

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S QUOTE FOR PUBLIC WORK



Project Name: Studebaker National Museum
Project B: Controls Upgrade Project
Project No. 125-079
Quotes Due July 14, 2026 by 9:00 am via email to bpwbids@southbendin.gov

(Must be completed for all quotes. Please type or print)

Date: 7/13/2026 **Firm:** APEX Integrated Solutions, Inc
Address: 2421 S Nappanee St, Building 2
City/State/Zip: Elkhart, IN 46517 **Telephone Number:** (855) 377-2739
Email Address: jmmartell@apexintegrated.net

Agent of Bidder (if Applicable): _____
Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of:

Studebaker National Museum Project B: Controls Upgrade Project

the City of South Bend, Indiana, in accordance with plans and specifications prepared by:

The City of South Bend, Department of Public Works

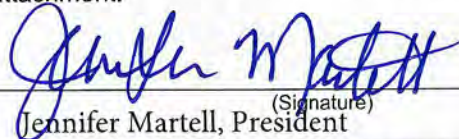
and dated July 2, 2026 for the sum of (enter the Total Quote as shown on the Proposal)

TWO HUNDRED THIRTY FOUR THOUSAND DOLLARS AND NO/100 (\$ 234,000.00) *
(Enter Sum of Total Quote plus Alternates shown on Proposal) (Numerical)

If alternative quotes apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the City of South Bend. If the quote is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

* **VE Bid provided for consideration.**
VE Bid is \$162,000.00 plus
alternate as written.

By 
(Signature)
Jennifer Martell, President
(Printed Name of Person Signing)

ACCEPTANCE

The above quote is accepted this _____ day of _____ 20 _____

Subject to the following conditions: _____

BOARD OF PUBLIC WORKS

President

Members

**QUOTE/PROPOSAL
CITY OF SOUTH BEND**



Project Name Studebaker National Museum
Project No. Project B: Controls Upgrade Project
125-079
Quotes Due July 14, 2026 by 9:00 am
via email to bpwbids@southbendin.gov

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Controls Upgrades	1	LS	234,000.00	\$ 234,000.00
2	Alternate No. 1	1	LS	1,600.00	\$ 1,600.00
Total Amount of Quote					\$ 235,600.00 *

Firm: APEX Integrated Solutions, Inc

Address: 2421 S Nappanee St, Building 2

City/State/Zip: Elkhart, IN 46517 Telephone Number: (855) 377-2739

Fax Number: ()

By 
(Signature)

Jennifer Martell, President
(Printed Name of Person Signing)

* VE Bid provided for consideration.
VE bid is \$162,000.00 plus
alternate as written.

When the prospective Contractor is unable to certify to any of the statements below, it shall attach an explanation to this Affidavit.

**CONTRACTOR'S NON-COLLUSION AND NON-DEBARMENT AFFIDAVIT,
CERTIFICATION REGARDING INVESTMENT WITH IRAN, EMPLOYMENT ELIGIBILITY
VERIFICATION, NON-DISCRIMINATION COMMITMENT AND CERTIFICATION OF USE
OF UNITED STATES STEEL PRODUCTS OR FOUNDRY PRODUCTS**

(Must be completed for all quotes and bids. Please type or print)

STATE OF Indiana)
) SS:
Elkhart COUNTY)

The undersigned Contractor, being duly sworn upon his/her/its oath, affirms under the penalties of perjury that:

1. Contractor has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. Contractor further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale; and
2. Contractor certifies by submission of this proposal that neither contractor nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency; and
3. Contractor has not, nor has any successor to, nor an affiliate of, Contractor, engaged in investment activities in Iran.
 - a. For purposes of this Certification, "Iran" means the government of Iran and any agency or instrumentality of Iran, or as otherwise defined at Ind. Code § 5-22-16.5-5, as amended from time-to-time.
 - b. As provided by Ind. Code § 5-22-16.5-8, as amended from time-to-time, a Contractor is engaged in investment activities in Iran if either:
 - i. Contractor, its successor or its affiliate, provides goods or services of twenty million dollars (\$20,000,000) or more in value in the energy sector of Iran; or
 - ii. Contractor, its successor or its affiliate, is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person for forty-five (45) days or more, if that person will (i) use the credit to provides goods and services in the energy sector in Iran; and (ii) at the time the financial institution extends credit, is a person identified on list published by the Indiana Department of Administration.

4. Contractor does not knowingly employ or contract with an unauthorized alien, nor retain any employee or contract with a person that the Contractor subsequently learns is an unauthorized alien. Contractor agrees that he/she/it shall enroll in and verify the work eligibility status of all of Contractor's newly hired employees through the E-Verify Program as defined by I.C. 22-5-1.7-3. Contractor's documentation of enrollment and participation in the E-Verify Program is included and attached as part of this bid/quote; and

5. Contractor shall require his/her/its subcontractors performing work under this public contract to certify that the subcontractors do not knowingly employ or contract with an unauthorized alien, nor retain any employee or contract with a person that the subcontractor subsequently learns is an unauthorized alien, and that the subcontractor has enrolled in and is participating in the E-Verify Program. The Contractor agrees to maintain this certification throughout the term of the contract with the City of South Bend, and understands that the City may terminate the contract for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the City.

6. Persons, firms, partnerships, corporations, associations, or joint venturers awarded a contract by the City of South Bend through its agencies, boards, or commissions shall not discriminate against any employee or applicant for employment in the performance of a City contract with respect to hire, tenure, terms, conditions, or privileges of contract or employment, or any matter directly or indirectly related to contracting or employment because of race, sex, religion, color, national origin, ancestry, gender expression, gender identity, sexual orientation, or due to age or disability that does not affect that person's ability to perform the work.

In awarding contracts for the purchase of work, labor, services, supplies, equipment, materials, or any combination of the foregoing including, but not limited to, public works contracts awarded under public bidding laws or other contracts in which public bids are not required by law, the City, its agencies, boards, or commissions will consider the Contractor's good faith efforts to obtain participation by those subcontractors certified by the State of Indiana as a Minority Business ("MBE") or as a Women's Business Enterprise ("WBE") as a factor in determining the lowest, responsible, responsive bidder.

Contractors seeking the award of a City contract cannot be required to award a subcontract to an MWBE; however, they may not unlawfully discriminate against said MBE/WBE. On goal-eligible contracts, Contractors are required to either meet both MBE and WBE utilization goals or demonstrate that the Contractor has made good faith efforts to obtain participation from MBE and WBE subcontractors. A finding of noncompliance or a discriminatory practice shall prohibit that Contractor from being awarded a City contract for a period of one (1) year from the date of such determination, and such determination may also be grounds for terminating the contract to which the discriminatory practice or noncompliance pertains.

7. The undersigned Contractor agrees that the following nondiscrimination commitment shall be made a part of any contract which it may henceforth enter into with the City of South Bend, Indiana or any of its agencies, boards or commissions.

Contractor agrees not to discriminate against or intimidate any employee or applicant for employment in the performance of this contract with privileges of employment, or any matter

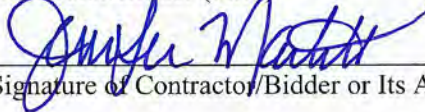
directly or indirectly related to employment, because of race, religion, color, sex, gender expression, gender identity, sexual orientation, handicap, national origin or ancestry. Breach of this provision may be regarded as material breach of contract.

I, the undersigned bidder or agent as contractor on a public works project, understand my statutory obligations to the use of steel products or foundry products made in the United States (I.C. 5-16-8-1). I hereby certify that I and all subcontractors employed by me for this project will use steel products or foundry products made in the United States on this project if awarded. I understand I have an affirmative duty to notify the City in my bid that my proposal does not include the use of steel products or foundry products made in the United States. I understand it is my sole obligation and responsibility to provide a justification to the City, subject to review and approval, why the cost of United States made steel or foundry products is unreasonable. Prior to award and upon submission of bid which does not use steel products or foundry products made in the United States, the City, through its director of public works, shall make a determination if the price of United States made steel or foundry is unreasonable. I understand that violations hereunder may result in forfeiture of contractual payments.

I hereby affirm under the penalties of perjury that the facts and information contained in the foregoing bid for public works are true and correct.

Dated this 13 day of July, 2026

APEX Integrated Solutions, Inc
Contractor/Bidder (Firm)


Signature of Contractor/Bidder or Its Agent

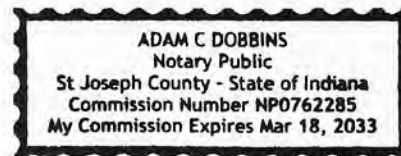
Jennifer Martell, President
Printed Name and Title

Subscribed and sworn to before me this 13 day of July, 2026

My Commission Expires 3/18/33


Notary Public

County of Residence St Joseph



CITY OF SOUTH BEND

EQUAL EMPLOYMENT OPPORTUNITY CONTRACTING PROVISIONS DIVERSITY UTILIZATION

It is the policy of the City of South Bend to provide equal employment and business opportunity for all persons, partnerships, companies, and corporations in accordance with the rules, regulations and guidelines of the applicable federal, state and local laws. This policy of equal employment and business opportunity shall apply to every contractor or subcontractor bidding or holding a public contract with the City of South Bend.

In furtherance of this policy, the following Equal Opportunity Clauses are hereby made a part of every construction contract entered into by the City of South Bend and all subcontractors entered into pursuant to any such contract and the bidder hereby certifies that it/he/she will abide by these provisions.

