



CITY OF SOUTH BEND

BOARD OF PUBLIC WORKS

May 26, 2026

Mr. Derek Sauer
Rieth-Riley Construction Co., Inc.
25200 State Road 23
South Bend, IN 46614
dsauer@rieth-riley.com

RE: Change Order No. 1 – Marshall Park Tennis and Sidewalk – Project No. 125-026B

Dear Mr. Sauer:

At its May 26, 2026 meeting, the Board of Public Works approved the above referenced Change Order be increased by \$33,402.15, bringing the revised contract amount to \$588,150.15.

Enclosed is a copy of the Change Order for your records.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

**CITY OF SOUTH BEND, INDIANA
DEPARTMENT OF PUBLIC WORKS
PROJECT CHANGE ORDER**



DATE: 5/11/2026
PROJECT NO: 125-026B
PROJECT NAME: Marshall Park Tennis and Sidewalk
CONTRACT DATE: 1/13/2026
CHANGE ORDER NO: 1
SUBJECT OF CHANGE ORDER: See attached.

The original contract sum		\$	<u>554,748.00</u>
Net change by previously authorized change orders		\$	<u>0.00</u>
The contract sum prior to this change order		\$	<u>554,748.00</u>
By this Change Order, the project amount is	<input checked="" type="checkbox"/> Increased		
	<input type="checkbox"/> Decreased	\$	<u>33,402.15</u>
The new contract sum including this change order		\$	<u>588,150.15</u>
This Change Order represents a total change of			<u>6.02 %</u>
Total change for entire project			<u>6.02 %</u>

Original contracted completion date/time 8/1/2026
 Extension of date/time by previous change orders 0 days
 Date/time extension by this change order 0 days
 New completion date/time 8/1/2026

CONTRACTOR

RECOMMENDED FOR

Derek Sauer
 Contractor Signature

Kyle Ludlow
 CONSTRUCTION MANAGER

Derek Sauer Project Manager
 Printed Name and Title

CITY OF SOUTH BEND, INDIANA
 BOARD OF PUBLIC WORKS

Riehl-Riley
 Company Name

Elizabeth A. Maradik
 Elizabeth A. Maradik, President

Joseph R. Molnar
 Joseph R. Molnar, Vice President

25200 SR. 23
 Address

Murray L. Miller
 Murray L. Miller, Member

Breana N. Micou
 Breana N. Micou, Member

South Bend, IN 46614
 City, State, Zip

Abigail E. Magas, P.E.
 Abigail E. Magas, Member

Hillary R. Horvath
 Attest: Hillary R. Horvath, Clerk

Date: May 26, 2026



INTER-OFFICE MEMORANDUM

DEPARTMENT OF PUBLIC WORKS DIVISION OF ENGINEERING

TO: Hillary Horvath, Clerk
Board of Public Works

FROM: Zak Tebell, Project Engineer

SUBJECT: Change Order No. 1 – Project No. 125-026B
Marshall Park tennis and Sidewalk

DATE: 5/18/2026

The Change Order involves three major changes. First, an increase in the number of crosswalks being restriped and larger striping being selected for crosswalks. Second, a bumpout being added, and third, additional light poles being removed.

We deliver services that empower everyone to thrive!!

City of South Bend Project No. 125-026B
 Marshall Park Tennis and Sidewalk

Change Order 1

5/11/2026

Description	QTY Change	Unit	Unit Cost	Total	Notes
Concrete Curb Ramp	3	SY	\$274.05	\$ 822.15	Quantity increase
Line, Thermplastic, Solid, White, Grooved, 6 IN	-130	LFT	\$6.00	\$ (780.00)	Quantity decrease
Transverse Marking, Thermoplastic, White, Stop Line, 24 IN	78	LFT	\$30.00	\$ 2,340.00	Quantity increase
Transverse marking, Thermoplastic, Crosswalk Line, White, 6 In	-395	LFT	\$15.00	\$ (5,925.00)	Quantity decrease
Transverse Marking, Thermoplastic, Crosswalk Line, White, 12 IN	750	LFT	\$15.00	\$ 11,250.00	New line item
Bumpout	1	LS	\$14,435.00	\$ 14,435.00	New line item
Delinlieators	4	EA	\$215.00	\$ 860.00	New line Item
Light Pole Removal	4	EA	\$2,600.00	\$ 10,400.00	Quantity increase on Alternate 1

Change Order Total : \$ 33,402.15

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date: 5/18/2026
 Name: Zak Tebell Department of Public Works – Engineering Division
 BPW Date: 5/26/2026 Phone Extension: 9358

Required Prior to Submittal to Board

BPW Attorney Attorney Name _____
 Dept. Attorney Attorney Name _____
 Purchasing _____

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input checked="" type="checkbox"/> Chg. Order, No. 1	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: Ratify Emergency Contract		<input type="checkbox"/> Ease./Encroach

Required Information

Company or Vendor Name Rieth-Riley Construction Company
 New Vendor Yes If Yes, Approved by Purchasing
 No
 MBE/WBE Contractor MBE WBE Completed E-Verify Form Attached Yes No
 Project Name Marshall Park Tennis and Sidewalk
 Project Number 125-026B
 Funding Source PR-00045247
 Account No. 430-10-102-121-444000--PROJ00000669
 Amount \$33,402.15
 Terms of Contract Change Order 1
Special Contract Provisions N/A
 Purpose/Description Change Order 1 Including the addition of a bumpout, additional crosswalk striping, and additional light pole removal.

For Change Orders Only

Amount of Increase \$ 33,402.15
 Decrease (\$)
 Previous Amount \$ 554,748.00
 Increase 6.02%
 Current Percent of Change: Decrease (%)
 New Amount \$ 588,150.15
 Increase 6.02%
 Total Percent of Change: Decrease (%)
 Time Extension Amount: 0 Days
 New Completion Date: 8/1/2026