1,862,519	13,931,810	-	-	-	-	(12,069,291)	648%	
<b>Total Interfund</b>	<b>6,468,167</b>	<b>18,856,209</b>	<b>2,090,599</b>	<b>3,570,090</b>	<b>15,662,197</b>	<b>1,756,742</b>	<b>1,794,134</b>	<b>1,858,115</b>	<b>1,884,098</b>	<b>12,092,107</b>	<b>339%</b>	
<b>Total Expenditures</b>	<b>59,044,345</b>	<b>71,137,925</b>	<b>104,440,002</b>	<b>77,754,585</b>	<b>73,072,166</b>	<b>60,917,622</b>	<b>63,151,128</b>	<b>65,162,376</b>	<b>67,248,392</b>	<b>(4,682,419)</b>	<b>-6%</b>	

**Department Purpose:**

The General Government budget summary includes the Mayor's Office, the City Clerk's Office, the Common Council, the Controller's Office, Legal Department, Department of Innovation & Technology, Central Services, Office of Diversity & Inclusion, Human Rights, and Human Resources. The purpose of these departments is to provide fiscal management and administrative services to the City's operational departments, thereby facilitating the timely, effective delivery of services to South Bend residents. The Innovation & Technology department includes the operations of the City's 311 Call Center.

**Explanation of Revenue Sources:**

The Mayor's Office, City Clerk's Office, Common Council, Controller's Office, Legal Department, Office of Diversity & Inclusion, and Human Resources are funded by property taxes and other revenue from the General Fund. The Department of Innovation & Technology is funded by an allocation to City departments. Central Services is funded by charges for services to City departments and external customers. Human Rights is partially funded by property taxes in the General Fund but also receives funding from HUD and EEOC grants tracked in the Human Rights Grant Fund. Refer to individual fund budgets in the "Fund Information" section for more information.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes various expenditures from Fund 101, 217, 222, 224, 226, 258, 279, 404, 407, 408, 711, 713, 714, and 755 -- does not include interfund transfers or interfund allocations between these funds*

## Department of Public Works

	2020		2022		2023 Adopted Budget	Forecast				Budget	
	Actual	Actual	Adopted Budget	Amended Budget		2024	2025	2026	2027	Variance 2022-2023	% Change
<b>Expenditures by Activity</b>											
Engineering	3,024,052	3,303,582	3,695,362	3,766,113	4,110,959	4,219,601	4,340,378	4,411,348	4,498,116	344,846	9%
Streets/Traffic & Lighting	24,107,424	27,296,002	28,987,913	29,065,539	34,073,756	24,269,444	24,724,342	24,958,773	23,863,860	5,008,217	17%
Solid Waste	7,298,145	7,841,590	9,567,625	9,829,822	9,786,597	9,651,918	8,864,840	8,724,373	8,528,319	(43,225)	0%
Water Works	22,943,788	22,761,778	34,820,183	31,062,342	45,212,071	27,390,625	30,391,310	40,949,638	26,259,586	14,149,729	46%
Wastewater	49,463,514	58,107,461	51,146,950	48,283,733	69,421,818	44,639,575	44,154,335	38,500,788	41,450,451	21,138,085	44%
Sewers	9,239,508	9,893,428	10,812,143	9,401,766	11,843,732	11,873,262	12,074,955	12,501,673	11,403,491	2,441,966	26%
Organic Resources	1,587,652	2,032,276	1,986,008	2,263,704	1,891,692	1,828,876	1,601,334	1,987,681	1,620,249	(372,012)	-16%
Storm Sewer	104,322	511,602	1,024,000	1,410,372	1,450,000	1,024,000	1,024,000	200,000	200,000	39,628	3%
<b>Total by Activity</b>	<b>117,768,406</b>	<b>131,747,719</b>	<b>142,040,184</b>	<b>135,083,391</b>	<b>177,790,625</b>	<b>124,897,301</b>	<b>127,175,494</b>	<b>132,234,274</b>	<b>117,824,072</b>	<b>42,707,234</b>	<b>32%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	14,045,028	14,052,810	16,580,707	16,447,696	18,010,473	18,217,521	18,606,347	18,942,520	19,284,008	1,562,777	10%
Fringe Benefits	5,794,187	5,687,806	7,143,926	7,016,937	7,642,750	8,145,135	8,568,479	8,842,826	9,118,223	625,813	9%
<b>Total Personnel</b>	<b>19,839,215</b>	<b>19,740,616</b>	<b>23,724,633</b>	<b>23,464,633</b>	<b>25,653,223</b>	<b>26,362,656</b>	<b>27,174,826</b>	<b>27,785,346</b>	<b>28,402,231</b>	<b>2,188,590</b>	<b>9%</b>
<b>Supplies</b>	<b>5,621,479</b>	<b>5,480,076</b>	<b>7,251,250</b>	<b>8,425,388</b>	<b>8,966,169</b>	<b>8,566,989</b>	<b>8,753,179</b>	<b>8,957,122</b>	<b>9,173,349</b>	<b>540,781</b>	<b>6%</b>
<b>Services &amp; Charges</b>											
Professional Services	2,545,088	2,632,807	5,646,560	5,425,815	5,595,208	2,943,506	3,116,476	2,987,905	2,984,864	169,393	3%
Printing & Advertising	5,628	14,425	34,136	49,013	31,178	31,459	31,745	32,037	32,335	(17,835)	-36%
Utilities	3,400,544	3,378,501	3,667,648	3,783,233	3,860,828	3,937,766	4,016,240	4,096,283	4,177,930	77,595	2%
Repairs & Maintenance	7,823,003	8,044,292	8,833,100	9,687,288	11,138,958	8,444,945	8,537,407	8,477,769	8,469,602	1,451,670	15%
Education & Training	37,844	56,480	120,175	135,379	138,175	139,289	140,425	141,583	142,763	2,796	2%
Travel	14,928	4,341	86,900	78,540	111,400	112,063	112,739	113,429	114,132	32,860	42%
Other Services & Charges	6,783,867	7,301,666	6,551,471	7,465,091	7,615,191	7,042,278	6,722,370	7,048,366	6,944,806	150,100	2%
Debt Service Principal	15,219,277	23,894,070	13,219,138	13,220,203	11,630,182	12,034,496	11,835,451	8,943,135	10,526,445	(1,590,021)	-12%
Debt Service Interest & Fec	2,503,349	2,289,842	3,246,504	3,273,439	3,586,337	3,354,890	3,086,151	2,803,129	4,146,376	312,898	10%
<b>Total Services &amp; Charges</b>	<b>38,333,528</b>	<b>47,616,424</b>	<b>41,405,632</b>	<b>43,118,000</b>	<b>43,707,457</b>	<b>38,040,691</b>	<b>37,599,004</b>	<b>34,643,637</b>	<b>37,539,253</b>	<b>589,457</b>	<b>1%</b>
<b>Operating Expenditures</b>	<b>63,794,222</b>	<b>72,837,116</b>	<b>72,381,515</b>	<b>75,008,022</b>	<b>78,326,849</b>	<b>72,970,336</b>	<b>73,527,010</b>	<b>71,386,104</b>	<b>75,114,834</b>	<b>3,318,827</b>	<b>4%</b>
<b>Capital</b>	<b>7,454,492</b>	<b>14,315,174</b>	<b>21,934,000</b>	<b>12,141,451</b>	<b>57,758,000</b>	<b>10,058,000</b>	<b>10,329,000</b>	<b>15,049,000</b>	<b>3,740,000</b>	<b>45,616,549</b>	<b>376%</b>
<b>Bad Debt</b>	<b>306,958</b>	<b>162,318</b>	<b>400,273</b>	<b>400,273</b>	<b>400,273</b>	<b>400,273</b>	<b>400,273</b>	<b>400,273</b>	<b>400,273</b>	<b>-</b>	<b>0%</b>
<b>Interfund</b>											
Interfund Allocations	10,868,967	11,882,292	11,543,391	11,543,391	12,312,396	12,517,627	12,758,616	12,991,001	13,197,633	769,005	7%
PILOT	6,221,791	6,154,321	6,079,325	6,079,325	6,095,594	6,101,689	6,107,791	6,113,899	6,120,013	16,269	0%
Interfund Transfers Out	29,121,975	26,396,497	29,701,680	29,911,680	22,897,513	22,849,376	24,052,804	26,293,997	19,251,319	(7,014,167)	-23%
<b>Total Interfund</b>	<b>46,212,733</b>	<b>44,433,110</b>	<b>47,324,396</b>	<b>47,534,396</b>	<b>41,305,503</b>	<b>41,468,692</b>	<b>42,919,211</b>	<b>45,398,897</b>	<b>38,568,965</b>	<b>(6,228,893)</b>	<b>-13%</b>
<b>Total Expenditures</b>	<b>117,768,406</b>	<b>131,747,719</b>	<b>142,040,184</b>	<b>135,084,142</b>	<b>177,790,625</b>	<b>124,897,301</b>	<b>127,175,494</b>	<b>132,234,274</b>	<b>117,824,072</b>	<b>42,706,483</b>	<b>32%</b>

**Department Purpose:**

The Department of Public Works builds the foundation for a thriving city by providing essential services and developing sustainable assets and infrastructure, enhancing the community's quality of life. The following divisions operate under the Department of Public Works: **Engineering** manages the development and expansion of the City's infrastructure. It oversees Public Works projects from setting the standards to issuing the permits, administering the contracts, and inspecting construction. | **Streets** repairs and maintains 2,200 lane miles of road surface in the city limits. **Traffic & Lighting** (a function of the Streets division) repairs and replaces traffic signs, signals, and city-owned streetlights. | **Solid Waste** provides weekly trash collection service to South Bend residents. | **Water Works** provides water service to South Bend residents. Water Works solely utilizes groundwater to serve more than 112,000 customers. There are nine well fields which can produce water to be treated before making its way to homes and businesses via 550+ miles of water main. Water Works staff regularly conducts thorough testing on the groundwater before, during and after treatment, as well as throughout the distribution system. Water being distributed meets or exceeds all drinking water regulations. | **Wastewater** facilitates the collection, treatment, and disposal of wastewater. It is responsible for the operation of the treatment facility, which is a conventional activated sludge plant, the interceptor sewer system, the combined sewer overflow (CSO) system and the remote sewage lift stations. | **Sewers** oversees the repair and maintenance of sanitary sewer and storm drains. | **Organic Resources** recycles collected yard waste, leaves, and brush for compost

**Explanation of Revenue Sources:**

This department is primarily funded by charges for services rendered, particularly through the water and wastewater utility funds. However, it also receives a significant amount of tax support, especially for activities related to street maintenance, traffic & lighting, and the Engineering division (which is accounted for in the General Fund).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

A significant percentage of the budget in the Public Works Department is dedicated to capital projects. Refer to individual fund budgets in the "Fund Information" section for more information.  
 - Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes various expenditures from Fund 101, 202, 251, 257, 265, 266, 404, 408, 412, 610, 611, 620, 622, 624, 625, 626, 629, 640, 641, 642, 643, 649, 654, 655, and 667 --- does not include interfund transfers or interfund allocations between these funds*

## Police Department

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget	%
						2024	2025	2026	2027	Variance 2022-2023	Change
<b>Expenditures by Activity</b>											
Police Department	35,518,503	37,705,260	41,580,144	42,871,113	45,519,492	45,070,012	46,212,431	46,748,464	47,311,950	2,648,379	6%
Police Crime Lab	552,838	628,676	868,577	866,694	888,747	920,058	949,220	968,949	993,451	22,053	3%
PSAP (911 Call Center)	2,966,021	2,812,202	199,424	199,424	-	-	-	-	-	(199,424)	-100%
Police Pension	6,190,998	5,962,764	6,057,740	6,057,740	6,063,884	5,886,356	5,708,877	5,531,449	5,354,072	6,144	0%
<b>Total by Activity</b>	<b>45,228,360</b>	<b>47,108,901</b>	<b>48,705,885</b>	<b>49,994,972</b>	<b>52,472,123</b>	<b>51,876,426</b>	<b>52,870,528</b>	<b>53,248,862</b>	<b>53,659,473</b>	<b>2,477,151</b>	<b>5%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	25,603,873	26,415,735	27,751,655	27,966,555	30,529,949	29,816,204	30,040,075	30,272,045	30,514,992	2,563,394	9%
Fringe Benefits	6,726,407	6,844,160	7,785,316	7,206,416	8,307,933	8,783,708	9,154,512	9,383,631	9,613,289	1,101,517	15%
<b>Total Personnel</b>	<b>32,330,279</b>	<b>33,259,895</b>	<b>35,536,971</b>	<b>35,172,971</b>	<b>38,837,882</b>	<b>38,599,912</b>	<b>39,194,587</b>	<b>39,655,676</b>	<b>40,128,281</b>	<b>3,664,911</b>	<b>10%</b>
<b>Supplies</b>	<b>931,741</b>	<b>1,180,694</b>	<b>1,312,960</b>	<b>1,850,318</b>	<b>1,553,070</b>	<b>1,553,090</b>	<b>1,462,110</b>	<b>1,462,130</b>	<b>1,462,151</b>	<b>(297,248)</b>	<b>-16%</b>
<b>Services &amp; Charges</b>											
Professional Services	3,536,511	3,112,418	726,500	392,781	726,500	726,500	726,500	726,500	726,500	333,719	85%
Printing & Advertising	3,288	55,375	24,721	223,346	164,721	164,100	163,840	164,216	164,586	(58,625)	-26%
Utilities	170,952	182,655	174,408	201,128	174,408	177,557	180,768	184,043	187,384	(26,720)	-13%
Repairs & Maintenance	871,987	822,096	980,199	927,080	1,013,949	1,013,949	1,013,949	1,013,949	1,013,949	86,869	9%
Education & Training	81,984	187,396	100,000	187,225	100,000	80,000	80,000	80,000	80,000	(87,225)	-47%
Travel	22,294	31,459	52,250	50,764	52,250	30,750	30,750	30,750	30,750	1,486	3%
Grants & Subsidies	5,635	11,075	57,000	33,632	357,000	57,000	57,000	57,000	57,000	323,368	961%
Other Services & Charges	368,537	461,299	512,258	460,352	512,258	500,758	501,258	501,758	488,008	51,906	11%
Debt Service Principal	2,091,823	2,282,016	1,875,876	1,876,408	1,683,020	1,847,383	2,180,395	2,103,676	1,997,823	(193,388)	-10%
Debt Service Interest & Fec	157,633	139,209	142,837	142,305	107,309	121,569	131,113	133,042	129,982	(34,996)	-25%
<b>Total Services &amp; Charges</b>	<b>7,310,645</b>	<b>7,284,998</b>	<b>4,646,049</b>	<b>4,495,021</b>	<b>4,891,415</b>	<b>4,719,566</b>	<b>5,065,573</b>	<b>4,994,934</b>	<b>4,875,982</b>	<b>396,394</b>	<b>9%</b>
<b>Operating Expenditures</b>	<b>40,572,665</b>	<b>41,725,586</b>	<b>41,495,980</b>	<b>41,518,309</b>	<b>45,282,367</b>	<b>44,872,568</b>	<b>45,722,270</b>	<b>46,112,740</b>	<b>46,466,414</b>	<b>3,764,058</b>	<b>9%</b>
<b>Capital</b>	<b>954,726</b>	<b>290,139</b>	<b>1,507,000</b>	<b>2,833,757</b>	<b>2,052,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>1,877,500</b>	<b>(781,257)</b>	<b>-28%</b>
<b>Bad Debt</b>	<b>451</b>	<b>-</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>0%</b>
<b>Interfund</b>											
Interfund Allocations	3,651,431	5,012,028	5,350,232	5,350,232	5,136,956	5,126,058	5,270,458	5,258,322	5,315,259	(213,276)	-4%
Interfund Transfers Out	49,087	-	-	19,000	-	-	-	-	-	(19,000)	-100%
<b>Total Interfund</b>	<b>3,700,518</b>	<b>5,012,028</b>	<b>5,350,232</b>	<b>5,369,232</b>	<b>5,136,956</b>	<b>5,126,058</b>	<b>5,270,458</b>	<b>5,258,322</b>	<b>5,315,259</b>	<b>(232,276)</b>	<b>-4%</b>
<b>Total Expenditures</b>	<b>45,228,360</b>	<b>47,027,754</b>	<b>48,353,512</b>	<b>49,721,599</b>	<b>52,472,123</b>	<b>51,876,426</b>	<b>52,870,528</b>	<b>53,248,862</b>	<b>53,659,473</b>	<b>2,750,524</b>	<b>6%</b>

**Department Purpose:**

**MISSION:** The South Bend Police Department works to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to resolve problems among residents. The Department, in partnership with our community, strives to protect the life, property, and the personal liberties of all individuals. We believe that the overall quality of life for all residents will improve through the deterrence of criminal activity and an understanding of the diversity of cultures within this community. We also work to build and sustain community-police relationships to advance a culture of trust and inclusion.

**VISION:** To constantly strive for excellence in the quality of police service to help ensure a safe community for everyone.

**Explanation of Revenue Sources:**

The majority of the operations of the Police department (including the salaries of 232 sworn officers and civilian staff members, as well as all non-labor operating expenditures) are financed out of the General Fund, funded primarily through property taxes. In addition to the General Fund, a portion of sworn police officer wages are supported by the Local Income Tax Public Safety Fund (#249). The Police Department collects a small amount of revenue from fines for ordinance violations including false alarms, noise ordinance violations, and curfew violations. The Department receives reimbursement for officers working at various events and other units. Some grant revenues are received to support specific programs or purchases of equipment.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

In 2021, St. Joseph County passed a resolution to amend the local income tax rate and to dedicate a portion of the certified shares income tax to fund the PSAP (Public Safety Answering Point) 911 Call Center. As a result, the cost of the PSAP decreased in 2022 as the City will not directly pay for the cost of the PSAP, but local income tax revenue in the Local Income Tax Certified Shares Fund (#404) will go down.

- Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes various expenditures from Fund 101, 216, 218, 220, 249, 278, 280, 292, 295, 299, 404, 406, 408, 702, and 705 --- does not include interfund transfers or interfund allocations between these funds*

## Fire Department

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget	
						2024	2025	2026	2027	Variance	%
						2022-2023		Change			
<b>Expenditures by Activity</b>											
Fire & EMS Operations	33,281,637	33,002,826	33,930,124	34,508,994	35,989,643	36,743,952	37,550,958	38,264,337	38,951,761	1,480,649	4%
Capital & Debt Service	3,046,584	2,478,126	4,573,873	2,642,633	3,627,428	4,958,200	3,106,898	4,022,374	5,692,361	984,795	37%
Fire Pension	4,209,256	4,136,468	4,583,888	4,591,888	4,593,840	4,605,840	4,605,840	4,731,840	4,593,840	1,952	0%
<b>Total by Activity</b>	<b>40,537,477</b>	<b>39,617,420</b>	<b>43,087,885</b>	<b>41,743,515</b>	<b>44,210,911</b>	<b>46,307,992</b>	<b>45,263,696</b>	<b>47,018,551</b>	<b>49,237,962</b>	<b>2,467,396</b>	<b>6%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	23,962,190	24,094,167	24,728,732	24,713,732	26,251,493	26,555,796	26,934,814	27,467,796	27,744,939	1,537,761	6%
Fringe Benefits	6,559,603	6,670,502	7,335,575	7,350,575	7,443,495	7,887,763	8,221,021	8,424,832	8,628,821	92,920	1%
<b>Total Personnel</b>	<b>30,521,794</b>	<b>30,764,669</b>	<b>32,064,307</b>	<b>32,064,307</b>	<b>33,694,988</b>	<b>34,443,559</b>	<b>35,155,835</b>	<b>35,892,628</b>	<b>36,373,760</b>	<b>1,630,681</b>	<b>5%</b>
<b>Supplies</b>	<b>855,914</b>	<b>1,025,679</b>	<b>1,050,568</b>	<b>1,374,036</b>	<b>1,325,983</b>	<b>1,273,496</b>	<b>1,273,509</b>	<b>1,273,522</b>	<b>1,273,535</b>	<b>(48,053)</b>	<b>-3%</b>
<b>Services &amp; Charges</b>											
Professional Services	252,537	377,365	290,610	531,118	345,610	345,610	345,610	345,610	345,610	(185,508)	-35%
Printing & Advertising	2,283	2,040	35,714	6,648	35,714	35,109	34,855	35,223	35,582	29,067	437%
Utilities	298,986	290,081	348,000	333,000	348,000	353,290	358,686	364,190	369,804	15,000	5%
Repairs & Maintenance	1,215,759	1,001,547	1,318,600	1,258,594	1,324,100	1,340,270	1,356,763	1,373,586	1,390,746	65,506	5%
Education & Training	139,285	100,788	86,000	154,515	86,000	86,000	86,000	86,000	86,000	(68,515)	-44%
Travel	8,841	14,461	35,850	32,652	35,850	35,850	36,850	36,850	36,850	3,198	10%
Other Services & Charges	137,208	116,312	59,900	121,399	59,900	59,900	59,900	59,900	59,900	(61,499)	-51%
Debt Service Principal	538,971	867,651	1,342,508	1,342,950	1,284,747	1,599,650	1,725,136	1,687,267	2,089,173	(58,203)	-4%
Debt Service Interest & Fec	177,345	176,426	216,865	216,423	203,181	234,550	209,762	205,607	226,688	(13,242)	-6%
<b>Total Services &amp; Charges</b>	<b>2,771,217</b>	<b>2,946,672</b>	<b>3,734,047</b>	<b>3,997,299</b>	<b>3,723,102</b>	<b>4,090,229</b>	<b>4,213,562</b>	<b>4,194,233</b>	<b>4,640,353</b>	<b>(274,197)</b>	<b>-7%</b>
<b>Operating Expenditures</b>	<b>34,148,924</b>	<b>34,737,019</b>	<b>36,848,922</b>	<b>37,435,642</b>	<b>38,744,073</b>	<b>39,807,284</b>	<b>40,642,906</b>	<b>41,360,383</b>	<b>42,287,648</b>	<b>1,308,431</b>	<b>3%</b>
<b>Capital</b>	<b>2,014,578</b>	<b>1,029,049</b>	<b>2,610,000</b>	<b>678,760</b>	<b>1,730,000</b>	<b>2,710,000</b>	<b>755,000</b>	<b>1,710,000</b>	<b>2,955,000</b>	<b>1,051,240</b>	<b>155%</b>
<b>Bad Debt</b>	<b>10,370</b>	<b>594</b>	<b>-</b>	<b>830</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(830)</b>	<b>-100%</b>
<b>Interfund</b>											
Interfund Allocations	1,900,689	2,493,373	2,880,306	2,880,306	2,984,481	3,035,376	3,104,133	3,185,912	3,233,182	104,175	4%
Interfund Transfers Out	2,462,915	1,357,385	748,657	748,657	752,357	755,332	761,657	762,256	762,132	3,700	0%
<b>Total Interfund</b>	<b>4,363,604</b>	<b>3,850,758</b>	<b>3,628,963</b>	<b>3,628,963</b>	<b>3,736,838</b>	<b>3,790,708</b>	<b>3,865,790</b>	<b>3,948,168</b>	<b>3,995,314</b>	<b>107,875</b>	<b>3%</b>
<b>Total Expenditures</b>	<b>40,537,477</b>	<b>39,617,420</b>	<b>43,087,885</b>	<b>41,744,195</b>	<b>44,210,911</b>	<b>46,307,992</b>	<b>45,263,696</b>	<b>47,018,551</b>	<b>49,237,962</b>	<b>2,466,716</b>	<b>6%</b>

**Department Purpose:**

The South Bend Fire Department exists to provide our community with the highest quality emergency services protecting life and property through education, response, and dynamic outreach. The objective of the South Bend Fire Department is to provide rapid and efficient response to emergency medical incidents, fires, hazardous materials incidents, and complex rescue situations in order to safeguard the life and property of our citizens. This requires planning and development of response capabilities to ensure that future needs and the efficiency of operations are addressed. Public education and prevention services are provided to ensure citizen safety before an incident occurs. This is the safest and most cost-effective method for providing public safety. The South Bend Fire Department endeavors to give the best emergency medical care available backed by evidence-based medical practices which give citizens the best chance for positive outcomes and continued quality of life. Providing the members of the South Bend Fire Department with the latest and best available equipment and training to perform their duties gives them the tools to effect the best possible outcomes when emergencies occur. The South Bend Fire Department is dedicated to providing expert-level service with an all-hazards approach to public safety.

**Explanation of Revenue Sources:**

The majority of the operations of the Fire Department (including the salaries of 7 civilian staff members and 256 sworn firefighters, as well as all non-labor operating expenditures) are financed out of the General Fund, funded primarily through property taxes. A portion of sworn firefighter wages are supported by the Local Income Tax Public Safety Fund (#249). The Fire Department recovers significant portion of the cost of EMS services through insurance and patient payments. The Fire Department's Special Operations Bureau manages the Indiana River Rescue School (IRRS) and receives revenue from tuition fees for participants. There are typically 2-4 schools a year, each a week in duration.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Fire Department expenditures are expected to be roughly similar in 2022 to what they were in 2021. The increase in Capital & Debt Service is due to the timing of replacing Fire equipment.  
 - Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes expenditures from Fund 101, 249, 287, 288, 289, 291, 350, 451, and 701 --- does not include interfund transfers or interfund allocations between these funds*

## Department of Venues, Parks & Arts

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	
						2024	2025	2026	2027	2022-2023	% Change
<b>Expenditures by Activity</b>											
Parks & Recreation	14,891,680	15,521,429	16,533,335	17,982,484	26,385,796	19,621,587	20,131,799	20,615,357	20,923,215	8,403,313	47%
Golf Courses	1,501,398	1,700,799	1,831,495	2,119,114	2,657,014	2,243,668	2,307,777	2,375,542	2,438,620	537,900	25%
Morris & Palais	1,698,337	3,191,949	3,017,228	10,346,004	1,706,054	1,733,277	1,856,265	1,900,490	1,933,825	(8,639,950)	-84%
Century Center	3,004,982	3,355,091	4,516,099	5,054,072	5,065,314	5,140,306	5,219,276	5,290,776	5,365,263	11,242	0%
Parking Garages	1,546,063	724,568	1,092,118	1,177,490	1,120,859	1,032,261	1,051,185	1,068,244	1,084,996	(56,631)	-5%
Capital /Debt Service	6,674,269	4,438,153	4,330,281	13,211,707	9,046,022	2,382,611	2,392,508	2,384,015	2,288,806	(4,165,685)	-32%
<b>Total by Activity</b>	<b>29,316,730</b>	<b>28,931,989</b>	<b>31,320,556</b>	<b>49,890,871</b>	<b>45,981,059</b>	<b>32,153,710</b>	<b>32,958,810</b>	<b>33,634,424</b>	<b>34,034,725</b>	<b>(3,909,812)</b>	<b>-8%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	6,818,550	6,799,399	7,807,277	7,967,332	8,542,170	8,667,505	8,832,028	8,963,181	9,096,956	574,838	7%
Fringe Benefits	2,478,211	2,454,563	2,877,710	2,877,628	3,066,446	3,280,279	3,469,651	3,580,263	3,691,386	188,818	7%
Other Personnel Costs	757,895	903,177	1,013,100	1,463,100	1,599,840	1,631,837	1,664,473	1,697,763	1,731,718	136,740	9%
<b>Total Personnel</b>	<b>10,054,657</b>	<b>10,157,139</b>	<b>11,698,087</b>	<b>12,308,060</b>	<b>13,208,456</b>	<b>13,579,621</b>	<b>13,966,152</b>	<b>14,241,207</b>	<b>14,520,060</b>	<b>900,396</b>	<b>7%</b>
<b>Supplies</b>	<b>1,518,598</b>	<b>1,990,417</b>	<b>2,735,768</b>	<b>3,026,582</b>	<b>3,151,181</b>	<b>3,257,307</b>	<b>3,364,669</b>	<b>3,476,820</b>	<b>3,594,213</b>	<b>124,599</b>	<b>4%</b>
<b>Services &amp; Charges</b>											
Professional Services	855,973	598,375	1,024,788	1,023,022	609,251	620,957	634,495	645,974	657,670	(413,771)	-40%
Printing & Advertising	123,979	179,477	483,800	711,973	869,813	903,377	938,520	975,314	1,013,846	157,840	22%
Utilities	1,360,974	1,562,134	1,555,700	1,788,954	1,972,405	2,046,301	2,144,611	2,225,483	2,309,870	183,451	10%
Repairs & Maintenance	1,027,410	866,988	1,099,534	1,406,923	1,463,622	1,505,813	1,565,617	1,628,159	1,688,575	56,699	4%
Insurance	47,272	48,906	58,188	58,188	52,000	53,040	54,101	55,183	56,287	(6,188)	-11%
Education & Training	12,891	19,479	44,925	145,181	47,907	47,703	49,060	50,482	51,974	(97,274)	-67%
Travel	4,823	9,323	37,900	43,549	38,638	39,592	40,589	41,629	42,714	(4,911)	-11%
Grants & Subsidies	715,000	1,051,000	1,065,000	1,219,449	2,160,000	840,000	890,000	890,000	840,000	940,551	77%
Other Services & Charges	2,009,121	1,505,790	2,116,981	2,560,941	3,100,540	3,145,784	3,190,108	3,236,280	3,284,372	539,599	21%
Debt Service Principal	1,965,250	1,969,172	1,839,121	1,938,487	2,157,146	2,054,246	2,064,057	2,095,893	2,024,745	218,659	11%
Debt Service Interest & Fec	873,566	809,878	764,294	1,432,389	731,956	663,367	600,722	534,769	467,570	(700,433)	-49%
<b>Total Services &amp; Charges</b>	<b>8,996,260</b>	<b>8,620,522</b>	<b>10,070,231</b>	<b>12,329,056</b>	<b>13,203,278</b>	<b>11,920,180</b>	<b>12,171,880</b>	<b>12,379,166</b>	<b>12,437,623</b>	<b>874,222</b>	<b>7%</b>
<b>Operating Expenditures</b>	<b>20,569,514</b>	<b>20,768,078</b>	<b>24,504,086</b>	<b>27,663,699</b>	<b>29,562,915</b>	<b>28,757,108</b>	<b>29,502,701</b>	<b>30,097,193</b>	<b>30,551,896</b>	<b>1,899,216</b>	<b>7%</b>
<b>Capital</b>	<b>5,314,031</b>	<b>2,297,798</b>	<b>2,544,000</b>	<b>17,989,915</b>	<b>7,474,000</b>	<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>185,000</b>	<b>(10,515,915)</b>	<b>-58%</b>
<b>Bad Debt</b>	<b>6,336</b>	<b>41</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	1,969,593	2,360,328	2,568,455	2,568,455	2,603,183	2,629,002	2,682,493	2,762,646	2,802,390	34,728	1%
Interfund Transfers Out	1,457,256	3,505,744	1,704,015	1,704,015	6,340,961	482,600	488,616	489,585	495,439	4,636,946	272%
<b>Total Interfund</b>	<b>3,426,849</b>	<b>5,866,072</b>	<b>4,272,470</b>	<b>4,272,470</b>	<b>8,944,144</b>	<b>3,111,602</b>	<b>3,171,109</b>	<b>3,252,231</b>	<b>3,297,829</b>	<b>4,671,674</b>	<b>109%</b>
<b>Total Expenditures</b>	<b>29,316,730</b>	<b>28,931,989</b>	<b>31,320,556</b>	<b>49,926,084</b>	<b>45,981,059</b>	<b>32,153,710</b>	<b>32,958,810</b>	<b>33,634,424</b>	<b>34,034,725</b>	<b>(3,945,025)</b>	<b>-8%</b>

**Department Purpose:**

The Department of Venues, Parks, & Arts inspires a more livable South Bend for all, connecting us to emotionally engaging experiences and to one another. The department's primary focus areas include arts and culture, recreation, and public placemaking. The places it cares for and the services and programs it offers have a significant impact on social equity, neighborhood and economic impact, health & wellness, and ecological stewardship. This department includes the administration & maintenance of South Bend's parks, golf courses, and community centers. It also includes the operations of the Morris Performing Arts Center, the Palais Royale Ballroom, the City-owned Parking Garages, and the Century Center Convention Center.

**Explanation of Revenue Sources:**

Although this department does take in a significant amount of revenue from charges for services rendered (such as golf course greens fees or charges for events held at the Morris), most of the operations of the department of Venues, Parks and Arts are subsidized by property taxes and other non-reciprocal revenue. In recent years, the Parks & Recreation fund has received interfund transfers from local income tax funds to help support operations.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Venues, Parks & Arts capital expenditures will significantly decrease from 2021 to 2022 due to large, one-time capital projects financed by bond issuances. The majority of these projects have been fully encumbered and will be completed in 2021 or 2022.  
 - Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes various expenditures from Fund 101, 201, 273, 274, 312, 401, 404, 406, 407, 408, 413, 416, 450, 452, 453, 471, 601, 602, 670, 671, 672, 730, 731, 751, and 757 --- does not include interfund transfers or interfund allocations between these funds*

## Department of Community Investment

	2020		2022		2023 Adopted Budget	Forecast				Budget	
	Actual	Actual	Adopted Budget	Amended Budget		2024	2025	2026	2027	Variance 2022-2023	% Change
<b>Expenditures by Activity</b>											
Community Investment	17,116,993	15,669,243	19,085,439	27,640,847	17,747,324	17,587,324	17,787,158	18,071,426	18,165,233	(9,893,523)	-36%
Neighborhood Services	7,871,277	6,229,319	11,011,981	11,030,420	13,550,238	13,928,072	14,419,882	14,769,468	14,591,098	2,519,818	23%
Building Department	1,486,678	1,555,614	2,046,801	2,046,752	1,823,538	1,850,382	1,899,580	1,923,743	1,964,877	(223,214)	-11%
<b>Total by Activity</b>	<b>26,474,947</b>	<b>23,454,176</b>	<b>32,144,221</b>	<b>40,718,019</b>	<b>33,121,100</b>	<b>33,365,778</b>	<b>34,106,620</b>	<b>34,764,637</b>	<b>34,721,208</b>	<b>(7,596,919)</b>	<b>-19%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	4,138,967	4,247,736	5,313,575	5,293,075	5,609,806	5,767,664	5,883,855	5,978,291	6,095,021	316,731	6%
Fringe Benefits	1,587,954	1,640,948	2,281,564	2,281,564	2,376,739	2,592,504	2,731,220	2,819,236	2,911,555	95,175	4%
<b>Total Personnel</b>	<b>5,726,921</b>	<b>5,888,685</b>	<b>7,595,139</b>	<b>7,574,639</b>	<b>7,986,545</b>	<b>8,360,168</b>	<b>8,615,075</b>	<b>8,797,527</b>	<b>9,006,576</b>	<b>411,906</b>	<b>5%</b>
<b>Supplies</b>	<b>181,227</b>	<b>150,599</b>	<b>262,681</b>	<b>377,897</b>	<b>291,741</b>	<b>301,128</b>	<b>310,982</b>	<b>321,532</b>	<b>332,855</b>	<b>(86,156)</b>	<b>-23%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,019,597	1,160,438	1,712,482	2,151,560	2,222,482	1,886,036	1,887,827	1,889,654	1,891,517	70,922	3%
Printing & Advertising	18,997	19,441	96,076	94,621	56,076	96,022	55,998	95,031	55,065	(38,545)	-41%
Utilities	74,507	79,293	111,389	115,989	112,789	115,045	117,346	119,374	121,761	(3,200)	-3%
Repairs & Maintenance	504,360	409,300	855,873	1,126,780	466,240	467,910	469,720	471,680	473,810	(660,540)	-59%
Insurance	-	-	-	-	-	-	-	-	-	-	-
Education & Training	10,700	18,670	55,400	60,438	62,400	62,400	62,400	62,400	62,400	1,962	3%
Travel	9,054	1,044	56,562	57,387	56,562	56,562	56,562	56,562	56,562	(825)	-1%
Grants & Subsidies	3,811,625	6,575,887	5,052,655	12,188,335	5,352,655	5,002,655	5,002,655	5,002,655	5,002,655	(6,835,680)	-56%
Other Services & Charges	515,989	444,748	1,223,586	1,491,582	993,993	976,750	976,806	976,806	976,863	(497,589)	-33%
Debt Service Principal	1,343,339	1,698,160	2,030,648	2,363,064	2,105,198	2,199,382	2,333,862	2,438,500	2,430,144	(257,866)	-11%
Debt Service Interest & Fec	1,965,835	1,924,411	1,872,362	1,872,199	1,810,852	1,738,167	1,662,728	1,582,792	1,493,538	(61,347)	-3%
<b>Total Services &amp; Charges</b>	<b>9,274,003</b>	<b>12,331,392</b>	<b>13,067,033</b>	<b>21,521,955</b>	<b>13,239,247</b>	<b>12,600,929</b>	<b>12,625,904</b>	<b>12,695,454</b>	<b>12,564,315</b>	<b>(8,282,708)</b>	<b>-38%</b>
<b>Operating Expenditures</b>	<b>15,182,151</b>	<b>18,370,675</b>	<b>20,924,853</b>	<b>29,474,492</b>	<b>21,517,533</b>	<b>21,262,225</b>	<b>21,551,961</b>	<b>21,814,513</b>	<b>21,903,746</b>	<b>(7,956,959)</b>	<b>-27%</b>
<b>Capital</b>	<b>3,459,668</b>	<b>232,265</b>	<b>535,000</b>	<b>695,230</b>	<b>372,000</b>	<b>302,000</b>	<b>363,000</b>	<b>374,000</b>	<b>140,000</b>	<b>(323,230)</b>	<b>-46%</b>
<b>Bad Debt</b>	<b>2,683</b>	<b>184,942</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0%</b>
<b>Interfund</b>											
Interfund Allocations	1,511,327	1,776,294	2,098,686	2,098,686	1,953,028	1,946,344	1,989,689	2,081,301	2,093,362	(145,658)	-7%
Interfund Transfers Out	6,319,118	2,890,000	8,584,682	8,448,682	9,277,539	9,854,209	10,200,970	10,493,823	10,583,100	828,857	10%
<b>Total Interfund</b>	<b>7,830,445</b>	<b>4,666,294</b>	<b>10,683,368</b>	<b>10,547,368</b>	<b>11,230,567</b>	<b>11,800,553</b>	<b>12,190,659</b>	<b>12,575,124</b>	<b>12,676,462</b>	<b>683,199</b>	<b>6%</b>
<b>Total Expenditures</b>	<b>26,474,947</b>	<b>23,454,176</b>	<b>32,144,221</b>	<b>40,718,089</b>	<b>33,121,100</b>	<b>33,365,778</b>	<b>34,106,620</b>	<b>34,764,637</b>	<b>34,721,208</b>	<b>(7,596,989)</b>	<b>-19%</b>

**Department Purpose:**

The Department of Community Investment is tasked with spurring investment to create a stronger South Bend. It does this by attracting and retaining growing businesses, planning for vibrant neighborhoods, and connecting residents to economic opportunities. To better assist the citizens and businesses of South Bend, the department is organized into five teams that work collaboratively: Engagement and Economic Empowerment, Growth and Opportunity (formerly Business Development), Neighborhoods (includes South Bend Animal Resource Center, Neighborhood Services & Enforcement, Neighborhood Grants, and Neighborhood Health and Housing), Planning (includes Building, Historic Preservation, Planning, and Zoning) and

**Explanation of Revenue Sources:**

The Department of Community Investment uses a variety of different funding mechanisms. Its primary operations are funded primarily through the economic development portion of the Local Income Tax (LIT), as well as (to a lesser extent) federal grants and staff contracts. This department also works with the Redevelopment Commission (RDC) to use resources gained from Tax Increment Financing (TIF) on economic development projects.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

In 2021, two new positions were added to the Business Development team to support the newly awarded Revolving Loan Fund Grant as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These positions will handle all loan applications and processing through closing. The positions are fully funded by grant revenue. Since 2019 there have been transition efforts to consolidate the Building and Code Enforcement departments, as well as the division of Sustainability, into DCI. In 2022, those consolidation efforts will be finalized and result in a reorganization of staff and reporting structures. In addition, several new or expanded initiatives will be added to DCI to facilitate the goals of the American Rescue Plan.  
 - Refer to individual fund budgets in the "Fund Information" section for more information.

*Includes various expenditures from Fund 101, 209, 210, 211, 212, 217, 219, 221, 230, 315, 317, 324, 328, 352, 353, 404, 408, 410, 422, 429, 430, 433, 435, 436, 439, 454, 600, 752, 754, 756, 759, and 760 --- does not include interfund transfers or interfund allocations between these funds*





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# FUND INFORMATION

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### Fund 101 - General Fund

Fund Type	General Fund					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	2024	Forecast			Budget Variance 2022-2023	%	
							2025	2026	2027			
<b>Revenue</b>												
Property Taxes	40,660,123	43,659,873	44,975,102	44,975,102	48,573,110	49,544,572	50,535,463	51,546,172	52,577,095	3,598,008	8%	
Local Income Taxes	-	-	-	-	9,737,608	10,431,440	11,087,921	11,582,874	11,987,607	9,737,608	100%	
Intergov./ Shared Revenues	4,238,965	4,251,806	4,000,122	4,000,122	4,227,918	4,302,135	4,377,733	4,454,738	4,533,178	227,796	6%	
Intergov./ Grants	191,097	1,482,045	-	-	-	-	-	-	-	-	-	
Licenses & Permits	281,230	258,054	294,125	294,125	278,025	281,125	281,125	281,125	281,125	(16,100)	-5%	
Charges for Services	4,468,596	5,286,199	4,135,160	4,891,160	4,123,028	4,135,340	4,148,066	4,157,532	4,167,187	(768,132)	-16%	
Fines, Forfeitures, and Fees	5,298	6,235	8,525	8,525	8,000	8,000	8,000	8,000	8,000	(525)	-6%	
Interest Earnings	309,268	290,597	481,983	417,105	937,465	931,901	562,531	694,385	792,880	520,360	125%	
Debt Proceeds	-	-	-	-	1,827,500	1,827,500	-	-	1,827,500	1,827,500	100%	
Donations	1,357,432	1,769,377	1,365,000	1,365,000	1,365,000	1,392,500	1,392,500	1,393,000	1,393,000	-	0%	
Other Income	1,706,245	1,238,059	1,333,520	1,398,836	1,321,520	1,321,520	1,321,520	1,321,520	1,321,520	(77,316)	-6%	
Interfund Allocation Reimb	8,563,135	9,896,054	10,544,420	10,544,420	10,597,451	10,801,566	11,009,642	11,221,760	11,438,000	53,031	1%	
PILOT	6,221,791	6,154,321	6,079,325	6,079,325	6,095,594	6,101,689	6,107,791	6,113,899	6,120,013	16,269	0%	
Interfund Transfers In	6,283,500	2,727,079	-	-	13,931,810	-	-	-	-	13,931,810	100%	
<b>Total Revenue</b>	<b>74,286,680</b>	<b>77,019,698</b>	<b>73,217,282</b>	<b>73,973,720</b>	<b>103,024,029</b>	<b>91,079,288</b>	<b>90,832,292</b>	<b>92,775,005</b>	<b>96,447,105</b>	<b>29,050,309</b>	<b>39%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	38,858,879	39,390,302	36,304,419	36,429,007	43,843,707	43,085,013	43,366,633	43,844,486	44,432,221	7,414,700	20%	
Fringe Benefits	13,303,099	13,920,158	17,929,005	17,350,317	18,541,664	19,657,270	20,511,032	21,045,206	21,580,656	1,911,347	7%	
<b>Total Personnel</b>	<b>52,161,978</b>	<b>53,310,460</b>	<b>54,233,424</b>	<b>53,779,324</b>	<b>62,385,371</b>	<b>62,742,283</b>	<b>63,877,665</b>	<b>64,889,692</b>	<b>66,012,877</b>	<b>8,606,047</b>	<b>16%</b>	
<b>Supplies</b>	<b>1,720,163</b>	<b>2,033,958</b>	<b>2,265,998</b>	<b>2,959,224</b>	<b>2,954,880</b>	<b>2,928,553</b>	<b>2,839,140</b>	<b>2,840,339</b>	<b>2,841,053</b>	<b>(4,344)</b>	<b>0%</b>	
<b>Services &amp; Charges</b>												
Professional Services	1,755,294	1,811,607	2,011,038	2,183,445	1,669,630	1,657,879	1,668,703	1,665,603	1,681,081	(513,815)	-24%	
Printing & Advertising	83,792	188,451	185,430	437,936	297,170	295,844	295,738	296,898	298,051	(140,766)	-32%	
Utilities	663,087	654,363	614,408	638,228	2,095,744	2,135,650	2,176,353	2,217,870	2,260,217	1,457,516	228%	
Repairs & Maintenance	2,191,066	1,951,940	2,363,099	3,316,825	3,051,649	3,069,039	3,086,777	3,104,870	3,123,325	(265,176)	-8%	
Grants & Subsidies	48,635	390,075	36,645,000	5,006,659	746,451	446,451	446,451	446,451	446,451	(4,260,208)	-85%	
Education & Training	152,685	186,351	296,460	368,165	278,000	275,500	273,500	273,500	273,500	(90,165)	-24%	
Travel	17,787	25,843	92,000	80,285	89,500	88,200	88,404	88,612	88,824	9,215	11%	
Other Services & Charges	491,973	597,714	575,273	2,242,838	2,929,326	2,751,111	2,752,946	2,755,330	2,757,765	686,488	31%	
Debt Service Principal	149,934	145,798	-	-	1,427,608	1,799,389	1,832,827	1,399,797	1,276,237	1,427,608	100%	
Debt Service Interest & Fec	3,937	1,667	-	-	101,707	121,021	87,584	54,728	69,375	101,707	100%	
<b>Total Services &amp; Charges</b>	<b>5,558,190</b>	<b>5,953,810</b>	<b>42,782,708</b>	<b>14,274,381</b>	<b>12,686,785</b>	<b>12,640,084</b>	<b>12,709,283</b>	<b>12,303,659</b>	<b>12,274,826</b>	<b>(1,587,596)</b>	<b>-11%</b>	
<b>Operating Expenditures</b>	<b>59,440,332</b>	<b>61,298,229</b>	<b>99,282,130</b>	<b>71,012,929</b>	<b>78,027,036</b>	<b>78,310,920</b>	<b>79,426,088</b>	<b>80,033,690</b>	<b>81,128,756</b>	<b>7,014,107</b>	<b>10%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>183,938</b>	<b>2,012,500</b>	<b>1,877,500</b>	<b>50,000</b>	<b>50,000</b>	<b>1,877,500</b>	<b>1,828,562</b>	<b>994%</b>	
<b>Bad Debt</b>	<b>8,070</b>	<b>649</b>	<b>300</b>	<b>1,130</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>(830)</b>	<b>-73%</b>	
<b>Interfund</b>												
Interfund Allocations	6,910,980	9,320,120	9,701,661	9,701,661	9,609,111	9,674,318	9,942,755	10,048,107	10,175,655	(92,550)	-1%	
Interfund Transfers Out	175,579	4,948,093	600,000	1,731,794	11,114,725	1,500,000	1,500,000	1,500,000	1,500,000	9,382,931	542%	
<b>Total Interfund</b>	<b>7,086,559</b>	<b>14,268,213</b>	<b>10,301,661</b>	<b>11,433,455</b>	<b>20,723,836</b>	<b>11,174,318</b>	<b>11,442,755</b>	<b>11,548,107</b>	<b>11,675,655</b>	<b>9,290,381</b>	<b>81%</b>	
<b>Total Expenditures</b>	<b>66,534,960</b>	<b>75,567,091</b>	<b>109,584,091</b>	<b>82,631,453</b>	<b>100,763,672</b>	<b>91,363,038</b>	<b>90,919,143</b>	<b>91,632,097</b>	<b>94,682,211</b>	<b>18,132,219</b>	<b>22%</b>	
<b>Net Surplus / (Deficit)</b>	<b>7,751,719</b>	<b>1,452,607</b>	<b>(36,366,809)</b>	<b>(8,657,733)</b>	<b>2,260,357</b>	<b>(283,750)</b>	<b>(86,851)</b>	<b>1,142,908</b>	<b>1,764,894</b>			
Beginning Cash Balance	44,871,229	53,544,921		54,208,073	45,550,340	47,810,697	47,526,947	47,440,096	48,583,004			
Cash Adjustments	921,973	(789,455)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>53,544,921</b>	<b>54,208,073</b>		<b>45,550,340</b>	<b>47,810,697</b>	<b>47,526,947</b>	<b>47,440,096</b>	<b>48,583,004</b>	<b>50,347,898</b>			
Cash Reserves Target	33,267,480	37,783,545		41,315,726	50,381,836	45,681,519	45,459,572	45,816,049	47,341,106			

**Cash Reserves Target**  
50% of Annual expenditures

**Fund Purpose:**

The General Fund is the primary operating fund for City operations including general government, public safety, certain culture & recreation expenses, and certain debt service obligations.

**Explanation of Revenue Sources:**

The main source of revenue is property taxes. Secondary sources of revenue include auto and commercial vehicle excise tax, business licensing revenue, EMS billing revenue, and payment in lieu of taxes (PILOT) from the Water and Wastewater Utility. Starting in 2023, this fund will receive the Certified Shares portion of the City's Local Income Tax (LIT) revenue distribution. Previously, the Certified Shares portion was accounted for in a separate fund (#404); however, the Indiana State Board of Accounts stipulated that the Certified Shares portion must be deposited into the General Fund after 2022. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF).

**Explanation of Expenditures and Significant Changes/Variations:** 404

2022: The Common Council approved \$46.5 million worth of expenditures in this fund to be funded by the American Rescue Plan. A transfer of funds from the American Rescue Plan Fund (#263) is needed to cover these expenditures; however, the transfer. Therefore, this fund's forecast shows a deficit in future years, as of the adoption of the 2022 budget on October 11, 2021. Once the transfer is approved, it will cover these one-time, programmatic and project expenditures. See the American Rescue Plan Fund (#263) for more information regarding the funding and proposed programs and projects.

## Fund 101 - General Fund

### Expenditures by Departments/Divisions

Fund Type	General Fund					Control	City Funds				Budget	%
	2020	2021	2022	2022	2023		Forecast				Variance	Change
Departments/Divisions	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget		2024	2025	2026	2027	2022-2023	
Mayor	1,037,853	990,182	1,048,882	1,046,345	1,098,666		1,128,573	1,160,005	1,187,600	1,211,978	52,321	5%
Community Initiatives	300,312	857,425	1,160,126	1,526,435	-		-	-	-	-	(1,526,435)	-100%
Community Police Review	-	27,206	103,199	103,199	96,012		99,336	102,256	104,708	107,195	(7,187)	-7%
City Clerk	512,958	633,713	694,547	686,889	579,739		659,951	675,930	692,624	710,799	(107,150)	-16%
Common Council	483,761	593,820	724,311	705,581	658,033		678,901	694,439	710,960	723,523	(47,548)	-7%
General City	44,841	4,991,093	43,000	43,000	1,429,121		1,249,153	1,249,185	1,249,217	1,249,249	1,386,121	3224%
American Rescue Plan	-	-	36,195,000	8,298,039	-		-	-	-	-	(8,298,039)	-100%
Controller's Office	2,217,244	2,111,012	2,535,491	2,594,828	2,721,298		2,742,220	2,816,738	2,870,570	2,935,066	126,470	5%
Human Resources	597,913	651,325	957,327	928,328	886,963		911,616	934,593	956,895	976,259	(41,365)	-4%
Diversity & Inclusion	254,986	546,687	611,073	602,411	633,822		646,392	657,725	668,857	678,304	31,411	5%
Human Rights	267,591	295,679	462,479	458,095	469,918		483,158	496,280	509,882	520,835	11,823	3%
Legal Dept	1,299,029	1,399,494	1,695,716	1,685,905	1,740,630		1,793,059	1,840,773	1,885,702	1,926,692	54,725	3%
Engineering	2,879,656	3,123,492	3,435,362	3,471,814	4,060,959		4,169,601	4,290,378	4,361,348	4,448,116	589,145	17%
Streets	-	-	-	-	3,750,000		-	-	-	-	3,750,000	100%
Curb & Sidewalk	-	-	-	-	1,500,000		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	100%
Traffic Signals/Street Lighting	-	-	-	-	1,467,536		1,496,887	1,526,825	1,557,362	1,588,509	1,467,536	100%
Police Dept	27,639,992	30,031,479	31,101,209	30,959,307	40,053,449		39,571,898	38,225,416	38,129,206	40,337,252	9,094,142	29%
Police Crime Lab	552,838	628,676	868,577	866,694	888,747		920,058	949,220	968,949	993,451	22,053	3%
Fire Dept	26,056,166	26,373,821	26,165,969	26,945,010	29,721,298		30,154,615	30,628,160	31,094,918	31,579,812	2,776,288	10%
EMS	592,302	710,778	825,174	697,321	926,409		936,883	945,663	952,518	959,452	229,088	33%
Fire Training Center	30,175	32,253	148,000	59,304	148,000		148,490	148,990	149,500	150,020	88,697	150%
Sustainability	234,165	90,441	-	68,458	-		-	-	-	-	(68,458)	-100%
AmeriCorps	307,799	222,663	-	-	-		-	-	-	-	-	-
Park Administration	-	-	-	-	5,864,725		-	-	-	-	5,864,725	100%
Park Maintenance	-	-	-	-	1,839,028		1,839,028	1,839,028	1,839,028	1,839,028	1,839,028	100%
Morris PAC	1,003,966	1,106,303	600,000	656,778	-		-	-	-	-	(656,778)	-100%
Palais Royale	221,414	149,547	208,649	227,712	229,319		233,219	237,539	242,253	246,672	1,607	1%
<b>Total Expenditures</b>	<b>66,534,960</b>	<b>75,567,091</b>	<b>109,584,091</b>	<b>82,631,453</b>	<b>100,763,672</b>		<b>91,363,038</b>	<b>90,919,143</b>	<b>91,632,097</b>	<b>94,682,211</b>	<b>18,132,219</b>	<b>22%</b>
<b>Fund Purpose:</b>												

## Fund 101 - General Fund

### Mayor's Office

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	568,439	577,992	621,971	621,971	640,493	652,762	665,278	678,044	691,065	18,522	3%
Fringe Benefits	199,062	205,069	231,870	231,870	238,847	254,692	267,107	275,571	284,083	6,977	3%
<b>Total Personnel</b>	<b>767,501</b>	<b>783,061</b>	<b>853,841</b>	<b>853,841</b>	<b>879,340</b>	<b>907,454</b>	<b>932,385</b>	<b>953,615</b>	<b>975,148</b>	<b>25,499</b>	<b>3%</b>
<b>Supplies</b>	<b>6,028</b>	<b>3,888</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>-</b>	<b>0%</b>
<b>Services &amp; Charges</b>											
Professional Services	143,724	-	7,000	500	7,000	7,000	7,000	7,000	7,000	6,500	1300%
Printing & Advertising	25,634	43,385	41,500	38,660	41,500	41,500	41,500	41,500	41,500	2,840	7%
Repairs & Maintenance	800	650	300	300	300	300	300	300	300	-	0%
Education & Training	-	171	1,000	300	1,000	1,000	1,000	1,000	1,000	700	233%
Travel	-	-	3,500	475	5,000	5,000	5,000	5,000	5,000	4,525	953%
Other Services & Charges	740	1,110	500	11,028	800	800	800	800	800	(10,228)	-93%
<b>Total Services &amp; Charges</b>	<b>170,898</b>	<b>45,316</b>	<b>53,800</b>	<b>51,263</b>	<b>55,600</b>	<b>55,600</b>	<b>55,600</b>	<b>55,600</b>	<b>55,600</b>	<b>4,337</b>	<b>8%</b>
<b>Operating Expenditures</b>	<b>944,428</b>	<b>832,264</b>	<b>913,141</b>	<b>910,604</b>	<b>940,440</b>	<b>968,554</b>	<b>993,485</b>	<b>1,014,715</b>	<b>1,036,248</b>	<b>29,836</b>	<b>3%</b>
<b>Interfund Allocations</b>	<b>93,425</b>	<b>157,918</b>	<b>135,741</b>	<b>135,741</b>	<b>158,226</b>	<b>160,019</b>	<b>166,520</b>	<b>172,885</b>	<b>175,730</b>	<b>22,485</b>	<b>17%</b>
<b>Total Expenditures</b>	<b>1,037,853</b>	<b>990,182</b>	<b>1,048,882</b>	<b>1,046,345</b>	<b>1,098,666</b>	<b>1,128,573</b>	<b>1,160,005</b>	<b>1,187,600</b>	<b>1,211,978</b>	<b>52,321</b>	<b>5%</b>

**Purpose:**

Leading the community to become a model city through formulating policy, directing operations, and responding to customer concerns. The Mayor is the elected chief executive officer of the city.

**Explanation of Revenue Sources:**

This department is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget for the Mayor's Office includes wages and benefits for the Mayor and seven (7) full-time staff members, along with a small budget for interns. | **Supplies** - The supplies budget includes office supplies and promotional supplies. | **Services** - Professional services include outside legal services. The Professional Services budget was much higher in 2020 due to a one-time services contract (\$180k) with a law enforcement consulting firm. 21CP Solutions was brought in to evaluate the South Bend Police Department and provide suggestions for policy improvements.

## Fund 101 - General Fund

### Community Initiatives

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Personnel</b>												
Salaries & Wages	119,402	218,129	320,394	320,394	-	-	-	-	-	(320,394)	-100%	
Fringe Benefits	46,102	91,386	144,080	144,080	-	-	-	-	-	(144,080)	-100%	
<b>Total Personnel</b>	<b>165,504</b>	<b>309,515</b>	<b>464,474</b>	<b>464,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(464,474)</b>	<b>-100%</b>	
<b>Supplies</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Services &amp; Charges</b>												
Professional Services	134,808	210,500	273,000	385,500	-	-	-	-	-	(385,500)	-100%	
Printing & Advertising	-	1,410	25,000	24,689	-	-	-	-	-	(24,689)	-100%	
Grants & Subsidies	-	336,000	350,000	504,000	-	-	-	-	-	(504,000)	-100%	
Education & Training	-	-	12,500	110,700	-	-	-	-	-	(110,700)	-100%	
Travel	-	-	-	1,776	-	-	-	-	-	(1,776)	-100%	
Other Services & Charges	-	-	-	144	-	-	-	-	-	(144)	-100%	
<b>Total Services &amp; Charges</b>	<b>134,808</b>	<b>547,910</b>	<b>660,500</b>	<b>1,026,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,026,809)</b>	<b>-100%</b>	
<b>Operating Expenditures</b>	<b>300,312</b>	<b>547,910</b>	<b>660,500</b>	<b>1,026,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,026,809)</b>	<b>-100%</b>	
<b>Interfund Allocations</b>	<b>-</b>	<b>-</b>	<b>35,152</b>	<b>35,152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(35,152)</b>	<b>-100%</b>	
<b>Total Expenditures</b>	<b>300,312</b>	<b>857,425</b>	<b>1,160,126</b>	<b>1,526,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,526,435)</b>	<b>-100%</b>	

**Division Purpose:**

This Community Initiatives Division was established within the Mayor's Office in 2020 to centralize the Administration's efforts to respond to the most pressing issues facing the community. This division will focus on administering grants for violence-reduction activities as well as other areas of public safety and wellness.

**Explanation of Revenue Sources:**

This division is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for six (6) full-time employees. In 2020, two new positions were added: GVI (Group Violence Intervention) Program Manager and Director of Community Initiatives. In 2021, two full-time positions will be transferred from the Recreation Division of the Department of Venues, Parks & Arts (Parks & Recreation Fund #201) to this division and the positions will be retitled Violence Prevention Coordinator II. In 2022, two full-time positions are being added: one Administrative Assistant II and an additional Violence Prevention Coordinator. Also, GVI is being renamed Office of Violence Prevention (OVP). | **Services** - Professional Services include \$250,000 for S.A.V.E. (Stand Against Violence Everyday) through Goodwill, and \$23,000 for the National Network for Safe Communities at John Jay College of Criminal Justice provides strategic guidance, technical assistance, and other support for the City's efforts to reduce gun violence. Grants & Subsidies includes \$350,000 for community programs and partnerships to be determined. In 2022, \$25,000 will be added to Printing & Advertising for promotional activities such as community outreach and grantee events, and \$12,500 will be added for training Community Initiatives staff.

## Fund 101 - General Fund

### Community Police Review Office

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	-	21,250	66,625	66,625	68,624	69,996	71,396	72,824	74,280	1,999	3%
Fringe Benefits	-	5,956	26,574	26,574	27,388	29,340	30,860	31,884	32,915	814	3%
<b>Total Personnel</b>	-	27,206	93,199	93,199	96,012	99,336	102,256	104,708	107,195	2,813	3%
<b>Supplies</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Services &amp; Charges</b>											
Professional Services	-	-	10,000	10,000	-	-	-	-	-	(10,000)	-100%
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	-	-	10,000	10,000	-	-	-	-	-	(10,000)	-100%
<b>Operating Expenditures</b>	-	27,206	103,199	103,199	96,012	99,336	102,256	104,708	107,195	(7,187)	-7%
<b>Interfund Allocations</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	27,206	103,199	103,199	96,012	99,336	102,256	104,708	107,195	(7,187)	-7%

**Division Purpose:**

The Community Police Review Board was established in 2020 (ordinance 10721-20) to provide additional perspectives to alleged police misconduct. The Community Police Review Board is composed of nine (9) members appointed by the Common Council. No sworn law enforcement officer is eligible to serve as a member of the Review Board.

The purposes of the Community Police Review Board are to encourage aggrieved persons to take part in the process, to provide an additional just and efficient means to safely, fairly, impartially and timely conduct investigations of alleged police misconduct, to reach an independent determination of whether the allegations are well founded applying a preponderance of the evidence standard; to identify and address patterns of alleged police misconduct; and, based on information obtained through such investigations, to make police recommendations to improve the South Bend Police Department and reduce incidents of alleged police misconduct.

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

This budget supports the salary and benefits for the Director of the Community Police Review Office. The duties of the Director shall include: managing the Review Office, including its staff; enhancing communications and good will between the police and residents; maintaining records, confidential or otherwise, of all complaints, proceedings thereon, and dispositions thereof. The Director shall make quarterly reports to the Common Council and Mayor concerning matters of conduct and recurring issues that are processed by the Review Office. The Director shall also provide periodic reports and an annual report.

## Fund 101 - General Fund

### City Clerk

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	270,954	288,911	320,512	294,992	270,762	327,490	333,673	339,977	346,409	(24,230)	-8%
Fringe Benefits	103,502	113,731	133,959	133,879	110,639	144,166	151,610	156,576	161,567	(23,240)	-17%
<b>Total Personnel</b>	<b>374,456</b>	<b>402,642</b>	<b>454,471</b>	<b>428,871</b>	<b>381,401</b>	<b>471,656</b>	<b>485,283</b>	<b>496,553</b>	<b>507,976</b>	<b>(47,470)</b>	<b>-11%</b>
<b>Supplies</b>	<b>6,389</b>	<b>8,089</b>	<b>9,200</b>	<b>8,819</b>	<b>8,000</b>	<b>8,000</b>	<b>7,900</b>	<b>8,400</b>	<b>8,400</b>	<b>(819)</b>	<b>-9%</b>
<b>Services &amp; Charges</b>											
Professional Services	25,275	15,066	25,000	42,475	21,000	12,500	12,500	12,500	17,000	(21,475)	-51%
Printing & Advertising	18,528	23,705	27,500	27,747	24,500	24,900	25,308	26,224	26,648	(3,247)	-12%
Repairs & Maintenance	32,656	6,400	5,000	10,000	500	500	500	500	500	(9,500)	-95%
Education & Training	1,393	14,250	6,000	2,485	6,000	3,500	3,500	3,500	3,500	3,515	141%
Travel	342	-	5,000	2,500	5,000	3,500	3,500	3,500	3,500	2,500	100%
Other Services & Charges	4,963	7,635	7,500	9,116	7,500	7,570	7,142	7,215	7,289	(1,616)	-18%
<b>Total Services &amp; Charges</b>	<b>83,157</b>	<b>67,056</b>	<b>76,000</b>	<b>94,323</b>	<b>64,500</b>	<b>52,470</b>	<b>52,450</b>	<b>53,439</b>	<b>58,437</b>	<b>(29,823)</b>	<b>-32%</b>
<b>Operating Expenditures</b>	<b>464,002</b>	<b>477,787</b>	<b>539,671</b>	<b>532,013</b>	<b>453,901</b>	<b>532,126</b>	<b>545,633</b>	<b>558,392</b>	<b>574,813</b>	<b>(78,112)</b>	<b>-15%</b>
<b>Interfund Allocations</b>	<b>48,956</b>	<b>155,926</b>	<b>154,876</b>	<b>154,876</b>	<b>125,838</b>	<b>127,825</b>	<b>130,297</b>	<b>134,232</b>	<b>135,986</b>	<b>(29,038)</b>	<b>-19%</b>
<b>Total Expenditures</b>	<b>512,958</b>	<b>633,713</b>	<b>694,547</b>	<b>686,889</b>	<b>579,739</b>	<b>659,951</b>	<b>675,930</b>	<b>692,624</b>	<b>710,799</b>	<b>(107,150)</b>	<b>-16%</b>

**Purpose:**

We ensure the integrity and accuracy of City records, and liaise between the Common Council, City Administration and South Bend residents fostering relationships and common ground.

**Explanation of Revenue Sources:**

The Clerk's Office is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget for the Clerk's Office includes wages and benefits for the City Clerk and four (4) full-time staff members, along with a small budget for interns. | **Supplies** - The supplies budget includes office supplies and law books. | **Services** - Professional services include outside legal services. Printing and advertising includes \$20,000 for required legal notices in the newspaper to advertise public meetings and \$6,500 to renew brochures, letterhead, resident information.

## Fund 101 - General Fund

### Common Council

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027			
<b>Personnel</b>												
Salaries & Wages	187,249	182,138	260,858	260,826	265,880	269,714	273,629	277,625	281,702	5,054	2%	
Fringe Benefits	84,521	95,359	164,916	164,948	169,907	185,908	197,914	205,434	212,971	4,959	3%	
<b>Total Personnel</b>	<b>271,770</b>	<b>277,497</b>	<b>425,774</b>	<b>425,774</b>	<b>435,787</b>	<b>455,622</b>	<b>471,543</b>	<b>483,059</b>	<b>494,673</b>	<b>10,013</b>	<b>2%</b>	
<b>Supplies</b>	<b>2,716</b>	<b>1,894</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0%</b>	
<b>Services &amp; Charges</b>												
Professional Services	117,174	193,211	214,308	183,628	131,000	131,000	131,000	131,000	131,000	(52,628)	-29%	
Printing & Advertising	7,973	35,048	6,200	12,112	6,000	6,000	6,000	6,000	6,000	(6,112)	-50%	
Repairs & Maintenance	34,153	24,584	3,000	8,803	4,500	4,500	4,500	4,500	4,500	(4,303)	-49%	
Education & Training	2,069	599	5,000	5,000	5,000	5,000	3,000	3,000	3,000	-	0%	
Travel	1,479	1,334	10,000	10,000	10,000	10,200	10,404	10,612	10,824	-	0%	
Other Services & Charges	4,091	4,714	14,000	14,235	12,800	12,300	12,300	12,300	12,300	(1,435)	-10%	
<b>Total Services &amp; Charges</b>	<b>166,939</b>	<b>259,491</b>	<b>252,508</b>	<b>233,778</b>	<b>169,300</b>	<b>169,000</b>	<b>167,204</b>	<b>167,412</b>	<b>167,624</b>	<b>(64,478)</b>	<b>-28%</b>	
<b>Operating Expenditures</b>	<b>441,425</b>	<b>538,882</b>	<b>680,782</b>	<b>662,052</b>	<b>607,587</b>	<b>627,122</b>	<b>641,247</b>	<b>652,971</b>	<b>664,797</b>	<b>(54,465)</b>	<b>-8%</b>	
<b>Interfund Allocations</b>	<b>42,336</b>	<b>54,938</b>	<b>43,529</b>	<b>43,529</b>	<b>50,446</b>	<b>51,779</b>	<b>53,192</b>	<b>57,989</b>	<b>58,726</b>	<b>6,917</b>	<b>16%</b>	
<b>Total Expenditures</b>	<b>483,761</b>	<b>593,820</b>	<b>724,311</b>	<b>705,581</b>	<b>658,033</b>	<b>678,901</b>	<b>694,439</b>	<b>710,960</b>	<b>723,523</b>	<b>(47,548)</b>	<b>-7%</b>	

**Purpose:**

The Common Council is the fiscal body of the City, which exists to make certain that our City Government is always responsive to the needs of our residents and that the betterment of South Bend is always our highest priority.

**Explanation of Revenue Sources:**

The Common Council is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The Common Council's budget includes the wages and benefits for the nine (9) Council Members along with some costs associated with public meetings. In 2022, the annual council member's salary will be \$20,762. There is also a budget of \$44,000 for interns. In 2022, \$30,000 will be added to the personnel budget for a part-time Legislative Assistant. | **Supplies** - There is a small budget for office supplies. | **Services** - Professional services include \$200k for legal services for the Council.



## Fund 101 - General Fund

### Controller's Office

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	1,353,939	1,321,367	1,490,200	1,490,200	1,605,571	1,609,356	1,641,305	1,673,893	1,707,136	115,371	8%
Fringe Benefits	480,160	464,963	580,534	580,534	625,914	647,893	680,309	702,349	724,515	45,380	8%
<b>Total Personnel</b>	<b>1,834,099</b>	<b>1,786,330</b>	<b>2,070,734</b>	<b>2,070,734</b>	<b>2,231,485</b>	<b>2,257,249</b>	<b>2,321,614</b>	<b>2,376,242</b>	<b>2,431,651</b>	<b>160,751</b>	<b>8%</b>
<b>Supplies</b>	<b>14,013</b>	<b>8,804</b>	<b>16,420</b>	<b>16,470</b>	<b>17,020</b>	<b>17,052</b>	<b>17,085</b>	<b>17,118</b>	<b>17,152</b>	<b>550</b>	<b>3%</b>
<b>Services &amp; Charges</b>											
Professional Services	43,980	92,490	241,500	297,676	180,500	173,500	180,500	173,500	180,500	(117,176)	-39%
Printing & Advertising	1,203	4,914	2,000	2,786	2,000	2,000	2,000	2,000	2,000	(786)	-28%
Repairs & Maintenance	2,254	225	1,100	1,100	500	500	500	500	500	(600)	-55%
Education & Training	1,994	4,235	5,760	3,603	15,000	15,000	15,000	15,000	15,000	11,397	316%
Travel	2,045	1,300	6,000	2,093	9,000	9,000	9,000	9,000	9,000	6,907	330%
Other Services & Charges	14,429	19,228	11,585	19,974	11,585	11,585	11,585	11,585	11,585	(8,389)	-42%
<b>Total Services &amp; Charges</b>	<b>65,905</b>	<b>122,391</b>	<b>267,945</b>	<b>327,232</b>	<b>218,585</b>	<b>211,585</b>	<b>218,585</b>	<b>211,585</b>	<b>218,585</b>	<b>(108,647)</b>	<b>-33%</b>
<b>Operating Expenditures</b>	<b>1,914,017</b>	<b>1,917,524</b>	<b>2,355,099</b>	<b>2,414,436</b>	<b>2,467,090</b>	<b>2,485,886</b>	<b>2,557,284</b>	<b>2,604,945</b>	<b>2,667,388</b>	<b>52,654</b>	<b>2%</b>
<b>Bad Debt</b>	<b>-</b>	<b>55</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Allocations</b>	<b>303,227</b>	<b>193,433</b>	<b>180,392</b>	<b>180,392</b>	<b>254,208</b>	<b>256,334</b>	<b>259,454</b>	<b>265,625</b>	<b>267,678</b>	<b>73,816</b>	<b>41%</b>
<b>Total Expenditures</b>	<b>2,217,244</b>	<b>2,111,012</b>	<b>2,535,491</b>	<b>2,594,828</b>	<b>2,721,298</b>	<b>2,742,220</b>	<b>2,816,738</b>	<b>2,870,570</b>	<b>2,935,066</b>	<b>126,470</b>	<b>5%</b>
<b>Revenue</b>											
Other Income	14,093	10,614	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
<b>Total Revenue</b>	<b>14,093</b>	<b>10,614</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>

**Department Purpose:**

The Department of Administration & Finance provides financial management and administrative services to City operations including finance and accounting services and risk management. This budget accounts for the expenditures of the Controller's Office.

**Explanation of Revenue Sources:**

This department is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - Includes the wages and benefits for twenty-one (21) full-time employees which include accounts payable, payroll, purchasing, and accounting staff. | **Supplies** - Includes office supplies. | **Services** - Professional services budgeted include bond continuing disclosure, arbitrage compliance, actuarial evaluation for GASB 74 (done every other year), and the annual financial audit. Education and training budgeted includes funding for travel to conferences and membership dues for professional organizations. Printing and advertising is for the cost of printing the budget book, annual comprehensive financial report (ACFR), and legal notices in the newspaper.

## Fund 101 - General Fund

### Human Resources

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
						<b>Personnel</b>					
Salaries & Wages	374,910	400,053	533,505	533,505	505,159	515,188	525,420	535,854	546,498	(28,346)	-5%
Fringe Benefits	139,389	148,223	215,402	215,402	199,223	212,959	223,683	230,947	238,250	(16,179)	-8%
<b>Total Personnel</b>	<b>514,299</b>	<b>548,276</b>	<b>748,907</b>	<b>748,907</b>	<b>704,382</b>	<b>728,147</b>	<b>749,103</b>	<b>766,801</b>	<b>784,748</b>	<b>(44,525)</b>	<b>-6%</b>
<b>Supplies</b>	<b>642</b>	<b>2,165</b>	<b>11,250</b>	<b>11,181</b>	<b>11,500</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>319</b>	<b>3%</b>
<b>Services &amp; Charges</b>											
Printing & Advertising	999	287	7,060	6,831	7,000	7,000	7,000	7,000	7,000	169	2%
Repairs & Maintenance	100	150	-	450	-	-	-	-	-	(450)	-100%
Education & Training	795	1,361	52,700	26,840	35,000	35,000	35,000	35,000	35,000	8,160	30%
Travel	-	-	6,000	5,713	6,000	6,000	6,000	6,000	6,000	287	5%
Other Services & Charges	1,760	1,609	7,000	3,681	6,000	6,000	6,000	6,000	6,000	2,319	63%
<b>Total Services &amp; Charges</b>	<b>3,655</b>	<b>3,407</b>	<b>72,760</b>	<b>43,515</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>10,485</b>	<b>24%</b>
<b>Operating Expenditures</b>	<b>518,596</b>	<b>553,847</b>	<b>832,917</b>	<b>803,603</b>	<b>769,882</b>	<b>793,147</b>	<b>814,103</b>	<b>831,801</b>	<b>849,748</b>	<b>(33,721)</b>	<b>-4%</b>
<b>Interfund Allocations</b>	<b>79,317</b>	<b>97,478</b>	<b>124,410</b>	<b>124,410</b>	<b>117,081</b>	<b>118,469</b>	<b>120,490</b>	<b>125,094</b>	<b>126,511</b>	<b>(7,329)</b>	<b>-6%</b>
<b>Total Expenditures</b>	<b>597,913</b>	<b>651,325</b>	<b>957,327</b>	<b>928,013</b>	<b>886,963</b>	<b>911,616</b>	<b>934,593</b>	<b>956,895</b>	<b>976,259</b>	<b>(41,050)</b>	<b>-4%</b>

**Department Purpose:**

Human Resources oversees the interviewing and hiring of City employees, manages employee benefits and training, and ensures the City adheres to employment laws, making the City a great place to work. Human Resources continues to develop/implement innovative programs to build a positive workplace culture, such as expanding the utilization of volunteer time-off and increasing training opportunities for employees.