The contractor will not discriminate against any applicant or employee because of race, color, religion, sex, national origin, or handicap. The contractor will take affirmative action to ensure that all applicants or employees are treated fairly and equitably. Such action shall include but not be limited to the following: hiring, up-grading, demotion or transfer, recruitment, advertising, lay-offs or termination, rates of pay or other forms of compensation and selection for training including apprenticeship programs.

The contractor shall agree to post in conspicuous places available to employees and applicants, notices to be provided setting forth the provisions of the Non-Discrimination Clause.

The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

The contractor will send to each labor union or representative of workers with which it/he/she has a bargaining agreement or other contract or understanding, a notice to be provided, advising the labor union or worker's representatives of the contractor's commitment under this section, and shall post copies of the notices in conspicuous places available to applicants and employees.

The contractor will comply with all provisions of Executive Order 11246 (as amended by 11375) and of the rules, regulations and relevant orders of the Department of Labor.

Subpart B -- Contractors' Agreements

Sec. 202. Except in contracts exempted in accordance with Section 204 of this Order, all Government contracting agencies shall include in every Government contract hereinafter entered into the following provisions:

"During the performance of this contract, the contractor agrees as follows:"

"(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated equally during employment, without regard to their race, color, religion, sex or national origin. Such action will include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause."

"(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin."

"(3) The contractor will send to each labor union or representative of workers with which it/he/she has a collective bargaining agreement or other contract of understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment."

"(4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules and regulations, and relevant orders of the Secretary of Labor."

"(5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders."

"(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, in this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked* as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law."

"(7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States."

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency

may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

** Corrected to read "invoked". In the original text the word "involved" was printed in error.*

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S BID FOR PUBLIC WORK
RESPONSIBLE BIDDER CHECKLIST

Project Name Studebaker National Museum
Project B: Controls Upgrade Project

Project No. 125-079

Quotes Due July 14, 2026 by 9:00 am via email to bpwbids@southbendin.gov

Contractor Name: APEX Integrated Solutions, Inc

The City seeks to enhance its ability to identify responsive and responsible bidders on all City public works projects by institution of comprehensive submission requirements in compliance with State law. Quality workmanship, efficient operation, safety, and timely completion of projects requires that all bidders meet certain minimum requirements to be responsive and responsible bidders.

THIS FORM MUST BE SUBMITTED WITH YOUR BID.

****THIS FORM ONLY APPLIES TO BIDS GREATER THAN \$250,000. ****

INSTRUCTIONS:

If you are a pre-qualified bidder, complete Section I only.

If you are not a pre-qualified bidder, complete Section II only.

Section II acts as an application for pre-qualification. Submission of Section II will allow the bidder to be considered for pre-qualification for bids with the City of South Bend Department of Public Works. Pre-qualified bidders will then be exempt from a portion of the submission requirements outlined in Section 6-71 of The Responsible Bidding **Ordinance No. 10975-23** (hereinafter, "Responsible Bidding Ordinance") for a period of twelve (12) months.

Thereafter, contractors who are pre-qualified must submit a complete application for continuation of "pre-qualified" standing, on a form provided by the City ("Responsible Bidder Checklist (1) Pre-Qualified Bidders") within twelve (12) months of obtaining pre-qualified standing. If the status of any item changes within the twelve (12) months, it is the responsibility of the contractor to notify the City. Failure by any pre-qualified contractor to submit its complete application for continuation of "pre-qualified" standing within the time prescribed above shall result in automatic removal of the designation, effective immediately following the twelve (12) months of pre-qualified standing.

However, the "removed" contractor or subcontractor shall still be permitted to bid on City public works projects, though the contractor must submit all required documents under 6-71 until "pre-qualified" status is re-established.

Please Note: The City reserves the right to request supplemental information from the bidder, additional verification of any information provided by the bidder, and may also conduct random inquiries of the bidder's current and previous customers regardless of pre-qualified standing.

It is the sole responsibility of the potential bidder to comply with all submission requirements applicable to the bidder in Section 6-71 of the Responsible Bidding Ordinance no later than the date of the public bid opening.

POST BID SUBMISSIONS:

Post-bid submissions must be submitted in accordance with Section 6-72 of the Responsible Bidding Ordinance. The post-bid submission requirements are as follows:

1. All bidders shall collect, maintain, and provide upon request, a current written list that discloses the name, address, licensing status, and type of work for any subcontractor from whom the bidder has accepted a bid and/or intends to hire on any part of the public work project, including individuals performing work as independent contractors.
2. Each subcontractor, whose portion of the project is estimated to be at least two-hundred fifty thousand dollars (\$250,000.00), shall be required to adhere to the requirements of Section I of the Responsible Bidder Ordinance as though it were bidding directly to the City, except that the subcontractor shall submit the required information (including the name, address, and type of work) to the successful bidder prior to the commencement of work.
3. Failure of a subcontractor to submit the required information shall not disqualify the successful bidder from performing work on the project and shall not constitute a contractual default and/or breach by the successful bidder. However, the City may withhold all payment otherwise due for work performed by a subcontractor, until the subcontractor submits the required information and the City approves such information.
4. The disclosure of a subcontractor list ("Disclosed Subcontractor(s)") to the City by a bidder shall not create any rights in the Disclosed Subcontractor(s). Thus, a bidder may substitute another subcontractor for a Disclosed Subcontractor by giving the City, upon request, written notice of the name, address, licensing status, and type of work of the substitute subcontractor.
5. The successful bidder for projects greater than \$250,000 and all subcontractors performing work greater than \$250,000 on a public works project are required to submit certified payroll utilizing the federal form known as WH-347 or a similar form on a bi-weekly basis, submitted within 10 days after the end of each bi-weekly payroll period. Certified payrolls shall identify the job title and craft for each employee. **Certified payrolls shall be submitted electronically.**

Please Note: Submissions deemed inadequate, incomplete, or untimely by the City may result in the automatic disqualification of the bid.

The City, after review of complete and timely submissions, shall, in its sole discretion, after taking into account all information in the submission requirements, determine whether a bidder is responsive and responsible, and provide a Pre-Qualification Verification Letter. The City specifically reserves the right to utilize all information provided in the contractor's submission and any information obtained by the City through its own independent verification of the information provided by the contractor.

I. PRE-QUALIFIED BIDDER CHECKLIST

(a) Acknowledgements:

- (i) ☐ By checking this box, I hereby acknowledge that I am a pre-qualified bidder with the City of South Bend and that I have met the pre-qualification requirements within the last twelve (12) months. **A copy of my Pre-Qualification verification letter is attached.**
- (ii) ☐ By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information, additional verification of any information provided by me, and may also conduct random inquiries of my current and prior customers.
- (iii) ☐ By checking this box, I hereby acknowledge that apprenticeship and training programs that I participate in have graduated at least five (5) apprentices in each of the past five (5) years.
- (iv) ☐ By checking this box, I hereby acknowledge that all subcontractors performing work greater than \$250,000 also meet the qualifications of the Responsible Bidder Ordinance.

(b) Attachments:

- (i) ☐ Indiana Secretary of State's on-line records (ie. Business verification) dated within sixty (60) days of the submission of said document showing that business is in existence, current with the Indiana Secretary of State's Business Entity Report, and eligible for a certificate of good standing. (Not applicable to individuals, sole proprietors or partnerships).
- (ii) ☐ Statement on staffing capabilities, including labor sources. This statement indicates and ensures I have sufficient employees on staff to complete the work. It outlines how I intend to meet the staffing needs of the work.
- (iii) ☐ List of projects of similar size and scope of work performed in all areas, including the State of Indiana, within the last three (3) years.
- (iv) ☐ For every project, submit evidence of participation in apprenticeship and training programs, applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. This includes, but may not be limited to, letters from apprenticeship coordinators detailing the bidder's association with the program, and the United States Department of Labor Office of Apprenticeship Certificates of Registration of Apprenticeship Programs for each type of work to be performed on the project.

II. PRE-QUALIFICATION CHECKLIST (FOR BIDDERS THAT ARE NOT PRE-QUALIFIED)

(a) Acknowledgements:

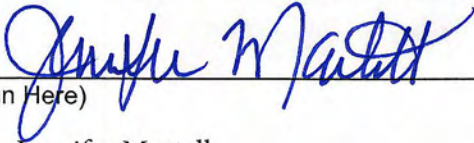
- (i) X By checking this box, I hereby acknowledge that I am not a pre-qualified bidder with the City of South Bend.
- (ii) X By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information, additional verification of any information provided, and may also conduct random inquiries of my current and prior customers. The City reserved the right to utilize all information provided in this submission and all information obtained in inquiries or requests to determine if a bidder is responsive and responsible. Additionally, I acknowledge that all information provided to the City shall be regarded as public records.
- (iii) X By checking this box, I hereby acknowledge that copies of all Applicable apprenticeship certificates or standards for training programs applicable to the work performed on the project may be requested at any time and shall be furnished upon request.
- (iv) X By checking this box, I hereby acknowledge and ensure that I and all sub-contractors, from whom I have accepted a bid and/or intend to hire to perform work on the public work project, are properly licensed. Furthermore, I acknowledge my understanding that it is my responsibility to ensure that all sub-contractors have the necessary licenses to undertake the work called for in this bid. If a sub-contractor loses their license at any point, it is the responsibility of that sub-contractor to notify the City.
- (v) X By checking this box, I hereby acknowledge that apprenticeship and training programs that I participate in have graduated at least five (5) apprentices in each of the past five (5) years.
- (vi) X By checking this box, I hereby acknowledge that all subcontractors performing work greater than \$250,000 also meet the qualifications of the Responsible Bidder Ordinance.

