



## OFFICE OF THE CITY CLERK

BIANCA L. TIRADO, CITY CLERK

### PERSONNEL & FINANCE

MARCH 23, 2026, 3:30 P.M.

Committee Members Present:

Rachel Tomas Morgan, Ophelia Gooden-Rodgers, Karen L. White, Sheila Niezgodski, Caz Margenau

Committee Members Absent:

None

Other Council Present:

Troy Warner, Canneth Lee

Others Present:

Bianca L. Tirado, Matthew Neal, Jasmine Jackson, Veronica Pitt-Payne, Bob Palmer

Presenters:

Kyle Willis

Agenda:

Bill No. 08-26 - Q1 2026 Nonbargaining Salary Ordinance Amendment

Bill No. 09-26 - Q1 2026 Budget Transfers

Bill No. 10-26 - Q1 2026 Additional Appropriations (*Substitute*)

Members marked with an asterisk (\*) are in virtual attendance.

Please note the attached link for the meeting recording:

<https://docs.southbendin.gov/WebLink/browse.aspx?dbid=0,0,0,0,0&mediaid=406196>

Committee Chair Sheila Niezgodski called to order the Personnel and Finance Committee meeting at 3:30 P.M. She welcomed Citizen Member Caz Margenau to the Committee.

### **Bill No. 08-26 - Q1 2026 Nonbargaining Salary Ordinance Amendment**

Kyle Willis, City Controller, with offices on the second (2<sup>nd</sup>) floor of City Hall, South Bend, IN 46601, stated that Bill No. 08-26 was withdrawn by the petitioner and will be refiled at a later date.

Committee Member Ophelia Gooden-Rodgers asked for a fellow Committee Member to repeat

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CHIEF DEPUTY CITY CLERK / CHIEF OF STAFF

Matthew Neal  
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Veronica Pitt-Payne  
DIRECTOR OF SPECIAL PROJECTS

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the action taken on Bill No. 08-26.

Committee Chair Niezgodski repeated that Bill No. 08-26 was pulled. She stated that the bill will come before the Committee at a future meeting.

**Bill No. 09-26 - Q1 2026 Budget Transfers**

Kyle Willis highlighted the major budget transfers included in the bill.

Committee Chair Niezgodski stated that Committee Members have been given a spreadsheet listing the transfers and the rationale for each transfer.

Seeing no questions from the Committee, Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Member Rachel Tomas Morgan moved to send Bill No. 09-26 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Member Gooden-Rodgers and carried by a vote of five (5) ayes.

|                                                      |                                                   |
|------------------------------------------------------|---------------------------------------------------|
| Committee Chair Sheila Niezgodski – <i>Aye</i>       | Committee Vice Chair Karen L. White – <i>Aye</i>  |
| Committee Member Ophelia Gooden-Rodgers – <i>Aye</i> | Committee Member Rachel Tomas-Morgan – <i>Aye</i> |
| Citizen Member Caz Margenau – <i>Aye</i>             |                                                   |

**Bill No. 10-26 - Q1 2026 Additional Appropriations (*Substitute*)**

Committee Chair Niezgodski entertained a motion to accept Substitute Bill No. 10-26.

Committee Vice Chair Karen L. White moved to accept the substitute bill, which was seconded by Committee Member Tomas Morgan and carried via a vote by voice.

Kyle Willis presented the bill. He highlighted key appropriations, including funds for additional road salt and improvements to Kennedy Park.

Committee Vice Chair White asked for more information about the appropriation of twenty-one-thousand dollars (\$21,000) for the three-one-one (311) call center.

Kyle Willis said three-one-one (311) is appropriating three-thousand dollars (\$3,000) for mailing expenses and eighteen-thousand dollars (\$18,000) for the Commuter's Trust Program. He said these appropriations are supported by outside revenues.

Councilmember Troy Warner asked about the appropriations for the Century Center.

Kyle Willis said the Century Center's operations have been transferred over to Visit South Bend. He said the City covered some of this year's operational expenses up front, and these expenses will be reimbursed.

Councilmember Warner asked which other appropriations will be reimbursed from outside sources.

Kyle Willis said the one-hundred-fifty-thousand dollar (\$150,000) appropriation for Leeper Park



## CITY OF SOUTH BEND | OFFICE OF THE CITY CLERK

will be reimbursed by the U.S. Tennis Association.

Committee Member Tomas Morgan asked for more information about the contract with Downtown South Bend.

Kyle Willis said this is to support the Visitor Experience division within Venues, Parks, and Arts. He said he can follow up with more details about the services Downtown South Bend will be providing.

Committee Chair Niezgodski asked if he could provide this information by the 7:00 P.M. meeting.

Kyle Willis confirmed he would.

Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Vice Chair White moved to send Substitute Bill No. 10-26 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Member Gooden-Rodgers and carried by a vote of five (5) ayes.

|                                                      |                                                   |
|------------------------------------------------------|---------------------------------------------------|
| Committee Chair Sheila Niezgodski – <i>Aye</i>       | Committee Vice Chair Karen L. White – <i>Aye</i>  |
| Committee Member Ophelia Gooden-Rodgers – <i>Aye</i> | Committee Member Rachel Tomas-Morgan – <i>Aye</i> |
| Citizen Member Caz Margenau – <i>Aye</i>             |                                                   |

With no further business, Committee Chair Niezgodski adjourned the Personnel and Finance Committee meeting at 3:42 P.M.

Respectfully Submitted,

Sheila Niezgodski, Committee Chair