



**APPLICATION FOR USE OF
PUBLIC RIGHT-OF-WAY FOR EVENT**

The following special event has been approved by the Special Events Committee.

Submitted by: Denise Miller

Event name: Concours d'Elegance at Copshaholm

Event Date: July 11, 2026

Street Closure: W Washington St from Laurel St to Chapin St

Closure Times: 5:00 am to 6:00 pm

Sidewalk Closure: Yes No

Comments: 8th annual invitation only car show, exhibited in the historic Oliver Mansion gardens.

**CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS**

Elizabeth A. Maradik, President

Murray L. Miller, Member

Abigail E. Magas, Member

Joseph R. Molnar, Vice President

Breana N. Micou, Member

Attest: Hillary R. Horvath, Clerk

Date: May 26, 2026



City of South Bend Special Event Application

Neighborhood Event

\$25 application fee if filed 30 days or greater (up to 180 days) in advance of event.

Please Bring Completed Application and Payment to:
Public Works Service Center, 731 S. Lafayette Blvd., South Bend, IN

Review the Instructions on the Special Events page before completing the application. Neighborhood Special Event applications must be submitted more than 30 days in advance of the event date or **the application will not be accepted.**

Section A - Applicant Information

Date of Application: April 29, 2026 Organization Name: Studebaker National Museum
Applicant (Contact) Name: Jo McCoy
Applicant (Contact) Phone: 235-9714 Contact Email: jmccoy@studebakermuseum.org
Address: 201 Chapin St. City/State/ZIP: South Bend, IN 46601
Secondary Contact Name: Patrick Slebonick
Contact Phone: 235-9714 Contact Email: pslebonick@studebakermuseum.org
Address: 201 Chapin St. City/State/ZIP: South Bend, IN 46601

Section B - Event Information

Event Name : Concours d'Elegance at Copshaholm Expected Attendance: 2,000
Requested Street Closure: W. Washington St.
From (Cross Street): Laurel St.
To (Cross Street): Chapin St.

Provide a brief description of the event:

An invitation-only car show, exhibited in the historic Oliver Mansion gardens. Each car will be showcased as it drives past the bleachers pm W/ Wasjomtgm. btwm/ :aire; & Chapin. Tickets will be sold at two entry points, proceeds to benefit the Studebaker National Museum. This will be the eighth year we have hosted this event.

Date of Event Setup [mm/dd/yy]: July 11, 2026 Time: 5:00am
Begin Date of Event [mm/dd/yy]: July 11, 2026 Time: 10:00am
End Date of Event [mm/dd/yy]: July 11, 2026 Time: 5:00pm
Event Cleanup Completion [mm/dd/yy]: July 11, 2026 Time: 6:00pm

Have all residents on the affected block have been notified and invited? Yes No

Please attach a copy of the door hanger or letter used to notify residents in addition to signature attachment.

Number of households fronting the proposed street closure: 2

Number of households represented by signatures on attached sheet: 2

Will this event have music (live or other)? Yes No

Section C - Alcohol

Will alcohol be served or sold? Yes No

If Yes:

- The applicant must apply for and receive a temporary liquor license from the Alcohol & Tobacco Commission.
 - Application cannot be processed without a copy of this license.
- A refundable \$400.00 deposit paid by card or check (made to City of South Bend) must be submitted with application.
 - Application cannot be processed without deposit.
 - Deposit will be returned upon inspection of event area by the Board of Public Works.
- The applicant must submit a map or drawing of:
 - Fencing around serving area
 - Trash receptacles
- Events that will have alcohol sales must provide security. If your event will be hiring a security company, please provide its contact information in sub-section (a) below. Otherwise, please list the names, phone numbers, and qualifications (e.g. Off-duty police officer, professional security guard, or event applicant) of three (3) security guards in the fields provided in sub-section (b).

