

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S QUOTE FOR PUBLIC WORK



PROJECT NAME: PW Service Center Salt Dome Roof Replacement
PROJECT NO. R126-021
QUOTES DUE 9am EDT – June 9th, 2026 to bpwbids@southbendin.gov

(Must be completed for all quotes. Please type or print)

Date: June 9, 2026 Firm: The Robert Henry Corporation
Address: 404 S Frances St
City/State/Zip: South Bend, IN 46617 Telephone Number: () 574-232-2091
Email Address: ldevens@roberthenrycorp.com

Agent of Bidder (if Applicable): Matt Coleman
Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of:

Public Works Service Center Salt Dome Roof Replacement

the City of South Bend, Indiana, in accordance with plans and specifications prepared by:

The City of South Bend, Department of Public Works

and dated May 12th, 2026 for the sum of (enter the Total Quote as shown on the Proposal)

Three hundred seventy three thousand nine hundred (373,992)
(Enter Sum of Total Quote plus Alternates shown on Proposal) (Numerical)

forty two, 00

If alternative quotes apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the City of South Bend. If the quote is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

By Brian S. Henry (Signature)
Brian S. Henry, President
(Printed Name of Person Signing)

ACCEPTANCE

The above quote is accepted this _____ day of _____ 20 _____

Subject to the following conditions: _____

BOARD OF PUBLIC WORKS

President

Members



QUOTE/PROPOSAL CITY OF SOUTH BEND

PROJECT NAME PW Service Center Salt Dome Roof Replacement

PROJECT NO. R126-021

QUOTES DUE 9am EDT – June 9th, 2026 to bpwbids@southbendin.gov

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Salt Dome Roofing Removal and Replacement as stated in the specifications	1	LS	\$	\$ 310,745
2	Replacement of deteriorated roof decking with 1/2" OSB	330	Sheet	\$ 192	\$ 63,197
Total Amount of Quote					\$ 373,942

Firm: The Robert Henry Corporation

Address: 404 S Frances St

City/State/Zip: South Bend, IN 46617

Telephone Number: () 574-232-2091

Fax Number: () _____

By

(Signature)

Brian S. Henry, President

(Printed Name of Person Signing)

When the prospective Contractor is unable to certify to any of the statements below, it shall attach an explanation to this Affidavit.

**CONTRACTOR'S NON-COLLUSION AND NON-DEBARMENT AFFIDAVIT,
CERTIFICATION REGARDING INVESTMENT WITH IRAN, EMPLOYMENT ELIGIBILITY
VERIFICATION, NON-DISCRIMINATION COMMITMENT AND CERTIFICATION OF USE
OF UNITED STATES STEEL PRODUCTS OR FOUNDRY PRODUCTS**

(Must be completed for all quotes and bids. Please type or print)

STATE OF Indiana)
) SS:
St. Joseph COUNTY)

The undersigned Contractor, being duly sworn upon his/her/its oath, affirms under the penalties of perjury that:

1. Contractor has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. Contractor further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale; and
2. Contractor certifies by submission of this proposal that neither contractor nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency; and
3. Contractor has not, nor has any successor to, nor an affiliate of, Contractor, engaged in investment activities in Iran.
 - a. For purposes of this Certification, "Iran" means the government of Iran and any agency or instrumentality of Iran, or as otherwise defined at Ind. Code § 5-22-16.5-5, as amended from time-to-time.
 - b. As provided by Ind. Code § 5-22-16.5-8, as amended from time-to-time, a Contractor is engaged in investment activities in Iran if either:
 - i. Contractor, its successor or its affiliate, provides goods or services of twenty million dollars (\$20,000,000) or more in value in the energy sector of Iran; or
 - ii. Contractor, its successor or its affiliate, is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person for forty-five (45) days or more, if that person will (i) use the credit to provides goods and services in the energy sector in Iran; and (ii) at the time the financial institution extends credit, is a person identified on list published by the Indiana Department of Administration.

4. Contractor does not knowingly employ or contract with an unauthorized alien, nor retain any employee or contract with a person that the Contractor subsequently learns is an unauthorized

alien. Contractor agrees that he/she/it shall enroll in and verify the work eligibility status of all of Contractor's newly hired employees through the E-Verify Program as defined by I.C. 22-5-1.7-3. Contractor's documentation of enrollment and participation in the E-Verify Program is included and attached as part of this bid/quote; and

5. Contractor shall require his/her/its subcontractors performing work under this public contract to certify that the subcontractors do not knowingly employ or contract with an unauthorized alien, nor retain any employee or contract with a person that the subcontractor subsequently learns is an unauthorized alien, and that the subcontractor has enrolled in and is participating in the E-Verify Program. The Contractor agrees to maintain this certification throughout the term of the contract with the City of South Bend, and understands that the City may terminate the contract for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the City.

6. Persons, firms, partnerships, corporations, associations, or joint venturers awarded a contract by the City of South Bend through its agencies, boards, or commissions shall not discriminate against any employee or applicant for employment in the performance of a City contract with respect to hire, tenure, terms, conditions, or privileges of contract or employment, or any matter directly or indirectly related to contracting or employment because of race, sex, religion, color, national origin, ancestry, gender expression, gender identity, sexual orientation, or due to age or disability that does not affect that person's ability to perform the work.

In awarding contracts for the purchase of work, labor, services, supplies, equipment, materials, or any combination of the foregoing including, but not limited to, public works contracts awarded under public bidding laws or other contracts in which public bids are not required by law, the City, its agencies, boards, or commissions will consider the Contractor's good faith efforts to obtain participation by those subcontractors certified by the State of Indiana as a Minority Business ("MBE") or as a Women's Business Enterprise ("WBE") as a factor in determining the lowest, responsible, responsive bidder.

Contractors seeking the award of a City contract cannot be required to award a subcontract to an MWBE; however, they may not unlawfully discriminate against said MBE/WBE. On goal-eligible contracts, Contractors are required to either meet both MBE and WBE utilization goals or demonstrate that the Contractor has made good faith efforts to obtain participation from MBE and WBE subcontractors. A finding of noncompliance or a discriminatory practice shall prohibit that Contractor from being awarded a City contract for a period of one (1) year from the date of such determination, and such determination may also be grounds for terminating the contract to which the discriminatory practice or noncompliance pertains.

7. The undersigned Contractor agrees that the following nondiscrimination commitment shall be made a part of any contract which it may henceforth enter into with the City of South Bend, Indiana or any of its agencies, boards or commissions.


Contractor agrees not to discriminate against or intimidate any employee or applicant for employment in the performance of this contract with privileges of employment, or any matter directly or indirectly related to employment, because of race, religion, color, sex, gender expression, gender identity, sexual orientation, handicap, national origin or ancestry. Breach of this provision may be regarded as material breach of contract.

I, the undersigned bidder or agent as contractor on a public works project, understand my statutory obligations to the use of steel products or foundry products made in the United States (I.C. 5-16-8-1). I hereby certify that I and all subcontractors employed by me for this project will use steel products or foundry products made in the United States on this project if awarded. I understand I have an affirmative duty to notify the City in my bid that my proposal does not include the use of steel products or foundry products made in the United States. I understand it is my sole obligation and responsibility to provide a justification to the City, subject to review and approval, why the cost of United States made steel or foundry products is unreasonable. Prior to award and upon submission of bid which does not use steel products or foundry products made in the United States, the City, through its director of public works, shall make a determination if the price of United States made steel or foundry is unreasonable. I understand that violations hereunder may result in forfeiture of contractual payments.

I hereby affirm under the penalties of perjury that the facts and information contained in the foregoing bid for public works are true and correct.

Dated this 9th day of June, 2026

The Robert Henry Corporation
Contractor/Bidder (Firm)


Signature of Contractor/Bidder or Its Agent

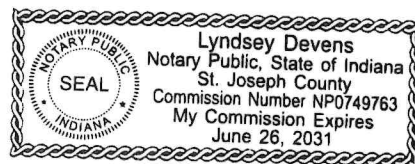
Brian S. Henry, President
Printed Name and Title

Subscribed and sworn to before me this 9th day of June, 2026

My Commission Expires June 26, 2031


Notary Public

County of Residence St. Joseph



CITY OF SOUTH BEND

EQUAL EMPLOYMENT OPPORTUNITY CONTRACTING PROVISIONS DIVERSITY UTILIZATION

It is the policy of the City of South Bend to provide equal employment and business opportunity for all persons, partnerships, companies, and corporations in accordance with the rules, regulations and guidelines of the applicable federal, state and local laws. This policy of equal employment and business opportunity shall apply to every contractor or subcontractor bidding or holding a public contract with the City of South Bend.

In furtherance of this policy, the following Equal Opportunity Clauses are hereby made a part of every construction contract entered into by the City of South Bend and all subcontractors entered into pursuant to any such contract and the bidder hereby certifies that it/he/she will abide by these provisions.