**Explanation of Revenue Sources:**

This department is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for eight (8) full-time employees. | **Supplies** - The supplies budget includes general office supplies and employee ID badges. | **Services** - Printing services include the printing of employee handbooks. Other charges & services includes dues & memberships with professional associations, background checks, and City sponsored events/job fairs.

## Fund 101 - General Fund

### Diversity & Inclusion

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027			
												2022-2023
<b>Personnel</b>												
Salaries & Wages	165,515	206,014	233,671	233,671	244,992	249,271	253,636	258,089	262,631	11,321	5%	
Fringe Benefits	50,278	64,933	82,633	82,633	86,105	91,987	96,580	99,689	102,816	3,472	4%	
<b>Total Personnel</b>	<b>215,793</b>	<b>270,948</b>	<b>316,304</b>	<b>316,304</b>	<b>331,097</b>	<b>341,258</b>	<b>350,216</b>	<b>357,778</b>	<b>365,447</b>	<b>14,793</b>	<b>5%</b>	
<b>Supplies</b>	<b>74</b>	<b>1,486</b>	<b>1,500</b>	<b>646</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>354</b>	<b>55%</b>	
<b>Services &amp; Charges</b>												
Professional Services	14,260	194,734	80,000	156,936	80,000	80,000	80,000	80,000	80,000	(76,936)	-49%	
Printing & Advertising	2,025	1,581	6,000	8,961	6,000	6,000	6,000	6,000	6,000	(2,961)	-33%	
Repairs & Maintenance	50	-	-	-	-	-	-	-	-	-	-	
Education & Training	1,000	10,780	100,000	29,251	100,000	100,000	100,000	100,000	100,000	70,749	242%	
Travel	-	-	20,000	4,544	10,000	10,000	10,000	10,000	10,000	5,456	120%	
Other Services & Charges	2,843	3,755	5,000	3,500	5,000	5,000	5,000	5,000	5,000	1,500	43%	
<b>Total Services &amp; Charges</b>	<b>20,177</b>	<b>210,850</b>	<b>211,000</b>	<b>203,192</b>	<b>201,000</b>	<b>201,000</b>	<b>201,000</b>	<b>201,000</b>	<b>201,000</b>	<b>(2,192)</b>	<b>-1%</b>	
<b>Operating Expenditures</b>	<b>236,044</b>	<b>483,283</b>	<b>528,804</b>	<b>520,142</b>	<b>533,097</b>	<b>543,258</b>	<b>552,216</b>	<b>559,778</b>	<b>567,447</b>	<b>12,955</b>	<b>2%</b>	
<b>Interfund Allocations</b>	<b>18,942</b>	<b>63,404</b>	<b>82,269</b>	<b>82,269</b>	<b>100,725</b>	<b>103,134</b>	<b>105,509</b>	<b>109,079</b>	<b>110,857</b>	<b>18,456</b>	<b>22%</b>	
<b>Total Expenditures</b>	<b>254,986</b>	<b>546,687</b>	<b>611,073</b>	<b>602,411</b>	<b>633,822</b>	<b>646,392</b>	<b>657,725</b>	<b>668,857</b>	<b>678,304</b>	<b>31,411</b>	<b>5%</b>	
<b>Revenue</b>												
Charges for Services	-	-	35,000	35,000	-	-	-	-	-	(35,000)	-100%	
Donations	50,000	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>50,000</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(35,000)</b>	<b>-100%</b>	

**Division Purpose:**

The Office of Diversity, Equity, Inclusion provides educational opportunities for internal and external stakeholders, direction for equitable policy, process and procedure development for City services, funding disbursement, and underrepresented population entrepreneurship that empowers every employee and resident to thrive.

**Explanation of Revenue Sources:**

This office is primarily funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures.

2020: Living Cities Inclusive Procurement grant \$50,000

2021: Workshop and training fees (\$3,000 full day training workshops), non-compliance fees (variable scale), white papers (\$50-\$175)

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for three (3) full-time employees, along with a budget for interns. | **Supplies** - There is a small budget for office supplies. | **Services** - The travel budget is for staff to attend various conferences. Possible conferences include: American Contract Compliance Association (ACCA), Just Economy, Government Alliance on Race and Equity (GARE), Mid-States Minority Supplier Development Council (MSDC), Living Cities. Other services & charges covers memberships to the following organizations: ACCA, GARE, Women's Business Enterprise National Council (WBENC), MidStates MSCS.

In 2020, the Office of Diversity & Inclusion was separated into its own division budget. Personnel, supplies, and services associated with Diversity & Inclusion were transferred out of the Controller's Office budget and budgeted in this division going forward.

**Living Cities Inclusive Procurement Grant:**

On June 5, 2019, the Citi Foundation and Living Cities announced the expansion of the City Accelerator initiative on Inclusive Procurement, a retake on its fourth cohort, to 10 additional U.S. cities, including South Bend. The 10 cities will work together over the next year to pursue a range of projects to find innovative, effective, locally-tailored strategies to leverage public purchasing power to develop firms owned by people of color. Local initiatives range from implementing aggressive outreach strategies, developing procurement portals and creating an ecosystem of support services for firms owned by people of color to increase their opportunities to gain city contracts.

Using the recommendations from the first City of South Bend MWBE Disparity Study for Purchasing and Contracting, the City's project will focus on leveraging over \$1.8 billion combined contracting and procurement spending of the top 10 employers in South Bend. This will help to create, stabilize, and scale up MBE/MWBE's that offer the goods, services, professional services and contracting used locally every day to address the longstanding racial wealth divide through entrepreneurship.

In addition to a \$50,000 grant, each city will receive a combination of coaching, technical assistance and implementation resources in the coming year. Cities may consider local policy reform, supplier diversity engagement, improved contract compliance practices, utilization of tax incentives and economic development tools. Technical assistance for the effort will be provided by Griffin & Strong, a law and public policy consulting firm specializing in disparity research and supplier diversity for government entities and private corporations.

## Fund 101 - General Fund

### Human Rights

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	134,381	135,895	245,062	210,062	242,045	246,425	250,895	255,453	260,103	31,983	15%
Fringe Benefits	49,745	55,005	99,688	84,688	100,835	108,437	114,299	118,178	122,076	16,147	19%
<b>Total Personnel</b>	<b>184,125</b>	<b>190,901</b>	<b>344,750</b>	<b>294,750</b>	<b>342,880</b>	<b>354,862</b>	<b>365,194</b>	<b>373,631</b>	<b>382,179</b>	<b>48,130</b>	<b>16%</b>
<b>Supplies</b>	<b>765</b>	<b>969</b>	<b>2,000</b>	<b>2,000</b>	<b>2,500</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>500</b>	<b>25%</b>
<b>Services &amp; Charges</b>											
Professional Services	819	3,538	3,070	858	3,070	3,070	3,070	3,070	3,070	2,212	258%
Printing & Advertising	347	407	1,500	50,908	1,500	1,000	1,000	1,000	1,000	(49,408)	-97%
Repairs & Maintenance	9,716	8,151	9,200	8,375	9,200	9,200	9,200	9,200	9,200	825	10%
Education & Training	600	-	3,500	2,166	3,000	3,000	3,000	3,000	3,000	834	39%
Other Services & Charges	44,073	45,538	51,140	51,719	51,665	52,956	54,286	55,656	57,067	(54)	0%
<b>Total Services &amp; Charges</b>	<b>55,555</b>	<b>57,634</b>	<b>68,410</b>	<b>114,026</b>	<b>68,435</b>	<b>69,226</b>	<b>70,556</b>	<b>71,926</b>	<b>73,337</b>	<b>(45,591)</b>	<b>-40%</b>
<b>Operating Expenditures</b>	<b>240,446</b>	<b>249,504</b>	<b>415,160</b>	<b>410,776</b>	<b>413,815</b>	<b>426,088</b>	<b>437,750</b>	<b>447,557</b>	<b>457,516</b>	<b>3,039</b>	<b>1%</b>
<b>Interfund Allocations</b>	<b>27,145</b>	<b>46,175</b>	<b>47,319</b>	<b>47,319</b>	<b>56,103</b>	<b>57,070</b>	<b>58,530</b>	<b>62,325</b>	<b>63,319</b>	<b>8,784</b>	<b>19%</b>
<b>Total Expenditures</b>	<b>267,591</b>	<b>295,679</b>	<b>462,479</b>	<b>458,095</b>	<b>469,918</b>	<b>483,158</b>	<b>496,280</b>	<b>509,882</b>	<b>520,835</b>	<b>11,823</b>	<b>3%</b>
<b>Revenue</b>											
Other Income	30,069	30,049	30,000	30,000	30,000	30,000	30,000	30,000	30,000	-	0%
<b>Total Revenue</b>	<b>30,069</b>	<b>30,049</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>0%</b>

**Division Purpose:**

The purpose of the South Bend Human Rights Commission (HRC) is to study and act upon problems which involve relationships between members of different ethnic groups, sexes, sexual orientation or gender identity, nationalities, the disabled, and families with children. The HRC's duties lie in enforcing employment, fair housing, public accommodations, and education. Their goal is to ensure equal employment opportunity for all individuals, and to provide legal recourse in the areas of discrimination. The HRC provides the keys to unlock the doors of discrimination.

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund. This division also receives a small amount of revenue from an agreement with St. Joseph County: In 2017, the South Bend Human Rights Commission (HRC) entered into an interlocal agreement with St. Joseph County. The continued partnership with St. Joseph County, to investigate discrimination complaints, has resulted in an increase in caseload. The agreement calls for the County to reimburse HRC to support the costs associated with the increased caseload. Starting in 2019, as part of the interlocal agreement, St. Joseph County reimburses the City \$30,000 a year to support the HRC.

Note: Federal grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC) are received in the Human Rights Federal Grants Fund (#258).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for four (4) full-time employees, along with a budget for one part-time position. Human Rights also has two (2) grant-funded positions budgeted in the Human Rights Federal Grants Fund (#258) that are not represented in this budget. | **Supplies** - There is a small budget for office supplies. | **Services** - Includes office space rental and maintenance, education & training for staff members, and printing and mailing expenses.

In 2021, the Director of Human Rights position was added back. The Director of Human Rights serves on the senior leadership team of the Office of Diversity and Inclusion and provide strategic leadership for the administration, operation, and functions of the HRC in accordance with the City of South Bend Human Rights Ordinance and St. Joseph County Human Rights Ordinance. The director manages staff in the identification, investigation, mediation, and adjudication of human rights discrimination claims in housing, employment, public accommodations, and education.

## Fund 101 - General Fund

### Legal Department

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	907,628	895,492	1,093,537	1,078,777	1,149,835	1,171,793	1,194,187	1,217,033	1,240,336	71,058	7%
Fringe Benefits	298,375	291,446	386,599	386,859	400,241	426,360	446,930	461,091	475,339	13,382	3%
<b>Total Personnel</b>	<b>1,206,003</b>	<b>1,186,938</b>	<b>1,480,136</b>	<b>1,465,636</b>	<b>1,550,076</b>	<b>1,598,153</b>	<b>1,641,117</b>	<b>1,678,124</b>	<b>1,715,675</b>	<b>84,440</b>	<b>6%</b>
<b>Supplies</b>	<b>3,568</b>	<b>1,515</b>	<b>3,500</b>	<b>5,786</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>(2,286)</b>	<b>-40%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,440	9,384	2,550	5,465	-	-	-	-	-	(5,465)	-100%
Printing & Advertising	106	252	1,000	500	1,000	1,000	1,000	500	500	500	100%
Repairs & Maintenance	100	1,000	-	-	700	700	700	700	700	700	100%
Education & Training	8,063	7,108	12,000	10,400	15,000	15,000	15,000	15,000	15,000	4,600	44%
Travel	-	-	5,500	2,923	8,500	8,500	8,500	8,500	8,500	5,577	191%
Other Services & Charges	16,829	18,408	19,500	23,666	25,800	25,800	25,800	25,800	25,800	2,134	9%
<b>Total Services &amp; Charges</b>	<b>26,538</b>	<b>36,152</b>	<b>40,550</b>	<b>42,954</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>	<b>50,500</b>	<b>50,500</b>	<b>8,046</b>	<b>19%</b>
<b>Operating Expenditures</b>	<b>1,236,109</b>	<b>1,224,605</b>	<b>1,524,186</b>	<b>1,514,375</b>	<b>1,604,576</b>	<b>1,652,653</b>	<b>1,695,617</b>	<b>1,732,124</b>	<b>1,769,675</b>	<b>90,201</b>	<b>6%</b>
<b>Bad Debt</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Allocations</b>	<b>62,820</b>	<b>174,889</b>	<b>171,530</b>	<b>171,530</b>	<b>136,054</b>	<b>140,406</b>	<b>145,156</b>	<b>153,578</b>	<b>157,017</b>	<b>(35,476)</b>	<b>-21%</b>
<b>Total Expenditures</b>	<b>1,299,029</b>	<b>1,399,494</b>	<b>1,695,716</b>	<b>1,685,905</b>	<b>1,740,630</b>	<b>1,793,059</b>	<b>1,840,773</b>	<b>1,885,702</b>	<b>1,926,692</b>	<b>54,725</b>	<b>3%</b>
<b>Revenue</b>											
Charges for Services	135,710	91,343	93,170	93,170	95,968	97,887	99,845	101,842	103,879	2,798	3%
Interfund Allocation Reimb	56,529	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>192,239</b>	<b>91,343</b>	<b>93,170</b>	<b>93,170</b>	<b>95,968</b>	<b>97,887</b>	<b>99,845</b>	<b>101,842</b>	<b>103,879</b>	<b>2,798</b>	<b>3%</b>

**Department Purpose:**

The Legal Department provides quality legal representation to the City of South Bend's Mayor, departments, commissions, and agencies with dedicated and professionally-skilled staff, efficiently and cost effectively, in furtherance of the City's strategic goals, and preserving the legal and ethical integrity of the City.

**Explanation of Revenue Sources:**

This department is funded by the Admin Cost Allocation - an interfund allocation where the budgeted costs of the administrative departments in the General Fund (#101) are charged to other City funds. The purpose of the allocation is to recover management oversight costs supported by General Fund expenditures. This department also collects revenue for legal services provided to the South Bend Redevelopment Commission.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for twelve (12) full-time employees, one part-time employee, and \$25k for interns. From 2020 to 2021, the personnel budget increased as one (1) full-time Paralegal position was transferred from the Liability Insurance Fund (#226) to the Legal Department's budget in the General Fund (#101). This position is under the Legal Department but was historically budgeted in Fund #226 because the position focuses on liability and workers' comp related matters. | **Supplies** - The supplies budget includes general office supplies. | **Services** - Education & training includes funding for professional development and continuing education for the attorneys. Other charges & services includes dues & memberships with professional associations, postage, and subscriptions to legal research sources.

## Fund 101 - General Fund

### Engineering

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	1,680,220	1,731,698	1,952,122	1,952,122	2,208,936	2,251,608	2,295,128	2,339,522	2,384,803	256,814	13%
Fringe Benefits	588,063	592,477	741,859	741,859	831,137	884,057	926,207	955,024	984,014	89,278	12%
<b>Total Personnel</b>	<b>2,268,284</b>	<b>2,324,174</b>	<b>2,693,981</b>	<b>2,693,981</b>	<b>3,040,073</b>	<b>3,135,665</b>	<b>3,221,335</b>	<b>3,294,546</b>	<b>3,368,817</b>	<b>346,092</b>	<b>13%</b>
<b>Supplies</b>	<b>5,144</b>	<b>7,128</b>	<b>22,700</b>	<b>22,936</b>	<b>225,407</b>	<b>225,915</b>	<b>226,434</b>	<b>226,962</b>	<b>227,502</b>	<b>202,471</b>	<b>883%</b>
<b>Services &amp; Charges</b>											
Professional Services	151,673	192,618	150,000	186,191	187,450	191,199	195,023	198,923	202,901	1,259	1%
Printing & Advertising	1,872	5,897	8,535	12,457	8,535	8,535	8,535	8,535	8,535	(3,922)	-31%
Repairs & Maintenance	5,718	5,931	27,700	7,700	27,700	27,700	27,700	27,700	27,700	20,000	260%
Education & Training	1,500	1,157	21,000	40,853	21,000	21,000	21,000	21,000	21,000	(19,853)	-49%
Travel	3,762	3,986	15,250	15,250	15,250	15,250	15,250	15,250	15,250	-	0%
Other Services & Charges	12,230	11,024	36,300	32,550	95,000	95,000	95,000	95,000	95,000	62,450	192%
Debt Service Principal	10,755	4,493	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	194	51	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>187,704</b>	<b>225,158</b>	<b>258,785</b>	<b>295,002</b>	<b>354,935</b>	<b>358,684</b>	<b>362,508</b>	<b>366,408</b>	<b>370,386</b>	<b>59,933</b>	<b>20%</b>
<b>Operating Expenditures</b>	<b>2,461,132</b>	<b>2,556,460</b>	<b>2,975,466</b>	<b>3,011,918</b>	<b>3,620,415</b>	<b>3,720,264</b>	<b>3,810,277</b>	<b>3,887,916</b>	<b>3,966,705</b>	<b>608,497</b>	<b>20%</b>
<b>Bad Debt</b>	<b>84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Allocations</b>	<b>418,440</b>	<b>567,032</b>	<b>459,896</b>	<b>459,896</b>	<b>440,544</b>	<b>449,337</b>	<b>480,101</b>	<b>473,432</b>	<b>481,411</b>	<b>(19,352)</b>	<b>-4%</b>
<b>Total Expenditures</b>	<b>2,879,656</b>	<b>3,123,492</b>	<b>3,435,362</b>	<b>3,471,814</b>	<b>4,060,959</b>	<b>4,169,601</b>	<b>4,290,378</b>	<b>4,361,348</b>	<b>4,448,116</b>	<b>589,145</b>	<b>17%</b>
<b>Revenue</b>											
Licenses & Permits	161,952	122,575	156,100	156,100	140,000	143,100	143,100	143,100	143,100	(16,100)	-10%
Charges for Services	415,210	192,000	196,000	196,000	199,920	203,918	207,996	212,156	216,399	3,920	2%
Other Income	21,032	6,401	-	-	8,000	8,000	8,000	8,000	8,000	8,000	100%
Interfund Allocation Reimb	1,436,881	1,449,233	1,514,420	1,514,420	1,567,451	1,590,964	1,614,829	1,639,050	1,663,636	53,031	4%
<b>Total Revenue</b>	<b>2,035,075</b>	<b>1,770,209</b>	<b>1,866,520</b>	<b>1,866,520</b>	<b>1,915,371</b>	<b>1,945,982</b>	<b>1,973,925</b>	<b>2,002,306</b>	<b>2,031,135</b>	<b>48,851</b>	<b>3%</b>

**Division Purpose:**

Engineering manages the development and expansion of the City's infrastructure. It oversees Public Works projects from setting the standards to issuing the permits, administering the contracts, and inspecting construction. Engineering is a division of the Department of Public Works.

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund. It also receives revenue from permits issued and charges for engineering services. Engineering has an Engineering Service Agreement (ESA) agreement with the Department of Community Investment (DCI).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for twenty-five (25) full-time employees, one (1) part-time position, and seasonal interns. Personnel changes in 2021 include the addition of one (1) full-time Engineer II and the elimination of the budget for part-time engineers, leaving budget for one part-time clerical position. | **Supplies** - The supplies budget includes office supplies and supplies for engineers to perform field work. | **Services** - Professional Services include consulting and design services for various Public Works projects.

## Fund 101 - General Fund

### Office of Sustainability

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%				
												2024	2025	2026	2027
<b>Personnel</b>															
Salaries & Wages	85,683	45,231	-	-	-	-	-	-	-	-	-	-			
Fringe Benefits	27,950	14,506	-	-	-	-	-	-	-	-	-	-			
<b>Total Personnel</b>	<b>113,634</b>	<b>59,737</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
<b>Supplies</b>	<b>23,361</b>	<b>534</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
<b>Services &amp; Charges</b>															
Professional Services	74,584	5,890	-	18,458	-	-	-	-	-	(18,458)	-100%	-			
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-	-			
Repairs & Maintenance	-	285	-	-	-	-	-	-	-	-	-	-			
Education & Training	86	150	-	-	-	-	-	-	-	-	-	-			
Travel	-	-	-	-	-	-	-	-	-	-	-	-			
Other Services & Charges	12,760	3,700	-	-	-	-	-	-	-	-	-	-			
<b>Total Services &amp; Charges</b>	<b>87,431</b>	<b>10,025</b>	<b>-</b>	<b>18,458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(18,458)</b>	<b>-100%</b>	<b>-</b>			
<b>Operating Expenditures</b>	<b>224,425</b>	<b>70,295</b>	<b>-</b>	<b>18,458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(18,458)</b>	<b>-100%</b>	<b>-</b>			
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(50,000)</b>	<b>-100%</b>	<b>-</b>			
<b>Interfund Allocations</b>	<b>9,740</b>	<b>20,146</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
<b>Total Expenditures</b>	<b>234,165</b>	<b>90,441</b>	<b>-</b>	<b>68,458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(68,458)</b>	<b>-100%</b>	<b>-</b>			
<b>Revenue</b>															
Other Income	9,299	-	-	-	-	-	-	-	-	-	-	-			
<b>Total Revenue</b>	<b>9,299</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			

**Purpose:**

The Office of Sustainability designs and implements projects and programs that bring environmental, social, and economic value to city government and the public.

**Goals:**

- Create a culture of sustainability as “business as usual” across all municipal operations
- Incorporate sustainability into awareness, culture, and common practice of South Bend businesses and residents
- Prepare for impacts of climate change in the community
- Reduce the community’s greenhouse gas emissions

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

The Office of Sustainability was a division of the Department of Public Works prior to 2021. In 2021, Sustainability was moved under the Department of Community Investment (DCI) and is accounted for in the DCI Fund (#211) starting in 2022.

## Combined Historical Budget Office of Sustainability

	2019	2020	2021	2022	2022	2023	Forecast				Budget	% Change	
	Actual	Actual	Actual	Adopted Budget	Amended Budget		Adopted Budget	2024	2025	2026			2027
<b>Historical Expenditures by Fund</b>													
Central Services Fund (#222)	6,002	-	-	-	-	-	-	-	-	-	-	-	-
General Fund (#101)	-	234,165	90,441	-	-	-	-	-	-	-	-	-	-
DCI Fund (#211)	-	-	-	370,734	360,234	368,338	375,719	382,344	388,698	394,278	8,104	2%	
<b>Total Expenditures</b>	<b>6,002</b>	<b>234,165</b>	<b>90,441</b>	<b>370,734</b>	<b>360,234</b>	<b>368,338</b>	<b>375,719</b>	<b>382,344</b>	<b>388,698</b>	<b>394,278</b>	<b>8,104</b>	<b>2%</b>	
<b>Expenditures by Type</b>													
<b>Personnel</b>													
Salaries & Wages	81,071	85,683	45,231	146,816	146,816	154,191	157,194	160,257	163,382	166,570	7,375	5%	
Fringe Benefits	26,572	27,950	14,506	57,343	57,343	59,620	63,569	66,660	68,763	70,879	2,277	4%	
<b>Total Personnel</b>	<b>107,643</b>	<b>113,634</b>	<b>59,737</b>	<b>204,159</b>	<b>204,159</b>	<b>213,811</b>	<b>220,763</b>	<b>226,917</b>	<b>232,145</b>	<b>237,449</b>	<b>9,652</b>	<b>5%</b>	
<b>Supplies</b>	<b>4,917</b>	<b>23,361</b>	<b>534</b>	<b>12,250</b>	<b>1,750</b>	<b>12,325</b>	<b>12,420</b>	<b>12,520</b>	<b>12,630</b>	<b>12,750</b>	<b>10,575</b>	<b>604%</b>	
<b>Services &amp; Charges</b>													
Professional Services	37,366	74,584	5,890	120,000	120,000	120,000	120,000	120,000	120,000	120,000	-	0%	
Printing & Advertising	-	-	-	675	675	675	675	675	675	675	-	0%	
Repairs & Maintenance	-	-	285	-	-	-	-	-	-	-	-	-	
Education & Training	18	86	150	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0%	
Travel	201	-	-	2,162	2,162	2,162	2,162	2,162	2,162	2,162	-	0%	
Grants & Subsidies	2,434	-	-	-	-	-	-	-	-	-	-	-	
Other Services & Charges	5,907	12,760	3,700	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0%	
<b>Total Services &amp; Charges</b>	<b>45,927</b>	<b>87,431</b>	<b>10,025</b>	<b>130,237</b>	<b>130,237</b>	<b>130,237</b>	<b>130,237</b>	<b>130,237</b>	<b>130,237</b>	<b>130,237</b>	<b>-</b>	<b>0%</b>	
<b>Operating Expenditures</b>	<b>158,487</b>	<b>224,425</b>	<b>70,295</b>	<b>346,646</b>	<b>336,146</b>	<b>356,373</b>	<b>363,420</b>	<b>369,674</b>	<b>375,012</b>	<b>380,436</b>	<b>20,227</b>	<b>6%</b>	
<b>Interfund Allocations</b>	<b>19,234</b>	<b>9,740</b>	<b>20,146</b>	<b>24,088</b>	<b>24,088</b>	<b>11,965</b>	<b>12,299</b>	<b>12,670</b>	<b>13,686</b>	<b>13,842</b>	<b>(12,123)</b>	<b>-50%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>177,721</b>	<b>234,165</b>	<b>90,441</b>	<b>370,734</b>	<b>360,234</b>	<b>368,338</b>	<b>375,719</b>	<b>382,344</b>	<b>388,698</b>	<b>394,278</b>	<b>8,104</b>	<b>2%</b>	



## Fund 101 - General Fund

### AmeriCorps Grant Program

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	225,247	166,836	-	-	-	-	-	-	-	-	-
Fringe Benefits	37,207	28,717	-	-	-	-	-	-	-	-	-
<b>Total Personnel</b>	<b>262,454</b>	<b>195,554</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>	<b>10,067</b>	<b>2,903</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Professional Services	31,982	22,862	-	-	-	-	-	-	-	-	-
Printing & Advertising	139	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Education & Training	676	-	-	-	-	-	-	-	-	-	-
Travel	726	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	1,755	1,345	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>35,278</b>	<b>24,207</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>307,799</b>	<b>222,663</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue</b>											
Intergov./ Grants	176,231	184,811	-	-	-	-	-	-	-	-	-
Interfund Transfers In	105,000	120,000	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>281,231</b>	<b>304,811</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Purpose:**

In 2018, the City of South Bend won a \$150,000 grant to fund South Bend Home Corps, a new residential efficiency, health, and safety program staffed by ten AmeriCorps members. The AmeriCorps program was overseen by the Department of Public Works and worked directly with the Office of Sustainability.

**Goals:**

- Empower homeowners to understand bills and manage energy and water use.
- Assess homes for energy or water savings and safety or health hazards.
- Install basic efficiency and weatherization measures.
- Facilitate homeowner in accessing other City or community programs for significant repair or health/safety issues.
- Hold public workshops and education events.

**What is AmeriCorps?**

- AmeriCorps is a network of national service programs, made up of three primary programs that each take a different approach to improving lives and fostering civic engagement.
- Members commit their time to address critical community needs like increasing academic achievement, mentoring youth, fighting poverty, and preparing for disasters.
- AmeriCorps help communities recover from damage caused by natural and other disasters, as well as, assist to build affordable housing units for families to increase economic opportunity for those living in poverty.

**Explanation of Revenue Sources:**

This division was funded by property tax revenue collected in the General Fund, the AmeriCorps grant, and transfers in from City departments that benefited from the AmeriCorps program.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

In 2021, the decision was made to discontinue participation in the AmeriCorps Grant Program as the program is duplicative of other initiatives throughout the City, specifically in the Department of Community Investment (DCI). In 2022, the work the AmeriCorps Program was engaged in continued within DCI, primarily within the Engagement & Economic Empowerment, Neighborhoods, and Sustainability teams accounted for in the DCI Fund (#211).

## Fund 101 - General Fund

### Police Department

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	15,563,454	16,370,447	14,882,155	15,097,055	19,237,169	18,353,721	18,425,854	18,584,546	18,797,930	4,140,114	27%
Fringe Benefits	5,423,162	5,728,486	7,600,855	7,021,955	8,118,075	8,580,268	8,940,513	9,162,537	9,385,063	1,096,120	16%
<b>Total Personnel</b>	<b>20,986,615</b>	<b>22,098,933</b>	<b>22,483,010</b>	<b>22,119,010</b>	<b>27,355,244</b>	<b>26,933,989</b>	<b>27,366,367</b>	<b>27,747,083</b>	<b>28,182,993</b>	<b>5,236,234</b>	<b>24%</b>
<b>Supplies</b>	<b>767,165</b>	<b>955,573</b>	<b>1,152,960</b>	<b>1,564,374</b>	<b>1,393,070</b>	<b>1,393,090</b>	<b>1,303,110</b>	<b>1,303,130</b>	<b>1,303,151</b>	<b>(171,304)</b>	<b>-11%</b>
<b>Services &amp; Charges</b>											
Professional Services	765,305	495,799	720,000	373,881	720,000	720,000	720,000	720,000	720,000	346,119	93%
Printing & Advertising	3,288	55,375	24,721	223,346	164,721	164,100	163,840	164,216	164,586	(58,625)	-26%
Utilities	170,952	182,655	174,408	201,128	174,408	177,557	180,768	184,043	187,384	(26,720)	-13%
Repairs & Maintenance	871,987	822,096	980,199	927,080	1,013,949	1,013,949	1,013,949	1,013,949	1,013,949	86,869	9%
Education & Training	426	56,136	-	-	-	-	-	-	-	-	-
Travel	1,648	2,618	250	1,050	250	250	250	250	250	(800)	-76%
Grants & Subsidies	5,635	11,075	57,000	33,099	357,000	57,000	57,000	57,000	57,000	323,901	979%
Other Services & Charges	272,222	344,841	349,608	301,786	389,608	390,108	390,608	391,108	391,608	87,822	29%
Debt Service Principal	139,178	141,305	-	-	1,427,608	1,799,389	1,832,827	1,399,797	1,276,237	1,427,608	100%
Debt Service Interest & Fec	3,742	1,615	-	-	101,707	121,021	87,584	54,728	69,375	101,707	100%
<b>Total Services &amp; Charges</b>	<b>2,234,384</b>	<b>2,113,516</b>	<b>2,306,186</b>	<b>2,061,370</b>	<b>4,349,251</b>	<b>4,443,374</b>	<b>4,446,826</b>	<b>3,985,091</b>	<b>3,880,389</b>	<b>2,287,881</b>	<b>111%</b>
<b>Operating Expenditures</b>	<b>23,988,164</b>	<b>25,168,022</b>	<b>25,942,156</b>	<b>25,744,754</b>	<b>33,097,565</b>	<b>32,770,453</b>	<b>33,116,303</b>	<b>33,035,304</b>	<b>33,366,533</b>	<b>7,352,811</b>	<b>29%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>55,500</b>	<b>2,012,500</b>	<b>1,877,500</b>	<b>50,000</b>	<b>50,000</b>	<b>1,877,500</b>	<b>1,957,000</b>	<b>3526%</b>
<b>Bad Debt</b>	<b>397</b>	<b>-</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>0%</b>
<b>Interfund Allocations</b>	<b>3,651,431</b>	<b>4,863,457</b>	<b>5,158,753</b>	<b>5,158,753</b>	<b>4,943,084</b>	<b>4,923,645</b>	<b>5,058,813</b>	<b>5,043,602</b>	<b>5,092,919</b>	<b>(215,669)</b>	<b>-4%</b>
<b>Total Expenditures</b>	<b>27,639,992</b>	<b>30,031,479</b>	<b>31,101,209</b>	<b>30,959,307</b>	<b>40,053,449</b>	<b>39,571,898</b>	<b>38,225,416</b>	<b>38,129,206</b>	<b>40,337,252</b>	<b>9,094,142</b>	<b>29%</b>
<b>Revenue</b>											
Intergov./ Grants	-	210,402	-	-	-	-	-	-	-	-	-
Charges for Services	8,316	-	-	-	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	1,827,500	1,827,500	-	-	1,827,500	1,827,500	100%
Donations	-	-	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-	0%
Other Income	655,931	338,317	456,500	456,792	456,500	456,500	456,500	456,500	456,500	(292)	0%
Interfund Transfers In	1,547,272	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>2,211,518</b>	<b>548,719</b>	<b>464,000</b>	<b>464,292</b>	<b>2,291,500</b>	<b>2,291,500</b>	<b>464,000</b>	<b>464,000</b>	<b>2,291,500</b>	<b>1,827,208</b>	<b>394%</b>

**Department Purpose:**

**MISSION:** The South Bend Police Department works to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to resolve problems among residents. The Department, in partnership with our community, strives to protect the life, property, and the personal liberties of all individuals. We believe that the overall quality of life for all residents will improve through the deterrence of criminal activity and an understanding of the diversity of cultures within this community. We also work to build and sustain community-police relationships to advance a culture of trust and inclusion.

**VISION:** To constantly strive for excellence in the quality of police service to help ensure a safe community for everyone.

**Explanation of Revenue Sources:**

This department is funded by property tax revenue collected in the General Fund. The department also receives reimbursement for officers working at various events and other units. Other income includes \$320,000 from the School Resource Officer (SRO) program, \$60,000 from the ATF, \$7,000 from the DEA, \$7,500 for firearms training of the University of Notre Dame police officers, and \$29,000 from the rental of property.

In 2020, the Police Department received funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to help offset public safety personnel overtime costs related to the COVID-19 pandemic. This revenue is represented as an interfund transfer in from the COVID-19 Response Fund (#264). Additionally, in 2021, grant revenue was received from the Department of Justice to help offset public safety personnel overtime costs related to the COVID-19 pandemic.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for 36 full-time civilians and 232 sworn officers, along with a budget for part-time employees and seasonal school crossing guards. A portion of sworn police officer wages are supported by the Local Income Tax Public Safety Fund (#249). For 2022, budgeted support is a little over \$6 million. The Department has not been at full staffing levels for sworn officers for some time due to a shortage of applicants, something many law enforcement agencies are experiencing. | **Supplies** - The majority of the supplies budget is for fuel for patrol cars, budgeted at \$635k for 2022. Taser purchases are budgeted at \$110k per year until 2023. Other supplies budgeted include uniforms, medical & safety supplies, small tools & equipment, building maintenance supplies, and general office supplies. | **Services & Charges** - Professional services includes funding to support the St. Joseph County Special Victims Unit, an interlocal partnership between the St. Joseph County Police Department, Mishawaka Police Department, South Bend Police Department, and St. Joseph County Prosecutor's Office. Professional services also includes legal services. Utilities includes the water, electric, and natural gas for the police station. Repairs & maintenance includes \$880k for police vehicles, radios, and other equipment, and \$85k for building R&M. Other services & charges includes \$210k for telecommunications and data expenses for cell phones, pagers, and body cameras. | **Grants & Subsidies** - funding for the Police Athletic League (PAL) Program. | **Debt Service & Capital** - Several police car leases funded by the General Fund will be fully paid off in 2021. In recent years, the purchase of new patrol cars through capital leases was funded by the Local Income Tax Certified Shares Fund (#404). Starting in 2023, Fund #404 is being closed into Fund #101 and the debt service payments and capital lease purchases will now be accounted for in the Police Department's budget in the General Fund.

## Fund 101 - General Fund

### Police Crime Lab

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	395,207	346,190	475,637	475,637	488,017	497,205	506,576	516,135	525,885	12,380	3%
Fringe Benefits	142,250	118,776	184,461	184,461	189,858	203,440	213,999	221,094	228,226	5,397	3%
<b>Total Personnel</b>	<b>537,456</b>	<b>464,966</b>	<b>660,098</b>	<b>660,098</b>	<b>677,875</b>	<b>700,645</b>	<b>720,575</b>	<b>737,229</b>	<b>754,111</b>	<b>17,777</b>	<b>3%</b>
<b>Supplies</b>	<b>15,373</b>	<b>15,138</b>	<b>17,000</b>	<b>15,117</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>1,883</b>	<b>12%</b>
<b>Services &amp; Charges</b>											
Professional Services	8	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Expenditures</b>	<b>552,838</b>	<b>480,105</b>	<b>677,098</b>	<b>675,215</b>	<b>694,875</b>	<b>717,645</b>	<b>737,575</b>	<b>754,229</b>	<b>771,111</b>	<b>19,660</b>	<b>3%</b>
<b>Interfund Allocations</b>	<b>-</b>	<b>148,571</b>	<b>191,479</b>	<b>191,479</b>	<b>193,872</b>	<b>202,413</b>	<b>211,645</b>	<b>214,720</b>	<b>222,340</b>	<b>2,393</b>	<b>1%</b>
<b>Total Expenditures</b>	<b>552,838</b>	<b>628,676</b>	<b>868,577</b>	<b>866,694</b>	<b>888,747</b>	<b>920,058</b>	<b>949,220</b>	<b>968,949</b>	<b>993,451</b>	<b>22,053</b>	<b>3%</b>
<b>Revenue</b>											
Charges for Services	7,756	26,169	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
<b>Total Revenue</b>	<b>7,756</b>	<b>26,169</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>

**Division Purpose:**

This division was established in 2020 to track expenditures related to South Bend Police Department Crime Lab. Separating the Crime Lab's budget from the rest of the Police Department allows for the Police Department to better track expenditures directly related to the Crime Lab.

The lab has served the following agencies:

- Indiana State Police
- St Joseph County
- Metro Homicide
- Elkhart County
- City of Elkhart
- City of Goshen
- Mishawaka Police Dept
- Michigan City Police
- City of Niles
- La Porte County
- Other Smaller Agencies

Crime Lab Services offered include:

- Serial number restoration
- Tool matching
- Fracture matching
- Tires and footwear
- Video analysis
- Trace evidence examination
- Distance proximity determination
- Expert testimony
- Facial recognition

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund. The Crime Lab offers services to other agencies for a charge. Revenue for services continues to grow but is budgeted conservatively as this program is still new.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for seven (7) full-time civilians. | **Supplies** - The supplies budget includes operating supplies for the Crime Lab such as gloves, special cartridges, ballistic powder, and other specialized supplies. | **Interfund Allocations** - Starting in 2021, the Crime Lab will be charged for the Information Technology (IT) Allocation and the Administrative Cost Allocation.

## Fund 101 - General Fund

### Fire Department

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027			
<b>Personnel</b>												
Salaries & Wages	16,374,216	15,905,583	13,651,366	13,636,366	16,751,895	16,703,049	16,759,052	16,921,656	17,136,312	3,115,529	23%	
Fringe Benefits	5,397,609	5,621,419	7,250,515	7,265,515	7,355,225	7,792,125	8,119,772	8,319,959	8,520,311	89,710	1%	
<b>Total Personnel</b>	<b>21,771,825</b>	<b>21,527,001</b>	<b>20,901,881</b>	<b>20,901,881</b>	<b>24,107,120</b>	<b>24,495,174</b>	<b>24,878,824</b>	<b>25,241,615</b>	<b>25,656,623</b>	<b>3,205,239</b>	<b>15%</b>	
<b>Supplies</b>	<b>591,801</b>	<b>592,256</b>	<b>678,568</b>	<b>924,213</b>	<b>807,983</b>	<b>781,986</b>	<b>781,989</b>	<b>781,992</b>	<b>781,995</b>	<b>(116,230)</b>	<b>-13%</b>	
<b>Services &amp; Charges</b>												
Professional Services	233,686	351,832	204,000	471,984	259,000	259,000	259,000	259,000	259,000	(212,984)	-45%	
Printing & Advertising	2,063	2,040	22,214	5,348	22,214	21,609	21,355	21,723	22,082	16,867	315%	
Utilities	293,257	271,750	315,000	297,900	315,000	319,800	324,696	329,690	334,784	17,100	6%	
Repairs & Maintenance	1,159,796	992,999	1,032,000	1,241,087	1,093,500	1,109,670	1,126,163	1,142,986	1,160,146	(147,587)	-12%	
Education & Training	67,844	79,268	73,000	132,116	73,000	73,000	73,000	73,000	73,000	(59,116)	-45%	
Travel	6,318	12,979	20,500	30,302	20,500	20,500	20,500	20,500	20,500	(9,802)	-32%	
Other Services & Charges	39,047	50,324	38,500	59,872	38,500	38,500	38,500	38,500	38,500	(21,372)	-36%	
<b>Total Services &amp; Charges</b>	<b>1,802,010</b>	<b>1,761,191</b>	<b>1,705,214</b>	<b>2,238,609</b>	<b>1,821,714</b>	<b>1,842,079</b>	<b>1,863,214</b>	<b>1,885,399</b>	<b>1,908,012</b>	<b>(416,895)</b>	<b>-19%</b>	
<b>Operating Expenditures</b>	<b>24,165,636</b>	<b>23,880,448</b>	<b>23,285,663</b>	<b>24,064,704</b>	<b>26,736,817</b>	<b>27,119,239</b>	<b>27,524,027</b>	<b>27,909,006</b>	<b>28,346,630</b>	<b>2,672,113</b>	<b>11%</b>	
<b>Interfund Allocations</b>	<b>1,890,530</b>	<b>2,493,373</b>	<b>2,880,306</b>	<b>2,880,306</b>	<b>2,984,481</b>	<b>3,035,376</b>	<b>3,104,133</b>	<b>3,185,912</b>	<b>3,233,182</b>	<b>104,175</b>	<b>4%</b>	
<b>Total Expenditures</b>	<b>26,056,166</b>	<b>26,373,821</b>	<b>26,165,969</b>	<b>26,945,010</b>	<b>29,721,298</b>	<b>30,154,615</b>	<b>30,628,160</b>	<b>31,094,918</b>	<b>31,579,812</b>	<b>2,776,288</b>	<b>10%</b>	
<b>Revenue</b>												
Intergov./ Grants	14,866	94,668	-	-	-	-	-	-	-	-	-	
Licenses & Permits	19,227	23,137	24,000	24,000	24,000	24,000	24,000	24,000	24,000	-	0%	
Charges for Services	337	340	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0%	
Donations	420	-	-	-	-	-	-	-	-	-	-	
Other Income	6,033	20,678	1,000	1,146	1,000	1,000	1,000	1,000	1,000	(146)	-13%	
Interfund Transfers In	3,474,135	607,079	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>3,515,018</b>	<b>745,902</b>	<b>26,500</b>	<b>26,646</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>(146)</b>	<b>-1%</b>	

**Department Purpose:**

The South Bend Fire Department exists to provide our community with the highest quality emergency services protecting life and property through education, response, and dynamic outreach. The objective of the South Bend Fire Department is to provide rapid and efficient response to emergency medical incidents, fires, hazardous materials incidents, and complex rescue situations in order to safeguard the life and property of our citizens. This requires planning and development of response capabilities to ensure that future needs and the efficiency of operations are addressed. Public education and prevention services are provided to ensure citizen safety before an incident occurs. This is the safest and most cost-effective method for providing public safety. The South Bend Fire Department endeavors to give the best emergency medical care available backed by evidence-based medical practices which give citizens the best chance for positive outcomes and continued quality of life. Providing the members of the South Bend Fire Department with the latest and best available equipment and training to perform their duties gives them the tools to effect the best possible outcomes when emergencies occur. The South Bend Fire Department is dedicated to providing expert-level service with an all-hazards approach to public safety.

**Explanation of Revenue Sources:**

This department is funded by property tax revenue collected in the General Fund. This department also collects fire building plan review fees. | In 2020, the Fire Department received funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to help offset public safety personnel overtime costs related to the COVID-19 pandemic. This revenue is represented as an interfund transfer in from the COVID-19 Response Fund (#264).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for seven (7) full-time civilians and 256 sworn firefighters, along with a small budget of \$6k for interns. A portion of sworn firefighter wages are supported by the Local Income Tax Public Safety Fund (#249). For 2022, budgeted support is a little over \$6 million. The South Bend Fire Department conducts recruit academies when its staffing becomes insufficient, generally after the 6th opening. The academy is approximately 21 weeks long - therefore, the department budgets 6 civilian recruit positions for 21 weeks. | **Supplies** - \$390k is budgeted for operating supplies including personal protective equipment (PPE), training materials and equipment, and more. \$181k is budgeted for fuel for vehicles. | **Services & Charges** - Professional services includes elevator and boiler inspections; various testing including physicals for firefighters, divers, and hazmat; and legal services. Utilities includes the water, electric, and natural gas for the eleven fire stations. Repairs & maintenance includes \$770k for vehicles, \$125k for radios, \$22k for other equipment, and \$115k for buildings. | **Capital** - Fire Department capital needs are budgeted in the Fire Department Capital Fund (#287).

## Fund 101 - General Fund

### Emergency Medical Services

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027			
												Change
<b>Personnel</b>												
Salaries & Wages	138,124	146,217	156,804	156,804	164,329	167,435	170,604	173,835	177,132	7,525	5%	
Fringe Benefits	75,881	79,326	85,060	85,060	88,270	95,638	101,249	104,873	108,510	3,210	4%	
<b>Total Personnel</b>	<b>214,005</b>	<b>225,543</b>	<b>241,864</b>	<b>241,864</b>	<b>252,599</b>	<b>263,073</b>	<b>271,853</b>	<b>278,708</b>	<b>285,642</b>	<b>10,735</b>	<b>4%</b>	
<b>Supplies</b>	<b>232,073</b>	<b>387,434</b>	<b>332,900</b>	<b>349,044</b>	<b>449,400</b>	<b>449,400</b>	<b>449,400</b>	<b>449,400</b>	<b>449,400</b>	<b>100,356</b>	<b>29%</b>	
<b>Services &amp; Charges</b>												
Professional Services	14,058	22,033	80,610	43,134	80,610	80,610	80,610	80,610	80,610	37,476	87%	
Printing & Advertising	220	-	12,200	-	12,200	12,200	12,200	12,200	12,200	12,200	100%	
Repairs & Maintenance	2,640	3,704	133,600	2,723	107,600	107,600	107,600	107,600	107,600	104,877	3852%	
Education & Training	66,239	7,912	4,000	199	4,000	4,000	4,000	4,000	4,000	3,801	1910%	
Other Services & Charges	47,260	63,559	20,000	59,527	20,000	20,000	20,000	20,000	20,000	(39,527)	-66%	
<b>Total Services &amp; Charges</b>	<b>130,417</b>	<b>97,208</b>	<b>250,410</b>	<b>105,583</b>	<b>224,410</b>	<b>224,410</b>	<b>224,410</b>	<b>224,410</b>	<b>224,410</b>	<b>118,827</b>	<b>113%</b>	
<b>Operating Expenditures</b>	<b>576,495</b>	<b>710,184</b>	<b>825,174</b>	<b>696,491</b>	<b>926,409</b>	<b>936,883</b>	<b>945,663</b>	<b>952,518</b>	<b>959,452</b>	<b>229,918</b>	<b>33%</b>	
<b>Bad Debt</b>	<b>5,648</b>	<b>594</b>	<b>-</b>	<b>830</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(830)</b>	<b>-100%</b>	
<b>Interfund Allocations</b>	<b>10,159</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>592,302</b>	<b>710,778</b>	<b>825,174</b>	<b>697,321</b>	<b>926,409</b>	<b>936,883</b>	<b>945,663</b>	<b>952,518</b>	<b>959,452</b>	<b>229,088</b>	<b>33%</b>	
<b>Revenue</b>												
Charges for Services	3,491,328	4,195,362	3,608,000	4,364,000	3,608,000	3,608,000	3,608,000	3,608,000	3,608,000	(756,000)	-17%	
Other Income	186	588	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>3,491,515</b>	<b>4,195,950</b>	<b>3,608,000</b>	<b>4,364,000</b>	<b>3,608,000</b>	<b>3,608,000</b>	<b>3,608,000</b>	<b>3,608,000</b>	<b>3,608,000</b>	<b>(756,000)</b>	<b>-17%</b>	

**Division Purpose:**

Emergency Medical Services is a division of the Fire Department. Revenues and expenditures related to EMS billing are tracked in this budget.

**Explanation of Revenue Sources:**

The Fire Department recovers significant portion of the cost of EMS services through insurance and patient payments.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for four (4) full-time EMS billing personnel. | **Supplies** - \$323k is budgeted for operating supplies for ambulances, \$7.4k for small tools & equipment, and \$2k for office supplies. | **Services & Charges** - Professional services includes collection costs and cleaning services. Utilities includes the water, electric, and natural gas for the eleven (11) fire stations. Repairs & maintenance includes funding for repairs & maintenance for ambulances and repairs to small equipment. Other charges & services includes credit card processing fees and postage.

## Fund 101 - General Fund

### Fire Training Center

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
						2022-2023		Change			
<b>Supplies</b>	13,842	13,287	5,000	17,204	5,000	5,000	5,000	5,000	5,000	(12,204)	-71%
<b>Services &amp; Charges</b>											
Utilities	5,729	18,331	33,000	35,100	33,000	33,490	33,990	34,500	35,020	(2,100)	-6%
Repairs & Maintenance	10,605	635	110,000	5,000	110,000	110,000	110,000	110,000	110,000	105,000	2100%
<b>Total Services &amp; Charges</b>	<b>16,334</b>	<b>18,966</b>	<b>143,000</b>	<b>40,100</b>	<b>143,000</b>	<b>143,490</b>	<b>143,990</b>	<b>144,500</b>	<b>145,020</b>	<b>102,900</b>	<b>257%</b>
<b>Total Expenditures</b>	<b>30,175</b>	<b>32,253</b>	<b>148,000</b>	<b>57,304</b>	<b>148,000</b>	<b>148,490</b>	<b>148,990</b>	<b>149,500</b>	<b>150,020</b>	<b>90,697</b>	<b>158%</b>
<b>Revenue</b>											
Charges for Services	1,050	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
<b>Total Revenue</b>	<b>1,050</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0%</b>

**Division Purpose:**

This division was established in 2020 to account for a portion of the costs of the Luther J Taylor Sr. Fire Training Center and associated revenue. Construction of the Training Center was completed in 2014. Prior to that, the South Bend Fire Department would have to find locations for training opportunities, such as using vacant or abandoned houses. The Training Center provided a much needed resource for the South Bend Fire Department as well as other agencies in the area. Firefighters can practice fighting fires in a controlled environment under different scenarios such as apartment buildings, businesses, commercial kitchens, and cars. The Training Center also hosts the recruit academy, as well as classes for the South Bend Fire Department and other agencies.

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund and by charges to outside fire departments for their use of the Luther J Taylor Sr. Fire Training Center. Recruit Academy and other classes are offered to other agencies for a fee.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Expenditures are directly related to running the Training Center and include utilities and maintenance of the facility. Supplies and services needed for classes and equipment for recruits is also accounted for in the Fire Training Center budget.

From 2019 through 2021, capital improvements were made to the training center through the use of bond proceeds. Capital expenditures related to the fire training center upgrade can be seen in the Fire Station #9 Bond Capital Fund (#451).



## Fund 101 - General Fund

### Morris Performing Arts Center

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027			
<b>Personnel</b>												
Salaries & Wages	285,767	430,859	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	131,601	200,379	-	-	-	-	-	-	-	-	-	-
<b>Total Personnel</b>	<b>417,368</b>	<b>631,239</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>	<b>22,110</b>	<b>29,271</b>	<b>-</b>	<b>8,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,435)</b>	<b>-100%</b>	
<b>Services &amp; Charges</b>												
Professional Services	2,518	1,650	-	4,444	-	-	-	-	-	(4,444)	-100%	
Printing & Advertising	15,702	14,150	-	23,591	-	-	-	-	-	(23,591)	-100%	
Utilities	112,645	110,532	-	-	-	-	-	-	-	-	-	
Repairs & Maintenance	34,268	61,776	-	9,785	-	-	-	-	-	(9,785)	-100%	
Education & Training	-	3,224	-	4,252	-	-	-	-	-	(4,252)	-100%	
Travel	1,469	3,626	-	3,659	-	-	-	-	-	(3,659)	-100%	
Other Services & Charges	11,433	12,862	-	2,613	-	-	-	-	-	(2,613)	-100%	
<b>Total Services &amp; Charges</b>	<b>178,034</b>	<b>207,820</b>	<b>-</b>	<b>48,343</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(48,343)</b>	<b>-100%</b>	
<b>Operating Expenditures</b>	<b>617,512</b>	<b>868,330</b>	<b>-</b>	<b>56,778</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(56,778)</b>	<b>-100%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund</b>												
Interfund Allocations	210,875	237,973	-	-	-	-	-	-	-	-	-	
Interfund Transfers Out	175,579	-	600,000	600,000	-	-	-	-	-	(600,000)	-100%	
<b>Total Interfund</b>	<b>386,454</b>	<b>237,973</b>	<b>600,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(600,000)</b>	<b>-100%</b>	
<b>Total Expenditures</b>	<b>1,003,966</b>	<b>1,106,303</b>	<b>600,000</b>	<b>656,778</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(656,778)</b>	<b>-100%</b>	
<b>Revenue</b>												
Charges for Services	317,745	654,679	-	-	-	-	-	-	-	-	-	
Intergov./ Grants	-	992,163	-	-	-	-	-	-	-	-	-	
Interfund Allocation Reimb	40,118	86,746	-	-	-	-	-	-	-	-	-	
Other Income	5,930	2,864	-	54,878	-	-	-	-	-	(54,878)	-100%	
Interfund Transfers In	55,367	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>419,160</b>	<b>1,736,453</b>	<b>-</b>	<b>54,878</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(54,878)</b>	<b>-100%</b>	

**Division Purpose:**

This division accounted for the operating costs of the Morris Performing Arts Center, the premier performing arts center in this region of the country. The Morris provides improved quality of life to the City's residents, serves as an economic catalyst in the City, and fosters historic preservation of landmark City venues. The Morris Performing Arts Center is a division under the Department of Venues, Parks & Arts.

**Explanation of Revenue Sources:**

In 2022, the Morris Performing Arts Center's operations were moved into an enterprise fund due to the nature of the Morris' activities. The Morris' revenues previously accounted for in the General Fund #101) were moved to the newly created Morris Performing Arts Center Operations Fund (#602).

In 2021, the Morris received the Shuttered Venue Operators Grant (SVOG) from the US Small Business Association to help offset the costs from the COVID-19 closure during 2020.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

In 2022, the Morris Performing Arts Center's operations were moved into an enterprise fund due to the nature of the Morris' activities. The Morris' expenditures previously accounted for in the General Fund #101) were moved to the newly created Morris Performing Arts Center Operations Fund (#602). \$600,000 was transferred to the new fund to establish the fund's beginning cash balance. The interfund transfer represented the net profit generated by the Morris in recent years, which reverted to the General Fund (#101).

## Fund 101 - General Fund

### Palais Royale Ballroom

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	28,543	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	28,243	-	-	-	-	-	-	-	-	-	-
<b>Total Personnel</b>	<b>56,786</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>	<b>5,031</b>	<b>1,626</b>	<b>5,000</b>	<b>5,000</b>	<b>5,500</b>	<b>5,610</b>	<b>5,722</b>	<b>5,837</b>	<b>5,953</b>	<b>500</b>	<b>10%</b>
<b>Services &amp; Charges</b>											
Printing & Advertising	3,693	-	-	-	-	-	-	-	-	-	-
Utilities	80,505	71,095	92,000	104,100	105,800	107,916	110,074	112,275	114,520	1,700	2%
Repairs & Maintenance	26,223	23,356	61,000	62,792	61,000	62,220	63,465	64,735	66,030	(1,792)	-3%
Other Services & Charges	5,539	8,062	14,640	19,811	21,220	21,644	22,077	22,518	22,968	1,409	7%
<b>Total Services &amp; Charges</b>	<b>115,959</b>	<b>102,514</b>	<b>167,640</b>	<b>186,703</b>	<b>188,020</b>	<b>191,780</b>	<b>195,616</b>	<b>199,528</b>	<b>203,518</b>	<b>1,317</b>	<b>1%</b>
<b>Operating Expenditures</b>	<b>177,777</b>	<b>104,140</b>	<b>172,640</b>	<b>191,703</b>	<b>193,520</b>	<b>197,390</b>	<b>201,338</b>	<b>205,365</b>	<b>209,471</b>	<b>1,817</b>	<b>1%</b>
<b>Interfund Allocations</b>	<b>43,637</b>	<b>45,407</b>	<b>36,009</b>	<b>36,009</b>	<b>35,799</b>	<b>35,829</b>	<b>36,201</b>	<b>36,888</b>	<b>37,201</b>	<b>(210)</b>	<b>-1%</b>
<b>Total Expenditures</b>	<b>221,414</b>	<b>149,547</b>	<b>208,649</b>	<b>227,712</b>	<b>229,319</b>	<b>233,219</b>	<b>237,539</b>	<b>242,253</b>	<b>246,672</b>	<b>1,607</b>	<b>1%</b>
<b>Revenue</b>											
Charges for Services	88,843	122,575	136,190	136,190	152,340	158,735	165,425	168,734	172,109	16,150	12%
Other Income	4,966	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>93,809</b>	<b>122,575</b>	<b>136,190</b>	<b>136,190</b>	<b>152,340</b>	<b>158,735</b>	<b>165,425</b>	<b>168,734</b>	<b>172,109</b>	<b>16,150</b>	<b>12%</b>

**Division Purpose:**

This division accounts for the operating expenses of the Palais Royale, a premier banquet/meeting facility. It provides exquisite food and beverage catering service, for both social events and business events, and supports South Bend's downtown economy. The Palais Royale is distinguished by its history and ambiance. The Palais Royale is a division under the Department of Venues, Parks & Arts.

**Explanation of Revenue Sources:**

This division is funded by property tax revenue collected in the General Fund. Charges for Services is for the rental of the retail space and reimbursement from the caterer for utilities and LaSalle Grill for refuse and recycle service.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

As a result of a new catering contract, in 2021, the Palais Royale personnel budget was eliminated. One position (Manager-Assistant Facility Operations) was transferred to the Morris Performing Arts Center budget and one position was eliminated (Administrative Assistant I). The remaining expenses budgeted are for utilities and minor repairs and maintenance of the facility. All utilities are paid for by the City and will be reimbursed by the caterer.



# **PUBLIC WORKS FUNDS**

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## Fund 202 - Motor Vehicle Highway

Fund Type	Special Revenue Funds					Control	City Funds				Budget Variance 2022-2023	% Change
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast					
							2024	2025	2026	2027		
<b>Revenue</b>												
Intergov./ Shared Revenues	2,985,157	3,204,129	3,050,000	3,050,000	3,118,991	3,123,991	3,128,991	3,133,991	3,138,991		68,991	2%
Intergov./ Grants	-	123,272	-	-	-	-	-	-	-		-	-
Licenses & Permits	300	1,975	1,500	1,500	1,500	1,500	1,500	1,500	1,500		-	0%
Charges for Services	290,475	224,847	262,300	256,455	154,800	154,800	154,800	154,800	154,800		(101,655)	-40%
Interest Earnings	39,751	23,518	19,635	19,635	49,002	-	-	-	-		29,367	150%
Debt Proceeds	1,778,948	890,000	775,000	817,500	2,235,000	1,510,000	1,470,000	1,090,000	630,000		1,417,500	173%
Other Income	56,716	41,861	6,000	39,022	6,000	6,000	6,000	6,000	6,000		(33,022)	-85%
Interfund Allocation Reimb	149,020	150,163	187,963	187,963	162,650	165,089	167,565	170,078	172,629		(25,313)	-13%
Interfund Transfers In	4,937,750	3,500,000	5,550,000	5,550,000	5,550,000	1,800,000	1,800,000	1,800,000	1,800,000		-	0%
<b>Total Revenue</b>	<b>10,238,117</b>	<b>8,159,765</b>	<b>9,852,398</b>	<b>9,922,075</b>	<b>11,277,943</b>	<b>6,761,380</b>	<b>6,728,856</b>	<b>6,356,369</b>	<b>5,903,920</b>		<b>1,355,868</b>	<b>14%</b>
<b>Expenditures by Activity</b>												
Streets/Traffic & Lighting	7,154,221	8,652,023	8,317,336	8,055,030	11,675,386	11,237,521	11,746,488	11,408,098	10,979,335		3,620,356	45%
Curb & Sidewalk	1,202,773	1,320,264	1,879,899	1,774,987	1,967,933	2,005,171	2,039,712	2,071,026	2,103,234		192,946	11%
<b>Total Expenditures</b>	<b>8,356,994</b>	<b>9,972,287</b>	<b>10,197,235</b>	<b>9,830,017</b>	<b>13,643,319</b>	<b>13,242,692</b>	<b>13,786,200</b>	<b>13,479,124</b>	<b>13,082,569</b>		<b>3,813,302</b>	<b>39%</b>
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	2,715,345	2,826,835	3,330,520	3,330,220	3,697,090	3,707,206	3,834,680	3,905,987	3,977,550		366,870	11%
Fringe Benefits	1,138,382	1,168,166	1,423,392	1,423,392	1,618,104	1,718,941	1,818,796	1,877,012	1,935,447		194,712	14%
<b>Total Personnel</b>	<b>3,853,726</b>	<b>3,995,001</b>	<b>4,753,912</b>	<b>4,753,612</b>	<b>5,315,194</b>	<b>5,426,147</b>	<b>5,653,476</b>	<b>5,782,999</b>	<b>5,912,997</b>		<b>561,582</b>	<b>12%</b>
<b>Supplies</b>	<b>1,065,253</b>	<b>898,714</b>	<b>720,794</b>	<b>884,873</b>	<b>1,406,773</b>	<b>1,436,365</b>	<b>1,458,545</b>	<b>1,488,495</b>	<b>1,520,096</b>		<b>521,900</b>	<b>59%</b>
<b>Services &amp; Charges</b>												
Professional Services	255,097	389,410	700,000	707,870	700,000	700,000	700,000	700,000	700,000		(7,870)	-1%
Printing & Advertising	194	771	2,950	2,772	2,950	2,950	2,950	2,950	2,950		178	6%
Utilities	44,364	41,299	51,856	45,216	61,445	62,674	63,927	65,205	66,509		16,229	36%
Repairs & Maintenance	699,746	637,358	692,525	708,945	939,725	950,776	962,023	973,472	985,131		230,780	33%
Education & Training	13,900	2,845	10,000	8,291	20,000	20,000	20,000	20,000	20,000		11,709	141%
Travel	2,210	-	5,000	5,140	17,500	17,500	17,500	17,500	17,500		12,360	240%
Other Services & Charges	161,862	102,368	149,210	29,324	149,210	149,210	149,210	149,210	149,210		119,886	409%
Debt Service Principal	590,097	874,648	953,898	954,165	1,304,781	1,441,548	1,730,299	1,605,626	1,493,514		350,616	37%
Debt Service Interest & Fe	28,674	39,036	52,508	52,241	91,195	103,431	110,468	102,037	80,149		38,954	75%
<b>Total Services &amp; Charges</b>	<b>1,796,145</b>	<b>2,087,736</b>	<b>2,617,947</b>	<b>2,513,965</b>	<b>3,286,806</b>	<b>3,448,089</b>	<b>3,756,377</b>	<b>3,636,000</b>	<b>3,514,963</b>		<b>772,841</b>	<b>31%</b>
<b>Operating Expenditures</b>	<b>6,715,125</b>	<b>6,981,451</b>	<b>8,092,653</b>	<b>8,152,450</b>	<b>10,008,773</b>	<b>10,310,601</b>	<b>10,868,398</b>	<b>10,907,494</b>	<b>10,948,056</b>		<b>1,856,323</b>	<b>23%</b>
<b>Capital</b>	<b>102,840</b>	<b>1,571,080</b>	<b>775,000</b>	<b>347,985</b>	<b>2,235,000</b>	<b>1,510,000</b>	<b>1,470,000</b>	<b>1,090,000</b>	<b>630,000</b>		<b>1,887,015</b>	<b>542%</b>
<b>Bad Debt</b>	<b>4,042</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Interfund</b>												
Interfund Allocations	1,534,987	1,419,756	1,329,582	1,329,582	1,399,546	1,422,091	1,447,802	1,481,630	1,504,513		69,964	5%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-		-	-
<b>Total Interfund</b>	<b>1,534,987</b>	<b>1,419,756</b>	<b>1,329,582</b>	<b>1,329,582</b>	<b>1,399,546</b>	<b>1,422,091</b>	<b>1,447,802</b>	<b>1,481,630</b>	<b>1,504,513</b>		<b>69,964</b>	<b>5%</b>
<b>Total Expenditures</b>	<b>8,356,994</b>	<b>9,972,287</b>	<b>10,197,235</b>	<b>9,830,017</b>	<b>13,643,319</b>	<b>13,242,692</b>	<b>13,786,200</b>	<b>13,479,124</b>	<b>13,082,569</b>		<b>3,813,302</b>	<b>39%</b>
<b>Net Surplus / (Deficit)</b>	<b>1,881,123</b>	<b>(1,812,522)</b>	<b>(344,837)</b>	<b>92,058</b>	<b>(2,365,376)</b>	<b>(6,481,312)</b>	<b>(7,057,344)</b>	<b>(7,122,755)</b>	<b>(7,178,649)</b>			
Beginning Cash Balance	4,743,203	6,607,820		4,772,416	4,864,474	2,499,098	(3,982,214)	(11,039,558)	(18,162,313)			
Cash Adjustments	(16,506)	(22,883)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>6,607,820</b>	<b>4,772,416</b>		<b>4,864,474</b>	<b>2,499,098</b>	<b>(3,982,214)</b>	<b>(11,039,558)</b>	<b>(18,162,313)</b>	<b>(25,340,962)</b>			
Cash Reserves Target	2,089,248	2,493,072		2,457,504	3,410,830	3,310,673	3,446,550	3,369,781	3,270,642			
											<b>Cash Reserves Target</b>	<b>25% of Annual expenditures</b>

**Fund Purpose:**

This fund accounts for a portion of the Streets & Sewers Division's, see operations listed below. Streets & Sewers is a division of the Department of Public Works. **Streets** - Repairs and maintains 2,200 lane miles of road surface in the city limits. Maintenance on streets ranges from paving and patching in the summer to plowing snow in the winter. In 2019, the crack-sealing program was revived in an effort to mitigate water infiltration through cracks in the street surface. Additionally, Streets maintains around 398 miles of alley surface. Also operating under Streets is Unit 211, a 24/7 response vehicle that works with the South Bend Police and Fire Departments for emergencies. | **Traffic & Lighting** - Maintains traffic signs, signals, and city-owned streetlights. Not only does this office provide traffic control in construction areas for Streets & Sewers, but Traffic & Lighting also works with the South Bend Police Dept to provide traffic control for special events in the city, setting up traffic control for events. Additionally, it is responsible for street painting, i.e., line striping, crosswalks, stop bars, etc. | **Curb & Sidewalk** - An annual program to replace sidewalks, curbs, and curb ramps in poor condition at residential properties throughout the City. City Council members select the locations to be reviewed by Engineering for bidding as a public works project.

**Explanation of Revenue Sources:**

This fund receives 50% of the City's gas tax and wheel tax distribution from the State of Indiana. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Wheel tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. In April 2017, Indiana lawmakers passed House Enrolled Act 1002-2017 to raise extra funds to repair the state's roads and bridges. The bill raised the gas, special fuel, and motor carrier surcharge taxes by 10 cents. On July 1, 2018, the gas tax increased from 18 to 28 cents per gallon. Despite this increase, the City's gas tax revenue decreased by \$500k from 2018 to 2019 due to changes to the State's distribution formula which keeps more funds at the State level. Tax revenues are not keeping pace with expenses. The City continues to use income tax revenue to support the current level of street maintenance and repair, transferring funds from Local Income Tax Certified Shares Fund (#404) in the amount necessary for this fund to break even (see forecasted revenue for *Interfund Transfers In*).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget in this fund includes the wages and benefits of 59 full-time employees and part-time & seasonal workers as well. | **Supplies** - The supplies budget is for the procurement of street paving materials and other materials needed to repair and replace street and traffic lights and signs. It also includes operational supplies for the Streets and Traffic & Lighting operations such as fuel for vehicles, small tools & equipment, uniforms, and office supplies. Road salt is also budgeted in this fund at \$350,000 for 2022. | **Services** - The repair & maintenance budget includes R&M for vehicles, equipment, and buildings. The professional services budget includes funding for contracted paving of curbs & sidewalks. The utilities budget includes 50% of the costs of electric, natural gas, and water for the Public Works Service Center. The other 50% is paid for by the Sewers subdivision which is budgeted in the Sewage Works Operations Fund (#641). | **Curb & Sidewalk Program** - Seven (7) full-time personnel are budgeted along with a budget for part-time & seasonal workers. As the Common Council wanted to expand the program, three (3) Concrete Finishers were added to the 2019 budget. | **Capital Budget** - The 2022 capital budget includes \$775,000 for capital lease purchases of vehicles and equipment for the Streets and Traffic & Lighting operations. See the Five-Year Capital Improvement Plan for details.

### Fund 266 - MVH Restricted Fund

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Shared Revenues	2,985,157	3,204,129	3,050,000	3,050,000	3,118,991	3,123,991	3,128,991	3,133,991	3,138,991	68,991	2%
Debt Proceeds	-	-	925,000	888,007	-	-	-	505,000	-	(888,007)	-100%
Interest Earnings	12,589	9,704	285	8,785	23,435	25,560	16,640	21,558	25,473	14,650	167%
<b>Total Revenue</b>	<b>2,997,747</b>	<b>3,213,833</b>	<b>3,975,285</b>	<b>3,946,792</b>	<b>3,142,426</b>	<b>3,149,551</b>	<b>3,145,631</b>	<b>3,660,549</b>	<b>3,164,464</b>	<b>(804,366)</b>	<b>-20%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	221,144	247,754	429,064	429,364	498,216	501,840	512,591	520,214	528,761	68,852	16%
Fringe Benefits	103,529	110,873	159,953	159,953	132,057	139,743	146,712	151,473	156,247	(27,896)	-17%
<b>Total Personnel</b>	<b>324,673</b>	<b>358,626</b>	<b>589,017</b>	<b>589,317</b>	<b>630,273</b>	<b>641,583</b>	<b>659,303</b>	<b>671,687</b>	<b>685,008</b>	<b>40,956</b>	<b>7%</b>
<b>Supplies</b>	<b>1,165,290</b>	<b>1,099,093</b>	<b>1,516,135</b>	<b>2,168,673</b>	<b>1,220,590</b>	<b>1,277,050</b>	<b>1,326,735</b>	<b>1,378,751</b>	<b>1,433,220</b>	<b>(948,083)</b>	<b>-44%</b>
<b>Services &amp; Charges</b>											
Professional Services	-	249,700	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	1,042,462	568,445	1,419,325	1,376,618	1,381,300	934,992	872,300	704,543	735,184	4,682	0%
Debt Service Principal	-	-	175,924	176,214	169,814	173,827	177,934	278,183	191,138	(6,400)	-4%
Debt Service Interest & Fec	-	-	22,033	21,743	17,716	13,704	9,597	17,421	10,701	(4,027)	-19%
<b>Total Services &amp; Charges</b>	<b>1,042,462</b>	<b>818,145</b>	<b>1,617,282</b>	<b>1,574,575</b>	<b>1,568,830</b>	<b>1,122,523</b>	<b>1,059,831</b>	<b>1,000,147</b>	<b>937,023</b>	<b>(5,745)</b>	<b>0%</b>
<b>Operating Expenditures</b>	<b>2,532,426</b>	<b>2,275,864</b>	<b>3,722,434</b>	<b>4,332,565</b>	<b>3,419,693</b>	<b>3,041,156</b>	<b>3,045,869</b>	<b>3,050,585</b>	<b>3,055,251</b>	<b>(912,872)</b>	<b>-21%</b>
<b>Capital</b>	<b>-</b>	<b>15,800</b>	<b>925,000</b>	<b>184,117</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>505,000</b>	<b>-</b>	<b>(184,117)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>2,532,426</b>	<b>2,291,664</b>	<b>4,647,434</b>	<b>4,516,682</b>	<b>3,419,693</b>	<b>3,041,156</b>	<b>3,045,869</b>	<b>3,555,585</b>	<b>3,055,251</b>	<b>(1,096,989)</b>	<b>-24%</b>
<b>Net Surplus / (Deficit)</b>	<b>465,321</b>	<b>922,169</b>	<b>(672,149)</b>	<b>(569,890)</b>	<b>(277,267)</b>	<b>108,395</b>	<b>99,762</b>	<b>104,964</b>	<b>109,213</b>		
Beginning Cash Balance	650,402	1,126,297		2,042,332	1,472,442	1,195,175	1,303,570	1,403,332	1,508,296	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	10,574	(6,134)		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>1,126,297</b>	<b>2,042,332</b>		<b>1,472,442</b>	<b>1,195,175</b>	<b>1,303,570</b>	<b>1,403,332</b>	<b>1,508,296</b>	<b>1,617,509</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

The MVH Restricted Fund was established in 2019 due to a directive from the Indiana State Board of Accounts:

Starting on January 1, 2019, the political subdivision must post at the time of receipt of the distribution from the State Motor Vehicle Highway Account fifty percent (50%) of the distribution to MVH Restricted. The political subdivision, by ordinance or resolution, may elect to allocate more than fifty percent (50%) of the distributions to MVH Restricted. During the same fiscal year, the political subdivision may transfer, by ordinance or resolution, the amount allocated in excess of the 50% requirement from MVH Restricted to MVH. In no event can any transfers from MVH Restricted to MVH reduce the fiscal year distributions from the State Motor Vehicle Highway Account below the 50% requirement for MVH Restricted. Any amounts allocated in excess of the required 50% of distributions which remain in MVH Restricted at the end of the fiscal year must remain in MVH Restricted until expended for construction, reconstruction, or preservation.

**Explanation of Revenue Sources:**

This fund receives 50% of the City's gas tax and wheel tax distribution from the State of Indiana. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Wheel tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Qualified Expenditures:** Indiana Code 8-14-1-4(b) and Indiana Code 8-14-1-5(c) requires at least 50% of the MVH distributions to be used for **construction, reconstruction and preservation of the unit's highways. Maintenance expenditures do not count** toward the 50% requirement.