(a) Security Company Information

Company Name: St. Joseph County Sheriff Contact Name: Craig Swanson
Contact Phone: 235-9611 Email: (off-duty county officer)
Address: 401 S. Sample St. City/State/ZIP: South Bend, IN 46601

(b) Independent Security Information

Name: _____ Contact Phone: _____

Qualifications: _____

Name: _____ Contact Phone: _____

Qualifications: _____

Name: _____ Contact Phone: _____

Qualifications: _____

Section D - Food

Will your event have food sales (food vendors, caterers, food trucks, etc.)? Yes No

- If yes, the event coordinator must apply for and receive a St Joseph County Health Department Temporary Event Permit.
- Vendor(s) must also apply for and receive a St. Joseph County Health permit. Health Permits must be filed with the county 30 days prior to the proposed event. Each vendor must obtain necessary permits to serve on-site and display these permits at the event.
- All applications and guidelines can be found on the St. Joseph County Health Department Food Service website at sjchd.org/food-service.

Please select food types: Food Vendor Caterer Food Truck Other: _____

If a Food Truck, please list company name(s):

Please describe how food will be cooked and served:

Bonnie Doon, ice cream scooped out of a refrigerated trailer
Rico Suave, taco truck
Woodstock & Grill, BBQ served out of converted VW
Travelin' Tom's Coffee truck

Section E - Indemnity & Hold Harmless Agreement

City of South Bend Special Events Committee

Indemnity & Hold Harmless Agreement

Date: April 29, 2026 Event Date: July 11, 2026

Event Name: Concours d'Elegance at Copshaholm

Organization: Studebaker National Museum

Applicant (Contact) Name: Jo McCoy

Applicant (Contact) Phone: 235-9714 Alt. Phone: _____

Email: jmc coy@studebakermuseum.org

Address: 201 Chapin St. City/State/ZIP: South Bend, IN 46601

Event Location (Please describe):

West Washington Street, between Laurel and Chapin Streets

Length of Event (Dates/Times): Saturday, July 11, 2026, 5am to 6pm

APPLICANT agrees to indemnify, defend and hold harmless the Civil City of South Bend, Indiana, from any liability, loss, costs, damages or expenses, including attorney fees, which the Civil City of South Bend, may suffer or incur as a result of any claims or actions which may be made against the City, its agents, employees, or subdivisions by any person, including a participant in the activity, arising out of the approval of this request by the Civil City of South Bend, Indiana, through the Board of Public Works, to close a portion of the public right-of-way for the event described above, or for any harm or damage alleged to have occurred because of the holding of the special event. The undersigned certifies that he/she is authorized to bind the APPLICANT to these terms.

Signed on this Date: 04/29/2026



Authorized Organizer Signature

Jo McCoy, Assistant Director

Printed Name and Title

Section F - Permit & Agreement

1. Pursuant to Local Ordinance No. 10628-18, there is a \$25.00 non-refundable fee for applications filed 30 days or greater in advance of the event date. Applications filed less than 30 days in advance of the event date will not be accepted.
2. All residents within the affected area must be notified of this event. The APPLICANT must obtain signatures from at least 10 residents that reside along the closed right-of-way and make an attempt to notify all other affected residents. **APPLICANTS must include a copy of a brochure or letter of invitation distributed to all affected neighbors describing the event purpose, date, and time.**
3. The APPLICANT is responsible, prior to the event, for determining if there are any affected residents that need assistance accessing their residence. **The APPLICANT is responsible for providing said resident(s) access or transportation to their property.**
4. The cones will be delivered to the APPLICANT's address. The APPLICANT assumes full responsibility for clean-up and assures the City that all cones will be maintained and returned undamaged. The APPLICANT will be liable for the replacement cost of \$50.00 per cone as a result of any missing or damaged cones.
5. Block parties must end by 8:00 p.m.
6. A street will be blocked off from intersection to intersection only. No half-blocks or alleys can be blocked off.
7. The Special Events Committee reserves the right to deny any block party application based on traffic and speed limit records. No street may be closed with a speed limit over 30 MPH or considered to be a major arterial.
8. The Special Events Committee reserves the right to deny any block party application based on information gathered from the South Bend Police Department or other sources.
9. The APPLICANT agrees to allow residents that live on the above-referenced block access in and out of the restricted area as needed.
10. The APPLICANT agrees to abide by all terms and conditions of the South Bend Municipal Code and Board of Public Works' policy adopted in Resolution No. 10628-18 on December, 11, 2018.
11. Notification of approval/denial of this request will be issued by return of this form, upon signed authorization by the Board of Public Works.
12. **The City of South Bend Noise Ordinance is in effect at all hours. Between the hours of 11:00 p.m. and 7:00 a.m. certain noises are particularly prohibited. These include operating stereos, speakers, musical instruments, and other sound reproduction devices if audible fifty (50) feet away, as well as shouting, yelling, hooting, whistling, or singing in the streets in a manner to disturb the peace (Municipal Code 13-57).**