The contractor will not discriminate against any applicant or employee because of race, color, religion, sex, national origin, or handicap. The contractor will take affirmative action to ensure that all applicants or employees are treated fairly and equitably. Such action shall include but not be limited to the following: hiring, up-grading, demotion or transfer, recruitment, advertising, lay-offs or termination, rates of pay or other forms of compensation and selection for training including apprenticeship programs.

The contractor shall agree to post in conspicuous places available to employees and applicants, notices to be provided setting forth the provisions of the Non-Discrimination Clause.

The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

The contractor will send to each labor union or representative of workers with which it/he/she has a bargaining agreement or other contract or understanding, a notice to be provided, advising the labor union or worker's representatives of the contractor's commitment under this section, and shall post copies of the notices in conspicuous places available to applicants and employees.

The contractor will comply with all provisions of Executive Order 11246 (as amended by 11375) and of the rules, regulations and relevant orders of the Department of Labor.

Subpart B -- Contractors' Agreements

Sec. 202. Except in contracts exempted in accordance with Section 204 of this Order, all Government contracting agencies shall include in every Government contract hereinafter entered into the following provisions:

"During the performance of this contract, the contractor agrees as follows:"

"(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated equally during employment, without regard to their race, color, religion, sex or national origin. Such action will include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause."

"(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin."

"(3) The contractor will send to each labor union or representative of workers with which it/he/she has a collective bargaining agreement or other contract of understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment."

"(4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules and regulations, and relevant orders of the Secretary of Labor."

"(5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders."

"(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, in this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked* as provided in Executive Order No 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law."

"(7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States."

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency

may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

** Corrected to read "invoked". In the original text the word "involved" was printed in error.*

MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN

The City of South Bend, Indiana has shown its commitment to addressing Minority and Women's Business Enterprise ("MWBE") participation in public contracting through the adoption of the City of South Bend Ordinance No. 10761-21. Persons, partnerships, corporations, associations, or joint ventures awarded a contract by the City of South Bend through its agencies, boards, or commissions shall not discriminate against any employee or applicant for employment in the performance of a City contract with respect to hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of race, sex, religion, color, national origin, ancestry, age or disability that does not affect that person's ability to perform work.

Minority and Women's Business Enterprises are described in the Ordinance. A list of MBEs and WBEs (both certified and non-certified) can be found on the Indiana Department of Administration website: <http://www.in.gov/idoa/>. Documentation shall be provided with the bid that states the MBEs and WBEs that will be contracted, the dollar amount of the work that will be performed by the MBEs and WBEs on the project and the percentage of the dollar amount as it relates to the total bid amount by using *Form MBE-1.0, MBE Utilization Plan*, and *Form WBE-1.0, WBE Utilization Plan*.

The City, its agencies, boards, or commissions requires the Contractor's good faith efforts to obtain participation by those Contractors classified as MBEs and WBEs.

Failure to either meet the MBE and WBE goals or to provide evidence of good faith efforts for the bid will be grounds for rejecting a bid as non-responsive.

Bidders shall demonstrate good faith efforts to have active participation from MWBEs on this Project and supply written documentation evidencing such efforts by using *Forms MBE-2.0, Evidence of Good Faith Efforts and WBE-2.0, Evidence of Good Faith Efforts* and *Forms MBE-2.1, MBE Contacted and WBE-2.1, WBE Contacted*. Such documentation shall include, but is not limited to, the following items:

- a. A listing of all M/WBEs contacted including: (1) the name and address of the M/WBE; (2) the date of contact; (3) the type of contact (i.e., phone call, written solicitation, etc.); (4) the nature or type services or goods requested; and (5) the result of the contact.
- b. Written evidence of outreach and copies of email exchanges inviting and receiving bids, quotes or other responses from M/WBEs or other documentation of efforts to encourage and secure competitive responses from M/WBE and local businesses to be included in the benefits of building this Project.
- c. Written documentation of letters of introduction, invitations to forging majority/minority strategic alliances for capacity building, including but not limited to, mentoring, extensions of assistance on payroll, insurance, bonding, line of credit, technical skills or business skills.
- d. From time to time, projects will undergo a scope change prior to completion. This scope change will inevitably impact the Contractor's usage of MWBE's and the originally submitted Utilization Plan. It is the request of the City that when a project scope change occurs, the applicable Contractor shall utilize its best efforts to contract with M and W Subcontractors in a proportional manner as required by the scope change.

All bidders are actively encouraged to reach out to the M/WBEs in St. Joseph County, Indiana, other Indiana counties, and Berrien County, Michigan to utilize a good faith effort to forge constructive and lasting business partnerships.

Notwithstanding the foregoing, the award and performance of all City contracts shall comply with applicable federal, state, and local laws.

The City reserves the right to request verification of goal implementation throughout the course of the project.

If a goal exists, the winning respondent is contractually obligated to utilize the M/WBE's firms in a manner consistent with what was represented in its quote submission to the City. Deviations to the utilization plan must be requested in writing and approved by the City. The City reserves the right to initiate a change order in the amount equal to the difference in any subcontractor utilization if the utilization plan change is not approved.

CITY OF SOUTH BEND'S GUIDELINES FOR GOOD FAITH EFFORTS BY CONTRACTORS IN MEETING MWBE CONTRACT GOALS

Under the City of South Bend's Minority and Women's Business Enterprise (MWBE) Inclusion Program Plan (COSB Inclusion Plan), the City of South Bend (the City) is authorized to set "contract specific" goals to increase MWBE participation in City contracts and procurements.

MWBE participation goals are set based on availability of MWBE contractors within the City's geographic market area identified in the City's Disparity Study.

For contractors bidding on a construction, services, supplies or equipment contract where goals have been set for all or parts of the project, below is information relevant to "good faith efforts" to meet the contract goal.

When the City sets a contract goal, that means MWBE's are in fact available to perform work on the contract. **Project bidders must try diligently to meet the goal. Failure to make a good faith effort may result in rejection of your bid as non-responsive to the contract.**

Good faith efforts means actions undertaken by a contractor to achieve a contract goal which, by their scope, intensity, and appropriateness to the objective, can be reasonably expected to fulfill the Program's goals (City's Inclusion Plan, Section 4.B., No. 21).

A good faith effort is fully reviewable by the City. **Where a contract goal is not met, contractors must provide as much information as possible to help the City assess the contractor's good faith efforts to achieve the goal. Inadequate proof of good faith efforts may result in a finding that the contractor was non-responsive, causing its bid to be rejected even if it is the lowest.**

Good faith efforts require **active, aggressive efforts** by the prime contractor to obtain the contract MWBE participation goal. Mere pro forma efforts are not good faith efforts. To satisfy the good faith efforts test:

- A prime contractor may not reject a MWBE's bid solely because it is not the lowest bid received from subcontractors. If the MWBE's costs are reasonable and not excessive, the MWBE's quote or bid presumptively should be accepted on a contract requiring goals even if the MWBE's bid is not the lowest one received. However, if an MWBE's bid or quote is unreasonable or excessive, the prime contractor may reject the bid on that basis. The contractor has the burden of demonstrating the excessiveness or unreasonableness of the MWBE's bid or quote. Because the City must determine whether a MWBE quote was unreasonable or excessive, **Contractors must provide the City with copies of each MWBE and non MWBE quote submitted to the bidder when a non-MWBE was selected over an MWBE.**
- A contractor may not reject a MWBE as being unqualified without sound reasons based on a thorough investigation of the MWBE's capabilities. If a prime contractor rejects a MWBE as unqualified, the Contractor must provide the City with good reasons for this. The MWBE's industry standing or membership in a specific group, organization, political or social affiliation (example: union v. non-union) is not a basis to reject the MWBE for lack of qualification.
- The ability or desire of a prime contractor to perform the work of the contract with its own organization team does not relieve the prime contractor of the need to make good faith efforts to use MWBE sub contractors to meet the contract goal.

EXAMPLE: Total Project Estimate is \$500,000. An MWBE goal of 10% is set for a specific part of the project, i.e., \$50,000. Only one MWBE submits a quote to the prime contractor, and it is \$50,000. A non MWBE submits a quote of \$45,000. Rejecting the MWBE bid may not meet the requirement of making a good faith effort to meet the contract goal because: 1) the MWBE quote is within the goal percentage and dollar amount set for MWBE participation on the project; 2) selection of the MWBE quote guarantees that the contractor meets the set goal and that its bid will be deemed responsive; and 3) the difference between the MWBE and non MWBE quotes is not significant in terms of the overall contract amount (i.e., 1% of total contract).

If the MWBE's quote is \$53,000 and the non-MWBE bid is \$50,000, it may yet not be demonstrative of a good faith effort to reject the MWBE solely because the MWBE's quote is not the lowest. The excess is not greatly significant to the total contract cost, and it could reasonably be expected to be made up elsewhere in the contract while guaranteeing full goal compliance.