(b) Attachments:

- (i) X Indiana Secretary of State's on-line records (ie. Business verification) dated within sixty (60) days of the submission of said document showing that business is in existence, current with the Indiana Secretary of State's Business Entity Report, and eligible for a certificate of good standing. (Not applicable to individuals, sole proprietors or partnerships).
- (ii) X List identifying all former business names.
- (iii) X Any determinations by a court or governmental agency any violations of federal state, or local laws including, but not limited to, violations of contracting or antitrust laws, tax or licensing laws, environmental laws, Occupational Safety and Health Act (OSHA), or federal Davis-Bacon and related Acts, within the preceding five (5) years.
- (iv) X Statement about staffing capabilities, including labor sources. This statement indicates and ensures I have sufficient employees on staff to complete the work I am bidding on OR outlines how I intend to meet the staffing needs of the work.
- (v) X Statement that individuals who will perform work on the public work project on my behalf will be properly classified as an employee or as an independent contractor under all applicable state and federal laws and local ordinances.
- (v) X For every project, submit evidence of participation in apprenticeship and training programs, applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. This includes, but may not be limited to, letters from apprenticeship coordinators detailing the bidder's association with the program, and the United States Department of Labor Office of Apprenticeship Certificates of Registration of Apprenticeship Programs for each type of work to be performed on the project.
- (vi) X Copy of a written plan for employee drug testing that covers all of my employees who will perform work on the public work project and meets or exceeds the requirements set forth in IC 4-13-18-5 or IC 4-13-18-6.
- (vii) X Evidence that I am utilizing a surety company which is on the Bureau of Fiscal Service "Department of Treasury's Listing of Approved Sureties" as required in the bid specifications or contract.

- (viii) X Written statement of any federal, state or local tax liens or tax delinquencies owed to any federal, state or local taxing body in the preceding three years.
- (ix) X List of projects of similar size and scope of work performed in all areas, including the State of Indiana, within three (3) years prior to the date on which the bid is due.

Date: 7/13/2026


(Sign Here)

Jennifer Martell
(Print Name Here)

APEX Integrated Solutions, Inc
(Name of Company)

2421 S Nappanee St, Building 2
(Address of Company)

Elkhart
(City)

IN
(State)

855-377-2739
(Telephone Number)

STUDEBAKER NATIONAL MUSEUM PROJECT B: CONTROLS UPGRADE ATTACHMENTS

i. **Indiana Secretary of State Business Verification:**

Verification is attached.

ii. **List of Former Business Names:**

APEX Integrated Solutions has not gone by any other name.

iii. **Court Determinations:**

APEX Integrated Solutions has not had any determinations by a court or governmental agency of any violations of federal, state or local laws.

iv. **Staffing Capabilities:**

APEX Integrated Solutions has the management, engineering, programming, commissioning, and project management resources necessary to successfully perform the scope of work associated with this controls upgrade project.

To meet the installation labor requirements, APEX Integrated Solutions intends to subcontract the field installation to a qualified, licensed electrical contractor with experience in building automation and controls installations. APEX will remain responsible for overall project management, system design coordination, controls programming, commissioning, startup, testing, and final system performance.

This staffing approach ensures that sufficient qualified personnel will be available throughout the duration of the project while allowing APEX Integrated Solutions to provide the specialized technical expertise required for a successful controls upgrade. APEX has established relationships with qualified electrical contractors and is confident that adequate labor resources are available to complete the project on schedule and in accordance with the contract requirements.

v. **Employee Classifications:**

APEX Integrated Solutions certifies that all individuals performing work on its behalf for this public works project will be properly classified as employees or independent contractors, as applicable, in accordance with all applicable federal and state laws, regulations, and local ordinances.

APEX Integrated Solutions further certifies that any subcontractors engaged for this project will be responsible for ensuring their employees and independent contractors are properly classified and comply with all applicable employment, tax, wage, and labor laws. APEX Integrated Solutions will only engage qualified subcontractors that meet these requirements and will maintain oversight to ensure compliance throughout the duration of the project.

Registered Apprenticeship:

APEX Integrated Solutions does not directly employ installation personnel and, therefore, is not a participant in a registered apprenticeship and training program. APEX's scope of work for this project consists primarily of project management, controls engineering, programming, commissioning, startup, testing, and system optimization.

The field installation work will be performed by a qualified electrical subcontractor. APEX will subcontract this work only to an electrical contractor that participates in a registered apprenticeship and training program recognized by the U.S. Department of Labor. Documentation of the subcontractor's registered apprenticeship program will be provided upon request or prior to the commencement of installation work.

Accordingly, the installation labor for this project will be provided through a contractor that maintains the required apprenticeship and training program applicable to the work being performed.

vi. Drug Testing:

APEX Integrated Solutions does not directly employ installation personnel and does not maintain a separate written employee drug testing plan for field installation activities.

The installation work for this project will be performed by a qualified electrical subcontractor. APEX will subcontract this work only to a contractor that maintains a written employee drug testing policy applicable to its workforce. A copy of the subcontractor's written drug testing policy will be provided for the personnel performing the installation work on this project, if required by the Owner.

APEX will ensure that all subcontractors performing work under this contract comply with the applicable contract requirements regarding employee drug testing.

vii. Surety:

A Certificate of Insurance is attached.

viii. Tax Delinquencies:

APEX Integrated Solutions does not have any tax delinquencies.

ix. Project Experience:

Owner: Goshen College
Contractor: H&G Services

Project: Westlawn Building Renovation Temperature Controls
Contract Value: \$392,140.00

Owner: City of South Bend
Contractor: Edward J White

Project: Raclin Murphy Temperature Controls
Contract Value: \$142,600.00

Owner: Thor
Contractor: Griffen Plumbing & Heating

Project: Corporate Office Expansion Temperature Controls
Contract Value: \$125,500.00

BUSINESS INFORMATION
DIEGO MORALES
INDIANA SECRETARY OF STATE
07/13/2026 02:17 PM

Business Details

Business Name: APEX INTEGRATED SOLUTIONS, INC.

Business ID: 202104271484780

Entity Type: Domestic For-Profit Corporation

Business Status: Active

Creation Date: 04/27/2021

Inactive Date:

Principal Office Address: 2421 S Nappanee Street, Building 2, Elkhart, IN, 46517, USA

Expiration Date: Perpetual

Jurisdiction of Formation: Indiana

Business Entity Report Due Date: 04/30/2027

Years Due:

Governing Person Information

Title	Name	Address
President	Jennifer Martell	2421 S Nappanee, Building 2, Elkhart, IN, 46517, USA
Vice President	Chad Dover	2421 S Nappanee Street, Building 2, Elkhart, IN, 46517, USA

Incorporators Information

Name	Title	Address
John A Martell	Incorporator	4601 Cleveland Road, South Bend, IN, 46628, USA

Registered Agent Information

Type: Individual

Name: Brent Inabnit

Address: 210 S Michigan St, Ste 500, South Bend, IN, 46601, USA



Attachment v.

South Bend & Vicinity Electrical Joint Apprenticeship and Training Committee

Grove Electrical Services

55540 Apple Rd.

Osceola, IN 46561

November 1, 2024 2024

To Whom It May Concern:

This is to certify that Grove Electrical Services is signatory to the IBEW/NECA collective bargaining agreement and is in good standing. As such they are able to employ apprentices' indentured to the South Bend and Vicinity Electrical Joint Apprenticeship and Training Committee.

The South Bend and Vicinity Electrical Joint Apprenticeship and Training program has been registered with the US Department of Labor Apprenticeship And Training since January 10, 1946 as well as being approved with the US Veterans Administration. The South Bend and Vicinity Joint Apprenticeship and Training Center is a long time partner in the Electrical degree program at Ivy Tech. Our Apprentices all receive an Ivy Tech degree upon completion of our dual enrollment program.

If this office can be of any additional help concerning this matter please call (574) 233-1721

Sincerely,

Joe Gambill

Training Director

**U.S. DEPARTMENT OF LABOR - OFFICE OF APPRENTICESHIP
APPRENTICESHIP CERTIFICATION**

Tawny Dowdy
56365 Peppermint Road
South Bend, IN 46619

The following individuals are apprentices registered with the U.S. Department of Labor, Office of Apprenticeship, under the sponsorship of program **IN020460002 - South Bend & Vicinity Electrical J.A.T.C.:**

South Bend & Vicinity Electrical J.A.T.C.
56365 PEPPERMINT ROAD
SOUTH BEND, IN 46619

Apprentice ID	SSN	Apprentice Name	Occupation	Date Apprenticeship Began	Date Cancelled	Date Completed
IN2023002738	***-**-0812	Ciula, Matthew J	Electrician (0159 V1) Time-Based	6/6/2023		
IN2023002763	***-**-8802	Dembinski, Matthew S	Electrician (0159 V1) Time-Based	6/6/2023		
IN2022002278	***-**-8709	Ernsperger, Dean	Electrician (0159 V1) Time-Based	5/31/2022		
IN2022002274	***-**-5195	Herzog-Zielinski, Christopher	Electrician (0159 V1) Time-Based	5/31/2022		
IN2022002281	***-**-6386	Kennedy, Chaise	Electrician (0159 V1) Time-Based	5/31/2022		
IN2023002709	***-**-5446	Ross, Randy P	Electrician (0159 V1) Time-Based	6/6/2023		
IN2023002744	***-**-0879	Scott, Ethan J	Electrician (0159 V1) Time-Based	6/6/2023		



Certified by the U.S. Department of Labor

Date Issued: 11/1/2024

****VOID 90 DAYS FROM ISSUE DATE****

The Policy

The IBEW LU 153/Northern Indiana Chapter of NECA recognizes the hazards of illegal drugs, alcohol abuse or other controlled substances in the workplace. As a result, these two organizations jointly can control and reduce this problem through the development of a comprehensive policy and program of education and information, promotion of an assistance program, and implementation of fair and respectful drug testing that conforms to the latest applicable federal guidelines for urine collection. All of this is to be done with the utmost confidentiality and respect for the individual.