I have read the Application and the Permit and Agreement for this Special Event and I affirm the truth of the information provided by me to the best of my knowledge. I understand and agree to the above rules and regulations, and any applicable state and federal laws. I also understand that this application may be denied based on any false or incomplete information.

Date: 04/29/2026

Applicant Signature: Jo McCoy

Printed Name: Jo McCoy, Assistant Director

SPECIAL EVENTS COMMITTEE APPROVAL

[Signature]
President
[Signature]
Member

[Signature]
Member
[Signature]
Member

[Signature]
Member
5/13/26
Date



CONCOURS D'ELEGANCE
AT COPSHAHOLM

NOTIFICATION OF SPECIAL EVENT IN YOUR NEIGHBORHOOD

WHAT: Concours d'Elegance at Copshaholm

WHERE: W. Washington Street from Laurel Street to Chapin Street [See attached location map]

DATE(s): Saturday, July 11, 2026

TIME(s): 6am to 4pm

WHO: Studebaker National Museum

CONTACT: **The on-site contact during the event is: Patrick Slebonick, cell number (574) 334-8087**

On Saturday, July 11, 2026, the Studebaker National Museum will be hosting a special event at the Oliver Mansion, called the Concours d'Elegance at Copshaholm. We are thrilled to be guests in your neighborhood and it's important to us that we communicate clearly with you, the neighbors.

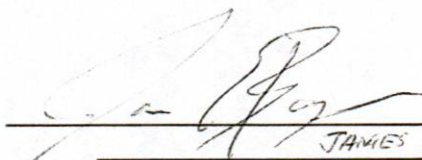
EVENT DESCRIPTION:

- We will leave your neighborhood as we found it: litter will be handled by the Studebaker National Museum.
- During the event hours, we expect between 1,500 to 2,000 attendees.
- Street will be closed between 6am and 4pm on Saturday, July 11, 2026. See the attached map for specifics.
 - We will have amplified sound from 8am to 4pm: there will be a public address system and pre-recorded background music.

We are working closely with the City of South Bend to minimize the impacts of the event. Our goal is to create an enjoyable and positive experience in your neighborhood.

If you or any of the surrounding residents and businesses have questions or comments about impacts of this event, please email us at:

Patrick Slebonick
Studebaker National Museum
201 Chapin St.
South Bend, IN 46601
pslebonick@studebakermuseum.org



 Signature Printed

805--807 W WASHINGTON ST

 SOUTH BEND IN 46601-1438
 Street Address Date

04-05-26



CONCOURS D'ELEGANCE
AT COPSHAHOLM

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Patrick Slebonick
Studebaker National Museum
201 Chapin St.
South Bend, IN 46601
pslebonick@studebakermuseum.org