## Motor Vehicle Highway Budget Summary - Fund 202 & 266

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Historical Revenue by Fund</b>											
Motor Vehicle Highway (#202)	10,238,117	8,159,765	9,852,398	9,922,075	11,277,943	6,761,380	6,728,856	6,356,369	5,903,920	1,355,868	14%
MVH Restricted (#266)	2,997,747	3,213,833	3,975,285	3,946,792	3,142,426	3,149,551	3,145,631	3,660,549	3,164,464	(804,366)	-20%
<b>Total Revenue</b>	<b>13,235,863</b>	<b>11,373,598</b>	<b>13,827,683</b>	<b>13,868,867</b>	<b>14,420,369</b>	<b>9,910,931</b>	<b>9,874,487</b>	<b>10,016,918</b>	<b>9,068,384</b>	<b>551,502</b>	<b>4%</b>
<b>Revenue by Type</b>											
Intergov./ Shared Revenues	5,970,315	6,408,258	6,100,000	6,100,000	6,237,982	6,247,982	6,257,982	6,267,982	6,277,982	137,982	2%
Intergov./ Grants	-	123,272	-	-	-	-	-	-	-	-	-
Licenses & Permits	300	1,975	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0%
Charges for Services	290,475	224,847	262,300	256,455	154,800	154,800	154,800	154,800	154,800	(101,655)	-40%
Interest Earnings	52,340	33,222	19,920	28,420	72,437	25,560	16,640	21,558	25,473	44,017	155%
Debt Proceeds	1,778,948	890,000	1,700,000	1,705,507	2,235,000	1,510,000	1,470,000	1,595,000	630,000	529,493	31%
Other Income	56,716	41,861	6,000	39,022	6,000	6,000	6,000	6,000	6,000	(33,022)	-85%
Interfund Allocation Reimb	149,020	150,163	187,963	187,963	162,650	165,089	167,565	170,078	172,629	(25,313)	-13%
Interfund Transfers In	4,937,750	3,500,000	5,550,000	5,550,000	5,550,000	1,800,000	1,800,000	1,800,000	1,800,000	-	0%
<b>Total Revenue</b>	<b>13,235,863</b>	<b>11,373,598</b>	<b>13,827,683</b>	<b>13,868,867</b>	<b>14,420,369</b>	<b>9,910,931</b>	<b>9,874,487</b>	<b>10,016,918</b>	<b>9,068,384</b>	<b>551,502</b>	<b>4%</b>
<b>Expenditures by Fund</b>											
Motor Vehicle Highway (#202)	8,356,994	9,972,287	10,197,235	9,830,017	13,643,319	13,242,692	13,786,200	13,479,124	13,082,569	3,813,302	39%
MVH Restricted (#266)	2,532,426	2,291,664	4,647,434	4,516,682	3,419,693	3,041,156	3,045,869	3,555,585	3,055,251	(1,096,989)	-24%
<b>Total Expenditures</b>	<b>10,889,419</b>	<b>12,263,951</b>	<b>14,844,669</b>	<b>14,346,699</b>	<b>17,063,012</b>	<b>16,283,848</b>	<b>16,832,069</b>	<b>17,034,709</b>	<b>16,137,820</b>	<b>2,716,313</b>	<b>19%</b>
<b>Expenditures by Division</b>											
Streets / Traffic & Lighting	9,686,646	10,943,687	12,964,770	12,571,711	15,095,079	14,278,677	14,792,357	14,963,683	14,034,586	2,523,368	20%
Curb & Sidewalk	1,202,773	1,320,264	1,879,899	1,774,987	1,967,933	2,005,171	2,039,712	2,071,026	2,103,234	192,946	11%
<b>Total Expenditures</b>	<b>10,889,419</b>	<b>12,263,951</b>	<b>14,844,669</b>	<b>14,346,699</b>	<b>17,063,012</b>	<b>16,283,848</b>	<b>16,832,069</b>	<b>17,034,709</b>	<b>16,137,820</b>	<b>2,716,313</b>	<b>19%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	2,936,488	3,074,589	3,759,584	3,759,584	4,195,306	4,209,046	4,347,271	4,426,201	4,506,311	435,722	12%
Fringe Benefits	1,241,911	1,279,038	1,583,345	1,583,345	1,750,161	1,858,684	1,965,508	2,028,485	2,091,694	166,816	11%
<b>Total Personnel</b>	<b>4,178,400</b>	<b>4,353,627</b>	<b>5,342,929</b>	<b>5,342,929</b>	<b>5,945,467</b>	<b>6,067,730</b>	<b>6,312,779</b>	<b>6,454,686</b>	<b>6,598,005</b>	<b>602,538</b>	<b>11%</b>
<b>Supplies</b>	<b>2,230,544</b>	<b>1,997,807</b>	<b>2,236,929</b>	<b>3,053,545</b>	<b>2,627,363</b>	<b>2,713,415</b>	<b>2,785,280</b>	<b>2,867,246</b>	<b>2,953,316</b>	<b>(426,182)</b>	<b>-14%</b>
<b>Services &amp; Charges</b>											
Professional Services	255,097	639,109	700,000	707,870	700,000	700,000	700,000	700,000	700,000	(7,870)	-1%
Printing & Advertising	194	771	2,950	2,772	2,950	2,950	2,950	2,950	2,950	178	6%
Utilities	44,364	41,299	51,856	45,216	61,445	62,674	63,927	65,205	66,509	16,229	36%
Repairs & Maintenance	1,742,208	1,205,803	2,111,850	2,085,564	2,321,025	1,885,768	1,834,323	1,678,015	1,720,315	235,461	11%
Education & Training	13,900	2,845	10,000	8,291	20,000	20,000	20,000	20,000	20,000	11,709	141%
Travel	2,210	-	5,000	5,140	17,500	17,500	17,500	17,500	17,500	12,360	240%
Other Services & Charges	161,862	102,368	149,210	29,324	149,210	149,210	149,210	149,210	149,210	119,886	409%
Debt Service Principal	590,097	874,648	1,129,822	1,130,378	1,474,595	1,615,375	1,908,233	1,883,809	1,684,652	344,217	30%
Debt Service Interest & Fec	28,674	39,036	74,541	73,985	108,911	117,135	120,065	119,458	90,850	34,926	47%
<b>Total Services &amp; Charges</b>	<b>2,838,607</b>	<b>2,905,881</b>	<b>4,235,229</b>	<b>4,088,540</b>	<b>4,855,636</b>	<b>4,570,612</b>	<b>4,816,208</b>	<b>4,636,147</b>	<b>4,451,986</b>	<b>767,096</b>	<b>19%</b>
<b>Operating Expenditures</b>	<b>9,247,550</b>	<b>9,257,315</b>	<b>11,815,087</b>	<b>12,485,015</b>	<b>13,428,466</b>	<b>13,351,757</b>	<b>13,914,267</b>	<b>13,958,079</b>	<b>14,003,307</b>	<b>943,451</b>	<b>8%</b>
<b>Capital</b>	<b>102,840</b>	<b>1,586,880</b>	<b>1,700,000</b>	<b>532,102</b>	<b>2,235,000</b>	<b>1,510,000</b>	<b>1,470,000</b>	<b>1,595,000</b>	<b>630,000</b>	<b>1,702,898</b>	<b>320%</b>
<b>Bad Debt</b>	<b>4,042</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	1,534,987	1,419,756	1,329,582	1,329,582	1,399,546	1,422,091	1,447,802	1,481,630	1,504,513	69,964	5%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>1,534,987</b>	<b>1,419,756</b>	<b>1,329,582</b>	<b>1,329,582</b>	<b>1,399,546</b>	<b>1,422,091</b>	<b>1,447,802</b>	<b>1,481,630</b>	<b>1,504,513</b>	<b>69,964</b>	<b>5%</b>
<b>Total Expenditures</b>	<b>10,889,419</b>	<b>12,263,951</b>	<b>14,844,669</b>	<b>14,346,699</b>	<b>17,063,012</b>	<b>16,283,848</b>	<b>16,832,069</b>	<b>17,034,709</b>	<b>16,137,820</b>	<b>2,716,313</b>	<b>19%</b>
<b>Net Surplus / (Deficit)</b>	<b>2,346,444</b>	<b>(890,352)</b>	<b>(1,016,986)</b>	<b>(477,832)</b>	<b>(2,642,643)</b>	<b>(6,372,917)</b>	<b>(6,957,582)</b>	<b>(7,017,791)</b>	<b>(7,069,436)</b>		
Beginning Cash Balance	5,393,605	7,734,117		6,814,748	6,336,916	3,694,273	(2,678,644)	(9,636,226)	(16,654,017)	<b>Cash Reserves Target</b>	
Cash Adjustments	(5,932)	(29,017)		-	-	-	-	-	-	25% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>7,734,117</b>	<b>6,814,748</b>		<b>6,336,916</b>	<b>3,694,273</b>	<b>(2,678,644)</b>	<b>(9,636,226)</b>	<b>(16,654,017)</b>	<b>(23,723,453)</b>		
Cash Reserves Target	2,722,355	3,065,988		3,586,675	4,265,753	4,070,962	4,208,017	4,258,677	4,034,455		

This summary shows the combined Motor Vehicle Highway (MVH) Fund and MVH Restricted Fund. These funds account for a portion of the Streets & Sewers Division's operations including: Streets, Traffic & Lighting, and Curb & Sidewalk. Streets & Sewers is a division of the Department of Public Works.

For the purposes of reporting to the State of Indiana, these funds are combined; however, their accounting must be kept separate based on the directive put forth by the Indiana State Board of Accounts:

Starting on January 1, 2019, the political subdivision must post at the time of receipt of the distribution from the State Motor Vehicle Highway Account fifty percent (50%) of the distribution to MVH Restricted. The political subdivision, by ordinance or resolution, may elect to allocate more than fifty percent (50%) of the distributions to MVH Restricted. During the same fiscal year, the political subdivision may transfer, by ordinance or resolution, the amount allocated in excess of the 50% requirement from MVH Restricted to MVH. In no event can any transfers from MVH Restricted to MVH reduce the fiscal year distributions from the State Motor Vehicle Highway Account below the 50% requirement for MVH Restricted. Any amounts allocated in excess of the required 50% of distributions which remain in MVH Restricted at the end of the fiscal year must remain in MVH Restricted until expended for construction, reconstruction, or preservation.

### Fund 251 - Local Road & Street

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
Revenue						2024	2025	2026	2027	2022-2023	Change
Intergov./ Shared Revenues	1,781,618	1,939,498	1,829,152	1,829,152	1,888,188	1,893,188	1,898,188	1,903,188	1,908,188	59,036	3%
Intergov./ Grants	101,082	670,528	947,000	936,490	375,000	50,000	25,000	-	-	(561,490)	-60%
Interest Earnings	43,781	18,850	7,417	7,417	39,119	46,165	31,771	42,812	55,577	31,702	427%
Other Income	18,968	-	-	10,510	-	-	-	-	-	(10,510)	-100%
Interfund Transfers In	-	-	-	-	2,000,000	-	-	-	-	2,000,000	100%
<b>Total Revenue</b>	<b>1,945,448</b>	<b>2,628,875</b>	<b>2,783,569</b>	<b>2,783,569</b>	<b>4,302,307</b>	<b>1,989,353</b>	<b>1,954,959</b>	<b>1,946,000</b>	<b>1,963,765</b>	<b>1,518,738</b>	<b>55%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	<b>4,468</b>	<b>367,364</b>	<b>350,000</b>	<b>115,964</b>	<b>350,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>234,036</b>	<b>202%</b>
<b>Services &amp; Charges</b>											
Professional Services	200,078	459,207	1,170,000	762,720	250,000	80,000	80,000	80,000	80,000	(512,720)	-67%
Repairs & Maintenance	795,967	534,977	250,000	127,629	3,500,000	150,000	200,000	200,000	50,000	3,372,371	2642%
Other Services & Charges	2,094	8,202	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>998,139</b>	<b>1,002,386</b>	<b>1,420,000</b>	<b>890,348</b>	<b>3,750,000</b>	<b>230,000</b>	<b>280,000</b>	<b>280,000</b>	<b>130,000</b>	<b>2,859,652</b>	<b>321%</b>
<b>Capital</b>	<b>1,552,078</b>	<b>543,198</b>	<b>300,000</b>	<b>313,894</b>	<b>800,000</b>	<b>300,000</b>	<b>250,000</b>	<b>250,000</b>	<b>200,000</b>	<b>486,106</b>	<b>155%</b>
<b>Interfund Transfers Out</b>	<b>1,000,000</b>	<b>2,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>220,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>(780,000)</b>	<b>-78%</b>
<b>Total Expenditures</b>	<b>3,554,685</b>	<b>3,912,948</b>	<b>3,070,000</b>	<b>2,320,207</b>	<b>5,120,000</b>	<b>1,630,000</b>	<b>1,630,000</b>	<b>1,630,000</b>	<b>1,430,000</b>	<b>2,799,793</b>	<b>121%</b>
<b>Net Surplus / (Deficit)</b>	<b>(1,609,236)</b>	<b>(1,284,072)</b>	<b>(286,431)</b>	<b>463,362</b>	<b>(817,693)</b>	<b>359,353</b>	<b>324,959</b>	<b>316,000</b>	<b>533,765</b>		
Beginning Cash Balance	5,233,148	3,632,884		2,349,376	2,812,738	1,995,045	2,354,398	2,679,357	2,995,357	<b>Cash Reserves Target</b>	
Cash Adjustments	8,971	565		-	-	-	-	-	-	No reserve requirement	
<b>Ending Cash Balance</b>	<b>3,632,884</b>	<b>2,349,376</b>		<b>2,812,738</b>	<b>1,995,045</b>	<b>2,354,398</b>	<b>2,679,357</b>	<b>2,995,357</b>	<b>3,529,122</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund is used to track expenditures for road projects managed by the Engineering division of the Department of Public Works.

Per Indiana Code Section 8-14-2-5, this fund "shall be used exclusively by the cities, towns, and counties for: engineering, land acquisition, construction, resurfacing, maintenance, restoration, or rehabilitation of both local and arterial road and street systems; the payment of principal and interest on bonds sold primarily to finance road, street, or thoroughfare projects; any local costs required to undertake a recreational or reservoir road project under IC 8-23-5; or the purchase, rental, or repair of highway equipment."

**Explanation of Revenue Sources:**

This fund receives gas taxes from the State of Indiana as its primary revenue source. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Gas tax is forecasted conservatively given the changes in the State's distribution formula. This fund also receives revenue from interest earned on the fund's cash balance. Grants/Intergovernmental revenue is provided by the Indiana Department of Transportation (INDOT) and reimbursed through progress billing for state approved projects. In 2019, \$2.5 million was transferred from the Local Income Tax Economic Development Fund (#408) to cover the cost of 20% local match for the Bendix Drive Pavement Replacement Project.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures in this fund are for general street maintenance, traffic calming, outsourced paving, and traffic signal maintenance. Expenditures are based on the revenues received. There is no cash reserve requirement as this is a capital fund so it is spent down on capital projects.

In 2021, the City issued an infrastructure bond to fund city-wide street improvements. As a result, some of the outsourced paving expenses typically budgeted for in this fund were moved to the 2021 Infrastructure Bond Capital Fund (#455).

This fund supports a 50/50 matching grant (Community Crossings), funding \$1,000,000 as the matching portion as an Interfund transfer to the Local Road & Bridge Grant Fund (#265). The transfer from this fund was suspended in 2021 and the matching portion was covered by the 2021 Infrastructure Bond Capital Fund (#455). In 2022, this fund will resume the \$1,000,000 matching transfer.

## Fund 257 - LOIT Special Distribution

Fund Type	Special Revenue Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Intergov./ Grants	144,097	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	1,257	1,469	543	843	1,145	1,168	715	874	978	302	36%	
Other Income	-	1,500	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>145,354</b>	<b>2,969</b>	<b>543</b>	<b>843</b>	<b>1,145</b>	<b>1,168</b>	<b>715</b>	<b>874</b>	<b>978</b>	<b>302</b>	<b>36%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	17,856	3,762	-	-	189,223	-	-	-	-	-	189,223	100%
<b>Total Services &amp; Charges</b>	<b>17,856</b>	<b>3,762</b>	<b>-</b>	<b>-</b>	<b>189,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>189,223</b>	<b>100%</b>
<b>Capital</b>	<b>31,938</b>	<b>20,166</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>49,793</b>	<b>23,927</b>	<b>-</b>	<b>-</b>	<b>189,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>189,223</b>	<b>100%</b>
<b>Net Surplus / (Deficit)</b>	<b>95,560</b>	<b>(20,958)</b>	<b>543</b>	<b>843</b>	<b>(188,078)</b>	<b>1,168</b>	<b>715</b>	<b>874</b>	<b>978</b>			
Beginning Cash Balance	170,735	266,588		245,630	246,473	58,395	59,563	60,278	61,152			<b>Cash Reserves Target</b>
Cash Adjustments	293	-		-	-	-	-	-	-			No reserve requirement -
<b>Ending Cash Balance</b>	<b>266,588</b>	<b>245,630</b>		<b>246,473</b>	<b>58,395</b>	<b>59,563</b>	<b>60,278</b>	<b>61,152</b>	<b>62,130</b>			one-time distribution -
Cash Reserves Target	-	-		-	-	-	-	-	-			spend down to zero

**Fund Purpose:**

This fund was established in 2016, per the Indiana State Board of Accounts (SBOA), to receive a one-time payment of local income taxes from the State for the purpose of infrastructure expenditures. Per the state statute (Senate Enrolled Act 67), a minimum of 75% must be spent on infrastructure projects. A total of \$4,217,549, representing 75% of the total distribution, was deposited in May 2016, comprised of \$4,160,901 distributed to the City and \$56,648 distributed to the Redevelopment Authority. The remainder was deposited into the Rainy Day Fund (#102).

**Explanation of Revenue Sources:**

Based on the fund purpose listed above, the one-time payment of local income tax received for infrastructure improvements has been expended and therefore this fund is slated to be inactivated once all funds are spent.

**Explanation of Expenditures and Significant Changes/Variations:**

The City continues to use this cash to help fund infrastructure projects. The fund should be spent down in the next year or so. Projects are managed by the Engineering division of the Department of Public Works.

### Fund 265 - Local Road & Bridge Grant

Fund Type	Special Revenue Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
Revenue			Budget	Budget	Budget					2022-2023	Change
Intergov./ Grants	1,102,365	791,072	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0%
Interest Earnings	7,642	4,832	1,049	2,427	46,651	47,584	29,121	35,611	39,864	44,224	1822%
Interfund Transfers In	1,522,365	1,000,000	1,000,000	1,000,000	220,000	1,000,000	1,000,000	1,000,000	1,000,000	(780,000)	-78%
<b>Total Revenue</b>	<b>2,632,372</b>	<b>1,795,904</b>	<b>2,001,049</b>	<b>2,002,427</b>	<b>1,266,651</b>	<b>2,047,584</b>	<b>2,029,121</b>	<b>2,035,611</b>	<b>2,039,864</b>	<b>(735,776)</b>	<b>-37%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Repairs & Maintenance	1,691,081	2,482,521	2,000,000	594,751	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	405,249	68%
<b>Total Services &amp; Charges</b>	<b>1,691,081</b>	<b>2,482,521</b>	<b>2,000,000</b>	<b>594,751</b>	<b>1,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>405,249</b>	<b>68%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,691,081</b>	<b>2,482,521</b>	<b>2,000,000</b>	<b>594,751</b>	<b>1,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>405,249</b>	<b>68%</b>
<b>Net Surplus / (Deficit)</b>	<b>941,291</b>	<b>(686,618)</b>	<b>1,049</b>	<b>1,407,676</b>	<b>266,651</b>	<b>47,584</b>	<b>29,121</b>	<b>35,611</b>	<b>39,864</b>		
Beginning Cash Balance	449,431	1,391,493		704,875	2,112,551	2,379,202	2,426,786	2,455,907	2,491,518	<b>Cash Reserves Target</b>	
Cash Adjustments	770	-		-	-	-	-	-	-	No reserve requirement -	
<b>Ending Cash Balance</b>	<b>1,391,493</b>	<b>704,875</b>		<b>2,112,551</b>	<b>2,379,202</b>	<b>2,426,786</b>	<b>2,455,907</b>	<b>2,491,518</b>	<b>2,531,382</b>	Grant fund - spend down to zero	
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 10486-16) to account for the receipt of the Community Crossings state grant and matching revenue (50/50) and for the payment of expenditures on eligible projects, per the Indiana State Board of Accounts (SBOA).

Community Crossings is a partnership between the Indiana Department of Transportation (INDOT) and Hoosier communities, both urban and rural, to invest in infrastructure projects that catalyze economic development, create jobs, and strengthen local transportation networks. The City is seeking \$1 million in grant funding each year.

**Explanation of Revenue Sources:**

In February 2017, the City received its first Community Crossings matching grant from INDOT for \$1 million. The City's matching portion is covered by interfund transfers from other City funds. The transfers have come from the following funds: **2017** - \$1 million - LOIT 2016 Special Distribution Fund (#257) | **2018** - \$670,000 - LOIT 2016 Special Distribution Fund (#257) | **2019** - \$553,253 - Local Road & Street Fund (#251) | **2020** - \$1 million - Local Road & Street Fund (#251), \$522,365 - Major Moves Construction Fund (#412) | **2021** - \$1 million - 2021 Infrastructure Bonds Fund (#455) | **2022 through 2026** - \$1 million - Local Road & Street Fund (#251)

This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are calculated on anticipated grant proceeds, plus the City's matching portion funded by Local Roads & Street Fund (#251). The Community Crossings Matching Grant project includes pavement reconstruction - asphalt milling and resurfacing and curb ramps. Projects are managed by the Engineering division of the Department of Public Works.

## Fund 412 - Major Moves Construction

Fund Type	Capital Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget		
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%	
			Budget	Budget	Budget					2022-2023	Change	
<b>Revenue</b>												
Intergov./ Grants	668	84,756	-	-	-	-	-	-	-	-	-	
Interest Earnings	17,411	9,556	3,481	6,250	20,132	17,805	10,548	12,505	13,996	13,882	222%	
Other Income	493,328	493,328	493,328	493,328	493,328	138,515	120,892	120,892	120,892	-	0%	
<b>Total Revenue</b>	<b>511,407</b>	<b>587,639</b>	<b>496,809</b>	<b>499,578</b>	<b>513,460</b>	<b>156,320</b>	<b>131,440</b>	<b>133,397</b>	<b>134,888</b>	<b>13,882</b>	<b>3%</b>	
<b>Expenditures by Type</b>												
<b>Supplies</b>	-	-	350,000	-	350,000	-	-	-	-	350,000	100%	
<b>Services &amp; Charges</b>												
Professional Services	108,890	57,027	-	219,741	250,000	150,000	150,000	148,000	121,060	30,259	14%	
Repairs & Maintenance	44,201	-	450,000	450,000	-	-	-	-	-	(450,000)	-100%	
<b>Total Services &amp; Charges</b>	<b>153,090</b>	<b>57,027</b>	<b>450,000</b>	<b>669,741</b>	<b>250,000</b>	<b>150,000</b>	<b>150,000</b>	<b>148,000</b>	<b>121,060</b>	<b>(419,741)</b>	<b>-63%</b>	
<b>Capital</b>	<b>649,253</b>	<b>27,855</b>	<b>500,000</b>	<b>305,736</b>	<b>300,000</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,736)</b>	<b>-2%</b>	
<b>Interfund Transfers Out</b>	<b>522,365</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>1,324,708</b>	<b>84,882</b>	<b>1,300,000</b>	<b>975,477</b>	<b>900,000</b>	<b>275,000</b>	<b>150,000</b>	<b>148,000</b>	<b>121,060</b>	<b>(75,477)</b>	<b>-8%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(813,301)</b>	<b>502,758</b>	<b>(803,191)</b>	<b>(475,899)</b>	<b>(386,540)</b>	<b>(118,680)</b>	<b>(18,560)</b>	<b>(14,603)</b>	<b>13,828</b>			
Beginning Cash Balance	2,195,972	1,386,436		1,889,193	1,413,294	1,026,754	908,074	889,514	874,911	<b>Cash Reserves Target</b>		
Cash Adjustments	3,765	-		-	-	-	-	-	-	No reserve requirement -		
<b>Ending Cash Balance</b>	<b>1,386,436</b>	<b>1,889,193</b>		<b>1,413,294</b>	<b>1,026,754</b>	<b>908,074</b>	<b>889,514</b>	<b>874,911</b>	<b>888,739</b>	Capital fund - spend down to zero		
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established in 2006 with the City's share of the proceeds for the lease of the Indiana Toll Road (I-80/90). The fund is used to finance capital improvements projects managed by the Engineering division of the Department of Public Works.

Per Indiana Code Section 8-14-16-5, "money in the fund may be expended only for the following purposes: (1) Construction of highways, roads, and bridges; (2) In a county that is a member of the northwest Indiana regional development authority, or in a city or town located in such a county, any purpose for which the regional development authority may make expenditures under IC 36-7.5; (3) Providing funding for economic development projects (as defined in IC 6-3.5-7-13.1(c)(1) or IC 6-3.5-7-13.1(c)(2)(A) through IC 6-3.5-7-13.1(c)(2)(K)); (4) Matching federal grants for a purpose described in this section; (5) Providing funding for interlocal agreements under IC 36-1-7 for a purpose described in this section; (6) Providing the county's, city's, or town's contribution to a regional development authority established under IC 36-7.6-2-3."

**Explanation of Revenue Sources:**

This fund receives principal and interest income from interfund loans (debt schedules #84 & #85) being repaid by the River East Residential TIF Fund (#436). The loans will be paid off in 2024 and 2029. This fund also receives revenue from interest earned on the fund's cash balance.

Since the original funding for Major Moves was realized in 2006 from the lease proceeds of the Indiana Toll Road and the interfund loans will eventually be paid off, there will be no funding source remaining by 2029. At that time, this fund will be spent down to zero.

**Explanation of Expenditures and Significant Changes/Variations:**

For 2021, \$450,000 was budgeted for the Streets Division to use for street paving materials. In 2022 and 2023 internal street paving materials decreased to \$350,000 each year. Budgeted for 2022 is \$450,000 for Contracted Paving - as part of the City's Rebuilding our Streets Initiative. Also funded in 2022 as part of the Capital Outlay for Infrastructure Streets and Alleys is \$200,000 Flashing Beacon and \$300,000 Guardrail Installation.



### Fund 455 - 2021 Infrastructure Bond Capital

Fund Type	Capital Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance	% Change
							2024	2025	2026	2027	2022-2023	
<b>Revenue</b>												
Interest Earnings	-	21,221	-	12,000	-		-	-	-	-	(12,000)	-100%
Interfund Transfers In	-	8,601,026	-	-	-		-	-	-	-	-	-
<b>Total Revenue</b>	-	8,622,248	-	12,000	-		-	-	-	-	(12,000)	-100%
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Interfund Transfers Out	-	1,000,000	-	-	-		-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	-	1,000,000	-	-	-		-	-	-	-	-	-
<b>Capital</b>	-	3,785,766	-	1,603,376	-		-	-	-	-	(1,603,376)	-100%
<b>Total Expenditures</b>	-	4,785,766	-	1,603,376	-		-	-	-	-	(1,603,376)	-100%
<b>Net Surplus / (Deficit)</b>	-	3,836,482	-	(1,591,376)	-		-	-	-	-		
Beginning Cash Balance	-	-	3,836,482	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106	<b>Cash Reserves Target</b> No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	-	-	-	-	-	-	-	-	-			
<b>Ending Cash Balance</b>	-	3,836,482	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106	2,245,106			
Cash Reserves Target	-	-	-	-	-	-	-	-	-			

**Fund Purpose:**

This fund was established to track the expenditures of the proceeds from the LIT Lease Rental Revenue Bonds, Series 2021. The bonds were issued to fund street and neighborhood infrastructure projects. The bonds were secured with local income tax funding and are being repaid by the Local Income Tax Economic Development Fund (#408). Payment of debt service principal and interest to the bondholders is recorded in the Building Corporation Fund (#755).

**Explanation of Revenue Sources:**

The par amount of the bonds were \$7,610,000 with a premium of \$1,250,022, a total of \$8,860,022. The bonds were closed on May 12, 2021 with a net interest rate of 3.4%. The bond proceeds and cost of issuance were accounted for in the Building Corporation Fund (#755). The net amount of \$8,601,026 was transferred from Fund #755 to this bond capital fund to be used towards the approved capital projects.

**Explanation of Expenditures and Significant Changes/Variations:**

The bonds proceeds will be spent towards improving the City's neighborhoods through street and infrastructure improvements. \$1,000,000 will be transferred to the Local Road & Bridge Grant Fund (#265) as the City's match portion for the Community Crossings state matching grant from the Indiana Department of Transportation (INDOT).

## Fund 610 - Solid Waste Operations

Fund Type	Enterprise Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	5,656,106	6,092,214	6,398,200	6,398,200	7,472,103	7,639,604	7,944,120	7,944,120	7,944,120	1,073,903	17%
Interest Earnings	2,362	781	-	2,000	-	-	1,588	5,433	10,436	(2,000)	-100%
Other Income	98,540	49,951	45,000	64,374	45,000	45,000	45,000	45,000	45,000	(19,374)	-30%
Interfund Transfers In	250,000	1,796,371	-	263,149	-	-	-	-	-	(263,149)	-100%
<b>Total Revenue</b>	<b>6,007,008</b>	<b>7,939,316</b>	<b>6,443,200</b>	<b>6,727,723</b>	<b>7,517,103</b>	<b>7,684,604</b>	<b>7,990,708</b>	<b>7,994,553</b>	<b>7,999,556</b>	<b>789,380</b>	<b>12%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	1,151,775	1,116,262	1,294,255	1,324,255	1,360,314	1,378,114	1,402,411	1,427,185	1,452,459	36,059	3%
Fringe Benefits	491,924	450,803	625,177	595,177	646,901	692,747	728,963	752,776	776,693	51,724	9%
<b>Total Personnel</b>	<b>1,643,699</b>	<b>1,567,066</b>	<b>1,919,432</b>	<b>1,919,432</b>	<b>2,007,215</b>	<b>2,070,861</b>	<b>2,131,374</b>	<b>2,179,961</b>	<b>2,229,152</b>	<b>87,783</b>	<b>5%</b>
<b>Supplies</b>	<b>328,387</b>	<b>314,035</b>	<b>448,120</b>	<b>458,120</b>	<b>541,233</b>	<b>552,059</b>	<b>563,101</b>	<b>574,364</b>	<b>585,851</b>	<b>83,113</b>	<b>18%</b>
<b>Services &amp; Charges</b>											
Printing & Advertising	504	4,106	5,193	16,982	5,603	5,715	5,829	5,945	6,064	(11,379)	-67%
Repairs & Maintenance	1,156,210	1,249,530	1,030,000	1,905,000	1,113,830	1,135,707	1,158,021	1,180,781	1,203,997	(791,170)	-42%
Education & Training	-	17,160	20,000	20,000	20,000	20,400	20,808	21,224	21,648	-	0%
Travel	-	-	9,900	9,900	9,900	10,098	10,300	10,506	10,716	-	0%
Other Services & Charges	1,163,619	1,126,780	1,206,884	1,244,021	1,231,197	1,255,821	1,280,938	1,306,556	1,332,686	(12,824)	-1%
Debt Service Principal	-	250,000	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>2,320,333</b>	<b>2,647,575</b>	<b>2,271,977</b>	<b>3,195,904</b>	<b>2,380,530</b>	<b>2,427,741</b>	<b>2,475,896</b>	<b>2,525,012</b>	<b>2,575,111</b>	<b>(815,374)</b>	<b>-26%</b>
<b>Operating Expenditures</b>	<b>4,292,419</b>	<b>4,528,676</b>	<b>4,639,529</b>	<b>5,573,456</b>	<b>4,928,978</b>	<b>5,050,661</b>	<b>5,170,371</b>	<b>5,279,337</b>	<b>5,390,114</b>	<b>(644,478)</b>	<b>-12%</b>
<b>Bad Debt</b>	<b>35,467</b>	<b>24,584</b>	<b>62,273</b>	<b>62,273</b>	<b>62,273</b>	<b>62,273</b>	<b>62,273</b>	<b>62,273</b>	<b>62,273</b>	<b>-</b>	<b>0%</b>
<b>Interfund</b>											
Interfund Allocations	958,978	1,185,129	1,187,501	1,187,501	1,358,336	1,381,328	1,405,696	1,430,725	1,453,278	170,835	14%
Interfund Transfers Out	979,213	867,967	1,124,161	1,124,161	1,106,005	1,103,828	1,053,250	976,019	811,327	(18,156)	-2%
<b>Total Interfund</b>	<b>1,938,191</b>	<b>2,053,096</b>	<b>2,311,662</b>	<b>2,311,662</b>	<b>2,464,341</b>	<b>2,485,156</b>	<b>2,458,946</b>	<b>2,406,744</b>	<b>2,264,605</b>	<b>152,679</b>	<b>7%</b>
<b>Total Expenditures</b>	<b>6,266,076</b>	<b>6,606,356</b>	<b>7,013,464</b>	<b>7,947,391</b>	<b>7,455,592</b>	<b>7,598,090</b>	<b>7,691,590</b>	<b>7,748,354</b>	<b>7,716,992</b>	<b>(491,799)</b>	<b>-6%</b>
<b>Net Surplus / (Deficit)</b>	<b>(259,069)</b>	<b>1,332,960</b>	<b>(570,264)</b>	<b>(1,219,668)</b>	<b>61,511</b>	<b>86,514</b>	<b>299,118</b>	<b>246,199</b>	<b>282,564</b>		
Beginning Cash Balance	449,145	87,032		906,471	(313,197)	(251,686)	(165,172)	133,946	380,145	<b>Cash Reserves Target</b> 10% of Annual expenditures	
Cash Adjustments	(103,044)	(513,522)		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>87,032</b>	<b>906,471</b>		<b>(313,197)</b>	<b>(251,686)</b>	<b>(165,172)</b>	<b>133,946</b>	<b>380,145</b>	<b>662,709</b>		
Cash Reserves Target	626,608	660,636		794,739	745,559	759,809	769,159	774,835	771,699		

**Fund Purpose:**

This fund was established to account for the operations of the Solid Waste Division of the Department of Public Works. Solid Waste provides weekly trash collection service. Additional services available to residents include trash extra bulky collection, weekly yard waste collection, yard waste extra bulky collection, and Christmas tree collection.

**Explanation of Revenue Sources:**

This fund is funded by charging City residents a monthly fee for pick-up and disposal of trash at an area landfill/transfer station and recycling centers. The most recent rate increases were in 2008 (ordinance no. 9861-08), 2017 (ordinance no. 10400-15), and 2021 (ordinance no. 10797-21).

At the end of 2020, the Common Council approved an interfund loan from the Sewage Works Operations Fund (#641) to this fund in order to ensure the cash balance was not negative at year-end. The loan was repaid June 30, 2021.

**Explanation of Expenditures and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for twenty-five (25) full-time employees and a small budget for one (1) part-time employee. Rates for drivers have gone up significantly. | **Supplies** - The supplies budget includes fuel for the trash trucks, trash and yard waste totes, uniforms, and other small operating supplies. | **Services** - The repair & maintenance budget includes R&M for the trash trucks. The majority of the budget for other charges & services is for landfill costs (approx. \$1.2 million budgeted for 2022). Landfill costs have continued to increase as the volume of trash collected rises year after year. However, the City does not charge residents based on the volume of trash picked up so there is no additional revenue to help offset the increased costs. The City will continue to look for ways to be more efficient and/or raise more revenue. | **Capital** - Solid Waste's capital needs are tracked in a separate capital fund (#611). Funds are transferred to capital fund as needed for the payment of debt service payments for capital leases. The City purchases new trash trucks through 5-year capital leases.

### Fund 611 - Solid Waste Capital

Fund Type	Enterprise Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Interest Earnings	946	34	-	550	-	-	-	-	-	(550)	-100%
Debt Proceeds	375,000	758,270	1,430,000	1,559,726	1,225,000	950,000	120,000	-	-	(334,726)	-21%
Interfund Transfers In	979,213	867,967	1,124,161	1,124,161	1,106,005	1,103,828	1,053,250	976,019	811,327	(18,156)	-2%
<b>Total Revenue</b>	<b>1,355,159</b>	<b>1,626,271</b>	<b>2,554,161</b>	<b>2,684,437</b>	<b>2,331,005</b>	<b>2,053,828</b>	<b>1,173,250</b>	<b>976,019</b>	<b>811,327</b>	<b>(353,432)</b>	<b>-13%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	927,626	843,122	1,061,327	1,061,836	1,031,721	1,027,398	994,901	938,570	793,116	(30,115)	-3%
Debt Service Interest & Fec	51,027	37,977	62,834	62,325	74,284	76,430	58,349	37,449	18,211	11,959	19%
<b>Total Services &amp; Charges</b>	<b>978,653</b>	<b>881,100</b>	<b>1,124,161</b>	<b>1,124,161</b>	<b>1,106,005</b>	<b>1,103,828</b>	<b>1,053,250</b>	<b>976,019</b>	<b>811,327</b>	<b>(18,156)</b>	<b>-2%</b>
<b>Capital</b>	<b>53,416</b>	<b>354,135</b>	<b>1,430,000</b>	<b>758,270</b>	<b>1,225,000</b>	<b>950,000</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>466,730</b>	<b>62%</b>
<b>Total Expenditures</b>	<b>1,032,069</b>	<b>1,235,235</b>	<b>2,554,161</b>	<b>1,882,431</b>	<b>2,331,005</b>	<b>2,053,828</b>	<b>1,173,250</b>	<b>976,019</b>	<b>811,327</b>	<b>448,574</b>	<b>24%</b>
<b>Net Surplus / (Deficit)</b>	<b>323,090</b>	<b>391,036</b>	<b>-</b>	<b>802,006</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	64,925	388,126		779,163	1,581,169	1,581,169	1,581,169	1,581,169	1,581,169	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero	
Cash Adjustments	111	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>388,126</b>	<b>779,163</b>		<b>1,581,169</b>	<b>1,581,169</b>	<b>1,581,169</b>	<b>1,581,169</b>	<b>1,581,169</b>	<b>1,581,169</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established to account for capital expenditures and debt service related to the Solid Waste Division of the Department of Public Works. Some equipment is purchased through capital leases which are usually paid off over 5 years.

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the Solid Waste Operations Fund (#610) to cover expenditures as needed.

**Explanation of Expenditures and Significant Changes/Variations:**

Over the next five years, Solid Waste plans to replace older trucks with side-load dedicated units, replacing about two trucks a year. See the Five-Year Capital Improvement Plan for details. These trucks will be purchased with capital lease proceeds and paid off over a 5-year period. The principal and interest expense budgeted is for capital lease payments for the trucks.

## Fund 620 - Water Works Operations

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%	
						2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Charges for Services	19,530,007	19,423,624	20,020,371	20,020,371	20,819,225	20,863,225	20,863,225	20,863,225	20,863,225	798,854	4%	
Interest Earnings	29,477	28,409	15,362	35,362	85,408	84,451	32,896	-	-	50,046	142%	
Other Income	30,256	23,582	20,000	105,912	18,825	18,825	18,825	18,825	18,825	(87,087)	-82%	
Interfund Allocation Reimb	1,788,327	1,856,424	1,414,701	1,414,701	1,633,074	1,665,250	1,698,063	1,731,524	1,765,649	218,373	15%	
Interfund Transfers In	83,727	656,984	-	294,102	-	-	-	-	-	(294,102)	-100%	
<b>Total Revenue</b>	<b>21,461,793</b>	<b>21,989,022</b>	<b>21,470,434</b>	<b>21,870,448</b>	<b>22,556,532</b>	<b>22,631,751</b>	<b>22,613,009</b>	<b>22,613,574</b>	<b>22,647,699</b>	<b>686,084</b>	<b>3%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	3,387,258	3,192,897	3,894,196	3,810,196	4,191,488	4,233,870	4,310,208	4,388,041	4,467,408	381,292	10%	
Fringe Benefits	1,442,985	1,353,254	1,764,581	1,698,581	1,862,665	1,987,769	2,089,703	2,157,445	2,225,500	164,084	10%	
<b>Total Personnel</b>	<b>4,830,243</b>	<b>4,546,151</b>	<b>5,658,777</b>	<b>5,508,777</b>	<b>6,054,153</b>	<b>6,221,639</b>	<b>6,399,911</b>	<b>6,545,486</b>	<b>6,692,908</b>	<b>545,376</b>	<b>10%</b>	
<b>Supplies</b>	<b>1,266,625</b>	<b>1,039,704</b>	<b>1,531,847</b>	<b>1,885,605</b>	<b>2,023,759</b>	<b>2,064,234</b>	<b>2,105,521</b>	<b>2,147,632</b>	<b>2,190,585</b>	<b>138,154</b>	<b>7%</b>	
<b>Services &amp; Charges</b>												
Professional Services	850,848	749,968	656,560	1,137,393	1,003,555	906,027	923,847	942,024	960,566	(133,838)	-12%	
Printing & Advertising	2,209	2,029	10,359	9,702	7,033	7,174	7,317	7,464	7,613	(2,669)	-28%	
Utilities	752,924	774,893	825,700	872,925	894,234	912,119	930,361	948,967	967,947	21,309	2%	
Repairs & Maintenance	388,841	465,164	446,700	462,224	483,486	493,155	503,017	513,078	523,341	21,262	5%	
Education & Training	10,322	20,142	32,675	31,094	35,675	36,389	37,117	37,859	38,615	4,581	15%	
Travel	2,754	-	18,750	8,750	23,250	23,715	24,189	24,673	25,166	14,500	166%	
Other Services & Charges	2,998,135	2,896,198	3,079,422	3,464,812	3,437,075	2,805,711	2,426,183	2,691,368	2,525,780	(27,737)	-1%	
Debt Service Principal	401,882	296,671	201,048	201,048	-	-	-	-	-	(201,048)	-100%	
Debt Service Interest & Fec	15,525	8,064	3,132	3,132	-	-	-	-	-	(3,132)	-100%	
<b>Total Services &amp; Charges</b>	<b>5,423,441</b>	<b>5,213,129</b>	<b>5,274,346</b>	<b>6,191,080</b>	<b>5,884,308</b>	<b>5,184,289</b>	<b>4,852,031</b>	<b>5,165,434</b>	<b>5,049,028</b>	<b>(306,772)</b>	<b>-5%</b>	
<b>Operating Expenditures</b>	<b>11,520,310</b>	<b>10,798,983</b>	<b>12,464,970</b>	<b>13,585,461</b>	<b>13,962,220</b>	<b>13,470,162</b>	<b>13,357,464</b>	<b>13,858,551</b>	<b>13,932,522</b>	<b>376,759</b>	<b>3%</b>	
<b>Bad Debt</b>	<b>99,420</b>	<b>51,503</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>0%</b>	
<b>Interfund</b>												
Interfund Allocations	2,184,334	2,267,793	2,342,714	2,342,714	2,848,061	2,892,231	2,933,014	3,001,797	3,046,769	505,347	22%	
PILOT	1,629,442	1,611,201	1,613,639	1,613,639	1,606,468	1,608,074	1,609,682	1,611,292	1,612,903	(7,171)	0%	
Interfund Transfers Out	5,166,931	4,951,702	6,649,430	6,859,430	3,603,661	4,610,079	6,145,575	11,138,999	3,783,696	(3,255,769)	-47%	
<b>Total Interfund</b>	<b>8,980,707</b>	<b>8,830,696</b>	<b>10,605,783</b>	<b>10,815,783</b>	<b>8,058,190</b>	<b>9,110,384</b>	<b>10,688,271</b>	<b>15,752,088</b>	<b>8,443,368</b>	<b>(2,757,593)</b>	<b>-25%</b>	
<b>Total Expenditures</b>	<b>20,600,437</b>	<b>19,681,182</b>	<b>23,170,753</b>	<b>24,501,244</b>	<b>22,120,410</b>	<b>22,680,546</b>	<b>24,145,735</b>	<b>29,710,639</b>	<b>22,475,890</b>	<b>(2,380,834)</b>	<b>-10%</b>	
<b>Net Surplus / (Deficit)</b>	<b>861,356</b>	<b>2,307,840</b>	<b>(1,700,319)</b>	<b>(2,630,796)</b>	<b>436,122</b>	<b>(48,795)</b>	<b>(1,532,726)</b>	<b>(7,097,065)</b>	<b>171,809</b>			
Beginning Cash Balance	4,204,418	4,840,727		6,550,457	3,919,661	4,355,783	4,306,987	2,774,262	(4,322,804)			
Cash Adjustments	(225,047)	(598,110)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>4,840,727</b>	<b>6,550,457</b>		<b>3,919,661</b>	<b>4,355,783</b>	<b>4,306,987</b>	<b>2,774,262</b>	<b>(4,322,804)</b>	<b>(4,150,994)</b>			
Cash Reserves Target	1,030,022	984,059		1,225,062	1,106,021	1,134,027	1,207,287	1,485,532	1,123,794			

**Cash Reserves Target**  
5% of Annual expenditures

**Fund Purpose:**

This fund was established to account for the revenues and operational expenses of the City-owned water utility. This fund also provides the monies for debt service obligations and capital improvements through transfer of monies to other water utility funds. The water utility is run by the Water Works Division of the Department of Public Works. Water Works solely utilizes groundwater to serve more than 112,000 customers. There are nine well fields which can produce water to be treated before making its way to homes and businesses via 550+ miles of water main. Water Works staff regularly conducts thorough testing on the groundwater before, during and after treatment, as well as throughout the distribution system. Water being distributed meets or exceeds all drinking water

**Explanation of Revenue Sources:**

The general source of the water utility's revenue comes from the water service that is provided to its customers. The last rate increase was approved in 2021 (ordinance no. 10797-21). The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow. The increases are based on recommendations of a comprehensive utility long-term rate plan commissioned by the City. Changes to water rates are subject to approval of the Indiana Utility Regulatory Commission (IURC). Charges for services revenue forecast assumptions remain conservative. Other Income consists of reimbursements and other miscellaneous type sales. Interfund Allocation Reimbursement consists of the Utility Customer Service Allocation, which allocates the operational costs of the customer service department to benefiting operations including Sewage Works (Fund #641), Solid Waste (Fund #610), and Project ReLeaf (Fund #655); and the Payroll Cost Allocation, which allocates a portion of wages and benefits for positions that serve other divisions within the Department of Public Works. This fund also receives interest earnings from the other water utility funds (#624, 625, 626 and 629) for interest earned on cash balances in those funds that is subsequently transferred to this

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Operational expenditures include those incurred in operating source of supply and pumping facilities, treatment facilities and distribution facilities. In addition, customer service costs are related to utility billing and collections. | **Personnel** - The personnel budget includes the wages and benefits for 68 full-time employees, and \$86k for part-time and seasonal wages. | **Supplies** - The supplies budget includes inventory such as replacement parts for water mains and hydrants, repair & maintenance materials, concrete supplies, water treatment chemicals, laboratory supplies, fuel for vehicles and equipment, hardware supplies such as small tools & equipment, office supplies, and other small operating supplies. | **Services** - The repair & maintenance budget includes R&M for vehicles, equipment, buildings, and minor water infrastructure repairs. The utilities budget includes the costs of electric, natural gas, and water for the Water Works Division's facilities and distribution sites. Professional services include well cleaning, electrical services, large meter testing, evaluation studies, and more. Other charges & services includes \$1.1 million for various services associated with the utility's customer service billing and collections activities such as credit card processing fees, bill production and mailing, and utility billing software charges. Other charges and services also includes \$1.1 million for plumbing contractors for the Water Insurance Service Line Leak Program. | **Debt service** principal and interest payments are for capital leases used to purchase water meters. The leases will be paid off in 2021 and 2022 (debt schedules #149 & #158). | **Interfund Transfers Out** include transfers to the Water Works Sinking Fund (#625) to fund debt service principal and interest payments on bonds, transfers to the Water Works Capital Fund (#622) to fund capital expenditures, and transfers to the Water Works Operations & Maintenance (O&M) Reserve (Fund #629). | Payment in lieu of taxes (**PILOT**) is transferred to the General Fund (#101). PILOT is calculated as 3% of the net book value of the Water Utility's capital assets. | **Capital** - Water Work's capital needs are tracked in a separate capital fund (#622). Funds are transferred as needed to cover capital expenditures.

## Fund 622 - Water Works Capital

Fund Type	Enterprise Funds				Control	City Funds						
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
Revenue						2024	2025	2026	2027			
Charges for Services	236,907	171,959	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	-	0%
Interest Earnings	51,626	50,372	2,173	32,000	183,960	189,840	117,502	145,280	165,994	-	151,960	475%
Debt Proceeds	-	-	-	-	18,488,000	-	-	-	-	-	18,488,000	100%
Other Income	9,568	11,040	-	-	-	-	-	-	-	-	-	-
Interfund Transfers In	3,862,000	3,373,000	3,987,000	3,971,704	850,000	1,854,000	3,390,000	8,381,000	-	-	(3,121,704)	-79%
<b>Total Revenue</b>	<b>4,160,101</b>	<b>3,606,371</b>	<b>4,199,173</b>	<b>4,213,704</b>	<b>19,731,960</b>	<b>2,253,840</b>	<b>3,717,502</b>	<b>8,736,280</b>	<b>375,994</b>	<b>15,518,256</b>	<b>368%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	31,704	22,740	100,000	42,253	1,000,000	-	150,000	-	-	-	957,747	2267%
<b>Total Services &amp; Charges</b>	<b>31,704</b>	<b>22,740</b>	<b>100,000</b>	<b>42,253</b>	<b>1,000,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>957,747</b>	<b>2267%</b>	
<b>Capital</b>	<b>726,784</b>	<b>1,511,591</b>	<b>8,887,000</b>	<b>3,856,414</b>	<b>19,338,000</b>	<b>1,954,000</b>	<b>3,340,000</b>	<b>8,481,000</b>	<b>-</b>	<b>15,481,586</b>	<b>401%</b>	
<b>Total Expenditures</b>	<b>758,488</b>	<b>1,534,331</b>	<b>8,987,000</b>	<b>3,898,667</b>	<b>20,338,000</b>	<b>1,954,000</b>	<b>3,490,000</b>	<b>8,481,000</b>	<b>-</b>	<b>16,439,333</b>	<b>422%</b>	
<b>Net Surplus / (Deficit)</b>	<b>3,401,613</b>	<b>2,072,040</b>	<b>(4,787,827)</b>	<b>315,037</b>	<b>(606,040)</b>	<b>299,840</b>	<b>227,502</b>	<b>255,280</b>	<b>375,994</b>			
Beginning Cash Balance	4,187,432	7,652,044		9,672,979	9,988,015	9,381,975	9,681,815	9,909,317	10,164,597		<b>Cash Reserves Target</b>	
Cash Adjustments	62,999	(51,105)		-	-	-	-	-	-		No reserve requirement -	
<b>Ending Cash Balance</b>	<b>7,652,044</b>	<b>9,672,979</b>		<b>9,988,015</b>	<b>9,381,975</b>	<b>9,681,815</b>	<b>9,909,317</b>	<b>10,164,597</b>	<b>10,540,591</b>		Capital fund - spend down	
Cash Reserves Target	-	-		-	-	-	-	-	-		to zero	

**Fund Purpose:**

This fund was established to account for acquiring, constructing, and improving water utility capital assets. Water utility capital assets include wells, reservoirs, transmission and distribution mains, water meters, pumping equipment, treatment equipment, transportation equipment, and other general plant items.

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the Water Works Operations Fund (#620) as needed to cover capital expenditures. This fund also receives revenue from a system development fee: a one-time capital contribution charged to customers making a new connection to the water system.

**Explanation of Expenditures and Significant Changes/Variations:**

See the Five-Year Capital Improvement Plan for details.

**2022 capital budget includes:**

- |  |  |
|--|--|
| <p><b>Equipment:</b> \$25,000</p> <ul style="list-style-type: none"> <li>• (1) Trailer 20' Long for Dump Truck</li> </ul> <p><b>Vehicles:</b> \$462,000</p> <ul style="list-style-type: none"> <li>• (1) Tandem Axle Dump Truck - \$275,000</li> <li>• (2) Mini Cargo Vans - \$66,000</li> <li>• (1) Pickup Valve Truck - \$65,000</li> <li>• (2) Hybrid Vehicles - \$56,000</li> </ul> <p><b>Water Mains:</b> \$1,900,000</p> <ul style="list-style-type: none"> <li>• New Main on Lathrop Street-Bendix Drive to Portage Avenue - \$888,000</li> <li>• Water main, hydrant, and valve replacement - \$715,000</li> <li>• New on Trail ROW-Dublin Street to Cripe Street - \$297,000</li> </ul> | <p><u>Water Meter Replacement</u> - \$4,000,000</p> <p><u>System Renewal Projects- TBD</u> - \$2,500,000</p> <p><u>Services for Capital Planning</u> - \$100,000</p> |
|--|--|

## Fund 624 - Water Works Customer Deposit

Fund Type	Enterprise Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Interest Earnings	11,222	7,493	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>11,222</b>	<b>7,493</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
Interfund Transfers Out	16,448	7,493	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>16,448</b>	<b>7,493</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(5,227)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,287,448	1,263,319		1,279,314	1,279,314	1,279,314	1,279,314	1,279,314	1,279,314		<b>Cash Reserves Target</b> 100% cash reserves for customer deposits
Cash Adjustments	(18,903)	15,996		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>1,263,319</b>	<b>1,279,314</b>		<b>1,279,314</b>	<b>1,279,314</b>	<b>1,279,314</b>	<b>1,279,314</b>	<b>1,279,314</b>	<b>1,279,314</b>		
Cash Reserves Target	1,263,319	1,279,314		1,279,314	1,279,314	1,279,314	1,279,314	1,279,314	1,279,314		
<b>Fund Purpose:</b>											
This fund was established to retain the security deposits collected from utility customers. Upon termination of service, the security deposited is refunded in the form of a credit to the customer's final bill.											
<b>Explanation of Revenue Sources:</b>											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Historically, interest earned on this fund's cash balance was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											

## Fund 625 - Water Works Sinking (Debt Service)

Fund Type	Enterprise Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget		
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%	
			Budget	Budget	Budget					2022-2023	Change	
<b>Revenue</b>												
Interest Earnings	8,907	2,818	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	1,218,000	1,508,702	2,662,430	2,662,430	2,753,661	2,756,079	2,755,575	2,757,999	3,783,696	91,231	3%	
<b>Total Revenue</b>	<b>1,226,907</b>	<b>1,511,520</b>	<b>2,662,430</b>	<b>2,662,430</b>	<b>2,753,661</b>	<b>2,756,079</b>	<b>2,755,575</b>	<b>2,757,999</b>	<b>3,783,696</b>	<b>91,231</b>	<b>3%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Debt Service Principal	1,058,099	1,093,877	1,939,273	1,939,273	1,663,800	1,729,639	1,796,516	1,869,473	2,372,241	(275,473)	-14%	
Debt Service Interest & Fec	443,037	417,148	723,157	723,157	1,089,861	1,026,440	959,059	888,526	1,411,455	366,704	51%	
<b>Total Services &amp; Charges</b>	<b>1,501,136</b>	<b>1,511,025</b>	<b>2,662,430</b>	<b>2,662,430</b>	<b>2,753,661</b>	<b>2,756,079</b>	<b>2,755,575</b>	<b>2,757,999</b>	<b>3,783,696</b>	<b>91,231</b>	<b>3%</b>	
<b>Interfund Transfers Out</b>	<b>10,069</b>	<b>2,818</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>1,511,205</b>	<b>1,513,843</b>	<b>2,662,430</b>	<b>2,662,430</b>	<b>2,753,661</b>	<b>2,756,079</b>	<b>2,755,575</b>	<b>2,757,999</b>	<b>3,783,696</b>	<b>91,231</b>	<b>3%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(284,298)</b>	<b>(2,323)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	286,131	2,323		-	-	-	-	-	-	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants		
Cash Adjustments	491	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>2,323</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Cash Reserves Target	1,511,205	1,513,843		2,662,430	2,753,661	2,756,079	2,755,575	2,757,999	3,783,696			

**Fund Purpose:**  
 This fund was established to account for the payment of debt service obligations for Water Works, including bond principal and interest payments and paying agent fees.

**Explanation of Revenue Sources:**  
 This fund receives interfund transfers from the Water Works Operations Fund (#620) as needed to cover debt service obligations.  
 Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**  
 Current debt includes:  
 - 2012 Water Works Refunding Bonds, Refund 2002 - scheduled to retire on 1/1/23 with final payment being made in December 2022, (debt schedule #25)  
 - 2009 Water Works Improvements, State Revolving Fund - scheduled to retire on 1/1/30 with final payment being made in December 2029, (debt schedule #68)  
 - 2012 Water Works Revenue Bond - scheduled to retire on 1/1/33 with final payment being made in December 2032, (debt schedule #99)  
 - 2016 Water Works Refunding Bonds, Refund 2000 & 2006 - scheduled to retire on 1/1/27 with final payment being made in December 2026, (debt schedule #156)  
 - 2019 Amended Water Works Revenue Bonds of 2009, Series B - scheduled to retire on 1/1/30 with final payment being made in December 2029, (debt schedule #69)  
 Historically, interest earned on this fund's cash balance was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

## Fund 626 - Water Works Bond Reserve

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	12,438	8,191	-	22	-	-	-	-	-	-	(22)	-100%
<b>Total Revenue</b>	<b>12,438</b>	<b>8,191</b>	<b>-</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(22)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
Interfund Transfers Out	20,000	8,188	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>20,000</b>	<b>8,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(7,562)</b>	<b>4</b>	<b>-</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,427,971	1,422,800		1,422,804	1,422,826	1,422,826	1,422,826	1,422,826	1,422,826	1,422,826		
Cash Adjustments	2,390	-		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>1,422,800</b>	<b>1,422,804</b>		<b>1,422,826</b>	<b>1,422,826</b>	<b>1,422,826</b>	<b>1,422,826</b>	<b>1,422,826</b>	<b>1,422,826</b>	<b>1,422,826</b>		
Cash Reserves Target	1,422,800	1,422,804		1,422,826	1,422,826	1,422,826	1,422,826	1,422,826	1,422,826	1,422,826		
											<b>Cash Reserves Target</b>	<b>100% cash reserves per bond covenants</b>

**Fund Purpose:**

This fund was established to ensure compliance with certain debt service bond covenants. The required cash balance is determined by the debt service financing arrangements at the time of issuance. The debt service reserve amount is used towards the last debt service payment.

**Explanation of Revenue Sources:**

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**

Historically, excess interest earned on this fund's cash balance is transferred to the Water Works Operation Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.



## Fund 629 - Water Works Operations & Maintenance Reserve

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	25,426	17,168	-	-	-	-	-	-	-	-	-	-
Interfund Transfers In	16,931	-	-	15,296	-	-	-	-	-	-	(15,296)	-100%
<b>Total Revenue</b>	<b>42,357</b>	<b>17,168</b>	<b>-</b>	<b>15,296</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(15,296)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
Interfund Transfers Out	37,210	17,168	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>37,210</b>	<b>17,168</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>5,147</b>	<b>-</b>	<b>-</b>	<b>15,296</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	2,902,529	2,912,652		2,912,652	2,927,948	2,927,948	2,927,948	2,927,948	2,927,948	2,927,948		
Cash Adjustments	4,976	-		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>2,912,652</b>	<b>2,912,652</b>		<b>2,927,948</b>	<b>2,927,948</b>	<b>2,927,948</b>	<b>2,927,948</b>	<b>2,927,948</b>	<b>2,927,948</b>	<b>2,927,948</b>		
Cash Reserves Target	2,572,765	2,455,404		2,940,890	3,086,742	3,012,347	3,000,627	3,095,892	3,115,989			
											<b>Cash Reserves Target</b>	
											16.67% of annual operating	
											expenses in Fund 620, net	
											of transfers	

**Fund Purpose:**

This fund was established to hold cash reserves equivalent to two months of budgeted operating expenses in the Water Works Operations Fund (#620). This serves as fiscal protection against the risk of revenue shortfalls, emergencies, and other economic risks that may impact the water utility's ability to meet financial commitments.

**Explanation of Revenue Sources:**

If this fund's cash falls below the reserve requirement, the Water Works Operations Fund (#620) will transfer funds to increase the cash reserves.

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**

Once this fund's cash balance met the reserve requirement, any excess interest earned was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

### Fund 640 - Sewer Repair Insurance

Fund Type	Enterprise Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	672,463	697,338	659,500	659,500	659,500	666,095	672,756	679,483	686,278	-	0%
Interest Earnings	18,620	12,053	16,020	16,020	31,596	29,020	15,817	16,985	16,405	15,576	97%
Other Income	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers In	-	-	-	48,167	-	-	-	-	-	(48,167)	-100%
<b>Total Revenue</b>	<b>691,083</b>	<b>709,391</b>	<b>675,520</b>	<b>723,687</b>	<b>691,096</b>	<b>695,115</b>	<b>688,573</b>	<b>696,468</b>	<b>702,683</b>	<b>(32,591)</b>	<b>-5%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	116,128	119,441	128,227	128,017	135,402	137,996	140,693	143,395	146,148	7,385	6%
Fringe Benefits	51,106	52,566	55,297	55,507	57,501	61,395	64,436	66,479	68,530	1,994	4%
<b>Total Personnel</b>	<b>167,234</b>	<b>172,007</b>	<b>183,524</b>	<b>183,524</b>	<b>192,903</b>	<b>199,391</b>	<b>205,129</b>	<b>209,874</b>	<b>214,678</b>	<b>9,379</b>	<b>5%</b>
<b>Supplies</b>	<b>26,545</b>	<b>34,659</b>	<b>65,500</b>	<b>65,500</b>	<b>66,447</b>	<b>67,130</b>	<b>67,821</b>	<b>68,519</b>	<b>69,225</b>	<b>947</b>	<b>1%</b>
<b>Services &amp; Charges</b>											
Printing & Advertising	-	-	350	350	200	200	200	200	200	(150)	-43%
Repairs & Maintenance	507,227	422,857	401,000	637,550	451,050	451,103	451,158	451,216	451,277	(186,500)	-29%
Other Services & Charges	6,875	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>514,102</b>	<b>422,857</b>	<b>401,350</b>	<b>637,900</b>	<b>451,250</b>	<b>451,303</b>	<b>451,358</b>	<b>451,416</b>	<b>451,477</b>	<b>(186,650)</b>	<b>-29%</b>
<b>Operating Expenditures</b>	<b>707,880</b>	<b>629,522</b>	<b>650,374</b>	<b>886,924</b>	<b>710,600</b>	<b>717,824</b>	<b>724,308</b>	<b>729,809</b>	<b>735,380</b>	<b>(176,324)</b>	<b>-20%</b>
<b>Bad Debt</b>	<b>3,705</b>	<b>1,891</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>-</b>	<b>0%</b>
<b>Other Interfund Allocations</b>	<b>84,511</b>	<b>91,901</b>	<b>96,195</b>	<b>96,195</b>	<b>100,506</b>	<b>102,197</b>	<b>103,917</b>	<b>105,667</b>	<b>107,447</b>	<b>4,311</b>	<b>4%</b>
<b>Total Expenditures</b>	<b>796,097</b>	<b>723,314</b>	<b>753,069</b>	<b>989,619</b>	<b>817,606</b>	<b>826,521</b>	<b>834,725</b>	<b>841,976</b>	<b>849,327</b>	<b>(172,013)</b>	<b>-17%</b>
<b>Net Surplus / (Deficit)</b>	<b>(105,014)</b>	<b>(13,923)</b>	<b>(77,549)</b>	<b>(265,932)</b>	<b>(126,510)</b>	<b>(131,406)</b>	<b>(146,152)</b>	<b>(145,508)</b>	<b>(146,644)</b>		
Beginning Cash Balance	2,173,605	2,052,857		2,003,861	1,737,929	1,611,419	1,480,013	1,333,861	1,188,353	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	(15,735)	(35,074)		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>2,052,857</b>	<b>2,003,861</b>		<b>1,737,929</b>	<b>1,611,419</b>	<b>1,480,013</b>	<b>1,333,861</b>	<b>1,188,353</b>	<b>1,041,709</b>		
Cash Reserves Target	199,024	180,829		247,405	204,402	206,630	208,681	210,494	212,332		

**Fund Purpose:**

This fund was established in 1980 (ordinance 6811-80) to account for the repair and/or replacement of private sewer connections. The Sewer Insurance program is funded by a monthly charge on City residents' sewer bills. The City is responsible for the main sewer line; from the main line to the house is the homeowner's responsibility. This program helps residents who have an issue with their lateral that cannot be resolved by a simple clean-out by a plumber, i.e., collapsed line, complete root infiltration, etc. that requires excavation work - a "dig". The program is set up so that the homeowner pays a maximum \$500 deductible toward the cost of the repair and the City pays the rest.

**Explanation of Revenue Sources:**

This fund collects a monthly charge on City residents' sewer bills. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for two (2) full-time employees. | **Supplies** - The supplies budget includes materials, uniforms, and other small operating supplies. | **Services** - The repair & maintenance budget includes \$400k for outside contracted work and \$1,000 for R&M for equipment.

## Fund 641 - Sewage Works Operations

Fund Type	Enterprise Funds					Control	City Funds				Budget Variance 2022-2023	% Change
	2020	2021	2022	2022	2023		Forecast					
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget		2024	2025	2026	2027		
<b>Revenue</b>												
Charges for Services	36,969,565	38,772,010	38,398,950	38,398,950	39,919,300	41,513,222	43,170,351	43,172,351	43,173,351	1,520,350	4%	
Interest Earnings	80,803	69,545	10,333	77,000	247,846	236,069	151,245	224,730	279,661	170,846	222%	
Other Income	36,100	276,595	5,142	92,480	4,600	4,600	4,600	4,600	4,600	(87,880)	-95%	
Interfund Allocation Reimb	446,759	449,895	463,761	463,761	461,751	468,678	475,708	482,844	490,088	(2,010)	0%	
Interfund Transfers In	77,322	1,697,758	-	414,387	-	-	-	-	-	(414,387)	-100%	
<b>Total Revenue</b>	<b>37,610,549</b>	<b>41,265,804</b>	<b>38,878,186</b>	<b>39,446,578</b>	<b>40,633,497</b>	<b>42,222,569</b>	<b>43,801,904</b>	<b>43,884,525</b>	<b>43,947,700</b>	<b>1,186,919</b>	<b>3%</b>	
<b>Expenditures by Activity</b>												
Sewers	5,816,750	6,803,434	6,687,529	7,118,689	7,310,842	7,495,276	7,669,086	7,825,868	7,997,392	192,153	3%	
Concrete Crew	416,511	466,063	556,545	570,890	590,284	606,465	621,144	633,829	646,772	19,394	3%	
Wastewater	33,360,472	29,353,258	32,667,861	33,431,319	28,973,471	33,202,606	33,241,856	30,868,809	31,648,155	(4,457,848)	-13%	
Organic Resources	1,587,652	1,326,459	1,508,008	1,788,095	1,481,692	1,518,876	1,554,334	1,587,681	1,620,249	(306,403)	-17%	
<b>Total Expenditures</b>	<b>41,181,385</b>	<b>37,949,214</b>	<b>41,419,943</b>	<b>42,908,992</b>	<b>38,356,289</b>	<b>42,823,223</b>	<b>43,086,420</b>	<b>40,916,187</b>	<b>41,912,568</b>	<b>(4,552,703)</b>	<b>-11%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	4,716,820	4,777,198	5,469,187	5,390,387	5,835,891	5,923,751	6,027,500	6,135,040	6,243,743	445,504	8%	
Fringe Benefits	1,973,822	1,956,552	2,367,307	2,336,107	2,488,025	2,654,123	2,787,302	2,876,257	2,965,432	151,918	7%	
<b>Total Personnel</b>	<b>6,690,642</b>	<b>6,733,749</b>	<b>7,836,494</b>	<b>7,726,494</b>	<b>8,323,916</b>	<b>8,577,874</b>	<b>8,814,802</b>	<b>9,011,297</b>	<b>9,209,175</b>	<b>597,422</b>	<b>8%</b>	
<b>Supplies</b>	<b>1,666,866</b>	<b>1,569,805</b>	<b>2,038,904</b>	<b>2,581,419</b>	<b>2,774,710</b>	<b>2,836,986</b>	<b>2,897,772</b>	<b>2,965,149</b>	<b>3,039,620</b>	<b>193,291</b>	<b>7%</b>	
<b>Services &amp; Charges</b>												
Professional Services	849,692	399,309	210,000	695,641	214,980	216,280	217,606	218,958	220,337	(480,661)	-69%	
Printing & Advertising	849	1,623	6,749	6,749	6,857	6,885	6,914	6,943	6,973	108	2%	
Utilities	1,101,420	1,160,652	1,322,556	1,397,556	1,437,613	1,466,086	1,495,127	1,524,749	1,554,965	40,057	3%	
Repairs & Maintenance	1,455,801	1,677,510	2,115,850	1,970,263	2,191,867	2,251,512	2,313,188	2,376,979	2,442,972	221,604	11%	
Education & Training	12,122	15,176	36,500	35,142	41,500	41,500	41,500	41,500	41,500	6,358	18%	
Travel	6,202	356	38,000	39,500	45,500	45,500	45,500	45,500	45,500	6,000	15%	
Other Services & Charges	2,439,052	3,157,093	2,079,655	2,694,383	2,702,709	2,736,536	2,771,039	2,806,232	2,842,130	8,326	0%	
Debt Service Principal	514,260	294,414	188,483	188,483	-	-	-	-	-	(188,483)	-100%	
Debt Service Interest & Fe	16,278	7,815	2,936	2,936	-	-	-	-	-	(2,936)	-100%	
<b>Total Services &amp; Charges</b>	<b>6,395,675</b>	<b>6,713,948</b>	<b>6,000,729</b>	<b>7,030,653</b>	<b>6,641,026</b>	<b>6,764,299</b>	<b>6,890,874</b>	<b>7,020,861</b>	<b>7,154,377</b>	<b>(389,627)</b>	<b>-6%</b>	
<b>Operating Expenditures</b>	<b>14,753,183</b>	<b>15,017,502</b>	<b>15,876,127</b>	<b>17,338,566</b>	<b>17,739,652</b>	<b>18,179,159</b>	<b>18,603,448</b>	<b>18,997,307</b>	<b>19,403,172</b>	<b>401,086</b>	<b>2%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(26,610)</b>	<b>-100%</b>	
<b>Bad Debt</b>	<b>158,420</b>	<b>83,831</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>-</b>	<b>0%</b>	
<b>Interfund</b>												
Interfund Allocations	5,645,332	6,312,945	6,081,041	6,081,041	6,129,164	6,233,480	6,350,384	6,459,294	6,564,990	48,123	1%	
PILOT	4,592,349	4,543,120	4,465,686	4,465,686	4,489,126	4,493,615	4,498,109	4,502,607	4,507,110	23,440	1%	
Interfund Transfers Out	16,032,102	11,991,816	14,772,089	14,772,089	9,773,347	13,691,969	13,409,479	10,731,979	11,212,296	(4,998,742)	-34%	
<b>Total Interfund</b>	<b>26,269,783</b>	<b>22,847,881</b>	<b>25,318,816</b>	<b>25,318,816</b>	<b>20,391,637</b>	<b>24,419,064</b>	<b>24,257,972</b>	<b>21,693,880</b>	<b>22,284,396</b>	<b>(4,927,179)</b>	<b>-19%</b>	
<b>Total Expenditures</b>	<b>41,181,385</b>	<b>37,949,214</b>	<b>41,419,943</b>	<b>42,908,992</b>	<b>38,356,289</b>	<b>42,823,223</b>	<b>43,086,420</b>	<b>40,916,187</b>	<b>41,912,568</b>	<b>(4,552,703)</b>	<b>-11%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(3,570,836)</b>	<b>3,316,590</b>	<b>(2,541,757)</b>	<b>(3,462,414)</b>	<b>2,277,208</b>	<b>(600,654)</b>	<b>715,484</b>	<b>2,968,338</b>	<b>2,035,132</b>			
Beginning Cash Balance	15,409,455	11,466,153		13,825,371	10,362,957	12,640,165	12,039,511	12,754,995	15,723,333			
Cash Adjustments	(372,465)	(957,372)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>11,466,153</b>	<b>13,825,371</b>		<b>10,362,957</b>	<b>12,640,165</b>	<b>12,039,511</b>	<b>12,754,995</b>	<b>15,723,333</b>	<b>17,758,465</b>			
Cash Reserves Target	2,059,069	1,897,461		2,145,450	1,917,814	2,141,161	2,154,321	2,045,809	2,095,628			
										<b>Cash Reserves Target</b>		
										5% of Annual expenditures		

**Fund Purpose:**

This fund was established to account for the operations of the following divisions of the Department of Public Works: **Wastewater** - Facilitates the collection, treatment, and disposal of wastewater. Responsible for the operation of the treatment facility, which is a conventional activated sludge plant, the interceptor sewer system, the combined sewer overflow (CSO) system and the remote sewage lift stations. | **Sewers** - Oversees the repair and maintenance of approximately 700 miles of sanitary sewer and storm drains. Along with the sanitary and storm lines, Sewers also maintains around 10,000 catch basins, inlets, and drains. Maintenance of the sewer system is assisted by a vactor truck outfitted with a specialized camera system that enables real-time viewing of the inside of the sewer lines. This allows for the identification of issues to be addressed before they become problems that can affect the public. Sewers also mows and upkeep the City's retention ponds. | **Organic Resources** - Recycles collected yard waste, leaves, and brush for compost and mulch products.

**Explanation of Revenue Sources:**

This fund receives revenue from charges for utility services for the City's residents. The last rate increase was approved in 2021 (ordinance no. 10797-21). The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow. The increases are based on recommendations of a comprehensive utility long-term rate plan commissioned by the City. The ordinance also established the Utility Assistance Program (UAP), to provide discounts to qualifying low-income customers. The program is funded by a monthly fee charged to all customers, starting out at \$1.75 per month with the option to increase it gradually over the years to support the program as needed. Interfund Allocation Reimbursement is the Payroll Cost Allocation, which allocates a portion of wages and benefits for positions that serve other divisions within the Department of Public Works. These positions are allocated out to the following Public Works divisions: Streets (Fund #202), Water Works (Fund #620), Sewer Insurance (Fund #640), and Concrete Crew. This fund also receives interest earnings from the other sewage works funds (#643 & 654) for interest earned on cash balances in those funds that is subsequently transferred to this fund.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Operational expenditures include those incurred in operating the wastewater treatment plant, maintaining the City's sewer system, and operating the Organic Resources facility which processes leaves, brush, wood and other yard waste. | **Personnel** - The personnel budget includes the wages and benefits for 89 full-time employees, and \$243k for part-time and seasonal wages. | **Supplies** - Includes supplies needed to operate the wastewater treatment plant, such as water treatment chemicals, laboratory supplies, repair & maintenance materials, fuel for vehicles and equipment, hardware supplies such as small tools & equipment, office supplies, and other small operating supplies. Also includes supplies for sewer repair & maintenance and the operations of Organic Resources. | **Services** - The repair & maintenance budget includes R&M for vehicles, equipment, buildings, and minor sewer infrastructure repairs. The utilities budget includes the costs of electric, natural gas, and water for the wastewater treatment plant facilities, organic resources, and 50% of the utilities costs for the Public Works Service Center (utilized by Sewers). The other 50% is paid for by the Streets division which is budgeted in the Motor Vehicle Highway Fund (#202). Professional services include contract lab analysis and biomonitoring that cannot be completed in-house. Other charges & services include contractual services for main line repairs and engineering projects for storm/sanitary sewer system repair/rehab/stabilization. | **Debt service** principal and interest payments are for capital leases used to purchase vehicles and equipment. The leases will be paid off in 2021 and 2022 (debt schedules #149, 152, 158, & 164). | **Interfund Transfers Out** include transfers to the Sewage Works Sinking Fund (#649) to fund debt service payments on bonds and transfers to the Sewage Works Capital Fund (#642) to fund capital expenditures. | Payment in lieu of taxes (PILOT) is transferred to the General Fund (#101). PILOT is calculated as 3% of the net book value of Sewage Works' capital assets. | **Capital** - Sewage Works' capital needs are tracked in a separate capital fund (#642). Funds are transferred as needed to cover capital expenditures.