In order to enhance substance abuse awareness among all those involved, educational seminars and training programs will be offered. The educational seminars will be directed toward education of all participants about the seriousness of the problem of drug and alcohol abuse in this country, and how the use of drugs and alcohol negatively impacts safety, productivity, and the competitive ability of the American workforce.

Training of participants who may serve in supervisory positions will be directed towards assisting those participants in identifying problem situations and/or warning signs of impairment, as well as their responsibility to document, intervene and follow up with the troubled individual. These sessions will be offered as ongoing training programs.

Northern Indiana NECA/LU 153 encourages all participants troubled by their own or a family member's drug or alcohol abuse to seek professional care and treatment. Early recognition and

treatment of alcohol and drug abuse provides the greatest opportunity for successful recovery.

The Michiana Area Electrical Health & Welfare Fund provides an Employee Assistance Program (EAP) for all participants and their families who need professional guidance in assessing their substance abuse or alcohol related problem and choosing an appropriate course of treatment. Current participants will be referred to an EAP representative as a result of a positive drug test. A participant, who seeks the services of the EAP on his/her own, will never have his/her use of the program brought to the attention of Northern Indiana NECA/LU 153 or any of its subscribing organizations or participants. Individuals who use the EAP as a consequence of a positive drug test will be subject to the conditions established in the drug testing portion of this policy.

The Employee Assistance Program (EAP) is a member resource sponsored by The Michiana Area Electrical Health & Welfare Fund. The EAP provides confidential assistance to participants who are experiencing substance abuse or alcohol-related problems in their own lives, or who have family members with a similar problem that requires attention. The staff of the EAP has knowledge of the level and types of benefits available to The Michiana Area Electrical Health & Welfare Fund participants. Participants can access the services of the EAP through the hotline that is staffed twenty-four (24) hours a day, seven (7) days a week, throughout the entire year. Participants calling the EAP hotline are put in touch with a counselor who will conduct a professional assessment and may meet with them to further assess the nature of the problem in order to provide the best and most appropriate level of care. The EAP is staffed by certified and credentialed human services professionals who are sensitive to the needs of the individual. Individuals who take the initiative to contact the EAP for assistance do so with the assurance that

their calls will be treated respectfully and confidentially. The direct services provided by the EAP are sponsored by The Michiana Area Electrical Health and Welfare Fund.

In Compliance with Public Law 100-690 (The Drug-Free Workplace Act), any participant who is convicted of a drug or alcohol violation occurring in the workplace and who is employed by The Michiana Area Electrical Health & Welfare Fund affiliated employer must report this information to his/her immediate supervisor no later than five (5) days after such conviction. The supervisor must report this information immediately to the funding agency.

Drug Testing

Northern Indiana NECA/LU 153 will not provide an identification card to each participant reflecting the results of the Drug & Alcohol Screen Test from the laboratory. In lieu of an identification card, Northern Indiana NECA/LU 153 will utilize an email system that will allow member contractors to check the status of their employees up to four times per year or more often on a job specific basis. Northern Indiana NECA/LU 153 shall not assume nor bear any liability or responsibility for the testing, the results, the certification or anything related to the foregoing. To implement an appropriate and acceptable program, Northern Indiana NECA/LU 153 has adopted six (6) safeguards that reflect the standards established by the U.S. Department of Health and Human Services (DHHS) and the National Institute of Drug Abuse (NIDA) for testing mandated by the Nuclear Regulatory Commission and Department of Transportation regulated entities. Those safeguards are as follows:

1. The integrity of collected urine specimens will be insured by utilization of one collection procedure at all sites. Samples will be collected in accordance with federal standards that provide for a continuous chain of custody and which recognize privacy concerns regarding the individuals being tested.
2. Testing will be conducted by carefully selected accredited labs that have also obtained and retained DHSS certification.

3. All tests that screen positive must be confirmed by gas chromatography/mass spectrometry (GC/MS). GC/MS confirmation is the state of-the-art drug testing technology, providing a fingerprint of the detected drug.
4. A medical Review Officer (MRO) will review all drug test positives test results. The MRO is a physician with specialty training and expertise in substance abuse and drug testing. The MRO will review presumptive positive test results to insure that proper procedure, protocol, and reporting is done. The MRO will contact the person with the positive test result. If the individual does not return the MRO's phone calls within 48 hours, the MRO will notify the Local Union and ask that the Local Union assist in locating the individual and having the individual contact the MRO. The MRO will interview the person with the positive test results by telephone to access whether any plausible explanation exists for the drug test positive. If no verifiable explanation exists for the positive drug test, the MRO will take appropriate steps to invalidate the employee's drug-free status. All persons who have tested positive must have their return to work cleared by the MRO.
5. All drug test positive samples will be retained in a locked frozen facility at the testing laboratory for one year. The retained urine samples will be available should the results of

that disputed or should arbitration or litigation arise out of the actions taken because of the test results.

6. On a periodic basis, the MRO will submit blind pre-tested urine samples with appropriate documentation to the drug testing laboratory as a means of assuring itself laboratory proficiency.

Individuals subject to this policy continue to have access to the usual protections provided as a part of their union membership and/or as members of bargaining units covered by collective bargaining agreements. Such individuals may request that a union representative be available or present prior to any action taken by an employer, if any, at any stage of the policy and its administration. If an individual is aggrieved by any action taken under this Drug Policy and his/her complaint cannot be resolved, the complaint may, if the individual or Union requests, be referred as grievance under the grievance and arbitration provisions of the individual's collective bargaining agreement. In the event the matter is referred to arbitration, the arbitrator shall be bound substantively by the provisions of this Drug Policy.

The drug testing program will be directed at the detection of the following drugs at these established levels:

<u>Drug Group</u>	<u>Initial Test level ng/ml</u>	<u>GC/MS Confirmation</u>
Amphetamine	500 ng/ml	250 ng/ml
Methamphetamine	500 ng/ml	250 ng/ml
Cocaine	150 ng/ml	100 ng/ml
Metabolites		
Marijuana	50 ng/ml	15 ng/ml
Metabolites		
Codeine	2000 ng/ml	2000 ng/ml
Morphine	2000 ng/ml	2000 ng/ml
Phencyclidine	25 ng/ml	25 ng/ml
6-Acetylmorphine	10 ng/ml	10 ng/ml
MDEA	500 ng/ml	250 ng/ml
MDMA	500 ng/ml	250 ng/ml
MDA	500 ng/ml	250 ng/ml
Alcohol	Alcohol	Breathalyzer
		.02 BAC

All perspective employees and actual employees of Northern Indiana NECA/LU 153 affiliated employers will be subject to Northern Indiana NECA/LU 153 program. All persons who are eligible to obtain Northern Indiana NECA/LU 153 drug-free status will be instructed to report to a pre-selected urine collection site within a pre-determined time. These selected sites will have on hand collection kits, chain-of-custody forms, and all other necessary supplies. Whenever an individual is directed to a collection site, the individual will proceed to that site directly after work.

During the first two years after the implementation of this revised plan, all members will be subject to the new random testing program. During this two-year period, two pools will be established. One is the drug-free pool which will contain those members who 1.) have been selected for testing and have tested negative for controlled substances and 2.) have not been selected for testing. The Ineligible pool will be populated by those members who 1.) have tested positive for controlled substances and have not followed through on the prescribed actions as detailed in the “Protocol for a Positive Test”; and 2.) have been selected for testing and for whatever reason did not report for testing.

The basic format of the program will be a 50% Random testing of the Drug Free Pool and all members of the Drug Free Pool will be tested at least once every two (2) years. As stated previously, the program will start with all members in the Drug Free Pool. Monthly, the plan administrator will generate a list of members for testing and this list will be forwarded to the Local Union 153 Hall. The staff at the Local Union 153 Hall shall segregate the list by contractor and forward the list on the appropriate contractors. The contractors will print the attached letters and distribute them to the required employees. A two-week window will be allowed from the time the names are pulled to testing. The contractors will distribute the letters and mark the date and time the letters were distributed to the members. The members will be required to stop on their way home from work at the nearest testing site and submit to testing. If the member is unable to stop for testing on his/her way home from work, they must submit to testing before reporting back to the jobsite the following morning. The member shall present his/her copy of the chain of custody form from the testing site as proof that the member

submitted themselves to testing in the appropriate timeframe. If the member fails to comply with the testing request, the contractor can at that time decide if any disciplinary action is needed.