The above examples are illustrative only. The City will make a fair and reasonable judgment as to good faith efforts based on all information and documentation provided by bidders and taking into account the Quality, Quantity, and Intensity of the efforts made by a contractor to meet the contract goal.

GOOD FAITH EFFORTS MATERIALS TO BE INCLUDED WITH BID

If a contractor's bid does not meet the goal set for the contract, **the contractor must submit evidence of good faith efforts with its bid** so the City can determine whether the contractor is a responsive bidder. If the contractor's bid meets the MWBE goal, evidence of good faith effort is not required, but it would be prudent to include some evidence in case an error was made. The information required of a contractor who has not achieved the contract goal to show good faith efforts can be found in the South Bend Inclusion Program Plan at Section 8.B.3.d. as follows:

(b) Where the bidder cannot achieve the contract goal, the bidder must provide proof of having made good faith efforts to meet the goal. In making this determination of whether to issue a goal waiver, the City will consider, at a minimum, the bidder's efforts to:

(1) Solicit through all reasonable and available means (e.g., attendance at pre-bid meetings, advertising and written notices) the interest of all MWBEs in the scopes of work of the contract. The contractor shall provide interested MWBEs with timely, adequate information about the plans, specifications, and requirements of the contract to allow such firms to respond to the solicitation. The bidder must follow up initial solicitations with interested MWBEs.

(2) Select portions of the work to be performed by MWBEs in order to increase the likelihood that the contract goal will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate participation, even when the bidder would otherwise prefer to perform these work items with its own forces. It is the bidder's responsibility to make a portion of the work available to MWBEs and to select those portions of the work or material needs consistent with the availability of such firms to facilitate their participation.

(3) Negotiate in good faith with interested MWBEs. Evidence of such negotiation includes the names, addresses, and telephone numbers of firms that were contacted; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and why agreements could not be reached. The bidder may not reject MWBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. That there may be some additional costs involved in finding and using MWBEs is not in itself sufficient reason for a bidder's failure to meet the contract goal, as long as such costs are reasonable. The ability or desire of a bidder to perform the work of a Contract with its own organization does not relieve it of the responsibility to make good faith efforts on all scopes of work within which subcontracting opportunities are available.

(4) Make efforts to assist interested MWBEs in obtaining bonding, lines of credit, or insurance as required by the City or the bidder, where appropriate.

(5) Make efforts to assist interested MWBEs in obtaining necessary equipment, supplies, materials, or related assistance or services, where appropriate.

Materials that should be submitted to support a contractor's good faith efforts include:

- Copies of advertisements, notices, or solicitations from contractor to MWBE's-- to include date and time of issuance;
- A list of all locations where advertisements or notices to MWBE's were placed or solicitations sent;
- Copies of communication between contractor and MWBE's in response to contractor's advertisements, notices, or solicitations;
- Proof of contractor's break-out of contract items into units feasible for performance by WMBE's;
- Proof of communications between the contractor and MWBE regarding negotiations for agreements, and why agreement could not be reached, as stated more specifically in above Subsection (b) (3);
- Proof of bids or quotes from MWBE's and those from non MWBE's when non MWBE's bid or quote is used;
- Proof of efforts made by contractor to assist MWBE to participate in contract, where appropriate; and
- Any other information tending to show that Contractor made active, aggressive efforts to meet the MWBE participation goal but despite good faith efforts was unable to do so.

CITY OF SOUTH BEND, INDIANA
CONTRACTOR'S BID FOR PUBLIC WORK
M/WBE CHECKLIST

Project Name PW Service Center Salt Dome Roof Replacement
Project No. R126-021
For Bids Due 9am EDT – June 9th, 2026 to bpwbids@southbendin.gov
Contractor Name: The Robert Henry Corporation

The City seeks to promote equal opportunity for minority and women-owned businesses, including small local businesses, and to encourage utilization of such businesses in City contracting and procurement.
THIS FORM MUST BE SUBMITTED WITH YOUR BID IF THE BID IS AT OR ABOVE \$150,000.

****THIS FORM ONLY APPLIES TO QUOTES GREATER THAN \$150,000. ****

It is the sole responsibility of the potential bidder to comply with all submission requirements applicable to the bidder in Section 14.5 of the City of South Bend, Indiana Code of Ordinances and the Minority and Women Business Program Plan.

INSTRUCTIONS:

If you intend to comply with the stipulated MBE and WBE participation goals, complete Section I only. If you are unwilling to affirm in writing your intent to comply with the stipulated MBE and WBE participation goals and wish to propose adjusted goals, complete Section II and complete forms MBE-2.0, WBE-2.0, MBE-2.1, and WBE-2.1.

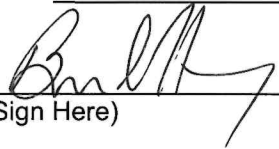
I. M/WBE CHECKLIST FOR INTENT TO MEET STIPULATED MBE AND WBE PARTICIPATION

- a) By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information, additional verification of any information provided by me.
- b) By checking this box, I hereby acknowledge that I will meet or exceed the stipulated MBE and WBE participation goals of this contract.
- c) By checking this box, I agree to comply with all tracking and reporting, including online tracking software for M/WBE participation.
- d) By checking this box, I understand that a failure to meet the contractual obligations for M/WBE participation shall be a breach of contract. I understand that the City shall impose a penalty against the Contractor in the amount of the difference between the stipulated MBE and WBE goals and the actual amount paid to MBE and WBE subcontractors.

II. M/WBE CHECKLIST FOR GOOD FAITH EFFORTS PARTICIPATION GOAL ADJUSTMENT

- a) By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information or additional verification of any information provided by me.
- b) By checking this box, I affirm I have made good faith efforts to seek opportunities to meet the stipulated MBE and WBE participation goals. I affirm I have made reasonable efforts (e.g., attendance at pre-bid meetings, advertising, and written notices) to solicit M/WBEs in the scopes of work of the contract.
 - i. I have completed the Evidence of Good Faith Efforts Forms [MBE-2.0 and WBE-2.0] and M/WBE Contacted Forms [MBE-2.1 and WBE-2.1] and submit these forms as part of my bid.
 - ii. Based on my Good Faith Efforts, I affirm that I will meet or exceed the following adjusted utilization percentages as a commitment of this contract in lieu of the stipulated goals:
.6 % MBE 2.1 % WBE
- c) Adjusted goals should be somewhere between 0% and the stipulated goal percentage. By checking this box, I understand that a failure to meet the contractual obligations for M/WBE participation shall be a breach of contract. I understand that the City shall impose a penalty against the Contractor in the amount of the difference between the adjusted utilization percentages and the actual amount paid to MBE and WBE subcontractors.
- d) By checking this box, I hereby acknowledge that the determination of whether a bidder has made good faith efforts and should be granted a goal adjustment will be made by the M/WBE Program Administrator, in consultation with the City's Legal Department and Department of Public Works.
- e) By checking this box, I agree to comply with all tracking and reporting, including online tracking software for M/WBE participation, even if a goal adjustment is granted.

Date: June 9, 2026



(Sign Here)

Brian S. Henry, President

(Print Name Here)

The Robert Henry Corporation

(Name of Company)

404 S Frances St

(Address of Company)

South Bend

(City)

Indiana

(State)

574-232-2091

(Telephone Number)

**CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM MBE-2.0
EVIDENCE OF GOOD FAITH EFFORTS**

If you are unwilling to affirm in writing your intent to comply with the stipulated MBE participation goals and wish to propose adjusted goals, complete this form and Section II of the M/WBE Checklist.

Project Number: PW Service Center Salt Dome Roof Replacement Date: June 9, 2026
 Project Name: R126-021
 Bidder: The Robert Henry Corporation
 Contact Person: Lyndsey Devens Telephone: 574-232-2091
 Address: 404 S Frances St
 City: South Bend State: Indiana Zip: 46617
 Email: ldevens@roberthenrycorp.com

To determine whether a bidder has demonstrated good faith efforts to reach the MBE utilization goal set forth in the City of South Bend Public Works Project Specifications, the City and its agencies, boards, or commissions, **REQUIRE ALL** of the following Good Faith Efforts as listed in the table below*:

EVIDENCE OF GOOD FAITH EFFORTS	
<p>MBE LIST(S): The bidder reviewed 1) the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan; 2) the list of certified MWBEs provided by the City; and 3) the Indiana Department of Administration list of Minority and Women Owned Businesses (both certified and non-certified) found at: http://www.in.gov/idoa/.</p>	
GOOD FAITH EFFORTS TO OBTAIN MBE PARTICIPATION	
The bidder shall initial each item below, as evidence of its good faith efforts to obtain MBE participation in the awarded contract.	
bh	I affirm that I reviewed the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan and the Indiana Department of Administration's certified list of Indiana Minority and Women Business Enterprises, found on their website (http://www.in.gov/idoa/).
bh	I affirm that I have made good faith efforts to select portions of the contract work to be performed by MBEs, including, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE participation.
bh	I affirm that I have made good faith efforts to solicit through all reasonable and available means the interest of all MBEs in the scopes of work of the contract.
bh	I affirm that I attended all pre-bid meetings scheduled by the City of South Bend to inform MBEs of contracting and subcontracting opportunities.
bh	I affirm that I advertised in general circulation and/or trade association publications concerning subcontract opportunities and allowed MBEs reasonable time to respond to such advertisements.
bh	I affirm that I performed any and all necessary steps to provide written notices in a manner reasonably calculated to inform MBEs of subcontracting opportunities and allowed sufficient time for MWBEs to participate effectively.
bh	I affirm that I followed up on initial solicitations with interested MBEs.
bh	I affirm that I negotiated with interested MBEs in good faith, including providing such MBEs with adequate information about the plans, specifications and other requirements of the subcontract.
bh	I affirm that I have made good faith efforts to assist interested MBEs in obtaining bonding, lines of credit, or insurance as required by the City or the bidder, where appropriate.

**CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM MBE-2.0
EVIDENCE OF GOOD FAITH EFFORTS**

	<p align="center">bh</p>	<p>I affirm that I have made good faith efforts to assist interested MBEs in obtaining necessary equipment, supplies, materials, or related assistances or services, where appropriate.</p>
	<p align="center">bh</p>	<p>I affirm that I did not reject any MBEs as unqualified without sound business reasons based on a thorough investigation of their capabilities.</p>
	<p>CONTRACT RECORDS: The bidder has maintained the following records for each MBE that has bid on the subcontracting opportunity:</p> <ol style="list-style-type: none"> 1. Name, address, and telephone number; 2. A description of information provided by the bidder or subcontractor; and 3. A statement of whether an agreement was reached, and if not, why not, including any reasons for concluding that the MBE was unqualified to perform the job. 	

***Proper demonstration of Good Faith Efforts requires your initials next to all of the above boxes. Any omissions shall be considered grounds for rejection of the bid by the Board of Public Works. The City of South Bend reserves the right to request additional information.**

**CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM WBE-2.0
EVIDENCE OF GOOD FAITH EFFORTS**

If you are unwilling to affirm in writing your intent to comply with the stipulated WBE participation goals and wish to propose adjusted goals, complete this form and Section II of the M/WBE Checklist.

Project Number: PW Service Center Salt Dome Roof Replacement Date: June 9, 2026
 Project Name: R126-021
 Bidder: The Robert Henry Corporation
 Contact Person: Lyndsey Devens Telephone: 574-232-2091
 Address: 404 S Frances St
 City: South Bend State: Indiana Zip: 46617
 Email: ldevens@roberthenrycorp.com

To determine whether a bidder has demonstrated good faith efforts to reach the WBE utilization goals set forth in the City of South Bend Public Works Project Specifications, the City and its agencies, boards, or commissions, **REQUIRE ALL** of the following Good Faith Efforts as listed in the table below*:

EVIDENCE OF GOOD FAITH EFFORTS	
WBE LIST(S): The bidder reviewed 1) the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan; 2) the list of certified MWBEs provided by the City; and 3) the Indiana Department of Administration list of Minority and Women Owned Businesses (both certified and non-certified) found at: http://www.in.gov/idoa/ .	
GOOD FAITH EFFORTS TO OBTAIN WBE PARTICIPATION	
The bidder shall initial each item below, as evidence of its good faith efforts to obtain WBE participation in the awarded contract.	
bh	I affirm that I reviewed the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan and the Indiana Department of Administration's certified list of Indiana Minority and Women Business Enterprises, found on their website (http://www.in.gov/idoa/).
bh	I affirm that I have made good faith efforts to select portions of the contract work to be performed by WBEs, including, where appropriate, breaking out contract work items into economically feasible units to facilitate MWBE participation.
bh	I affirm that I have made good faith efforts to solicit through all reasonable and available means the interest of all WBEs in the scopes of work of the contract.
bh	I affirm that I attended all pre-bid meetings scheduled by the City of South Bend to inform WBEs of contracting and subcontracting opportunities.
bh	I affirm that I advertised in general circulation and/or trade association publications concerning subcontract opportunities and allowed WBEs reasonable time to respond to such advertisements.
bh	I affirm that I performed any and all necessary steps to provide written notices in a manner reasonably calculated to inform WBEs of subcontracting opportunities and allowed sufficient time for WBEs to participate effectively.
bh	I affirm that I followed up on initial solicitations with interested WBEs.
bh	I affirm that I negotiated with interested WBEs in good faith, including providing such WBEs with adequate information about the plans, specifications and other requirements of the subcontract.

**CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM WBE-2.0
EVIDENCE OF GOOD FAITH EFFORTS**

	bh	I affirm that I have made good faith efforts to assist interested WBEs in obtaining bonding, lines of credit, or insurance as required by the City or the bidder, where appropriate.
	bh	I affirm that I have made good faith efforts to assist interested WBEs in obtaining necessary equipment, supplies, materials, or related assistances or services, where appropriate.
	bh	I affirm that I did not reject any WBEs as unqualified without sound business reasons based on a thorough investigation of their capabilities.
<p>CONTRACT RECORDS: The bidder has maintained the following records for each WBE that has bid on the subcontracting opportunity:</p> <ol style="list-style-type: none"> 1. Name, address, and telephone number; 2. A description of information provided by the bidder or subcontractor; and 3. A statement of whether an agreement was reached, and if not, why not, including any reasons for concluding that the WBE was unqualified to perform the job. 		

***Proper demonstration of Good Faith Efforts requires your initials next to all of the above boxes. Any omissions shall be considered grounds for rejection of the bid by the Board of Public Works. The City of South Bend reserves the right to request additional information.**

CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN



FORM MBE-2.1
MBE CONTACTED

This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects requiring Good Faith Efforts to contact MBEs. It is the bidder's sole responsibility to verify whether any listed minority or woman business meets the MBE qualifications. Attach additional pages if necessary.

PAGE 1 OF 1

Project Number: PW Service Center Salt Dome
Roof Replacement MBE Participation Goal 2,236.97

Project Name: R126-021

Bidder: The Robert Henry Corporation

By: [Signature] President June 9, 2026
(Signature) (Title) (Date)

MBE Firm 1st Class Logistics

Owner or Contact at MBE Firm Bernard Coutee

Telephone: 574-993-0071 Fax: _____ Email: 1stclasslogistics2013@gmail.com

TYPE OF WORK SOLICITED FOR THIS PROJECT:

Waste Removal

RESULTS OF CONTACT WITH THE MBE FIRM:

They will provide a bid which will be incorporated in the final quote to owner

MBE Firm _____

Owner or Contact at MBE Firm _____

Telephone: _____ Fax: _____ Email: _____

TYPE OF WORK SOLICITED FOR THIS PROJECT:

RESULTS OF CONTACT WITH THE MBE FIRM:

CITY OF SOUTH BEND
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN



FORM WBE-2.1
WBE CONTACTED

This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects requiring Good Faith Efforts to contact WBEs. It is the bidder's sole responsibility to verify whether any listed minority or woman business meets the WBE qualifications. Attach additional pages if necessary.

PAGE 1 OF 1

Project Number: PW Service Center Salt Dome
Roof Replacement WBE Participation Goal 7,829.39

Project Name: R126-021

Bidder: The Robert Henry Corporation

By: [Signature] President June 9, 2026
(Signature) (Title) (Date)

WBE Firm State Barricading

Owner or Contact at WBE Firm James Michalski

Telephone: 574-287-2078 Fax: Email: statebarricade1@aol.com

TYPE OF WORK SOLICITED FOR THIS PROJECT:

Safety Equipment - Cones and barricades

RESULTS OF CONTACT WITH THE WBE FIRM:

They are providing a bid which will be used in the final quote to the owner

WBE Firm Dudeck Roofing and Sheet Metal

Owner or Contact at WBE Firm Kyle Brinev

Telephone: 574-286-6189 Fax: Email: kyle@dudeckroofing.com

TYPE OF WORK SOLICITED FOR THIS PROJECT:

Roofing

RESULTS OF CONTACT WITH THE WBE FIRM:

They are not bidding because they are considering bidding project as prime

215 S. DR. MARTIN LUTHER
KING JR., BLVD, SUITE 400
SOUTH BEND, INDIANA 46601



PHONE 574/ 235-9251
FAX 574/ 235-9171
TDD 574/ 235-5567

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

Date: June 3, 2026
To: All Planholders
From: Lidya Abreha, Project Engineer
Subject: Addendum Number: 1
Project Name: PW Service Center Salt Dome Roof Replacement
Project No.: 126-026

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM

Date Received: 06/03/26

This addendum is being forwarded to you for the above referenced project.

Please sign below and acknowledge receipt of this Addendum by faxing this sheet to the Board of Public Works at (574) 235-9171 within 48 hours of receipt. A copy MUST also be included with your bid package upon submittal.