## Fund 642 - Sewage Works Capital

Fund Type	Enterprise Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Charges for Services	547,367	539,730	339,000	339,000	339,000	339,000	339,000	339,000	339,000	-	0%
Interest Earnings	137,764	87,851	1,399	42,500	218,017	209,157	126,072	151,831	167,391	175,517	413%
Debt Proceeds	-	-	-	-	31,100,000	-	-	-	-	31,100,000	100%
Other Income	17,342	24,656	-	-	-	-	-	-	-	-	-
Interfund Transfers In	7,911,000	5,946,370	3,693,000	3,874,147	-	3,895,000	4,325,000	4,723,000	2,910,000	(3,874,147)	-100%
<b>Total Revenue</b>	<b>8,613,472</b>	<b>6,598,607</b>	<b>4,033,399</b>	<b>4,255,647</b>	<b>31,657,017</b>	<b>4,443,157</b>	<b>4,790,072</b>	<b>5,213,831</b>	<b>3,416,391</b>	<b>27,401,370</b>	<b>644%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	2,400,000	1,418,752	1,500,000	500,000	500,000	500,000	500,000	81,248	6%
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>2,400,000</b>	<b>1,418,752</b>	<b>1,500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>81,248</b>	<b>6%</b>
<b>Capital</b>	<b>4,248,134</b>	<b>6,048,729</b>	<b>8,293,000</b>	<b>3,524,751</b>	<b>32,710,000</b>	<b>4,395,000</b>	<b>4,325,000</b>	<b>4,723,000</b>	<b>2,910,000</b>	<b>29,185,249</b>	<b>828%</b>
<b>Total Expenditures</b>	<b>4,248,134</b>	<b>6,048,729</b>	<b>10,693,000</b>	<b>4,943,503</b>	<b>34,210,000</b>	<b>4,895,000</b>	<b>4,825,000</b>	<b>5,223,000</b>	<b>3,410,000</b>	<b>29,266,497</b>	<b>592%</b>
<b>Net Surplus / (Deficit)</b>	<b>4,365,338</b>	<b>549,878</b>	<b>(6,659,601)</b>	<b>(687,856)</b>	<b>(2,552,983)</b>	<b>(451,843)</b>	<b>(34,928)</b>	<b>(9,169)</b>	<b>6,391</b>		
Beginning Cash Balance	9,417,064	13,821,218		14,359,708	13,671,852	11,118,869	10,667,026	10,632,098	10,622,929	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero	
Cash Adjustments	38,815	(11,388)		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>13,821,218</b>	<b>14,359,708</b>		<b>13,671,852</b>	<b>11,118,869</b>	<b>10,667,026</b>	<b>10,632,098</b>	<b>10,622,929</b>	<b>10,629,320</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established to account for the purchase of capital equipment and to fund major renovations/restorations for the following divisions of the Department of Public Works: Wastewater, Sewers, Organic Resources, and Concrete Crew.

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the Sewage Works Operations Fund (#641) as needed to cover capital expenditures. This fund also receives revenue from a system development fee: a one-time capital contribution charged to customers making a new connection to the water system. Additionally, this fund receives revenue from the selling of RINs (renewable identification numbers) credits that are part of the EPA Renewable Fuel Standards program. Fuel refiners and importers of nonrenewable fuels are obligated to produce a certain volume of renewable fuel or to buy an equivalent amount of credits on the RIN market. The City is using the biogas from its wastewater treatment plant digester to fuel its Solid Waste division's trash trucks. Each gallon equivalent that the City uses in a vehicle gets sold as a credit. The type of fuel produced by the City is rated D3 to be used for transportation.

**Explanation of Expenditures and Significant Changes/Variations:**

See the Five-Year Capital Improvement Plan for details.

**2022 capital budget includes:**

Capital Equipment

Wastewater:

- (1) Connect Van - \$30,000
- (1) Utility Cart - \$18,000
- (2) Portable Generators & Trailers - \$120,000

Organic Resources:

- (3) Front End Loaders - \$310,000

Capital Equipment

Sewers Division:

- (1) Excavator - \$300,000
- (1) Sewer Camera Truck - \$425,000
- (1) Truck-4WD/crew cab - \$60,000
- (2) Compressors - \$30,000

Capital Projects

Wastewater Treatment Plant (WWTP) Upgrades:

- WWTP Plant/Secondary Projects - \$5.0 million
- WWTP Secondary Plant Improvements - \$1.4 million
- LTCP/CSO Tank Design WWTP - \$1.0 million

Sewers:

- Sewer Lining Projects - \$2.0 million

## Fund 643 - Sewage Works Operations & Maintenance Reserve

Fund Type	Enterprise Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget		
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%	
Revenue			Budget	Budget	Budget					2022-2023	Change	
Interest Earnings	48,416	32,719	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>48,416</b>	<b>32,719</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures by Type</b>												
Interfund Transfers Out	71,004	32,719	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>71,004</b>	<b>32,719</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Surplus / (Deficit)</b>	<b>(22,588)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	5,563,851	5,550,801		5,550,801	5,550,801	5,550,801	5,550,801	5,550,801	5,550,801	<b>Cash Reserves Target</b> 16.67% of annual operating expenses in Fund 641, net of transfers		
Cash Adjustments	9,538	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>5,550,801</b>	<b>5,550,801</b>		<b>5,550,801</b>	<b>5,550,801</b>	<b>5,550,801</b>	<b>5,550,801</b>	<b>5,550,801</b>	<b>5,550,801</b>			
Cash Reserves Target	4,192,386	4,327,098		4,690,422	4,764,776	4,856,180	4,947,146	5,031,707	5,117,735			

**Fund Purpose:**

This fund was established to hold cash reserves equivalent to two months of budgeted operating expenses in the Sewage Works Operations Fund (#641). This serves as fiscal protection against the risk of revenue shortfalls, emergencies, and other economic risks that may impact the sewage works' ability to meet financial commitments.

**Explanation of Revenue Sources:**

If this fund's cash falls below the reserve requirement, the Sewage Works Operations Fund (#641) will transfer funds to increase the cash reserves.

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**

Once this fund's cash balance met the reserve requirement, any excess interest earned was transferred to the Sewage Works Operations Fund (#641). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.

## Fund 649 - Sewage Sinking (Debt Service)

Fund Type	Enterprise Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Interest Earnings	41,998	19,986	12,075	-	-	-	-	-	-	-	-
Debt Proceeds	5,743,815	14,339,893	-	-	-	-	-	-	-	-	-
Interfund Transfers In	8,110,581	7,845,090	11,079,089	11,107,089	9,773,347	9,796,969	9,084,479	6,008,979	8,302,296	(1,333,742)	-12%
<b>Total Revenue</b>	<b>13,896,394</b>	<b>22,204,969</b>	<b>11,091,164</b>	<b>11,107,089</b>	<b>9,773,347</b>	<b>9,796,969</b>	<b>9,084,479</b>	<b>6,008,979</b>	<b>8,302,296</b>	<b>(1,333,742)</b>	<b>-12%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	11,716,557	20,236,844	8,699,185	8,699,185	7,460,066	7,662,084	7,135,801	4,251,283	5,676,436	(1,239,119)	-14%
Debt Service Interest & Fec	1,948,613	1,779,749	2,379,904	2,407,904	2,313,281	2,134,885	1,948,678	1,757,696	2,625,860	(94,623)	-4%
<b>Total Services &amp; Charges</b>	<b>13,665,170</b>	<b>22,016,593</b>	<b>11,079,089</b>	<b>11,107,089</b>	<b>9,773,347</b>	<b>9,796,969</b>	<b>9,084,479</b>	<b>6,008,979</b>	<b>8,302,296</b>	<b>(1,333,742)</b>	<b>-12%</b>
<b>Interfund Transfers Out</b>	-	1,509,210	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>13,665,170</b>	<b>23,525,803</b>	<b>11,079,089</b>	<b>11,107,089</b>	<b>9,773,347</b>	<b>9,796,969</b>	<b>9,084,479</b>	<b>6,008,979</b>	<b>8,302,296</b>	<b>(1,333,742)</b>	<b>-12%</b>
<b>Net Surplus / (Deficit)</b>	<b>231,224</b>	<b>(1,320,833)</b>	<b>12,075</b>	-	-	-	-	-	-		
Beginning Cash Balance	1,087,745	1,320,833	-	-	-	-	-	-	-	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants	
Cash Adjustments	1,865	-	-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>1,320,833</b>	-	-	-	-	-	-	-			
Cash Reserves Target	1,320,833	-	-	-	-	-	-	-			

**Fund Purpose:**

This fund was established to account for the payment of debt service obligations for Sewage Works, including bond principal and interest payments and paying agent fees.

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the Sewage Works Operations Fund (#641) as needed to cover debt service obligations. This fund also receives revenue from interest earned on the fund's cash balance. Starting in 2022, interest earned on the cash balance in this fund will be subsequently transferred to the Sewage Works Operations Fund (#641).

In 2021, the City issued the 2021 Sewage Works Refunding Revenue Bonds to refund the 2009 Sewage Works State Revolving Loan Fund (SRF) Loan (debt schedule #70) and the 2011 Sewage Works Revenue Bonds (debt schedule #93). The par amount of the bonds were \$12,450,000 with a premium of \$1,889,893 a total of \$14,339,893. The funds were deposited into this fund to be used to pay off the 2009 and 2011 debt in December 2021.

**Explanation of Expenditures and Significant Changes/Variations:**

Current debt includes:

- 2012 Sewage Works Revenue Bonds - final payment December 1, 2032, (debt schedule #101)
- 2013A Sewage Works Revenue Bonds - final payment December 1, 2024, (debt schedule #105)
- 2015 Sewage Works Revenue Bonds, Refunding 2006 & 2007 - final payment December 1, 2025, (debt schedule #145)
- 2020 Sewage Works Revenue Bonds, Refunding 2010 - final payment December 1, 2030, (debt schedule #80)
- 2021 Sewage Works Revenue Bonds, Refunding 2009 & 2011 - final payment December 1, 2031 (debt schedule #219)

The 2020 Debt Service Principal and Interest expense was higher than usual due to the refunding of the 2010 Sewage Works Revenue Bonds. The proceeds from the issuance of the refunding were used to pay off of the original 2010 bonds. The payoff was \$5.49 million in principal and \$125k in interest. The refunding saved the City approximately \$1.4 million in principal and interest over the remaining life of the bonds.

The 2021 Debt Service Principal and Interest expense is higher than usual due to the refunding of the 2009 and 2011 debt. The proceeds from the issuance of the refunding were used to pay off of the original debt. The payoff was \$15.1 million in principal and \$323k in interest. The refunding saved the City approximately \$3.5 million in principal and interest over the remaining life of the bonds.

## Fund 653 - Sewage Debt Service Reserve

Fund Type	Enterprise Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget		
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%	
			Budget	Budget	Budget					Variance	Change	
<b>Revenue</b>												
Interest Earnings	20,901	271	36,647	36,647	-	-	-	-	-	(36,647)	-100%	
Interfund Transfers In	-	1,509,210	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>20,901</b>	<b>1,509,481</b>	<b>36,647</b>	<b>36,647</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(36,647)</b>	<b>-100%</b>	
<b>Expenditures by Type</b>												
Interfund Transfers Out	322,566	1,749,971	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>322,566</b>	<b>1,749,971</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Surplus / (Deficit)</b>	<b>(301,665)</b>	<b>(240,490)</b>	<b>36,647</b>	<b>36,647</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	4,291,915	3,990,250		3,749,760	3,786,407	3,786,407	3,786,407	3,786,407	3,786,407	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants		
Cash Adjustments	-	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>3,990,250</b>	<b>3,749,760</b>		<b>3,786,407</b>	<b>3,786,407</b>	<b>3,786,407</b>	<b>3,786,407</b>	<b>3,786,407</b>	<b>3,786,407</b>			
Cash Reserves Target	3,990,250	3,749,760		3,786,407	3,786,407	3,786,407	3,786,407	3,786,407	3,786,407			

**Fund Purpose:**

This fund was established in 2009 (ordinance 9966-09) to be the repository for the City's Sewage Works bond debt service reserves as required by bond documents. The required cash balance is determined by the debt service financing arrangements at the time of issuance. The debt service reserve amount is used towards the last debt service payment.

**Explanation of Revenue Sources:**

This fund receives revenue from interest earned on the fund's cash balance. Starting in 2022, interest earned on the cash balance in this fund will be subsequently transferred to the Sewage Works Operations Fund (#641).  
A new debt service reserve requirement was established for the 2021 Sewage Works Refunding Revenue Bonds (debt schedule #219) in the amount of \$1,509,210. This amount was transferred from the Sewage Works Sinking Fund (#649) in 2021.

**Explanation of Expenditures and Significant Changes/Variations:**

The debt service reserve amount is used towards the last debt service payment. Bond principal and interest payments are accounted for in the Sewage Works Sinking Fund (#649).  
In 2020, the 2010 Sewage Works Revenue Bonds were refunded. The 2010 bonds debt service reserve amount (\$322,566) was transferred to the Sewage Works Sinking Fund (#649) to be used towards the refunding.  
In 2021, the City issued the 2021 Sewage Works Refunding Revenue Bonds to refund the 2009 Sewage Works State Revolving Loan Fund (SRF) Loan (debt schedule #70) and the 2011 Sewage Works Revenue Bonds (debt schedule #93). The remaining debt service reserve (\$1,749,971) for the 2009 and 2011 debt was transferred to the Sewage Works Debt Service Fund #649 to be used towards the pay off of the debt in December 2021.

## Fund 654 - Sewage Works Customer Deposit

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	4,641	4,446	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>4,641</b>	<b>4,446</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures by Type</b>												
Interfund Transfers Out	6,318	4,446	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>6,318</b>	<b>4,446</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Surplus / (Deficit)</b>	<b>(1,677)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	413,157	649,073		903,840	903,840	903,840	903,840	903,840	903,840	903,840	<b>Cash Reserves Target</b> 100% cash reserves for customer deposits	
Cash Adjustments	237,593	254,768		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>649,073</b>	<b>903,840</b>		<b>903,840</b>	<b>903,840</b>	<b>903,840</b>	<b>903,840</b>	<b>903,840</b>	<b>903,840</b>	<b>903,840</b>		
Cash Reserves Target	649,073	903,840		903,840	903,840	903,840	903,840	903,840	903,840	903,840		

**Fund Purpose:**

This fund was established to retain the security deposits collected from utility customers. Upon termination of service, the security deposited is refunded in the form of a credit to the customer's final bill.

**Explanation of Revenue Sources:**

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**

Historically, interest earned on this fund's cash balance was transferred to the Sewage Works Operations Fund (#641). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.



## Fund 655 - Project ReLeaf

Fund Type	Special Revenue Funds					Control	City Funds				Budget Variance 2022-2023	%
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast						
			2024	2025		2026	2027					
<b>Revenue</b>												
Charges for Services	446,136	466,321	451,610	451,610	451,610	456,126	460,687	465,294	469,947	-	0%	
Interest Earnings	4,176	2,322	2,244	2,244	6,690	7,142	4,608	5,977	7,130	4,446	198%	
Other Income	-	-	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	-	-	-	36,158	-	-	-	-	-	(36,158)	-100%	
<b>Total Revenue</b>	<b>450,312</b>	<b>468,643</b>	<b>453,854</b>	<b>490,012</b>	<b>458,300</b>	<b>463,268</b>	<b>465,295</b>	<b>471,271</b>	<b>477,077</b>	<b>(31,712)</b>	<b>-6%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	56,338	40,726	83,136	83,135	83,136	83,136	83,136	83,136	83,136	1	0%	
Fringe Benefits	4,376	3,115	6,360	6,361	6,360	6,360	6,360	6,360	6,360	(1)	0%	
<b>Total Personnel</b>	<b>60,714</b>	<b>43,841</b>	<b>89,496</b>	<b>89,496</b>	<b>89,496</b>	<b>89,496</b>	<b>89,496</b>	<b>89,496</b>	<b>89,496</b>	<b>-</b>	<b>0%</b>	
<b>Supplies</b>	<b>4,764</b>	<b>3,980</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>-</b>	<b>0%</b>	
<b>Services &amp; Charges</b>												
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Operating Expenditures</b>	<b>65,478</b>	<b>47,821</b>	<b>96,746</b>	<b>96,746</b>	<b>96,746</b>	<b>96,746</b>	<b>96,746</b>	<b>96,746</b>	<b>96,746</b>	<b>-</b>	<b>0%</b>	
<b>Bad Debt</b>	<b>2,634</b>	<b>1,793</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>-</b>	<b>0%</b>	
<b>Interfund</b>												
Interfund Allocations	42,385	37,736	46,462	46,462	36,239	36,963	37,702	38,456	39,225	(10,223)	-22%	
Interfund Transfers Out	300,000	500,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	-	0%	
<b>Total Interfund</b>	<b>342,385</b>	<b>537,736</b>	<b>346,462</b>	<b>346,462</b>	<b>336,239</b>	<b>336,963</b>	<b>337,702</b>	<b>338,456</b>	<b>339,225</b>	<b>(10,223)</b>	<b>-3%</b>	
<b>Total Expenditures</b>	<b>410,497</b>	<b>587,350</b>	<b>449,708</b>	<b>449,708</b>	<b>439,485</b>	<b>440,209</b>	<b>440,948</b>	<b>441,702</b>	<b>442,471</b>	<b>(10,223)</b>	<b>-2%</b>	
<b>Net Surplus / (Deficit)</b>	<b>39,815</b>	<b>(118,707)</b>	<b>4,146</b>	<b>40,304</b>	<b>18,815</b>	<b>23,059</b>	<b>24,347</b>	<b>29,569</b>	<b>34,606</b>			
Beginning Cash Balance	398,183	425,913	-	282,057	322,361	341,176	364,235	388,582	418,151	<b>Cash Reserves Target</b> 25% of Annual expenditures		
Cash Adjustments	(12,085)	(25,149)	-	-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>425,913</b>	<b>282,057</b>	<b>322,361</b>	<b>341,176</b>	<b>341,176</b>	<b>364,235</b>	<b>388,582</b>	<b>418,151</b>	<b>452,757</b>			
Cash Reserves Target	102,624	146,838	-	112,427	109,871	110,052	110,237	110,426	110,618			

**Fund Purpose:**

This was established to account for the fall and spring leaf collection program. This program is managed by the Department of Public Works through the Streets division.

This fund was established in 1989 (ordinance 8007-89) in response to the problems brought about by the layers of dead leaves that collect in the fall. The City instituted a leaf pick-up program, called "Operation Re-Leaf," which encompassed using leaf vacuums as the primary collection tool. The City collects and disposes of leaves for residents to mitigate the practice of burning leaves. Burning leaves impacts air quality and can cause house/wildfires.

(Ord. No. 7895-88, § 1; Ord. No. 8023-89, § 1; Ord. No. 9641-05, § 1, 11-18-05)

**Explanation of Revenue Sources:**

Beginning in the fall 1989, the service charge per customer for this program was eighteen cents (\$0.18) per month per household. Starting January 1, 2006, the charge was increased to ninety-nine cents (\$0.99) per month per household. The charge is included on residents' utility bills. There are currently 37,638 customers who pay for this service.

This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

The personnel budget includes the wages and benefits for the seasonal employees who perform the leaf pick-up work during the fall and spring. Interfund Transfers Out are for supervisory wages, supplies, fuel, vector repairs, and other expenses paid for by the Motor Vehicle Highway Fund (#202). Currently, the leaf pickup program does not fund itself and the City has been spending down this fund's cash balance. As a result, the amount transferred has been reduced in recent years.

## Fund 667 - Storm Sewer Fund

Fund Type	Enterprise Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Charges for Services	1,037,898	1,064,337	1,147,200	1,147,200	1,147,200	1,348,000	1,548,700	1,548,700	1,548,700	-	0%	
Intergov./ Grants	-	68,000	-	-	-	-	-	-	-	-	-	
Interest Earnings	4,831	7,492	4,172	6,000	22,597	29,528	24,368	49,354	76,828	16,597	277%	
Interfund Transfers In	-	-	-	73,642	-	-	-	-	-	(73,642)	-100%	
<b>Total Revenue</b>	<b>1,042,729</b>	<b>1,139,829</b>	<b>1,151,372</b>	<b>1,238,842</b>	<b>1,169,797</b>	<b>1,377,528</b>	<b>1,573,068</b>	<b>1,598,054</b>	<b>1,625,528</b>	<b>(69,045)</b>	<b>-6%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	11,085	74,572	200,000	190,074	300,000	200,000	200,000	200,000	200,000	109,926	58%	
<b>Total Services &amp; Charges</b>	<b>11,085</b>	<b>74,572</b>	<b>200,000</b>	<b>190,074</b>	<b>300,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>109,926</b>	<b>58%</b>	
<b>Capital</b>	<b>90,050</b>	<b>436,855</b>	<b>824,000</b>	<b>1,220,298</b>	<b>1,150,000</b>	<b>824,000</b>	<b>824,000</b>	<b>-</b>	<b>-</b>	<b>(70,298)</b>	<b>-6%</b>	
<b>Bad Debt</b>	<b>3,186</b>	<b>175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>104,322</b>	<b>511,602</b>	<b>1,024,000</b>	<b>1,410,372</b>	<b>1,450,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>200,000</b>	<b>200,000</b>	<b>39,628</b>	<b>3%</b>	
<b>Net Surplus / (Deficit)</b>	<b>938,407</b>	<b>628,227</b>	<b>127,372</b>	<b>(171,530)</b>	<b>(280,203)</b>	<b>353,528</b>	<b>549,068</b>	<b>1,398,054</b>	<b>1,425,528</b>			
Beginning Cash Balance	124,406	1,032,916		1,604,154	1,432,625	1,152,422	1,505,950	2,055,018	3,453,072	<b>Cash Reserves Target</b>		
Cash Adjustments	(29,898)	(56,988)		-	-	-	-	-	-	No reserve requirement -		
<b>Ending Cash Balance</b>	<b>1,032,916</b>	<b>1,604,154</b>		<b>1,432,625</b>	<b>1,152,422</b>	<b>1,505,950</b>	<b>2,055,018</b>	<b>3,453,072</b>	<b>4,878,600</b>	Capital fund - spend down to zero		
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

On January 14, 2019, the Common Council passed an ordinance to establish a storm water user fee (ordinance 10633-19). This fund was established to track receipt of the storm water fee revenue and expense of that revenue on storm water projects.

- The storm sewer system consists of sewers, storm inlets, catch basins, manholes, curbs, gutters, ditches, swales, retention and/or detention ponds or basins, dams, and flood control facilities designed for the collection, control, transport or discharge of stormwater. A storm water utility fee is a fee that produces revenue dedicated to improving drainage, controlling flooding, improving water quality and implementing regulations.

**Explanation of Revenue Sources:**

The original storm water fee structure was a flat rate of \$2 per month for residential customers and \$5 per month for non-residential customers. The fee took effect on June 1, 2019. In August 2021, the Common Council passed ordinance no. 10797-21 to change the rates. Effective January 1, 2022, the residential flat rate remains \$2 per month however the non-residential rate will change as follows: Tier 1-\$5, Tier-2 \$8, Tier 3-\$10, Tier 4-\$16, and Tier 5-\$20. The ordinance allows for the storm water rates to increase incrementally from 2022 through 2025.

In 2021, the City received a \$68,000 grant from the Indiana Department of Natural Resources - Lake and River Enhancement Program Division of Wildlife to be used towards the Northshore Bank Stabilization Project.

**Explanation of Expenditures and Significant Changes/Variations:**

The 2022 budget for stormwater projects include \$200,000 for professional services and \$824,000 identified for storm sewer projects, drainage projects, downspout disconnection plan and misc. repairs. In 2021 projects included work on the South Bend Dam, Flood Mitigation, Western Avenue Phase III Storm Sewer, and the Michigan Street Separation.

**What is a storm sewer system?**

- The storm sewer system consists of sewers, storm inlets, catch basins, manholes, curbs, gutters, ditches, swales, retention and/or detention ponds or basins, dams, and flood control facilities designed for the collection, control, transport or discharge of stormwater.

**What is a storm sewer utility fee?**

- A storm sewer utility fee is a fee that produces revenue dedicated to improving drainage, controlling flooding, improving water quality and implementing regulations. The fee is charged to a property based on the potential runoff resulting from a property in a storm event.

**Why is the fee necessary?**

- Aging infrastructure
- Unresolved issues
- Equity
- Funding
- Mandatory

**The state of the Infrastructure:**

Aging infrastructure is all around us. These buried assets are often forgotten about.

**Key Issues:**

- Flooding – real, growing and unresolved: alleviate pressure on Sanitary/Combined and add sewers where non-existent
- Infrastructure – aging, failing
- Quality of life – service values and property values
- Sustainability: green approaches to storm and MS-4 Compliance

**How to Fund a Storm Utility**

**How was the management and operation of storm sewer funded before the fee?**

- Little funding has been available. The funding that has been provided was through Wastewater and Road funding.

**How is the fee calculated?**

- The fee structure is based on a flat rate of \$2/residential customer/month and a tiered rate for non-residential customer/month of \$5, \$8, \$10, \$16 or \$20 depending on the amount of impervious surface.

**Are any properties exempt?**

- All properties are subject to the storm sewer utility fee, except unimproved lots and the public right-of-way.

**Ongoing Storm Sewer Capital Needs**

**Professional Services**

- Riverbank Stabilization - \$200,000
- Downspout Disconnection Plan - \$100,000

**Capital Improvement Projects**

- Drainage Projects - \$800,000
- Riverbank Stabilization - \$150,000
- South Bend Dam - \$500,000
- Flood Mitigation - \$500,000
- Western Avenue Phase III Storm Sewer - \$400,000
- Michigan Street Separation - \$250,000

**Operations & Maintenance**

- TBD in the future

**Total Expenses: \$2.9 million**

# **PUBLIC SAFETY FUNDS**

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### Fund 216 - Police State Seizures

Fund Type	Special Revenue Funds				Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	Change
			Budget	Budget	Budget					2022-2023	
<b>Revenue</b>											
Intergov./ Shared Revenues	4,678	22,670	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0%
Interest Earnings	1,895	993	896	896	2,364	2,512	1,597	2,026	2,348	1,468	164%
Other Income	18	-	-	-	-	-	-	-	-	-	-
Interfund Transfers In	-	7,636	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>6,591</b>	<b>31,299</b>	<b>5,896</b>	<b>5,896</b>	<b>7,364</b>	<b>7,512</b>	<b>6,597</b>	<b>7,026</b>	<b>7,348</b>	<b>1,468</b>	<b>25%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Education & Training	-	-	10,000	10,000	10,000	-	-	-	-	-	0%
Other Services & Charges	-	-	12,000	12,000	12,000	-	-	-	-	-	0%
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital</b>	<b>31,753</b>	<b>71,043</b>	<b>22,500</b>	<b>22,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(22,500)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>31,753</b>	<b>71,043</b>	<b>44,500</b>	<b>44,500</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(22,500)</b>	<b>-51%</b>
<b>Net Surplus / (Deficit)</b>	<b>(25,162)</b>	<b>(39,744)</b>	<b>(38,604)</b>	<b>(38,604)</b>	<b>(14,636)</b>	<b>7,512</b>	<b>6,597</b>	<b>7,026</b>	<b>7,348</b>		
Beginning Cash Balance	238,323	213,569		173,825	135,221	120,585	128,097	134,694	141,720	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	409	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>213,569</b>	<b>173,825</b>		<b>135,221</b>	<b>120,585</b>	<b>128,097</b>	<b>134,694</b>	<b>141,720</b>	<b>149,068</b>		
Cash Reserves Target	7,938	17,761		11,125	5,500	-	-	-	-		
<b>Fund Purpose:</b>											
This fund accounts for law enforcement expenditures financed by the state or local agencies' authorized sale of confiscated property.											
<b>Explanation of Revenue Sources:</b>											
This fund receives revenue from the state or local agencies' authorized sale of confiscated property. This fund's revenue stream is not a steady flow. It is dependent upon the processing and release of funds from the State for seized assets in drug activities. In recent years, this fund has received little revenue. This fund also receives revenue from interest earned on the fund's cash balance.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Expenditures are typically budgeted for law enforcement training and various Police Department expenses. In recent years, the Police Department has used this fund to purchase one to two vehicles each year. The Police Department has continued to spend down the cash balance in this fund in order to alleviate some of the burden on its operating budget in the General Fund (#101).											

## Fund 218 - Police Curfew Violations

Fund Type	Special Revenue Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance	%
							2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>												
Fines, Forfeitures, and Fees	768	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	115	82	-	8	-	-	-	-	-	-	(8)	-100%
<b>Total Revenue</b>	<b>883</b>	<b>82</b>	<b>-</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>18,799</b>	<b>18,799</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(18,799)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>18,799</b>	<b>18,799</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(18,799)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>883</b>	<b>82</b>	<b>(18,799)</b>	<b>(18,791)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	12,894	13,799		13,880	-	-	-	-	-	-	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	22	-		4,911	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>13,799</b>	<b>13,880</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			
<b>Fund Purpose:</b>												
This fund was established (ordinance 8135-90) to account for monies received from Juvenile Positive Assistance.												
<b>Explanation of Revenue Sources:</b>												
This fund received monies from Juvenile Positive Assistance and from the curfew ordinance violation fines.												
<b>Explanation of Expenditures and Significant Changes/Variations:</b>												
In recent years, this fund has received very little revenue. In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220.												
Past expenditures include Drug Abuse Resistance Education and Juvenile Aid Bureau.												

## Fund 220 - Law Enforcement Continuing Education

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
Revenue						2024	2025	2026	2027	2022-2023	Change
Intergov./ Grants	-	41,980	-	252,783	-	-	-	-	-	(252,783)	-100%
Charges for Services	148,550	115,024	115,000	115,000	115,000	115,000	115,000	115,000	115,000	-	0%
Fines, Forfeitures, and Fees	92,751	89,648	101,200	101,200	101,200	101,200	101,200	101,200	101,200	-	0%
Interest Earnings	3,849	2,229	4,889	3,005	9,730	8,144	3,915	3,497	2,717	6,725	224%
Donations	2,000	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
Other Income	11,555	2,970	-	1,884	-	-	-	-	-	(1,884)	-100%
Interfund Transfers In	-	73,512	352,373	352,373	-	-	-	-	-	(352,373)	-100%
<b>Total Revenue</b>	<b>258,705</b>	<b>325,862</b>	<b>574,462</b>	<b>827,245</b>	<b>226,930</b>	<b>225,344</b>	<b>221,115</b>	<b>220,697</b>	<b>219,917</b>	<b>(600,315)</b>	<b>-73%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	<b>62,084</b>	<b>193,652</b>	<b>137,000</b>	<b>224,826</b>	<b>137,000</b>	<b>137,000</b>	<b>137,000</b>	<b>137,000</b>	<b>137,000</b>	<b>(87,826)</b>	<b>-39%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,136	188	-	2,400	-	-	-	-	-	(2,400)	-100%
Education & Training	81,558	131,259	90,000	177,225	90,000	80,000	80,000	80,000	80,000	(87,225)	-49%
Travel	20,646	28,840	51,500	49,214	51,500	30,000	30,000	30,000	30,000	2,286	5%
Other Services & Charges	31,421	69,045	59,250	55,166	59,250	59,250	59,250	59,250	45,000	4,084	7%
<b>Total Services &amp; Charges</b>	<b>134,762</b>	<b>229,333</b>	<b>200,750</b>	<b>284,005</b>	<b>200,750</b>	<b>169,250</b>	<b>169,250</b>	<b>169,250</b>	<b>155,000</b>	<b>(83,255)</b>	<b>-29%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,807</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,193</b>	<b>30%</b>
<b>Bad Debt</b>	<b>54</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(19,000)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>196,900</b>	<b>422,985</b>	<b>337,750</b>	<b>558,638</b>	<b>377,750</b>	<b>306,250</b>	<b>306,250</b>	<b>306,250</b>	<b>292,000</b>	<b>(180,888)</b>	<b>-32%</b>
<b>Net Surplus / (Deficit)</b>	<b>61,806</b>	<b>(97,123)</b>	<b>236,712</b>	<b>268,607</b>	<b>(150,820)</b>	<b>(80,906)</b>	<b>(85,135)</b>	<b>(85,553)</b>	<b>(72,083)</b>		
Beginning Cash Balance	421,276	483,549		378,981	647,589	496,769	415,863	330,728	245,175	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	467	(7,445)		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>483,549</b>	<b>378,981</b>		<b>647,589</b>	<b>496,769</b>	<b>415,863</b>	<b>330,728</b>	<b>245,175</b>	<b>173,092</b>		
Cash Reserves Target	49,225	105,746		139,659	94,438	76,563	76,563	76,563	73,000		

**Fund Purpose:**

This fund was established (ordinance 6974-81) to fund the continuing education for the officers of the South Bend Police Department.

**Explanation of Revenue Sources:**

This fund is funded by fees from accident reports and fines for false alarm and loud noise ordinance violations. Starting in 2022, this fund will receive the following revenue sources previously accounted for in other police special revenue funds: state and federal grant revenue, charges for services from the enforcement courses offered to other police departments who pay a fee to attend the training (formerly in Fund #294), impound towing fees (formerly Fund #295), and donations for the Police K-9 unit (formerly in Fund #705). This fund also receives revenue from interest earned on the fund's cash balance. Previously, this fund received revenue from gun permit application fees; however, a change in State legislation eliminated this revenue source. Effective July 1, 2021, the City of South Bend and other municipalities can no longer charge a fee for processing gun permit applications. This change negatively impacts the South Bend Police Department as gun permit fees accounted for \$45k-\$60k in revenue in this fund annually.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures include educational materials and equipment, conference and training registration, and travel costs for conferences/trainings. Starting in 2022, this fund will also account for grant related activities or grant funded purchases previously accounted for in other police special revenue funds.

## Fund 249 - Local Income Tax - Public Safety

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Local Income Taxes	9,703,297	9,391,746	8,826,957	9,168,554	9,488,558	10,164,644	10,804,336	11,286,630	11,681,011	320,004	3%
Interest Earnings	33,595	25,015	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
<b>Total Revenue</b>	<b>9,736,892</b>	<b>9,416,761</b>	<b>8,836,957</b>	<b>9,178,554</b>	<b>9,498,558</b>	<b>10,174,644</b>	<b>10,814,336</b>	<b>11,296,630</b>	<b>11,691,011</b>	<b>320,004</b>	<b>3%</b>
<b>Expenditures by Department</b>											
Police Department	4,619,654	4,737,560	6,344,523	6,344,523	4,749,279	5,087,322	5,407,168	5,648,315	5,845,506	(1,595,244)	-25%
Fire Department	4,330,886	4,880,453	6,344,524	6,344,524	4,749,279	5,087,322	5,407,168	5,648,315	5,845,506	(1,595,245)	-25%
<b>Total Expenditures</b>	<b>8,950,540</b>	<b>9,618,013</b>	<b>12,689,047</b>	<b>12,689,047</b>	<b>9,498,558</b>	<b>10,174,644</b>	<b>10,814,336</b>	<b>11,296,630</b>	<b>11,691,011</b>	<b>(3,190,489)</b>	<b>-25%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	6,703,431	7,651,358	12,689,047	12,689,047	9,498,558	10,174,644	10,814,336	11,296,630	11,691,011	(3,190,489)	-25%
Fringe Benefits	2,247,109	1,966,655	-	-	-	-	-	-	-	-	-
<b>Total Personnel</b>	<b>8,950,540</b>	<b>9,618,013</b>	<b>12,689,047</b>	<b>12,689,047</b>	<b>9,498,558</b>	<b>10,174,644</b>	<b>10,814,336</b>	<b>11,296,630</b>	<b>11,691,011</b>	<b>(3,190,489)</b>	<b>-25%</b>
<b>Total Expenditures</b>	<b>8,950,540</b>	<b>9,618,013</b>	<b>12,689,047</b>	<b>12,689,047</b>	<b>9,498,558</b>	<b>10,174,644</b>	<b>10,814,336</b>	<b>11,296,630</b>	<b>11,691,011</b>	<b>(3,190,489)</b>	<b>-25%</b>
<b>Net Surplus / (Deficit)</b>	<b>786,352</b>	<b>(201,253)</b>	<b>(3,852,090)</b>	<b>(3,510,493)</b>	-	-	-	-	-		
Beginning Cash Balance	3,253,787	4,045,717		3,844,465	333,972	333,972	333,972	333,972	333,972	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	5,578	-		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>4,045,717</b>	<b>3,844,465</b>		<b>333,972</b>	<b>333,972</b>	<b>333,972</b>	<b>333,972</b>	<b>333,972</b>			
Cash Reserves Target	-	-		-	-	-	-	-			

**Fund Purpose:**

This fund was established in 2010 due to Indiana's property tax "circuit breaker" system that effectively limited property tax receipts. This fund can only be used to pay for Public Safety personnel wages and benefits. (Resolution 3980-09, Indiana Code IC 6-3.6-6-8)

**Explanation of Revenue Sources:**

This fund receives the Public Safety portion of the City's Local Income Tax (LIT) revenue distribution. The City adopted a special income tax of one quarter of one percent (0.25%) to be used solely for the salaries of public safety positions that were formerly paid by property taxes. Local income tax revenue distributions are determined annually by the Indiana Dept of Local Government Finance (DLGF). Local income tax revenue is distributed by St. Joseph County monthly.

**Explanation of Expenditures and Significant Changes/Variations:**

Because this fund can only be used to pay for public safety personnel, the City budgets for the salaries and benefits for as many sworn police officers and firefighters as this fund's revenue can support. This reduces the public safety personnel expenses in the General Fund (#101). This fund's cash balance has grown in recent years due to unanticipated supplemental income tax distributions; therefore, the City plans to spend down the excess cash during 2022.

## Fund 278 - Police Take Home Vehicle

Fund Type	Internal Service Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	5,480	14,640	5,720	20,720	5,720	5,720	5,720	5,720	5,720	(15,000)	-72%
Interest Earnings	5,998	4,038	5,434	5,434	12,608	11,975	6,797	7,670	7,878	7,174	132%
<b>Total Revenue</b>	<b>11,478</b>	<b>18,678</b>	<b>11,154</b>	<b>26,154</b>	<b>18,328</b>	<b>17,695</b>	<b>12,517</b>	<b>13,390</b>	<b>13,598</b>	<b>(7,826)</b>	<b>-30%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Other Services & Charges	8,690	270	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
<b>Total Services &amp; Charges</b>	<b>8,690</b>	<b>270</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0%</b>
<b>Interfund Transfers Out</b>	<b>49,087</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>57,777</b>	<b>270</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>(46,299)</b>	<b>18,408</b>	<b>(38,846)</b>	<b>(23,846)</b>	<b>(31,672)</b>	<b>(32,305)</b>	<b>(37,483)</b>	<b>(36,610)</b>	<b>(36,402)</b>		
Beginning Cash Balance	725,194	681,823		698,546	674,700	643,028	610,723	573,240	536,630	<b>Cash Reserves Target</b> Set dollar amount of \$750,000	
Cash Adjustments	2,928	(1,685)		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>681,823</b>	<b>698,546</b>		<b>674,700</b>	<b>643,028</b>	<b>610,723</b>	<b>573,240</b>	<b>536,630</b>	<b>500,228</b>		
Cash Reserves Target	750,000	750,000		750,000	750,000	750,000	750,000	750,000	750,000		

**Fund Purpose:**

This fund was established (ordinance 9919-09) to receive monies collected from South Bend Police Department Officers participating in the City's Take Home Vehicle Program. The City shall use all monies deposited into this fund to pay the costs and expenses associated with claims arising from use of program vehicles occurring while officers are not on duty.

**Explanation of Revenue Sources:**

This fund charges police officers for liability insurance for take home police vehicles. Deductions from officers are made in accordance with an agreement with the Fraternal Order of Police (FOP). The agreement calls for the suspension of the deduction based on the price of gas and the balance of cash in this fund. The decrease in revenue is the result of suspending the payroll deduction for sworn officers as outlined in the agreement between the Police Department and the FOP. This fund receives revenue from interest earned on the fund's cash balance. As the fund's cash balance dips below the reserve requirement set by the FOP, the City anticipates the deduction will be increased.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are driven by the number of off duty accident claims. Claims have been minimal in this fund since it was created.



### Fund 280 - Police Block Grants

Fund Type	Special Revenue Funds				Control	City Funds						
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	36	24	-	2	-	-	-	-	-	(2)	-100%	
<b>Total Revenue</b>	<b>36</b>	<b>24</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2)</b>	<b>-100%</b>	
<b>Expenditures by Type</b>												
Interfund Transfers Out	-	-	4,338	4,338	-	-	-	-	-	(4,338)	-100%	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>4,338</b>	<b>4,338</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(4,338)</b>	<b>-100%</b>	
<b>Net Surplus / (Deficit)</b>	<b>36</b>	<b>24</b>	<b>(4,338)</b>	<b>(4,336)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	4,095	4,138		4,162	-	-	-	-	-			<b>Cash Reserves Target</b> No reserve requirement
Cash Adjustments	7	-		174	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>4,138</b>	<b>4,162</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			
<b>Fund Purpose:</b>												
This fund was established to track the revenue and expenditures related to specific federal grants for the Police Department.												
<b>Explanation of Revenue Sources:</b>												
Historically, this fund received grant revenue.												
<b>Explanation of Expenditures and Significant Changes/Variations:</b>												
In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220. Federal grant revenue and expenditures for the Police Department will be tracked in Fund #220 going forward.												

## Fund 287 - Fire Department Capital

Fund Type	Capital Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	Change	
			Budget	Budget	Budget					2022-2023		
<b>Revenue</b>												
Intergov./ Grants	-	-	75,000	-	75,000	75,000	75,000	75,000	75,000	75,000	100%	
Charges for Services	2,514,908	1,905,360	1,837,850	1,892,852	2,021,345	2,061,772	2,103,007	2,145,067	2,187,968	128,493	7%	
Fines, Forfeitures, and Fees	-	300	-	-	-	-	-	-	-	-	-	
Interest Earnings	9,151	8,474	9,023	9,023	85,830	79,318	42,856	46,717	39,907	76,807	851%	
Debt Proceeds	1,660,000	210,000	2,310,000	2,355,000	1,430,000	2,410,000	455,000	1,410,000	2,655,000	(925,000)	-39%	
Other Income	8,244	1,334	-	19,998	-	-	-	-	-	(19,998)	-100%	
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>4,192,303</b>	<b>2,125,468</b>	<b>4,231,873</b>	<b>4,276,873</b>	<b>3,612,175</b>	<b>4,626,090</b>	<b>2,675,863</b>	<b>3,676,784</b>	<b>4,957,875</b>	<b>(664,698)</b>	<b>-16%</b>	
<b>Expenditures by Type</b>												
<b>Supplies</b>	-	-	-	-	-	-	-	-	-	-	-	
<b>Services &amp; Charges</b>												
Debt Service Principal	343,971	662,651	1,132,508	1,132,950	1,069,747	1,379,650	1,495,136	1,452,267	1,849,173	(63,203)	-6%	
Debt Service Interest & Fec	31,114	36,120	82,708	82,266	75,324	113,218	95,105	97,851	126,056	(6,942)	-8%	
<b>Total Services &amp; Charges</b>	<b>375,085</b>	<b>698,771</b>	<b>1,215,216</b>	<b>1,215,216</b>	<b>1,145,071</b>	<b>1,492,868</b>	<b>1,590,241</b>	<b>1,550,118</b>	<b>1,975,229</b>	<b>(70,145)</b>	<b>-6%</b>	
<b>Capital</b>	<b>1,925,268</b>	<b>1,029,049</b>	<b>2,610,000</b>	<b>678,760</b>	<b>1,730,000</b>	<b>2,710,000</b>	<b>755,000</b>	<b>1,710,000</b>	<b>2,955,000</b>	<b>1,051,240</b>	<b>155%</b>	
<b>Interfund Transfers Out</b>	<b>746,231</b>	<b>750,306</b>	<b>748,657</b>	<b>748,657</b>	<b>752,357</b>	<b>755,332</b>	<b>761,657</b>	<b>762,256</b>	<b>762,132</b>	<b>3,700</b>	<b>0%</b>	
<b>Total Expenditures</b>	<b>3,046,584</b>	<b>2,478,126</b>	<b>4,573,873</b>	<b>2,642,633</b>	<b>3,627,428</b>	<b>4,958,200</b>	<b>3,106,898</b>	<b>4,022,374</b>	<b>5,692,361</b>	<b>984,795</b>	<b>37%</b>	
<b>Net Surplus / (Deficit)</b>	<b>1,145,719</b>	<b>(352,658)</b>	<b>(342,000)</b>	<b>1,634,240</b>	<b>(15,253)</b>	<b>(332,110)</b>	<b>(431,035)</b>	<b>(345,590)</b>	<b>(734,486)</b>			
Beginning Cash Balance	1,962,214	3,111,296		2,758,339	4,392,579	4,377,326	4,045,216	3,614,181	3,268,591	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero		
Cash Adjustments	3,364	(300)		-	-	-	-	-				
<b>Ending Cash Balance</b>	<b>3,111,296</b>	<b>2,758,339</b>		<b>4,392,579</b>	<b>4,377,326</b>	<b>4,045,216</b>	<b>3,614,181</b>	<b>3,268,591</b>	<b>2,534,105</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established (ordinance 10339-14) to track capital expenditures of the South Bend Fire Department. Capital purchases include fire apparatuses, ambulances, and major construction projects. This fund is also used to repay debt issued for capital purchases and capital improvements, such as vehicle/equipment capital leases and bonds.

**Explanation of Revenue Sources:**

In 2020, the interfund transfer from the EMS Operating Fund (#288) was replaced by payments from St Joseph County for the City providing EMS services. Revenue received from various grants for equipment or other capital is deposited here. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

**Capital** spending includes Fire Department fleet needs as well as updates and repair & maintenance to Fire Department facilities. To keep the fleet within a serviceable life span, generally the City aims to purchase 2 pumper trucks every 3 years and an aerial apparatus every 5 years. The City also purchases or refurbishes an ambulance each year. The Fire Department also uses this fund to replace necessary equipment such as self contained briefing apparatus (SCBA), cardiac monitors, and turnout gear. See the Five-Year Capital Improvement Plan for details. | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for vehicles and equipment purchased through 5-year capital leases. | **Interfund Transfers Out** includes transfers to debt service funds for principal and interest payments on two different bonds: 2013 EMS/Fire Station/Tower Bonds (final payment February 1, 2033, debt schedule #116) and 2018 General Obligation Bonds-Fire Station #9 (final payment January 15, 2038, debt schedule #168).

## Fund 288 - Emergency Medical Services Operating

Fund Type	Enterprise Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		Change
<b>Revenue</b>											
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-	-	-
Fines, Forfeitures, and Fees	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	10,316	-	-	-	-	-	-	-	-	-	-
Other Income	797	-	-	-	-	-	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>11,113</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	-	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-	-	-	-	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>	<b>1,468</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Professional Services	1,292	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	42,719	-	-	-	-	-	-	-	-	-	-
Education & Training	4,778	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	50,224	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>99,013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Bad Debt</b>	<b>4,722</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers Out	1,716,684	607,079	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>1,716,684</b>	<b>607,079</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,821,886</b>	<b>607,079</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(1,810,773)</b>	<b>(607,079)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Cash Balance	2,520,160	607,079									<b>Cash Reserves Target</b> No reserve requirement
Cash Adjustments	(102,309)	-									
<b>Ending Cash Balance</b>	<b>607,079</b>	<b>-</b>									
Cash Reserves Target	-	-									

**Fund Purpose:**

This fund accounted for the expenditures of the Emergency Medical Services (EMS) program. This Fund captured personnel and operating expenses primarily for Emergency Medical Services division and reflected a portion of the cost associated with operating ambulances.

Revenue received from EMS services was not sufficient to cover expenses. Keeping EMS in its own fund would require interfund transfers. Starting in 2020, EMS activities were moved to the General Fund (#101). Moving EMS revenue and expenditures into the General Fund simplified accounting. The transfer included the wages and benefits for 47 firefighters and 4 EMS billing personnel. Keeping firefighter EMS personnel in a separate budget proved impractical due to frequently changing assignments. EMS expenditures related to billing are accounted for in separate division in the General Fund. The remaining cash balance in Fund 288 was transferred to the General Fund (#101) during 2021.

## Fund 289 - Haz-Mat

Fund Type	Special Revenue Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget		
Revenue	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%	
			Budget	Budget	Budget					Variance	Change	
Charges for Services	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
Interest Earnings	243	165	256	256	567	579	354	433	485	311	121%	
Other Income	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>243</b>	<b>165</b>	<b>10,256</b>	<b>10,256</b>	<b>10,567</b>	<b>10,579</b>	<b>10,354</b>	<b>10,433</b>	<b>10,485</b>	<b>311</b>	<b>3%</b>	
<b>Expenditures by Type</b>												
Supplies	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%	
<b>Services &amp; Charges</b>												
Professional Services	-	-	-	-	-	-	-	-	-	-	-	
Education & Training	-	-	-	-	-	-	-	-	-	-	-	
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Capital	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>243</b>	<b>165</b>	<b>256</b>	<b>256</b>	<b>567</b>	<b>579</b>	<b>354</b>	<b>433</b>	<b>485</b>			
Beginning Cash Balance	27,647	27,937		28,102	28,358	28,925	29,504	29,858	30,291	<b>Cash Reserves Target</b> 25% of Annual expenditures		
Cash Adjustments	47	-		-	-	-	-	-				
<b>Ending Cash Balance</b>	<b>27,937</b>	<b>28,102</b>		<b>28,358</b>	<b>28,925</b>	<b>29,504</b>	<b>29,858</b>	<b>30,291</b>	<b>30,776</b>			
Cash Reserves Target	-	-		2,500	2,500	2,500	2,500	2,500	2,500			

**Fund Purpose:**

This fund was established (ordinance 7748-87) to account for the monies generated by the South Bend Fire Department's response to hazardous materials incidents. The monies accumulated in this fund may be expended for the replacement, repair, or purchase of Haz-Mat equipment, for training and supplies and to defray the expense of Haz-Mat related activities. There are no budgeted positions in this fund, responses are made by firefighters of the South Bend Fire Department.

**Explanation of Revenue Sources:**

By ordinance, the South Bend Fire Department charges businesses for hazardous materials response. This typically happens once or twice a year. Funding is entirely dependent on the number of billable hazardous material responses in any given calendar year. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

In recent years, this fund has been used to purchase supplies for the Haz-Mat response team. No major expenditures are planned.

## Fund 291 - Indiana River Rescue

Fund Type	Special Revenue Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Charges for Services	54,600	94,550	90,000	90,000	90,000		98,000	105,000	105,000	105,000	-	0%
Interest Earnings	2,955	1,993	2,991	2,991	6,843		7,634	5,136	6,841	8,277	3,852	129%
Donations	-	-	-	-	-		-	-	-	-	-	-
Other Income	-	1,300	-	-	-		-	-	-	-	-	-
<b>Total Revenue</b>	<b>57,555</b>	<b>97,843</b>	<b>92,991</b>	<b>92,991</b>	<b>96,843</b>		<b>105,634</b>	<b>110,136</b>	<b>111,841</b>	<b>113,277</b>	<b>3,852</b>	<b>4%</b>
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	-	-	-	-	-		-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-		-	-	-	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>	<b>16,731</b>	<b>32,702</b>	<b>24,000</b>	<b>73,475</b>	<b>53,500</b>		<b>27,010</b>	<b>27,020</b>	<b>27,030</b>	<b>27,040</b>	<b>(19,975)</b>	<b>-27%</b>
<b>Services &amp; Charges</b>												
Professional Services	-	-	-	-	-		-	-	-	-	-	-
Printing & Advertising	-	-	1,300	1,300	1,300		1,300	1,300	1,300	1,300	-	0%
Repairs & Maintenance	-	4,210	43,000	9,784	13,000		13,000	13,000	13,000	13,000	3,216	33%
Education & Training	425	13,608	9,000	22,200	9,000		9,000	9,000	9,000	9,000	(13,200)	-59%
Travel	2,524	1,483	15,000	2,000	15,000		15,000	16,000	16,000	16,000	13,000	650%
Other Services & Charges	-	1,133	-	600	-		-	-	-	-	(600)	-100%
<b>Total Services &amp; Charges</b>	<b>2,949</b>	<b>20,433</b>	<b>68,300</b>	<b>35,884</b>	<b>38,300</b>		<b>38,300</b>	<b>39,300</b>	<b>39,300</b>	<b>39,300</b>	<b>2,416</b>	<b>7%</b>
<b>Total Expenditures</b>	<b>19,679</b>	<b>53,135</b>	<b>92,300</b>	<b>109,359</b>	<b>91,800</b>		<b>65,310</b>	<b>66,320</b>	<b>66,330</b>	<b>66,340</b>	<b>(17,559)</b>	<b>-16%</b>
<b>Net Surplus / (Deficit)</b>	<b>37,876</b>	<b>44,708</b>	<b>691</b>	<b>(16,368)</b>	<b>5,043</b>		<b>40,324</b>	<b>43,816</b>	<b>45,511</b>	<b>46,937</b>		
Beginning Cash Balance	293,325	330,404		360,311	343,943	348,986	389,310	433,126	478,637		<b>Cash Reserves Target</b>	
Cash Adjustments	(797)	(14,800)		-	-	-	-	-	-		25% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>330,404</b>	<b>360,311</b>		<b>343,943</b>	<b>348,986</b>	<b>389,310</b>	<b>433,126</b>	<b>478,637</b>	<b>525,574</b>			
Cash Reserves Target	4,920	13,284		27,340	22,950	16,328	16,580	16,583	16,585			

**Fund Purpose:**

This fund is used to account for the revenue from tuition fees for students attending the Indiana River Rescue School (IRRS) and the expenditures of that revenue. There are typically 2-4 schools a year, each a week in duration. The IRRS is administered by the South Bend Fire Department under the direction of the Special Operations Bureau. The majority of instructors are comprised of South Bend Firefighters and Conservation Officers from the IDNR. The 5 day school includes extensive field training on the St. Joseph River and its unique "L" shaped dam, and the East Race Waterway. The East Race Waterway is a 2000' run which winds through the heart of the city. It has been the site of many U.S. Olympic trials and World Class kayak events. It allows for realistic but controlled training in river rescue, what is now formally known as the premier training ground for "Swiftwater rescue." Class lectures will provide a background in theory and concepts that enables students to go directly to the water. Students become familiar with such equipment as inflatable boats, outboards, rescue ropes, rope rescue systems & necessary personal gear. Many of the teaching sites have actual accident histories.

**Explanation of Revenue Sources:**

This fund collects tuition fees for students attending the Indiana River Rescue School. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are for the maintenance and repair of rescue equipment and the wages for the instructors. No major expenditures are planned.

## Fund 292 - Police Grants

Fund Type	Special Revenue Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	%
							2024	2025	2026	2027		Change
<b>Revenue</b>												
Intergov./ Grants	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Expenditures by Type</b>												
Interfund Transfers Out	-	-	26,716	26,716	-	-	-	-	-	-	(26,716)	-100%
<b>Total Expenditures</b>	-	-	26,716	26,716	-	-	-	-	-	-	(26,716)	-100%
<b>Net Surplus / (Deficit)</b>	-	-	(26,716)	(26,716)	-	-	-	-	-	-		
Beginning Cash Balance	26,716	26,716		26,716	-	-	-	-	-	-		
Cash Adjustments	-	-		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	26,716	26,716		-	-	-	-	-	-	-		
Cash Reserves Target	-	-		-	-	-	-	-	-	-		

**Cash Reserves Target**  
No reserve requirement

**Fund Purpose:**

This fund was established to track the revenue and expenditures related to specific federal grants for the Police Department.

**Explanation of Revenue Sources:**

Historically, this fund received grant revenue.

**Explanation of Expenditures and Significant Changes/Variations:**

In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220. Federal grant revenue and expenditures for the Police Department will be tracked in Fund #220 going forward.

## Fund 294 - Regional Police Academy

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	9,350	19,625	-	-	-	-	-	-	-	-	-
Interest Earnings	1,106	819	-	83	-	-	-	-	-	(83)	-100%
Other Income	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>10,456</b>	<b>20,444</b>	<b>-</b>	<b>83</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(83)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
Supplies	214	-	-	-	-	-	-	-	-	-	-
<b>Services &amp; Charges</b>											
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	2,943	100	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>2,943</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interfund Transfers Out	-	-	175,000	175,000	-	-	-	-	-	(175,000)	-100%
<b>Total Expenditures</b>	<b>3,157</b>	<b>100</b>	<b>175,000</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(175,000)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>7,299</b>	<b>20,344</b>	<b>(175,000)</b>	<b>(174,917)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	118,481	125,984		146,328	-	-	-	-	-		<b>Cash Reserves Target</b> No reserve requirement
Cash Adjustments	203	-		28,589	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>125,984</b>	<b>146,328</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 7104-82) to account for revenues and expenditures related to the advancement of present and future police officers and funds the cost of course material and instructors at the South Bend Police Academy.

**Explanation of Revenue Sources:**

This fund received revenue from the enforcement courses offered to other police departments who pay a fee to attend the training.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures were for seminars, travel, lectures, and career days. In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220.

### Fund 295 - COPS MORE Grant

Fund Type	Special Revenue Funds				Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
Revenue			Budget	Budget	Budget					Variance	Change
Intergov./ Grants	180,998	103,213	-	-	-	-	-	-	-	-	-
Fines, Forfeitures, and Fees	6,919	7,312	-	-	-	-	-	-	-	-	-
Interest Earnings	594	432	-	30	-	-	-	-	-	(30)	-100%
Donations	-	-	-	-	-	-	-	-	-	-	-
Other Income	260	120	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>188,771</b>	<b>111,077</b>	<b>-</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(30)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	<b>86,905</b>	<b>16,331</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	12,317	6,214	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>12,317</b>	<b>6,214</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>185,805</b>	<b>116,658</b>	<b>-</b>	<b>20,808</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(20,808)</b>	<b>-100%</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(125,000)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>285,026</b>	<b>139,203</b>	<b>125,000</b>	<b>145,808</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(145,808)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(96,255)</b>	<b>(28,126)</b>	<b>(125,000)</b>	<b>(145,778)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	169,439	73,474		45,349	-	-	-	-	-	<b>Cash Reserves Target</b>	
Cash Adjustments	290	-		100,429	-	-	-	-	-	No reserve requirement	
<b>Ending Cash Balance</b>	<b>73,474</b>	<b>45,349</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was originally established (7015-82) to track the Community Oriented Police Program but has been expanded to track other federal grants related to the Police Department. In recent years, this fund has also been used to track donations and their associated expenditures.

**Explanation of Revenue Sources:**

This fund received revenue from various Federal and State Grants. The Community-Oriented Policing Services (COPS) Office of the Department of Justice offers grants through the Making Officer Redeployment Effective (MORE) program. This fund also received revenue from impound towing fees.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures included grant related activities and grant funded purchases. In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220. In recent years, this fund has been used to pay for a youth boxing program. The South Bend Police Athletic League (PAL) relaunched in 2006 with the founding of the South Bend Police Boxing Club. This free program matches cops and youth ages 10-18 in a sports mentoring environment. The objective of the Boxing Club is to encourage young people to value peaceful and positive ways to resolve differences and frustrations. It's a way for youth to "put down" violence and death—and "put on" the boxing gloves for a better life. The PAL program was expanded in 2020, with more funding budgeted in the Police Department's budget in the General Fund (#101). In 2022, the PAL program is entirely budgeted in Fund #101.



## Fund 299 - Police Federal Drug Enforcement

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	% Change
						2024	2025	2026	2027	2022-2023	
<b>Revenue</b>											
Intergov./ Shared Revenues	-	57,919	25,000	70,027	25,000	25,000	25,000	25,000	25,000	(45,027)	-64%
Interest Earnings	723	192	697	697	1,809	2,225	1,602	2,249	2,838	1,112	160%
Interfund Transfers In	-	-	-	19,000	-	-	-	-	-	(19,000)	-100%
<b>Total Revenue</b>	<b>723</b>	<b>58,110</b>	<b>25,697</b>	<b>89,724</b>	<b>26,809</b>	<b>27,225</b>	<b>26,602</b>	<b>27,249</b>	<b>27,838</b>	<b>(62,915)</b>	<b>-70%</b>
<b>Expenditures by Type</b>											
Supplies	-	-	6,000	46,000	6,000	6,000	5,000	5,000	5,000	(40,000)	-87%
Capital	31,000	-	22,500	22,500	-	-	-	-	-	(22,500)	-100%
Interfund Transfers Out	-	81,148	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>31,000</b>	<b>81,148</b>	<b>28,500</b>	<b>68,500</b>	<b>6,000</b>	<b>6,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>(62,500)</b>	<b>-91%</b>
<b>Net Surplus / (Deficit)</b>	<b>(30,277)</b>	<b>(23,037)</b>	<b>(2,803)</b>	<b>21,224</b>	<b>20,809</b>	<b>21,225</b>	<b>21,602</b>	<b>22,249</b>	<b>22,838</b>		
Beginning Cash Balance	113,552	83,275	60,237	81,461	102,270	123,495	145,097	167,346	190,184	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	-	-	-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>83,275</b>	<b>60,237</b>	<b>81,461</b>	<b>102,270</b>	<b>123,495</b>	<b>145,097</b>	<b>167,346</b>	<b>190,184</b>	<b>190,184</b>		
Cash Reserves Target	7,750	20,287	17,125	1,500	1,500	1,250	1,250	1,250	1,250		

**Fund Purpose:**

This fund was established to receive the Police Department's share of money acquired in Federal drug enforcement activity. Expenditures are to be used to fund drug enforcement and training.

**Explanation of Revenue Sources:**

This fund's revenue stream is not a steady flow. It is dependent upon the processing and release of funds from the Fed for seized assets in drug activities. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Budgeted expenditures are for replacement of police cars and for supplies related to drug enforcement and training.

## Fund 350 - 2018 Fire Station #9 Bond Debt Service

Fund Type	Debt Service Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
Revenue							2024	2025	2026	2027		
Interfund Transfers In	341,231	345,306	344,157	344,157	342,857		341,332	344,657	342,756	340,632	(1,300)	0%
<b>Total Revenue</b>	<b>341,231</b>	<b>345,306</b>	<b>344,157</b>	<b>344,157</b>	<b>342,857</b>		<b>341,332</b>	<b>344,657</b>	<b>342,756</b>	<b>340,632</b>	<b>(1,300)</b>	<b>0%</b>
<b>Expenditures by Type</b>												
Debt Service Principal	195,000	205,000	210,000	210,000	215,000		220,000	230,000	235,000	240,000	5,000	2%
Debt Service Interest & Fees	146,231	140,306	134,157	134,157	127,857		121,332	114,657	107,756	100,632	(6,300)	-5%
<b>Total Expenditures</b>	<b>341,231</b>	<b>345,306</b>	<b>344,157</b>	<b>344,157</b>	<b>342,857</b>		<b>341,332</b>	<b>344,657</b>	<b>342,756</b>	<b>340,632</b>	<b>(1,300)</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	-	-	-	-	-		-	-	-	-		
Beginning Cash Balance	-	-	-	-	-		-	-	-	-		
Cash Adjustments	-	-	-	-	-		-	-	-	-		
<b>Ending Cash Balance</b>	-	-	-	-	-		-	-	-	-		
Cash Reserves Target	-	-	-	-	-		-	-	-	-		
											<b>Cash Reserves Target</b>	No reserve requirement

**Fund Purpose:**

This fund was established (ordinance 10590-18) to pay for the semi-annual payment of debt service principal and interest to the bondholders for the General Obligation Bonds, Series 2018 (debt schedule #168). The bonds were issued to fund the replacement of Fire Station #9 and addition of a classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. The par amount of the General Obligation Bonds, Series 2018 was \$5,045,000 with a premium of \$37,316. The bonds were closed on March 29, 2018 with a net interest rate of 3.065%. The capital expenditures of this bond are tracked in the 2018 Fire Station #9 Bond Capital Fund (#451).

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the Fire Department Capital Fund (#287) in the amount of the debt service payments.

**Explanation of Expenditures and Significant Changes/Variations:**

Debt service payments are due on January 15 and July 15. The final bond payment is due January 15, 2038.

## Fund 451 - 2018 Fire Station #9 Bond Capital

Fund Type	Capital Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	2,981	1,857	-	1,250	-	-	-	-	-	-	(1,250)	-100%
<b>Total Revenue</b>	<b>2,981</b>	<b>1,857</b>	<b>-</b>	<b>1,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,250)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
Capital	89,311	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>89,311</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(86,330)</b>	<b>1,857</b>	<b>-</b>	<b>1,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	399,877	314,233		316,090	317,340	317,340	317,340	317,340	317,340	317,340		
Cash Adjustments	686	-		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>314,233</b>	<b>316,090</b>		<b>317,340</b>	<b>317,340</b>	<b>317,340</b>	<b>317,340</b>	<b>317,340</b>	<b>317,340</b>	<b>317,340</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-	-		
											<b>Cash Reserves Target</b>	
											No reserve requirement -	
											Bond capital fund - spend	
											down to zero	

**Fund Purpose:**

This fund was established to track the expenditures of the proceeds from the General Obligation Bonds, Series 2018. The bonds were issued to fund the replacement of Fire Station #9 and addition of a classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. Payment of debt service principal and interest to the bondholders is recorded in the 2018 Fire Station #9 Bond Debt Service Fund (#350). Bond issuance costs were recorded in this fund per Ordinance 10576-18 section VII-(a).

**Explanation of Revenue Sources:**

The par amount of the General Obligation Bonds, Series 2018 was \$5,045,000 with a premium of \$37,316. The bonds were closed on March 29, 2018 with a net interest rate of 3.065%. The net proceeds after bond issuance costs were \$4,864,008. This amount was deposited into this fund to be used towards the approved capital projects.

**Explanation of Expenditures and Significant Changes/Variations:**

Construction of Fire Station 9 was completed in 2019. The new station was constructed at the corner of Mishawaka Avenue and 21st Street and will house Engine 9, Medic 9, Boat 2, and accommodate up to seven assigned firefighters per day.

The remaining bond capital proceeds will be used to construct an additional classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. It will be an approximately 3,000 square foot building and will house a rugged, divisible classroom with the capacity for 100 personnel and additional training props and storage areas.

### Fund 701 - Fire Pension

Fund Type	Pension Trust Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Shared Revenues	4,323,533	4,101,279	4,521,259	4,061,778	4,700,000	4,600,000	4,600,000	4,700,000	4,600,000	638,222	16%
Interest Earnings	2,205	1,809	11	311	9	-	-	-	-	(302)	-97%
Other Income	-	-	-	3,922	-	-	-	-	-	(3,922)	-100%
<b>Total Revenue</b>	<b>4,325,739</b>	<b>4,103,087</b>	<b>4,521,270</b>	<b>4,066,011</b>	<b>4,700,009</b>	<b>4,600,000</b>	<b>4,600,000</b>	<b>4,700,000</b>	<b>4,600,000</b>	<b>633,998</b>	<b>16%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	4,205,078	4,131,672	4,576,038	4,576,038	4,585,990	4,597,990	4,597,990	4,723,990	4,585,990	9,952	0%
<b>Total Personnel</b>	<b>4,205,078</b>	<b>4,131,672</b>	<b>4,576,038</b>	<b>4,576,038</b>	<b>4,585,990</b>	<b>4,597,990</b>	<b>4,597,990</b>	<b>4,723,990</b>	<b>4,585,990</b>	<b>9,952</b>	<b>0%</b>
<b>Supplies</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>-</b>	<b>0%</b>
<b>Services &amp; Charges</b>											
Professional Services	3,500	3,500	6,000	14,000	6,000	6,000	6,000	6,000	6,000	(8,000)	-57%
Travel	-	-	350	350	350	350	350	350	350	-	0%
Other Services & Charges	679	1,296	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0%
<b>Total Services &amp; Charges</b>	<b>4,179</b>	<b>4,796</b>	<b>7,750</b>	<b>15,750</b>	<b>7,750</b>	<b>7,750</b>	<b>7,750</b>	<b>7,750</b>	<b>7,750</b>	<b>(8,000)</b>	<b>-51%</b>
<b>Total Expenditures</b>	<b>4,209,256</b>	<b>4,136,468</b>	<b>4,583,888</b>	<b>4,591,888</b>	<b>4,593,840</b>	<b>4,605,840</b>	<b>4,605,840</b>	<b>4,731,840</b>	<b>4,593,840</b>	<b>1,952</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>116,482</b>	<b>(33,381)</b>	<b>(62,618)</b>	<b>(525,877)</b>	<b>106,169</b>	<b>(5,840)</b>	<b>(5,840)</b>	<b>(31,840)</b>	<b>6,160</b>		
Beginning Cash Balance	336,501	453,561		420,180	(105,697)	472	(5,368)	(11,208)	(43,048)	<b>Cash Reserves Target</b> 10% of Annual expenditures	
Cash Adjustments	577	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>453,561</b>	<b>420,180</b>		<b>(105,697)</b>	<b>472</b>	<b>(5,368)</b>	<b>(11,208)</b>	<b>(43,048)</b>	<b>(36,888)</b>		
Cash Reserves Target	420,926	413,647		459,189	459,384	460,584	460,584	473,184	459,384		

**Fund Purpose:**

This fund accounts for the operation of a pension plan for retired South Bend firefighters and receives reimbursement from the State of Indiana.

**Explanation of Revenue Sources:**

"Pension relief" payments from the Indiana Public Retirement System (INPRS) are an actuarial estimate of the current budget year's payments and an adjustment of the prior budget year's estimate to the actual payments made during the prior year, including certain administrative costs. Payments are typically received in June and September. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are for the pension payments to retired firefighters or surviving spouses and for death benefits paid out. Retiree health insurance payments are not paid through this fund; this cost is not reimbursed by the state. Retiree health payments are paid through the regular Fire Department budget in the General Fund (#101).

### Fund 702 - Police Pension

Fund Type	Pension Trust Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	Change	
Revenue			Budget	Budget	Budget					2022-2023		
Intergov./ Shared Revenues	6,048,813	5,950,693	6,057,740	6,015,102	5,900,000	6,000,000	5,700,000	5,525,000	5,325,000	(115,102)	-2%	
Interest Earnings	3,126	2,305	4,310	4,310	7,254	9,712	5,861	7,103	7,518	2,944	68%	
Other Income	6,284	4,119	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	0%	
<b>Total Revenue</b>	<b>6,058,223</b>	<b>5,957,118</b>	<b>6,064,050</b>	<b>6,021,412</b>	<b>5,909,254</b>	<b>6,011,712</b>	<b>5,707,861</b>	<b>5,534,103</b>	<b>5,334,518</b>	<b>(112,158)</b>	<b>-2%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	6,186,554	5,958,435	6,049,340	6,049,340	6,055,484	5,877,956	5,700,477	5,523,049	5,345,672	6,144	0%	
<b>Total Personnel</b>	<b>6,186,554</b>	<b>5,958,435</b>	<b>6,049,340</b>	<b>6,049,340</b>	<b>6,055,484</b>	<b>5,877,956</b>	<b>5,700,477</b>	<b>5,523,049</b>	<b>5,345,672</b>	<b>6,144</b>	<b>0%</b>	
<b>Supplies</b>												
	-	-	-	-	-	-	-	-	-	-	-	
<b>Services &amp; Charges</b>												
Professional Services	3,500	3,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	-	0%	
Travel	-	-	500	500	500	500	500	500	500	-	0%	
Other Services & Charges	945	829	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0%	
<b>Total Services &amp; Charges</b>	<b>4,445</b>	<b>4,329</b>	<b>8,400</b>	<b>8,400</b>	<b>8,400</b>	<b>8,400</b>	<b>8,400</b>	<b>8,400</b>	<b>8,400</b>	<b>-</b>	<b>0%</b>	
<b>Total Expenditures</b>	<b>6,190,998</b>	<b>5,962,764</b>	<b>6,057,740</b>	<b>6,057,740</b>	<b>6,063,884</b>	<b>5,886,356</b>	<b>5,708,877</b>	<b>5,531,449</b>	<b>5,354,072</b>	<b>6,144</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(132,776)</b>	<b>(5,646)</b>	<b>6,310</b>	<b>(36,328)</b>	<b>(154,630)</b>	<b>125,356</b>	<b>(1,016)</b>	<b>2,654</b>	<b>(19,554)</b>			
<b>Cash Reserves Target</b>												
Beginning Cash Balance	698,148	566,569		560,923	524,595	369,965	495,321	494,305	496,959	10% of Annual expenditures		
Cash Adjustments	1,197	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>566,569</b>	<b>560,923</b>		<b>524,595</b>	<b>369,965</b>	<b>495,321</b>	<b>494,305</b>	<b>496,959</b>	<b>477,405</b>			
Cash Reserves Target	619,100	596,276		605,774	606,388	588,636	570,888	553,145	535,407			

**Fund Purpose:**

This fund accounts for the operation of a pension plan for retired South Bend police officers and receives reimbursement from the State of Indiana.

**Explanation of Revenue Sources:**

"Pension relief" payments from the Indiana Public Retirement System (INPRS) are an actuarial estimate of the current budget year's payments and an adjustment of the prior budget year's estimate to the actual payments made during the prior year, including certain administrative costs. Payments are typically received in June and September. This fund can have a negative cash balance when it is waiting to be reimbursed by the State. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are for the pension payments to retired police officers or surviving spouses and for death benefits paid out. After 2020, there will be no 1977 convertees.

### Fund 705 - Police K-9 Unit

Fund Type	Special Revenue Funds				Control	City Funds						
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	21	14	-	1	-	-	-	-	-	(1)	-100%	
<b>Total Revenue</b>	<b>21</b>	<b>14</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>-100%</b>	
<b>Expenditures by Type</b>												
Interfund Transfers Out	-	-	2,520	2,520	-	-	-	-	-	(2,520)	-100%	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>2,520</b>	<b>2,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,520)</b>	<b>-100%</b>	
<b>Net Surplus / (Deficit)</b>	<b>21</b>	<b>14</b>	<b>(2,520)</b>	<b>(2,519)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Beginning Cash Balance	2,395	2,420		2,435	-	-	-	-	-			<b>Cash Reserves Target</b> No reserve requirement
Cash Adjustments	4	-		84	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>2,420</b>	<b>2,435</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established (ordinance 7945-88) to account for donations for the Police K-9 unit and track expenditures of those funds.

**Explanation of Revenue Sources:**

This fund received donations for the Police K-9 unit. In recent years, there have been no donations.

**Explanation of Expenditures and Significant Changes/Variations:**

The donations are to be spent on supplies or services directly related to the Police K-9 unit. In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220.