At the end of the two-week window, the administrator will review the original testing list for that month and provide a reminder letter that will be mailed directly to the member's home. This letter will inform the member that they had been selected for testing and to date have not submitted themselves for the required tests. The member will be given ten days from the date of the letter to submit for testing. If they fail to do so, they will be placed in the ineligible pool.

All Employees of eligible Employers will be paid a \$35.00 participation stipend beginning with the June 2018 Random and \$40.00 beginning with the June 2019 Random for submitting to the testing. This stipend will be paid from the Health and Welfare Fund. The list of those tested for the month will be generated by the Plan Administrator and forwarded to TIC for issuance of the participation stipend. A copy of the form letters notifying individuals of their selection for this test appears as an attachment at the back of this booklet.

Individuals may also be tested if there is 'probable cause' to suspect that an individual's work performance or on-the-job behavior is affected in any way by drugs or alcohol. The "probable cause" standard is limited to any on-the-job accident, where there is a fatality, serious bodily injury or significant property damage. Serious bodily injury will be defined as an injury that requires an immediate hospital stay of over twenty-four (24) hours. For the purpose of this program significant property damage will be defined as those incidents where an insurance company claim may be involved.

The immediate supervisor shall document, in writing, the incident and the probable cause basis for such testing. The documentation shall specifically detail the actions of the individual, the location, date, time, length of observation, any witness, and should be signed by the supervisor who witnessed the incident.

Individuals working under the collective bargaining agreement of local unions affiliated with Northern Indiana NECA/LU 153 and those who are union members subject to this policy continue to have access to the usual protections provided as a part of their union representation/membership. Such individuals may request that a union representative be available or present prior to any action taken by an employer at any stage of the policy and its administration. If an individual is aggrieved by any action taken under this Drug Policy and his/her complaint cannot be resolved, it may, if the individual or Union requests, be referred as a grievance under the grievance and arbitration provisions of the individual's collective bargaining agreement. The arbitrator shall be bound substantively by the provision of this Drug Policy.

Refusal to take the urine drug test for any of the described reasons, or failure to sign those forms necessary for testing, determination of fitness to work, refusal to attend their evaluation meeting, successful participation in their treatment program, and result reporting, are all grounds for placement of the individual into the ineligible pool for Northern Indiana NECA/LU 153 and may result in the employed individual being disciplined up to and including discharge by his/her Northern Indiana NECA/LU 153 affiliated employer. Other employees of Northern Indiana NECA/LU 153 affiliated contractors shall likewise be subject to the same policies.

Any individual who disputes positive results shall have the right to have his/her initial sample independently retested by a DHSS certified laboratory of his/her choice, at his/her own expense, within three (3) working days of when he/she was notified of the test results. A portion of the initial sample shall be forwarded under chain-of-custody directly by Northern Indiana NECA/LU 153 testing laboratory to the laboratory selected by the individual. Evaluation of the drug test results must be performed by a qualified MRO approved by Northern Indiana NECA/LU 153. If the second lab report test reveals negative results, then both tests will be considered negative. Under these circumstances, the affiliated contractor has agreed to reimburse the individual for compensation lost during the period of his/her disciplinary suspension or termination and the H & W plan will reimburse the individual for the cost of the second test.

An individual whose positive test results are confirmed will be referred to the EAP by the MRO. The individual is required to attend all appointments with the EAP counselor and to follow the counselor's instructions.

Traveling Craftsperson Assignment

There may be times when certain jobs require the recruitment of traveling craftsperson. It is the position of Northern Indiana NECA/LU 153 that all traveling craftsperson will be subject to this policy and the requirements therein, including the drug testing provisions. In order to avoid situations wherein a craftsperson will be forced to have one (1) or two (2) uncompensated days while waiting for the results of a urine drug screen to be reported, traveling craftsperson will be allowed to report to work immediately after providing a urine specimen for testing. The craftsperson understands and accepts that should his/her urine test positive for any prohibited substance, his/her employment will be summarily terminated without obligation for further compensation by Northern Indiana NECA/LU 153 affiliated contractor. Such termination shall also be subject to the individual's rights under his/her collective bargaining agreement.

Individuals who are called to work assignments that are anticipated to last three (3) days or less are subject to this drug-free workplace policy, but may be exempt from the drug testing program. If the assignment subsequently exceeds three (3) days, or if the individual accumulates more than three (3) days at any single work location, the individual becomes subject to the drug testing program. Individuals will be allowed to remain at work after three (3) days if they provide a urine sample for testing. Should the test be reported as positive, the individual shall be subject to discipline up to and including termination by Northern Indiana NECA/LU 153 affiliated contractor, subject to the individual's right under his/her collective bargaining agreement.

Any craftsperson currently working outside the jurisdiction that has not been an active participant in the program will be subject to the same requirements as those of a traveling craftsperson. In addition, if a craftsperson comes to a new employer from a shop where this policy is not enforced, they also shall be subject to the requirements as detailed in the traveling craftsperson section. Any Member falling under the Traveling Craftsperson or Local Member returning to the local jurisdiction paragraphs of this document must visit the designated facility for testing.

Northern Indiana NECA/LU 153 Guidelines for Obtaining an Applicant's Current Northern Indiana NECA/LU 153 Cardholder's Urine Specimen at the Collection Site

- 1.0 Northern Indiana NECA/LU 153 applicant will be asked to provide a form of picture identification (Company identification card, driver's license, etc.) to the medical attendant.
- 1.1 Applicants who want a hard copy of their results may come to MRO's office and sign an authorization for release of results.
- 2.0 Urine Collection process will follow to the extent and in the manner provided in DOT agency regulations.
- 3.0 If the drug test is for probable cause purposes, the supervisor or another manager will be required to accompany the employee to the specimen collection location. A union representative may accompany the employee, if he or she so request. Upon arrival at this location, the following procedures apply:
 - i) After the appropriate specimens have been collected, the company supervisor will then take the employee home or to another safe place. In no instance should the employee be allowed to drive home on his or her own. All reasonable effort, short of force, should be used to convince the employee that he or she should be taken home, including contact with family members, taxi service, etc. If it appears that the

employee will attempt to operate a motor vehicle, and all reasonable attempts short of force have failed to dissuade the employee, the proper authorities should be called and advised of the situation.

- ii) Immediately after return to the worksite, the company supervisor should prepare a report of all of

the events that occurred from the initial observation of probable cause through the testing process and the disposition of the employee. This report should be sent to his or her immediate supervisor directly following the incident or in any event on the same day.

Attachment I

Northern Indiana NECA/LU153 /Applicant Drug Test Information and Instruction Sheet

Northern Indiana NECA/LU 153 is exercising extreme care to insure that strict quality control measures are followed in the collection, handling, and analysis of your urine specimen. You play an important role in this process and should be certain that you have provided an unadulterated urine specimen to the laboratory. Remember, you are certifying that the urine specimen which you provide is yours and is unadulterated. Any adulteration or switching of urine is a breach of Northern Indiana NECA/LU 153 rules and, if you are employed, may subject you to discipline up to and including termination by your employer.

For your own protection and peace of mind, we ask that you:

- Provide a picture identification to the collection site/technician at time of arrival;
- Be escorted to a collection room and asked to provide an unadulterated urine specimen in the collection bottle provided. The bottle should be filled to 60ml;
- Return the specimen bottle to the medical technician and witness and initial the integrity seals placed on your specimen;
- Verify the proper spelling of your name as recorded on the log sheet;
- Verify that your social security number has been properly recorded;
- Verify that the chain of custody number placed on your specimen bottle is the same as that recorded on the log sheet and chain-of-custody form.
- Sign Northern Indiana NECA/LU 153 Participation Form

I have read the above and have had an opportunity to ask questions regarding this procedure.

Northern Indiana NECA/LU 153 Applicant

Date

Protocol for a Positive Test

1. Upon determining that a drug test is a legitimate “positive”, the MRO will contact the EAP. Any treatment or further testing requirements is at the discretion of the MRO/EAP. If the individual is deemed able to continue working and the individual attends all treatment as recommended by the EAP they will continue to be in the eligible pool. If the individual is deemed unable to continue working or if they do not comply with the treatment recommended they will be placed in the ineligible pool. The MRO will inform LU 153 in writing if the individual is unable to continue working. If the individual is unable to continue working the MRO will communicate in writing that a recommendation for return to work, (if the individual was or would be working for Northern Indiana NECA/LU 153 affiliated employer), must be given by the EAP to the MRO before the MRO can decide whether the individual can return to work. A copy of this communication must be forwarded to the LU 153. If the individual chooses not to utilize the EAP or not to follow the EAP’s recommendation, he/she will be required to wait for 30 days from the date of initial contact with the MRO before being allowed to test again. During this 30-day waiting period, the individual’s Northern Indiana NECA/LU 153 eligibility status will be “not eligible” and the Local Union will be notified so the employing contractor may also be notified.
2. Upon making the phone call to the EAP, the individual will attend the evaluation appointment that had been set up by the MRO. During the evaluation, the EAP counselor will request that the individual sign a release authorizing EAP communications with the MRO. If the individual chooses not to utilize the EAP or not to follow the EAP’s

recommendation, he/she will be required to wait for 30 days from the date of initial contract with the MRO before being allowed to test again. During this 30-day waiting period, the individual's Northern Indiana NECA/LU 153 eligibility status will be "ineligible" and the Local Union will be notified so the employing contractor may also be notified.

