



# CITY OF SOUTH BEND

## BOARD OF PUBLIC WORKS

May 26, 2026

Mr. Brian Henry  
The Robert Henry Corporation  
404 S. Frances St.  
South Bend, IN 46617  
[mcoleman@roberthencycorp.com](mailto:mcoleman@roberthencycorp.com)

RE: Change Order No. 1 - Leighton Building Second Floor Selective Demo - Project No. 125-055A

Dear Mr. Henry:

At its May 26, 2026 meeting, the Board of Public Works approved the above referenced Change Order be increased by \$22,837, bringing the revised contract amount to \$154,837.

Enclosed is a copy of the Change Order for your records.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk



CO #	DATE
125-055A-1	03/25/2026

Subject: Unforeseen Drywall and Electrical Investigating  
Status: Approved

**CONTRACTOR**

Robert Henry Corporation  
Matt Coleman  
404 South Frances Street  
South Bend, IN 46617

**BILL TO**

City of South Bend  
Public Works Engineering  
215 S. Dr. MLK Jr. Blvd. Ste. 400  
South Bend, IN 46601

**PROJECT**

Leighton Building 2nd Floor Demo  
PROJECT #: 125-055A  
111 West Jefferson Boulevard  
South Bend, IN 46601

**DESCRIPTION**

Additional layers of Drywall were discovered once removals started. Additional work required.  
Electrical panel in "Brain" Display area investigation to determine all lines running to it are only in the demo area.  
Unforeseen VAV units.

Item	Qty	Price/Unit	Total
Removal of Additional Drywall Layers <i>Extra labor and dumpster to remove and haul off the concealed double and triple layers of drywall.</i>	1	\$7,089.00/LS	\$7,089.00
Electrical Panel Wire Investigation <i>Investigation of unmarked electrical panel behind the "Brain" Display. Demo and removal of main panel and wiring.</i>	1	\$4,572.00/LS	\$4,572.00
Removal of Additional VAV Units <i>Unforeseen VAVs exposed once ceiling was removed in both theatre rooms.</i>	1	\$9,350.00/LS	\$9,350.00
Drywall Removal around stair opening	1	\$1,826.00/LS	\$1,826.00

**Subtotal** \$22,837.00

**Tax: (0%)** \$0.00

**Total** \$22,837.00



CO #	DATE
125-055A-1	03/25/2026

REVISED BALANCE SUMMARY	
Original Contract Amount	\$132,000.00
Net Change by Previous Change Orders	\$0.00
Contract Amount Prior to this Change	\$132,000.00
Amount of this Change Order	\$22,837.00
Revised Contract Amount, Including this Change Order	\$154,837.00

Contractor Signature *[Signature]*

Construction Manager Signature *Kyle Ludlow*

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS**

*[Signature]*

Elizabeth A. Maradik, President

*[Signature]*

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Ablgall E. Magas, Member

Attest: Hillary R. Horvath, Clerk

Date: May 26, 2026

**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date	<u>5/20/2026</u>	Department	<b>Public Works</b>
Name	<b>Lidya Abreha</b>		
BPW Date	<u>5/26/2025</u>	Phone Extension	5961

**Required Prior to Submittal to Board**

BPW Attorney	<input checked="" type="checkbox"/>	Attorney Name	<b><u>Michael Schmidt</u></b>
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	<b><u>Mickey Lovy</u></b>	

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input checked="" type="checkbox"/> Chg. Order, No. <b>1</b>	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach

**Required Information**

Company or Vendor Name	<u>The Robert Henry Corporation</u>		
New Vendor	<input type="checkbox"/> Yes	<input type="checkbox"/> If Yes, Approved by Purchasing	
	<input checked="" type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE	<b>Completed E-Verify Form Attached</b>	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE		<input type="checkbox"/> No
Project Name	<u>Leighton Building Second Floor Selective Demo</u>		
Project Number	<u>125-055A (PR-46281)</u>		
Funding Source	<u>TIF – River West Development</u>		
Account No.	<u>324-10-102-121-443001</u>		
Amount	<u>\$132,000</u>		
Terms of Contract	<u>Base quote only</u>		
Purpose/Description	<u>Additional drywall layers, electrical panel wire investigation, removal of additional VAV units, drywall removal around stair opening.</u>		

**For Change Orders Only**

Amount of	<input checked="" type="checkbox"/>	Increase	<u>\$ 22,837</u>
	<input type="checkbox"/>	Decrease	<u>(\$ _____)</u>
Previous Amount			<u>\$ 132,000</u>
		Increase	<u>17.3%</u>
Current Percent of Change:		Decrease	<u>( _____ )%</u>
New Amount			<u>\$ 154,837</u>
		Increase	<u>_____ %</u>
Total Percent of Change:		Decrease	<u>( _____ )%</u>
Time Extension Amount:			<u>NA</u>
New Completion Date:			_____