**VENUES, PARKS & ARTS FUNDS**

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## Fund 201 - Parks & Recreation

Fund Type	Special Revenue Funds				Control	City Funds				Budget Variance 2022-2023	% Change	
	2020	2021	2022	2022		2023	Forecast					
	Actual	Actual	Adopted Budget	Amended Budget			Adopted Budget	2024	2025			2026
<b>Revenue</b>												
Property Taxes	9,566,845	10,271,000	10,580,413	10,580,413	11,426,846	11,655,383	11,888,491	12,126,261	12,368,786	846,433	8%	
Intergov./ Shared Revenues	904,581	911,437	953,848	953,848	900,762	917,072	933,691	950,625	967,880	(53,086)	-6%	
Intergov./ Grants	648,098	200,000	-	-	-	-	-	-	-	-	-	
Charges for Services	2,760,462	2,922,965	3,196,581	3,108,794	2,856,696	2,946,787	3,004,182	3,062,725	3,122,440	(252,098)	-8%	
Licenses & Permits	-	253	-	250	-	-	-	-	-	(250)	-100%	
Fines, Forfeitures, and Fees	-	12	-	-	-	-	-	-	-	-	-	
Interest Earnings	7,167	20,758	50,000	15,000	15,000	33,623	-	-	-	-	0%	
Debt Proceeds	-	-	269,000	1,290,000	436,000	-	-	-	-	(854,000)	-66%	
Donations	1,061,421	912,899	1,000,000	1,061,000	5,184,000	753,780	768,856	784,233	799,918	4,123,000	389%	
Other Income	127,858	132,135	314,941	377,287	78,820	78,850	78,880	87,445	87,476	(298,467)	-79%	
Interfund Transfers In	800,000	1,232,541	119,221	119,221	5,864,725	-	-	-	-	5,745,504	4819%	
<b>Total Revenue</b>	<b>15,876,432</b>	<b>16,604,000</b>	<b>16,484,004</b>	<b>17,505,813</b>	<b>26,762,849</b>	<b>16,385,495</b>	<b>16,674,100</b>	<b>17,011,289</b>	<b>17,346,500</b>	<b>9,257,036</b>	<b>53%</b>	
<b>Expenditures by Division</b>												
Park Administration	1,494,624	1,524,318	1,132,939	1,132,153	1,016,719	1,039,329	1,065,408	1,085,945	1,105,922	(115,434)	-10%	
Park Maintenance	6,962,316	6,987,490	7,542,027	8,203,816	8,578,824	8,891,831	9,198,150	9,499,931	9,667,793	375,008	5%	
Golf Courses	1,501,398	1,700,799	1,831,495	2,120,416	2,657,014	2,243,668	2,307,777	2,375,542	2,438,620	536,598	25%	
Recreational Experiences	2,773,309	2,683,314	2,444,112	2,529,591	2,873,327	2,808,100	2,821,051	2,867,237	2,931,052	343,737	14%	
Community Programming	-	-	1,604,980	1,615,085	1,742,800	1,807,719	1,857,586	1,910,206	1,953,541	127,715	8%	
Community Initiatives	-	-	-	-	1,440,820	1,457,446	1,473,881	1,489,085	1,502,977	1,440,820	100%	
Development & Promotions	882,516	911,174	921,648	1,141,125	1,245,671	1,292,711	1,339,705	1,385,343	1,432,702	104,546	9%	
Park Projects & Capital	1,041,871	460,817	300,000	635,359	6,600,000	100,000	100,000	100,000	-	5,964,641	939%	
Potawatomi Zoo	700,000	701,965	701,803	701,803	602,174	402,179	352,184	352,189	302,194	(99,629)	-14%	
Park Debt	4,400	4,400	5,000	5,000	5,500	5,500	5,500	5,500	5,500	500	10%	
<b>Total Expenditures</b>	<b>15,360,434</b>	<b>14,974,277</b>	<b>16,484,004</b>	<b>18,084,348</b>	<b>26,762,849</b>	<b>20,048,483</b>	<b>20,521,242</b>	<b>21,070,978</b>	<b>21,340,301</b>	<b>8,678,502</b>	<b>48%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	6,015,996	5,799,795	6,516,670	6,676,725	7,549,698	7,656,743	7,765,960	7,877,353	7,990,971	872,973	13%	
Fringe Benefits	2,133,462	2,037,827	2,319,980	2,319,898	2,655,871	2,840,751	2,983,509	3,078,197	3,173,319	335,973	14%	
<b>Total Personnel</b>	<b>8,149,458</b>	<b>7,837,623</b>	<b>8,836,650</b>	<b>8,996,623</b>	<b>10,205,569</b>	<b>10,497,494</b>	<b>10,749,469</b>	<b>10,955,550</b>	<b>11,164,290</b>	<b>1,208,946</b>	<b>13%</b>	
<b>Supplies</b>	<b>1,173,909</b>	<b>1,372,042</b>	<b>1,514,568</b>	<b>1,747,182</b>	<b>1,928,448</b>	<b>2,031,119</b>	<b>2,129,238</b>	<b>2,232,779</b>	<b>2,341,493</b>	<b>181,266</b>	<b>10%</b>	
<b>Services &amp; Charges</b>												
Professional Services	192,616	114,458	324,780	226,958	418,501	426,877	434,523	442,548	450,976	191,543	84%	
Printing & Advertising	102,375	155,635	258,800	475,448	704,813	735,077	766,854	800,215	835,245	229,365	48%	
Utilities	790,831	930,114	781,304	966,936	1,148,290	1,205,704	1,265,991	1,329,291	1,395,755	181,354	19%	
Repairs & Maintenance	515,084	636,277	584,034	650,123	993,322	1,042,307	1,093,741	1,147,747	1,204,455	343,199	53%	
Education & Training	11,167	15,827	25,425	25,730	42,407	41,113	42,378	43,706	45,102	16,677	65%	
Travel	3,355	5,123	33,400	28,414	32,638	33,472	34,347	35,262	36,220	4,224	15%	
Grants & Subsidies	715,000	715,000	715,000	715,449	1,060,000	840,000	790,000	790,000	740,000	344,551	48%	
Other Services & Charges	685,769	565,456	684,573	958,409	654,642	687,729	719,679	753,226	788,447	(303,767)	-32%	
Debt Service Principal	504,636	452,898	291,946	391,312	548,925	414,931	368,496	353,929	226,216	157,613	40%	
Debt Service Interest & Fe	47,338	31,020	34,076	24,710	51,969	35,420	26,280	17,302	8,803	27,259	110%	
<b>Total Services &amp; Charges</b>	<b>3,568,171</b>	<b>3,621,808</b>	<b>3,733,338</b>	<b>4,463,488</b>	<b>5,655,507</b>	<b>5,462,630</b>	<b>5,542,289</b>	<b>5,713,226</b>	<b>5,731,219</b>	<b>1,192,019</b>	<b>27%</b>	
<b>Operating Expenditures</b>	<b>12,891,538</b>	<b>12,831,473</b>	<b>14,084,556</b>	<b>15,207,294</b>	<b>17,789,524</b>	<b>17,991,243</b>	<b>18,420,996</b>	<b>18,901,555</b>	<b>19,237,002</b>	<b>2,582,231</b>	<b>17%</b>	
<b>Capital</b>	<b>1,030,272</b>	<b>474,790</b>	<b>569,000</b>	<b>1,046,606</b>	<b>7,036,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>5,989,394</b>	<b>572%</b>	
<b>Bad Debt</b>	<b>5,606</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund</b>												
Interfund Allocations	1,421,220	1,668,015	1,830,448	1,830,448	1,937,325	1,957,240	2,000,246	2,069,423	2,103,299	106,877	6%	
Interfund Transfers Out	11,799	-	-	-	-	-	-	-	-	-	-	
<b>Total Interfund</b>	<b>1,433,019</b>	<b>1,668,015</b>	<b>1,830,448</b>	<b>1,830,448</b>	<b>1,937,325</b>	<b>1,957,240</b>	<b>2,000,246</b>	<b>2,069,423</b>	<b>2,103,299</b>	<b>106,877</b>	<b>6%</b>	
<b>Total Expenditures</b>	<b>15,360,434</b>	<b>14,974,277</b>	<b>16,484,004</b>	<b>18,084,348</b>	<b>26,762,849</b>	<b>20,048,483</b>	<b>20,521,242</b>	<b>21,070,978</b>	<b>21,340,301</b>	<b>8,678,502</b>	<b>48%</b>	
<b>Net Surplus / (Deficit)</b>	<b>515,998</b>	<b>1,629,723</b>	<b>-</b>	<b>(578,535)</b>	<b>-</b>	<b>(3,662,988)</b>	<b>(3,847,142)</b>	<b>(4,059,689)</b>	<b>(3,993,801)</b>			
Beginning Cash Balance	3,649,543	4,156,004		5,865,858	5,287,323	5,287,323	1,624,335	(2,222,807)	(6,282,496)		<b>Cash Reserves Target</b>	
Cash Adjustments	(9,538)	80,130		-	-	-	-	-	-		25% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>4,156,004</b>	<b>5,865,858</b>		<b>5,287,323</b>	<b>5,287,323</b>	<b>1,624,335</b>	<b>(2,222,807)</b>	<b>(6,282,496)</b>	<b>(10,276,297)</b>			
Cash Reserves Target	3,840,108	3,743,569		4,521,087	6,690,712	5,012,121	5,130,311	5,267,745	5,335,075			

**Fund Purpose:**

This fund accounts for the operation of the Parks & Recreation side of the Department of Venues, Parks & Arts (VPA). Its purpose is to provide quality spaces, places, and experiences within the City. There are several operational divisions within the department: Administration, Maintenance, Golf Courses, Recreational Experiences, Community Programming, and Development & Promotions.

**Explanation of Revenue Sources:**

This fund's main source of revenue is property taxes. This fund also receives auto excise and commercial vehicle excise tax (intergovernmental shared revenues). Additional revenue is derived from charges for services such as pavilion rental, golf course fees, concessions, and fees for camps, leagues, fitness centers, and special events. In 2019, this fund received a donation of \$450,000 from the Pokagon Band of the Potawatomi. It will be received annually through 2023. The Regional Cities Grant of \$5 million dollars was completed in 2020. In 2019, VPA received \$1,000,000 from the Leighton Foundation. Interfund transfers from the Local Income Tax Certified Shares Fund (#404) help subsidize operations.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - From 2021 to 2022, several personnel accounting changes will be made to better assign personnel costs to the divisions for which the employees serve (see the Personnel Summary for more details). | **Accounting Changes** - Prior to 2022, the Recreation Division's budget accounted for the activities of recreational experiences and community programming. In 2022, the activities of community programming will be split out into a separate division budget. Community programming includes the costs for running the City-owned community centers managed by VPA. The Recreation Division will be renamed Recreational Experiences and its budget will include the costs for operating the O'Brien Fitness Center, Howard Park, along with VPA's athletics and aquatics activities. | **Capital** - In 2019 and 2020, capital expenditures reflect the use of the Regional Cities, Leighton Foundation, and Pokagon Band funds for the Howard Park renovation project. The decrease in capital expenditures reflects the substantial completion of the Howard Park renovation project and the use of the noted grants and donations.



## Fund 273 - Morris PAC / Palais Royale Marketing

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Charges for Services	3,535	4,983	-	-	-	-	-	-	-	-	-
Interest Earnings	648	453	-	43	-	-	-	-	-	(43)	-100%
Donations	-	500	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>4,183</b>	<b>5,936</b>	<b>-</b>	<b>43</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(43)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Printing & Advertising	832	7,648	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>832</b>	<b>7,648</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(100,000)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>832</b>	<b>7,648</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(100,000)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>3,351</b>	<b>(1,712)</b>	<b>(100,000)</b>	<b>(99,957)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	73,045	76,521		74,809	-	-	-	-	-		
Cash Adjustments	125	-		25,148	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>76,521</b>	<b>74,809</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Cash Reserves Target**  
No reserve requirement

**Fund Purpose:**

This fund was established (ordinance 9768-07) as a separate, non-reverting fund to receive monies from solicitation of funds for commercial promotion sponsorships such as commercial ads on ticket envelopes and Morris Marquee sponsorships; and to accept donations to the Morris Performing Arts Center and Palais Royale. All sums so collected and deposited in this fund are to be used for the sole purpose of assisting with continued promotions of and within both the Morris Performing Arts Center and Palais Royale.

In 2022, the Morris Performing Arts Center's operations will be moved into an enterprise fund due to the nature of the Morris' activities. The revenue and expenditures previously accounted for in this fund will be moved to the newly created Morris Performing Arts Center Operations Fund (#602) and the remaining cash balance in this fund will be transferred to the new fund.

**Explanation of Revenue Sources:**

Revenue for this fund was collected through donations and sponsorships. This fund also received revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures were for advertisements and promotional services. The City advertised on the local area digital billboards, but also secured sponsorships to help fund the advertising displayed on them.

### Fund 274 - Morris PAC Self-Promotion

Fund Type	Special Revenue Funds				Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
Revenue			Budget	Budget	Budget					2022-2023	Change
Charges for Services	37,554	37,223	-	-	-	-	-	-	-	-	-
Interest Earnings	1,818	1,355	-	150	-	-	-	-	-	(150)	-100%
<b>Total Revenue</b>	<b>39,372</b>	<b>38,578</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(150)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	1,100	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>1,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>410,000</b>	<b>410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(410,000)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>1,100</b>	<b>-</b>	<b>410,000</b>	<b>410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(410,000)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>38,272</b>	<b>38,578</b>	<b>(410,000)</b>	<b>(409,850)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	186,839	225,432		264,010	-	-	-	-	-		
Cash Adjustments	320	-		145,840	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>225,432</b>	<b>264,010</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Cash Reserves Target**  
No reserve requirement

**Fund Purpose:**

This fund was established (ordinance 10569-17) to account for the revenue and expenditures related to events and activities that the Morris Performing Arts Center self-promotes or self-sponsors.

In 2022, the Morris Performing Arts Center's operations will be moved into an enterprise fund due to the nature of the Morris' activities. The revenue and expenditures previously accounted for in this fund will be moved to the newly created Morris Performing Arts Center Operations Fund (#602) and the remaining cash balance in this fund will be transferred to the new fund.

**Explanation of Revenue Sources:**

This fund received revenue from a ticket surcharge. The ticket surcharge fee is \$3.50 per ticket sold: \$1.50 deposited into the General Fund (#101), \$1.00 deposited into Morris PAC Self-Promotion Fund (#274), and \$1.00 deposited into Morris PAC Capital Fund (#416). This fund also received revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures were for marketing and advertising for the Morris Performing Arts Center.

## Fund 312 - 2017 Parks Bond Debt Service

Fund Type	Debt Service Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
			Budget	Budget	Budget					2022-2023	Change
<b>Revenue</b>											
Property Taxes	1,087,915	1,116,956	1,100,842	1,100,842	1,100,842	1,119,556	1,138,588	1,157,944	1,177,629	-	0%
Intergov./ Shared Revenues	63,774	68,319	48,786	48,786	67,677	68,806	69,956	71,126	72,317	18,891	39%
Interest Earnings	(244)	500	1,176	1,176	3,099	3,368	2,389	3,729	5,295	1,923	164%
<b>Total Revenue</b>	<b>1,151,444</b>	<b>1,185,775</b>	<b>1,150,804</b>	<b>1,150,804</b>	<b>1,171,618</b>	<b>1,191,730</b>	<b>1,210,933</b>	<b>1,232,799</b>	<b>1,255,241</b>	<b>20,814</b>	<b>2%</b>
<b>Expenditures by Type</b>											
Debt Service Principal	785,000	825,000	830,000	830,000	865,000	890,000	920,000	940,000	975,000	35,000	4%
Debt Service Interest & Fees	387,965	364,190	339,368	339,368	314,167	287,992	261,217	233,392	204,892	(25,201)	-7%
<b>Total Expenditures</b>	<b>1,172,965</b>	<b>1,189,190</b>	<b>1,169,368</b>	<b>1,169,368</b>	<b>1,179,167</b>	<b>1,177,992</b>	<b>1,181,217</b>	<b>1,173,392</b>	<b>1,179,892</b>	<b>9,799</b>	<b>1%</b>
<b>Net Surplus / (Deficit)</b>	<b>(21,521)</b>	<b>(3,415)</b>	<b>(18,564)</b>	<b>(18,564)</b>	<b>(7,549)</b>	<b>13,738</b>	<b>29,716</b>	<b>59,407</b>	<b>75,349</b>		
Beginning Cash Balance	208,740	187,578		184,163	165,599	158,050	171,788	201,504	260,911	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	358	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>187,578</b>	<b>184,163</b>		<b>165,599</b>	<b>158,050</b>	<b>171,788</b>	<b>201,504</b>	<b>260,911</b>	<b>336,260</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 10580-18) to collect a separate property tax levy that is used to pay for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Park District Bonds, Series A-K (debt schedule #165).

The par amount of the 2017 Park District Bonds, Series A-K was \$14,075,000. The bonds were closed on December 20, 2017 and have a net interest rate of 3.056%. The net proceeds after bond issuance costs were \$13,715,350. This amount was deposited into the 2017 Parks Bond Capital Fund (#471) to be used towards the approved capital projects.

**Explanation of Revenue Sources:**

This fund receives property tax revenue (distributions received in June and December) from a levy that was previously collected in Fund #313 for the College Football Hall of Fame debt service (final payment February 1, 2018). This fund also receives a small portion of auto excise and commercial vehicle excise tax (intergovernmental shared revenues).

**Explanation of Expenditures and Significant Changes/Variations:**

The bonds are to be repaid over 15 with with debt service payments due on January 15 and July 15 and the final payment due January 15, 2033. Property taxes are assumed to come in to cover the debt service payments through the life of the bond.

Capital expenditures related to this bond are tracked in the 2017 Parks Bond Capital Fund (#471).

## Fund 401 - Coveleski Stadium Capital

Fund Type	Capital Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Charges for Services	-	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	-	0%
Interest Earnings	144	58	109	109	14	14	9	10	12	(95)	-87%	
<b>Total Revenue</b>	<b>144</b>	<b>58</b>	<b>25,109</b>	<b>25,109</b>	<b>25,014</b>	<b>25,014</b>	<b>25,009</b>	<b>25,010</b>	<b>25,012</b>	<b>(95)</b>	<b>0%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Repairs & Maintenance	15,099	10,183	25,000	25,241	25,000	25,000	25,000	25,000	25,000	(241)	-1%	
<b>Total Services &amp; Charges</b>	<b>15,099</b>	<b>10,183</b>	<b>25,000</b>	<b>25,241</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>(241)</b>	<b>-1%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>15,099</b>	<b>10,183</b>	<b>25,000</b>	<b>25,241</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>(241)</b>	<b>-1%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(14,955)</b>	<b>(10,125)</b>	<b>109</b>	<b>(132)</b>	<b>14</b>	<b>14</b>	<b>9</b>	<b>10</b>	<b>12</b>			
Beginning Cash Balance	25,850	11,685		814	682	696	710	719	729	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero		
Cash Adjustments	790	(746)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>11,685</b>	<b>814</b>		<b>682</b>	<b>696</b>	<b>710</b>	<b>719</b>	<b>729</b>	<b>741</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			
<b>Fund Purpose:</b>												
This fund was established (ordinance 7492-85) to account for minor capital improvements for Four Winds Field at Coveleski Stadium, located in downtown South Bend. The fund is administered by the Department of Venues, Parks & Arts.												
<b>Explanation of Revenue Sources:</b>												
Revenues are in the form of compensation received by the City based on stadium attendance.												
<b>Explanation of Expenditures and Significant Changes/Variations:</b>												
Planned expenditures are for painting, landscaping, and mechanical upgrades.												

## Fund 413 - Professional Sports Convention Development Area

Fund Type	Capital Funds				Control	City Funds						
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%	
						2024	2025	2026	2027		Change	
<b>Revenue</b>												
Intergov./ Shared Revenues	-	775,414	1,500,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	500,000	33%	
Interest Earnings	-	218	-	3,000	-	-	-	-	-	(3,000)	-100%	
<b>Total Revenue</b>	-	775,632	1,500,000	1,503,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	497,000	33%	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	-	-	-	-	-	-	-	-	-	-	-	
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	-	-	-	-	-	-	-	-	-	-	-	
<b>Capital</b>	-	-	1,500,000	1,129,189	-	-	-	-	-	(1,129,189)	-100%	
<b>Total Expenditures</b>	-	-	1,500,000	1,129,189	-	-	-	-	-	(1,129,189)	-100%	
<b>Net Surplus / (Deficit)</b>	-	775,632	-	373,811	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000			
Beginning Cash Balance	-	-		775,632	1,149,442	3,149,442	5,149,442	7,149,442	9,149,442	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero		
Cash Adjustments	-	-		-	-	-	-	-				
<b>Ending Cash Balance</b>	-	775,632		1,149,442	3,149,442	5,149,442	7,149,442	9,149,442	11,149,442			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established in 2021 (Resolution 4917-21) to account for the reinstatement of the Professional Sports Convention Development Area (PSCDA) in downtown South Bend. The PSCDA was originally established in 1997 (Resolution 2519-97) to fund debt service and improvements at the College Football Hall of Fame. The City received PSCDA tax revenue for the original area from January 1998 through December 2017. The original PSCDA included the College Football Hall of Fame, Century Center, Four Winds Field at Stanley Coveleski Stadium, Morris Performing Arts Center, Palais Royale Ballroom, and the Studebaker National Museum. The revised PSCDA expanded the tax area, adding the Aloft Hotel, the Courtyard by Marriott South Bend, Downtown, the Doubletree Hotel, Howard Park including its Community Center and the Howard Park Public House, and the campus of Indiana University South Bend.

**Explanation of Revenue Sources:**

The Indiana Department of Revenue collects a portion of state sales tax and income taxes (covered taxes) generated in the professional sports convention development area (PSCDA). The taxes are remitted on a monthly basis to St. Joseph County which remits it to the City of South Bend. The maximum amount of covered taxes that may be captured in the PSCDA is \$2 million per year per IC 36-7-31.8-10(e). The allocation provisions shall expire July 1, 2041. Because this is a new source of tax revenue, the City is budgeting conservatively at \$1.5 million per year.

**Explanation of Expenditures and Significant Changes/Variations:**

The PSCDA tax revenue shall be used for capital improvements or financing of capital improvements for any facility that is owned by the City and is used as one of the following: a professional sports franchise for practice or competitive sporting events, a facility used principally for convention or tourism related events, a museum, a facility used for public attractions of national significance, a performing arts venue (IC 36-7-31.38-8 (a)(2)).

Initially, the City plans to use the PSCDA to fund capital improvements at Four Winds Field at Coveleski Stadium in downtown South Bend, a baseball stadium for the South Bend Cubs minor league baseball team.

## Fund 416 - Morris Performing Arts Center Capital

Fund Type	Capital Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Intergov./ Shared Revenues	-	-	500,000	-	-	-	-	-	-	-	-
Charges for Services	37,554	37,223	85,000	-	-	-	-	-	-	-	-
Interest Earnings	3,981	1,057	6,811	6,811	21,452	21,881	13,391	16,375	18,331	14,641	215%
Debt Proceeds	-	-	-	6,501,890	-	-	-	-	-	(6,501,890)	-100%
Interfund Transfers In	175,579	1,800,000	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>217,114</b>	<b>1,838,280</b>	<b>591,811</b>	<b>6,508,701</b>	<b>21,452</b>	<b>21,881</b>	<b>13,391</b>	<b>16,375</b>	<b>18,331</b>	<b>(6,487,249)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	-	14,811	25,000	25,000	-	-	-	-	-	(25,000)	-100%
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	34,910	-	-	-	-	-	(34,910)	-100%
Printing & Advertising	-	90	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	90,471	-	25,000	25,000	-	-	-	-	-	(25,000)	-100%
Debt Service Interest & Fec	-	-	-	359,274	-	-	-	-	-	(359,274)	-100%
<b>Total Services &amp; Charges</b>	<b>90,471</b>	<b>90</b>	<b>25,000</b>	<b>419,184</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(419,184)</b>	<b>-100%</b>
<b>Capital</b>	346,394	113,550	-	6,904,834	-	-	-	-	-	(6,904,834)	-100%
<b>Total Expenditures</b>	<b>436,865</b>	<b>128,451</b>	<b>50,000</b>	<b>7,349,017</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,349,017)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(219,751)</b>	<b>1,709,829</b>	<b>541,811</b>	<b>(840,317)</b>	<b>21,452</b>	<b>21,881</b>	<b>13,391</b>	<b>16,375</b>	<b>18,331</b>		
Beginning Cash Balance	422,125	203,098	-	1,912,926	1,072,610	1,094,062	1,115,943	1,129,334	1,145,709	<b>Cash Reserves Target</b>	
Cash Adjustments	724	-	-	-	-	-	-	-	-	No reserve requirement -	
<b>Ending Cash Balance</b>	<b>203,098</b>	<b>1,912,926</b>	<b>-</b>	<b>1,072,610</b>	<b>1,094,062</b>	<b>1,115,943</b>	<b>1,129,334</b>	<b>1,145,709</b>	<b>1,164,040</b>	Capital fund - spend down	
Cash Reserves Target	-	-	-	-	-	-	-	-	-	to zero	

**Fund Purpose:**

This fund was established (ordinance 7292-84) to receive monies to be used solely for the purpose of renovating, remodeling, or otherwise improving the facilities of the Morris Performing Arts Center (MPAC).

The Morris Performing Arts Center was re-opened in 2000 - Many of the assets throughout the building are coming to an end of their useful life and need replacement. The theatrical equipment is outdated and needs to be upgraded to meet the requirements of the performances / acts renting the facility.

**Explanation of Revenue Sources:**

In 2022, the City issued bonds to fund capital improvement projects at the Morris. The South Bend Redevelopment Authority Lease Rental Revenue Bonds of 2022 were closed on March 2, 2022 with a par amount of \$6,395,000 and a premium of \$106,890. The net proceeds after bond issuance costs were \$6.1 million. The bonds have a net interest rate of 3.064%. The bonds are backed by hotel/motel tax revenue. The Hotel/Motel Tax Board pledged 0.50% of hotel/motel tax revenue towards the repayment of the bonds. The bonds will be repaid over a period of 25 years with the first debt service payment due on August 1, 2022 and the final payment due on February 1, 2046. Debt service payments are tracked in the South Bend Redevelopment Authority Debt Service Fund (#752).

Prior to 2022, this fund received revenue from a ticket surcharge fee of \$1.00 per ticket sold at the Morris Performing Arts Center for qualified events (ordinance 9094-00). In 2022, the Morris Performing Arts Center's operations will be moved into an enterprise fund due to the nature of the Morris' activities. The ticket surcharge revenue previously deposited into this fund will be moved to the newly created Morris Performing Arts Center Operations Fund (#602). This fund also receives revenue from interest earned on the fund's cash balance.

In 2020, \$175,579 was transferred from the General Fund (#101) to help fund the Morris ceiling repair.

**Explanation of Expenditures and Significant Changes/Variations:**

The Morris celebrated its 100 year anniversary in 2022 and began major renovations consisting of certain energy savings improvements, renovations to the floor and seating, and other improvements. Funding will be provided by donations to be raised by the Venues, Parks & Arts Foundation. Additionally, the City issued revenue bonds to help fund the capital improvements.

## Fund 450 - Palais Royale Historic Preservation

Fund Type	Capital Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	6,477	12,078	8,000	8,000	14,500	14,790	15,086	15,388	15,696	6,500	81%
Interest Earnings	617	493	247	320	926	840	455	490	560	606	189%
<b>Total Revenue</b>	<b>7,094</b>	<b>12,571</b>	<b>8,247</b>	<b>8,320</b>	<b>15,426</b>	<b>15,630</b>	<b>15,541</b>	<b>15,878</b>	<b>16,256</b>	<b>7,106</b>	<b>85%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	34,160	-	35,000	35,000	35,000	20,000	20,000	20,000	15,000	-	0%
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>34,160</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>15,000</b>	<b>-</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>34,160</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>15,000</b>	<b>-</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>(27,066)</b>	<b>12,571</b>	<b>(26,753)</b>	<b>(26,680)</b>	<b>(19,574)</b>	<b>(4,370)</b>	<b>(4,459)</b>	<b>(4,122)</b>	<b>1,256</b>		
Beginning Cash Balance	107,792	80,911		93,481	66,801	47,227	42,857	38,398	34,276	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	185	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>80,911</b>	<b>93,481</b>		<b>66,801</b>	<b>47,227</b>	<b>42,857</b>	<b>38,398</b>	<b>34,276</b>	<b>35,532</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		
<b>Fund Purpose:</b>											
This fund was established (ordinance 9706-06) for the sole purpose of assisting with the continued historic preservation, maintenance and repair of the Palais Royale building and related facilities.											
<b>Explanation of Revenue Sources:</b>											
This fund receives a 2% percent historic preservation charge assessed on all services provided in connection with the use and rental of Palais Royale facilities from functions held at the Palais (excluding fund raising events presented by not-for-profits). This fund also receives revenue from interest earned on the fund's cash balance.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Repairs/improvements needed include wall repairs (interior and exterior), including painting, light fixtures, etc.											

## Fund 453 - Zoo Bond Capital

Fund Type	Capital Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance	% Change
							2024	2025	2026	2027	2022-2023	
<b>Revenue</b>												
Interest Earnings	293	-	-	-	-	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	5,891,800	-	-	-	-	-	-	(5,891,800)	-100%
<b>Total Revenue</b>	<b>293</b>	<b>-</b>	<b>-</b>	<b>5,891,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,891,800)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Debt Service Interest & Fec	-	-	-	318,188	-	-	-	-	-	-	(318,188)	-100%
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>318,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(318,188)</b>	<b>-100%</b>
<b>Capital</b>	<b>121,222</b>	<b>-</b>	<b>-</b>	<b>5,573,613</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,573,613)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>121,222</b>	<b>-</b>	<b>-</b>	<b>5,891,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,891,800)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(120,929)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	120,929	-	-	-	-	-	-	-	-	-		
Cash Adjustments	-	-	-	-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-	-	-	-	-	-	-	-	-		

**Cash Reserves Target**  
No reserve requirement -  
Bond capital fund - spend  
down to zero

**Fund Purpose:**

This fund accounts for the expenditures of the bond proceeds from the Economic Development Lease Rental Revenue Bonds, Series 2022. The bonds were issued to fund a variety of projects in furtherance of the Potawatomi Zoo's 30-year master plan. The Hotel/Motel Tax Board pledged 0.50% of hotel/motel tax revenue towards the repayment of the bonds. The bonds will be repaid over a period of 20 years with the first debt service payment due on August 1, 2022 and the final payment due on February 1, 2042. Debt service payments are tracked in the South Bend Building Corporation Debt Service Fund (#755).

Previously this fund was used to track the expenditures of the proceeds from the Economic Development Revenue Bonds, Series 2018. The bonds were issued to fund capital improvements at the Zoo, including a modernized visitor center and various deferred maintenance improvements throughout the Zoo. The 2018 bond capital proceeds were fully spent in 2020.

**Explanation of Revenue Sources:**

The 2022 Zoo bonds were closed on March 2, 2022 with a par amount of \$5,715,000 and a premium of \$176,800. The net proceeds after bond issuance costs were \$5,550,000. The bonds have a net interest rate of 2.718%.

The 2018 Zoo bonds were closed on November 1, 2018 with a par amount of \$3,440,000 and a premium of \$346,189. The net proceeds after bond issuance costs were \$3,702,814. The bonds have a net interest rate of 3.78%.

**Explanation of Expenditures and Significant Changes/Variations:**

The bonds were issued to finance the costs of the construction, expansion, renovation, equipping, furnishing and improving the Potawatomi Zoo, located at 500 Greenlawn Avenue, including the following: (i) the renovation, construction and equipping of a new lion habitat to include new rock facade, new fencing and a new visitor viewing area; (ii) the construction, equipping and furnishing of a new concession and dining facility in the North American portion of the Zoo, permitting visitors to view a newly constructed black bear habitat which will permit the introduction of a new species for the Zoo; (iii) replacement of the existing corporate and family picnic area with a new covered pavilion along with a new kitchen area and new fencing, pathways and storage areas; (iv) renovation of the North American animal habitats to meet modern Zoo standards including without limitation the construction and equipping of a new holding barn in the center and the installation of new fencing and habitat esthetics; and (v) the construction and equipping of a new tiger habitat to meet current accreditation standards for zoos which will include the construction of a new, modern habitat within a portion of Potawatomi Park land not currently being utilized by the Zoo.



### Fund 471 - 2017 Parks Bond Capital

Fund Type	Capital Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
Revenue						2024	2025	2026	2027	2022-2023	Change
Interest Earnings	72,162	31,461	-	14,801	-	-	-	-	-	(14,801)	-100%
<b>Total Revenue</b>	<b>72,162</b>	<b>31,461</b>	<b>-</b>	<b>14,801</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(14,801)</b>	<b>-100%</b>
<b>Expenditures by Series</b>											
Supported by Interest Earned	-	-	-	500,000	-	-	-	-	-	(500,000)	-100%
Series A - Howard Park	73,054	-	-	-	-	-	-	-	-	-	-
Series B - St. Louis Street	6,643	-	-	23,471	-	-	-	-	-	(23,471)	-100%
Series C - Colfax-Seitz	-	821,301	-	190,236	-	-	-	-	-	(190,236)	-100%
Series D - Howard-Farmers	1,071,889	104,566	-	681	-	-	-	-	-	(681)	-100%
Series E - Miami-Twyckenham	685,828	97,564	-	18,483	-	-	-	-	-	(18,483)	-100%
Series F - Seitz Park	-	-	-	1,085,686	-	-	-	-	-	(1,085,686)	-100%
Series G - East Race	22,320	2,230	-	543,907	-	-	-	-	-	(543,907)	-100%
Series H - Pinhook Park	454,571	471,842	-	26,119	-	-	-	-	-	(26,119)	-100%
Series I - Other Park Improv.	109,488	66,543	-	33,870	-	-	-	-	-	(33,870)	-100%
Series J - Pinhook Connect	755,805	127,248	-	1,263	-	-	-	-	-	(1,263)	-100%
Series K - Future Projects	47,423	3,917	-	314,459	-	-	-	-	-	(314,459)	-100%
<b>Total Expenditures</b>	<b>3,227,021</b>	<b>1,695,211</b>	<b>-</b>	<b>2,738,175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,738,175)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	6,464	-	-	-	-	-	(6,464)	-100%
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,464</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(6,464)</b>	<b>-100%</b>
<b>Capital</b>	<b>3,227,021</b>	<b>1,695,211</b>	<b>-</b>	<b>2,731,711</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,731,711)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>3,227,021</b>	<b>1,695,211</b>	<b>-</b>	<b>2,738,175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,738,175)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(3,154,859)</b>	<b>(1,663,750)</b>	<b>-</b>	<b>(2,723,374)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	9,062,798	5,926,118		4,259,726	1,536,352	1,536,352	1,536,352	1,536,352	1,536,352	<b>Cash Reserves Target</b> No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	18,179	(2,642)		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>5,926,118</b>	<b>4,259,726</b>		<b>1,536,352</b>	<b>1,536,352</b>	<b>1,536,352</b>	<b>1,536,352</b>	<b>1,536,352</b>			
Cash Reserves Target	-	-		-	-	-	-	-			

**Fund Purpose:**

This fund was established per the bond agreement in order to track the capital expenditures of the 2017 Park District Bonds, Series A-K. The bonds were issued to fund certain improvements in connection with the MY SB Parks & Trails initiative. The bonds will be repaid over a period of 15 years with the first debt service payment due on July 15, 2018 and the final payment due on January 15, 2033. Debt service payments are tracked in the 2017 Parks Bond Debt Service Fund (#312).

**Explanation of Revenue Sources:**

The par amount of the bonds was \$14,075,000. The bond closing date was December 20, 2017. Net proceeds after bond issuance costs were deposited into this fund in the amount of \$13,856,100. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

These are the various projects:

<ul style="list-style-type: none"> <li><i>Series A - Howard Park</i></li> <li>Riverfront promenade</li> <li>Storm water habitat area</li> <li><i>Series B - St. Louis Street</i></li> <li>St. Louis Street parking and street upgrades (Howard Park)</li> <li><i>Series C - Colfax-Seitz</i></li> <li>Riverfront trail upgrades - Colfax to Seitz Park</li> <li><i>Series D - Howard-Farmers</i></li> <li>Riverfront trail upgrades - Howard Park to Farmer's Market</li> <li><i>Series E - Miami-Twyckenham</i></li> <li>Riverfront trail upgrades - Miami to Twyckenham</li> <li><i>Series F - Seitz-Howard</i></li> <li>Riverfront trail upgrades - Seitz Park to Howard Park</li> <li>Seitz Park parking</li> </ul>	<ul style="list-style-type: none"> <li><i>Series G - Seitz Park</i></li> <li>AM General parking and plaza area</li> <li>East Race promenade and bridge</li> <li><i>Series H - Pinhook Park</i></li> <li>Pavilion upgrade</li> <li>Reconnect river flow to lagoon</li> <li>Playground and site improvements</li> <li><i>Series I - Other Park Improvements</i></li> <li>Park security, lighting, and storage</li> <li>Restrooms modernization &amp; ADA compliance</li> <li><i>Series J - Pinhook Park</i></li> <li>Pinhook Park neighborhood connectivity</li> <li><i>Series K - Future Projects</i></li> <li>Future park acquisitions, partnerships, and build-outs</li> </ul>
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## Fund 601 - Parking Garages

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Charges for Services	844,835	905,346	913,300	913,300	1,039,750	1,060,545	1,145,387	1,168,293	1,191,658	126,450	14%	
Fines, Forfeitures, and Fees	38,862	45,810	50,000	50,000	53,000	54,060	58,385	59,553	60,744	3,000	6%	
Interest Earnings	8,089	4,803	2,495	2,495	13,352	15,265	11,173	15,978	20,565	10,857	435%	
Other Income	2,468	71	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>894,253</b>	<b>956,029</b>	<b>965,795</b>	<b>965,795</b>	<b>1,106,102</b>	<b>1,129,870</b>	<b>1,214,945</b>	<b>1,243,824</b>	<b>1,272,967</b>	<b>140,307</b>	<b>15%</b>	
<b>Expenditures by Subdivisions</b>												
Parking Enforcement	71,212	3,992	738	1,038	300	306	312	318	324	(738)	-71%	
Parking General Operations	40,118	435,881	527,193	552,465	553,979	521,747	533,906	544,064	553,783	1,514	0%	
Main/Colfax Garage	638,343	109,357	213,469	239,172	207,181	188,788	191,447	194,159	196,924	(31,991)	-13%	
Leighton Plaza Garage	478,042	108,032	202,274	198,018	202,774	184,231	186,736	189,292	191,896	4,756	2%	
Wayne Street Garage	307,837	67,306	148,444	186,797	156,625	137,189	138,784	140,411	142,069	(30,172)	-16%	
Eddy Street Commons Garage	10,511	-	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>1,546,063</b>	<b>724,568</b>	<b>1,092,118</b>	<b>1,177,490</b>	<b>1,120,859</b>	<b>1,032,261</b>	<b>1,051,185</b>	<b>1,068,244</b>	<b>1,084,996</b>	<b>(56,631)</b>	<b>-5%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Other Personnel Costs	-	172,990	295,100	295,100	396,000	403,920	411,998	420,238	428,643	100,900	34%	
<b>Total Personnel</b>	<b>-</b>	<b>172,990</b>	<b>295,100</b>	<b>295,100</b>	<b>396,000</b>	<b>403,920</b>	<b>411,998</b>	<b>420,238</b>	<b>428,643</b>	<b>100,900</b>	<b>34%</b>	
<b>Supplies</b>	<b>-</b>	<b>21,389</b>	<b>30,000</b>	<b>41,296</b>	<b>25,700</b>	<b>26,214</b>	<b>26,737</b>	<b>27,272</b>	<b>27,816</b>	<b>(15,596)</b>	<b>-38%</b>	
<b>Services &amp; Charges</b>												
Professional Services	490,335	164,606	104,900	70,114	50,750	51,280	54,316	54,857	55,154	(19,364)	-28%	
Utilities	100,720	101,784	131,000	138,000	127,000	129,540	132,131	134,773	137,468	(11,000)	-8%	
Repairs & Maintenance	237,452	63,496	156,000	127,648	136,000	138,720	141,494	144,323	147,209	8,352	7%	
Other Services & Charges	16,358	24,276	22,200	22,455	32,800	33,456	34,125	34,809	35,503	10,345	46%	
<b>Total Services &amp; Charges</b>	<b>844,864</b>	<b>354,162</b>	<b>414,100</b>	<b>358,217</b>	<b>346,550</b>	<b>352,996</b>	<b>362,066</b>	<b>368,762</b>	<b>375,334</b>	<b>(11,667)</b>	<b>-3%</b>	
<b>Operating Expenditures</b>	<b>844,864</b>	<b>548,541</b>	<b>739,200</b>	<b>694,613</b>	<b>768,250</b>	<b>783,130</b>	<b>800,801</b>	<b>816,272</b>	<b>831,793</b>	<b>73,637</b>	<b>11%</b>	
<b>Capital</b>	<b>576,152</b>	<b>14,248</b>	<b>190,000</b>	<b>319,959</b>	<b>253,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>(66,959)</b>	<b>-21%</b>	
<b>Bad Debt</b>	<b>730</b>	<b>41</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund Allocations</b>	<b>124,317</b>	<b>161,738</b>	<b>162,918</b>	<b>162,918</b>	<b>99,609</b>	<b>99,131</b>	<b>100,384</b>	<b>101,972</b>	<b>103,203</b>	<b>(63,309)</b>	<b>-39%</b>	
<b>Total Expenditures</b>	<b>1,546,063</b>	<b>724,568</b>	<b>1,092,118</b>	<b>1,177,490</b>	<b>1,120,859</b>	<b>1,032,261</b>	<b>1,051,185</b>	<b>1,068,244</b>	<b>1,084,996</b>	<b>(56,631)</b>	<b>-5%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(651,810)</b>	<b>231,462</b>	<b>(126,323)</b>	<b>(211,695)</b>	<b>(14,757)</b>	<b>97,609</b>	<b>163,760</b>	<b>175,580</b>	<b>187,971</b>			
Beginning Cash Balance	1,326,253	674,268		907,380	695,684	680,927	778,536	942,296	1,117,876	<b>Cash Reserves Target</b>		
Cash Adjustments	(175)	1,650		-	-	-	-	-	-	25% of Annual expenditures		
<b>Ending Cash Balance</b>	<b>674,268</b>	<b>907,380</b>		<b>695,684</b>	<b>680,927</b>	<b>778,536</b>	<b>942,296</b>	<b>1,117,876</b>	<b>1,305,847</b>			
Cash Reserves Target	386,516	181,142		294,373	280,215	258,065	262,796	267,061	271,249			

**Fund Purpose:**

This fund was established (ordinance 5089-69) to account for the maintenance and operation of off-street parking facilities. This fund accounts for the revenues and expenditures from the various parking garages owned by the City of South Bend. There are currently 1,484 stalls.

**Explanation of Revenue Sources:**

This fund receives revenue from the collection of daily and monthly parking fees at several downtown parking garages. Revenue dropped in 2020 due to the COVID-19 pandemic and less monthly parkers as people worked from home. This fund also receives revenue from street parking fines. Effective January 2017, the Common Council approved an increase in parking garage rates and parking enforcement fines. It was the first increase in 13 years.

**Explanation of Expenditures and Significant Changes/Variations:**

Starting in 2021, parking garage operations are under outside contract with ASM Global. Wages and benefits for parking garage employees and supplies for the garages will be paid for by the City directly rather than through a management fee. | **Personnel** - Includes the wages and benefits for parking garage employees who are hired and managed by ASM Global. | **Supplies** - Includes building R&M supplies, uniforms, small tools & equipment, cleaning supplies, and office supplies. | **Services** - The professional services budget is for the management contract with ASM. The utilities budget includes the cost of electric and water for the parking garages. Other services & charges includes elevator permits and credit card processing fees. | **Capital** - There are many capital improvement needs. The forecast shows a smaller capital budget than in prior years due to revenue remaining fairly flat. | **Interfund Allocation** - This fund reimburses the Morris Performing Arts Center Division (Fund #602) for 100% of costs of wages and benefits for the Manager-Facility Operations position.

## Fund 602 - Morris Performing Arts Center Operations

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%	
						2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Charges for Services	-	-	987,000	985,000	1,517,795	1,588,397	1,858,063	1,894,226	1,931,110	532,795	54%	
Interest Earnings	-	-	4,657	4,657	12,108	13,796	11,132	16,803	22,366	7,451	160%	
Other Income	-	-	12,500	14,500	48,225	50,636	53,168	54,232	55,317	33,725	233%	
Interfund Allocation Reimb	-	-	89,450	89,450	-	-	-	-	-	(89,450)	-100%	
Interfund Transfers In	-	-	1,110,000	1,110,000	-	-	-	-	-	(1,110,000)	-100%	
<b>Total Revenue</b>	-	-	<b>2,203,607</b>	<b>2,203,607</b>	<b>1,578,128</b>	<b>1,652,829</b>	<b>1,922,363</b>	<b>1,965,261</b>	<b>2,008,793</b>	<b>(625,479)</b>	<b>-28%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	-	-	500,702	500,702	506,150	515,794	562,279	573,044	584,026	5,448	1%	
Fringe Benefits	-	-	228,225	228,225	218,885	234,357	270,519	279,456	288,437	(9,340)	-4%	
<b>Total Personnel</b>	-	-	<b>728,927</b>	<b>728,927</b>	<b>725,035</b>	<b>750,151</b>	<b>832,798</b>	<b>852,500</b>	<b>872,463</b>	<b>(3,892)</b>	<b>-1%</b>	
<b>Supplies</b>	-	-	<b>25,000</b>	<b>44,012</b>	<b>23,500</b>	<b>23,970</b>	<b>25,170</b>	<b>25,674</b>	<b>26,188</b>	<b>(20,512)</b>	<b>-47%</b>	
<b>Services &amp; Charges</b>												
Professional Services	-	-	200,000	112,125	40,000	40,800	41,616	42,448	43,297	(72,125)	-64%	
Printing & Advertising	-	-	200,000	188,245	165,000	168,300	171,666	175,099	178,601	(23,245)	-12%	
Utilities	-	-	139,100	149,600	159,965	163,164	187,639	191,392	195,220	10,365	7%	
Repairs & Maintenance	-	-	98,500	86,026	103,000	105,060	107,161	109,304	111,490	16,974	20%	
Education & Training	-	-	4,500	4,500	4,500	4,590	4,682	4,776	4,872	-	0%	
Travel	-	-	4,500	9,700	6,000	6,120	6,242	6,367	6,494	(3,700)	-38%	
Other Services & Charges	-	-	20,350	51,660	21,100	21,522	21,952	22,392	22,839	(30,560)	-59%	
<b>Total Services &amp; Charges</b>	-	-	<b>666,950</b>	<b>601,855</b>	<b>499,565</b>	<b>509,556</b>	<b>540,958</b>	<b>551,778</b>	<b>562,813</b>	<b>(102,290)</b>	<b>-17%</b>	
<b>Operating Expenditures</b>	-	-	<b>1,420,877</b>	<b>1,374,794</b>	<b>1,248,100</b>	<b>1,283,677</b>	<b>1,398,926</b>	<b>1,429,952</b>	<b>1,461,464</b>	<b>(126,694)</b>	<b>-9%</b>	
<b>Interfund Allocations</b>	-	-	<b>262,702</b>	<b>262,702</b>	<b>278,635</b>	<b>283,081</b>	<b>288,234</b>	<b>298,488</b>	<b>302,696</b>	<b>15,933</b>	<b>6%</b>	
<b>Total Expenditures</b>	-	-	<b>1,683,579</b>	<b>1,637,496</b>	<b>1,526,735</b>	<b>1,566,758</b>	<b>1,687,160</b>	<b>1,728,440</b>	<b>1,764,160</b>	<b>(110,761)</b>	<b>-7%</b>	
<b>Net Surplus / (Deficit)</b>	-	-	<b>520,028</b>	<b>566,111</b>	<b>51,393</b>	<b>86,071</b>	<b>235,203</b>	<b>236,821</b>	<b>244,633</b>			
Beginning Cash Balance	-	-	-	-	566,111	617,504	703,575	938,778	1,175,599	<b>Cash Reserves Target</b> 10% of Annual expenditures		
Cash Adjustments	-	-	-	-	-	-	-	-				
<b>Ending Cash Balance</b>	-	-	<b>566,111</b>	<b>566,111</b>	<b>617,504</b>	<b>703,575</b>	<b>938,778</b>	<b>1,175,599</b>	<b>1,420,232</b>			
Cash Reserves Target	-	-	163,750	163,750	152,674	156,676	168,716	172,844	176,416			

**Fund Purpose:**

In 2022, the operations of the Morris Performing Arts Center will be moved from the General Fund (#101) into this newly created enterprise fund. This fund will account for the operating costs of the Morris Performing Arts Center in downtown South Bend, the premier performing arts center in this region of the country. It provides improved quality of life to the City's residents, serves as an economic catalyst in the City, and fosters historic preservation of landmark City venues. The Morris Performing Arts Center (Morris PAC) is a division under the Department of Venues, Parks & Arts.

**Explanation of Revenue Sources:**

This Morris receives revenue from charges for services including facility rental, concessions, ticket handling fees, and more. This fund also receives revenue from a ticket surcharge fee of \$3.50 per ticket sold. Prior to 2022, the ticket surcharge fee was split across three funds: \$1.50 was deposited into the General Fund (#101), \$1.00 was deposited into the Morris Self-Promotion Fund (#274), and \$1.00 was deposited into the Morris Capital Fund (#416). The Morris receives an Interfund Allocation Reimbursement from the Parking Garage Fund (#601) for 100% of costs of wages and benefits for the Manager-Facility Operations.

In 2022, this fund will receive a \$600,000 interfund transfer from the General Fund (#101) to establish this fund's beginning cash balance. The interfund transfer represents the net profit generated by the Morris in recent years, which reverted to the General Fund (#101). Additionally, the remaining cash balances in the Morris Marketing Fund (#273) and the Morris Self-Promotion Fund (#274) will be transferred into this fund as the accounting for the Morris' operations are consolidated into one fund.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget includes the wages and benefits for nine (9) full-time employees, and \$24k for part-time wages. | **Supplies** - The supplies budget includes uniforms, cleaning supplies, repair & maintenance materials, small tools & equipment, and office supplies. | **Services** - The repair & maintenance budget includes HVAC and elevator maintenance, along with other general building maintenance expenses. The utilities budget includes the costs of electric, natural gas, and water for the Morris. The printing & advertising budget is for the promotion of events at the Morris. Professional services and printing & advertising are budgeted higher in 2022 than usual as the Morris is getting ready to celebrate its 100 year anniversary in 2022. | **Capital** - The Morris Performing Arts Center's capital needs are accounted for in the Morris Capital Fund (#416).

## Morris PAC Historical Budget Summary - Fund 101, 273, 274, & 602

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget	%
						2024	2025	2026	2027	Variance 2022-2023	Change
<b>Historical Revenue by Fund</b>											
General Fund (#101)	419,160	1,736,453	-	54,878	-	-	-	-	-	(54,878)	-100%
Morris Marketing (#273)	4,183	5,936	-	43	-	-	-	-	-	(43)	-100%
Morris Self-Promotion (#274)	39,372	38,578	-	150	-	-	-	-	-	(150)	-100%
Morris Operations Fund (#602)	-	-	2,203,607	2,203,607	1,578,128	1,652,829	1,922,363	1,965,261	2,008,793	(625,479)	-28%
<b>Total Revenue</b>	<b>462,715</b>	<b>1,780,967</b>	<b>2,203,607</b>	<b>2,258,678</b>	<b>1,578,128</b>	<b>1,652,829</b>	<b>1,922,363</b>	<b>1,965,261</b>	<b>2,008,793</b>	<b>(680,550)</b>	<b>-30%</b>
<b>Revenue by Type</b>											
Intergov./ Grants	-	992,163	-	-	-	-	-	-	-	-	-
Charges for Services	358,834	696,886	987,000	985,000	1,517,795	1,588,397	1,858,063	1,894,226	1,931,110	532,795	54%
Interest Earnings	2,466	1,808	4,657	4,850	12,108	13,796	11,132	16,803	22,366	7,258	150%
Donations	-	500	-	-	-	-	-	-	-	-	-
Other Income	5,930	2,864	12,500	69,378	48,225	50,636	53,168	54,232	55,317	(21,153)	-30%
Interfund Allocation Reimb	40,118	86,746	89,450	89,450	-	-	-	-	-	(89,450)	-100%
Interfund Transfers In	55,367	-	1,110,000	1,110,000	-	-	-	-	-	(1,110,000)	-100%
<b>Total Revenue</b>	<b>462,715</b>	<b>1,780,967</b>	<b>2,203,607</b>	<b>2,258,678</b>	<b>1,578,128</b>	<b>1,652,829</b>	<b>1,922,363</b>	<b>1,965,261</b>	<b>2,008,793</b>	<b>(680,550)</b>	<b>-30%</b>
<b>Historical Expenditures by Fund</b>											
General Fund (#101)	1,003,966	1,106,303	600,000	656,778	-	-	-	-	-	(656,778)	-100%
Morris Marketing (#273)	832	7,648	100,000	100,000	-	-	-	-	-	(100,000)	-100%
Morris Self-Promotion (#274)	1,100	-	410,000	410,000	-	-	-	-	-	(410,000)	-100%
Morris Operations Fund (#602)	-	-	1,683,579	1,637,496	1,526,735	1,566,758	1,687,160	1,728,440	1,764,160	(110,761)	-7%
<b>Total Expenditures</b>	<b>1,005,898</b>	<b>1,113,951</b>	<b>2,793,579</b>	<b>2,804,274</b>	<b>1,526,735</b>	<b>1,566,758</b>	<b>1,687,160</b>	<b>1,728,440</b>	<b>1,764,160</b>	<b>(1,277,539)</b>	<b>-46%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	285,767	430,859	500,702	500,702	506,150	515,794	562,279	573,044	584,026	5,448	1%
Fringe Benefits	131,601	200,379	228,225	228,225	218,885	234,357	270,519	279,456	288,437	(9,340)	-4%
<b>Total Personnel</b>	<b>417,368</b>	<b>631,239</b>	<b>728,927</b>	<b>728,927</b>	<b>725,035</b>	<b>750,151</b>	<b>832,798</b>	<b>852,500</b>	<b>872,463</b>	<b>(3,892)</b>	<b>-1%</b>
<b>Supplies</b>	<b>22,110</b>	<b>29,271</b>	<b>25,000</b>	<b>52,447</b>	<b>23,500</b>	<b>23,970</b>	<b>25,170</b>	<b>25,674</b>	<b>26,188</b>	<b>(28,947)</b>	<b>-55%</b>
<b>Services &amp; Charges</b>											
Professional Services	2,518	1,650	200,000	116,568	40,000	40,800	41,616	42,448	43,297	(76,568)	-66%
Printing & Advertising	17,634	21,798	200,000	211,836	165,000	168,300	171,666	175,099	178,601	(46,836)	-22%
Utilities	112,645	110,532	139,100	149,600	159,965	163,164	187,639	191,392	195,220	10,365	7%
Repairs & Maintenance	34,268	61,776	98,500	95,810	103,000	105,060	107,161	109,304	111,490	7,190	8%
Education & Training	-	3,224	4,500	8,752	4,500	4,590	4,682	4,776	4,872	(4,252)	-49%
Travel	1,469	3,626	4,500	13,359	6,000	6,120	6,242	6,367	6,494	(7,359)	-55%
Other Services & Charges	11,433	12,862	20,350	54,273	21,100	21,522	21,952	22,392	22,839	(33,173)	-61%
<b>Total Services &amp; Charges</b>	<b>179,966</b>	<b>215,468</b>	<b>666,950</b>	<b>650,198</b>	<b>499,565</b>	<b>509,556</b>	<b>540,958</b>	<b>551,778</b>	<b>562,813</b>	<b>(150,633)</b>	<b>-23%</b>
<b>Operating Expenditures</b>	<b>202,076</b>	<b>244,739</b>	<b>691,950</b>	<b>702,645</b>	<b>523,065</b>	<b>533,526</b>	<b>566,128</b>	<b>577,452</b>	<b>589,001</b>	<b>(179,580)</b>	<b>-26%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	210,875	237,973	262,702	262,702	278,635	283,081	288,234	298,488	302,696	15,933	6%
Interfund Transfers Out	175,579	-	1,110,000	1,110,000	-	-	-	-	-	(1,110,000)	-100%
<b>Total Interfund</b>	<b>386,454</b>	<b>237,973</b>	<b>1,372,702</b>	<b>1,372,702</b>	<b>278,635</b>	<b>283,081</b>	<b>288,234</b>	<b>298,488</b>	<b>302,696</b>	<b>(1,094,067)</b>	<b>-80%</b>
<b>Total Expenditures</b>	<b>1,005,898</b>	<b>1,113,951</b>	<b>2,793,579</b>	<b>2,804,274</b>	<b>1,526,735</b>	<b>1,566,758</b>	<b>1,687,160</b>	<b>1,728,440</b>	<b>1,764,160</b>	<b>(1,277,539)</b>	<b>-46%</b>
<b>Net Surplus / (Deficit)</b>	<b>(543,183)</b>	<b>667,016</b>	<b>(589,972)</b>	<b>(545,596)</b>	<b>51,393</b>	<b>86,071</b>	<b>235,203</b>	<b>236,821</b>	<b>244,633</b>		

In 2022, the operations of the Morris Performing Arts Center will be moved from the General Fund (#101) into the newly created Morris Operations enterprise fund (#602). Also, the revenue and expenditures formerly accounted for in the Morris Marketing Fund (#273) and the Morris Self-Promotion Fund (#274) will be moved into the new fund.

## Fund 670 - Century Center Operations

Fund Type	Enterprise Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Shared Revenues	956,250	637,500	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	-	0%
Charges for Services	924,923	1,401,480	2,778,000	2,743,452	3,277,000	3,341,100	3,406,482	3,473,173	3,541,196	533,548	19%
Interest Earnings	7	54	-	-	-	-	-	-	-	-	-
Other Income	5,936	5,177	3,750	38,298	8,000	8,160	8,323	8,489	8,659	(30,298)	-79%
Interfund Allocation Reimb	68,478	67,477	69,185	69,185	70,842	71,905	72,984	74,079	75,190	1,657	2%
<b>Total Revenue</b>	<b>1,955,594</b>	<b>2,111,688</b>	<b>4,125,935</b>	<b>4,125,935</b>	<b>4,630,842</b>	<b>4,696,165</b>	<b>4,762,789</b>	<b>4,830,741</b>	<b>4,900,045</b>	<b>504,907</b>	<b>12%</b>
<b>Expenditures by Subdivisions</b>											
City Operations	1,149,345	1,246,312	1,543,246	1,546,929	1,597,175	1,638,046	1,675,749	1,701,364	1,734,141	50,246	3%
Food & Beverage Operations	1,444,541	1,702,069	2,535,485	3,069,775	3,035,180	3,073,872	3,119,773	3,170,355	3,216,825	(34,595)	-1%
<b>Total Expenditures</b>	<b>2,593,886</b>	<b>2,948,380</b>	<b>4,078,731</b>	<b>4,616,704</b>	<b>4,632,355</b>	<b>4,711,918</b>	<b>4,795,522</b>	<b>4,871,719</b>	<b>4,950,966</b>	<b>15,651</b>	<b>0%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	368,842	350,615	469,511	469,511	486,322	494,968	503,789	512,784	521,959	16,811	4%
Fringe Benefits	138,803	124,970	185,425	185,425	191,690	205,171	215,623	222,610	229,630	6,265	3%
Other Personnel Costs	757,895	730,187	718,000	1,168,000	1,203,840	1,227,917	1,252,475	1,277,525	1,303,075	35,840	3%
<b>Total Personnel</b>	<b>1,265,540</b>	<b>1,205,772</b>	<b>1,372,936</b>	<b>1,822,936</b>	<b>1,881,852</b>	<b>1,928,056</b>	<b>1,971,887</b>	<b>2,012,919</b>	<b>2,054,664</b>	<b>58,916</b>	<b>3%</b>
<b>Supplies</b>	<b>317,548</b>	<b>551,277</b>	<b>1,136,200</b>	<b>1,155,657</b>	<b>1,168,033</b>	<b>1,170,394</b>	<b>1,177,802</b>	<b>1,185,258</b>	<b>1,192,763</b>	<b>12,376</b>	<b>1%</b>
<b>Services &amp; Charges</b>											
Professional Services	35,698	107,162	122,108	182,508	100,000	102,000	104,040	106,121	108,243	(82,508)	-45%
Printing & Advertising	277	543	-	-	-	-	-	-	-	-	-
Utilities	276,273	348,609	392,296	430,318	431,350	439,977	448,776	457,752	466,907	1,032	0%
Repairs & Maintenance	74,654	71,901	115,000	97,650	110,300	112,506	114,756	117,050	119,391	12,650	13%
Insurance	47,272	48,906	58,188	58,188	52,000	53,040	54,101	55,183	56,287	(6,188)	-11%
Education & Training	1,724	428	2,500	-	1,000	2,000	2,000	2,000	2,000	1,000	100%
Travel	-	574	-	-	-	-	-	-	-	-	-
Other Services & Charges	311,417	268,797	537,589	527,533	531,750	542,405	553,247	564,307	575,587	4,217	1%
<b>Total Services &amp; Charges</b>	<b>747,314</b>	<b>846,920</b>	<b>1,227,681</b>	<b>1,296,197</b>	<b>1,226,400</b>	<b>1,251,928</b>	<b>1,276,920</b>	<b>1,302,413</b>	<b>1,328,415</b>	<b>(69,797)</b>	<b>-5%</b>
<b>Operating Expenditures</b>	<b>2,330,403</b>	<b>2,603,968</b>	<b>3,736,817</b>	<b>4,274,790</b>	<b>4,276,285</b>	<b>4,350,378</b>	<b>4,426,609</b>	<b>4,500,590</b>	<b>4,575,842</b>	<b>1,495</b>	<b>0%</b>
<b>Interfund</b>											
Interfund Allocations	169,544	247,195	241,226	241,226	251,815	253,721	257,428	255,875	255,991	10,589	4%
Interfund Transfers Out	93,939	97,217	100,688	100,688	104,255	107,819	111,485	115,254	119,133	3,567	4%
<b>Total Interfund</b>	<b>263,483</b>	<b>344,412</b>	<b>341,914</b>	<b>341,914</b>	<b>356,070</b>	<b>361,540</b>	<b>368,913</b>	<b>371,129</b>	<b>375,124</b>	<b>14,156</b>	<b>4%</b>
<b>Total Expenditures</b>	<b>2,593,886</b>	<b>2,948,380</b>	<b>4,078,731</b>	<b>4,616,704</b>	<b>4,632,355</b>	<b>4,711,918</b>	<b>4,795,522</b>	<b>4,871,719</b>	<b>4,950,966</b>	<b>15,651</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>(638,292)</b>	<b>(836,692)</b>	<b>47,204</b>	<b>(490,769)</b>	<b>(1,513)</b>	<b>(15,753)</b>	<b>(32,733)</b>	<b>(40,978)</b>	<b>(50,921)</b>		
Beginning Cash Balance	1,537,206	1,016,748		194,350	(296,420)	(297,933)	(313,686)	(346,419)	(387,397)	<b>Cash Reserves Target</b>	
Cash Adjustments	117,834	14,294		-	-	-	-	-	-	25% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>1,016,748</b>	<b>194,350</b>		<b>(296,420)</b>	<b>(297,933)</b>	<b>(313,686)</b>	<b>(346,419)</b>	<b>(387,397)</b>	<b>(438,318)</b>		
Cash Reserves Target	648,472	737,095		1,154,176	1,158,089	1,177,980	1,198,881	1,217,930	1,237,742		

**Fund Purpose:**

This fund was established to account for the operating costs of Century Center, the City's convention center. The Century Center is a division of the Department of Venues, Parks & Arts. The Century Center is located along the St. Joseph River in Downtown South Bend. It plays host to conventions and trade shows, conferences and meetings, weddings and receptions, plays, and concerts.

**Explanation of Revenue Sources:**

This fund receives Hotel/Motel tax, remitted to the City by St. Joseph County, and collects revenue for charges for services such as facility rent, catering, parking etc. Amount may change in years going forward. Due to the COVID-19 pandemic, the Century Center was shut down for a several months during 2020. Revenue is expected to drop significantly for the foreseeable future as a result of less events due to the pandemic.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

The City has a contract with ASM Global (a company that specializes in venue management) for the food & beverage operations at the Century Center. The repair and maintenance operations are handled by the City. | **Personnel** - The City's portion of the personnel budget includes the wages and benefits for seven (7) full-time employees, and \$48k for part-time wages. These employees are hired and managed by the City. Other Personnel Costs represents the wages and benefits for ASM Global employees working for the Century Center. | **Supplies** - The City's portion of the budget includes supplies needed to maintain the Century Center such as cleaning supplies, repair & maintenance materials, office supplies, and other small operating supplies. ASM Global's portion of the supplies budget (\$1.1 million) includes supplies needed to operate the Century Center for events, such as food & beverage inventory. | **Services** - The repair & maintenance budget includes HVAC and elevator maintenance, along with other general building maintenance expenses. The utilities budget includes the costs of electric, natural gas, and water for the Century Center. | **Interfund Transfers Out** include transfers to the Century Center Energy Conservation Debt Service Fund (#672) to fund debt service payments. | **Capital** - See the Century Center Capital Fund (#671).

## Fund 671 - Century Center Capital

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	1,931	98	1,000	1,000	500	500	500	500	500	(500)	-50%	
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>1,931</b>	<b>98</b>	<b>1,000</b>	<b>1,000</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>(500)</b>	<b>-50%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	-	-	-	-	-	-	-	-	-	-	-	
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>0%</b>	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>1,931</b>	<b>98</b>	<b>(34,000)</b>	<b>(34,000)</b>	<b>(34,500)</b>	<b>(34,500)</b>	<b>(34,500)</b>	<b>(34,500)</b>	<b>(34,500)</b>			
Beginning Cash Balance	981,681	983,612		983,710	949,710	915,210	880,710	846,210	811,710	<b>Cash Reserves Target</b> \$800,000 Minimum per Board of Managers		
Cash Adjustments	-	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>983,612</b>	<b>983,710</b>		<b>949,710</b>	<b>915,210</b>	<b>880,710</b>	<b>846,210</b>	<b>811,710</b>	<b>777,210</b>			
Cash Reserves Target	800,000	800,000		800,000	800,000	800,000	800,000	800,000	800,000			

**Fund Purpose:**

This fund was established in 1989 for the purpose of providing preventative maintenance and improvement to the Century Center.

**Explanation of Revenue Sources:**

This fund receives revenue from interest earned on the fund's cash balance. The Century Center Board of Managers may transfer the annual net profit from the Century Center Operations Fund (#670) into this fund; however, the City does not anticipate transfers in the next few years because revenue is expected to drop significantly for the foreseeable future as a result of less events due to the COVID-19 pandemic.

**Explanation of Expenditures and Significant Changes/Variations:**

The Century Center's capital needs are being met by an allocation from the St. Joseph County Hotel/Motel Tax Board. These capital expenditures for the Century Center are paid directly from the County budget and do not pass through the City's accounting system; therefore, these expenditures do not appear in the City's budget.

## Fund 672 - Century Center Energy Conservation Debt Service

Fund Type	Debt Service Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
			Budget	Budget	Budget					2022-2023	Change
<b>Revenue</b>											
Intergov./ Shared Revenues	221,437	221,437	221,437	221,437	221,437	221,437	221,437	221,437	221,437	-	0%
Interest Earnings	2,552	1,574	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	0%
Other Income	97,225	89,480	80,242	80,242	80,242	72,268	64,132	55,832	47,365	-	0%
Interfund Transfers In	93,939	97,217	100,688	100,688	104,255	107,819	111,485	115,254	119,133	3,567	4%
<b>Total Revenue</b>	<b>415,154</b>	<b>409,708</b>	<b>404,367</b>	<b>404,367</b>	<b>407,934</b>	<b>403,524</b>	<b>399,054</b>	<b>394,523</b>	<b>389,935</b>	<b>3,567</b>	<b>1%</b>
<b>Expenditures by Type</b>											
Debt Service Principal	285,614	291,274	297,175	297,175	303,221	309,315	315,561	321,964	328,529	6,046	2%
Debt Service Interest & Fees	125,482	115,437	105,193	105,193	94,738	84,073	73,193	62,093	50,768	(10,455)	-10%
<b>Total Expenditures</b>	<b>411,096</b>	<b>406,711</b>	<b>402,368</b>	<b>402,368</b>	<b>397,959</b>	<b>393,388</b>	<b>388,754</b>	<b>384,057</b>	<b>379,297</b>	<b>(4,409)</b>	<b>-1%</b>
<b>Net Surplus / (Deficit)</b>	<b>4,058</b>	<b>2,997</b>	<b>1,999</b>	<b>1,999</b>	<b>9,975</b>	<b>10,136</b>	<b>10,300</b>	<b>10,466</b>	<b>10,638</b>		
Beginning Cash Balance	189,409	193,705		196,702	198,701	208,676	218,812	229,112	239,578	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	238	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>193,705</b>	<b>196,702</b>		<b>198,701</b>	<b>208,676</b>	<b>218,812</b>	<b>229,112</b>	<b>239,578</b>	<b>250,216</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established in 2015 to account for debt service payments of the 2015 Century Center Energy Conservation bonds. The bond proceeds were used to make improvements at the Century Center including a new solar panel roof and other energy efficiency projects.

**Explanation of Revenue Sources:**

This fund receives revenue, to fund the repayment of the debt, from the following sources: a pledge of Hotel/Motel tax revenue from St. Joseph County in the amount of \$221,437 per year starting in 2018; interfund transfers from Century Center Operations Fund (#670); and a federally subsidized interest rebate of approximately 80% of interest paid. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

The bonds will be paid off over a 15-year period, with the final payment due on May 1, 2031.

## Fund 730 - City Cemetery

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
Revenue						2024	2025	2026	2027		
Interest Earnings	259	178	273	273	610	622	381	466	521	337	123%
<b>Total Revenue</b>	<b>259</b>	<b>178</b>	<b>273</b>	<b>273</b>	<b>610</b>	<b>622</b>	<b>381</b>	<b>466</b>	<b>521</b>	<b>337</b>	<b>123%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>259</b>	<b>178</b>	<b>273</b>	<b>273</b>	<b>610</b>	<b>622</b>	<b>381</b>	<b>466</b>	<b>521</b>		
Beginning Cash Balance	29,730	30,041		30,218	30,491	31,101	31,723	32,104	32,570	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	51	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>30,041</b>	<b>30,218</b>		<b>30,491</b>	<b>31,101</b>	<b>31,723</b>	<b>32,104</b>	<b>32,570</b>	<b>33,091</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		
<b>Fund Purpose:</b>											
This fund was established (ordinance 10638-18) to provide perpetual care and maintenance for the South Bend City Cemetery.											
<b>Explanation of Revenue Sources:</b>											
Revenue was originally derived from the sale of cemetery plots and burial expenses. There are few sites available for sale and most plots are occupied, resulting in little burial activity. Currently, this fund only receives revenue from interest earned on the fund's cash balance.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Expenses are for maintaining the City Cemetery. There are no expenditures budgeted for 2022. Appropriation requests for expenditures will be made as needed.											



## Fund 731 - Bowman Cemetery

Fund Type	Special Revenue Funds					Control	City Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
Revenue						2024	2025	2026	2027		
Interest Earnings	4,082	2,793	4,328	4,328	9,594	9,786	5,989	7,323	8,198	5,266	122%
<b>Total Revenue</b>	<b>4,082</b>	<b>2,793</b>	<b>4,328</b>	<b>4,328</b>	<b>9,594</b>	<b>9,786</b>	<b>5,989</b>	<b>7,323</b>	<b>8,198</b>	<b>5,266</b>	<b>122%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>4,082</b>	<b>2,793</b>	<b>4,328</b>	<b>4,328</b>	<b>9,594</b>	<b>9,786</b>	<b>5,989</b>	<b>7,323</b>	<b>8,198</b>		
Beginning Cash Balance	467,692	472,576		475,369	479,697	489,291	499,077	505,066	512,389	<b>Cash Reserves Target</b> \$400,000 minimum	
Cash Adjustments	802	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>472,576</b>	<b>475,369</b>		<b>479,697</b>	<b>489,291</b>	<b>499,077</b>	<b>505,066</b>	<b>512,389</b>	<b>520,587</b>		
Cash Reserves Target	400,000	400,000		400,000	400,000	400,000	400,000	400,000	400,000		
<b>Fund Purpose:</b>											
In 2018, the trust administered by Key Bank for the maintenance of the Bowman Cemetery was terminated. The funds held in the trust were transferred to the City for the City's ongoing responsibility to care for the Bowman Cemetery in perpetuity according to Indiana law. This fund was established by Ordinance No. 10638-18, dated December 10, 2018, to account for the transferred funds and to budget for the expenses the City will incur in maintaining the Bowman Cemetery.											
<b>Explanation of Revenue Sources:</b>											
Currently, this fund only receives revenue from interest earned on the fund's cash balance.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Expenses will be for maintaining the Bowman Cemetery. There are no expenditures budgeted for 2022. Appropriation requests for expenditures will be made as needed.											

## Fund 757 - 2015 Parks Bond Debt Service

Fund Type	Debt Service Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	807	47	1,000	1,000	1,000		1,000	1,000	1,000	1,000	-	0%
Interfund Transfers In	375,939	375,986	374,106	374,106	371,981		374,781	377,131	374,331	376,306	(2,125)	-1%
<b>Total Revenue</b>	<b>376,746</b>	<b>376,033</b>	<b>375,106</b>	<b>375,106</b>	<b>372,981</b>		<b>375,781</b>	<b>378,131</b>	<b>375,331</b>	<b>377,306</b>	<b>(2,125)</b>	<b>-1%</b>
<b>Expenditures by Type</b>												
Debt Service Principal	225,000	225,000	230,000	230,000	240,000		240,000	260,000	260,000	270,000	10,000	4%
Debt Service Interest & Fees	156,131	149,381	142,557	142,557	135,582		128,382	121,032	113,232	105,357	(6,975)	-5%
<b>Total Expenditures</b>	<b>381,131</b>	<b>374,381</b>	<b>372,557</b>	<b>372,557</b>	<b>375,582</b>		<b>368,382</b>	<b>381,032</b>	<b>373,232</b>	<b>375,357</b>	<b>3,025</b>	<b>1%</b>
<b>Net Surplus / (Deficit)</b>	<b>(4,385)</b>	<b>1,652</b>	<b>2,549</b>	<b>2,549</b>	<b>(2,601)</b>		<b>7,399</b>	<b>(2,901)</b>	<b>2,099</b>	<b>1,949</b>		
Beginning Cash Balance	590,497	586,111		587,763	590,312		587,711	595,110	592,209	594,308		
Cash Adjustments	-	-		-	-		-	-	-	-		
<b>Ending Cash Balance</b>	<b>586,111</b>	<b>587,763</b>		<b>590,312</b>	<b>587,711</b>		<b>595,110</b>	<b>592,209</b>	<b>594,308</b>	<b>596,257</b>		
Cash Reserves Target	381,131	374,381		372,557	375,582		368,382	381,032	373,232	375,357		

**Cash Reserves Target**  
100% cash reserves per  
bond covenants

**Fund Purpose:**

This fund accounts for the semi-annual payment of debt service principal and interest to the bondholders of the 2015 Parks Bond. The par amount of the bonds were \$5,605,000. The debt service reserve will be used towards the last debt service payment. The accounting records are maintained in trustee bank accounts.

**Explanation of Revenue Sources:**

The Local Income Tax Economic Development Fund (#408) transfers money into this fund on a monthly basis, as per the bond ordinance, to cover debt service payments. This fund also receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

The semi-annual debt service payments are set forth in the 20-year debt amortization schedule (debt schedule #141) with the first payment made on February 1, 2016 and the final payment due on August 1, 2035.