3. Assuming that the individual has signed the appropriate release and after the evaluation is completed, the EAP will contact the MRO to discuss the recommended treatment plan. The EAP will send weekly progress reports to the MRO.
4. If the EAP counselor feels the individual is ready to return to work, the counselor will call the MRO. The EAP will determine a drug testing regiment, the first test of such regiment being used as one factor in the return to work criteria. Continued work eligibility will be contingent upon subsequent "negative" tests and 100% attendance at all treatment sessions. Failure to successfully participate in the prescribed program will result in the individual's work status as "ineligible" and both the Local Union and the employing contractor will be notified.
5. The MRO will be brought back into the process with the occurrence of a subsequent 'positive' or if the EAP determines that the individual has not continued to follow through with recommendations, in which case the EAP will have the discretionary ability to call the MRO to discuss the possibility of reversing the individual's Northern Indiana NECA/LU 153 eligibility status to "ineligible" and notification of both the Local Union and the employing contractor. The EAP can contact the MRO regarding possible reversals of work status (based on lack of follow through with EAP recommendations) for up to one (1) year from the individual's admission date. The EAP's recommendation

for an “after care” program will also be a requirement to maintain “eligible” status.

Failure to do so will result in the revocation of the individual’s work status to “ineligible” and the notification of the Local Union and the employing contractor.

6. If the opinion of the EAP is the individual is not eligible to return to work: the EAP will contact the MRO and then the MRO will contact the Local Union to inform them as to the work status of the individual. The Local Union will then notify the employing contractor as applicable.

P.S.: Remember it is your responsibility to keep Northern Indiana NECA/LU 153 informed of any change in your address or telephone number.

PPS: Also remember Northern Indiana NECA/LU 153 offers a fully independent, professional Employee Assistance Program (EAP) (New Avenues) for you and your family. The EAP’s toll-free, 24 hour, 7 day a week hotline number is 800-731-6501.



to ScreenSafe, Inc.
2364 Essington Rd. Suite 128, Joliet, IL 60435

P: 877-727-3369 F: 815-676-2210
www.ScreenSafeInc.com

Authorization for a Urine Drug Screen billed

Form Fox Users Quest Bar Code 80303765

Date & Time of Delivery to Participant

Dear :

Northern Indiana NECA & IBEW Local Union 153 have adopted a Substance Abuse Policy. According to that policy, all participants shall report to the nearest test facility listed below as soon as possible after notification by your employer through the presentation of this letter. Please arrive with a full bladder and try not to drink excessive amounts of fluids just prior to your arrival. You may also be required to take a breath alcohol tests. According to the Substance Abuse Policy you will receive a \$35.00 participation stipend for submitting to the testing.

Northern Indiana NECA/Local Union 153 information:

- It is your responsibility to notify Northern Indiana NECA/Local Union 153 of any address and/or phone number changes.
- Northern Indiana NECA/Local Union 153 offers a fully independent, professional Employee Assistance Program (EAP) for you and your family.

The EAP's toll-free, 24 hour 7 day a week hotline is 800-731-6501.

You will need to present this letter and a valid picture ID at the collection facility.

Collector: If using Form Fox please use Quest Bar Code Account number 80303765 to generate CCF. PLEASE PROVIDE RECEIPT for proof of testing.

Quest Diagnostics – South Bend (Preferred)
16598 State Road 23, South Bend, IN 46635
Monday, Thursday, Friday - 7:30 am to 12:30 pm and 1:00 pm to 3:00 pm
Tuesday and Wednesday - 7:30 am – 1:00 pm
574-273-3323

Professional Diagnostics & Safety – Nappanee (Preferred)
717 S. Oakland Avenue, Nappanee, IN 46550
Monday - Friday 7:00 am to 4:00 pm
574-773-1000

Michiana Drug Testing Center – Cassopolis (Preferred)
114 Spencer Road, Cassopolis, MI 49031
Monday, Thursday, Friday 10:00 am – 2:00 pm
Tuesday and Wednesday 10:00 am – 6:00 pm

Lifeplex Urgent Care – Plymouth
2855 Miller Drive, Plymouth, IN 46563
Monday – Friday 9:00 am – 7:00 pm
574-941-1000

Any Lab Test Now – Mishawaka (Preferred)
313 W. University Drive, Mishawaka, IN 46545
Monday - Friday 8:00 am-6:00 pm
574-287-5041

Windsor Work Care – Elkhart (Preferred)
3100 Windsor Court, Elkhart, IN 46514
Monday – Friday 7:00 am – 5:00 pm
574-266-6555

Physicians Urgent Care – Warsaw
2680 Escalade Way, Warsaw, IN 46582
Monday – Friday 8:00 am – 8:00 pm
574-306-4128

Lakeland Center for Outpatient Services – St. Joseph
3900 Hollywood Road, St. Joseph, Michigan
Monday – Friday 6:00 am – 7:00 pm
269-556-2837

I consent and authorize for the following:

To provide a urine drug screen test and/or breath alcohol as per The NECA/Local Union 153 Substance Abuse Policy.

When at the collection facility if you have any issues please contact ScreenSafe

or have the collection facility contact ScreenSafe at 877-727-3369.

For the Medical Review Officer, to release the results only to ScreenSafe and/or the EAP.

DO NOT LEAVE THE COLLECTION FACILITY

For the EAP to release records for the initial visit for Substance Abuse Treatment to ScreenSafe.

Date of Birth

Signature

PLEASE REMEMBER IT IS YOUR RESPONSIBILITY TO KEEP NORTHERN INDIANA NECA/LU 153 INFORMED OF AN CHANGE IN YOUR ADDRESS OR PHONE NUMBER

REMEMBER NORTHERN INDIANA NECA/LU 153 OFFERS A FULLY INDEPENDENT, PROFESSIONAL EAP (NEW AVENUE) FOR YOU AND YOUR FAMILY.

CONTACT THE EAP TOLL-FREE, 24 HOURS, 7 DAYS A WEEK AT THEIR HOTLINE NUMBER 800-731-6501.

The following is a copy of the reminder letter that will be sent to members who for whatever reason have come in to be tested.



to ScreenSafe, Inc.
2364 Essington Rd. Suite 128, Joliet, IL 60435
Number/Bar Code 80303765
P: 877-727-3369 F: 815-676-2210
Screen
www.ScreenSafeinc.com

Authorization for a Urine Drug Screen billed

Form Fox Users Quest Account

Test Code **65105N Non-DOT Random Drug**

Dear.,

Your name has been randomly selected for required testing for the NECA & IBEW 153 Substance Abuse Program. According to the Substance Abuse Policy, all participants shall report to one of the testing facilities listed below only during the hours of operation. Please arrive with a full bladder and try not to drink excessive amounts of fluids just prior to your arrival. You may also be required to take a breath alcohol tests. If you fail to report to one of the testing facilities within ten (10) days from the date of this notification letter, you will be placed into the ineligible pool. According to the Substance Abuse Policy you will receive a \$35.00 participation stipend for submitting to the testing.

Northern Indiana NECA/Local Union 153 information:

- It is your responsibility to notify Northern Indiana NECA/Local Union 153 of any address and/or phone number changes.
- Northern Indiana NECA/Local Union 153 offers a fully independent, professional Employee Assistance Program (EAP) for you and your family.

The EAP's toll-free, 24 hour 7 day a week hotline is 800-731-6501.

You will need to present this letter and a valid picture ID at the collection facility.

Collector: If using Form Fox please use Quest Bar Code Account number 80303765 to generate CCF. PLEASE PROVIDE RECEIPT for proof of testing.

Quest Diagnostics – South Bend (Preferred)
16598 State Road 23, South Bend, IN 46635
Monday, Thursday, Friday - 7:30 am to 12:30 pm and 1:00 pm to 3:00 pm
Tuesday and Wednesday - 7:30 am – 1:00 pm
574-273-3323

Professional Diagnostics & Safety – Nappanee (Preferred)
717 S. Oakland Avenue, Nappanee, IN 46550
Monday - Friday 7:00 am to 4:00 pm
574-773-1000

Michiana Drug Testing Center – Cassopolis (Preferred)
114 Spencer Road, Cassopolis, MI 49031
Monday, Thursday, Friday 10:00 am – 2:00 pm
Tuesday and Wednesday 10:00 am – 6:00 pm

Lifeplex Urgent Care – Plymouth
2855 Miller Drive, Plymouth, IN 46563
Monday – Friday 9:00 am – 7:00 pm
574-941-1000

Any Lab Test Now – Mishawaka (Preferred)
313 W. University Dr, Mishawaka, IN 46545
Monday - Friday 8:00 am-6:00 pm
574-287-5041

Windsor Work Care – Elkhart Preferred)
3100 Windsor Court, Elkhart, IN 46514
Monday – Friday 7:00 am – 5:00 pm
574-266-6555

Physicians Urgent Care – Warsaw
2680 Escalade Way, Warsaw, IN 46582
Monday – Friday 8:00 am – 8:00 pm
574-306-4128

Lakeland Center for Outpatient Services –
St. Joseph
3900 Hollywood Road
St. Joseph, Michigan
Monday – Friday 6:00 am – 7:00 pm
269-556-2837

I consent and authorize for the following:
To provide a urine drug screen test and/or breath alcohol as per The NECA/Local Union 153 Substance Abuse Policy.