Signature

PATRICK SLEBONICK

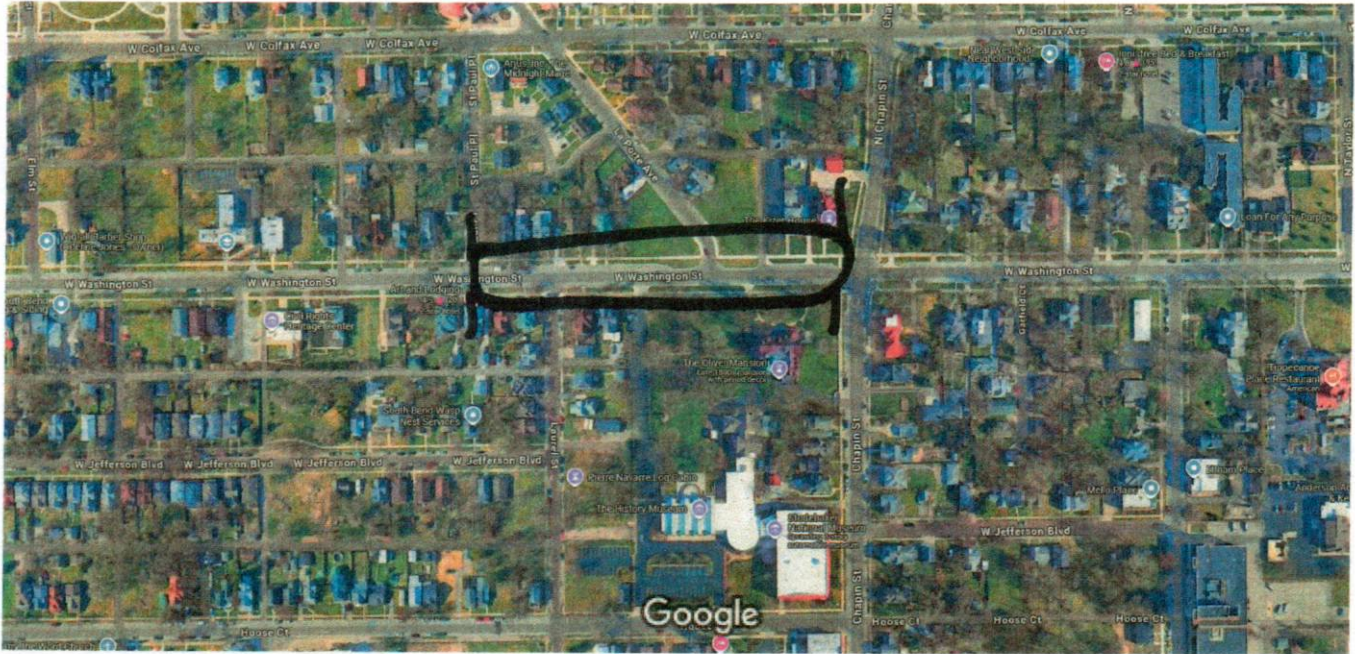
Printed

917 W WASHINGTON ST

Street Address

4/13/2026

Date



Imagery ©2025 Airbus, Maxar Technologies, Map data ©2025 100 ft

Washington St. closed from:
Chapin St.
to
Laurel St.



LOCAL AUTHORIZATION FOR TEMPORARY BEER & WINE EVENT PERMIT APPLICATION

State Form 57863 (R1 / 7-25)

INSTRUCTIONS:

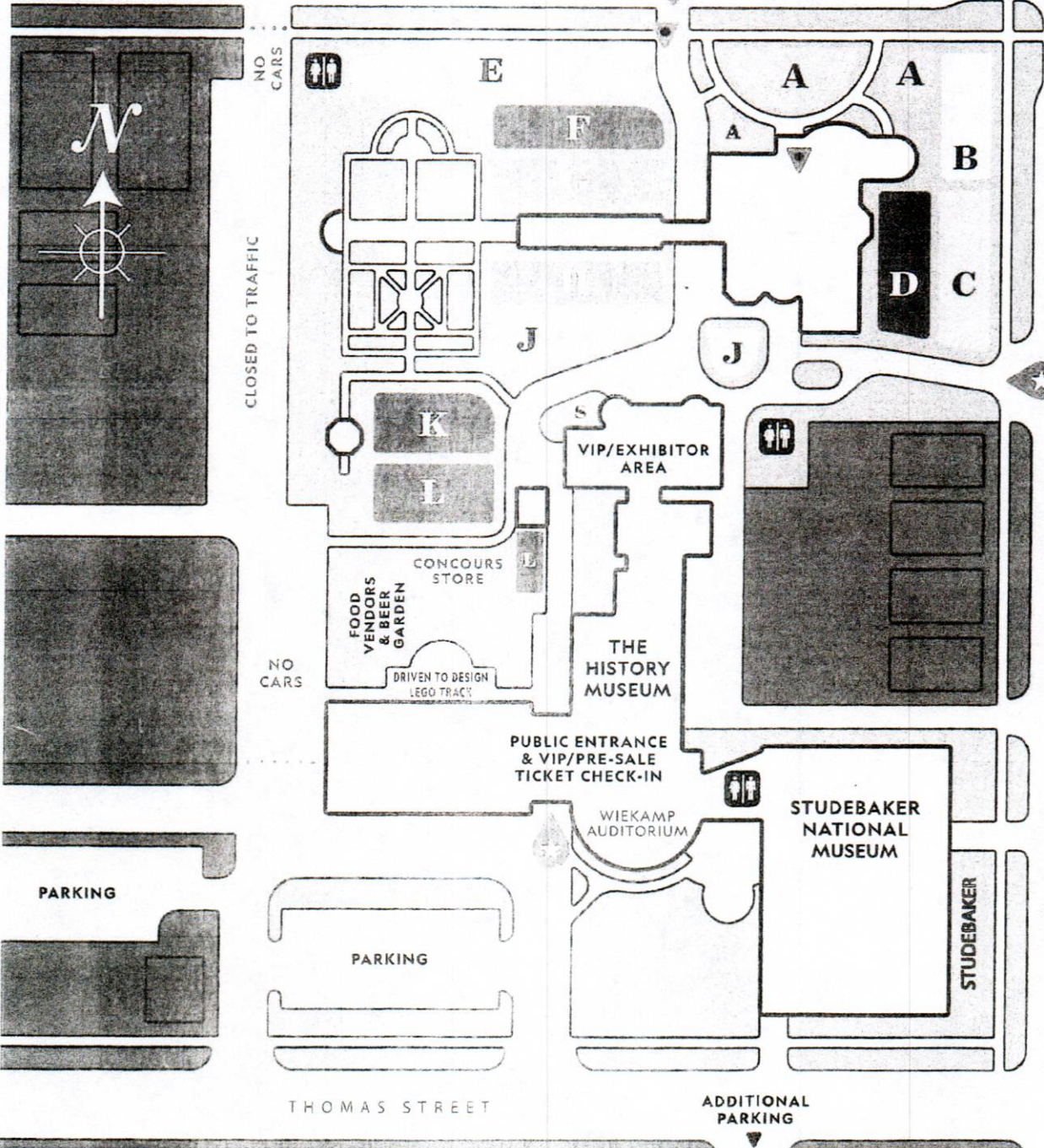
1. Applicant must complete all requested information.
2. Please type or print clearly.
3. Obtain required community clearance signatures and then upload with the online Temporary Beer & Wine Event application when applying.

NOTE: THIS FORM IS ONLY TO BE USED WITH ONLINE APPLICATION. Visit <https://mylicense.in.gov/eGov/ML1.html> to submit the online application.