Capital expenditures of this bond were tracked in the 2015 Parks Bond Capital Fund (#751). The capital proceeds were fully expended in 2019.

**DEPT OF COMMUNITY INVESTMENT FUNDS**

## Fund 209 - Studebaker-Oliver Revitalizing Grants

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Grants	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	7,035	4,318	5,942	5,942	8,206	7,370	3,910	4,057	3,741	2,264	38%
Other Income	100,000	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>107,035</b>	<b>4,318</b>	<b>5,942</b>	<b>5,942</b>	<b>8,206</b>	<b>7,370</b>	<b>3,910</b>	<b>4,057</b>	<b>3,741</b>	<b>2,264</b>	<b>38%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	274,931	75,182	50,000	237,892	50,000	50,000	50,000	50,000	50,000	(187,892)	-79%
<b>Total Services &amp; Charges</b>	<b>274,931</b>	<b>75,182</b>	<b>50,000</b>	<b>237,892</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>(187,892)</b>	<b>-79%</b>
<b>Total Expenditures</b>	<b>274,931</b>	<b>75,182</b>	<b>50,000</b>	<b>237,892</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>(187,892)</b>	<b>-79%</b>
<b>Net Surplus / (Deficit)</b>	<b>(167,896)</b>	<b>(70,864)</b>	<b>(44,058)</b>	<b>(231,950)</b>	<b>(41,794)</b>	<b>(42,630)</b>	<b>(46,090)</b>	<b>(45,943)</b>	<b>(46,259)</b>		
Beginning Cash Balance	929,415	763,112		692,248	460,298	418,504	375,874	329,784	283,841	<b>Cash Reserves Target</b> No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	1,593	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>763,112</b>	<b>692,248</b>		<b>460,298</b>	<b>418,504</b>	<b>375,874</b>	<b>329,784</b>	<b>283,841</b>	<b>237,582</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 9214-01) to account for various EPA grants relating to brownfields. Revenues and expenditures in this fund are grant and project specific and will vary from year to year.

The EPA's Brownfields Program empowers states, communities, and other stakeholders to work together to prevent, assess, safely clean up, and sustainably reuse brownfields. A brownfield site is real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant.

Past grant activity includes:

- Brownfields assessment grant: Hazardous substances grant funds and petroleum grant funds used to conduct Phase I and II environmental site assessments on a city-wide basis. Sites included a former foundry site that is now a city park, a former railroad site in the Studebaker/Oliver project area, and sites in wellhead protection areas.
- Brownfields cleanup grant: Grant funds used to clean up the former Oliver Plow Works site. The site is part of the Studebaker/Oliver Plow Works Redevelopment Strategy, a phased approach for eventually redeveloping the entire Studebaker and Oliver factories into two light industrial parks. Grant funds also will be used for remediation and post-cleanup reporting, and community involvement activities.

**Explanation of Revenue Sources:**

This fund received grant monies in the past and currently only receives revenue from interest earned on the fund's cash balance.

Other income was derived from repayment from the River West TIF Fund (#324), with the last payment received in 2020.

**Explanation of Expenditures and Significant Changes/Variations:**

Professional services include ground water testing and other ongoing costs related to the study and planning for the various brownfields. The City also participates in the Indiana Department of Environmental Management's voluntary remediation program, and will continue using this fund in 2022 for those costs.

## Fund 210 - Economic Development State Grants

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Grants	-	41,015	-	577,322	-	-	-	-	-	(577,322)	-100%
Interest Earnings	712	160	18	38	7,492	7,642	4,677	5,719	6,402	7,454	19616%
Other Income	90,013	36,005	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>90,725</b>	<b>77,180</b>	<b>18</b>	<b>577,360</b>	<b>7,492</b>	<b>7,642</b>	<b>4,677</b>	<b>5,719</b>	<b>6,402</b>	<b>(569,868)</b>	<b>-99%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	-	-	-	9,000	-	-	-	-	-	(9,000)	-100%
<b>Services &amp; Charges</b>											
Professional Services	56,352	438	-	(46,845)	-	-	-	-	-	46,845	-100%
Repairs & Maintenance	-	-	-	246,882	-	-	-	-	-	(246,882)	-100%
Grants & Subsidies	-	41,015	-	20,600	-	-	-	-	-	(20,600)	-100%
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
Debt Service Principal	69,632	35,604	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	2,379	401	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>128,362</b>	<b>77,457</b>	<b>-</b>	<b>220,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(220,637)</b>	<b>-100%</b>
<b>Interfund Transfers Out</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>128,362</b>	<b>77,457</b>	<b>-</b>	<b>229,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(229,637)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(37,637)</b>	<b>(277)</b>	<b>18</b>	<b>347,723</b>	<b>7,492</b>	<b>7,642</b>	<b>4,677</b>	<b>5,719</b>	<b>6,402</b>		
Beginning Cash Balance	64,775	27,154	-	26,876	374,599	382,091	389,733	394,410	400,129	<b>Cash Reserves Target</b>	
Cash Adjustments	16	-	-	-	-	-	-	-	-	No reserve requirement -	
<b>Ending Cash Balance</b>	<b>27,154</b>	<b>26,876</b>	<b>-</b>	<b>374,599</b>	<b>382,091</b>	<b>389,733</b>	<b>394,410</b>	<b>400,129</b>	<b>406,531</b>	Grant fund - spend down to zero	
Cash Reserves Target	-	-	-	-	-	-	-	-	-		
<b>Fund Purpose:</b>											
This fund was established to track the receipt and subsequent expenditure of grants from the State of Indiana.											
<b>Explanation of Revenue Sources:</b>											
This fund received grant monies in the past and currently only receives revenue from interest earned on the fund's cash balance.											
<b>Explanation of Expenditures and Significant Changes/Variiances:</b>											
Past expenditures include demolition of vacant and abandoned houses/lots, equipment for the Ignition Park/ND Turbo project, and debt service payments to the Indiana Development Finance Authority for a loan for the Indiana Brownfields Program with final payment in 2021. Current expenses are related to the State Lead Grant program. Any remaining grant funds will be reappropriated in 2022.											

## Fund 211 - Dept of Community Investment Operating

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Grants	10,650	9,200	5,000	5,000	-	-	-	-	-	(5,000)	-100%
Charges for Services	861,309	1,453,279	1,049,655	1,066,156	1,049,655	831,849	835,914	839,968	844,104	(16,501)	-2%
Fines, Forfeitures, and Fees	46,076	57,904	58,450	58,450	58,450	58,450	58,450	58,450	58,450	-	0%
Interest Earnings	8,876	6,023	10,000	9,353	10,000	10,000	10,000	10,000	10,000	647	7%
Other Income	2,598	573	-	647	-	-	-	-	-	(647)	-100%
Interfund Allocation Reimb	174,531	145,765	181,981	181,981	-	-	-	-	-	(181,981)	-100%
Interfund Transfers In	2,268,899	500,000	4,179,829	4,043,829	3,559,320	3,812,073	3,918,429	4,041,989	4,103,451	(484,509)	-12%
<b>Total Revenue</b>	<b>3,372,939</b>	<b>2,172,743</b>	<b>5,484,915</b>	<b>5,365,416</b>	<b>4,677,425</b>	<b>4,712,372</b>	<b>4,822,793</b>	<b>4,950,407</b>	<b>5,016,005</b>	<b>(687,991)</b>	<b>-13%</b>
<b>Expenditures by Activity</b>											
Community Investment	2,596,451	3,236,868	4,389,871	4,541,250	3,675,989	3,702,073	3,795,653	3,912,408	3,967,853	(865,261)	-19%
Historic Preservation	173,489	133,262	171,335	189,013	184,398	185,880	196,096	200,601	205,174	(4,615)	-2%
Business Growth/Opportunity	-	13,475	35,600	44,545	45,600	45,600	45,600	45,600	45,600	1,055	2%
Neighborhoods	-	620	114,275	98,275	-	-	-	-	-	(98,275)	-100%
Engagement	-	4,855	311,000	205,460	311,000	311,000	311,000	311,000	311,000	105,541	51%
Planning	-	1,554	22,100	22,100	22,100	22,100	22,100	22,100	22,100	-	0%
Zoning	-	5,549	20,000	25,000	20,000	20,000	20,000	20,000	20,000	(5,000)	-20%
Property	-	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
Sustainability	-	-	370,734	360,234	368,338	375,719	382,344	388,698	394,278	8,104	2%
<b>Total Expenditures</b>	<b>2,769,940</b>	<b>3,396,182</b>	<b>5,484,915</b>	<b>5,535,877</b>	<b>4,677,425</b>	<b>4,712,372</b>	<b>4,822,793</b>	<b>4,950,407</b>	<b>5,016,005</b>	<b>(858,452)</b>	<b>-16%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	1,529,047	1,779,295	2,743,056	2,743,056	2,190,605	2,189,013	2,236,271	2,280,397	2,325,407	(552,451)	-20%
Fringe Benefits	568,983	649,973	1,097,667	1,097,667	853,068	903,329	949,951	980,967	1,012,154	(244,599)	-22%
<b>Total Personnel</b>	<b>2,098,029</b>	<b>2,429,268</b>	<b>3,840,723</b>	<b>3,840,723</b>	<b>3,043,673</b>	<b>3,092,342</b>	<b>3,186,222</b>	<b>3,261,364</b>	<b>3,337,561</b>	<b>(797,050)</b>	<b>-21%</b>
<b>Supplies</b>	<b>13,503</b>	<b>20,424</b>	<b>45,870</b>	<b>48,107</b>	<b>51,611</b>	<b>51,719</b>	<b>51,832</b>	<b>51,955</b>	<b>52,088</b>	<b>3,504</b>	<b>7%</b>
<b>Services &amp; Charges</b>											
Professional Services	224,609	196,969	809,200	847,744	719,200	719,200	719,200	719,200	719,200	(128,544)	-15%
Printing & Advertising	7,560	4,758	23,675	21,975	23,675	23,675	23,675	23,675	23,675	1,700	8%
Repairs & Maintenance	12,447	2,822	3,100	3,253	3,895	4,220	4,570	4,950	5,365	643	20%
Education & Training	4,576	14,288	30,500	38,430	26,500	26,500	26,500	26,500	26,500	(11,930)	-31%
Travel	4,502	268	33,762	34,787	24,162	24,162	24,162	24,162	24,162	(10,625)	-31%
Other Services & Charges	11,746	24,660	32,225	34,999	31,550	25,550	25,550	25,550	25,550	(3,449)	-10%
<b>Total Services &amp; Charges</b>	<b>265,440</b>	<b>243,765</b>	<b>932,462</b>	<b>981,187</b>	<b>828,982</b>	<b>823,307</b>	<b>823,657</b>	<b>824,037</b>	<b>824,452</b>	<b>(152,205)</b>	<b>-16%</b>
<b>Operating Expenditures</b>	<b>2,376,973</b>	<b>2,693,456</b>	<b>4,819,055</b>	<b>4,870,017</b>	<b>3,924,266</b>	<b>3,967,368</b>	<b>4,061,711</b>	<b>4,137,356</b>	<b>4,214,101</b>	<b>(945,751)</b>	<b>-19%</b>
<b>Bad Debt</b>	<b>26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	357,941	652,726	665,860	665,860	753,159	745,004	761,082	813,051	801,904	87,299	13%
Interfund Transfers Out	35,000	50,000	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>392,941</b>	<b>702,726</b>	<b>665,860</b>	<b>665,860</b>	<b>753,159</b>	<b>745,004</b>	<b>761,082</b>	<b>813,051</b>	<b>801,904</b>	<b>87,299</b>	<b>13%</b>
<b>Total Expenditures</b>	<b>2,769,940</b>	<b>3,396,182</b>	<b>5,484,915</b>	<b>5,535,877</b>	<b>4,677,425</b>	<b>4,712,372</b>	<b>4,822,793</b>	<b>4,950,407</b>	<b>5,016,005</b>	<b>(858,452)</b>	<b>-16%</b>
<b>Net Surplus / (Deficit)</b>	<b>603,000</b>	<b>(1,223,439)</b>	<b>-</b>	<b>(170,461)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,012,307	1,629,498		394,125	223,665	223,665	223,665	223,665	223,665		<b>Cash Reserves Target</b>
Cash Adjustments	14,191	(11,934)		-	-	-	-	-	-		No reserve requirement
<b>Ending Cash Balance</b>	<b>1,629,498</b>	<b>394,125</b>		<b>223,665</b>	<b>223,665</b>	<b>223,665</b>	<b>223,665</b>	<b>223,665</b>	<b>223,665</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 10060-10) to account for the activities of the Department of Community Investment (DCI). DCI's mission is to spur investment in a stronger South Bend by attracting & retaining growing businesses, connecting residents to economic opportunities, and planning for vibrant neighborhoods.

**Explanation of Revenue Sources:**

This fund is mainly supported by interfund transfers from the Local Income Tax Economic Development Fund (#408). Therefore, there is no cash reserve requirement in this fund as it is supported by interfund transfers and does not need to carry a cash balance. This fund also receives revenue from federal grants and staff contracts. Starting in 2020, the wages and benefits for two Zoning staff are allocated back to the Building Department (Fund #600). This revenue is represented as an interfund allocation reimbursement transferred from Fund #600.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

In 2021, two new positions were added to the Business Development team to support the newly awarded Revolving Loan Fund Grant as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These positions will handle all loan applications and processing through closing. The positions are fully funded by grant revenue. Since 2019 there have been transition efforts to consolidate the Building and Code Enforcement departments, as well as the division of Sustainability, into DCI. In 2022, those consolidation efforts will be finalized and result in a reorganization of staff and reporting structures. In addition, several new or expanded initiatives will be added to DCI to facilitate the goals of the American Rescue Plan. Within the new structure there are five teams:

- Engagement and Economic Empowerment
- Growth and Opportunity: formerly Business Development
- Neighborhoods: includes South Bend Animal Resource Center, Neighborhood Services & Enforcement (formerly the Department of Code Enforcement), Neighborhood Grants, and Neighborhood Health and Housing
- Planning: includes Building, Historic Preservation, Planning, and Zoning
- Sustainability

Note: In 2022, the Sustainability Division will be moved from the General Fund (#101) into this fund as it will now be part of the Department of Community Investment.

## Fund 212 - Dept of Community Investment Grants

Fund Type	Special Revenue Funds				Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
			Budget	Budget	Budget					2022-2023	Change
<b>Revenue</b>											
Intergov./ Grants	2,392,383	2,563,504	2,832,655	8,912,970	2,832,655	2,712,968	2,712,968	2,712,968	2,712,968	(6,080,315)	-68%
Fines, Forfeitures, and Fees	121	500	-	-	-	-	-	-	-	-	-
Other Income	186,664	341,376	119,687	120,587	119,687	119,687	119,687	119,687	119,687	(900)	-1%
<b>Total Revenue</b>	<b>2,579,168</b>	<b>2,905,379</b>	<b>2,952,342</b>	<b>9,033,557</b>	<b>2,952,342</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>(6,081,215)</b>	<b>-67%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	40,488	10,343	-	19,785	-	-	-	-	-	(19,785)	-100%
Grants & Subsidies	2,529,492	2,801,228	2,832,655	3,519,209	2,832,655	2,832,655	2,832,655	2,832,655	2,832,655	(686,554)	-20%
<b>Total Services &amp; Charges</b>	<b>2,569,980</b>	<b>2,811,571</b>	<b>2,832,655</b>	<b>3,538,994</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>(706,339)</b>	<b>-20%</b>
<b>Total Expenditures</b>	<b>2,569,980</b>	<b>2,811,571</b>	<b>2,832,655</b>	<b>3,538,994</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>2,832,655</b>	<b>(706,339)</b>	<b>-20%</b>
<b>Net Surplus / (Deficit)</b>	<b>9,188</b>	<b>93,809</b>	<b>119,687</b>	<b>5,494,563</b>	<b>119,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	305,248	313,907		409,818	5,904,381	6,024,068	6,024,068	6,024,068	6,024,068	<b>Cash Reserves Target</b>	
Cash Adjustments	(528)	2,102		-	-	-	-	-	-	No reserve requirement -	
<b>Ending Cash Balance</b>	<b>313,907</b>	<b>409,818</b>		<b>5,904,381</b>	<b>6,024,068</b>	<b>6,024,068</b>	<b>6,024,068</b>	<b>6,024,068</b>	<b>6,024,068</b>	Grant fund - spend down to zero	
Cash Reserves Target	-	-		-	-	-	-	-	-		
<b>Fund Purpose:</b>											
<p>This fund accounts for the receipt and subsequent expenditure of grants received from the U.S. Department of Housing and Urban Development related to community improvement projects. This fund accounts for various grants including:</p> <p><b>Community Development Block Grant (CDBG)</b> CDBG funds can be used for a variety of community development opportunities such as providing affordable housing, a suitable living environment, and economic opportunities for individuals and families with incomes below 80 percent of the area median income. CDBG funds can also be used for the elimination of slum and blight.</p> <p><b>Emergency Solutions Grant (ESG)</b> The ESG Program provides homeless persons with basic shelter and essential supportive services. It can assist with operational costs of the shelter facility, and for the administration of the grant.</p> <p><b>Neighborhood Stabilization Project (NSP)</b> Congress created the Neighborhood Stabilization Program to help cities, counties and states deal with community problems that are the result of the mortgage foreclosure crisis in the nation. HUD provides money to local governments (cities and counties), nonprofits, and all 50 states. Generally, the money must be used to buy, fix up, and resell foreclosed and abandoned homes. NSP grantees develop their own programs and funding priorities. However, NSP grantees must use at least 25 percent of the funds appropriated for the purchase and redevelopment of abandoned or foreclosed homes or residential properties that will be used to house individuals or families whose incomes do not exceed 50 percent of the area median income. In addition, all activities funded by NSP must benefit low- and moderate-income persons whose income does not exceed 120 percent of area median income. Activities may not qualify under NSP using the "prevent or eliminate slums and blight" or "address urgent community development needs" objectives.</p>											
<b>Explanation of Revenue Sources, Expenditures, and Significant Changes/Variations:</b>											
Special allocations of CDBG and ESG awarded under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) are separate from regular allocations and are accounted for in the COVID-19 Response Fund (#264).											

## Fund 410 - Urban Development Action Grant

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Interest Earnings	361	172	265	265	-	-	-	-	-	(265)	-100%
Other Income	18,442	18,278	21,996	385,577	-	-	-	-	-	(385,577)	-100%
<b>Total Revenue</b>	<b>18,803</b>	<b>18,449</b>	<b>22,261</b>	<b>385,842</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(385,842)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	40,000	24,000	24,000	356,253	-	-	-	-	-	(356,253)	-100%
<b>Total Services &amp; Charges</b>	<b>40,000</b>	<b>24,000</b>	<b>24,000</b>	<b>356,253</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(356,253)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>40,000</b>	<b>24,000</b>	<b>24,000</b>	<b>356,253</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(356,253)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(21,197)</b>	<b>(5,551)</b>	<b>(1,739)</b>	<b>29,589</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	53,838	32,733		27,182	56,771	56,771	56,771	56,771	56,771	<b>Cash Reserves Target</b> No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	92	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>32,733</b>	<b>27,182</b>		<b>56,771</b>	<b>56,771</b>	<b>56,771</b>	<b>56,771</b>	<b>56,771</b>	<b>56,771</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was originally established to account for economic development expenditures which are financed by federal grants and loan repayments.

**Explanation of Revenue Sources:**

Revenue comes from Business Development Corporation (BDC) repayment of Fund 410 miscellaneous revenue used to capitalize BDC loan pool. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Currently, this fund is used for the repayment of an interfund loan from the Local Income Tax-Certified Shares Fund (#404) in connection with a downtown hotel/parking garage project. The final payment is due in 2022 (debt schedule #82). When the final revenue payment is due from BDC, it may be prudent to payoff the debt to Fund #404 and potentially close this fund rather than following current amortization schedule which goes out to 2046. Payments in future years will be made as BDC loan collections are received. The BDC loan collections have been remitted at rates less than the current amortization schedule depicts due to poor portfolio performance and as such may require an amendment to the debt schedule.



## Fund 219 - Unsafe Building

Fund Type	Special Revenue Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
Revenue			Budget	Budget	Budget					Variance	Change
Fines, Forfeitures, and Fees	51,581	34,066	62,900	62,900	62,900	62,900	62,900	62,900	62,900	-	0%
Interest Earnings	7,420	4,812	7,971	7,604	17,055	18,194	11,614	14,780	17,184	9,451	124%
Other Income	18	-	-	367	-	-	-	-	-	(367)	-100%
<b>Total Revenue</b>	<b>59,018</b>	<b>38,879</b>	<b>70,871</b>	<b>70,871</b>	<b>79,955</b>	<b>81,094</b>	<b>74,514</b>	<b>77,680</b>	<b>80,084</b>	<b>9,084</b>	<b>13%</b>
<b>Expenditures by Type</b>											
Supplies	5,458	-	-	-	-	-	-	-	-	-	-
<b>Services &amp; Charges</b>											
Professional Services	27,070	25,970	23,000	23,000	23,000	23,000	23,000	23,000	23,000	-	0%
Other Services & Charges	109,058	81,316	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>136,128</b>	<b>107,286</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>	<b>0%</b>
Bad Debt	165	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>141,751</b>	<b>107,286</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>	<b>0%</b>
<b>Net Surplus / (Deficit)</b>	<b>(82,733)</b>	<b>(68,407)</b>	<b>47,871</b>	<b>47,871</b>	<b>56,955</b>	<b>58,094</b>	<b>51,514</b>	<b>54,680</b>	<b>57,084</b>		
Beginning Cash Balance	923,154	832,938		764,981	812,852	869,807	927,901	979,415	1,034,095	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	(7,482)	450		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>832,938</b>	<b>764,981</b>		<b>812,852</b>	<b>869,807</b>	<b>927,901</b>	<b>979,415</b>	<b>1,034,095</b>	<b>1,091,179</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		
<b>Fund Purpose:</b>											
<p>The Unsafe Building Fund was established in 2016 (ordinance 10416-16) to receive fines and fees related to Indiana's Unsafe Building law (IC 36-7-9). The expenses incurred for board-ups, demolitions, ordinance violation abatements, and other related services are recorded here. The Unsafe Building Fund is an extension of the Neighborhoods Division and shares the same mission to ensure a safe and clean community by upholding and enforcing the ordinances of the City of South Bend, the Indiana Unsafe Building Law, and the 2000 International Property Maintenance Code. Code Enforcement not only cites neglected properties through its team of inspectors, it also pursues citizens' complaints, partners with volunteer neighborhood associations for neighborhood clean-ups, and works directly through community outreach programs to enrich the City of South Bend's neighborhoods.</p> <p>Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division. The Unsafe Building Fund is managed by the Neighborhoods Division which facilitates code enforcement activities.</p>											
<b>Explanation of Revenue Sources:</b>											
This fund receives revenue from fines and fees relating to Unsafe Building laws including the following sources: vacant and abandoned registrations, board-ups, demolitions, forfeited performance bonds, special assessments, and civil penalties.											
<b>Explanation of Expenditures, Staffing, and Significant Changes/Variations:</b>											
Budgeted expenditures includes emergency demolitions and expenses associated with monitoring unsafe building concerns.											

## Fund 221 - Rental Units Regulation

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Fines, Forfeitures, and Fees	107,800	6,880	100,000	99,900	100,000	100,000	100,000	100,000	100,000	100	0%
Interest Earnings	573	728	200	300	200	200	200	200	200	(100)	-33%
Interfund Transfers In	245,626	50,000	303,923	303,923	-	-	-	-	-	(303,923)	-100%
<b>Total Revenue</b>	<b>353,999</b>	<b>57,608</b>	<b>404,123</b>	<b>404,123</b>	<b>100,200</b>	<b>100,200</b>	<b>100,200</b>	<b>100,200</b>	<b>100,200</b>	<b>(303,923)</b>	<b>-75%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	119,900	106,421	236,047	236,047	-	-	-	-	-	(236,047)	-100%
Fringe Benefits	59,277	52,625	114,076	114,076	-	-	-	-	-	(114,076)	-100%
<b>Total Personnel</b>	<b>179,177</b>	<b>159,046</b>	<b>350,123</b>	<b>350,123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(350,123)</b>	<b>-100%</b>
<b>Supplies</b>	<b>332</b>	<b>236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Professional Services	1,505	-	54,000	985	54,000	54,000	54,000	54,000	54,000	53,015	5385%
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	1,748	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>3,254</b>	<b>-</b>	<b>54,000</b>	<b>985</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>53,015</b>	<b>5385%</b>
<b>Total Expenditures</b>	<b>182,762</b>	<b>159,283</b>	<b>404,123</b>	<b>351,108</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>(297,108)</b>	<b>-85%</b>
<b>Net Surplus / (Deficit)</b>	<b>171,237</b>	<b>(101,674)</b>	<b>-</b>	<b>53,015</b>	<b>46,200</b>	<b>46,200</b>	<b>46,200</b>	<b>46,200</b>	<b>46,200</b>		
Beginning Cash Balance	17,823	189,090		87,416	140,431	186,631	232,831	279,031	325,231	<b>Cash Reserves Target</b>	
Cash Adjustments	31	-		-	-	-	-	-	-	10% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>189,090</b>	<b>87,416</b>		<b>140,431</b>	<b>186,631</b>	<b>232,831</b>	<b>279,031</b>	<b>325,231</b>	<b>371,431</b>		
Cash Reserves Target	18,276	15,928		35,111	5,400	5,400	5,400	5,400	5,400		

**Fund Purpose:**

This fund accounts for the revenues and expenditures related to the Landlord Registration ordinance (10427-16) and the Rental Safety Verification Program (RSVP) ordinance (10644-19). Both of these programs are managed by the Neighborhoods Division of the Department of Community Investment (DCI).

**RSVP Program:**

The Rental Safety Verification Program (RSVP) requires an occupancy inspection of all real property or rental units that are intended to be occupied or are occupied by anyone other than the owner. This program is designed to ensure all City of South Bend rental units meet the minimum property standards of the International Property Maintenance Code, which are incorporated into Chapter 6-Article 14 of the City's municipal code. Once the rental unit has been inspected with an Inspection Report and approved for occupancy, an Inspection Certificate shall be issued by the Department authorizing the rental unit to be occupied. The purpose of the Inspection Report and Inspection Certificate issued to the owner or the property manager (if applicable) is to verify that the rental unit is safe and habitable for occupancy with respect to: electrical systems, plumbing systems, water and sanitary system, including hot water, heating and ventilation systems, bathroom, toilet facilities, doors, windows, stairways, hallways, functioning smoke detectors, lead hazards, indoor air quality, and the overall structure in which a rental unit is established.  
 Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division. The Rental Units Regulation Fund is managed by the Neighborhoods Division which facilitates code enforcement activities.

**Explanation of Revenue Sources:**

Revenue generation for the Rental Safety Verification Program (RSVP) is derived from follow up re-inspection fees and assessments for noncompliance. First and second inspections will have no charges; however, if not compliant after the second inspection, there will be charges requiring follow up inspections to validate compliance. Because this program is new, revenue could vary greatly from current estimates. A transfer from the Local Income Tax Economic Development Fund (#408) will make up the difference.

Prior to the Rental Safety Verification Program (RSVP), proceeds from the landlord registration (\$5 registration fee per year) were intended to fund Neighborhood Code Enforcement's costs of the program. However, previous guidelines for landlord registrations will be integrated into RSVP while working with landlords.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

This budget accounts for the operating costs of the Rental Safety Verification Program (RSVP) | **Personnel** - The personnel budget includes the wages and benefits for four (4) full-time Code Inspectors assigned to the program. From 2019 to 2020, two additional Code Inspectors were added to expand the program for a total of four Code Inspectors. | **Supplies** - The supplies needed for the RSVP program are minimal and will be paid out of the Code Enforcement Fund (#230) starting in 2022 since many of the supplies are shared within the Neighborhoods Division. | **Services** - \$54,000 is budgeted for a professional services agreement for temporary housing and security deposits to move tenants if their unit is condemned and the owner doesn't have another unit for the tenant.

### Fund 230 - Code Enforcement Fund

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Licenses & Permits	30,425	43,555	37,000	37,000	37,000	37,000	37,000	37,000	37,000	-	0%
Charges for Services	43,360	47,624	50,300	50,300	50,300	50,300	50,300	50,300	50,300	-	0%
Fines, Forfeitures, and Fees	367,113	411,114	342,000	340,155	342,000	342,000	342,000	342,000	342,000	1,845	1%
Interest Earnings	2,492	941	-	450	-	-	-	-	-	(450)	-100%
Debt Proceeds	80,000	235,000	385,000	500,000	232,000	162,000	223,000	234,000	-	(268,000)	-54%
Other Income	15,396	2,998	500	1,985	500	500	500	500	500	(1,485)	-75%
Interfund Allocation Reimb	76,927	34,708	-	-	-	-	-	-	-	-	-
Interfund Transfers In	3,619,593	2,290,000	3,950,930	3,950,930	5,568,219	5,892,136	6,132,541	6,301,834	6,329,649	1,617,289	41%
<b>Total Revenue</b>	<b>4,235,305</b>	<b>3,065,940</b>	<b>4,765,730</b>	<b>4,880,820</b>	<b>6,230,019</b>	<b>6,483,936</b>	<b>6,785,341</b>	<b>6,965,634</b>	<b>6,759,449</b>	<b>1,349,199</b>	<b>28%</b>
<b>Expenditures by Activity</b>											
Neighborhood Services	2,498,995	2,420,819	3,644,322	3,589,623	5,089,709	5,307,483	5,526,056	5,673,755	5,450,670	1,500,086	42%
Animal Resource Center	934,825	949,115	1,121,408	1,104,932	1,140,310	1,176,453	1,259,285	1,291,879	1,308,779	35,378	3%
<b>Total Expenditures</b>	<b>3,433,820</b>	<b>3,369,933</b>	<b>4,765,730</b>	<b>4,694,555</b>	<b>6,230,019</b>	<b>6,483,936</b>	<b>6,785,341</b>	<b>6,965,634</b>	<b>6,759,449</b>	<b>1,535,464</b>	<b>33%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	1,415,442	1,410,684	1,463,721	1,463,721	2,506,185	2,647,536	2,698,006	2,749,483	2,801,993	1,042,464	71%
Fringe Benefits	588,698	575,669	677,513	677,513	1,116,265	1,251,259	1,319,790	1,365,015	1,410,441	438,752	65%
<b>Total Personnel</b>	<b>2,004,140</b>	<b>1,986,353</b>	<b>2,141,234</b>	<b>2,141,234</b>	<b>3,622,450</b>	<b>3,898,795</b>	<b>4,017,796</b>	<b>4,114,498</b>	<b>4,212,434</b>	<b>1,481,216</b>	<b>69%</b>
<b>Supplies</b>	<b>113,969</b>	<b>110,837</b>	<b>153,450</b>	<b>257,059</b>	<b>215,632</b>	<b>224,571</b>	<b>233,965</b>	<b>244,038</b>	<b>254,867</b>	<b>(41,427)</b>	<b>-16%</b>
<b>Services &amp; Charges</b>											
Professional Services	40,574	67,185	102,300	164,305	202,300	202,300	252,300	252,300	252,300	37,995	23%
Printing & Advertising	10,559	11,260	22,201	23,145	22,201	22,147	22,123	22,156	22,190	(944)	-4%
Utilities	31,984	32,310	41,389	45,989	41,389	42,217	43,061	43,922	44,800	(4,600)	-10%
Repairs & Maintenance	239,861	137,334	404,900	415,900	424,900	424,900	424,900	424,900	424,900	9,000	2%
Education & Training	2,933	4,013	18,900	16,070	29,900	29,900	29,900	29,900	29,900	13,830	86%
Travel	3,826	777	16,800	16,600	26,400	26,400	26,400	26,400	26,400	9,800	59%
Other Services & Charges	119,803	112,003	495,160	309,121	295,835	295,835	295,835	295,835	295,835	(13,286)	-4%
Debt Service Principal	47,510	90,535	203,054	203,217	250,524	269,382	308,862	343,500	250,144	47,307	23%
Debt Service Interest & Fee	2,954	4,350	13,726	13,563	21,238	20,007	19,759	18,723	11,094	7,675	57%
<b>Total Services &amp; Charges</b>	<b>500,003</b>	<b>459,767</b>	<b>1,318,430</b>	<b>1,207,910</b>	<b>1,314,687</b>	<b>1,333,088</b>	<b>1,423,140</b>	<b>1,457,636</b>	<b>1,357,563</b>	<b>106,777</b>	<b>9%</b>
<b>Operating Expenditures</b>	<b>2,618,112</b>	<b>2,556,956</b>	<b>3,613,114</b>	<b>3,606,203</b>	<b>5,152,769</b>	<b>5,456,454</b>	<b>5,674,901</b>	<b>5,816,172</b>	<b>5,824,864</b>	<b>1,546,566</b>	<b>43%</b>
<b>Capital</b>	<b>-</b>	<b>49,478</b>	<b>385,000</b>	<b>320,736</b>	<b>232,000</b>	<b>162,000</b>	<b>223,000</b>	<b>234,000</b>	<b>-</b>	<b>(88,736)</b>	<b>-28%</b>
<b>Bad Debt</b>	<b>861</b>	<b>15</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Allocations</b>	<b>814,847</b>	<b>763,484</b>	<b>767,616</b>	<b>767,616</b>	<b>845,250</b>	<b>865,482</b>	<b>887,440</b>	<b>915,462</b>	<b>934,585</b>	<b>77,634</b>	<b>10%</b>
<b>Total Expenditures</b>	<b>3,433,820</b>	<b>3,369,933</b>	<b>4,765,730</b>	<b>4,694,555</b>	<b>6,230,019</b>	<b>6,483,936</b>	<b>6,785,341</b>	<b>6,965,634</b>	<b>6,759,449</b>	<b>1,535,464</b>	<b>33%</b>
<b>Net Surplus / (Deficit)</b>	<b>801,485</b>	<b>(303,993)</b>	<b>-</b>	<b>186,265</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	-	803,572		497,492	683,757	683,757	683,757	683,757	683,757	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	2,088	(2,088)		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>803,572</b>	<b>497,492</b>		<b>683,757</b>	<b>683,757</b>	<b>683,757</b>	<b>683,757</b>	<b>683,757</b>	<b>683,757</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established in 2020 to account for the activity of the Neighborhoods Division of the Department of Community Investment (DCI). Operating under the Neighborhoods Division is Neighborhood Code Enforcement (NCE), the South Bend Animal Resource Center (SBARC), and Neighborhood Enforcement Action Team (NEAT). NCE upholds and enforces the ordinances of the City of South Bend, the Indiana Unsafe Building Law, and the 2000 International Property Maintenance Code. SBARC runs the animal resource center (aka animal shelter) and enforces animal welfare laws regarding animal cruelty and neglect per City, State, and Federal regulations. NEAT works in tandem with NCE to provide services for environmental clean-ups to homeowners and/or businesses. These clean-ups consist of illegal dumping of household items, tires, building materials, appliances, and any other form of litter and debris. Additional fines may be assessed for failure to comply upon notification.

Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division.

**Explanation of Revenue Sources:**

Neighborhood Code Enforcement collects revenues from fees for environmental clean-ups, processing abandoned vehicles, and ordinance violations. The South Bend Animal Resource Center (SBARC) collects revenues from fees for animal shelter activities such as adoption fees, pet licenses, pet microchipping, and animal surrender fee. SBARC also collects fines it assesses for animal welfare ordinance violations. These revenues do not cover the expenditures of these activities. The difference is covered by an interfund transfer from the Local Income Tax Economic Development Fund (#408).

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

This fund accounts for the administrative costs for the Neighborhoods Division along with operational costs such as repair & maintenance of Code Inspector trucks and vehicles used by the NEAT Crew, and the operational costs of running the Animal Resource Center (SBARC). | **Personnel** - The personnel budget includes the wages and benefits for twenty (20) full-time Neighborhood Services employees and nine (9) full-time Animal Resource Center employees, along with a budget for part-time and seasonal/intern wages. | **Supplies** - Includes uniforms, small tools & equipment for inspectors, fuel for inspectors' vehicles, medical/safety supplies, and operating supplies for SBARC such as animal feed and cleaning supplies. | **Services** - Professional services include environmental testing, Code Hearing Officer, collection costs, and veterinary services for SBARC. Repair & maintenance includes vehicle R&M for inspectors' vehicles, building R&M for SBARC, and a \$225k agreement with the Park Maintenance Division for mowing of properties cited for grass and weeds. Other services & charges includes \$400k for landfill dumping fees for illegal dumps and neighborhood cleanups. Includes four (4) tire disposal amnesty days for neighborhood dumpster and disposal fees (\$90k), and trash/litter campaign monthly per six (6) Council districts cleanup (\$200k). | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for vehicles. | **Capital** - See the Five-Year Capital Improvement Plan for details.

### Fund 600 - Consolidated Building Fund

Fund Type	Enterprise Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%	
						2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Licenses & Permits	1,304,739	1,515,351	1,585,100	1,585,100	1,562,200	1,594,100	1,626,438	1,659,223	1,692,464	(22,900)	-1%	
Fines, Forfeitures, and Fees	1,140	2,516	2,000	3,962	8,000	8,000	8,000	8,000	8,000	4,038	102%	
Interest Earnings	17,782	12,194	16,284	13,041	28,113	23,709	11,328	10,133	7,113	15,072	116%	
Other Income	422	1,044	-	1,281	-	-	-	-	-	(1,281)	-100%	
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>1,324,083</b>	<b>1,531,105</b>	<b>1,603,384</b>	<b>1,603,384</b>	<b>1,598,313</b>	<b>1,625,809</b>	<b>1,645,766</b>	<b>1,677,356</b>	<b>1,707,577</b>	<b>(5,071)</b>	<b>0%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	763,648	739,269	870,751	850,251	913,016	931,115	949,578	948,411	967,621	62,765	7%	
Fringe Benefits	305,840	319,458	392,308	392,308	407,406	437,916	461,479	473,254	488,960	15,098	4%	
<b>Total Personnel</b>	<b>1,069,488</b>	<b>1,058,727</b>	<b>1,263,059</b>	<b>1,242,559</b>	<b>1,320,422</b>	<b>1,369,031</b>	<b>1,411,057</b>	<b>1,421,665</b>	<b>1,456,581</b>	<b>77,863</b>	<b>6%</b>	
<b>Supplies</b>	<b>14,538</b>	<b>15,666</b>	<b>19,861</b>	<b>28,414</b>	<b>21,998</b>	<b>22,338</b>	<b>22,685</b>	<b>23,039</b>	<b>23,400</b>	<b>(6,416)</b>	<b>-23%</b>	
<b>Services &amp; Charges</b>												
Professional Services	2,411	-	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	0%	
Printing & Advertising	336	716	4,200	3,501	4,200	4,200	4,200	4,200	4,200	699	20%	
Utilities	-	-	-	-	-	-	-	-	-	-	-	
Repairs & Maintenance	14,257	28,086	15,000	27,699	16,245	17,590	19,050	20,630	22,345	(11,454)	-41%	
Education & Training	2,429	219	6,000	5,938	6,000	6,000	6,000	6,000	6,000	62	1%	
Travel	-	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0%	
Other Services & Charges	9,408	18,348	34,310	34,310	40,310	40,365	40,421	40,421	40,478	6,000	17%	
Debt Service Principal	41,198	43,020	23,594	23,594	4,674	-	-	-	-	(18,920)	-80%	
Debt Service Interest & Fec	2,184	1,316	567	567	70	-	-	-	-	(497)	-88%	
<b>Total Services &amp; Charges</b>	<b>72,223</b>	<b>91,705</b>	<b>97,671</b>	<b>109,609</b>	<b>85,499</b>	<b>82,155</b>	<b>83,671</b>	<b>85,251</b>	<b>87,023</b>	<b>(24,110)</b>	<b>-22%</b>	
<b>Operating Expenditures</b>	<b>1,156,248</b>	<b>1,166,098</b>	<b>1,380,591</b>	<b>1,380,582</b>	<b>1,427,919</b>	<b>1,473,524</b>	<b>1,517,413</b>	<b>1,529,955</b>	<b>1,567,004</b>	<b>47,337</b>	<b>3%</b>	
<b>Capital</b>	<b>-</b>	<b>49,478</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>100%</b>	
<b>Bad Debt</b>	<b>1,631</b>	<b>100</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0%</b>	
<b>Interfund Allocations</b>	<b>328,799</b>	<b>339,938</b>	<b>665,210</b>	<b>665,210</b>	<b>354,619</b>	<b>335,858</b>	<b>341,167</b>	<b>352,788</b>	<b>356,873</b>	<b>(310,591)</b>	<b>-47%</b>	
<b>Total Expenditures</b>	<b>1,486,678</b>	<b>1,555,614</b>	<b>2,046,801</b>	<b>2,046,792</b>	<b>1,823,538</b>	<b>1,850,382</b>	<b>1,899,580</b>	<b>1,923,743</b>	<b>1,964,877</b>	<b>(223,254)</b>	<b>-11%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(162,595)</b>	<b>(24,509)</b>	<b>(443,417)</b>	<b>(443,408)</b>	<b>(225,225)</b>	<b>(224,573)</b>	<b>(253,814)</b>	<b>(246,387)</b>	<b>(257,300)</b>			
Beginning Cash Balance	2,285,733	2,127,056		2,102,372	1,658,964	1,433,739	1,209,166	955,352	708,965	<b>Cash Reserves Target</b>		
Cash Adjustments	3,918	(175)		-	-	-	-	-	-	25% of Annual expenditures		
<b>Ending Cash Balance</b>	<b>2,127,056</b>	<b>2,102,372</b>		<b>1,658,964</b>	<b>1,433,739</b>	<b>1,209,166</b>	<b>955,352</b>	<b>708,965</b>	<b>451,665</b>			
Cash Reserves Target	371,670	388,904		511,698	455,885	462,596	474,895	480,936	491,219			

**Fund Purpose:**

This fund was established (ordinance 8412-93) to receive monies and fees to pay expenses related to the operation of the St Joseph County/South Bend Building Department. The fund is operated in accordance with the interlocal agreement between St Joseph County and the City of South Bend executed December 31, 1991 as amended.

The Building Department regulates the "built environment" through enforcement of current building codes and zoning ordinances. The Building Department's purpose is to promote safe occupancy for all residents of the jurisdiction, serving all properties within the City of South Bend and all properties with a 5-digit address within St. Joseph County.

Note: From 2019 through 2021, the Building Department has transitioned to a team within the Department of Community Investment (DCI). In 2022, that transition is complete and Building is now part of the DCI Planning team.

**Explanation of Revenue Sources:**

Revenue for the Building Department is primarily generated through issuing permits for construction, demolition, or occupancy. In addition, contractor registrations and licenses are also issued and monitored. Prior to the COVID-19 pandemic, revenue was anticipated to increase based on trends. Due to the unknown nature of economic impacts of COVID-19, permit revenue is budgeted at 2021 anticipated actual levels.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

This fund accounts for the operational costs of running the Building Department. | **Personnel** - The personnel budget includes the wages and benefits for sixteen (16) full-time employees. | **Supplies** - Includes fuel for inspectors' vehicles and office supplies. | **Services** - Repair & maintenance includes vehicle R&M for inspectors' vehicles. | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for vehicles. | **Capital** - Forecasted to purchase one new vehicle per year starting in 2023 in order to replace aging fleet. | **Interfund Allocations** - In 2022, it is anticipated that a new permitting system will be sourced and implemented, resulting in a planned spend down of cash reserves. The implementation and software costs for the new permitting system are budgeted in the IT Department's budget (Fund #279) and allocated back to this fund through the IT interfund allocation.

## Fund 754 - Industrial Revolving Fund

Fund Type	Special Revenue Funds				Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Intergov./ Grants	-	2,658,410	-	4,543,626	-	-	-	-	-	(4,543,626)	-100%
Other Income	266,643	300,472	172,000	259,070	172,000	172,000	172,000	172,000	172,000	(87,070)	-34%
Interest Earnings	-	380	2,000	2,002	2,000	2,000	2,000	2,000	2,000	(2)	0%
<b>Total Revenue</b>	<b>266,643</b>	<b>2,959,263</b>	<b>174,000</b>	<b>4,804,698</b>	<b>174,000</b>	<b>174,000</b>	<b>174,000</b>	<b>174,000</b>	<b>174,000</b>	<b>(4,630,698)</b>	<b>-96%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	88,742	291,043	455,982	309,739	455,982	119,536	121,327	123,154	125,017	146,243	47%
Grants & Subsidies	-	2,700,000	-	4,243,386	-	-	-	-	-	(4,243,386)	-100%
Other Services & Charges	15,285	14,830	26,298	24,544	26,298	15,000	15,000	15,000	15,000	1,754	7%
<b>Total Services &amp; Charges</b>	<b>104,026</b>	<b>3,005,872</b>	<b>482,280</b>	<b>4,577,669</b>	<b>482,280</b>	<b>134,536</b>	<b>136,327</b>	<b>138,154</b>	<b>140,017</b>	<b>(4,095,389)</b>	<b>-89%</b>
<b>Bad Debt</b>	<b>-</b>	<b>184,827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>104,026</b>	<b>3,190,699</b>	<b>482,280</b>	<b>4,577,669</b>	<b>482,280</b>	<b>134,536</b>	<b>136,327</b>	<b>138,154</b>	<b>140,017</b>	<b>(4,095,389)</b>	<b>-89%</b>
<b>Net Surplus / (Deficit)</b>	<b>162,616</b>	<b>(231,436)</b>	<b>(308,280)</b>	<b>227,029</b>	<b>(308,280)</b>	<b>39,464</b>	<b>37,673</b>	<b>35,846</b>	<b>33,983</b>		
Beginning Cash Balance	2,078,333	2,406,914		3,700,843	3,927,872	3,619,592	3,659,056	3,696,729	3,732,575	<b>Cash Reserves Target</b> No City reserve requirement; there are program requirements	
Cash Adjustments	165,965	1,525,365		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>2,406,914</b>	<b>3,700,843</b>		<b>3,927,872</b>	<b>3,619,592</b>	<b>3,659,056</b>	<b>3,696,729</b>	<b>3,732,575</b>	<b>3,766,558</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		
<b>Fund Purpose:</b>											
The Industrial Revolving Fund is a loan fund for small businesses. It is governed by a separate Board of Directors which contracts with the City's Community Investment Department for administrative services. A City cash reserve target has not been established for the fund, but it operates under federal guidelines with respect to the amount of loans and cash balances that must be maintained.											
<b>Explanation of Revenue Sources:</b>											
This fund receives revenue from the repayments of small business loans. This fund also receives revenue from interest earned on the cash balance at the trustee bank. In 2021 and 2022, revenue will be received from the new Revolving Loan Fund (RLF II) reimbursements as grant funds are administered and spent.											
In 2020, the City was awarded a \$6.9 million Revolving Loan Fund (RLF II) grant as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This grant will run through July 2022.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
Expenditures are for legal services and administrative & program fees.											
Starting in 2021, expenditures related to the new Revolving Loan Fund (RLF II), which was awarded in 2020 by the Economic Development Administration (EDA) as part of the CARES Act, will include staff expenses, marketing, loan processing and various professional and miscellaneous expenses to administer the grant. All expenses are anticipated to be reimbursed by the grant.											

## Fund 756 - 2015 Smart Streets Bond Debt Service

Fund Type	Debt Service Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	Change	
Revenue			Budget	Budget	Budget					2022-2023		
Interest Earnings	869	91	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%	
Interfund Transfers In	1,716,000	1,716,000	1,715,000	1,715,000	1,713,000	1,712,500	1,713,500	1,713,500	1,712,500	(2,000)	0%	
<b>Total Revenue</b>	<b>1,716,869</b>	<b>1,716,091</b>	<b>1,716,000</b>	<b>1,716,000</b>	<b>1,714,000</b>	<b>1,713,500</b>	<b>1,714,500</b>	<b>1,714,500</b>	<b>1,713,500</b>	<b>(2,000)</b>	<b>0%</b>	
<b>Expenditures by Type</b>												
Debt Service Principal	1,000,000	1,030,000	1,060,000	1,060,000	1,090,000	1,120,000	1,160,000	1,190,000	1,230,000	30,000	3%	
Debt Service Interest & Fees	712,694	682,469	651,694	651,694	619,669	586,785	552,844	517,819	481,819	(32,025)	-5%	
<b>Total Expenditures</b>	<b>1,712,694</b>	<b>1,712,469</b>	<b>1,711,694</b>	<b>1,711,694</b>	<b>1,709,669</b>	<b>1,706,785</b>	<b>1,712,844</b>	<b>1,707,819</b>	<b>1,711,819</b>	<b>(2,025)</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>4,175</b>	<b>3,623</b>	<b>4,306</b>	<b>4,306</b>	<b>4,331</b>	<b>6,715</b>	<b>1,656</b>	<b>6,681</b>	<b>1,681</b>			
Beginning Cash Balance	1,734,901	1,739,076		1,742,699	1,747,005	1,751,336	1,758,051	1,759,707	1,766,388	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants		
Cash Adjustments	-	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>1,739,076</b>	<b>1,742,699</b>		<b>1,747,005</b>	<b>1,751,336</b>	<b>1,758,051</b>	<b>1,759,707</b>	<b>1,766,388</b>	<b>1,768,069</b>			
Cash Reserves Target	1,739,076	1,742,699		1,747,005	1,751,336	1,758,051	1,759,707	1,766,388	1,768,069			

**Fund Purpose:**

This fund accounts for the bi-annual principal and interest payments to bondholders for the 2015 Smart Streets Bond. It also accounts for the related debt service reserve cash balance held at trustee bank. The bonds were closed on April 9, 2015 and the par amount was \$25 million.

**Explanation of Revenue Sources:**

This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the River West TIF Fund (#324). This fund also receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

The River West TIF Fund (#324) transfers money into this fund semi-annually to cover debt service payments. The bonds are to be repaid over 21 years, with the final payment due February 1, 2037 (debt schedule #135). The debt service reserve amount will be used towards the last debt service payment.

Capital expenditures of this bond were tracked in the Smart Streets Bond Capital Fund (#753). The capital proceeds were fully expended in 2019.

## Fund 759 - 2017 Eddy Street Commons Bond Capital

Fund Type	Capital Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
Revenue			Budget	Budget	Budget					Variance	Change
Interest Earnings	306,537	1	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>306,537</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
Capital	3,328,966	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,328,966</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(3,022,429)</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	3,048,190	25,762		25,763	25,763	25,763	25,763	25,763	25,763		
Cash Adjustments	-	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>25,762</b>	<b>25,763</b>		<b>25,763</b>	<b>25,763</b>	<b>25,763</b>	<b>25,763</b>	<b>25,763</b>	<b>25,763</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		
										<b>Cash Reserves Target</b>	
										No reserve requirement -	
										Bond capital fund - spend	
										down to zero	

**Fund Purpose:**

This fund accounts for the expenditures of the bond proceeds from the 2017 Eddy Street Commons Phase II Bond. The funds will be spent on Phase II of the Eddy Street Commons, a mixed-use development area just south of the University of Notre Dame.

**Explanation of Revenue Sources:**

Initial revenues were bond proceeds from the \$25 million Eddy Street Commons Bond issued in 2017 (closing date 8/14/17, debt schedule #163). Currently, this fund only receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

In July 2007, the South Bend Common Council unanimously approved the rezoning of 25 acres of vacant land south of Notre Dame for the nearly \$200 million Eddy Street Commons project. Phase I - As part of the Phase I development deal, Kite Realty Group agreed to invest \$161.9 million while South Bend city officials agreed to invest \$36.7 million to help with, among other costs, a parking garage and street and utility upgrades. Phase I included retail/restaurant/office space, apartment units, condo units, townhomes, a 1,276-vehicle multi-level parking garage, a Fairfield Inn & Suites and an Embassy Suites. Phase II - Designed with input from the University, City of South Bend and nearby home and business owners, Phase II consists of five main buildings: two graduate-style apartment buildings and a new Robinson Community Learning Center on the east side of Eddy Street and two market-rate apartment buildings on the west side of Eddy Street. A stand-alone grocery store is Adopted for the southwest corner of Howard and Indiana 23, where the Robinson Center now sits. The Robinson Center, an off-campus educational initiative of the University, will move to a new one-story, 13,000-square-foot building across the street. Phase II is a joint effort between the university and Kite Realty.

## Fund 760 - 2017 Eddy Street Commons Bond Debt Service

Fund Type	Debt Service Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Interest Earnings	1,623	184	1,750	1,750	1,750	1,750	1,750	1,750	1,750	-	0%	
Interfund Transfers In	1,390,625	1,915,979	1,926,375	1,926,375	1,929,875	1,941,375	1,955,125	1,951,250	1,950,625	3,500	0%	
<b>Total Revenue</b>	<b>1,392,248</b>	<b>1,916,164</b>	<b>1,928,125</b>	<b>1,928,125</b>	<b>1,931,625</b>	<b>1,943,125</b>	<b>1,956,875</b>	<b>1,953,000</b>	<b>1,952,375</b>	<b>3,500</b>	<b>0%</b>	
<b>Expenditures by Type</b>												
Debt Service Principal	145,000	475,000	720,000	720,000	760,000	810,000	865,000	905,000	950,000	40,000	6%	
Debt Service Interest & Fees	1,245,625	1,235,875	1,206,375	1,206,375	1,169,875	1,131,375	1,090,125	1,046,250	1,000,625	(36,500)	-3%	
<b>Total Expenditures</b>	<b>1,390,625</b>	<b>1,710,875</b>	<b>1,926,375</b>	<b>1,926,375</b>	<b>1,929,875</b>	<b>1,941,375</b>	<b>1,955,125</b>	<b>1,951,250</b>	<b>1,950,625</b>	<b>3,500</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>1,623</b>	<b>205,289</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>			
Beginning Cash Balance	3,461,700	3,463,323		3,668,611	3,670,361	3,672,111	3,673,861	3,675,611	3,677,361	<b>Cash Reserves Target</b> \$2,500,000 minimum		
Cash Adjustments	-	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>3,463,323</b>	<b>3,668,611</b>		<b>3,670,361</b>	<b>3,672,111</b>	<b>3,673,861</b>	<b>3,675,611</b>	<b>3,677,361</b>	<b>3,679,111</b>			
Cash Reserves Target	2,500,000	2,500,000		2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000			

**Fund Purpose:**

This fund accounts for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Eddy Street Commons Phase II Bonds. The bonds were closed on August 14, 2017 and the par amount was \$25 million.  
 This fund will hold a minimum of \$2.5 million in cash reserves per the 2017 Eddy Street Commons bond covenant. In December 2018, an additional \$945,000 was added to the debt service reserve. In March 2021, an additional \$205,104 was added to the debt service reserve.

**Explanation of Revenue Sources:**

This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the North East Residential Area TIF Fund (#436). This fund also receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

The principal and interest payments are set forth in the 20-year debt amortization schedule with the first payment made on February 15, 2018 and the final payment due February 15, 2037. The bond was issued for Phase II of the Eddy Street Commons, a mixed-use development area just south of the University of Notre Dame. Capital expenditures related to the project are tracked in the Eddy Street Commons Capital Fund (#759).



# **INTERNAL SERVICE FUNDS**

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### Fund 222 - Central Services

Fund Type	Internal Service Funds				Control	City Funds				Budget Variance	% Change
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget		2023 Adopted Budget	Forecast				
						2024	2025	2026	2027		
<b>Revenue</b>											
Licenses & Permits	2,511	2,711	2,300	2,300	2,500	2,500	2,350	2,300	2,300	200	9%
Charges for Services	6,882,174	7,279,944	8,636,001	8,636,001	10,261,907	10,909,161	11,644,659	12,481,550	13,434,952	1,625,906	19%
Interest Earnings	10,210	6,268	11,090	11,090	-	-	-	-	-	(11,090)	-100%
Other Income	84,210	78,626	69,000	69,014	71,500	71,500	72,000	72,500	72,500	2,486	4%
Interfund Allocation Reimb	122,143	129,585	160,000	160,000	160,000	160,000	160,000	160,000	160,000	-	0%
<b>Total Revenue</b>	<b>7,101,248</b>	<b>7,497,135</b>	<b>8,878,391</b>	<b>8,878,405</b>	<b>10,495,907</b>	<b>11,143,161</b>	<b>11,879,009</b>	<b>12,716,350</b>	<b>13,669,752</b>	<b>1,617,502</b>	<b>18%</b>
<b>Expenditures by Division</b>											
Equipment Services	6,718,248	7,695,353	7,943,058	10,223,352	9,679,121	10,336,321	11,057,073	11,856,376	12,741,775	(544,231)	-5%
Central Stores	26	-	-	-	-	-	-	-	-	-	-
Print Shop	13,844	2,504	-	-	-	-	-	-	-	-	-
Radio Shop	229,304	207,641	283,073	282,741	306,521	316,734	326,492	335,482	343,691	23,780	8%
Building Maintenance	180,749	188,820	221,091	225,327	230,883	239,525	247,968	253,878	260,761	5,556	2%
Facilities Management	101,697	144,897	181,838	181,838	156,087	159,797	163,266	166,532	169,460	(25,751)	-14%
Central Services Capital	-	-	190,000	86,463	95,000	132,410	100,000	43,900	37,400	8,537	10%
<b>Total Expenditures</b>	<b>7,243,869</b>	<b>8,239,216</b>	<b>8,819,060</b>	<b>10,999,721</b>	<b>10,467,612</b>	<b>11,184,787</b>	<b>11,894,799</b>	<b>12,656,168</b>	<b>13,553,087</b>	<b>(532,109)</b>	<b>-5%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	1,795,351	1,772,151	2,125,646	2,044,528	2,300,189	2,342,333	2,385,321	2,429,171	2,473,894	255,661	13%
Fringe Benefits	780,402	758,851	982,988	984,106	1,038,768	1,111,422	1,167,599	1,204,952	1,242,478	54,662	6%
<b>Total Personnel</b>	<b>2,575,754</b>	<b>2,531,003</b>	<b>3,108,634</b>	<b>3,028,634</b>	<b>3,338,957</b>	<b>3,453,755</b>	<b>3,552,920</b>	<b>3,634,123</b>	<b>3,716,372</b>	<b>310,323</b>	<b>10%</b>
<b>Supplies</b>	<b>3,998,396</b>	<b>4,782,010</b>	<b>4,594,490</b>	<b>6,894,757</b>	<b>6,138,380</b>	<b>6,692,974</b>	<b>7,322,550</b>	<b>8,033,469</b>	<b>8,840,218</b>	<b>(756,377)</b>	<b>-11%</b>
<b>Services &amp; Charges</b>											
Professional Services	7,777	12,174	38,825	12,766	12,000	48,910	21,000	30,000	12,000	(766)	-6%
Printing & Advertising	863	42	4,650	2,717	-	-	-	-	-	(2,717)	-100%
Utilities	53,701	61,782	64,468	78,568	70,140	71,543	72,974	74,433	75,922	(8,428)	-11%
Repairs & Maintenance	54,985	62,344	148,575	175,784	132,000	89,500	108,000	83,900	96,900	(43,784)	-25%
Education & Training	9,389	8,696	12,050	11,818	14,050	14,050	14,050	14,050	14,300	2,232	19%
Travel	-	51	1,850	1,850	2,850	2,850	2,850	2,850	2,850	1,000	54%
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	13,132	12,504	16,850	19,659	17,500	18,750	19,000	19,600	19,850	(2,159)	-11%
Debt Service Principal	15,596	2,483	8,069	8,069	8,254	4,198	-	-	-	185	2%
Debt Service Interest & Fec	463	22	423	423	238	48	-	-	-	(185)	-44%
<b>Total Services &amp; Charges</b>	<b>155,905</b>	<b>160,096</b>	<b>295,760</b>	<b>311,654</b>	<b>257,032</b>	<b>249,849</b>	<b>237,874</b>	<b>224,833</b>	<b>221,822</b>	<b>(54,622)</b>	<b>-18%</b>
<b>Operating Expenditures</b>	<b>6,730,055</b>	<b>7,473,109</b>	<b>7,998,884</b>	<b>10,235,045</b>	<b>9,734,369</b>	<b>10,396,578</b>	<b>11,113,344</b>	<b>11,892,425</b>	<b>12,778,412</b>	<b>(500,676)</b>	<b>-5%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>63,000</b>	<b>7,500</b>	<b>15,000</b>	<b>60,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>100%</b>
<b>Interfund</b>											
Interfund Allocations	306,521	683,462	757,176	757,176	718,243	728,209	741,455	763,743	774,675	(38,933)	-5%
Interfund Transfers Out	207,293	82,645	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>513,814</b>	<b>766,107</b>	<b>757,176</b>	<b>757,176</b>	<b>718,243</b>	<b>728,209</b>	<b>741,455</b>	<b>763,743</b>	<b>774,675</b>	<b>(38,933)</b>	<b>-5%</b>
<b>Total Expenditures</b>	<b>7,243,869</b>	<b>8,239,216</b>	<b>8,819,060</b>	<b>10,999,721</b>	<b>10,467,612</b>	<b>11,184,787</b>	<b>11,894,799</b>	<b>12,656,168</b>	<b>13,553,087</b>	<b>(532,109)</b>	<b>-5%</b>
<b>Net Surplus / (Deficit)</b>	<b>(142,621)</b>	<b>(742,081)</b>	<b>59,331</b>	<b>(2,121,316)</b>	<b>28,295</b>	<b>(41,626)</b>	<b>(15,790)</b>	<b>60,182</b>	<b>116,665</b>		
Beginning Cash Balance	1,455,158	1,209,079		658,666	(1,462,650)	(1,434,355)	(1,475,981)	(1,491,772)	(1,431,590)	<b>Cash Reserves Target</b>	
Cash Adjustments	(103,458)	191,668		-	-	-	-	-	-	10% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>1,209,079</b>	<b>658,666</b>		<b>(1,462,650)</b>	<b>(1,434,355)</b>	<b>(1,475,981)</b>	<b>(1,491,772)</b>	<b>(1,431,590)</b>	<b>(1,314,925)</b>		
Cash Reserves Target	724,387	823,922		1,099,972	1,046,761	1,118,479	1,189,480	1,265,617	1,355,309		

**Fund Purpose:**

This fund was established to track the operating costs of the Central Services Division. The Division provides a variety of services to other city departments, along with several local county, state and federal agencies. Central Services consists of 4 cost centers: Equipment Services, Building Maintenance, Radio Shop, and Facilities Management. The Department of Administration & Finance oversees the Central Services Division.

**Explanation of Revenue Sources:**

**Equipment Services and Radio Shop** provide repair and maintenance services for the City's fleet and some external customers (governmental units such as St Joseph County and local township fire departments). Parts and labor for each work order are charged back to City departments or billed to the external customers. | **Building Maintenance** provides repair and maintenance services to the City's facilities. This cost center is partially funded through internal labor rates. | Equipment Services also receives business licensing revenue from performing inspections of taxi cabs. This revenue has declined dramatically in the past two years due to the popularity of ride sharing services such as Uber and Lyft. | **Facilities Management** is funded by an interfund allocation. | This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Operational expenditures include those incurred in operating the wastewater treatment plant, maintaining the City's sewer system, and operating the Organic Resources facility which processes leaves, brush, wood and other yard waste. | **Personnel** - The personnel budget includes the wages and benefits for 38 full-time employees, and \$26k for part-time and seasonal wages. | **Supplies** - Includes the costs of inventory parts that are used for the repair and maintenance of vehicles and equipment for City departments and external customers. Inventory also includes gasoline purchased for use by City departments, which is then charged back to the departments based on usage. General supplies for Central Services includes cleaning supplies, small tools & equipment, building maintenance supplies, uniforms, safety supplies, and office supplies. | **Services** - The repair & maintenance budget includes the cost of R&M for equipment, such as fuel pumps, and general building maintenance for the Central Services' garages. The utilities budget includes the costs of electric, natural gas, and water for the garages. | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for a forklift purchased in 2019, be fully paid off in 2024. | **Capital** - See the Five-Year Capital Improvement Plan for details. Prior to 2022, Central Services' capital expenditures were tracked in the Central Services Capital Fund (#224). However, the capital fund did not have any source of revenue other than the interfund transfers it received from this fund. Therefore, Central Services' capital expenditures will be accounted for in this fund starting in 2022.

## Fund 222 - Central Services

### Equipment Services

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Revenue</b>											
Licenses & Permits	2,511	2,711	2,300	2,300	2,500	2,500	2,350	2,300	2,300	200	9%
Charges for Services	6,358,469	6,792,883	8,062,663	8,062,663	9,749,185	10,391,321	11,121,650	11,953,321	12,901,451	1,686,522	21%
Interest Earnings	10,210	6,268	11,090	11,090	-	-	-	-	-	(11,090)	-100%
Other Income	84,210	78,626	69,000	69,014	71,500	71,500	72,000	72,500	72,500	2,486	4%
Interfund Allocation Reimb	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>6,455,399</b>	<b>6,880,488</b>	<b>8,145,053</b>	<b>8,145,067</b>	<b>9,823,185</b>	<b>10,465,321</b>	<b>11,196,000</b>	<b>12,028,121</b>	<b>12,976,251</b>	<b>1,678,118</b>	<b>21%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	1,479,343	1,471,454	1,755,094	1,674,374	1,919,307	1,953,859	1,989,102	2,025,055	2,061,721	244,933	15%
Fringe Benefits	659,481	630,308	812,216	812,936	861,381	920,722	966,632	997,185	1,027,885	48,445	6%
<b>Total Personnel</b>	<b>2,138,824</b>	<b>2,101,762</b>	<b>2,567,310</b>	<b>2,487,310</b>	<b>2,780,688</b>	<b>2,874,581</b>	<b>2,955,734</b>	<b>3,022,240</b>	<b>3,089,606</b>	<b>293,378</b>	<b>12%</b>
<b>Supplies</b>	<b>3,992,497</b>	<b>4,776,596</b>	<b>4,587,250</b>	<b>6,888,391</b>	<b>6,129,520</b>	<b>6,683,801</b>	<b>7,311,942</b>	<b>8,022,500</b>	<b>8,828,260</b>	<b>(758,871)</b>	<b>-11%</b>
<b>Services &amp; Charges</b>											
Professional Services	7,777	12,174	8,500	12,641	12,000	12,000	12,000	12,000	12,000	(641)	-5%
Printing & Advertising	863	42	4,500	2,567	-	-	-	-	-	(2,567)	-100%
Utilities	53,701	61,782	64,468	78,568	70,140	71,543	72,974	74,433	75,922	(8,428)	-11%
Repairs & Maintenance	46,998	57,860	45,500	85,436	44,500	46,500	49,000	50,000	51,000	(40,936)	-48%
Education & Training	3,959	3,763	5,000	5,100	7,000	7,000	7,000	7,000	7,000	1,900	37%
Travel	-	-	500	500	1,500	1,500	1,500	1,500	1,500	1,000	200%
Other Services & Charges	12,242	11,711	15,100	17,909	16,100	17,350	17,600	18,200	18,450	(1,809)	-10%
Debt Service Principal	5,208	-	8,069	8,069	8,254	4,198	-	-	-	185	2%
Debt Service Interest & Fec	55	-	423	423	238	48	-	-	-	(185)	-44%
<b>Total Services &amp; Charges</b>	<b>130,803</b>	<b>147,332</b>	<b>152,060</b>	<b>211,213</b>	<b>159,732</b>	<b>160,139</b>	<b>160,074</b>	<b>163,133</b>	<b>165,872</b>	<b>(51,481)</b>	<b>-24%</b>
<b>Operating Expenditures</b>	<b>6,262,125</b>	<b>7,025,689</b>	<b>7,306,620</b>	<b>9,586,914</b>	<b>9,069,940</b>	<b>9,718,521</b>	<b>10,427,750</b>	<b>11,207,873</b>	<b>12,083,738</b>	<b>(516,974)</b>	<b>-5%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	248,830	587,019	636,438	636,438	609,181	617,800	629,323	648,503	658,037	(27,257)	-4%
Interfund Transfers Out	207,293	82,645	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>456,123</b>	<b>669,664</b>	<b>636,438</b>	<b>636,438</b>	<b>609,181</b>	<b>617,800</b>	<b>629,323</b>	<b>648,503</b>	<b>658,037</b>	<b>(27,257)</b>	<b>-4%</b>
<b>Total Expenditures</b>	<b>6,718,248</b>	<b>7,695,353</b>	<b>7,943,058</b>	<b>10,223,352</b>	<b>9,679,121</b>	<b>10,336,321</b>	<b>11,057,073</b>	<b>11,856,376</b>	<b>12,741,775</b>	<b>(544,231)</b>	<b>-5%</b>
<b>Net Profit (Loss)</b>	<b>(262,849)</b>	<b>(814,865)</b>	<b>201,995</b>	<b>(2,078,285)</b>	<b>144,064</b>	<b>129,000</b>	<b>138,927</b>	<b>171,745</b>	<b>234,476</b>		





### Fund 222 - Central Services

### Radio Shop

	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	2024	2025	2026	2027	Variance 2022-2023	% Change
<b>Revenue</b>											
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	430,761	398,698	472,125	472,125	394,472	398,407	402,382	406,396	410,450	(77,653)	-16%
Interest Earnings	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Interfund Allocation Reimb	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>430,761</b>	<b>398,698</b>	<b>472,125</b>	<b>472,125</b>	<b>394,472</b>	<b>398,407</b>	<b>402,382</b>	<b>406,396</b>	<b>410,450</b>	<b>(77,653)</b>	<b>-16%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	141,304	120,454	168,328	168,328	173,363	176,820	180,347	183,943	187,612	5,035	3%
Fringe Benefits	53,783	55,590	73,614	73,614	75,885	81,618	86,048	88,993	91,950	2,271	3%
<b>Total Personnel</b>	<b>195,087</b>	<b>176,044</b>	<b>241,942</b>	<b>241,942</b>	<b>249,248</b>	<b>258,438</b>	<b>266,395</b>	<b>272,936</b>	<b>279,562</b>	<b>7,306</b>	<b>3%</b>
<b>Supplies</b>	<b>2,610</b>	<b>1,617</b>	<b>3,390</b>	<b>3,390</b>	<b>3,357</b>	<b>3,582</b>	<b>3,879</b>	<b>4,201</b>	<b>4,501</b>	<b>(33)</b>	<b>-1%</b>
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	150	150	-	-	-	-	-	(150)	-100%
Utilities	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	2,274	-	2,000	2,000	1,500	1,500	2,000	2,000	2,500	(500)	-25%
Education & Training	4,380	3,750	5,000	4,668	5,000	5,000	5,000	5,000	5,000	332	7%
Travel	-	51	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
Other Services & Charges	222	-	400	400	400	400	400	400	400	-	0%
Debt Service Principal	-	-	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>6,876</b>	<b>3,801</b>	<b>8,550</b>	<b>8,218</b>	<b>7,900</b>	<b>7,900</b>	<b>8,400</b>	<b>8,400</b>	<b>8,900</b>	<b>(318)</b>	<b>-4%</b>
<b>Operating Expenditures</b>	<b>204,573</b>	<b>181,462</b>	<b>253,882</b>	<b>253,550</b>	<b>260,505</b>	<b>269,920</b>	<b>278,674</b>	<b>285,537</b>	<b>292,963</b>	<b>6,955</b>	<b>3%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	24,731	26,179	29,191	29,191	46,016	46,814	47,818	49,945	50,728	16,825	58%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>24,731</b>	<b>26,179</b>	<b>29,191</b>	<b>29,191</b>	<b>46,016</b>	<b>46,814</b>	<b>47,818</b>	<b>49,945</b>	<b>50,728</b>	<b>16,825</b>	<b>58%</b>
<b>Total Expenditures</b>	<b>229,304</b>	<b>207,641</b>	<b>283,073</b>	<b>282,741</b>	<b>306,521</b>	<b>316,734</b>	<b>326,492</b>	<b>335,482</b>	<b>343,691</b>	<b>23,780</b>	<b>8%</b>
<b>Net Profit (Loss)</b>	<b>201,456</b>	<b>191,057</b>	<b>189,052</b>	<b>189,384</b>	<b>87,951</b>	<b>81,673</b>	<b>75,890</b>	<b>70,914</b>	<b>66,759</b>		

## Fund 222 - Central Services

### Building Maintenance

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	92,871	88,364	101,213	101,213	118,250	119,433	120,627	121,833	123,051	17,037	17%
Interest Earnings	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Interfund Allocation Reimb	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>92,871</b>	<b>88,364</b>	<b>101,213</b>	<b>101,213</b>	<b>118,250</b>	<b>119,433</b>	<b>120,627</b>	<b>121,833</b>	<b>123,051</b>	<b>17,037</b>	<b>17%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	114,126	111,340	131,598	131,200	134,774	137,454	140,188	142,975	145,819	3,574	3%
Fringe Benefits	51,350	56,999	69,026	69,424	72,534	78,147	82,447	85,260	88,082	3,110	4%
<b>Total Personnel</b>	<b>165,476</b>	<b>168,339</b>	<b>200,624</b>	<b>200,624</b>	<b>207,308</b>	<b>215,601</b>	<b>222,635</b>	<b>228,235</b>	<b>233,901</b>	<b>6,684</b>	<b>3%</b>
<b>Supplies</b>	<b>2,735</b>	<b>3,697</b>	<b>3,700</b>	<b>2,826</b>	<b>5,503</b>	<b>5,591</b>	<b>6,729</b>	<b>6,768</b>	<b>7,457</b>	<b>2,677</b>	<b>95%</b>
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	3,056	4,484	3,400	8,510	5,000	5,000	5,000	5,000	5,000	(3,510)	-41%
Education & Training	-	-	500	500	500	500	500	500	750	-	0%
Travel	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
Debt Service Principal	-	-	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>3,056</b>	<b>4,484</b>	<b>3,900</b>	<b>9,010</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,750</b>	<b>(3,510)</b>	<b>-39%</b>
<b>Operating Expenditures</b>	<b>171,266</b>	<b>176,519</b>	<b>208,224</b>	<b>212,460</b>	<b>218,311</b>	<b>226,692</b>	<b>234,864</b>	<b>240,503</b>	<b>247,108</b>	<b>5,851</b>	<b>3%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	9,483	12,301	12,867	12,867	12,572	12,833	13,104	13,375	13,653	(295)	-2%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>9,483</b>	<b>12,301</b>	<b>12,867</b>	<b>12,867</b>	<b>12,572</b>	<b>12,833</b>	<b>13,104</b>	<b>13,375</b>	<b>13,653</b>	<b>(295)</b>	<b>-2%</b>
<b>Total Expenditures</b>	<b>180,749</b>	<b>188,820</b>	<b>221,091</b>	<b>225,327</b>	<b>230,883</b>	<b>239,525</b>	<b>247,968</b>	<b>253,878</b>	<b>260,761</b>	<b>5,556</b>	<b>2%</b>
<b>Net Profit (Loss)</b>	<b>(87,879)</b>	<b>(100,456)</b>	<b>(119,878)</b>	<b>(124,114)</b>	<b>(112,633)</b>	<b>(120,092)</b>	<b>(127,341)</b>	<b>(132,045)</b>	<b>(137,710)</b>		

## Fund 222 - Central Services

### Facilities Management

	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		
<b>Revenue</b>											
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Interfund Allocation Reimb	122,143	129,585	160,000	160,000	160,000	160,000	160,000	160,000	160,000	-	0%
<b>Total Revenue</b>	<b>122,143</b>	<b>129,585</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>-</b>	<b>0%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	60,578	68,903	70,626	70,626	72,745	74,200	75,684	77,198	78,742	2,119	3%
Fringe Benefits	15,788	15,955	28,132	28,132	28,968	30,935	32,472	33,514	34,561	836	3%
<b>Total Personnel</b>	<b>76,366</b>	<b>84,858</b>	<b>98,758</b>	<b>98,758</b>	<b>101,713</b>	<b>105,135</b>	<b>108,156</b>	<b>110,712</b>	<b>113,303</b>	<b>2,955</b>	<b>3%</b>
<b>Supplies</b>	<b>137</b>	<b>100</b>	<b>150</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(150)</b>	<b>-100%</b>
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
Education & Training	1,050	1,182	1,550	1,550	1,550	1,550	1,550	1,550	1,550	-	0%
Travel	-	-	350	350	350	350	350	350	350	-	0%
Other Services & Charges	667	793	1,350	1,350	1,000	1,000	1,000	1,000	1,000	(350)	-26%
Debt Service Principal	-	-	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>1,718</b>	<b>1,975</b>	<b>4,250</b>	<b>4,250</b>	<b>3,900</b>	<b>3,900</b>	<b>3,900</b>	<b>3,900</b>	<b>3,900</b>	<b>(350)</b>	<b>-8%</b>
<b>Operating Expenditures</b>	<b>78,220</b>	<b>86,934</b>	<b>103,158</b>	<b>103,158</b>	<b>105,613</b>	<b>109,035</b>	<b>112,056</b>	<b>114,612</b>	<b>117,203</b>	<b>2,455</b>	<b>2%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund</b>											
Interfund Allocations	23,477	57,963	78,680	78,680	50,474	50,762	51,210	51,920	52,257	(28,206)	-36%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>23,477</b>	<b>57,963</b>	<b>78,680</b>	<b>78,680</b>	<b>50,474</b>	<b>50,762</b>	<b>51,210</b>	<b>51,920</b>	<b>52,257</b>	<b>(28,206)</b>	<b>-36%</b>
<b>Total Expenditures</b>	<b>101,697</b>	<b>144,897</b>	<b>181,838</b>	<b>181,838</b>	<b>156,087</b>	<b>159,797</b>	<b>163,266</b>	<b>166,532</b>	<b>169,460</b>	<b>(25,751)</b>	<b>-14%</b>
<b>Net Profit (Loss)</b>	<b>20,446</b>	<b>(15,312)</b>	<b>(21,838)</b>	<b>(21,838)</b>	<b>3,913</b>	<b>203</b>	<b>(3,266)</b>	<b>(6,532)</b>	<b>(9,460)</b>		



### Fund 224 - Central Services Capital

Fund Type	Internal Service Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
			Budget	Budget	Budget					Variance	Change
<b>Revenue</b>											
Interest Earnings	50	40	-	-	-	-	-	-	-	-	-
Other Income	7,268	1,472	-	-	-	-	-	-	-	-	-
Interfund Transfers In	207,293	82,645	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>214,611</b>	<b>84,157</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
Supplies	5,501	-	-	-	-	-	-	-	-	-	-
<b>Services &amp; Charges</b>											
Repairs & Maintenance	15,267	17,143	-	-	-	-	-	-	-	-	-
Debt Service Principal	-	7,888	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	-	603	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>15,267</b>	<b>25,634</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital	189,582	84,745	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>210,349</b>	<b>110,378</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>4,262</b>	<b>(26,221)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	21,921	26,221	-	-	-	-	-	-	-	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	38	-	-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>26,221</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Cash Reserves Target	-	-	-	-	-	-	-	-			

**Fund Purpose:**

This fund was established (ordinance 10339-14) to account for the capital expenditures of the Central Services Division.