When at the collection facility if you have any issues please contact ScreenSafe or have the collection facility contact ScreenSafe at 877-727-3369.

For the Medical Review Officer, to release the results only to ScreenSafe and/or the EAP.

DO NOT LEAVE THE COLLECTION FACILITY

For the EAP to release records for the initial visit for Substance Abuse Treatment to ScreenSafe.

Date of Birth

Signature

PLEASE REMEMBER IT IS YOUR RESPONSIBILITY TO KEEP NORTHERN INDIANA NECA/LU 153 INFORMED OF AN CHANGE IN YOUR ADDRESS OR PHONE NUMBER

REMEMBER NORTHERN INDIANA NECA/LU 153 OFFERS A FULLY INDEPENDENT, PROFESSIONAL EAP (NEW AVENUE) FOR YOU AND YOUR FAMILY.

CONTACT THE EAP TOLL-FREE, 24 HOURS, 7 DAYS A WEEK AT THEIR HOTLINE NUMBER 800-731-6501.

PPS: Also remember Northern Indiana NECA/LU 153 offers a fully independent, professional Employee Assistance Program (EAP) (New Avenues) for you and your family. The EAP's toll-free, 24 hour, 7 day a week hotline number is 800-731-6501.

The following information is only for situations where the employers and employees are working at work sites that are governed by the regulations as detailed by the US Department of Transportation.

United States Department of Transportation (DOT) Guidelines

Recognizing that certain contractor participants in Northern Indiana NECA/LU 153 program may be subject to alcohol and drug testing guidelines of the United States Department of Transportation (DOT), and for those contractors only, Northern Indiana NECA/LU 153 hereby adopts the following guidelines:

I. Scope

(A) Operators of pipeline facilities subject to part 192, 193, or 195 of 49 C.F.R.

Chapter 1 shall be required to test employees for the presence of prohibited drugs and to provide an employee assistance program. However, these guidelines do not apply to operators of ‘master meter systems’ as defined in Section 191.3 of 49 C.F.R. Chapter 1 or to liquefied petroleum gas (LPG) operators.

An employee means a person who performs on a pipeline or LNG facility in an operating, maintenance or emergency – response function regulated by part 192, 193, or 105 or Chapter 1 of 49 C.F.R. An “employee” does not include clerical, truck driving, accounting, or other functions not subject to part 192, 193, or 195. The person may be employed by the operator, be a contractor engaged by the operator, or be employed by such a contractor. Research and Special Programs Administration DOT, 49 C.F.R. Sections 199.1 and 199.3.

- (B) Transportation employers, including self-employed individuals, required to conduct drug and/or alcohol testing programs by DOT agency regulations and to such transportation employers, officers, employees, agents and contractors (including, but not limited to, consortia). Employers are responsible for the compliance of their officers, employees, agents, consortia and/or contractors with the requirements of 49 C.F.R. Part 40. Procedures for Transportation Workplace Drug Testing Programs 49 C.F.R. Section 40.1.
- (C) Employees and prospective employees of Northern Indiana NECA/LU 153 affiliated contractors which are not subject to either or both 49 C.F.R. Parts 40 and 199 and employees and prospective employees of Northern Indiana NECA/LU 153 affiliated contractors who are subject to either or both 49 C.F.R. Parts 40 and 100 but who are not performing work covered by either or both of these two parts are not subject to either or both 49 C.F.R. Parts 40 and 199 but who are not performing work covered by either or both of these two Parts are not subject to these Guidelines.

II. The Program

- (A) For all work and participants who are subject to these guidelines, Northern Indiana NECA/LU 153 hereby adopts, and incorporates herein, the Anti-Drug Plan and the Pipeline (RSPA) Alcohol Misuse Prevention Plan (AMPP) as provided by Admed Ltd. So long as each plan remains in compliance with, and

does not exceed or fall short of, the requirements set forth in 49 C.F.R. Parts 40 and 199. In the event that one of the plans does not satisfy this requirement while the other does, Northern Indiana NECA/LU 153 will continue to adopt and incorporate the latter plan, only.

(B) In compliance with 49 C.F.R. Section 199.11, each affiliated contractor/operator (a person who owns or operates pipeline facilities subject to part 192, 193, or 195 of Chapter 1 of 49 C.F.R.) shall conduct the following drug tests for the presence of a prohibited drug:

- (1) Pre-employment testing;
- (2) Post-accident testing;
- (3) Random Testing: Each operator shall administer, every 12 months, a number of random drug tests at a rate equal to 50 percent of its employees. Each operator shall select employees for testing by using a random number generator that is matched with an employee's social security number, or other appropriate identification number;
- (4) Testing based on reasonable cause; and,
- (5) Return to duty testing.
- (6) Retesting of covered employees with an alcohol concentration of 0.02 or greater but less than 0.04.

(C) Each Northern Indiana NECA/LU 153 affiliated contractor subject to 49 C.F.R. Part 40 and/or 199 shall be solely responsible for the following matters in the administration of the plans identified in paragraph A of Section II;

- (1) selection of its own Drug Program Manager (DPM) who shall perform all of the duties of the DPM, except for administering and maintaining the actual drug test and its results, which shall be maintained by Northern Indiana NECA/LU 153 and/or its independent contractors;
- (2) selection and/or determination of all work, job classifications and employees who are subject to the requirements of 49 C.F.R. Parts 40 and 199.
- (3) make all determinations as to post-accident testing (i.e., whether testing is required, who should be tested, etc.), be solely responsible for transporting the employee to and from the testing site, be solely responsible for any compensation due the employee, and be solely responsible for all record keeping concerning said testing.
- (4) make the selection by a random process of who should be tested for random testing in accord with paragraph (B) (3) in Section II.
- (5) make all determinations as to reasonable cause testing (e.g., whether testing is required, who should be tested, etc.), be solely responsible for all record keeping concerning said testing.

(D) While the words “solely responsible” are used in the above paragraph and sub-paragraphs, these words are intended to make it clear that it is Northern Indiana NECA/LU 153 affiliated contractor and not Northern Indiana NECA/LU 153 which is ultimately responsible for compliance with 40 C.F.R. Parts 40 and 199. However, it shall still be the intent and practice, and each Northern Indiana NECA/LU 153

affiliated contractor subject to 49 C.F.R. Parts 40 and 199 specifically acknowledge the fact, that those Northern Indiana NECA/LU 153 individual participants who have a union/Northern Indiana NECA affiliated contractor contractual grievance and arbitration procedure available to them may utilize such procedure if the participant disagrees with any application of these guidelines to the participant with respect to that Northern Indiana NECA/LU 153 affiliated contractor. However, it is further recognized that these guidelines will be recognized and must be followed by any Arbitrator who may hear such a grievance.

Testing Facilities

Quest Diagnostics – South Bend (Preferred)

16598 State Road 23, South Bend, IN 46635

Monday, Thursday, Friday - 7:30 am to 12:30 pm and 1:00 pm to 3:00 pm

Tuesday and Wednesday - 7:30 am – 1:00 pm

574-273-3323

Professional Diagnostics & Safety – Nappanee (Preferred)

717 S. Oakland Avenue, Nappanee, IN 46550

Monday - Friday 7:00 am to 4:00 pm

574-773-1000

Michiana Drug Testing Center – Cassopolis (Preferred)

114 Spencer Road, Cassopolis, MI 49031

Monday, Thursday, Friday 10:00 am – 2:00 pm

Tuesday and Wednesday 10:00 am – 6:00 pm

Windsor Work Care – Elkhart (Preferred)

3100 Windsor Court, Elkhart, IN 46514

Monday – Friday 7:00 am – 5:00 pm

574-266-6555

Any Lab Test Now – Mishawaka (Preferred)

313 W. University Drive, Mishawaka, IN 46545

Monday - Friday 8:00 am-6:00 pm

574-287-5041

Physicians Urgent Care – Warsaw

2680 Escalade Way, Warsaw, IN 46582

Monday – Friday 8:00 am – 8:00 pm

574-306-4128

Lifeplex Urgent Care – Plymouth

2855 Miller Drive, Plymouth, IN 46563

Monday – Friday 9:00 am – 7:00 pm

574-941-1000

Lakeland Center for Outpatient Services – St. Joseph

3900 Hollywood Road, St. Joseph, Michigan

Monday – Friday 6:00 am – 7:00 pm

269-556-2837

EAP Facility

New Avenues

PO Box 360

South Bend, Indiana 46624

574-232-2131

800-731-6501



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dan Berry Insurance Agency Inc. 54101 Ironwood Road South Bend, IN 46637	CONTACT NAME:	
	PHONE (A/C, No, Ext): (574) 255-6222	FAX (A/C, No): (574) 254-2630
	E-MAIL ADDRESS: business@dbimail.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Selective Insurance Company of America	12572
INSURED Beyond the Build & Apex Integrated Solutions 2421 S Nappanee Street Elkhart, IN 46517	INSURER B : Selective Insurance Co Of Southeast	39926
	INSURER C : Gemini Insurance Company	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			S 2620868	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 3,000,000
							\$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			S 2620868	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			S 2620868	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 3,000,000
							AGGREGATE \$ 3,000,000
							\$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below			WC 9137079	10/1/2025	10/1/2026	☒ PER STATUTE ☐ OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liab			VPPL023603	11/19/2025	11/19/2026	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of South Bend
215 S Dr. Martin Luther King Jr. Blvd
South Bend, IN 46601

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

July 14, 2026

Quote #: **A11-0626-VE**

City of South Bend
215 S Dr Martin Luther King Jr Blvd
South Bend, IN 46601

Re: Studebaker National Museum – Controls Upgrade Project **VE Alternate**

APEX Integrated Solutions is pleased to provide the following Direct Digital Controls Upgrade proposal. Our VE Alternate Proposal is based on the plans and specifications by DLZ dated 7/2/2026, Addendum 1 dated 7/9/26 and 2023 & 2024 budgets proposed to the Museum directly as well as the following clarifications.