THIS ADDENDUM MAY AFFECT YOUR BID.

Notes:

The attached documents are hereby added to the Specifications and Contract Documents and become a part of herein.

Company: The Robert Henry Corporation

Authorized Signature:

Date: 06/09/26

**PW Service Center Salt Dome Replacement
R126-021
Addendum No. 1**

Date: June 3, 2026

To: All Planholders

From: Lidya Abreha, Project Engineer

You must acknowledge a receipt of this addendum by signing the first page and returning a copy with your bid.

The items in this addendum are to become part of the original documents as if included therein. Only the noted items are affected, and the remainder of the original contract document is to remain in its entirety.

This Addendum modifies the Contract Documents as follows:

PART 1 – CONTRACTOR QUESTIONS

1.01 Question 1. Is there any indication of size and dimensions? How many squares is it? How steep is the roof pitch? **Please see attached original as-built drawing for the Salt Dome.**

1.02 Question 2. What types of shingles do you want installed? What color is preferred?

Architectural shingles

Color range: **Black to dark charcoal or approved equivalent.**

This addendum consists of a total 3 pages

215 S. DR. MARTIN LUTHER
KING JR., BLVD, SUITE 400
SOUTH BEND, INDIANA 46601



PHONE 574/ 235-9251
FAX 574/ 235-9171
TDD 574/ 235-5567

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

Date: June 5, 2026
To: All Planholders
From: Lidya Abreha, Project Engineer
Subject: Addendum Number: 2
Project Name: PW Service Center Salt Dome Roof Replacement
Project No.: R126-021

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM

Date Received: 06/05/26

This addendum is being forwarded to you for the above referenced project.

Please sign below and acknowledge receipt of this Addendum by faxing this sheet to the Board of Public Works at (574) 235-9171 within 48 hours of receipt. A copy MUST also be included with your bid package upon submittal.

THIS ADDENDUM MAY AFFECT YOUR BID.

Notes:

The attached documents are hereby added to the Specifications and Contract Documents and become a part of herein.

Company: The Robert Henry Corporation

Authorized Signature: 

Date: 06/09/26

**PW Service Center Salt Dome Replacement
R126-021
Addendum No. 2**

Date: June 5, 2026

To: All Planholders

From: Lidya Abreha, Project Engineer

You must acknowledge a receipt of this addendum by signing the first page and returning a copy with your bid.

The items in this addendum are to become part of the original documents as if included therein. Only the noted items are affected, and the remainder of the original contract document is to remain in its entirety.

This Addendum modifies the Contract Documents as follows:

PART 1 – CONTRACTOR QUESTIONS

1.01 Question 1. What specific performance rating do you require for architectural shingles?
Class 3 impact rating and 130 MPH wind rating.

1.02 Question 2. How should we account for deteriorated or damaged decking in the quoting process?
Please see updated quote proposal form attached to this addendum.

PART 2 – SPECIAL PROVISIONS

2.01 Section IX. PROSECUTION AND PROGRESS

1. **REVISE B.1.** The project will have a completion date of **60 calendar days**. The contract time will start when the Notice to Proceed is delivered and signed.

PART 3 – CONTRACTOR’S BID FOR PUBLIC WORKS

3.01 Revise Base Quote Pay Items (Revised Quote Proposal Page attached)

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Salt Dome Roofing Removal and Replacement as stated in the specifications	1	LS	\$	\$
2	Replacement of deteriorated roof decking with 1/2" OSB	330	Sheet	\$	\$
Total Amount of Quote					\$

This addendum consists of a total of 3 pages



QUOTE/PROPOSAL CITY OF SOUTH BEND

PROJECT NAME PW Service Center Salt Dome Roof Replacement

PROJECT NO. R126-021

QUOTES DUE 9am EDT – June 9th, 2026 to bpwbids@southbendin.gov

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Salt Dome Roofing Removal and Replacement as stated in the specifications	1	LS	\$	\$
2	Replacement of deteriorated roof decking with 1/2" OSB	330	Sheet	\$	\$
Total Amount of Quote					\$

Firm: _____

Address: _____

City/State/Zip: _____ Telephone Number: () _____

Fax Number: () _____

By _____
(Signature)

(Printed Name of Person Signing)

CITY OF SOUTH BEND, INDIANA
CONTRACTOR’S BID FOR PUBLIC WORK
RESPONSIBLE BIDDER CHECKLIST

Project Name PW Service Center Salt Dome Roof Replacement
Project No. R126-021
For Bids Due June 9th, 2026
Contractor Name: The Robert Henry Corporation

The City seeks to enhance its ability to identify responsive and responsible bidders on all City public works projects by institution of comprehensive submission requirements in compliance with State law. Quality workmanship, efficient operation, safety, and timely completion of projects requires that all bidders meet certain minimum requirements to be responsive and responsible bidders.

THIS FORM MUST BE SUBMITTED WITH YOUR BID.

****THIS FORM ONLY APPLIES TO BIDS GREATER THAN \$250,000. ****

INSTRUCTIONS:

If you are a pre-qualified bidder, complete Section I only.

If you are not a pre-qualified bidder, complete Section II only.

Section II acts as an application for pre-qualification. Submission of Section II will allow the bidder to be considered for pre-qualification for bids with the City of South Bend Department of Public Works. Pre-qualified bidders will then be exempt from a portion of the submission requirements outlined in Section 6-71 of The Responsible Bidding **Ordinance No. 10975-23** (hereinafter, “Responsible Bidding Ordinance”) for a period of twelve (12) months.

Thereafter, contractors who are pre-qualified must submit a complete application for continuation of “pre-qualified” standing, on a form provided by the City (“Responsible Bidder Checklist (1) Pre-Qualified Bidders”) within twelve (12) months of obtaining pre-qualified standing. If the status of any item changes within the twelve (12) months, it is the responsibility of the contractor to notify the City. Failure by any pre-qualified contractor to submit its complete application for continuation of “pre-qualified” standing within the time prescribed above shall result in automatic removal of the designation, effective immediately following the twelve (12) months of pre-qualified standing.

However, the “removed” contractor or subcontractor shall still be permitted to bid on City public works projects, though the contractor must submit all required documents under 6-71 until “pre-qualified” status is re-established.

Please Note: The City reserves the right to request supplemental information from the bidder, additional verification of any information provided by the bidder, and may also conduct random inquiries of the bidder’s current and previous customers regardless of pre-qualified standing.

It is the sole responsibility of the potential bidder to comply with all submission requirements applicable to the bidder in Section 6-71 of the Responsible Bidding Ordinance no later than the date of the public bid opening.

POST BID SUBMISSIONS:

Post-bid submissions must be submitted in accordance with Section 6-72 of the Responsible Bidding Ordinance. The post-bid submission requirements are as follows:

1. All bidders shall collect, maintain, and provide upon request, a current written list that discloses the name, address, licensing status, and type of work for any subcontractor from whom the bidder has accepted a bid and/or intends to hire on any part of the public work project, including individuals performing work as independent contractors.
2. Each subcontractor, whose portion of the project is estimated to be at least two-hundred fifty thousand dollars (\$250,000.00), shall be required to adhere to the requirements of Section I of the Responsible Bidder Ordinance as though it were bidding directly to the City, except that the subcontractor shall submit the required information (including the name, address, and type of work) to the successful bidder prior to the commencement of work.
3. Failure of a subcontractor to submit the required information shall not disqualify the successful bidder from performing work on the project and shall not constitute a contractual default and/or breach by the successful bidder. However, the City may withhold all payment otherwise due for work performed by a subcontractor, until the subcontractor submits the required information and the City approves such information.
4. The disclosure of a subcontractor list ("Disclosed Subcontractor(s)") to the City by a bidder shall not create any rights in the Disclosed Subcontractor(s). Thus, a bidder may substitute another subcontractor for a Disclosed Subcontractor by giving the City, upon request, written notice of the name, address, licensing status, and type of work of the substitute subcontractor.
5. The successful bidder for projects greater than \$250,000 and all subcontractors performing work greater than \$250,000 on a public works project are required to submit certified payroll utilizing the federal form known as WH-347 or a similar form on a bi-weekly basis, submitted within 10 days after the end of each bi-weekly payroll period. Certified payrolls shall identify the job title and craft for each employee. **Certified payrolls shall be submitted electronically.**

Please Note: Submissions deemed inadequate, incomplete, or untimely by the City may result in the automatic disqualification of the bid.

The City, after review of complete and timely submissions, shall, in its sole discretion, after taking into account all information in the submission requirements, determine whether a bidder is responsive and responsible, and provide a Pre-Qualification Verification Letter. The City specifically reserves the right to utilize all information provided in the contractor's submission and any information obtained by the City through its own independent verification of the information provided by the contractor.