**Explanation of Revenue Sources:**

This fund received transfers from the Central Services Operating Fund (#222) to cover expenditures as needed.

**Explanation of Expenditures and Significant Changes/Variations:**

Historically, this fund accounted for the annual maintenance of the CNG stations and radio tower inspections and the debt service principal and interest budget is for the capital lease payments. However, this fund did not have any source of revenue other than the interfund transfers. Therefore, Central Services' capital expenditures will be accounted for in the Central Services Operating Fund (#222) starting in 2022 and this fund will be discontinued.

## Fund 226 - Liability Insurance

Fund Type	Internal Service Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Interest Earnings	54,492	36,491	31,847	31,847	69,840	71,236	43,570	53,216	59,467	37,993	119%
Other Income	1,626,433	84,555	2,000	32,747	2,000	2,000	2,000	2,000	2,000	(30,747)	-94%
Interfund Allocation Reimb	2,914,500	3,265,000	3,365,000	3,365,000	3,583,000	3,591,959	3,600,940	3,609,941	3,618,965	218,000	6%
Interfund Transfers In	49,087	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>4,644,513</b>	<b>3,386,046</b>	<b>3,398,847</b>	<b>3,429,594</b>	<b>3,654,840</b>	<b>3,665,195</b>	<b>3,646,510</b>	<b>3,665,157</b>	<b>3,680,432</b>	<b>225,246</b>	<b>7%</b>
<b>Expenditures by Activity</b>											
Safety/Risk Management	151,479	30,947	-	-	-	-	-	-	-	-	-
Business Insurance	761,414	1,188,510	1,230,000	1,636,516	1,230,000	1,240,000	1,250,100	1,260,301	1,270,604	(406,516)	-25%
Liability Coverage	622,434	452,651	1,865,000	3,135,469	1,085,000	1,085,000	1,085,000	1,085,000	1,085,000	(2,050,469)	-65%
Worker's Compensation	1,211,453	1,531,310	1,268,000	1,268,000	1,268,000	1,269,000	1,270,000	1,271,000	1,272,000	-	0%
Catastrophic Events	910,806	24,884	-	479	-	-	-	-	-	(479)	-100%
<b>Total Expenditures</b>	<b>3,657,587</b>	<b>3,228,301</b>	<b>4,363,000</b>	<b>6,040,464</b>	<b>3,583,000</b>	<b>3,594,000</b>	<b>3,605,100</b>	<b>3,616,301</b>	<b>3,627,604</b>	<b>(2,457,464)</b>	<b>-41%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	116,402	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	46,090	-	-	-	-	-	-	-	-	-	-
Other Personnel Costs	17,333	14,052	42,000	42,000	42,000	42,000	42,000	42,000	42,000	-	0%
<b>Total Personnel</b>	<b>179,825</b>	<b>14,052</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>-</b>	<b>0%</b>
<b>Supplies</b>	<b>1,988</b>	<b>2,187</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Professional Services	420,313	334,849	1,001,000	941,020	221,000	222,000	223,000	224,000	225,000	(720,020)	-77%
Repairs & Maintenance	2,119	4,286	-	1,710,233	-	-	-	-	-	(1,710,233)	-100%
Insurance	1,840,034	2,432,482	2,170,000	2,298,201	2,170,000	2,180,000	2,190,100	2,200,301	2,210,604	(128,201)	-6%
Education & Training	6,285	2,000	-	-	-	-	-	-	-	-	-
Travel	356	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	218,415	391,938	1,150,000	1,048,531	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	101,469	10%
<b>Total Services &amp; Charges</b>	<b>2,487,522</b>	<b>3,165,555</b>	<b>4,321,000</b>	<b>5,997,985</b>	<b>3,541,000</b>	<b>3,552,000</b>	<b>3,563,100</b>	<b>3,574,301</b>	<b>3,585,604</b>	<b>(2,456,985)</b>	<b>-41%</b>
<b>Operating Expenditures</b>	<b>2,669,334</b>	<b>3,181,793</b>	<b>4,363,000</b>	<b>6,039,985</b>	<b>3,583,000</b>	<b>3,594,000</b>	<b>3,605,100</b>	<b>3,616,301</b>	<b>3,627,604</b>	<b>(2,456,985)</b>	<b>-41%</b>
<b>Capital</b>	<b>910,806</b>	<b>24,884</b>	<b>-</b>	<b>479</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(479)</b>	<b>-100%</b>
<b>Interfund Allocations</b>	<b>77,446</b>	<b>21,624</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>3,657,587</b>	<b>3,228,301</b>	<b>4,363,000</b>	<b>6,040,464</b>	<b>3,583,000</b>	<b>3,594,000</b>	<b>3,605,100</b>	<b>3,616,301</b>	<b>3,627,604</b>	<b>(2,457,464)</b>	<b>-41%</b>
<b>Net Surplus / (Deficit)</b>	<b>986,926</b>	<b>157,746</b>	<b>(964,153)</b>	<b>(2,610,870)</b>	<b>71,840</b>	<b>71,195</b>	<b>41,410</b>	<b>48,856</b>	<b>52,828</b>		
Beginning Cash Balance	4,961,426	5,956,858		6,100,867	3,489,997	3,561,837	3,633,032	3,674,442	3,723,298	<b>Cash Reserves Target</b>	
Cash Adjustments	8,506	(13,737)		-	-	-	-	-	-	50% of Annual expenditures	
<b>Ending Cash Balance</b>	<b>5,956,858</b>	<b>6,100,867</b>		<b>3,489,997</b>	<b>3,561,837</b>	<b>3,633,032</b>	<b>3,674,442</b>	<b>3,723,298</b>	<b>3,776,126</b>		
Cash Reserves Target	1,828,793	1,614,150		3,020,232	1,791,500	1,797,000	1,802,550	1,808,151	1,813,802		

**Fund Purpose:**

This fund was established in 1979 when the Common Council determined that the City should become self-insured for liability insurance (ordinance 6657-79). The purpose of this fund is to set aside monies, assessed on all operations and departments of the City, for the payment of any premium for outside coverage, claims arising from retained risk and all incidental costs associated with any claims including, but not limited to, investigative and legal fees. Currently, this fund handles operations relating to business insurance and claims—property, liability, workers compensation, etc. This fund is managed by the Department of Administration & Finance.

**Explanation of Revenue Sources:**

This fund receives revenue from a fixed cost interfund allocation charged to other City funds. The amount charged to each fund is determined during the annual budget process. Various methodologies are used to effectively and fairly allocate costs. Liability and worker's compensation costs are allocated based on two-year claims history for each department. Business insurance costs are allocated based on net book value of departments' capital assets (per the City's Annual Comprehensive Financial Report). When this fund has sufficient reserves, allocations to departments may decrease. Reimbursements from insurance claims are also received in this fund.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Workers' Compensation expenses have increased in the past 18 months due to several large, unrelated injuries. The City continues to monitor the workers' compensation related accidents and provides training once an issue has been identified. There is also a considerable amount of proactive training which happens throughout the City in an effort to stop any workplace injuries. Capital expenditures in 2020 were for repairs to City facilities and replacement of equipment related to 2018 flood damage.

In 2021, all personnel costs previously budgeted in this fund were moved to the General Fund (#101).

- One full-time Paralegal position was transferred to the Legal Department's budget. This position is under the Legal Department but was historically budgeted in this fund because the position focuses on liability and workers' comp related matters.
- In 2020, there were two full-time positions budgeted for the Safety & Risk division. During 2020, one position was eliminated due to attrition. In 2021, the remaining position was transferred to Human Resources. The Safety & Risk division's supplies and services budget will be fully transferred to Human Resources in 2022.

## Fund 279 - IT / Innovation / 311 Call Center

Fund Type	Internal Service Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance	% Change
						2024	2025	2026	2027	2022-2023		
<b>Revenue</b>												
Charges for Services	111,796	47,379	-	-	-	-	-	-	-	-	-	
Interest Earnings	21,431	14,598	5,000	11,500	5,000	5,000	5,000	5,000	5,000	(6,500)	-57%	
Debt Proceeds	-	900,928	-	166,345	-	-	-	-	-	(166,345)	-100%	
Donations	-	15,000	-	181,988	-	-	-	-	-	(181,988)	-100%	
Other Income	53,757	111,836	64,525	142,733	73,764	73,953	75,613	81,165	81,806	(68,969)	-48%	
Interfund Allocation Reimb	6,656,930	9,129,846	9,620,204	9,620,204	9,990,823	10,025,657	10,351,931	10,618,842	10,736,546	370,619	4%	
<b>Total Revenue</b>	<b>6,843,915</b>	<b>10,219,588</b>	<b>9,689,729</b>	<b>10,122,770</b>	<b>10,069,587</b>	<b>10,104,610</b>	<b>10,432,544</b>	<b>10,705,007</b>	<b>10,823,352</b>	<b>(53,183)</b>	<b>-1%</b>	
<b>Expenditures by Division</b>												
311 Call Center	551,515	567,939	683,948	683,955	732,477	756,455	777,135	794,027	811,139	48,522	7%	
Information Technology	7,324,325	8,264,034	9,015,101	9,603,828	9,346,543	9,408,456	9,716,735	9,973,344	10,075,638	(257,285)	-3%	
<b>Total Expenditures</b>	<b>7,875,840</b>	<b>8,831,973</b>	<b>9,699,049</b>	<b>10,287,783</b>	<b>10,079,020</b>	<b>10,164,911</b>	<b>10,493,870</b>	<b>10,767,371</b>	<b>10,886,777</b>	<b>(208,763)</b>	<b>-2%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	1,844,342	1,908,602	2,170,830	2,170,737	2,485,597	2,567,331	2,616,775	2,667,206	2,718,651	314,860	15%	
Fringe Benefits	708,812	704,230	874,276	874,369	974,307	1,047,397	1,099,440	1,134,673	1,170,101	99,938	11%	
<b>Total Personnel</b>	<b>2,553,154</b>	<b>2,612,832</b>	<b>3,045,106</b>	<b>3,045,106</b>	<b>3,459,904</b>	<b>3,614,728</b>	<b>3,716,215</b>	<b>3,801,879</b>	<b>3,888,752</b>	<b>414,798</b>	<b>14%</b>	
<b>Supplies</b>	<b>130,511</b>	<b>714,903</b>	<b>193,850</b>	<b>598,758</b>	<b>224,750</b>	<b>147,250</b>	<b>147,250</b>	<b>147,250</b>	<b>147,250</b>	<b>(374,008)</b>	<b>-62%</b>	
<b>Services &amp; Charges</b>												
Professional Services	1,058,605	510,586	410,500	956,579	800,000	775,000	775,000	775,000	775,000	(156,579)	-16%	
Printing & Advertising	1,005	3,277	5,150	8,627	15,000	15,000	15,000	15,000	15,000	6,373	74%	
Repairs & Maintenance	3,021,127	3,646,311	4,635,738	4,191,757	4,575,743	4,607,704	4,835,174	5,023,010	5,090,404	383,986	9%	
Education & Training	9,162	33,654	57,900	43,857	70,000	70,000	70,000	70,000	70,000	26,143	60%	
Travel	7,385	161	27,110	33,028	31,550	31,550	31,550	31,550	31,550	(1,478)	-4%	
Other Services & Charges	422,383	292,472	193,824	270,335	78,000	78,000	78,000	78,000	78,000	(192,335)	-71%	
Debt Service Principal	606,922	966,528	1,063,402	1,073,320	763,197	766,060	767,280	768,546	735,000	(310,123)	-29%	
Debt Service Interest & Fex	59,675	50,358	65,816	65,762	60,063	58,804	57,584	56,317	55,000	(5,699)	-9%	
<b>Total Services &amp; Charges</b>	<b>5,186,263</b>	<b>5,503,347</b>	<b>6,459,440</b>	<b>6,643,266</b>	<b>6,393,553</b>	<b>6,402,118</b>	<b>6,629,588</b>	<b>6,817,423</b>	<b>6,849,954</b>	<b>(249,713)</b>	<b>-4%</b>	
<b>Operating Expenditures</b>	<b>7,869,929</b>	<b>8,831,082</b>	<b>9,698,396</b>	<b>10,287,130</b>	<b>10,078,207</b>	<b>10,164,096</b>	<b>10,493,053</b>	<b>10,766,552</b>	<b>10,885,956</b>	<b>(208,923)</b>	<b>-2%</b>	
<b>Interfund</b>												
Interfund Allocations	5,911	891	653	653	813	815	817	819	821	160	25%	
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Interfund</b>	<b>5,911</b>	<b>891</b>	<b>653</b>	<b>653</b>	<b>813</b>	<b>815</b>	<b>817</b>	<b>819</b>	<b>821</b>	<b>160</b>	<b>25%</b>	
<b>Total Expenditures</b>	<b>7,875,840</b>	<b>8,831,973</b>	<b>9,699,049</b>	<b>10,287,783</b>	<b>10,079,020</b>	<b>10,164,911</b>	<b>10,493,870</b>	<b>10,767,371</b>	<b>10,886,777</b>	<b>(208,763)</b>	<b>-2%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(1,031,925)</b>	<b>1,387,615</b>	<b>(9,320)</b>	<b>(165,013)</b>	<b>(9,433)</b>	<b>(60,301)</b>	<b>(61,326)</b>	<b>(62,364)</b>	<b>(63,425)</b>			
Beginning Cash Balance	3,108,342	2,125,192		3,482,865	3,317,852	3,308,419	3,248,118	3,186,792	3,124,428		<b>Cash Reserves Target</b>	
Cash Adjustments	48,775	(29,942)		-	-	-	-	-	-		No reserve requirement	
<b>Ending Cash Balance</b>	<b>2,125,192</b>	<b>3,482,865</b>		<b>3,317,852</b>	<b>3,308,419</b>	<b>3,248,118</b>	<b>3,186,792</b>	<b>3,124,428</b>	<b>3,061,003</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established to account for the expenditures of the Department of Innovation & Technology, which includes the 311 Call Center, Services, Infrastructure, Business Analytics, Applications, and Civic Innovation. The Department of Innovation & Technology's goal is to empower an innovative workforce and a thriving community through technology, data, and strategic partnerships. The functions within the department include: The **311 Call Center** handles resident telephone calls in an efficient and effective manner. It provides residents with a "one-stop" shop to contact city departments with inquiries and service requests. | **Services** focuses on internal technology-related services for the employees of the City of South Bend. Daily general operations and user experience fall under this division. | **Applications** oversees architecting, implementing, configuring, integrating, and supporting all software applications and platforms. This includes the employee intranet, the 311 Service Portal, our CRM solution, GIS mapping, and many applications specialized for departments and divisions. | **Infrastructure** oversees the Network Infrastructure within the City of South Bend, which is comprised of the hardware, software and security resources of an entire network. The infrastructure team plans new deployments, maintains all technology infrastructure inclusive of servers, network devices, wireless network devices, cloud environments, data center, and security; ensuring availability, capacity, and continuity. | **Business Analytics** acts as liaisons between City departments and the rest of the Dept of Innovation and Technology team and provides additional resources to City departments for selected projects. Business Analytics team members provide services including business needs assessments, process mapping and improvement, performance management, data and technology training, data analytics, and project management. | **Civic Innovation** works with City and community partners to improve residents' access to technology and digital literacy. The division connects residents and groups with the technology resources they need to succeed by leveraging connections both internal and external connections.

**Explanation of Revenue Sources:**

This fund receives revenue in the form of a fixed cost interfund allocation. The annual budget for this fund is allocated between the City departments based on various criteria including number of 311 calls, number of devices, number of user licenses, departmental specific software renewal, and more. This fund does not need to carry high cash reserves because its budget is fully allocated each year.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

**Personnel** - The personnel budget in this fund includes the wages and benefits of 24 full-time employees for Information Technology and 8 full-time employees for the 311 Call Center, along with a budget for part-time help at the 311 Call Center. In 2022, two positions will be added: one additional Applications Developer and one additional 311 Customer Service Liaison. See the personnel budget summary for details. | **Supplies** - The supplies budget includes miscellaneous computer supplies and accessories, along with devices that are not part of the hardware refresh plan. | **Services** - The repairs & maintenance budget includes annual software subscription and renewal costs. The professional services budget includes software support and special projects like the SB Academy. SB Academy, the City's training program, has trained employees in novel techniques that enable process improvements and other innovations that will continue to make government more efficient. | **Debt Service** - The principal and interest expense budget is for lease payments for various hardware refresh plans. A hardware refresh means replacing current hardware with the newest version of the equipment to combat performance and capacity issues. The City leases equipment, such as computers and printers, over a period of 3-5 years. At the end of the lease, the City has the option to return the equipment to the vendor and get new equipment. The refresh program ensures that City employees are equipped with the most current technology to better serve the City and its residents. | **Interfund Transfer**: In 2019, \$600,000 (from prior year reserves) was transferred to the Local Income Tax Certified Shares Fund (#404) to cover the cost of the new enterprise resource planning (ERP) software implementation. The ERP implementation lasted 18 months and costed about \$3 million. The software successfully went live on May 1, 2020.

**Fund 279 - IT / Innovation / 311 Call Center**

**311 Call Center**

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
						<b>Personnel</b>					
Salaries & Wages	373,916	396,775	458,680	458,587	478,968	487,743	496,695	505,824	515,139	20,381	4%
Fringe Benefits	169,385	166,120	195,768	195,861	203,159	218,362	230,090	237,853	245,650	7,298	4%
<b>Total Personnel</b>	<b>543,300</b>	<b>562,895</b>	<b>654,448</b>	<b>654,448</b>	<b>682,127</b>	<b>706,105</b>	<b>726,785</b>	<b>743,677</b>	<b>760,789</b>	<b>27,679</b>	<b>4%</b>
<b>Supplies</b>	<b>895</b>	<b>1,872</b>	<b>2,000</b>	<b>2,007</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>7,993</b>	<b>398%</b>
<b>Services &amp; Charges</b>											
Printing & Advertising	-	666	5,150	5,150	15,000	15,000	15,000	15,000	15,000	9,850	191%
Education & Training	3,572	1,006	12,000	12,000	15,000	15,000	15,000	15,000	15,000	3,000	25%
Travel	769	-	8,550	8,550	8,550	8,550	8,550	8,550	8,550	-	0%
Other Services & Charges	1,600	1,500	1,800	1,800	1,800	1,800	1,800	1,800	1,800	-	0%
<b>Total Services &amp; Charges</b>	<b>5,941</b>	<b>3,172</b>	<b>27,500</b>	<b>27,500</b>	<b>40,350</b>	<b>40,350</b>	<b>40,350</b>	<b>40,350</b>	<b>40,350</b>	<b>12,850</b>	<b>47%</b>
<b>Interfund Allocations</b>	<b>1,379</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>551,515</b>	<b>567,939</b>	<b>683,948</b>	<b>683,955</b>	<b>732,477</b>	<b>756,455</b>	<b>777,135</b>	<b>794,027</b>	<b>811,139</b>	<b>48,522</b>	<b>7%</b>

## Fund 279 - IT / Innovation / 311 Call Center

### Information Technology

Expenditures by Type	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Personnel</b>											
Salaries & Wages	1,470,427	1,511,827	1,712,150	1,712,150	2,006,629	2,079,588	2,120,080	2,161,382	2,203,512	294,479	17%
Fringe Benefits	539,428	538,110	678,508	678,508	771,148	829,035	869,350	896,820	924,451	92,640	14%
<b>Total Personnel</b>	<b>2,009,854</b>	<b>2,049,936</b>	<b>2,390,658</b>	<b>2,390,658</b>	<b>2,777,777</b>	<b>2,908,623</b>	<b>2,989,430</b>	<b>3,058,202</b>	<b>3,127,963</b>	<b>387,119</b>	<b>16%</b>
<b>Supplies</b>	<b>129,616</b>	<b>713,031</b>	<b>191,850</b>	<b>596,751</b>	<b>214,750</b>	<b>137,250</b>	<b>137,250</b>	<b>137,250</b>	<b>137,250</b>	<b>(382,001)</b>	<b>-64%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,058,605	510,586	410,500	956,579	800,000	775,000	775,000	775,000	775,000	(156,579)	-16%
Printing & Advertising	1,005	2,611	-	3,477	-	-	-	-	-	(3,477)	-100%
Repairs & Maintenance	3,021,127	3,646,311	4,635,738	4,191,757	4,575,743	4,607,704	4,835,174	5,023,010	5,090,404	383,986	9%
Education & Training	5,590	32,648	45,900	31,857	55,000	55,000	55,000	55,000	55,000	23,143	73%
Travel	6,616	161	18,560	24,478	23,000	23,000	23,000	23,000	23,000	(1,478)	-6%
Other Services & Charges	420,783	290,972	192,024	268,535	76,200	76,200	76,200	76,200	76,200	(192,335)	-72%
Debt Service Principal	606,922	966,528	1,063,402	1,073,320	763,197	766,060	767,280	768,546	735,000	(310,123)	-29%
Debt Service Interest & Fec	59,675	50,358	65,816	65,762	60,063	58,804	57,584	56,317	55,000	(5,699)	-9%
<b>Total Services &amp; Charges</b>	<b>5,180,322</b>	<b>5,500,175</b>	<b>6,431,940</b>	<b>6,615,766</b>	<b>6,353,203</b>	<b>6,361,768</b>	<b>6,589,238</b>	<b>6,777,073</b>	<b>6,809,604</b>	<b>(262,563)</b>	<b>-4%</b>
<b>Operating Expenditures</b>	<b>7,319,793</b>	<b>8,263,143</b>	<b>9,014,448</b>	<b>9,603,175</b>	<b>9,345,730</b>	<b>9,407,641</b>	<b>9,715,918</b>	<b>9,972,525</b>	<b>10,074,817</b>	<b>(257,445)</b>	<b>-3%</b>
<b>Interfund</b>											
Interfund Allocations	4,532	891	653	653	813	815	817	819	821	160	25%
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
<b>Total Interfund</b>	<b>4,532</b>	<b>891</b>	<b>653</b>	<b>653</b>	<b>813</b>	<b>815</b>	<b>817</b>	<b>819</b>	<b>821</b>	<b>(525,547)</b>	<b>-80482%</b>
<b>Total Expenditures</b>	<b>7,324,325</b>	<b>8,264,034</b>	<b>9,015,101</b>	<b>9,603,828</b>	<b>9,346,543</b>	<b>9,408,456</b>	<b>9,716,735</b>	<b>9,973,344</b>	<b>10,075,638</b>	<b>(257,445)</b>	<b>-3%</b>

## Fund 711 - Self-Funded Employee Benefits

Fund Type	Internal Service Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Charges for Services	15,885,258	15,742,095	16,181,440	16,081,440	16,457,440	18,287,840	19,664,783	20,592,796	21,532,431	376,000	2%
Interest Earnings	89,646	62,791	58,809	58,809	142,241	112,137	54,305	48,525	33,394	83,432	142%
Other Income	373,523	1,438,628	385,000	485,000	385,000	385,000	385,000	385,000	385,000	(100,000)	-21%
<b>Total Revenue</b>	<b>16,348,427</b>	<b>17,243,514</b>	<b>16,625,249</b>	<b>16,625,249</b>	<b>16,984,681</b>	<b>18,784,977</b>	<b>20,104,088</b>	<b>21,026,321</b>	<b>21,950,825</b>	<b>359,432</b>	<b>2%</b>
<b>Expenditures by Activity</b>											
Health Insurance	14,472,911	15,509,012	17,121,703	17,112,693	18,169,424	19,028,374	19,929,350	20,874,442	21,865,843	1,056,731	6%
Workplace Wellness Clinic	996,006	1,003,588	1,169,308	497,963	1,169,308	1,189,694	1,210,488	1,231,698	1,253,332	671,345	135%
Employee Wellness	76,048	89,896	99,974	91,696	100,974	102,233	103,518	104,828	106,165	9,278	10%
<b>Total Expenditures</b>	<b>15,544,965</b>	<b>16,602,496</b>	<b>18,390,985</b>	<b>17,702,352</b>	<b>19,439,706</b>	<b>20,320,301</b>	<b>21,243,356</b>	<b>22,210,968</b>	<b>23,225,340</b>	<b>1,737,354</b>	<b>10%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Other Personnel Costs	13,740,971	14,681,353	16,308,759	16,299,093	17,357,480	18,203,043	19,090,365	20,021,529	20,998,724	1,058,387	6%
<b>Total Personnel</b>	<b>13,740,971</b>	<b>14,681,353</b>	<b>16,308,759</b>	<b>16,299,093</b>	<b>17,357,480</b>	<b>18,203,043</b>	<b>19,090,365</b>	<b>20,021,529</b>	<b>20,998,724</b>	<b>1,058,387</b>	<b>6%</b>
<b>Supplies</b>	<b>131,045</b>	<b>110,297</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>0%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,083,611	1,063,335	1,198,308	518,341	1,198,308	1,218,694	1,239,488	1,260,698	1,282,332	679,967	131%
Printing & Advertising	-	-	100	100	100	100	100	100	100	-	0%
Insurance	587,028	737,651	732,318	729,642	732,318	746,964	761,903	777,141	792,684	2,676	0%
Other Services & Charges	1,476	3,194	1,500	5,176	1,500	1,500	1,500	1,500	1,500	(3,676)	-71%
<b>Total Services &amp; Charges</b>	<b>1,672,115</b>	<b>1,804,180</b>	<b>1,932,226</b>	<b>1,253,259</b>	<b>1,932,226</b>	<b>1,967,258</b>	<b>2,002,991</b>	<b>2,039,439</b>	<b>2,076,616</b>	<b>678,967</b>	<b>54%</b>
<b>Operating Expenditures</b>	<b>15,544,131</b>	<b>16,595,829</b>	<b>18,390,985</b>	<b>17,702,352</b>	<b>19,439,706</b>	<b>20,320,301</b>	<b>21,243,356</b>	<b>22,210,968</b>	<b>23,225,340</b>	<b>1,737,354</b>	<b>10%</b>
<b>Bad Debt</b>	<b>833</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>6,667</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>15,544,965</b>	<b>16,602,496</b>	<b>18,390,985</b>	<b>17,702,352</b>	<b>19,439,706</b>	<b>20,320,301</b>	<b>21,243,356</b>	<b>22,210,968</b>	<b>23,225,340</b>	<b>1,737,354</b>	<b>10%</b>
<b>Net Surplus / (Deficit)</b>	<b>803,462</b>	<b>641,018</b>	<b>(1,765,736)</b>	<b>(1,077,103)</b>	<b>(2,455,025)</b>	<b>(1,535,324)</b>	<b>(1,139,268)</b>	<b>(1,184,647)</b>	<b>(1,274,515)</b>		
Beginning Cash Balance	9,277,319	10,143,060		10,786,414	9,709,311	7,254,286	5,718,962	4,579,694	3,395,047	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	62,279	2,336		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>10,143,060</b>	<b>10,786,414</b>		<b>9,709,311</b>	<b>7,254,286</b>	<b>5,718,962</b>	<b>4,579,694</b>	<b>3,395,047</b>	<b>2,120,532</b>		
Cash Reserves Target	3,886,241	4,150,624		4,425,588	4,859,927	5,080,075	5,310,839	5,552,742	5,806,335		

**Fund Purpose:**

This fund was established in 1983 when the Common Council determined that the City should become self-insured for employee health insurance (ordinance 7161-83). The purpose of this fund is to set aside monies assessed from City departments and monies collected from employees to be expended on insurance and claims relating to employees, including medical, dental, life, flex spending, etc. The City of South Bend is self-insured - it pays medical, dental, and vision claims directly, as opposed to paying an insurance company to pay the claims.

**Explanation of Revenue Sources:**

Revenues for this fund come from individual departments based on the number of employees taking health insurance based on a per employee rate as set by the Controller's Office on an annual basis, as well as from employee and public safety retiree health insurance premiums.

**Explanation of Expenditures and Significant Changes/Variations:**

An Employee Wellness Center was opened on January 18, 2016, which was set in place with the understanding that the City should see a drop in claims expenses over time. During the 2019 budget process, it was determined that this fund was overfunded from prior years due to lower than anticipated costs. Therefore, in 2019, the City gave a one-time break in the health insurance cost per employee charged to departments. Claims are forecasted to increase 5% year over year. The City will continue to closely monitor this fund to ensure the premiums charged to employees and departments remains affordable while allowing the City to maintain excellent benefits for employees.

## Fund 713 - Unemployment Compensation

Fund Type	Internal Service Funds					Control	City Funds					
	2020	2021	2022	2022	2023	Forecast				Budget	%	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	Change	
<b>Revenue</b>												
Charges for Services	6,899	22,056	105,517	105,517	86,291	86,786	88,455	90,055	91,706	(19,226)	-18%	
Interest Earnings	1,187	69	209	209	640	789	584	860	1,150	431	206%	
Other Income	-	74,683	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	-	6,667	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>8,087</b>	<b>103,474</b>	<b>105,726</b>	<b>105,726</b>	<b>86,931</b>	<b>87,575</b>	<b>89,039</b>	<b>90,915</b>	<b>92,856</b>	<b>(18,795)</b>	<b>-18%</b>	
<b>Expenditures by Type</b>												
Personnel												
Other Personnel Costs	157,449	75,914	80,000	80,000	80,000	80,000	80,000	80,000	80,000	-	0%	
<b>Total Expenditures</b>	<b>157,449</b>	<b>75,914</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(149,363)</b>	<b>27,560</b>	<b>25,726</b>	<b>25,726</b>	<b>6,931</b>	<b>7,575</b>	<b>9,039</b>	<b>10,915</b>	<b>12,856</b>			
Beginning Cash Balance	180,911	31,859		-	25,726	32,657	40,232	49,271	60,186	<b>Cash Reserves Target</b>		
Cash Adjustments	310	(59,419)		-	-	-	-	-	-	25% of Annual expenditures		
<b>Ending Cash Balance</b>	<b>31,859</b>	<b>-</b>		<b>25,726</b>	<b>32,657</b>	<b>40,232</b>	<b>49,271</b>	<b>60,186</b>	<b>73,042</b>			
Cash Reserves Target	39,362	18,979		20,000	20,000	20,000	20,000	20,000	20,000			

**Fund Purpose:**

This fund was established in 2011 (ordinance 10059-10) to account for the City's payment of unemployment claims and outplacement services on behalf of all departments. Prior to the establishment of this fund, claims were accounted for under individual departments' operations.

**Explanation of Revenue Sources:**

This fund receives revenue from an allocation charged to departments through payroll as a percent of full-time wages. During the annual budget process, the Department of Administration & Finance reviews the allocation percentage. When this fund's cash reserves increase due to lower than anticipated claims, the allocation percentage will be decreased. As cash reserves fall below levels sufficient to support anticipated claims, the allocation percentage will be increased. In November 2016, the charge was suspended due to the fund's high cash reserves. In 2020, the allocation to departments was resumed at 0.01% of full-time wages and will increase slightly each year in order to cover unemployment claims.

**Explanation of Expenditures and Significant Changes/Variations:**

All unemployment claims and outplacement services for all departments are paid through this fund. Claims had remained fairly low in recent years; but in 2020 and 2021, claims increased substantially due to the COVID-19 pandemic.

### Fund 714 - Parental Leave Fund

Fund Type	Internal Service Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Charges for Services	244,090	248,401	257,209	257,209	296,095	280,778	286,178	291,354	296,696	38,886	15%	
Interest Earnings	751	1,125	1,494	1,494	5,476	6,023	3,951	5,150	6,116	3,982	267%	
<b>Total Revenue</b>	<b>244,841</b>	<b>249,526</b>	<b>258,703</b>	<b>258,703</b>	<b>301,571</b>	<b>286,801</b>	<b>290,129</b>	<b>296,504</b>	<b>302,812</b>	<b>42,868</b>	<b>17%</b>	
<b>Expenditures by Type</b>												
<b>Personnel</b>												
Salaries & Wages	119,938	180,337	253,846	253,846	253,846	258,923	264,101	269,383	274,771	-	0%	
<b>Total Expenditures</b>	<b>119,938</b>	<b>180,337</b>	<b>253,846</b>	<b>253,846</b>	<b>253,846</b>	<b>258,923</b>	<b>264,101</b>	<b>269,383</b>	<b>274,771</b>	<b>-</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>124,903</b>	<b>69,189</b>	<b>4,857</b>	<b>4,857</b>	<b>47,725</b>	<b>27,878</b>	<b>26,028</b>	<b>27,121</b>	<b>28,041</b>			
Beginning Cash Balance	32,563	157,521		226,711	231,568	279,293	307,171	333,199	360,320	<b>Cash Reserves Target</b> 8% of Annual expenditures - one month reserve		
Cash Adjustments	56	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>157,521</b>	<b>226,711</b>		<b>231,568</b>	<b>279,293</b>	<b>307,171</b>	<b>333,199</b>	<b>360,320</b>	<b>388,361</b>			
Cash Reserves Target	9,595	14,427		20,308	20,308	20,714	21,128	21,551	21,982			

**Fund Purpose:**

Beginning in 2018, the City offers a Parental Leave Program to its employees to provide additional paid time off for employees for the birth or adoption of a child. The Parental Leave Program was developed based on the models of other progressive, best-in-class employers.

**Explanation of Revenue Sources:**

The program is funded by an allocation to departments charged through payroll as a percent of full-time wages. During the annual budget process, the Department of Administration & Finance reviews the allocation percentage. This allocation will be increased or decreased based on the financial needs of the program and the performance of the fund. In 2022, the allocation will be 0.35% of full-time wages.

**Explanation of Expenditures and Significant Changes/Variations:**

The program was well-received and continues to grow. Based on historical program participation, expenditures are budgeted at 40 births x 240 hours off of work x the average hourly wage.



# **ADMINISTRATIVE FUNDS**

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## Fund 102 - Rainy Day

Fund Type	Special Revenue Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance	% Change
Revenue							2024	2025	2026	2027	2022-2023	
Interest Earnings	94,111	64,091	99,340	99,340	220,188		224,592	137,450	168,079	188,156	120,848	122%
<b>Total Revenue</b>	<b>94,111</b>	<b>64,091</b>	<b>99,340</b>	<b>99,340</b>	<b>220,188</b>		<b>224,592</b>	<b>137,450</b>	<b>168,079</b>	<b>188,156</b>	<b>120,848</b>	<b>122%</b>
<b>Total Expenditures</b>	-	-	-	-	-		-	-	-	-	-	-
<b>Net Surplus / (Deficit)</b>	<b>94,111</b>	<b>64,091</b>	<b>99,340</b>	<b>99,340</b>	<b>220,188</b>		<b>224,592</b>	<b>137,450</b>	<b>168,079</b>	<b>188,156</b>		
Beginning Cash Balance	10,733,474	10,845,986		10,910,077	11,009,417	11,229,605	11,454,197	11,591,647	11,759,726	11,947,882	<b>Cash Reserves Target</b> 3% of total expenditures in previous fiscal year for Civil City Funds, less interfund transfers out	
Cash Adjustments	18,401	-		-	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>10,845,986</b>	<b>10,910,077</b>		<b>11,009,417</b>	<b>11,229,605</b>	<b>11,454,197</b>	<b>11,591,647</b>	<b>11,759,726</b>	<b>11,947,882</b>			
Cash Reserves Target	8,990,871	8,206,993		8,717,131	11,965,074	11,203,434	9,467,319	9,600,667	9,840,704			

**Fund Purpose:**

This fund was established (ordinance 9509-04) in order to set aside monies which can be used to meet unanticipated expenses that cannot be funded from existing appropriations, to meet cash flow needs between biannual distribution of property tax receipts and other periodic distributions, for bridging a gap caused by an unexpected revenue shortfall or significant delay in receiving revenue, and for any other City purpose or need consistent with or permitted by state law. This fund can be used for mid-year or year-end advances to other funds that have cash shortages and the advances must be paid back within six months. The establishment of a Rainy Day Fund is looked upon favorably by bond rating agencies and is one of the factors resulting in South Bend's good AA bond rating with Standard & Poor's.

The cash reserve requirement for this fund is 3% of prior year operational expenditures in Civil City funds, excluding interfund transfers.

**Explanation of Revenue Sources:**

On an ongoing basis, this fund receives revenue from interest earned on the fund's cash balance. The City can elect to transfer unused or unencumbered funds to this fund per IC 36-1-8-5.1. Every so often, this fund receives certain "catch up" distributions of local income tax monies from the State of Indiana that are required to be deposited into this fund. During 2016, a total of 25% of the special local income tax distribution approved by the Indiana General Assembly, or \$1,405,850, was deposited into the Rainy Day Fund as allowed under the statute.

**Explanation of Expenditures and Significant Changes/Variations:**

No expenditures are budgeted at this time. The most recent activity was an interfund loan to four other funds during 2011.

## Fund 227 - Loss Recovery

Fund Type	Special Revenue Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
Revenue	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
			Budget	Budget	Budget					Variance	Change
Interest Earnings	5,076	2,515	3,769	3,769	8,357	8,525	5,217	6,380	7,142	4,588	122%
<b>Total Revenue</b>	<b>5,076</b>	<b>2,515</b>	<b>3,769</b>	<b>3,769</b>	<b>8,357</b>	<b>8,525</b>	<b>5,217</b>	<b>6,380</b>	<b>7,142</b>	<b>4,588</b>	<b>122%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	130,370	69,630	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>130,370</b>	<b>69,630</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>130,370</b>	<b>69,630</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(125,295)</b>	<b>(67,115)</b>	<b>3,769</b>	<b>3,769</b>	<b>8,357</b>	<b>8,525</b>	<b>5,217</b>	<b>6,380</b>	<b>7,142</b>		
Beginning Cash Balance	605,471	481,214		414,099	417,868	426,225	434,750	439,967	446,347	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	1,038	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>481,214</b>	<b>414,099</b>		<b>417,868</b>	<b>426,225</b>	<b>434,750</b>	<b>439,967</b>	<b>446,347</b>	<b>453,489</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 9890-08) to account for compensatory or exemplary damage payments from third parties arising from loss or damage to City tangible or intangible property. The monies deposited into this fund shall be used for costs arising from the covered loss including repair or replacement of tangible property, administrative costs of obtaining loss recovery, enhancement or improvement of City services related to the loss, with any excess to be applied to any reasonable purpose beneficial to the City.

**Explanation of Revenue Sources:**

This fund was established in 2008 with the recovery of monies from lawsuits brought about by environmental actions on the Studebaker and Oliver industrial sites. The fund continues to receive, intermittently, monies from similar settlements. On an ongoing basis, this fund only receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

The fund has been used for capital projects related to environmental cleanup. In 2019, this fund was used to fund legal professional services related to environmental issues and granular activated carbon reconditioning.

### Fund 217 - Gift, Donation, Bequest

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Interest Earnings	7,284	6,884	3,270	3,270	11,524	11,064	6,957	8,747	10,056	8,254	252%
Wayfinding Signage Project	-	-	-	-	-	-	-	-	-	-	-
Bloomberg Mayors Challenge	404,000	322,000	-	-	-	-	-	-	-	-	-
Human Rights Scholarship Prog.	8,370	-	18,000	18,000	18,000	18,000	18,000	18,000	18,000	-	0%
Office of Sustainability	41,000	-	-	90,000	-	-	-	-	-	(90,000)	-100%
Historic Preservation Commis.	196	2,009	-	-	-	-	-	-	-	-	-
Home Energy Improvements	100,000	-	-	-	-	-	-	-	-	-	-
Vacant & Abandoned Demolitions	55,000	-	-	-	-	-	-	-	-	-	-
Animal Resource Center	49,603	47,599	35,000	35,000	35,000	15,000	15,000	15,000	15,000	-	0%
Pokagon Band Donation	100,000	100,000	-	100,000	-	-	-	-	-	(100,000)	-100%
<b>Total Revenue</b>	<b>765,453</b>	<b>478,492</b>	<b>56,270</b>	<b>246,270</b>	<b>64,524</b>	<b>44,064</b>	<b>39,957</b>	<b>41,747</b>	<b>43,056</b>	<b>(181,746)</b>	<b>-74%</b>
<b>Expenditures by Project</b>											
Wayfinding Signage Project	56,258	33,500	-	-	-	-	-	-	-	-	-
Bloomberg Mayors Challenge	313,871	323,775	322,506	392,764	-	-	-	-	-	(392,764)	-100%
Human Rights Scholarship Prog.	6,655	-	14,000	14,000	14,000	14,000	14,000	14,000	14,000	-	0%
Bike Signage	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	0%
Electric Vehicle Charging Station	-	-	41,000	41,000	-	-	-	-	-	(41,000)	-100%
Historic Preservation Commis.	-	-	1,000	1,000	1,000	1,000	1,000	-	-	-	0%
Home Energy Improvements	61,608	118,377	-	101,460	-	-	-	-	-	(101,460)	-100%
Vacant & Abandoned Demolitions	-	2,863	-	52,625	-	-	-	-	-	(52,625)	-100%
Animal Resource Center	14,902	2,910	50,000	48,397	50,000	50,000	-	-	-	1,603	3%
<b>Total Expenditures</b>	<b>453,294</b>	<b>481,425</b>	<b>431,006</b>	<b>653,746</b>	<b>67,500</b>	<b>67,500</b>	<b>17,500</b>	<b>16,500</b>	<b>16,500</b>	<b>(586,246)</b>	<b>-90%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	-	-	<b>43,500</b>	<b>35,318</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>(32,818)</b>	<b>-93%</b>
<b>Services &amp; Charges</b>											
Professional Services	382,631	360,185	372,506	441,161	50,000	50,000	-	-	-	(391,161)	-89%
Printing & Advertising	6,650	-	6,000	6,000	6,000	6,000	6,000	5,000	5,000	-	0%
Repairs & Maintenance	64,008	118,377	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	9,000	99,000	9,000	9,000	9,000	9,000	9,000	(90,000)	-91%
Other Services & Charges	5	2,863	-	52,625	-	-	-	-	-	(52,625)	-100%
<b>Total Services &amp; Charges</b>	<b>453,294</b>	<b>481,425</b>	<b>387,506</b>	<b>598,786</b>	<b>65,000</b>	<b>65,000</b>	<b>15,000</b>	<b>14,000</b>	<b>14,000</b>	<b>(533,786)</b>	<b>-89%</b>
<b>Total Expenditures</b>	<b>453,294</b>	<b>481,425</b>	<b>431,006</b>	<b>634,104</b>	<b>67,500</b>	<b>67,500</b>	<b>17,500</b>	<b>16,500</b>	<b>16,500</b>	<b>(566,604)</b>	<b>-89%</b>
<b>Net Surplus / (Deficit)</b>	<b>312,160</b>	<b>(2,933)</b>	<b>(374,736)</b>	<b>(387,834)</b>	<b>(2,976)</b>	<b>(23,436)</b>	<b>22,457</b>	<b>25,247</b>	<b>26,556</b>		
Beginning Cash Balance	668,273	981,455	-	978,522	590,688	587,712	564,276	586,733	611,980	<b>Cash Reserves Target</b>	
Cash Adjustments	1,022	-	-	-	-	-	-	-	-	No reserve requirement	
<b>Ending Cash Balance</b>	<b>981,455</b>	<b>978,522</b>	<b>590,688</b>	<b>587,712</b>	<b>587,712</b>	<b>564,276</b>	<b>586,733</b>	<b>611,980</b>	<b>638,536</b>		
Cash Reserves Target	-	-	-	-	-	-	-	-	-		

**Fund Purpose:**

This fund was established (ordinance 9870-08) to receive monies donated, given, and/or bequeathed to the City by private, non-governmental persons. Most donations, gifts, or bequests have a specific purpose designated by the donor. By accounting for the monies in this separate fund, the City can better track the expense of the monies and ensure that they are spent according to the designated

**Explanation of Revenue Sources:**

This fund receives revenue from private donations, gifts, or bequests. Donations to the South Bend Animal Resource Center are held in this fund. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Donation Sources and Uses:**

Revenues and expenditures vary depending on donations received and when projects are sufficiently funded.

**Judith Westfall Irrevocable Trust** - In 2017, the South Bend Animal Resource Center (SBARC) started receiving an annual donation of approximately \$22,300 from the Judith Westfall Irrevocable Trust. They anticipate receiving annual contributions through 2/24/2023.

**Pokagon Band (2019-2022)** - the City received a \$100,000 annual donation from the Pokagon Band of the Potawatomi to be used towards the Bowman Creek Project.

**Home Energy Improvements** - From 2019 through 2022, the City has received private grants from the Robert & Clara Milton Charitable Trust Foundation. This private grant is to be used for the South Bend Green Corps Senior Home Energy Improvements (2019: \$125,000; 2020: \$100,000; 2022: \$70,000). The South Bend Green Corps Senior Home Energy Improvements program assists seniors 65 years and older with home repairs. The City also received \$20,000 from the Florence V. Carroll Charitable Trust to be used for Home Energy Improvements, not restricted to seniors.

**Bloomberg Mayor's Challenge Award (2019-2022)** - The City of South Bend is developing a transportation-as-a-benefit program, partnering with local employers to provide free or subsidized transportation to/from work for low-wage shift workers who are transport insecure. Goals include reducing employee turnover, increasing productivity, and increasing resident access to employment, all of which will in turn strengthen the local economy. Of this grant, 62% of funds are allocated to personnel who will design, implement and manage the program and develop a self-sustaining model. 17% of funds are allocated to covering costs of participant transportation; the 3-year period we will transition from program-funded transportation to employer/employee-funded transportation. 18% of costs are allocated to operational/technical partners to develop and manage infrastructure (data management, participant enrollment, etc). 3% of costs are allocated to media/communications to support employer recruitment, participant enrollment, and public messaging. 1% of costs are allocated to travel/events; it's estimated that key program personnel will travel 1x for program research and 2x to relevant industry conferences and that the program will host 3 major events to recruit new partners/participants for the program. At the end of the 3-year period, it is expected the city will have developed a sustainable, replicable model for a transportation-as-a-benefit program which will continue to scale across the South Bend region and other similar geographies

## Fund 258 - Human Rights Federal Grants

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
Revenue						2024	2025	2026	2027		
Intergov./ Grants	167,100	162,140	68,200	68,200	54,600	54,600	54,600	54,600	54,600	(13,600)	-20%
Charges for Services	8,500	10,833	85,000	85,000	85,000	85,000	85,000	99,000	113,000	-	0%
Interest Earnings	1,540	2,417	-	1,600	-	-	-	-	-	(1,600)	-100%
Other Income	-	-	2,050	450	1,400	1,400	1,400	1,400	1,400	950	211%
<b>Total Revenue</b>	<b>177,140</b>	<b>175,390</b>	<b>155,250</b>	<b>155,250</b>	<b>141,000</b>	<b>141,000</b>	<b>141,000</b>	<b>155,000</b>	<b>169,000</b>	<b>(14,250)</b>	<b>-9%</b>
<b>Expenditures by Subdivision</b>											
General	19,061	9,928	3,000	2,760	-	-	-	-	-	(2,760)	-100%
EEOC	100,391	98,139	124,371	127,583	131,092	133,965	136,984	139,236	141,820	3,509	3%
HUD	93,473	126,938	113,745	110,745	117,228	117,851	120,870	122,622	125,356	6,483	6%
<b>Total Expenditures</b>	<b>212,926</b>	<b>235,005</b>	<b>241,116</b>	<b>241,088</b>	<b>248,320</b>	<b>251,816</b>	<b>257,854</b>	<b>261,858</b>	<b>267,176</b>	<b>7,232</b>	<b>3%</b>
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	124,770	125,084	128,156	128,156	135,024	137,684	140,398	143,166	145,990	6,868	5%
Fringe Benefits	38,541	38,636	52,160	52,160	54,346	58,232	61,256	63,292	65,336	2,186	4%
<b>Total Personnel</b>	<b>163,311</b>	<b>163,721</b>	<b>180,316</b>	<b>180,316</b>	<b>189,370</b>	<b>195,916</b>	<b>201,654</b>	<b>206,458</b>	<b>211,326</b>	<b>9,054</b>	<b>5%</b>
<b>Supplies</b>	<b>1,724</b>	<b>3,864</b>	<b>2,000</b>	<b>1,972</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>28</b>	<b>1%</b>
<b>Services &amp; Charges</b>											
Professional Services	24,667	18,333	27,800	23,800	22,900	22,900	22,900	22,900	22,900	(900)	-4%
Printing & Advertising	16,215	11,878	6,000	13,525	6,000	3,500	3,500	3,000	3,000	(7,525)	-56%
Education & Training	5,960	5,178	6,000	4,818	9,000	9,000	9,000	9,000	9,000	4,182	87%
Travel	-	-	17,800	15,332	18,000	18,000	18,000	18,000	18,000	2,668	17%
Other Services & Charges	1,049	32,032	1,200	1,325	1,050	500	800	500	950	(275)	-21%
<b>Total Services &amp; Charges</b>	<b>47,891</b>	<b>67,420</b>	<b>58,800</b>	<b>58,800</b>	<b>56,950</b>	<b>53,900</b>	<b>54,200</b>	<b>53,400</b>	<b>53,850</b>	<b>(1,850)</b>	<b>-3%</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>212,926</b>	<b>235,005</b>	<b>241,116</b>	<b>241,088</b>	<b>248,320</b>	<b>251,816</b>	<b>257,854</b>	<b>261,858</b>	<b>267,176</b>	<b>7,232</b>	<b>3%</b>
<b>Net Surplus / (Deficit)</b>	<b>(35,786)</b>	<b>(59,614)</b>	<b>(85,866)</b>	<b>(85,838)</b>	<b>(107,320)</b>	<b>(110,816)</b>	<b>(116,854)</b>	<b>(106,858)</b>	<b>(98,176)</b>		
Beginning Cash Balance	521,051	486,159		426,544	340,707	233,387	122,571	5,717	(101,141)	<b>Cash Reserves Target</b> No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	893	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>486,159</b>	<b>426,544</b>		<b>340,707</b>	<b>233,387</b>	<b>122,571</b>	<b>5,717</b>	<b>(101,141)</b>	<b>(199,317)</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund tracks the portion of the South Bend Human Rights Commission's expenses that are funded by grants from the federal government.

**Explanation of Revenue Sources:**

This fund is funded by federal grants, including grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC). This fund also receives revenue from staff contracts.

**Explanation of Expenditures, Staffing, and Significant Changes/Variations:**

Expenditures are for the wages and benefits of two (2) full-time employees (Manager-Employment and Manager-Housing) and for supplies and services for the Human Rights Commission's activities related to fair housing and equal opportunity employment in St. Joseph County.

## Fund 263 - American Rescue Plan

Fund Type	Special Revenue Funds				Control	City Funds				Budget Variance	%
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				2022-2023	Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Intergov./ Grants	-	29,455,024	29,455,024	29,455,024	-	-	-	-	-	(29,455,024)	-100%
Interest Earnings	-	81,618	-	90,000	-	-	-	-	-	(90,000)	-100%
<b>Total Revenue</b>	-	29,536,642	29,455,024	29,545,024	-	-	-	-	-	(29,545,024)	-100%
<b>Expenditures by Type</b>											
<b>Personnel</b>											
Salaries & Wages	-	-	-	47,990,405	-	-	-	-	-	(47,990,405)	-100%
<b>Total Personnel</b>	-	-	-	47,990,405	-	-	-	-	-	(47,990,405)	-100%
<b>Services &amp; Charges</b>											
Grants & Subsidies	-	-	-	499,999	-	-	-	-	-	(499,999)	-100%
<b>Total Services &amp; Charges</b>	-	-	-	499,999	-	-	-	-	-	(499,999)	-100%
<b>Capital</b>	-	-	10,100,000	807,053	-	-	-	-	-	(807,053)	-100%
<b>Interfund Transfers Out</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	10,100,000	49,297,457	-	-	-	-	-	(49,297,457)	-100%
<b>Net Surplus / (Deficit)</b>	-	29,536,642	19,355,024	(19,752,433)	-	-	-	-	-		
Beginning Cash Balance	-	-	29,536,642	9,784,209	9,784,209	9,784,209	9,784,209	9,784,209	9,784,209	-	-
Cash Adjustments	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Cash Balance</b>	-	29,536,642	-	9,784,209	9,784,209	9,784,209	9,784,209	9,784,209	9,784,209	-	-
Cash Reserves Target	-	-	-	-	-	-	-	-	-	-	-

**Cash Reserves Target**  
No reserve requirement - Grant fund - spend down to zero

**Fund Purpose:**

This fund was established in 2021 to track the receipt and expenditure of the funds from the American Rescue Plan Act.

Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 ("ARP Act") is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. As a part of this legislation, Congress allocated \$350 billion to state, local, territorial and Tribal governments to respond to the pandemic, provide economic relief, and lay the foundation for a strong and equitable recovery.

The City of South Bend was one of almost 1,200 Metropolitan Cities across the country that received a direct infusion of resources as a result of this Act. The City's allocation totaled \$58,910,047 (the "ARP Funds").

On March 18, 2021, the Indiana State Board of Accounts issued State Examiner Directive 2021-1, which prescribes the accounting procedures for federal assistance received through the ARP Act, and on May 17, 2021, the United States Department of the Treasury published an interim final rule to describe the requirements on implementing the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the ARP Act. Both the state and the federal directives recommend the creation of a formal spending plan for the ARP Funds.

In its guidance, the Department of the Treasury outlined four funding objectives for the ARP Funds. In developing its own plan for spending, the City of South Bend further grouped these four objectives into two main categories of spending:

Response & Relief

- Support urgent COVID-19 response efforts
- Support immediate economic stabilization for households and businesses

Equitable Recovery

- Replace lost revenue for eligible state, local, territorial, and Tribal governments
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

Spending allocated for "Response and Relief" is intended to provide direct, rapid relief to residents and businesses who have experienced economic or health-related harms related to the pandemic. Spending allocated for "Equitable Recovery" is intended to rebuild a more equitable economy and community by addressing systemic challenges that have been present in our community for decades.

In Sections 602(c)(1) and 603(c)(1) of ARPA, Congress provided four eligible uses of funds:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure

**Explanation of Revenue Sources:**

The City's total award amount is \$58,910,047, with half of it received in 2021 and the other half to be received in 2022. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

In 2021, the Common Council appropriated \$1,500,000 of the funds: \$500,000 for vacant building development financing and \$1,000,000 for the Dream Center at Martin Luther King Jr. Park (a renovation to a community center managed by the City's Department of Venues, Parks & Arts). In the 2022 budget, the Common Council approved additional funding for the Dream Center (\$10,100,000).

Vacant Building Development Financing

The City proposes to add \$2,000,000 to the \$500,000 that is already allocated through the City's 2021 structural budget to develop a fund to support small-scale and mission-based developers entering into areas of the City where it is difficult to obtain traditional financing. This fund will act as a credit enhancement ("loan loss reserve fund") for these developers for targeted projects that revitalize large, vacant buildings and/or make a commercial investment in the corridors.

Dream Center

The City is proposing to fund an \$11 million renovation and upgrade to the Martin Luther King Jr. Center. The new facility will be called the Dream Center at Martin Luther King Jr. Park. This new, world-class, intergenerational community center will be developed in conjunction with the community, and community feedback will play a large role in deciding what facilities and programming are built at the Dream Center.

Other Programs & Projects

The Common Council approved \$46.5 million worth of expenditures in the General Fund (#101) to be funded by the American Rescue Plan. A transfer of funds from the American Rescue Plan Fund (#263) is needed to cover these expenditures; however, the transfer is not anticipated until early 2022. Therefore, this fund's forecast shows a cash balance in future years, as of the adoption of the 2022 budget on October 11, 2021. Once the transfer is approved, it will cover these one-time, programmatic and project expenditures in Fund #101 and spend down the American Rescue Plan funds. Per the Department of Treasury, cities have until December 31, 2024 to obligate all funds and until December 31, 2026 to spend all funds. After that time, the funds are subject to recapture or return.

## Fund 264 - COVID-19 Response

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
Revenue						2024	2025	2026	2027	2022-2023	Change
Intergov./ Grants	5,086,138	1,490,275	-	1,166,853	-	-	-	-	-	(1,166,853)	-100%
Other Income	-	5,000	-	-	-	-	-	-	-	-	-
Interfund Transfers In	1,000,000	1,448,093	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>6,086,138</b>	<b>2,943,368</b>	<b>-</b>	<b>1,166,853</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,166,853)</b>	<b>-100%</b>
<b>Expenditures by Activity</b>											
Mayor's Office	11,344	-	-	-	-	-	-	-	-	-	-
Common Council	5,010	-	-	-	-	-	-	-	-	-	-
Administration & Finance	34,700	1,000,100	-	-	-	-	-	-	-	-	-
Public Works	39,150	(96)	-	-	-	-	-	-	-	-	-
Innovation & Technology	6,406	750	-	-	-	-	-	-	-	-	-
Police Department	1,631,779	28,830	-	-	-	-	-	-	-	-	-
Fire Department	1,816,511	1,180	-	-	-	-	-	-	-	-	-
Community Investment	2,355,704	1,959,874	-	525,371	-	-	-	-	-	(525,371)	-100%
Venues, Parks & Arts	127,466	5,595	-	-	-	-	-	-	-	-	-
Code Enforcement	4,339	-	-	-	-	-	-	-	-	-	-
Building Department	863	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>6,033,275</b>	<b>2,996,232</b>	<b>-</b>	<b>525,371</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(525,371)</b>	<b>-100%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	<b>252,665</b>	<b>18,318</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Services &amp; Charges</b>											
Professional Services	7,058	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	19,717	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	2,016	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	2,349,076	1,959,664	-	525,371	-	-	-	-	-	(525,371)	-100%
Other Services & Charges	54,452	18,250	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>2,432,318</b>	<b>1,977,914</b>	<b>-</b>	<b>525,371</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(525,371)</b>	<b>-100%</b>
<b>Interfund Transfers Out</b>	<b>3,348,292</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>6,033,275</b>	<b>2,996,232</b>	<b>-</b>	<b>525,371</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(525,371)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>52,864</b>	<b>(52,864)</b>	<b>-</b>	<b>641,482</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	-	53,214	-	-	641,482	641,482	641,482	641,482	641,482	<b>Cash Reserves Target</b> No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	350	(350)	-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>53,214</b>	<b>-</b>	<b>-</b>	<b>641,482</b>	<b>641,482</b>	<b>641,482</b>	<b>641,482</b>	<b>641,482</b>			
Cash Reserves Target	-	-	-	-	-	-	-	-			

**Fund Purpose:**

This fund was established to track the costs associated with the City's response to the COVID-19 coronavirus pandemic.

**Explanation of Revenue Sources:**

This fund will receive grants including funds from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Housing and Urban Development (HUD), Community Development Block Grant (CDBG), and Emergency Solutions Grant (ESG).

**Explanation of Expenditures and Significant Changes/Variations:**

Expenditures are related to various activities such as funding for quarantine sites, public health communications, personal protective equipment (PPE), cleaning/sanitizing supplies, and lost wages.

In 2020 the U.S. Department of Housing and Urban Development (HUD) awarded special allocations of Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) program funds to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) as part of the CARES Act. The CDBG funds are aimed at community and economic development, and ESG funds are aimed at aiding individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities. The 2020 awards include \$1,491,174 CDBG-CV1, \$759,783 ESG-CV1, and \$787,585 ESG-CV2. These funds are required to be spent by July 2022. If any additional special allocations are awarded to the City, they will be accounted for in this fund.

## Fund 404 - Local Income Tax - Certified Shares

Fund Type	Special Revenue Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Local Income Taxes	13,764,809	13,334,937	9,021,120	9,591,298	-	-	-	-	-	(9,591,298)	-100%
Intergov./ Grants	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	111,181	87,126	110,950	110,950	-	-	-	-	-	(110,950)	-100%
Debt Proceeds	2,262,160	1,598,000	1,462,000	1,632,000	-	-	-	-	-	(1,632,000)	-100%
Donations	-	-	-	-	-	-	-	-	-	-	-
Other Income	361,924	246,998	32,000	32,000	-	-	-	-	-	(32,000)	-100%
Interfund Transfers In	-	147,786	383,028	730,725	-	-	-	-	-	(730,725)	-100%
<b>Total Revenue</b>	<b>16,500,074</b>	<b>15,414,847</b>	<b>11,009,098</b>	<b>12,096,973</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12,096,973)</b>	<b>-100%</b>
<b>Expenditures by Activity</b>											
General City	2,263,417	3,173,836	1,185,625	1,360,079	13,131,810	-	-	-	-	11,771,731	866%
Legal Dept	3,441	2,527	15,000	15,000	-	-	-	-	-	(15,000)	-100%
Information Technology	1,579,347	28,098	80,000	111,365	-	-	-	-	-	(111,365)	-100%
Police Department	2,136,734	1,826,705	2,952,548	4,172,190	-	-	-	-	-	(4,172,190)	-100%
Vacant & Abandoned Houses	232,822	185,684	-	400,390	-	-	-	-	-	(400,390)	-100%
Community Investment	357,659	25,880	-	798,629	-	-	-	-	-	(798,629)	-100%
Parks & Recreation	1,778,605	1,596,732	956,850	1,385,195	-	-	-	-	-	(1,385,195)	-100%
Morris Performing Arts Center	-	1,800,000	-	-	-	-	-	-	-	-	-
Light Up South Bend	88,137	146,590	260,000	295,049	-	-	-	-	-	(295,049)	-100%
Streets	2,899,656	-	3,750,000	3,755,179	-	-	-	-	-	(3,755,179)	-100%
Curb & Sidewalk	1,500,000	1,500,000	1,500,000	1,500,000	-	-	-	-	-	(1,500,000)	-100%
Traffic Signals/Street Lighting	1,501,835	1,401,657	1,467,536	1,467,536	-	-	-	-	-	(1,467,536)	-100%
<b>Total Expenditures</b>	<b>14,341,653</b>	<b>11,687,709</b>	<b>12,167,559</b>	<b>15,260,611</b>	<b>13,131,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,128,801)</b>	<b>-14%</b>
<b>Expenditures by Type</b>											
<b>Supplies</b>	<b>92,245</b>	<b>145,595</b>	<b>200,000</b>	<b>235,049</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(235,049)</b>	<b>-100%</b>
<b>Services &amp; Charges</b>											
Professional Services	1,681,956	35,065	155,000	219,037	-	-	-	-	-	(219,037)	-100%
Printing & Advertising	500	24,785	-	-	-	-	-	-	-	-	-
Utilities	1,501,835	1,401,657	1,467,536	1,467,536	-	-	-	-	-	(1,467,536)	-100%
Repairs & Maintenance	756,305	565,186	610,000	1,039,791	-	-	-	-	-	(1,039,791)	-100%
Grants & Subsidies	397,553	340,711	341,129	1,016,129	-	-	-	-	-	(1,016,129)	-100%
Other Services & Charges	1,292,054	1,086,776	1,102,449	1,648,353	-	-	-	-	-	(1,648,353)	-100%
Debt Service Principal	1,364,172	1,631,258	1,379,062	1,379,594	-	-	-	-	-	(1,379,594)	-100%
Debt Service Interest & Fex	59,809	53,009	71,486	70,954	-	-	-	-	-	(70,954)	-100%
<b>Total Services &amp; Charges</b>	<b>7,054,183</b>	<b>5,138,446</b>	<b>5,126,662</b>	<b>6,841,394</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(6,841,394)</b>	<b>-100%</b>
<b>Capital</b>	<b>825,101</b>	<b>123,519</b>	<b>1,462,000</b>	<b>2,805,271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,805,271)</b>	<b>-100%</b>
<b>Interfund</b>											
Interfund Allocations	8,633	9,753	9,676	9,676	-	-	-	-	-	(9,676)	-100%
Interfund Transfers Out	6,361,491	6,270,396	5,369,221	5,369,221	13,131,810	-	-	-	-	7,762,589	145%
<b>Total Interfund</b>	<b>6,370,124</b>	<b>6,280,149</b>	<b>5,378,897</b>	<b>5,378,897</b>	<b>13,131,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,752,913</b>	<b>144%</b>
<b>Total Expenditures</b>	<b>14,341,653</b>	<b>11,687,709</b>	<b>12,167,559</b>	<b>15,260,611</b>	<b>13,131,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,128,801)</b>	<b>-14%</b>
<b>Net Surplus / (Deficit)</b>	<b>2,158,421</b>	<b>3,727,138</b>	<b>(1,158,461)</b>	<b>(3,163,638)</b>	<b>(13,131,810)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	12,724,697	14,902,237		18,631,245	15,467,607	2,335,797	2,335,797	2,335,797	2,335,797	<b>Cash Reserves Target</b>	
Cash Adjustments	19,120	1,870		-	-	-	-	-	-	No reserve requirement	
<b>Ending Cash Balance</b>	<b>14,902,237</b>	<b>18,631,245</b>		<b>15,467,607</b>	<b>2,335,797</b>	<b>2,335,797</b>	<b>2,335,797</b>	<b>2,335,797</b>	<b>2,335,797</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund was established to account for the receipt of the certified shares component of the local income tax. Funds are used to items such as debt service payments, certain organizations' grants and operational subsidies, capital expenditures and other uses as deemed by the Mayor and Council.

**Explanation of Revenue Sources:**

This fund receives the Certified Shares portion of the City's Local Income Tax (LIT) revenue distribution. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF). In 2021, the St. Joseph County Council passed a resolution to amend the local income tax rate and dedicate a portion of the certified shares income tax to fund the consolidated county-wide 911 call center called PSAP (Public Safety Answering Point). As a result, the City's certified shares distribution will be reduced going forward, starting in 2022. Previously, the City paid for its portion of the operating costs for PSAP out of the Local Income Tax Economic Development Fund (#408). Other Income is principal from an interfund loan (debt schedule #82) being repaid by the UDAG Fund (#410). This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Funds are used for debt service payments for police cars & equipment, certain organizations' grants and operational subsidies, capital expenditures, and other uses as deemed by the Mayor and Council. | In 2022, the interfund transfer to the Motor Vehicle Highway Fund (#202) is \$3.75 million for **street paving & patching** and \$1.5 million for the **curb & sidewalk program**. | The City replaced its 20+ year-old accounting software system. The implementation lasted 18 months, cost about \$3 million, and went live on May 1, 2020. An ongoing software support contract is budgeted at \$80k a year. | In 2021, **Dept of Community Investment (DCI)** activities formerly paid out of this fund were moved into Fund #408 in order to consolidate DCI expenditures. | The City continues to budget funding for the demolition of **vacant & abandoned** houses, budgeted in Fund #101 for 2022. | The Dept of Public Works manages the **Light Up South Bend** program - a partnership with Indiana/Michigan Power Co. to install additional street lights in neighborhoods throughout South Bend. The **Lamppost Lighting Program** is meant to improve safety by adding more street lighting throughout South Bend. The City selected two areas where residents pay less for a lamppost. They were chosen based on income, number of vacant lots, and need for lighting in the neighborhood. | This fund also provides operating subsidies to the **Studebaker Museum** and the **South Bend Museum of Art**. | Police patrol cars are purchased through 5-year capital leases. The **debt service principal and interest** payments are paid by this fund. Starting in 2024, the lease purchases will be funded by Fund #406.



## Fund 406 - Cumulative Capital Development

Fund Type	Capital Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Property Taxes	433,812	469,124	473,780	473,780	511,682	521,916	532,354	543,001	553,861	37,902	8%
Intergov./ Shared Revenues	40,795	41,568	38,648	38,648	41,081	41,825	42,583	43,355	44,142	2,433	6%
Interest Earnings	765	928	1,995	1,995	1,610	11,946	9,517	8,798	6,902	(385)	-19%
Debt Proceeds	-	-	-	-	-	-	1,827,500	1,827,500	-	-	-
<b>Total Revenue</b>	<b>475,372</b>	<b>511,620</b>	<b>514,423</b>	<b>514,423</b>	<b>554,373</b>	<b>575,687</b>	<b>2,411,954</b>	<b>2,422,654</b>	<b>604,905</b>	<b>39,950</b>	<b>8%</b>
<b>Expenditures by Activity</b>											
Transfer to Fund 404	-	-	143,687	143,687	500,000	-	-	-	-	356,313	248%
Police Department	516,510	394,767	368,741	368,741	261,014	48,542	2,218,597	2,609,693	782,193	(107,727)	-29%
Park Capital	12,970	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>529,479</b>	<b>394,767</b>	<b>512,428</b>	<b>512,428</b>	<b>761,014</b>	<b>48,542</b>	<b>2,218,597</b>	<b>2,609,693</b>	<b>782,193</b>	<b>248,586</b>	<b>49%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	484,511	370,109	353,115	353,115	255,412	47,994	347,568	703,879	721,586	(97,703)	-28%
Debt Service Interest & Fec	31,998	24,658	15,626	15,626	5,602	548	43,529	78,314	60,607	(10,024)	-64%
<b>Total Services &amp; Charges</b>	<b>516,510</b>	<b>394,767</b>	<b>368,741</b>	<b>368,741</b>	<b>261,014</b>	<b>48,542</b>	<b>391,097</b>	<b>782,193</b>	<b>782,193</b>	<b>(107,727)</b>	<b>-29%</b>
<b>Capital</b>	<b>12,970</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,827,500</b>	<b>1,827,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>143,687</b>	<b>143,687</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>356,313</b>	<b>248%</b>
<b>Total Expenditures</b>	<b>529,479</b>	<b>394,767</b>	<b>512,428</b>	<b>512,428</b>	<b>761,014</b>	<b>48,542</b>	<b>2,218,597</b>	<b>2,609,693</b>	<b>782,193</b>	<b>248,586</b>	<b>49%</b>
<b>Net Surplus / (Deficit)</b>	<b>(54,108)</b>	<b>116,853</b>	<b>1,995</b>	<b>1,995</b>	<b>(206,641)</b>	<b>527,145</b>	<b>193,357</b>	<b>(187,039)</b>	<b>(177,288)</b>		
Beginning Cash Balance	223,617	169,893		286,746	288,741	82,100	609,245	802,602	615,563	<b>Cash Reserves Target</b> No reserve requirement - Capital fund - spend down to zero	
Cash Adjustments	383	-		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>169,893</b>	<b>286,746</b>		<b>288,741</b>	<b>82,100</b>	<b>609,245</b>	<b>802,602</b>	<b>615,563</b>	<b>438,275</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund is used to account for expenditures relating to the purchase or lease of capital improvements in the City. A cumulative capital development fund is defined under Indiana Code (I.C. 36-9-16) and was established by the Common Council in 1985 (ordinance no. 7486-85).

**Explanation of Revenue Sources:**

This fund receives revenue from a property tax levy. Distributions are received from St. Joseph County in June and December. The Cumulative Capital Development (CCD) property tax is a special tax rate that is reduced by circuit breaker property tax caps and will likely result in less revenue in future years unless the rate is re-established. This fund also receives auto excise and commercial vehicle excise tax (intergovernmental shared revenues).

**Explanation of Expenditures and Significant Changes/Variations:**

Currently, this fund pays the debt service payments for several police vehicle capital lease-purchases. About 34 patrol cars need to be replaced every year to maintain the fleet. Cars are kept for at least five years, up to 10, depending on wear and tear. The cost is about \$43,000 per vehicle, including the cost of outfitting the vehicle with the necessary equipment. Due to declining cash reserves in this fund, the police vehicle capital lease-purchases for 2020 through 2023 will be funded by the Local Income Tax Certified Shares Fund (#404). This fund will continue to pay off current leases over that time and will not take on any new debt until cash reserves can support it in 2024. In 2022, this fund will transfer \$143,687 to Fund #404 to help offset the debt service payments paid out of that fund. 2019-2020 included a one-time capital expenditure of \$285,500 to help fund the My SB Parks & Trails project at Howard Park.

