



# CITY OF SOUTH BEND

## BOARD OF PUBLIC WORKS

May 26, 2026

Mr. David VanderWier  
DJ Construction  
[dvanderwier@djconstruction.com](mailto:dvanderwier@djconstruction.com)

RE: Long Term Occupancy Permit – St. James Court

Dear Mr. VanderWier:

At its May 26, 2026 meeting, the Board of Public Works approved the Long-Term Occupancy Permit for the closure of St. James Court. This permit will be valid from June 1, 2026 to June 1, 2027.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk



City of South Bend/Public Works  
227 W. Jefferson Blvd  
South Bend, IN 46601

### Application and Permit

### Long Term Occupancy of City Right-of-Way

Applicant: DJ Construction Date: 5/13/26

Applicant Address: 3414 Elkhart Rd., Goshen, IN 46526

Project Site Address: 114 N. Lafayette Blvd., South Bend, IN 46601

Note: Occupancy limited to street(s) immediately in front of construction site.

Nature and extent of Occupancy (e.g.: proposed construction activities, equipment proposed to occupy public right-of-way, construction deliveries, etc.):

The nature of the occupancy is to maintain access for construction activities on the west face of ~~the existing building and new addition. Occupancy of the green highlighted area of the St. James Ct. alleyway will be from 6/1/26 to 6/1/27.~~

Duration of Occupancy: 6/1/26 to 6/1/27

Signature of Applicant: David VanderWier Digitally signed by David VanderWier  
DN: cn=D. VanderWier, email=D.VanderWier@djconstruction.com, o=DJ Construction,  
c=US, date=2026.05.13 14:33:59-0400

THE TERMS AND PROVISIONS OF CHAPTER 6, ARTICLE 5 and CHAPTER 18, ARTICLE 7, Sec 18-62 OF THE SOUTH BEND MUNICIPAL CODE ARE INCORPORATED HEREIN IN THEIR ENTIRETY. FAILURE TO COMPLY WITH THESE PROVISIONS SHALL RESULT IN CANCELLATION OF THIS PERMIT.

THIS PERMIT SHALL BE CONDITIONED UPON THE EXECUTION AND FILING WITH THE BOARD OF PUBLIC WORKS OF A BOND IN AN AMOUNT APPROVED BY THE BOARD OF PUBLIC WORKS, CONDITIONED TO INDEMNIFY, SAVE AND KEEP HARMLESS THE CITY OF SOUTH BEND, INDIANA, FROM ANY AND ALL LOSS, EXPENSE, COST OR LIABILITY OF ANY KINDS WHATSOEVER WHICH THE CITY MAY SUFFER OR BE PUT TO FROM OR BY REASON OF ANY ACT OR THING DONE OR NEGLECT TO BE DONE, OR BY VIRTUE OF THE AUTHORITY GIVEN IN SUCH PERMIT.

TO BE COMPLETED BY CITY STAFF ONLY:

Bond/Fee Amount: \$ \$1,000 / \$1,820 Date Bond/Fee Filed: 05/15/2026

- Compliance with CH 6, ART 5 and CH18, ART 7, Sec 18-62 of the South Bend Municipal Code
- Fee Paid

Date Issued: 5/26/2026 Issued By: Madeline Hostetler- Permit Manager

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS

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Hillary R. Horvath  
Attest: Hillary R. Horvath, Clerk

Date: May 26, 2026



Receipt No. 4857

Date: 5/15/26

City of South Bend  
Engineering Division/Permit Office  
215 S. Doctor M.L.K. Jr. Blvd., Ste. 400  
South Bend, IN 46601

## RECEIPT

Payment Type	Check/Ref #	Amount
Check	32770	\$ 1,820.00

**From:** Dj Construction Co Inc - DAVID

**Project Address:** St James Ct Closure

**For Project Name or**

**Number:** Long term occupancy Permit Fee

**Comments:**

**Payment received by:** MADDIE H



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## St. Margaret's House - Long Term Occupancy Permit

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**From** David VanderWier <dvdanderwier@djconstruction.com>

**Date** Tue 5/5/26 11:01 AM

**To** Row Permits Office <rowpermitsoffice@southbendin.gov>

Hello Madeline! I was inquiring about the Long Term Occupancy Permit that will allow me to close a section of St. James Ct. during our construction project that will last about a year. Your voicemail said to send this request via email so you can send me the documents needed. I did learn that the actual address for this building/property (blue highlight) is different than the mailing address for St. Margaret's House. That portion of the buildings address is 114 N Lafayette Blvd., South Bend, IN 46601. I look forward to your email and instructions for obtaining this permit soon.

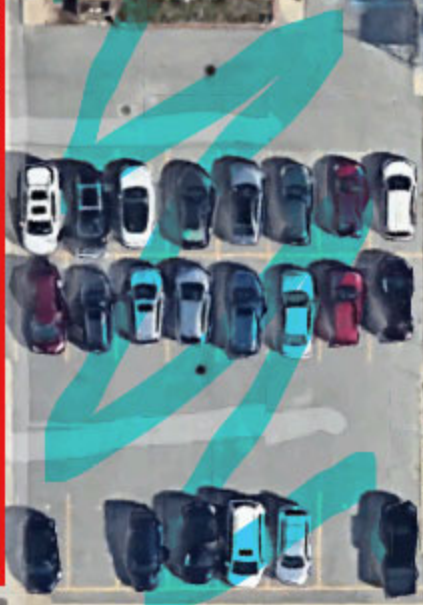
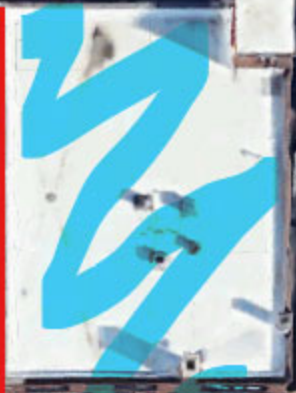
Thanks,

N Lafayette Blvd

The Cathedral of St James

St Margaret's House

St James Ct





## David VanderWier | DJ Construction

Project Manager

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**A** 3414 Elkhart Road, Goshen, IN 46526

**A** 4798 Campus Drive, Suite 120, Kalamazoo, MI 49008

**P** 574-533-1645 **P** 269-557-1645 **C** 574-895-1311

**E** [dvanderwier@djconstruction.com](mailto:dvanderwier@djconstruction.com) **W** [www.djconstruction.com](http://www.djconstruction.com)

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