I. PRE-QUALIFIED BIDDER CHECKLIST

(a) Acknowledgements:

- (i) By checking this box, I hereby acknowledge that I am a pre-qualified bidder with the City of South Bend and that I have met the pre-qualification requirements within the last twelve (12) months. **A copy of my Pre-Qualification verification letter is attached.**
- (ii) By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information, additional verification of any information provided by me, and may also conduct random inquiries of my current and prior customers.
- (iii) By checking this box, I hereby acknowledge that apprenticeship and training programs that I participate in have graduated at least five (5) apprentices in each of the past five (5) years.
- (iv) By checking this box, I hereby acknowledge that all subcontractors performing work greater than \$250,000 also meet the qualifications of the Responsible Bidder Ordinance.

(b) Attachments:

- (i) Indiana Secretary of State's on-line records (ie. Business verification) dated within sixty (60) days of the submission of said document showing that business is in existence, current with the Indiana Secretary of State's Business Entity Report, and eligible for a certificate of good standing. (Not applicable to individuals, sole proprietors or partnerships).
- (ii) Statement on staffing capabilities, including labor sources. This statement indicates and ensures I have sufficient employees on staff to complete the work. It outlines how I intend to meet the staffing needs of the work.
- (iii) List of projects of similar size and scope of work performed in all areas, including the State of Indiana, within the last three (3) years.
- (iv) For every project, submit evidence of participation in apprenticeship and training programs, applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. This includes, but may not be limited to, letters from apprenticeship coordinators detailing the bidder's association with the program, and the United States Department of Labor Office of Apprenticeship Certificates of Registration of Apprenticeship Programs for each type of work to be performed on the project.

II. PRE-QUALIFICATION CHECKLIST (FOR BIDDERS THAT ARE NOT PRE-QUALIFIED)

(a) Acknowledgements:

- (i) By checking this box, I hereby acknowledge that I am not a pre-qualified bidder with the City of South Bend.
- (ii) By checking this box, I hereby acknowledge that the City reserves the right to request supplemental information, additional verification of any information provided, and may also conduct random inquiries of my current and prior customers. The City reserved the right to utilize all information provided in this submission and all information obtained in inquiries or requests to determine if a bidder is responsive and responsible. Additionally, I acknowledge that all information provided to the City shall be regarded as public records.
- (iii) By checking this box, I hereby acknowledge that copies of all Applicable apprenticeship certificates or standards for training programs applicable to the work performed on the project may be requested at any time and shall be furnished upon request.
- (iv) By checking this box, I hereby acknowledge and ensure that I and all sub-contractors, from whom I have accepted a bid and/or intend to hire to perform work on the public work project, are properly licensed. Furthermore, I acknowledge my understanding that it is my responsibility to ensure that all sub-contractors have the necessary licenses to undertake the work called for in this bid. If a sub-contractor loses their license at any point, it is the responsibility of that sub-contractor to notify the City.
- (v) By checking this box, I hereby acknowledge that apprenticeship and training programs that I participate in have graduated at least five (5) apprentices in each of the past five (5) years.
- (vi) By checking this box, I hereby acknowledge that all subcontractors performing work greater than \$250,000 also meet the qualifications of the Responsible Bidder Ordinance.

(b) Attachments:

- (i) Indiana Secretary of State's on-line records (ie. Business verification) dated within sixty (60) days of the submission of said document showing that business is in existence, current with the Indiana Secretary of State's Business Entity Report, and eligible for a certificate of good standing. (Not applicable to individuals, sole proprietors or partnerships).
- (ii) List identifying all former business names.
- (iii) Any determinations by a court or governmental agency any violations of federal state, or local laws including, but not limited to, violations of contracting or antitrust laws, tax or licensing laws, environmental laws, Occupational Safety and Health Act (OSHA), or federal Davis-Bacon and related Acts, within the preceding five (5) years.
- (iv) Statement about staffing capabilities, including labor sources. This statement indicates and ensures I have sufficient employees on staff to complete the work I am bidding on OR outlines how I intend to meet the staffing needs of the work.
- (v) Statement that individuals who will perform work on the public work project on my behalf will be properly classified as an employee or as an independent contractor under all applicable state and federal laws and local ordinances.
- (v) For every project, submit evidence of participation in apprenticeship and training programs, applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. This includes, but may not be limited to, letters from apprenticeship coordinators detailing the bidder's association with

the program, and the United States Department of Labor Office of Apprenticeship Certificates of Registration of Apprenticeship Programs for each type of work to be performed on the project.

- (vi) Copy of a written plan for employee drug testing that covers all of my employees who will perform work on the public work project and meets or exceeds the requirements set forth in IC 4-13-18-5 or IC 4-13-18-6.
- (vii) Evidence that I am utilizing a surety company which is on the Bureau of Fiscal Service "Department of Treasury's Listing of Approved Sureties" as required in the bid specifications or contract.
- (viii) Written statement of any federal, state or local tax liens or tax delinquencies owed to any federal, state or local taxing body in the preceding three years.
- (ix) List of projects of similar size and scope of work performed in all areas, including the State of Indiana, within three (3) years prior to the date on which the bid is due.

Date: 6/9/2026


(Sign Here)

Brian S. Henry, President
(Print Name Here)

The Robert Henry Corporation
(Name of Company)

404 S Frances St
(Address of Company)

South Bend
(City)

Indiana
(State)

574-232-2091
(Telephone Number)



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

January 23, 2026

Ms. Lyndsey Devens
The Robert Henry Corporation
ldevens@robertyhenrycorp.com

RE: Pre-Qualification Verification

Dear Ms. Devens:

This letter serves as verification of Pre-Qualification status of your company for bidding with the City of South Bend. This Pre-Qualification status is effective for twelve (12) months from the date of this letter. Thereafter you are required to re-submit a complete application for continuation of pre-qualification status within twelve (12) months from the date of this letter.

A copy of this Verification Letter must be included with every bid exceeding \$250,000 submitted to the City of South Bend Board of Public Works, along with your Pre-Qualified Bidder Checklist and attachments.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

BUSINESS INFORMATION
DIEGO MORALES
INDIANA SECRETARY OF STATE
06/09/2026 07:55 AM

Business Details

Business Name: **THE ROBERT HENRY CORPORATION** Business ID: **197408-008**
Entity Type: **Domestic For-Profit Corporation** Business Status: **Active**
Creation Date: **08/01/1974** Inactive Date:
Principal Office Address: **404 S Frances Street, South Bend, IN, 46624, USA** Expiration Date: **Perpetual**
Jurisdiction of Formation: **Indiana** Business Entity Report Due Date: **08/31/2026**
Years Due: **2026/2027**

Governing Person Information

Title	Name	Address
President	Brian Henry	404 S Frances Street, South Bend, IN, 46617, USA

Registered Agent Information

Type: **Individual**
Name: **STEPHEN HENRY**
Address: **404 S FRANCES ST, SOUTH BEND, IN, 46617 - 0000, USA**



THE ROBERT HENRY CORPORATION

General and Utility Contractors

June 9, 2026

City of South Bend
227 W. Jefferson Blvd.
South Bend, IN 46601

Per the Pre-Qualification Checklist, the following “attachments” are addressed below:

- Item (a)(i) A copy of our 2026 pre-qualification verification letter is attached
- Item (b)(i): IN Secretary of State’s on-line records, copy attached, verifying our business existence
- Item (b)(ii): We are signatory with the Carpenter, Labors, and Cement Finisher Unions and have sufficient employees and availability of tradesmen to perform this work.
- Item (b)(iii): See attached List of Projects of similar size and scope of work in the past three years
- Item (b)(iv): We participate in Unions’ Apprenticeship Programs, which are recognized by the U.S. Department of Labor’s Office of Apprenticeship

Please contact the undersigned with any questions. We trust these documents are satisfactory.