## Fund 407 - Cumulative Capital Improvement

Fund Type	Capital Funds					Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance	%	
Revenue						2024	2025	2026	2027	2022-2023	Change	
Intergov./ Shared Revenues	219,253	207,761	214,341	214,341	214,341	219,341	224,341	229,341	234,341	-	0%	
Interest Earnings	5,369	3,682	3,825	3,825	3,905	8,870	8,421	13,985	19,805	80	2%	
Other Income	18,750	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	-	0%	
<b>Total Revenue</b>	<b>243,373</b>	<b>236,443</b>	<b>243,166</b>	<b>243,166</b>	<b>243,246</b>	<b>253,211</b>	<b>257,762</b>	<b>268,326</b>	<b>279,146</b>	<b>80</b>	<b>0%</b>	
<b>Expenditures by Activity</b>												
Transfer to Fund 404	-	-	239,341	239,341	300,000	-	-	-	-	60,659	25%	
Community Investment	6,770	-	-	-	-	-	-	-	-	-	-	
Park Vehicles & Equipment	-	262,145	-	-	-	-	-	-	-	-	-	
Venues, Parks & Arts Capital	-	-	250,000	249,004	150,000	-	-	-	-	(99,004)	-40%	
Streets Vehicles & Equipment	250,000	-	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>256,770</b>	<b>262,145</b>	<b>489,341</b>	<b>488,345</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(38,345)</b>	<b>-8%</b>	
<b>Expenditures by Type</b>												
Capital	6,770	-	250,000	249,004	150,000	-	-	-	-	(99,004)	-40%	
Interfund Transfers Out	250,000	262,145	239,341	239,341	300,000	-	-	-	-	60,659	25%	
<b>Total Expenditures</b>	<b>256,770</b>	<b>262,145</b>	<b>489,341</b>	<b>488,345</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(38,345)</b>	<b>-8%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(13,397)</b>	<b>(25,702)</b>	<b>(246,175)</b>	<b>(245,179)</b>	<b>(206,754)</b>	<b>253,211</b>	<b>257,762</b>	<b>268,326</b>	<b>279,146</b>			
Beginning Cash Balance	689,015	676,798	-	651,096	405,918	199,164	452,375	710,137	978,463	<b>Cash Reserves Target</b>		
Cash Adjustments	1,181	-	-	-	-	-	-	-	-	No reserve requirement -		
<b>Ending Cash Balance</b>	<b>676,798</b>	<b>651,096</b>	<b>-</b>	<b>405,918</b>	<b>199,164</b>	<b>452,375</b>	<b>710,137</b>	<b>978,463</b>	<b>1,257,609</b>	Capital fund - spend down		
Cash Reserves Target	-	-	-	-	-	-	-	-	-	to zero		

**Fund Purpose:**

This fund was established (ordinance 4832-66) in 1966 to account for the receipt of cigarette tax revenue designated to be used solely for capital improvements.

**Explanation of Revenue Sources:**

This fund receives cigarette tax revenue. Other Income is \$25,000 from the South Bend School Corporation for rental of property. In 2020, the revenue was only \$18,750 as the City gave a discount due to COVID-19. This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

In 2019, \$28,000 was used to purchase furniture for the Howard Park Renovation Project, part of the greater My SB Parks & Trails Project managed by the Department of Venues, Parks & Arts. | In 2020, \$250,000 was transferred to the Motor Vehicle Highway Fund (#202) to support vehicle and equipment capital purchases for the Streets Division. | In 2021, \$262,145 was budgeted for an interfund transfer to the Parks & Recreation Fund (#201) to support vehicle and equipment capital purchases for the Park Maintenance Division of the Department of Venues, Parks & Arts. | In 2022, \$250,000 is budgeted for the **Studebaker Museum roof project** managed by the Department of Venues, Parks & Arts. Also budgeted in 2022, \$239,341 interfund transfer to the Local Income Tax Certified Shares Fund (#404) to help offset the debt service payments for police vehicle capital leases paid out of that fund.

## Fund 408 - Local Income Tax - Economic Development

Fund Type	Special Revenue Funds					Control	City Funds				Budget Variance 2022-2023	% Change
	2020	2021	2022	2022	2023		Forecast					
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget		2024	2025	2026	2027		
<b>Revenue</b>												
Local Income Taxes	13,405,714	13,006,489	12,216,636	12,704,389	13,151,291	14,088,358	14,974,980	15,643,448	16,190,066	446,902	4%	
Intergov./ Grants	12,500	-	50,000	50,000	50,000	-	-	-	-	-	0%	
Fines, Forfeitures, and Fees	354,660	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	163,880	128,951	136,795	136,795	278,368	270,322	163,072	201,264	235,397	141,573	103%	
Donations	-	-	-	75,000	-	-	-	-	-	(75,000)	-100%	
Other Income	153,272	151,545	349,424	349,424	150,000	150,000	150,000	150,000	150,000	(199,424)	-57%	
Interfund Transfers In	-	1,000,000	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>14,090,026</b>	<b>14,286,985</b>	<b>12,752,855</b>	<b>13,315,608</b>	<b>13,629,659</b>	<b>14,508,680</b>	<b>15,288,052</b>	<b>15,994,712</b>	<b>16,575,463</b>	<b>314,051</b>	<b>2%</b>	
<b>Expenditures by Activity</b>												
General City	1,076,233	-	-	2,834,072	-	-	-	-	-	(2,834,072)	-100%	
PSAP	2,966,021	2,812,202	199,424	199,424	-	-	-	-	-	(199,424)	-100%	
Community Investment	3,829,468	2,274,806	6,643,295	8,631,327	6,061,920	6,206,101	6,273,914	6,438,641	6,461,612	(2,569,407)	-30%	
Neighborhoods	3,865,219	2,340,000	5,654,853	5,362,102	7,193,219	7,317,136	7,557,541	7,726,834	7,754,649	1,831,117	34%	
Potawatomi Zoo	-	-	-	-	1,100,000	-	100,000	100,000	100,000	1,100,000	100%	
2015 Park Bonds	376,689	376,736	375,106	375,106	372,981	375,781	378,131	375,331	377,306	(2,125)	-1%	
2018 Zoo Bonds	320,900	324,100	332,100	332,100	334,500	326,500	318,000	327,750	321,750	2,400	1%	
2021 Infrastructure Bonds	-	253,000	606,000	606,000	2,644,500	643,500	644,500	647,000	644,000	2,038,500	336%	
Alley Stabilization Pilot Progra	-	-	-	-	50,000	50,000	50,000	50,000	50,000	50,000	100%	
Streets	35,749	-	-	1,446,607	-	-	-	-	-	(1,446,607)	-100%	
<b>Total Expenditures</b>	<b>12,470,279</b>	<b>8,380,845</b>	<b>13,810,778</b>	<b>19,786,738</b>	<b>17,757,120</b>	<b>14,919,018</b>	<b>15,322,086</b>	<b>15,665,556</b>	<b>15,709,317</b>	<b>(2,029,618)</b>	<b>-10%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	2,883,244	3,074,579	160,000	520,101	660,000	660,000	660,000	660,000	660,000	139,899	27%	
Printing & Advertising	404	2,706	45,000	45,000	5,000	45,000	5,000	45,000	5,000	(40,000)	-89%	
Utilities	42,523	46,983	70,000	70,000	71,400	72,828	74,285	75,452	76,961	1,400	2%	
Repairs & Maintenance	209,536	122,395	432,873	1,879,654	71,200	71,200	71,200	71,200	71,200	(1,808,454)	-96%	
Grants & Subsidies	1,220,570	1,028,845	2,220,000	3,640,142	3,620,000	2,170,000	2,270,000	2,270,000	2,270,000	(20,142)	-1%	
Other Services & Charges	1,603	-	635,593	635,593	600,000	600,000	600,000	600,000	600,000	(35,593)	-6%	
Debt Service Principal	301,441	314,344	333,699	333,699	200,000	200,000	200,000	220,000	225,000	(133,699)	-40%	
Debt Service Interest & Fee	219,669	209,777	198,825	198,825	135,500	127,500	119,000	108,750	97,750	(63,325)	-32%	
<b>Total Services &amp; Charges</b>	<b>4,878,989</b>	<b>4,799,629</b>	<b>4,095,990</b>	<b>7,323,013</b>	<b>5,363,100</b>	<b>3,946,528</b>	<b>3,999,485</b>	<b>4,050,402</b>	<b>4,005,911</b>	<b>(1,959,913)</b>	<b>-27%</b>	
<b>Capital</b>	<b>5,000</b>	<b>112,229</b>	<b>150,000</b>	<b>3,034,937</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>(2,934,937)</b>	<b>-97%</b>	
<b>Interfund Transfers Out</b>	<b>7,586,290</b>	<b>3,468,986</b>	<b>9,564,788</b>	<b>9,428,788</b>	<b>12,294,020</b>	<b>10,872,490</b>	<b>11,222,601</b>	<b>11,515,154</b>	<b>11,603,406</b>	<b>2,865,232</b>	<b>30%</b>	
<b>Total Expenditures</b>	<b>12,470,279</b>	<b>8,380,845</b>	<b>13,810,778</b>	<b>19,786,738</b>	<b>17,757,120</b>	<b>14,919,018</b>	<b>15,322,086</b>	<b>15,665,556</b>	<b>15,709,317</b>	<b>(2,029,618)</b>	<b>-10%</b>	
<b>Net Surplus / (Deficit)</b>	<b>1,619,747</b>	<b>5,906,140</b>	<b>(1,057,923)</b>	<b>(6,471,130)</b>	<b>(4,127,461)</b>	<b>(410,338)</b>	<b>(34,034)</b>	<b>329,156</b>	<b>866,146</b>			
Beginning Cash Balance	17,389,466	19,044,274		24,795,353	18,324,223	14,196,762	13,786,424	13,752,390	14,081,546			
Cash Adjustments	35,061	(155,061)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>19,044,274</b>	<b>24,795,353</b>		<b>18,324,223</b>	<b>14,196,762</b>	<b>13,786,424</b>	<b>13,752,390</b>	<b>14,081,546</b>	<b>14,947,692</b>			
Cash Reserves Target	6,235,140	4,190,422		9,893,369	8,878,560	7,459,509	7,661,043	7,832,778	7,854,659			

**Cash Reserves Target**  
50% of Annual expenditures

**Fund Purpose:**

This fund was established to account for the receipt of the economic development component of the local income tax. Funds are used to items such as debt service payments, economic development, capital expenditures benefiting economic development street operations and other uses as deemed by the Mayor and Council.

**Explanation of Revenue Sources:**

This fund receives the Economic Development portion of the City's Local Income Tax (LIT) revenue distribution. The City of South Bend receives an allocated share of the 0.4% income tax on wages within St. Joseph County. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF). Income tax revenue is expected to decrease over the next couple years as a result of the COVID-19 pandemic. Other Income is from the sale of properties held for resale by the Department of Community Investment. This fund also receives revenue from interest earned on the fund's cash balance. The final payment of the TJX job penalty amount of \$354,660 was received in 2020. The job penalty fines were assessed because the company A.J. Wright violated its development agreement with the city, under which it benefited from a taxpayer-funded incentive package worth more than \$10 million. TJX, the parent company of A.J. Wright, has been paying the job penalty fines since 2011.

**Explanation of Expenditures and Significant Changes/Variations:**

**PSAP** - Prior to 2022, this fund paid for the City's portion of the operating costs for the consolidated county-wide 911 call center called PSAP (Public Safety Answering Point). In 2021, the St. Joseph County Council passed a resolution to amend the local income tax rate and dedicate a portion of the certified shares income tax to fund PSAP. As a result, the City's certified shares distribution (received in Fund #404) will be reduced going forward, starting in 2022, and the budget for PSAP in this fund will be reduced to cover only the debt service payments for the 2014 PSAP Bonds. | **New Admin Building** - In March 2022, the Common Council approved an additional appropriation for \$7.8 million for the purchase and renovation of South Bend Community School Corporation administration building. If the sale proceeds, the City of South Bend will move its offices from the County-City Building to the newly acquired building. | **Interfund Transfers** - This fund provides operating subsidies for the Department of Community Investment (DCI). Subsidies are provided to the Community Investment Division (Fund #211) and the Neighborhoods Division (Fund #219 & #230). DCI does not collect enough revenue to support its operations so the City makes up the difference with income tax dollars. | **Community Investment** - Various community and economic development initiatives administered by DCI are accounted for in this fund. 2022 DCI budgeted expenditures include: **Business Development** - \$480k for workforce development, \$250k for small business assistance, \$100k for the South Bend Chamber of Commerce | **Neighborhoods** - \$550k for vacant & abandoned demolitions, \$450k for the Homeless Strategy (\$75k contract position, \$275k weather amnesty, \$25k County coordinator support, \$100k PSH leasing, \$175k project support), \$350k for the Home Repair Program, \$50k for eviction prevention | **Engagement** - \$255k for neighborhood organization support, \$40k for consulting fees to support development of Civic Engagement Toolkit and Public Engagement Plan | **Planning** - \$150k for development of two neighborhood plans, \$35k for West Side Main Streets, \$5k for public art - SB Mural Festival support, \$10k for place making art grant | **Property** - \$50k for appraisals, \$100k for surveys, \$226k for expenses related to Redevelopment owned properties, \$50k for an alley stabilization pilot program, \$107k for mowing of vacant lots. | **Debt Service** - The fund is used to pay for debt service for the following bonds: • 2015 Economic Development Income Tax Bonds (Park Projects), (Interfund Transfer to Fund #757) - final payment 8/1/35, (debt schedule #141) • 2018 Economic Development Revenue Bonds (Potawatomi Zoo Project) - final payment 2/1/34, (debt schedule #175) • 2021 South Bend Building Corporation LIT Lease Rental Revenue Bonds (Infrastructure Projects), (Interfund Transfer to Fund #755) - final payment 8/1/36, (debt schedule #215)

## Fund 750 - Equipment/Vehicle Leasing

Fund Type	Capital Funds				Control	City Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Interest Earnings	682	17	-	-	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>682</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	355,128	-	-	-	-	-	-	-	-	-	-
Debt Service Interest & Fec	12,324	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>367,452</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>300,278</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>1,752</b>	<b>-</b>	<b>-</b>	<b>347,697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(347,697)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>669,482</b>	<b>-</b>	<b>-</b>	<b>347,697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(347,697)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(668,800)</b>	<b>17</b>	<b>-</b>	<b>(347,697)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,016,476	347,680		347,697	-	-	-	-	-		<b>Cash Reserves Target</b> No reserve requirement - Capital lease fund - spend down to zero
Cash Adjustments	3	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>347,680</b>	<b>347,697</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund is used to track the expenditures of capital lease proceeds used to purchase vehicles and equipment for City departments. The funds are held by an escrow agent and expended upon the provision by the City of a proper claim form and invoice. Historically, the City has used 5-year capital leases and received an interest rate around 2%. Debt service principal and interest payments are budgeted in individual departments.

Starting in 2020, the City changed its accounting for capital leases. Now the capital lease proceeds and capital expenditures are budgeted in the same fund that will repay the debt. This fund will no longer be used after the proceeds remaining in this fund are fully spent.

**Explanation of Revenue Sources:**

Historically, this fund receives revenue in the form of capital lease proceeds. Currently, this fund only receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

The remaining cash in this fund is from lease proceeds for the purchase of solar panels. The timing of this purchase is still to be determined.

## Fund 752 - South Bend Redevelopment Authority

Fund Type	Debt Service Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
Revenue			Budget	Budget	Budget					2022-2023	Change
Interest Earnings	2,351	71	2,750	2,750	2,750	2,750	2,750	2,750	2,750	-	0%
Interfund Transfers In	2,870,500	2,866,000	2,865,000	3,055,500	3,249,500	3,250,500	3,134,000	2,938,000	2,854,500	194,000	6%
<b>Total Revenue</b>	<b>2,872,851</b>	<b>2,866,071</b>	<b>2,867,750</b>	<b>3,058,250</b>	<b>3,252,250</b>	<b>3,253,250</b>	<b>3,136,750</b>	<b>2,940,750</b>	<b>2,857,250</b>	<b>194,000</b>	<b>6%</b>
<b>Expenditures by Type</b>											
Debt Service Principal	1,790,000	1,850,000	1,925,000	2,030,000	2,205,000	2,300,000	2,415,000	2,285,000	2,205,000	175,000	9%
Debt Service Interest & Fees	1,073,013	1,006,069	934,282	1,014,328	1,032,507	931,332	824,519	725,457	643,382	18,179	2%
<b>Total Expenditures</b>	<b>2,863,013</b>	<b>2,856,069</b>	<b>2,859,282</b>	<b>3,044,328</b>	<b>3,237,507</b>	<b>3,231,332</b>	<b>3,239,519</b>	<b>3,010,457</b>	<b>2,848,382</b>	<b>193,179</b>	<b>6%</b>
<b>Net Surplus / (Deficit)</b>	<b>9,839</b>	<b>10,002</b>	<b>8,468</b>	<b>13,922</b>	<b>14,743</b>	<b>21,918</b>	<b>(102,769)</b>	<b>(69,707)</b>	<b>8,868</b>		
Beginning Cash Balance	222,584	232,423		242,425	256,347	271,090	293,008	190,239	120,532	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants	
Cash Adjustments	-	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>232,423</b>	<b>242,425</b>		<b>256,347</b>	<b>271,090</b>	<b>293,008</b>	<b>190,239</b>	<b>120,532</b>	<b>129,400</b>		
Cash Reserves Target	232,423	242,425		256,347	271,090	293,008	190,239	120,532	129,400		

**Fund Purpose:**

This fund accounts for the bi-annual debt service principal and interest payments for various debt issued by the South Bend Redevelopment Authority. The South Bend Redevelopment Authority is a separate legal entity that is recorded in the City's Annual Comprehensive Financial Report (ACFR).

**Explanation of Revenue Sources:**

This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the City funds that are funding the repayment of the debt. This fund also receives revenue from interest earned on the cash balance at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

Current debt includes:

- 2013 Century Center Special Tax Bonds Refunding 2008 - debt payments funded by interfund transfers from River West TIF Fund (#324), final payment May 1, 2026, (debt schedule #62)
- 2015 Eddy St Commons-Lease Rental Revenue Bonds Refunding 2008 - debt payments funded by interfund transfers from River East Residential TIF Fund (#436), final payment February 15, 2033, (debt schedule #54)
- 2022 South Bend Redevelopment Authority Lease Rental Revenue Bonds, Morris Project - debt payments funded by interfund transfers from Redevelopment General Fund (#433), final payment 2/1/46, (debt schedule #221)

## Fund 755 - South Bend Building Corporation

Fund Type	Debt Service Funds					Control	City Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	Variance	%
			Budget	Budget	Budget					2022-2023	Change
<b>Revenue</b>											
Interest Earnings	3,478	58	3,000	3,000	3,000	3,000	1,000	1,000	1,000	-	0%
Debt Proceeds	-	8,860,022	-	-	-	-	-	-	-	-	-
Interfund Transfers In	2,645,000	2,564,000	2,575,500	2,766,500	2,217,500	1,440,000	1,445,000	1,450,500	1,449,000	(549,000)	-20%
<b>Total Revenue</b>	<b>2,648,478</b>	<b>11,424,080</b>	<b>2,578,500</b>	<b>2,769,500</b>	<b>2,220,500</b>	<b>1,443,000</b>	<b>1,446,000</b>	<b>1,451,500</b>	<b>1,450,000</b>	<b>(549,000)</b>	<b>-20%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Debt Service Principal	2,250,000	2,150,000	2,075,000	2,195,000	875,000	910,000	950,000	995,000	1,025,000	(1,320,000)	-60%
Debt Service Interest & Fec	379,968	635,015	487,480	556,956	548,143	515,193	480,605	443,855	406,355	(8,813)	-2%
<b>Total Services &amp; Charges</b>	<b>2,629,968</b>	<b>2,785,015</b>	<b>2,562,480</b>	<b>2,751,956</b>	<b>1,423,143</b>	<b>1,425,193</b>	<b>1,430,605</b>	<b>1,438,855</b>	<b>1,431,355</b>	<b>(1,328,813)</b>	<b>-48%</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>9,248,224</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>2,629,968</b>	<b>12,033,240</b>	<b>2,562,480</b>	<b>2,751,956</b>	<b>1,423,143</b>	<b>1,425,193</b>	<b>1,430,605</b>	<b>1,438,855</b>	<b>1,431,355</b>	<b>(1,328,813)</b>	<b>-48%</b>
<b>Net Surplus / (Deficit)</b>	<b>18,510</b>	<b>(609,159)</b>	<b>16,020</b>	<b>17,544</b>	<b>797,357</b>	<b>17,807</b>	<b>15,395</b>	<b>12,645</b>	<b>18,645</b>		
Beginning Cash Balance	815,025	833,535		224,375	241,919	1,039,276	1,057,083	1,072,478	1,085,123	<b>Cash Reserves Target</b> 100% cash reserves per bond covenants	
Cash Adjustments	-	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>833,535</b>	<b>224,375</b>		<b>241,919</b>	<b>1,039,276</b>	<b>1,057,083</b>	<b>1,072,478</b>	<b>1,085,123</b>	<b>1,103,768</b>		
Cash Reserves Target	833,535	224,375		241,919	1,039,276	1,057,083	1,072,478	1,085,123	1,103,768		

**Fund Purpose:**

This fund accounts for bi-annual debt service principal and interest payments for various debt issued by the South Bend Building Corporation. The South Bend Building Corporation is a separate legal entity, but is reported as a fund in the City's Annual Comprehensive Financial Report (ACFR).

**Explanation of Revenue Sources:**

This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the City funds that are funding the repayment of the debt. This fund also receives revenue from interest earned on the cash balance at the trustee bank.

In 2021, the City issued the LIT Lease Rental Revenue Bonds, Series 2021 (known as the 2021 EDIT Infrastructure Bonds). The bonds were issued to fund street and neighborhood infrastructure projects. The par amount of the bonds were \$7,610,000 with a premium of \$1,250,022, a total of \$8,860,022. The bonds were closed on May 12, 2021 with a net interest rate of 3.4%. The bond proceeds were deposited into this fund.

**Explanation of Expenditures and Significant Changes/Variations:**

Current debt includes:

- 2012 Fire Station/Police Dept Renovations Refunding Bonds, Refunding 2003 - debt payments funded by interfund transfers from River West TIF Fund (#324), final payment 2/1/23, (debt schedule #39)
- 2013 EMS/Fire Station/Tower Bonds - debt payments funded by interfund transfers from Fire Department Capital Fund (#287), final payment 2/1/33, (debt schedule #116)
- 2021 LIT Infrastructure Bonds - debt payments funded by interfund transfers from Local Income Tax Economic Development Fund (#408), final payment 8/15/37, (debt schedule #215)
- 2022 Economic Development Revenue Bonds, Potawatomi Zoo Project - debt payments funded by interfund transfers from Redevelopment General Fund (#433), final payment 2/1/42, (debt schedule #222)

In 2021, the final payment for the 2010 Public Works Service Center Refunding Bonds (Refunding 2001) was made on 2/1/21, (debt schedule #36). The debt service reserve balance of \$647,148 was disbursed by the trustee bank when the bonds were paid off. 87.7% was transferred to the River West TIF Fund (#324) and 12.3% was transferred to the Sewage Works Operating Fund (#641), the funds that repaid the debt.

In 2021, the cost of issuance for the 2021 LIT Infrastructure bonds was accounted for in this fund. The remaining bond proceeds, after cost of issuance was deducted, was \$8,601,026. That amount was transferred to the bond capital fund (#455) to be used towards the approved capital infrastructure projects.

**REDEVELOPMENT COMMISSION FUNDS**

## Fund 324 - TIF - River West Development Area

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Property Taxes	16,814,400	18,120,969	17,704,130	17,704,130	17,704,130		18,091,160	18,299,760	19,103,270	19,212,600	-	0%
Intergov./ Shared Revenues	381,500	383,000	396,500	396,500	396,500		396,500	395,000	394,500	-	-	0%
Intergov./ Grants	13,844	868,707	-	-	-		-	-	-	-	-	-
Charges for Services	-	-	-	-	-		-	-	-	-	-	-
Interest Earnings	199,544	153,650	173,901	173,901	702,075		719,374	435,049	535,750	595,024	528,174	304%
Donations	2,250	-	-	-	-		-	-	-	-	-	-
Debt Proceeds	4,345,059	-	-	-	-		-	-	-	-	-	-
Other Income	252,995	22,900	-	15,393	-		-	-	-	-	(15,393)	-100%
Interfund Transfers In	35,560	585,315	-	8	-		-	-	-	-	(8)	-100%
<b>Total Revenue</b>	<b>22,045,151</b>	<b>20,134,540</b>	<b>18,274,531</b>	<b>18,289,932</b>	<b>18,802,705</b>		<b>19,207,034</b>	<b>19,129,809</b>	<b>20,033,520</b>	<b>19,807,624</b>	<b>512,773</b>	<b>3%</b>
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	1,082,200	714,611	425,000	678,949	431,253		439,877	448,674	457,648	466,801	(247,696)	-36%
Other Services & Charges	619,953	-	-	250,000	-		-	-	-	-	(250,000)	-100%
Grants & Subsidies	-	-	-	-	-		-	-	-	-	-	-
Debt Service Principal	3,750,570	3,883,193	3,711,202	3,711,202	3,874,615		1,283,498	1,207,742	1,040,000	1,075,000	163,413	4%
Debt Service Interest & Fec	1,329,981	958,715	813,204	813,204	641,946		461,970	309,548	271,690	215,290	(171,258)	-21%
<b>Total Services &amp; Charges</b>	<b>6,782,703</b>	<b>5,556,519</b>	<b>4,949,406</b>	<b>5,453,355</b>	<b>4,947,814</b>		<b>2,185,345</b>	<b>1,965,964</b>	<b>1,769,338</b>	<b>1,757,091</b>	<b>(505,541)</b>	<b>-9%</b>
<b>Capital</b>	<b>12,152,391</b>	<b>4,873,092</b>	<b>-</b>	<b>6,720,848</b>	<b>9,243,343</b>		<b>12,991,913</b>	<b>14,130,316</b>	<b>14,635,795</b>	<b>15,000,000</b>	<b>2,522,495</b>	<b>38%</b>
<b>Interfund Transfers Out</b>	<b>5,085,022</b>	<b>5,013,303</b>	<b>4,710,000</b>	<b>4,710,000</b>	<b>3,924,500</b>		<b>3,147,500</b>	<b>3,032,500</b>	<b>2,833,500</b>	<b>2,750,500</b>	<b>(785,500)</b>	<b>-17%</b>
<b>Total Expenditures</b>	<b>24,020,117</b>	<b>15,442,915</b>	<b>9,659,406</b>	<b>16,884,203</b>	<b>18,115,657</b>		<b>18,324,758</b>	<b>19,128,780</b>	<b>19,238,633</b>	<b>19,507,591</b>	<b>1,231,454</b>	<b>7%</b>
<b>Net Surplus / (Deficit)</b>	<b>(1,974,965)</b>	<b>4,691,625</b>	<b>8,615,125</b>	<b>1,405,729</b>	<b>687,048</b>		<b>882,276</b>	<b>1,029</b>	<b>794,887</b>	<b>300,033</b>		
Beginning Cash Balance	30,950,203	29,039,261		33,713,041	35,118,770		35,805,818	36,688,094	36,689,123	37,484,010	<b>Cash Reserves Target</b>	
Cash Adjustments	64,024	(17,845)		-	-		-	-	-	-	No reserve requirement	
<b>Ending Cash Balance</b>	<b>29,039,261</b>	<b>33,713,041</b>		<b>35,118,770</b>	<b>35,805,818</b>		<b>36,688,094</b>	<b>36,689,123</b>	<b>37,484,010</b>	<b>37,784,043</b>		
Cash Reserves Target	-	-		-	-		-	-	-	-		

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River West Development Area and expenses of those funds on eligible development projects for this TIF area.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$9,659,406 for debt service payments and ongoing service contracts. The remaining budget displayed in this fund (\$8,070,772) has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund also receives Hotel/Motel Tax (intergovernmental shared revenues).

In 2020, bond proceeds were receipted into the fund. See explanation of bond below.

**Explanation of Expenditures and Significant Changes/Variations:**

Various projects and development opportunities include: funds to better leverage state and federal grant opportunities, neighborhood revitalization and improvements, development agreements aimed at increasing early childhood education capacity, and projects that were started in 2021 and will still be in process in 2022. TIF support will also be used for various Public Works projects, and development opportunities which may be presented to the Redevelopment Commission in 2022. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations.

In 2020, bonds were issued to fund the St. Joseph County Public Library Community Education Center Project. The par amount of the bonds was \$4,225,000 with a premium of \$120,058.95. The bond proceeds were deposited into this fund. \$4,000,000 went towards capital project expenses and the remaining amount went towards cost of issuance.

This fund is also used to repay several bonds related to capital projects in the community. The repayment of the bonds is either accounted for in this fund (see Debt Service Principal & Interest expense) or accounted for in separate debt service funds with the repayment being funded by interfund transfers from this fund to the debt service funds (see Interfund Transfers Out). Current debt includes:

- 2006 Main/Colfax Garage - Transpo Lease - final payment 9/15/25, (debt schedule #13)
- 2011 South Bend Downtown Central Development Area TIF Refunding Bonds, Refunding 2003 - final payment 8/1/24, (debt schedule #5)
- 2011 Airport Development Area TIF Refunding Bonds, Refunding 2003 - final payment 8/1/24, (debt schedule #6)
- 2012 Fire Station/Police Dept Renovations Refunding Bonds, Refunding 2003, (Interfund Transfer to Fund #755) - final payment 2/1/23, (debt schedule #39)
- 2013 Century Center Special Tax Bonds, Refunding 2008, (Interfund Transfer to Fund #752) - final payment 5/1/26, (debt schedule #62)
- 2015 South Bend Redevelopment Authority Lease Rental Revenue Bonds (Smart Streets Bonds), (Interfund Transfer to Fund #756) - final payment 2/1/37, (debt schedule #135)
- 2019 South Bend Redevelop. Authority Lease Rental Revenue Bonds (Double Tracking Project), (Interfund Transfer to Fund #352) - final payment 2/1/30, (debt schedule #200)
- 2018 Redevelopment District Bonds (Park Projects) - final payment 2/1/33, (debt schedule #169)
- 2020 Taxable Economic Development Tax Increment Revenue Bonds (Community Education Center Project) - final payment 2/1/37, (debt schedule #210)



## Fund 422 - TIF - West Washington

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
Revenue			Budget	Budget	Budget					Variance	Change
Property Taxes	237,261	348,856	283,927	283,927	283,927	284,804	284,715	284,901	285,317	-	0%
Interest Earnings	8,861	7,164	9,635	9,635	28,374	29,038	17,828	21,871	24,569	18,739	194%
Other Income	300	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>246,422</b>	<b>356,020</b>	<b>293,562</b>	<b>293,562</b>	<b>312,301</b>	<b>313,842</b>	<b>302,543</b>	<b>306,772</b>	<b>309,886</b>	<b>18,739</b>	<b>6%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	55	45,544	-	-	-	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>55</b>	<b>45,544</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>	<b>152,666</b>	<b>202,738</b>	<b>-</b>	<b>113,808</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>166,192</b>	<b>146%</b>
<b>Total Expenditures</b>	<b>152,721</b>	<b>248,282</b>	<b>-</b>	<b>113,808</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>166,192</b>	<b>146%</b>
<b>Net Surplus / (Deficit)</b>	<b>93,701</b>	<b>107,738</b>	<b>293,562</b>	<b>179,754</b>	<b>32,301</b>	<b>33,842</b>	<b>22,543</b>	<b>26,772</b>	<b>29,886</b>		
Beginning Cash Balance	1,031,822	1,127,293		1,235,031	1,414,785	1,447,086	1,480,928	1,503,471	1,530,243	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	1,769	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>1,127,293</b>	<b>1,235,031</b>		<b>1,414,785</b>	<b>1,447,086</b>	<b>1,480,928</b>	<b>1,503,471</b>	<b>1,530,243</b>	<b>1,560,129</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the West Washington Development Area and expenses of those funds on eligible development projects for this TIF area.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

In 2022 and continuing through 2025, this fund will be primarily utilized to provide upgrades and programming at the Martin Luther King Jr. Community Center. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations.

## Fund 429 - TIF - River East Development Area (NE Dev)

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Property Taxes	2,997,091	4,328,968	3,822,890	3,822,890	3,822,890	3,834,360	3,842,690	3,848,790	3,852,200	-	0%	
Interest Earnings	62,271	39,992	27,464	27,464	233,785	245,148	154,143	193,548	272,703	206,321	751%	
Other Income	-	74,327	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	-	673,180	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>3,059,362</b>	<b>5,116,467</b>	<b>3,850,354</b>	<b>3,850,354</b>	<b>4,056,675</b>	<b>4,079,508</b>	<b>3,996,833</b>	<b>4,042,338</b>	<b>4,124,903</b>	<b>206,321</b>	<b>5%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	82,784	67,611	-	439,534	-	-	-	-	-	(439,534)	-100%	
Insurance	-	523	-	221	-	-	-	-	-	(221)	-100%	
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	<b>82,784</b>	<b>68,133</b>	<b>-</b>	<b>439,755</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(439,755)</b>	<b>-100%</b>	
<b>Capital</b>	<b>5,418,511</b>	<b>1,336,457</b>	<b>-</b>	<b>1,550,686</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>350,000</b>	<b>1,949,314</b>	<b>126%</b>	
<b>Total Expenditures</b>	<b>5,501,295</b>	<b>1,404,591</b>	<b>-</b>	<b>1,990,441</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>350,000</b>	<b>1,509,559</b>	<b>76%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(2,441,932)</b>	<b>3,711,876</b>	<b>3,850,354</b>	<b>1,859,913</b>	<b>556,675</b>	<b>579,508</b>	<b>496,833</b>	<b>542,338</b>	<b>3,774,903</b>			
Beginning Cash Balance	8,215,417	5,864,278		9,506,445	11,366,358	11,923,033	12,502,541	12,999,374	13,541,712	<b>Cash Reserves Target</b> No reserve requirement		
Cash Adjustments	90,793	(69,709)		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>5,864,278</b>	<b>9,506,445</b>		<b>11,366,358</b>	<b>11,923,033</b>	<b>12,502,541</b>	<b>12,999,374</b>	<b>13,541,712</b>	<b>17,316,615</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River East Development Area and expenses of those funds on eligible development projects for this TIF area. The boundaries for this TIF district were changed during the 2014 TIF re-alignment. This fund was formerly known as the Northeast TIF.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Various projects and development opportunities include: Completion of the City's commitment to the Wharf Phase II (Three Twenty Cascades), Robert Henry Neighborhood improvements, streetscape projects, Public Works projects, and various development opportunities which may be presented to the Redevelopment Commission in 2022. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations.

## Fund 430 - TIF - Southside Development Area #1

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds				
	2020	2021	2022	2022	2023	Forecast				Budget	
	Actual	Actual	Adopted	Amended	Adopted	2024	2025	2026	2027	2022-2023	%
Revenue			Budget	Budget	Budget					Variance	Change
Property Taxes	3,081,721	2,981,728	1,815,749	1,815,749	1,815,749	1,820,185	1,820,923	1,821,766	1,824,919	-	0%
Interest Earnings	89,378	75,461	69,286	69,286	245,774	247,093	149,072	179,706	227,170	176,488	255%
<b>Total Revenue</b>	<b>3,171,100</b>	<b>3,057,189</b>	<b>1,885,035</b>	<b>1,885,035</b>	<b>2,061,523</b>	<b>2,067,278</b>	<b>1,969,995</b>	<b>2,001,472</b>	<b>2,052,089</b>	<b>176,488</b>	<b>9%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	140,498	162,661	-	176,193	-	-	-	-	-	(176,193)	-100%
<b>Total Services &amp; Charges</b>	<b>140,498</b>	<b>162,661</b>	<b>-</b>	<b>176,193</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(176,193)</b>	<b>-100%</b>
<b>Capital</b>											
	76,527	999,692	-	3,709,072	2,000,000	2,000,000	2,000,000	2,000,000	200,000	(1,709,072)	-46%
<b>Total Expenditures</b>	<b>217,025</b>	<b>1,162,353</b>	<b>-</b>	<b>3,885,265</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>200,000</b>	<b>(1,885,265)</b>	<b>-49%</b>
<b>Net Surplus / (Deficit)</b>	<b>2,954,075</b>	<b>1,894,837</b>	<b>1,885,035</b>	<b>(2,000,230)</b>	<b>61,523</b>	<b>67,278</b>	<b>(30,005)</b>	<b>1,472</b>	<b>1,852,089</b>		
Beginning Cash Balance	9,607,799	12,586,134		14,473,182	12,472,952	12,534,475	12,601,753	12,571,748	12,573,220	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	24,260	(7,789)		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>12,586,134</b>	<b>14,473,182</b>		<b>12,472,952</b>	<b>12,534,475</b>	<b>12,601,753</b>	<b>12,571,748</b>	<b>12,573,220</b>	<b>14,425,309</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the Southside Development Area #1 and expenses of those funds on eligible development projects for this TIF area.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Various projects and development opportunities include: South East Master Plan Implementation, Public Works projects, \$3 million for Fire Station #8, and various development opportunities which may be presented to the Redevelopment Commission in 2022.

### Fund 435 - TIF - Douglas Road

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027		Change
<b>Revenue</b>											
Property Taxes	-	269,923	166,000	166,000	166,000	166,000	166,000	166,000	166,000	-	0%
Interest Earnings	1,154	687	3,511	3,511	7,653	11,126	8,801	13,169	17,398	4,142	118%
<b>Total Revenue</b>	<b>1,154</b>	<b>270,610</b>	<b>169,511</b>	<b>169,511</b>	<b>173,653</b>	<b>177,126</b>	<b>174,801</b>	<b>179,169</b>	<b>183,398</b>	<b>4,142</b>	<b>2%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	96,143	14,800	-	1,308	-	-	-	-	-	(1,308)	-100%
<b>Total Services &amp; Charges</b>	<b>96,143</b>	<b>14,800</b>	<b>-</b>	<b>1,308</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,308)</b>	<b>-100%</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>91,370</b>	<b>-</b>	<b>209,147</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(209,147)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>96,143</b>	<b>106,170</b>	<b>-</b>	<b>210,455</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(210,455)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(94,989)</b>	<b>164,440</b>	<b>169,511</b>	<b>(40,944)</b>	<b>173,653</b>	<b>177,126</b>	<b>174,801</b>	<b>179,169</b>	<b>183,398</b>		
Beginning Cash Balance	187,806	93,140		257,579	216,636	390,289	567,415	742,216	921,385	<b>Cash Reserves Target</b> No reserve requirement	
Cash Adjustments	322	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>93,140</b>	<b>257,579</b>		<b>216,636</b>	<b>390,289</b>	<b>567,415</b>	<b>742,216</b>	<b>921,385</b>	<b>1,104,783</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-		

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the Douglas Road Development Area and expenses of those funds on eligible development projects for this TIF area. The Douglas Road TIF was established to develop the road and area near the border between South Bend and Mishawaka.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

Prior to pay year 2021, the Redevelopment Commission did not collect the excess tax increment for use in projects. For pay year 2021 and after, the Redevelopment Commission has determined it will collect the increment.

**Explanation of Expenditures and Significant Changes/Variations:**

This fund will help fund a portion of the Douglas Road utility relocation by repaying \$300,517.13 to the Sewage Works Capital Fund (#642) for the City's share of the project. The repayment was started in 2021 and is anticipated to go through 2022 based on TIF revenue collections.

## Fund 436 - TIF - River East Residential (NE Res)

Fund Type	Tax Increment Financing Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Property Taxes	5,308,975	6,299,000	5,978,380	5,978,380	5,978,380	5,978,380	5,978,380	5,978,380	5,978,380	-	0%	
Interest Earnings	15,060	19,471	53,667	53,667	151,790	182,685	128,608	177,606	221,274	98,123	183%	
<b>Total Revenue</b>	<b>5,324,035</b>	<b>6,318,471</b>	<b>6,032,047</b>	<b>6,032,047</b>	<b>6,130,170</b>	<b>6,161,065</b>	<b>6,106,988</b>	<b>6,155,986</b>	<b>6,199,654</b>	<b>98,123</b>	<b>2%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	-	13,350	30,000	30,000	30,000	30,000	30,000	30,000	30,000	-	0%	
Debt Service Principal	409,383	427,037	445,524	445,524	464,883	126,129	111,126	113,360	115,639	19,359	4%	
Debt Service Interest & Fec	85,445	67,791	49,805	49,805	30,446	14,386	11,767	9,533	7,254	(19,359)	-39%	
<b>Total Services &amp; Charges</b>	<b>494,828</b>	<b>508,178</b>	<b>525,329</b>	<b>525,329</b>	<b>525,329</b>	<b>170,515</b>	<b>152,893</b>	<b>152,893</b>	<b>152,893</b>	<b>-</b>	<b>0%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund Transfers Out</b>	<b>3,864,125</b>	<b>5,058,659</b>	<b>4,396,375</b>	<b>4,396,375</b>	<b>4,403,875</b>	<b>4,414,875</b>	<b>4,425,125</b>	<b>4,422,750</b>	<b>4,422,125</b>	<b>7,500</b>	<b>0%</b>	
<b>Total Expenditures</b>	<b>4,358,953</b>	<b>5,566,837</b>	<b>4,921,704</b>	<b>4,921,704</b>	<b>4,929,204</b>	<b>4,585,390</b>	<b>4,578,018</b>	<b>4,575,643</b>	<b>4,575,018</b>	<b>7,500</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>965,082</b>	<b>751,634</b>	<b>1,110,343</b>	<b>1,110,343</b>	<b>1,200,966</b>	<b>1,575,675</b>	<b>1,528,970</b>	<b>1,580,343</b>	<b>1,624,636</b>			
Beginning Cash Balance	3,706,897	4,678,334		5,429,968	6,540,311	7,741,277	9,316,952	10,845,922	12,426,265	<b>Cash Reserves Target</b> No reserve requirement		
Cash Adjustments	6,355	-		-	-	-	-	-				
<b>Ending Cash Balance</b>	<b>4,678,334</b>	<b>5,429,968</b>		<b>6,540,311</b>	<b>7,741,277</b>	<b>9,316,952</b>	<b>10,845,922</b>	<b>12,426,265</b>	<b>14,050,901</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River East Residential Development Area and expenses of those funds on eligible development projects for this TIF area. The boundaries for this TIF district were changed as part of the TIF re-alignment during 2015. The fund was formerly known as the Northeast Residential TIF.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$4,921,704 for debt service payments and ongoing service contracts. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Professional Services will cover mandatory administrative costs related to TIF neutralization calculations. In 2021, in addition to debt service requirements, the fund was used for the first time to fund various projects within or abutting and serving the TIF area. Those projects are anticipated to be ongoing in 2022. The development in the area has resulted in higher net assessed values and therefore higher than anticipated TIF revenue collections.

This fund is used to repay bonds related to capital projects in the community. The repayment of the bonds is accounted for in separate debt service funds with the repayment being funded by interfund transfers from this fund to the debt service funds (see Interfund Transfers Out). Also, this fund is repaying two interfund loans (see Debt Service Principal & Interest expense). Principal and interest payments are made to the Major Moves Fund (#412). The loans will be paid off in 2024 and 2029.

Current debt includes:

- 2011/2013 Major Moves-Triangle Development Interfund Loan, (Repay Fund #412) - final payment 2/15/29, (debt schedule #84)
- 2011/2013 Major Moves-Eddy Street Commons Interfund Loan, (Repay Fund #412) - final payment 2/15/24, (debt schedule #85)
- 2015 South Bend Redevelopment Authority Lease Rental Revenue Bonds, Refunding 2008 (Eddy Street Commons Project), (Interfund Transfer to Fund #752) - final payment 2/15/33, (debt schedule #54)
- 2017 Taxable Economic Development Revenue Bonds (Eddy Street Phase II), (Interfund Transfer to Fund #760) - final payment 2/15/37, (debt schedule #163)

## Fund 315 - Airport 2003 Debt Reserve

Fund Type	Debt Service Funds					Control	Redevelopment Commission Controlled Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Interest Earnings	9,075	6,133	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>9,075</b>	<b>6,133</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
Debt Service Principal	-	-	-	-	-	1,040,462	-	-	-	-	-
Interfund Transfers Out	13,309	6,133	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>13,309</b>	<b>6,133</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,040,462</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(4,234)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,040,462)</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,042,908	1,040,462		1,040,462	1,040,462	1,040,462	-	-	-		<b>Cash Reserves Target</b> 100% debt service reserve per bond covenants
Cash Adjustments	1,788	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>1,040,462</b>	<b>1,040,462</b>		<b>1,040,462</b>	<b>1,040,462</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	1,040,462	1,040,462		1,040,462	1,040,462	-	-	-	-		
<b>Fund Purpose:</b>											
This fund was established to satisfy debt service reserve requirements of the outstanding 2011 Airport Development Area TIF Redevelopment Authority bonds (debt schedule #6) for the airport taxable project.											
<b>Explanation of Revenue Sources:</b>											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into the River West TIF Fund (#324) rather than transferring it.											
<b>Explanation of Expenditures and Significant Changes/Variations:</b>											
The debt service reserve will be used towards the last debt service payment due August 1, 2024.											

### Fund 328 - SBCDA 2003 Debt Reserve

Fund Type	Debt Service Funds					Control	Redevelopment Commission Controlled Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	%
						2024	2025	2026	2027	2022-2023	Change
<b>Revenue</b>											
Interest Earnings	15,173	10,253	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>15,173</b>	<b>10,253</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures by Type</b>											
Debt Service Principal	-	-	-	-	-	1,739,495	-	-	-	-	-
Interfund Transfers Out	22,251	10,253	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>22,251</b>	<b>10,253</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,739,495</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>(7,079)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,739,495)</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	1,743,584	1,739,495		1,739,495	1,739,495	1,739,495	-	-	-		
Cash Adjustments	2,989	-		-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>1,739,495</b>	<b>1,739,495</b>		<b>1,739,495</b>	<b>1,739,495</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	1,739,495	1,739,495		1,739,495	1,739,495	-	-	-	-		

**Cash Reserves Target**  
100% debt service reserve  
per bond covenants

**Fund Purpose:**

This fund was established to satisfy debt service reserve requirements of the outstanding 2011 South Bend Downtown Central Development Area TIF Redevelopment Authority bonds (debt schedule #5) for the Palais Royale project.

**Explanation of Revenue Sources:**

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into the River West TIF Fund (#324) rather than transferring it.

**Explanation of Expenditures and Significant Changes/Variations:**

The debt service reserve will be used towards the last debt service payment due August 1, 2024.

## Fund 351 - 2018 TIF Park Bond Debt Service

Fund Type	Debt Service Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	8,934	6,085	9,357	9,357	20,902	21,320	13,048	15,955	17,861	11,545	123%	
<b>Total Revenue</b>	<b>8,934</b>	<b>6,085</b>	<b>9,357</b>	<b>9,357</b>	<b>20,902</b>	<b>21,320</b>	<b>13,048</b>	<b>15,955</b>	<b>17,861</b>	<b>11,545</b>	<b>123%</b>	
<b>Total Expenditures</b>	-	-	-	-	-	-	-	-	-	-	-	
<b>Net Surplus / (Deficit)</b>	<b>8,934</b>	<b>6,085</b>	<b>9,357</b>	<b>9,357</b>	<b>20,902</b>	<b>21,320</b>	<b>13,048</b>	<b>15,955</b>	<b>17,861</b>			
Beginning Cash Balance	1,018,984	1,029,665		1,035,750	1,045,107	1,066,009	1,087,329	1,100,377	1,116,332	<b>Cash Reserves Target</b> 100% debt service reserve per bond covenants		
Cash Adjustments	1,747	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>1,029,665</b>	<b>1,035,750</b>		<b>1,045,107</b>	<b>1,066,009</b>	<b>1,087,329</b>	<b>1,100,377</b>	<b>1,116,332</b>	<b>1,134,193</b>			
Cash Reserves Target	1,029,665	1,035,750		1,045,107	1,066,009	1,087,329	1,100,377	1,116,332	1,134,193			

**Fund Purpose:**

This fund was established (ordinance 10590-18) to hold the debt service reserve for the Redevelopment District Bonds, Series 2018 (debt schedule #169). The bonds were issued for the purpose of funding renovations and upgrades at Pulaski, Leeper, and Seitz Parks and improvements to the mixed use riverfront trail and other infrastructure improvements to park and recreation areas in or serving the River West Development Area.

- The par amount of the Redevelopment District Bonds, Series 2018 was \$11,995,000 with a premium of \$96,103. The bonds closed on April 25, 2018 with a net interest rate of 2.971%. The net proceeds after bond issuance costs were \$11,818,495. \$993,495 was deposited into this fund per the bond agreement. The remaining \$10,825,000 was deposited into the 2018 TIF Park Bond Capital Fund (#452) and will be used towards the approved capital projects.

- The debt service reserve fund is funded from bond proceeds in an amount equal to maximum annual principal and interest due on the bonds. If moneys in the reserve fund are used to pay principal and interest on the bonds, the balance will be restored from TIF revenues. Debt service payments are due on February 1 and August 1. The first debt service payment is due August 1, 2018 and the final payment is due February 1, 2033. The debt service reserve will be used towards the last debt service payment.

**Explanation of Revenue Sources:**

At the time of issuance, \$993,495 was deposited into this fund to be held as a reserve. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

The debt service reserve will be used towards the last debt service payment due February 1, 2033.



## Fund 352 - 2019 South Shore Double Tracking Debt Service

Fund Type	Debt Service Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	13	3	10	10	10	10	10	10	10	-	0%	
Debt Proceeds	-	-	-	-	-	-	-	-	-	-	-	
Interfund Transfers In	488,171	1,036,500	1,035,000	1,035,000	1,035,500	1,039,000	1,035,500	1,035,500	1,038,000	500	0%	
<b>Total Revenue</b>	<b>488,184</b>	<b>1,036,503</b>	<b>1,035,010</b>	<b>1,035,010</b>	<b>1,035,510</b>	<b>1,039,010</b>	<b>1,035,510</b>	<b>1,035,510</b>	<b>1,038,010</b>	<b>500</b>	<b>0%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Debt Service Principal	270,000	650,000	685,000	685,000	720,000	760,000	795,000	835,000	880,000	35,000	5%	
Debt Service Interest & Fec	247,313	377,750	344,750	344,750	310,125	273,625	235,125	195,000	152,625	(34,625)	-10%	
<b>Total Services &amp; Charges</b>	<b>517,313</b>	<b>1,027,750</b>	<b>1,029,750</b>	<b>1,029,750</b>	<b>1,030,125</b>	<b>1,033,625</b>	<b>1,030,125</b>	<b>1,030,000</b>	<b>1,032,625</b>	<b>375</b>	<b>0%</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>517,313</b>	<b>1,027,750</b>	<b>1,029,750</b>	<b>1,029,750</b>	<b>1,030,125</b>	<b>1,033,625</b>	<b>1,030,125</b>	<b>1,030,000</b>	<b>1,032,625</b>	<b>375</b>	<b>0%</b>	
<b>Net Surplus / (Deficit)</b>	<b>(29,129)</b>	<b>8,753</b>	<b>5,260</b>	<b>5,260</b>	<b>5,385</b>	<b>5,385</b>	<b>5,385</b>	<b>5,510</b>	<b>5,385</b>			
Beginning Cash Balance	29,819	690		9,443	14,703	20,088	25,473	30,858	36,368	<b>Cash Reserves Target</b> 100% debt service reserve per bond covenants		
Cash Adjustments	-	-		-	-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>690</b>	<b>9,443</b>		<b>14,703</b>	<b>20,088</b>	<b>25,473</b>	<b>30,858</b>	<b>36,368</b>	<b>41,753</b>			
Cash Reserves Target	690	9,443		14,703	20,088	25,473	30,858	36,368	41,753			

**Fund Purpose:**

This fund was established to account for the semi-annual payment of debt service principal and interest to the bondholders for the South Bend Redevelopment Authority Lease Rental Revenue Bonds of 2019 South Shore Double Tracking Project (debt schedule #200). The bonds were issued to fund the Northern Indiana Commuter Transportation District Main Line Double-Tracking Project, which will be located partly within the geographical boundaries of the River West Development Area. The par amount of the bonds was \$7,985,000 with a premium of \$1,462,840.60. The bonds were closed on December 28, 2019 with a net interest rate of 5%.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$1,029,750 for debt service payments.

**Explanation of Revenue Sources:**

This fund receives interfund transfers from the River West TIF Fund (#324) in the amount of the lease rental payments per the debt schedule. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**

At the time of issuance, \$9,125,000 went towards the capital project, and the remaining amount went towards cost of issuance.

Lease rental payments are due on January 15 and July 15 and bond payments are due on February 1 and August 1. The final bond payment is due February 1, 2030.

## Fund 353 - 2020 TIF Library Bond Debt Service Reserve

Fund Type	Debt Service Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	2	16	10	10	10		10	10	10	10	-	0%
Interfund Transfers In	326,938	-	-	-	-		-	-	-	-	-	-
<b>Total Revenue</b>	<b>326,939</b>	<b>16</b>	<b>10</b>	<b>10</b>	<b>10</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>-</b>	<b>0%</b>
<b>Expenditures by Type</b>												
Interfund Transfers Out	-	11	-	-	-		-	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus / (Deficit)</b>	<b>326,939</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>10</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>		
Beginning Cash Balance	-	326,939		326,944	326,954		326,964	326,974	326,984	326,994	<b>Cash Reserves Target</b> 100% debt service reserve per bond covenants	
Cash Adjustments	-	-		-	-		-	-	-	-		
<b>Ending Cash Balance</b>	<b>326,939</b>	<b>326,944</b>		<b>326,954</b>	<b>326,964</b>		<b>326,974</b>	<b>326,984</b>	<b>326,994</b>	<b>327,004</b>		
Cash Reserves Target	326,939	326,944		326,954	326,964		326,974	326,984	326,994	327,004		

**Fund Purpose:**  
 This fund was established to hold the debt service reserve for the Taxable Economic Development Tax Increment Revenue Bonds, Series 2020, Community Education Center Project (debt schedule #210). The bonds were issued to provide funds to the St. Joseph County Public Library for the purpose of construction, equipping, and furnishing of a new building for use as a community and education center to provide new and flexible spaces for community meeting and training, events and conferences, and a larger auditorium to meet increasing demand for program space and allow for a more diverse range of programs and community events.  
 - The par amount of the bonds was \$4,225,000 with a premium of \$120,058.95. The bonds were closed on October 28, 2020 with a net interest rate of 3%.  
 - The bond proceeds were deposited into the River West Development Area TIF Fund (#324). \$4,000,000 went towards the capital project and the remaining amount went towards cost of issuance.  
 - The bonds are being repaid by Fund #324, with bond payments due on February 1 and August 1.

**Explanation of Revenue Sources:**  
 At the time of issuance, \$326,937.50 was deposited into this fund to be held as a reserve. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

**Explanation of Expenditures and Significant Changes/Variations:**  
 The debt service reserve will be used towards the last debt service payment due February 1, 2037.

## Fund 439 - Certified Technology Park

Fund Type	Capital Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
Revenue						2024	2025	2026	2027			
Interest Earnings	96	65	101	101	225	229	140	172	192	124	123%	
<b>Total Revenue</b>	<b>96</b>	<b>65</b>	<b>101</b>	<b>101</b>	<b>225</b>	<b>229</b>	<b>140</b>	<b>172</b>	<b>192</b>	<b>124</b>	<b>123%</b>	
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	-	-	-	-	-	-	-	-	-	-	-	
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Services &amp; Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Interfund Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Surplus / (Deficit)</b>	<b>96</b>	<b>65</b>	<b>101</b>	<b>101</b>	<b>225</b>	<b>229</b>	<b>140</b>	<b>172</b>	<b>192</b>			
Beginning Cash Balance	10,965	11,080		11,145	11,246	11,471	11,700	11,840	12,012	<b>Cash Reserves Target</b>		
Cash Adjustments	19	-		-	-	-	-	-	-	No reserve requirement		
<b>Ending Cash Balance</b>	<b>11,080</b>	<b>11,145</b>		<b>11,246</b>	<b>11,471</b>	<b>11,700</b>	<b>11,840</b>	<b>12,012</b>	<b>12,204</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			

**Fund Purpose:**

This fund was established (ordinance 10148-12) to account for the collection of a special state tax distribution received at the end of 2011 and the use of those funds for improvements at Innovation Park and Ignition Park, the city's dual-campus technology park.

**Explanation of Revenue Sources:**

From 2011 to 2014, this fund received \$4,399,838 from a special state tax distribution for certified technology parks. Since then, this fund's only source of revenue is interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

In 2019, funds were budgeted for the new Technology Resource Center (opened during 2019). The Technology Resource Center (TRC) in South Bend's Ignition Park was built to democratize technology in our region. All will be welcome to the TRC to learn about technology and data, gain skills, and co-build an inclusive tech future for South Bend. A co-location between South Bend Code School, the City's Civic Innovation & Analytics Divisions, and Bloomberg-funded Commuters Trust, the space will be home to technology and data training, cross-sector "Beta City" collaborations, and public programming about regional innovation. Eligible expenses will be appropriated as identified in 2022.

## Fund 433 - Redevelopment General

Fund Type	Capital Funds					Control	Redevelopment Commission Controlled Funds				
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change
						2024	2025	2026	2027		
<b>Revenue</b>											
Local Income Taxes	24,117	3,543	7,000	556	100	100	100	100	100	(456)	-82%
Hotel/Motel Taxes	-	-	-	381,500	763,000	763,500	764,000	766,000	766,500	381,500	100%
Interest Earnings	11,827	13,014	24,072	24,072	80,466	84,987	53,759	67,850	78,284	56,394	234%
Donations	1,449,512	1,411,877	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0%
Other Income	-	1,000	-	-	-	-	-	-	-	-	-
Interfund Transfers In	150,000	-	150,000	150,000	150,000	150,000	150,000	150,000	150,000	-	0%
<b>Total Revenue</b>	<b>1,635,456</b>	<b>1,429,434</b>	<b>1,181,072</b>	<b>1,556,128</b>	<b>1,993,566</b>	<b>1,998,587</b>	<b>1,967,859</b>	<b>1,983,950</b>	<b>1,994,884</b>	<b>437,438</b>	<b>28%</b>
<b>Expenditures by Type</b>											
<b>Services &amp; Charges</b>											
Professional Services	1,657	91	4,500	4,500	4,500	4,500	4,500	4,500	4,500	-	0%
Grants & Subsidies	666,323	538,272	-	480,417	-	-	-	-	-	(480,417)	-100%
<b>Total Services &amp; Charges</b>	<b>667,979</b>	<b>538,363</b>	<b>4,500</b>	<b>484,917</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>(480,417)</b>	<b>-99%</b>
<b>Capital</b>	<b>2,214</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>100%</b>
<b>Interfund Transfers Out</b>	<b>-</b>	<b>147,786</b>	<b>-</b>	<b>381,500</b>	<b>763,000</b>	<b>763,500</b>	<b>764,000</b>	<b>766,000</b>	<b>766,500</b>	<b>381,500</b>	<b>100%</b>
<b>Total Expenditures</b>	<b>670,193</b>	<b>686,149</b>	<b>4,500</b>	<b>866,417</b>	<b>1,767,500</b>	<b>1,768,000</b>	<b>1,768,500</b>	<b>1,770,500</b>	<b>1,771,000</b>	<b>901,083</b>	<b>104%</b>
<b>Net Surplus / (Deficit)</b>	<b>965,263</b>	<b>743,285</b>	<b>1,176,572</b>	<b>689,711</b>	<b>226,066</b>	<b>230,587</b>	<b>199,359</b>	<b>213,450</b>	<b>223,884</b>		
Beginning Cash Balance	1,476,915	2,444,710		3,187,994	3,877,705	4,103,771	4,334,358	4,533,717	4,747,167	<b>Cash Reserves Target</b> 25% of Annual expenditures	
Cash Adjustments	2,532	-		-	-	-	-	-			
<b>Ending Cash Balance</b>	<b>2,444,710</b>	<b>3,187,994</b>		<b>3,877,705</b>	<b>4,103,771</b>	<b>4,334,358</b>	<b>4,533,717</b>	<b>4,747,167</b>	<b>4,971,051</b>		
Cash Reserves Target	167,548	171,537		216,604	441,875	442,000	442,125	442,625	442,750		

**Fund Purpose:**

The Redevelopment Commission was established to address conditions associated with blight and the underutilization of land and/or barriers to development. The Commission operates within the city limits. They study areas of the city, identify problem areas and develop a strategic plan for eliminating blight and bringing about new development within those areas. A primary focus is on the expansion of tax base and the creation of new jobs within South Bend.

There are five voting members of the South Bend Redevelopment Commission. Three are appointed by the Mayor; two are appointed by the South Bend Common Council. There is one additional member from the South Bend Community School Corporation Board of School Trustees, appointed by the Mayor as a non-voting adviser to the Commission.

**Adopted Budget Disclaimer:**

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$4,500 for potential services ineligible for TIF funding. The remaining budget displayed in this fund (\$1 million) has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

**Explanation of Revenue Sources:**

Starting in 2022, this fund will begin receiving hotel/motel tax revenue, remitted to the City by St. Joseph County. --- In 2022, the City issued revenue bonds, backed by the Hotel/Motel tax revenue, to fund capital improvements to the Morris Performing Arts Center and Potawatomi Zoo. The Morris bonds debt service payments are tracked in the South Bend Redevelopment Authority Debt Service Fund (#752) and the Zoo bonds debt service payments are tracked in the South Bend Building Corporation Fund (#755). The hotel/motel taxes received in this fund will be transferred to debt service funds for the repayment of the bonds.

Starting in 2019, this fund receives the South Bend Redevelopment Commission's portion of the Local Income Tax (LIT) distribution from the State.

Starting in 2018, the City of South Bend will receive donations from the Pokagon Band of the Potawatomi, a Native American tribe, as "payment in lieu of taxes" for the Four Winds Casino built on tribal land adjacent to the City. This is to be split between the General Fund (#101) and the Redevelopment General Fund (#433).

This fund also receives revenue from interest earned on the fund's cash balance.

**Explanation of Expenditures and Significant Changes/Variations:**

Prior to 2019, this fund's sole expenditure was for general legal fees for the Redevelopment Commission. Starting in 2019, this fund will also be used for economic empowerment activities determined by the Redevelopment Commission and the Department of Community Investment.

As outlined in the agreement with the Pokagon Band, the donations will fund initiatives broadly aimed at contributing to the improvement of educational opportunities in the City and to address poverty and unemployment in the City. In 2022, projects will be aimed at addressing: Non-traditional financial capital and education, responsive neighborhood based amenities, and supporting the creation and growth of small businesses.

Interfund Transfers Out are budgeted for the transfer of hotel/motel tax revenues from this fund to the debt service funds repaying the Morris and Zoo bonds (issued 2022).

- 2022 South Bend Redevelopment Authority Lease Rental Revenue Bonds (Morris Project), (Interfund Transfer to Fund #752) - final payment 2/1/46, (debt schedule #221)
- 2022 Economic Development Lease Rental Revenue Bonds (Potawatomi Zoo Project), (Interfund Transfer to Fund #755) - final payment 2/1/42, (debt schedule #222)

### Fund 452 - 2018 TIF Park Bond Capital

Fund Type	Capital Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget		Forecast				Budget Variance 2022-2023	% Change
							2024	2025	2026	2027		
<b>Revenue</b>												
Interest Earnings	28,865	15,033	-	8,000	-	-	-	-	-	-	(8,000)	-100%
<b>Total Revenue</b>	<b>28,865</b>	<b>15,033</b>	<b>-</b>	<b>8,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,000)</b>	<b>-100%</b>
<b>Expenditures by Type</b>												
<b>Services &amp; Charges</b>												
Professional Services	86,969	-	-	30,888	-	-	-	-	-	-	(30,888)	-100%
<b>Total Services &amp; Charges</b>	<b>86,969</b>	<b>-</b>	<b>-</b>	<b>30,888</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(30,888)</b>	<b>-100%</b>
<b>Capital</b>	<b>1,427,387</b>	<b>188,982</b>	<b>-</b>	<b>163,630</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(163,630)</b>	<b>-100%</b>
<b>Total Expenditures</b>	<b>1,514,357</b>	<b>188,982</b>	<b>-</b>	<b>194,518</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(194,518)</b>	<b>-100%</b>
<b>Net Surplus / (Deficit)</b>	<b>(1,485,491)</b>	<b>(173,950)</b>	<b>-</b>	<b>(186,518)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Beginning Cash Balance	4,085,672	2,614,468		2,433,236	-	-	-	-	-	-		
Cash Adjustments	14,287	(7,283)		(2,246,718)	-	-	-	-	-	-		
<b>Ending Cash Balance</b>	<b>2,614,468</b>	<b>2,433,236</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Cash Reserves Target	-	-		-	-	-	-	-	-	-		

**Cash Reserves Target**  
No reserve requirement -  
Bond capital fund - spend  
down to zero

**Fund Purpose:**

This fund was established to track the expenditures of the proceeds from the Redevelopment District Bonds, Series 2018. The bonds were issued for the purpose of funding renovations and upgrades at Pulaski, Leeper, and Seitz Parks and improvements to the mixed-use riverfront trail and other infrastructure improvements to park and recreation areas in or serving the River West Development Area.

**Explanation of Revenue Sources:**

The par amount of the Redevelopment District Bonds, Series 2018 was \$11,995,000 with a premium of \$96,103. The bonds were closed on April 25, 2018 with a net interest rate of 2.971%. The net proceeds after bond issuance costs were \$11,818,495. \$993,495 was deposited into the 2018 TIF Park Bond Debt Service Fund (#351) per the bond agreement. The remaining \$10,825,000 was deposited into this fund to be used towards the approved capital projects.

**Explanation of Expenditures and Significant Changes/Variiances:**

Funding is to be used to implement City park plans including improvements to: Howard Park, Lincolnway East Trail, West Bank Trail, Leeper Park, Seitz Park, and Pulaski Park.

## Fund 454 - Airport Urban Enterprise Zone

Fund Type	Capital Funds					Control	Redevelopment Commission Controlled Funds					
	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	Forecast				Budget Variance 2022-2023	% Change	
						2024	2025	2026	2027			
<b>Revenue</b>												
Interest Earnings	3,540	2,411	2	1,502	30	31	19	23	26	(1,472)	-98%	
<b>Total Revenue</b>	<b>3,540</b>	<b>2,411</b>	<b>2</b>	<b>1,502</b>	<b>30</b>	<b>31</b>	<b>19</b>	<b>23</b>	<b>26</b>	<b>(1,472)</b>	<b>-98%</b>	
<b>Expenditures by Type</b>												
Capital	-	-	-	-	410,395	-	-	-	-	410,395	100%	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,395</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,395</b>	<b>100%</b>	
<b>Net Surplus / (Deficit)</b>	<b>3,540</b>	<b>2,411</b>	<b>2</b>	<b>1,502</b>	<b>(410,365)</b>	<b>31</b>	<b>19</b>	<b>23</b>	<b>26</b>			
Beginning Cash Balance	403,750	407,982		410,393	411,895	1,530	1,561	1,580	1,603		<b>Cash Reserves Target</b>	
Cash Adjustments	692	-		-	-	-	-	-	-		No reserve requirement	
<b>Ending Cash Balance</b>	<b>407,982</b>	<b>410,393</b>		<b>411,895</b>	<b>1,530</b>	<b>1,561</b>	<b>1,580</b>	<b>1,603</b>	<b>1,629</b>			
Cash Reserves Target	-	-		-	-	-	-	-	-			
<b>Fund Purpose:</b>												
This fund was established in 2009 to receive property tax proceeds derived from parcels located in the Airport Economic Development Area that are also located in the Urban Enterprise Zone, as provided and permitted by Indiana law (IC 36-7-14-39(g)). All sums of money collected are to be used for programs in job training, job enrichment, and basic skill development that are designed to benefit residents and employers in the Urban Enterprise Zone and for other purposes permitted within IC 36-7-14-39 and other applicable Tax Increment Finance State law.												
<b>Adopted Budget Disclaimer:</b>												
The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.												
<b>Explanation of Revenue Sources:</b>												
In the past, a majority of this fund's revenue came from personal property taxes paid by AJ Wright. This fund has not received property tax revenue since 2013. Currently, this fund only receives revenue from interest earned on the fund's cash balance.												
<b>Explanation of Expenditures and Significant Changes/Variations:</b>												
This fund has been used in the past to pay for job training programs. Staff continue to work on developing eligible, viable program.												



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# GLOSSARY

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## Glossary

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**Activity Budget(s):** Cost centers or specific and commonly recognized service functions within a fund or department to which specific expenses are to be allocated.

**Ad Valorem:** Imposed at a rate percent of the value as stated in determining property taxes.

**Appropriation:** An expenditure authorization made by the Common Council, which permits charges against specified funding sources. Appropriations are usually made for fixed amounts and are typically approved for the entire fiscal year unless otherwise amended by the City Council.

**Approved/Adopted Budget:** The City's budget & expenditure authority as adopted by the Common Council in a vote conducted after a City Charter-required public hearing to collect public input on the Proposed Budget.

**Assessed Valuation:** The estimated value placed upon real and personal property by the County Assessor.

**Assets:** Property owned by the City, which has monetary value.

**Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal controls and is intended to:

- Ascertain whether financial statements fairly present financial positions and results of operations;
- Test whether transactions have been legally performed;
- Identify areas for possible improvements in accounting practices and procedures;
- Ascertain whether transactions have been recorded accurately and consistently;
- Ascertain the stewardship of officials responsible for governmental resources.
- Certain audited funds related to trustee accounts, bonding and capital leases are not budgeted or included in this document.

**Balanced Budget:** The budgeted revenues (plus available cash reserves) are equal or more than the budgeted expenditures.

**Base Budget:** The budget predicated on maintaining the existing level of service.

**Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital improvements.

**Budget Amendment:** Adjustments made to the budget or approved expenditure authority during the fiscal year by the Common Council to properly account for unanticipated changes, which occur either in revenues or expenditures or for programs or policy objectives initially approved for the fiscal year.

**Budget (Operating):** A plan of financial operations embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceiling under which the City and its departments operate.

**Budget Basis:** The basis by which a City determines its budget. The budget basis may be cash, accrual, modified accrual or some other basis. The City of South Bend uses the cash basis for budgeting.

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**Budget Calendar:** The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Budgetary Control:** The level at which expenditures cannot legally exceed the appropriated amounts.

**Budgeted Funds:** Funds that are planned for certain uses. The budget document that is submitted for Common Council approval is composed of budgeted funds.

**Budget Message:** Initially, a general discussion of the proposed budget document presented in writing as a supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations.

**Capital Expenditures:** The expenditures for the acquisition of capital assets; whether major assets with long-term useful life spans or shorter-term operational capital needs such as office equipment, small tools & machinery. The expenditures are financed by either capital debt or cash-pay-as-you-go. Generally, equipment with a cost of \$10,000 or more and a useful life of at least one year is considered a capital expenditure.

**Cash Management:** The management of cash necessary to pay for government services while investing temporarily idle cash in order to earn interest. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds safely in order to achieve the highest interest on temporary cash balances.

**CIP:** Abbreviation for Capital Improvement Program.

**Contingency:** An estimated amount of funds needed for deficiency or emergency purposes. An annual appropriation to cover short falls in revenue and/or underestimation of expenditures.

**Contractual Services:** Items of expenditure from services that the City receives from an outside company. HVAC, maintenance, custodial services, Building, Mechanical, and Plumbing Inspectors are examples of contractual services.

**CPI:** Abbreviation for Consumer Price Index.

**Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Department:** A major activity of the City, which indicates overall management responsibility for an operation of a group of related operations within a functional area.

**Depreciation:** That portion of the cost of a capital asset, used during the year to provide service.

**Division:** The functional areas that make up a department. For example, Engineering is a division of the Public Works Department.

**DLGF:** Abbreviation for the Indiana Department of Local Government Finance. The DLGF is a state agency that approves the budgets and property tax rates.

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses. Enterprise funds are established for services such as water and sewer utilities.

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year.

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**Expenditure:** The cost of Governmental Fund goods delivered and services rendered, whether paid or unpaid.

**Fiscal Officer:** Finance personnel assigned to a specific Department/Division within the City. They are responsible for managing their respective department's budget. These personnel report to the Controller's office.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** For financial reporting, fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—reserved and unreserved. When fund balance is reserved, it either means that the resources are in a form that cannot be appropriated and spent or that the resources are legally limited to being used for a particular purpose. For instance, grant monies from the federal government that may be used only for a road project would be reported as reserved fund balance in a street fund. Likewise, the City's cemetery trust funds in the General Fund are nonexpendable resources that can be invested but not spent—as reserved fund balance. The portion of fund balance that is not reserved is fittingly called unreserved fund balance. For budgeting, fund balance is equal to cash balance as the City utilizes the cash basis of budgeting.

**GAAP:** Abbreviation for Generally Accepted Accounting Principles.

**GASB:** The Governmental Accounting Standards Board, which provides direction in accounting and reporting requirements for units of government.

**Gateway:** The State of Indiana budget and financial reporting program that local units of government are required to use.

**General Fund:** The largest fund within the City, the General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as police protection, finance, public services and general administration.

**General Obligation Bonds:** When the City pledges its full faith and credit to the repayment of the bonds it issues, those bonds are General Obligation (G.O.) bonds.

**GFOA:** Abbreviation for Government Finance Officers Association.

**Investment:** Securities purchased and held for the production of income in the form of interest.

**KPI:** Abbreviation for Key Performance Indicator. Also known as Performance Measure.

**Liabilities:** Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

**LIT:** Local Income Tax (LIT). Local income taxes are based on employee wages earned in St. Joseph County multiplied by the tax rate and then allocated to the local governmental units in the county based on several factors including property tax levy amounts. St. Joseph County has adopted three local income taxes (LIT) that result in direct revenue to the City—namely, Certified Shares (.6% of wages), Economic Development (.4% of wages), and Public Safety (.25% of wages).

**Long Term Debt:** Debt with a maturity of more than one year.

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**Maturities:** The date on which the principal or stated values of investments or debt obligation mature and may be reclaimed.

**Net Assessed Value:** Total value of property less certain deductions like homestead deductions, tax abatements, exempt property, and TIF property.

**Net Debt:** All City Debt net of special assessment, transportation fund and revenue bond debt.

**Per Capita Basis:** Per unit of population.

**Revenue:** An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in an enterprise.

**SBOA:** Abbreviation for the Indiana State Board of Accounts. The SBOA is a state agency that performance the function of private accounting firms in other states.

**Surplus Funds:** Liquid or Non-Liquid Funds not immediately needed to pay demands against vendors and other claimants as determined by management.

**Structurally Balanced Budget:** A budget that is sustainable for multiple years into the future.

**Tax Base:** The total value of taxable property in the City.

**TIF:** Abbreviation for Tax Increment Financing. A fund that captures the increase in net assessed value on properties in an area to provide property tax revenue for economic development projects.

**Transfers- In/Out:** A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**Fiduciary Funds:** Fiduciary funds are used to account for assets held by the city in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds.

**Utilities Fund:** This enterprise fund is used to account for the provision of water, sewer and solid waste services to the customer financed primarily by user charges.

**Working Capital:** Working Capital is generally defined as current assets less current liabilities; however, this is to some extent, an abstract concept. If all of the current assets were converted to cash at their book value and all the current liabilities paid, then working capital would be the amount of cash remaining. For the City's Utilities Fund, current assets are comprised of cash and cash equivalents, receivables and inventory; and current liabilities are comprised of accounts payables, accrued liabilities and the current portion of next fiscal year's long-term debt.