STEP 1. GENERAL INFORMATION			
Name of applicant applying for permit (organization, club, corporation, individual - such as XYZ 123 Inc)			
STUDIOBAYKER BREWING NC			
Address of applicant (number and street, city, state, and ZIP code)		E-mail address	
110 E. MICHIGAN ST NEW CARLISLE, IN 46552		KEVIN@TIPIPE.COM	
Printed name of person making application		Emergency contact telephone number	
KEVIN JAKEL		505-410-8300	
Printed name of contact person of event		Emergency contact telephone number	
JOSH GOINGS		574-288-8796	
STEP 2. EVENT INFORMATION			
Beginning day (Monday, Tuesday, etc)	Beginning date (month, day, year)	Ending day (Monday, Tuesday, etc)	Ending date (month, day, year)
SATURDAY	JULY 11 TH 2026	SATURDAY	JULY 11 TH 2026
Time of event Start time	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	End time	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
10:00		6:00	
Type or description of event			
CONCORDS DR. ENTRANCE - CLASSIC CAR SHOW			
Exact address of event (number and street, city, state, and ZIP code - if occurring in a suite, suite MUST be included)			
STEP 3. FLOORPLAN (DRAW OR ATTACH SEPARATELY)			
SEE ATTACHMENT			
STEP 4. APPLICANT VERIFICATION			
The below signed applicant affirms under the penalties of perjury that the information contained in this form is true and accurate.			
Printed name of applicant	Signature	Date signed (month, day, year)	
KEVIN JAKEL	<i>Kevin Jakel</i>	04/24/26	
STEP 5. COMMUNITY CLEARANCE			
Printed name of Sheriff of county, or Chief of Police, or Town Marshall of jurisdiction where the event will be held	Signature	Date signed (month, day, year)	
ALC Dan Skibins	<i>Dan Skibins</i>	4-28-26	
Printed name of the mayor (if the event is held in Fort Wayne)	Signature	Date signed (month, day, year)	
FOR OFFICE USE ONLY			
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Permit Number	Reviewed By	Date Reviewed

WEST WASHINGTON STREET

PASS-IN-REVIEW



CHAPIN STREET

THOMAS STREET

ADDITIONAL PARKING

PARKING

PARKING

STUDEBAKER



Alcohol and Tobacco Commission
302 West Washington Street, Room E114
Indianapolis, IN 46204
(317) 232-2430

Employee Permit

Permit Number	Expire Date
BR1758323	09/16/2028

VALID ONLY AT A LICENSED PREMISES

Kevin L Jakel

Jessica Allen, Chair
Alcohol and Tobacco Commission



Alcohol & Tobacco Commission
302 W. Washington St.
Indianapolis, IN 46204
(317) 232-2430

Employee Permit

Permit Number	Expire Date
BR1758323	09/16/2028

VALID ONLY AT A LICENSED PREMISES

Kevin L Jakel

Signature _____

(574)233-0311
CITY OF SOUTH BEND SPE
215 DR MARTIN LUTHER KI
SOUTH BEND, IN 46601

04/29/2026 12:23:51

MID: XXXXXXXXXXXXX06+ TID: XXXXX199

CREDIT CARD

VISA SALE

Card #	XXXXXXXXXXXX1072
SEQ #:	1
Batch #:	6
INVOICE	1
Approval Code:	029340
Entry Method:	Manual
Mode:	Online
Tax Amount:	50.00

SALE AMOUNT \$25.00

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)

X _____

MERCHANT COPY

(574)233-0311
CITY OF SOUTH BEND SPE
215 DR MARTIN LUTHER KI
SOUTH BEND, IN 46601

04/29/2026 12:26:11
MID: XXXXXXXXXXXX064 TID: XXXXX199

CREDIT CARD
VISA SALE

Card # XXXXXXXXXXXX1072
SEQ #: 2
Batch #: 6
INVOICE 2
Approval Code: 029533
Entry Method: Manual
Mode: Online
Tax Amount: \$0.00

SALE AMOUNT \$400.00

I agree to pay the total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)

X _____

MERCHANT COPY