Respectfully Submitted,

Brian S. Henry, President
The Robert Henry Corporation

Attachments

404 South Frances Street • P.O. Box 1407 • South Bend, Indiana 46624
www.roberthenrycorp.com • Tel. 574-232-2091 • Fax 574-232-3979



1026001 ABC Warehouse Dock Shield
1026002 Leep Lakehouse 2026
1026003 MPHPL HVAC & Lighting
1026004 TRHC Crown Point Building
1026005 Obrien Park Pavilion
1026006 SBJATC HVAC Upgrades
1026007 Westside Tractor T&M
1026008 Murphys Ice Cream Repairs
1026009 Leighton Demo
1026010 Barnabys T&M
1026011 Zimmerman - Zentis Concrete
1026012 Courtyard Temp Prtotection
1026013 Amazon Sampling Station
1026014 SB Terminal Impr
1026015 Juday Creek Bridge Extension
1026016 Majewski Barn Floor
1026017 Ironworkers Classroom Impr
1026018 MUWD - South OH Jamb Wrap
1026019 JC Fir Rd Fence
1026020 Linear Park
1026021 Siemens Temp Wall
1026022 TRHC Misc Maint

Project #	Project Name
1025001	Double Tree Dock Repair '25
1025002	Amtrak Niles Siding
1025003	St Matts Doors
1025004	Jaclyn Ct Incidentals
1025005	Leep Lakehouse 2025
1025006	DCA 2 Wall Removal and Replacement
1025007	Star Nova Tenant Improvements
1025008	St. Patrick's Church Rectory
1025009	Marian HS BCAC Demo
1025010	Double Tree Dock Repair '25
1025011	Concord Business Park
1025012	MPHPL Youth Services
1025013	LaSalle Library
1025014	SBJATC Mezz Column Footers
1025015	Plymouth Greenways
1025016	Zimmerman Weld Shop Siding
1025017	Our Lady of Hungary CMU
1025018	AEP Solar Field
1025019	Bancroft Porch Repair
1025020	Marian BCAC ph 2
1025021	Cold Storage Building
1025022	MOX Warehouse drywall repair
1025023	Penn HS Goal Posts
1025024	Kamm Island
1025025	Trinity Boiler Pad #1
1025026	Barnaby's Kitchen Door
1025027	St. Jude Confessionals
1025028	Urban Tree Nursery Site Improvements
1025029	Henry Fence - Shelters
1025030	MOX Warehouse Floor Repair
1025031	St Joe Co Court Tunnels
1025032	Int Proving Grounds Door
1025033	Double Tree Handrail
1025034	Real Svcs - Portage Twp
1025035	St. Matts Doors
1025036	Sacred Heart Misc Repair
1025037	St. Jude Gutters and Downspouts
1025038	Juday Creek Bridge Repair
1025039	Mish Utilities Garage Door Repair
1025040	Star Nova Door Replacement
1025041	SBJATC Interior Footing Pads
1025042	Crown Point Office
1025043	Juday Creek Bridge Repair #2

Project #	Project Name
1024001	Leep Residence T&M
1024002	Third Street Vault
1024003	2024 Edison Tech Center
1024004	GL Audi Svc Desk
1024005	Mishawaka Water Div Fac Reno
1024006	GL Honda Leak Repair
1024007	Ford Service Grate Repairs
1024008	Tippy Valley High School
1024009	Gurley Leep Honda Banners
1024010	Leep Lakehouse Repairs
1024011	Angela Blvd Roadway Improvements
1024012	SS Ford Body Shop Roof
1024013	Insurance Repair - K. Randall
1024014	Siemens Mishawaka - Floor Repair
1024015	GL Corp Payroll Marker Board
1024016	Benham Ave Lift Station
1024017	GL Nissan Soffit Repair
1024018	Larrison Rd
1024019	Edwardsburg Sports Complex
1024020	GL Wall of Fame Banners
1024021	GL Hyundai Lactation Room
1024022	McCormick Robot Pad
1024023	Juday Creek Fence
1024024	South Bend WWTP Yard Piping
1024025	Leep Garage Stress Core
1024026	TRHC Corporate Office
1024027	Henry Homestead Barn
1024028	GL Nissan Svc Floor Grinder
1024029	Jaclyn Ct Site Development
1024030	TRHC Construction Incidentals
1024031	Amtrak Niles, MI Salt Shed
1024032	Howard Park - Tree lawn sidewalk
1024033	PHM Repair Bollards
1024034	GL HR AED
1024035	Team Chevy Grates
1024036	GL Ashford Lane
1024037	Ballard Interior Partitions
1024038	GL Audi Key Drop
1024039	GL HSS Insulation Repair
1024040	GL Motowerks Tire Bal Mounting
1024041	Plaza Park West Bridge Repair
1024042	GL Ford Breakroom Ceiling
1024043	AEP Generator Pad

1024044 Smilax Lift Station
1024045 SR2 Lift Station
1024046 Leep Lakehouse - Leak Repair
1024047 GL Nissan TV Mounting
1024048 GL HSS Tire Bal Mounting
1024049 Leep Residence Plumbing Repair
1024050 Marian HS BCAC Ph 1
1024051 Dan Navarre - Navarre Svc



Plasterers' & Cement Masons'
Apprenticeship Coordinator Local Union #692

Phone: (219) 707-7767
Email: bkristoff@plcmlocal692.org

To Whom it May Concern:

December 30, 2025

This letter is to certify that Robert Henry Corporation is and has been a signatory contractor with OPCMIA Local 692 and has participated in the Plasterers & Cement Masons Apprenticeship Training Program for many years. Robert Henry Corporation is a valued Contractor in good standing with Local 692 and the JATC. All our apprentices are registered with the United States Department of Labor.

I may be reached at (219) 707-7767 if additional information is needed.

Further, our organization's program is approved by the U.S. Veterans Administration to participate in the GI Education Benefit Program.

Thank you,

Brian Kristoff
Apprentice Coordinator
Plasterers & Cement Masons



INDIANA LABORERS' TRAINING TRUST FUND

David A. Frye
Secretary-Treasurer
Jerry J. Bolk
Chris Brickey
Ricky Henson, Jr.
Ramon Mendoza, Jr.
Brian Short



John P. Brown
Chairman
Kelly Abel
Michael Ferrara
Jade Painter
Nick Timmerman
Jim Wiseman

P.O. Box 758 - Bedford, Indiana 47421
(812) 279-9751

Sean Coakley, Director

FAX: (812) 279-5545
Toll Free (800) 742-4086

December 30, 2025

To Whom It May Concern:

This letter is to confirm that **“The Robert Henry Corporation”** is a signatory contractor in good standing with the Indiana Laborers’ Training Trust Fund.

The above-mentioned company is a participant in the Joint Apprenticeship and Training Committee through this Union and has been an active participant in good standing for each of the past five consecutive years and is currently eligible to use our apprentices on a project.

Further, our organization’s program is approved by the U.S. Veterans Administration to participate in the GI educational benefits program. A copy of our approval letters are attached. Please refer to the current collective bargaining agreement for the ratio of Journey Worker to Apprentice, if no ratio is prescribed in these documents, the ratio shall be one (1) Apprentice for every (5) Journey Workers and thereafter not employ more than (1) Apprentice for every (3) Journey Workers.

Sincerely,

Sean Coakley,
Director

The United States Department of Labor



Bureau of Apprenticeship and Training Certificate of Registration

INDIANA LABORER'S TRAINING TRUST FUND

BEDFORD, INDIANA

for the trade classification of CONSTRUCTION CRAFT LABORER

*Registered as part of the National Apprenticeship Program
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor*

December 14, 1995

Date

IN040-0528

Registration No.

Ernest B. Hill

Secretary of Labor

Anthony Suroaga

Director, Bureau of Apprenticeship and Training

STATE OF INDIANA

DEPARTMENT OF VETERANS AFFAIRS
STATE APPROVING AGENCY
402 WEST WASHINGTON STREET ROOM W-469
INDIANAPOLIS, INDIANA 46204-2738



Eric Holcomb, Governor
James M. Brown, Director

Jeremy Brewer
Apprenticeship Coordinator
Indiana Laborers Training Trust Fund-Apprenticeship
439 Patton Hill Rd.
Bedford, IN 47421

January 9, 2019

Dear Jeremy Brewer,

The Indiana State Approving Agency conducted a supervisory visit on 01/8/2019 at Indiana Laborers Training Trust Fund-Apprenticeship. The purpose of the visit was to provide training to the Certifying Officials and review enrollment certifications, record retention and reporting procedures.

The organization demonstrated proper record maintenance and record maintenance and reporting procedures. During the visit, we discussed the importance of reporting hours on a monthly basis, good record keeping techniques, and how to report a leave of absence or completion via VA Form 22-1999b. We also updated the Certifying Officials via VA Form 22-8794, work processes, and wage scale.

If you need any assistance or have any questions regarding this technical visit please contact me directly at tgriffin@dva.in.gov or (317) 232-3916. Thank you for the courtesy extended during my visit. The education and training opportunities that your organization continues to provide veterans and their dependents are appreciated.

Sincerely,

Taniqua Griffin
Program Director

APPROVED
JAN - 9 2019
INDIANA STATE APPROVING AGENCY

STATE OF INDIANA

DEPARTMENT OF VETERANS AFFAIRS
STATE APPROVING AGENCY
402 WEST WASHINGTON STREET ROOM W469
INDIANAPOLIS, INDIANA 46204-2738



Eric Holcomb, Governor
James M. Brown, Director

January 9, 2019

Jeremy Brewer
Apprenticeship Coordinator
Indiana Laborers Training Trust Fund-Apprenticeship
439 Patton Hill Rd.
Bedford, IN 47421

Dear Jeremy Brewer,

This will acknowledge receipt of your updated **Wage Scale** for the **Construction Craft Laborer** program offered by Indiana Laborers Training Trust Fund-Apprenticeship. The State Approving Agency has reviewed the document as listed below:

Wage Scale: Construction Craft Laborer

FACILITY CODE: 30004114

To the best of my knowledge Indiana Laborers Training Trust Fund-Apprenticeship does not utilize erroneous or misleading advertisement, either by actual statement, omission, or intimation. It is understood by Indiana Laborers Training Trust Fund-Apprenticeship that they will maintain a complete record of all advertising utilized by or on behalf of the Indiana Laborers Training Trust Fund-Apprenticeship in regards to their training programs during the preceding 12 months. Indiana Laborers Training Trust Fund-Apprenticeship's advertising will be available for review by any and all future supervisory visits by the SAA, or the U.S. Department of Veteran Affairs.