Voluntary Alternate - Scope of Work:

Our Voluntary alternate to the Base bid includes the following scope of work:

- Remove existing Controls and components as necessary for upgrade of new components.
- Furnish & install new Controls for (4) Existing Rooftop Units (Tag RTU-3,6,7,8). Includes
 - Reconnect to existing Electric Duct Coil Units (Existing staged controls to be reused)
 - Reconnect to existing humidifiers.
 - ~~Provide new VFDs for Supply Fan (Includes Factory Start up)~~ Omitted entirely
 - ~~Includes Installation by Div 26~~
 - Includes new Space mounted Temperature, Humidity sensor,
 - Includes new Discharge Air Sensors
 - Includes new Mixed Air Temperature sensors.
 - ~~Includes new damper actuators~~ Existing Dampers and actuators to be reused.
 - ~~Includes new Air flow measuring system.~~ Omitted entirely
- Integrate BACnet read / write data points for (2) New RTUs (Tag RTU-4,5). ~~Remove new VFDs provided by Unit Manufacture for a constant volume unit.~~
 - Space Temperature
 - Space set point
 - Discharge Temperature
 - Schedule
 - ~~Static Pressure~~
 - Active alerts
 - Install manufacture provided field devices,
 - Supply and Return Duct Temperature
 - ~~Supply Duct Static pressure~~
 - Duct mounted CO2
 - ~~Provide & Install Air flow measuring system.~~ Omitted entirely
- Furnish & install Controls for (2) Air Handling Units (Tag AHU -1,2). Includes
 - New Space mounted Temperature, Humidity ~~and Pressure Sensor.~~

- New ~~field devices~~ and sensors
 - Reuse existing Dampers, actuators.
 - Replace return, supply, and mixed air sensors.
- ~~New Variable frequency drives (Includes Factory Start up)~~ Omitted entirely
- ~~New Air Flow Measuring System~~ Omitted entirely
- ~~New Relief dampers and actuators. Installation of Dampers by others.~~ Reuse Existing
- ~~Provide & Install new Controls for (3) Radiant Heater units (TAG RH 1,2,3~~
 - ~~Includes new Wall mounted Temperature sensor~~ Omitted entirely
- Furnish & install Controls for (6) Exhaust Fans (Tag EF-1,2,3,4,5,6). Includes
 - ~~New CT and relays~~ Reused existing devices
 - ~~New damper actuators~~ Existing Dampers and actuators to be reused.
- Furnish & install new Controller for existing Sump Pumps located in the basement mechanical room. Includes points for
 - Alerts for Panel Fault and High-Water Alarm
- Furnish & install new BACnet MS/TP communication bus
- Furnish & install new Web Based Graphical User Interface. Remote access application to be provided by Owner.

Our price for the voluntary alternate base bid is **ONE HUNDRED SIXTY-TWO THOUSAND DOLLARS AND NO/100 (\$162,000.00).**

Alternate #1 - Scope of Work:

- Include new BACnet IP communication Bus in Lue of BACnet MS/TP

Alternate #1 Add to the Base Bid is **ONE THOUSAND SIX HUNDRED DOLLARS AND NO/100 (\$1,600.00).**

Clarifications:

- Sales tax is not included.
- Bond available upon request for additional cost.
- APEX Integrated solutions will match existing sequences of operation of Existing equipment and for new equipment under the Voluntary Alternate VE option.
- In an effort to keep costs lower, we will reuse existing conductors and raceways everywhere possible. If existing conductors and raceways cannot be reused, additional costs will apply.
- Existing field devices to be reused include but not limited to control panel enclosures, transformers, relay/contactors, and motor starters. If any of the existing components are found to be faulty during commissioning, a report will be sent to the owner and additional costs may apply.
- APEX Integrated Solutions is not responsible for the Sequence of Operation of equipment that is provided with manufacturers controllers. APEX will only be responsible for read / write points available to us though the Manufacturer provided BACnet gateway.
- All existing Mechanical Equipment is assumed to be in proper working condition. If any failures are found during commissioning, a report will be provided to owner, and additional costs may be required.

- Standard 1-year warranty applies.
- All work to be completed Monday-Friday 8am-4:30pm. Work required outside of these hours will require additional costs.
- Access for ceiling work in the display areas will be coordinated with the museum. We will not conduct work over displays.
- The proposal is valid for 30 days.

Thank you for considering Apex Integrated Solutions for this project and any future projects. Please feel free to contact me with any questions, comments, or concerns.

Respectfully,



Tom Heintzberger

Project Engineer

574.370.3724 | apexintegrated.net

2421 S. Nappanee St., Bldg. 2

Elkhart, IN 46517



July 14, 2026

Quote #: **A11-0626**

City of South Bend
215 S Dr Martin Luther King Jr Blvd
South Bend, IN 46601

Re: Studebaker National Museum – Controls Upgrade Project

APEX Integrated Solutions is pleased to provide the following Direct Digital Controls Upgrade proposal. Our proposal is based on the plans and specifications by DLZ dated 7/2/2026 and Addendum 1 dated 7/9/26 as well as the following scope of work and clarifications.

BASE Bid - Scope of Work:

Our base bid includes the following scope of work:

- Remove existing Controls and components as necessary for upgrade of new components.
- Furnish & install new Controls for (4) Existing Rooftop Units (Tag RTU-3,6,7,8). Includes
 - Reconnect to existing Electric Duct Coil Units (Existing staged controls to be reused)
 - Reconnect to existing humidifiers.
 - Furnish new VFDs for Supply Fan (Includes Factory Start up)
 - Includes Installation by Div 26
 - Includes new Space mounted Temperature, Humidity sensor,
 - Includes new Discharge Air Sensors
 - Includes new Mixed Air Temperature sensors.
 - Includes new damper actuators
 - Includes new Air flow measuring system.
- Integrate BACnet read / write data points for (2) New RTUs (Tag RTU-4,5).
 - Space Temperature
 - Space set point
 - Discharge Temperature
 - Schedule
 - Static Pressure
 - Active alerts
 - Install manufacture provided field devices,
 - Supply and Return Duct Temperature
 - Supply Duct Static pressure
 - Duct mounted CO2
 - Furnish & install Air flow measuring system.
- Furnish & install Controls for (2) Air Handling Units (Tag AHU -1,2). Includes
 - New Space mounted Temperature, Humidity and Pressure Sensor.
 - New field devices and sensors
 - New Variable frequency drives (Includes Factory Start up)

- New Air Flow Measuring System
- New Relief dampers and actuators. Installation of Dampers by others.
- Furnish & install new Controls for (3) Radiant Heater units (TAG RH-1,2,3)
 - Includes new Wall mounted Temperature sensor
- Furnish & install Controls for (6) Exhaust Fans (Tag EF-1,2,3,4,5,6). Includes
 - New CT and relays
 - New damper actuators
- Furnish & install new Controller for existing Sump Pumps located in the basement mechanical room. Includes points for
 - Alerts for Panel Fault and High-Water Alarm
- Furnish & install new BACnet MS/TP communication bus
- Furnish & install new Web Based Graphical User Interface. Remote access application to be provided by Owner.

Our price for the base bid is **TWO HUNDRED THIRTY-FOUR THOUSAND DOLLARS AND NO/100 (\$234,000.00).**

Alternate #1 - Scope of Work:

- Include new BACnet IP communication Bus in Lue of BACnet MS/TP

Alternate #1 Add to the Base Bid is **ONE THOUSAND SIX HUNDRED DOLLARS AND NO/100 (\$1,600.00).**

Clarifications:

- Sales tax is not included.
- Bond available upon request for additional cost.
- In an effort to keep costs lower, we will reuse existing conductors and raceways everywhere possible. If existing conductors and raceways cannot be reused, additional costs will apply.
- Existing RTUs 3,6,7,8 do not include VFDs. APEX is not responsible for additional costs if the existing unit are not compatible with VFDs.
- APEX Integrated Solutions is not responsible for the Sequence of Operation of equipment that is provided with manufacturers controllers. APEX will only be responsible for read / write points available to us though the Manufacturer provided BACnet gateway.
- All existing Mechanical Equipment is assumed to be in proper working condition. If any failures are found during commissioning, a report will be provided to owner, and additional costs may be required.
- Dampers are not included. Existing dampers to be reused.
- Standard 1-year warranty applies.
- All work to be completed Monday-Friday 8am-4:30pm. Work required outside of these hours will require additional costs.
- Access for ceiling work in the display areas will be coordinated with the museum. We will not conduct work over displays.
- The proposal is valid for 30 days.

Thank you for considering APEX Integrated Solutions for this project and any future projects. Please feel free to contact me with any questions, comments, or concerns.

Respectfully,



Tom Heintzberger

Project Engineer

574.370.3724 | apexintegrated.net

2421 S. Nappanee St., Bldg. 2

Elkhart, IN 46517