Please Review the entire packet for content and accuracy. Approval is granted pursuant to the provisions of Title 38, U.S. Code 3687, with an effective date of **April 1, 2018**.

If you have any questions, please feel free to give me a call at 317-232-3916 or email me at tgriffin@dva.in.gov. Thank you for what you do for our Veterans, and have a great day!

Sincerely,

Taniqua Griffin
Program Director
State Approving Agency
Cc: VARO/ELR

APPROVED
JAN - 9 2019
INDIANA STATE APPROVING AGENCY

STATE OF INDIANA

DEPARTMENT OF VETERANS AFFAIRS
STATE APPROVING AGENCY
402 WEST WASHINGTON STREET ROOM W-469
INDIANAPOLIS, INDIANA 46204-2738



Eric Holcomb, Governor
James M. Brown, Director

Jeremy Brewer
Apprenticeship Coordinator
Indiana Laborers Training Trust Fund-Apprenticeship
439 Patton Hill Rd.
Bedford, IN 47421

January 9, 2019

Dear Jeremy Brewer,

This will acknowledge receipt of your **revised Work Processes** for the **Construction Craft Laborer** program offered at Hoosier Energy, located in Bedford, Indiana. The State Approving Agency has reviewed the document as listed below:

<u>TRAINING PROGRAM</u>	<u>LENGTH</u>	<u>DOT CODE</u>
Construction Craft Laborer	4,000-7800 hours	47-2061.00

FACILITY CODE: 30004114

To the best of my knowledge Indiana Laborers Training Trust Fund-Apprenticeship does not utilize erroneous or misleading advertisement, either by actual statement, omission, or intimation. It is understood by Indiana Laborers Training Trust Fund-Apprenticeship that they will maintain a complete record of all advertising utilized by or on behalf of the company in regards to their training programs during the preceding 12 months. The company's advertising will be available for review by any and all future supervisory visits by the SAA, or the U.S. Department of Veteran Affairs.

This approval is made pursuant to and under the provisions of Title 38, U. S. Code 3687, with an effective date of **January 8, 2019**.

If you have any questions, please contact me at 317-232-3916.

Sincerely,

Taniqua Griffin
Program Director
State Approving Agency
Cc:VARO/ELR

APPROVED
JAN - 9 2019
INDIANA STATE APPROVING AGENCY

Apprentice Status Report By Indenture Date

Apprentices Indentured Between 1/1/2020 And 12/31/2024

Apprentice Program: IN2

Year	Apprentice Status	Apprentices	Percentage	
2024	Active	920	80.07%	
	Active Duty	1	0.09%	
	Adv. to Journeyman	21	1.83%	
	Deceased	1	0.09%	
	Graduated	1	0.09%	
	Med. Susp.	2	0.17%	
	Not Registered	1	0.09%	
	Reinstate	55	4.79%	
	Suspended	5	0.44%	
	Terminated	138	12.01%	
	Voluntary withdraw	4	0.35%	
	Total Indentured		1149	

Apprentice Status Report By Indenture Date

Apprentices Indentured Between 1/1/2020 And 12/31/2024

Apprentice Program: IN2

Year	Apprentice Status	Apprentices	Percentage
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2022

Active	217	22.89%
Adv. to Journeyman	75	7.91%
Deceased	5	0.53%
Graduated	95	10.02%
Journeyman	1	0.11%
Med. Susp.	3	0.32%
Not Registered	1	0.11%
Reinstate	6	0.63%
Suspended	7	0.74%
Terminated	498	52.53%
Transferred Out	2	0.21%
Voluntary withdraw	38	4.01%
Total Indentured	948	

2023

Active	447	43.91%
Adv. to Journeyman	55	5.40%
Deceased	2	0.20%
Graduated	5	0.49%
Journeyman	3	0.29%
Med. Susp.	1	0.10%
Not Registered	5	0.49%
Reinstate	25	2.46%
Suspended	7	0.69%
Terminated	441	43.32%
Voluntary withdraw	27	2.65%
Total Indentured	1018	

Apprentice Status Report By Indenture Date

Apprentices Indentured Between 1/1/2020 And 12/31/2024

Apprentice Program: IN2

Year	Apprentice Status	Apprentices	Percentage
------	-------------------	-------------	------------

2020

Active	22	3.42%
Adv. to Journeyman	73	11.34%
Deceased	2	0.31%
Graduated	64	9.94%
Journeyman	1	0.16%
Not Registered	1	0.16%
Reinstate	2	0.31%
Suspended	1	0.16%
Terminated	433	67.24%
Voluntary withdraw	45	6.99%
Total Indentured	644	

2021

Active	53	7.13%
Active Duty	2	0.27%
Adv. to Journeyman	72	9.69%
Deceased	4	0.54%
Graduated	93	12.52%
Med. Susp.	1	0.13%
Reinstate	2	0.27%
Suspended	1	0.13%
Terminated	471	63.39%
Voluntary withdraw	44	5.92%
Total Indentured	743	

**INDIANA/KENTUCKY/OHIO REGIONAL COUNCIL OF CARPENTERS
JOINT APPRENTICESHIP AND TRAINING FUND
1095 MARINERS DRIVE
WARSAW, IN 46582**



ADMINISTRATION OFFICE

711 Greenwood Springs Drive
Greenwood, IN 46143
Phone: 317-807-1112
Fax: 317-807-1115

Ashland Campus

574 Carpenters Way
Grayson, KY 41143
Phone: 606-929-1378
Fax: 502-996-8108

Indianapolis Campus

711 Greenwood Springs Drive
Greenwood, IN 46143
Phone: 317-807-1116
Fax: 317-807-1131

Lafayette Campus

2953 South Creasy Lane
Lafayette, IN 47905
Phone: 765-447-5959
Fax: 765-447-7676

Louisville Campus

1245 Durrett Lane
Louisville, KY 40213
Phone: 502-366-8668
Fax: 502-366-8678

Merrillville Campus

1565 East 70th Court
Merrillville, IN 46410
Phone: 219-947-3348
Fax: 219-947-1889

Muncie Campus

4121 East Centennial Avenue
Muncie, IN 47303
Phone: 765-288-9015
Fax: 765-288-9298

Newburgh Campus

5400 Covert Court
Newburgh, IN 47630
Phone: 812-853-9312
Fax: 812-853-9316

Terre Haute Campus

3099 South 6th Street
Terre Haute, IN 47802
Phone: 812-466-7899
Fax: 812-466-9840

Warsaw Campus

1095 Mariners Drive
Warsaw, IN 46582
Phone: 574-267-5264
Fax: 574-269-1464

December 30, 2025

The Robert Henry Corporation
404 S Frances St
South Bend, IN 46617

To Whom It May Concern:

This letter is in response to a request for verification needed by The Robert Henry Corporation.

The Robert Henry Corporation regularly employs a number of apprentices affiliated with our apprenticeship program and has done so for more than three years. We are registered with the United States Department of Labor, Bureau of Apprenticeship and Training and our registration number is 020 0537. Our program also participates in the Building Trades Associate Degree Program with Ivy Tech Community College and has done so since 1996. There have been over 300 apprentices in the last 5 years that have completed the apprenticeship and advanced to Journeyman.

The Robert Henry Corporation is a bona fide contractor in good standing with the IKORCC JATF and is eligible to employ apprentice carpenters in the future. I have enclosed copies of our certificates from the United States Department of Labor and from the Indiana Department of Veterans Affairs for GI educational benefits.

If I can be of further assistance, please do not hesitate to give me a call.

Best regards,

Chris Charters
Area Coordinator
IKORCC JATF
Merrillville, Lafayette and Warsaw Campuses

Indiana Department of Veterans' Affairs Sickmoledges and Approbes Indiana Regional Council of Carpenters Joint Apprenticeship Training Trust

As a training facility for educating veterans with GI Bill Education Benefits

Approbes Programs

Carpenter, Millwright, Floor Layer



State Approving Agency

302 West Washington Street, Room 120
Indianapolis, Indiana 46204-2738

Harold S. ...
Kenneth M. McIntosh
Program Director

The United States Department of Labor

Office of Apprenticeship

Certificate of Registration of Apprenticeship Program

Indiana/Kentucky/Ohio Regional Council of Carpenters JATF-Warsaw

Warsaw, IN

See program standards for occupations

*Registered as part of the National Apprenticeship System
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor*

October 19, 1989

Date

IN020890009

Registration No.



John V. Hall

Administrator, Office of Apprenticeship