



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS



Regarding the closure of the EV Charger Project 124-052:

Barnes Concepts, LLC represented to the City that it had completed its work related to EV Charger Project 124-052. As is customary, a final walkthrough was done and a punch list was created. It was observed that there were many items not up to electrical code or specifications written out in the project contract. These items were asked to be addressed in a timely manner as the worksites were not operable. Communication between the contractor and City Team became sporadic and indecisive. The City allowed time for a specific item to come in that needed repaired as a part of the punch list. Once that timeframe had passed, communication lacked and coordination did not happen. Only a few items on the initial punch list were addressed. Barnes Concepts has been advised by the City's Legal Department that it is in breach of the contract with the City and that no further payments will be authorized.

Punch items still remaining:

### **Veterans Memorial**

- Each breaker should be labeled, or panel schedule updated, not with a Sharpie
- Subpanel should be securely mounted.
- The Subpanel should be properly landed with all conductors from Main panel
- Fill in trench between electric panel to first pedestal

### **Boland**

- Each breaker should be a 40 Amp breaker
- Each breaker should be labeled, not with Sharpie
- The Subpanel should be properly landed with all conductors from Main panel
- Subpanel breaker at Main panel needs changed out to match existing

Regards,

Kyle Ludlow

**CITY OF SOUTH BEND, INDIANA  
DEPARTMENT OF PUBLIC WORKS  
PROJECT CHANGE ORDER**



DATE: 4/1/2026  
 PROJECT NO: 124-052  
 PROJECT NAME: EV Charger Installations  
 CONTRACT DATE: 1/21/2025  
 CHANGE ORDER NO: 1 (Final)  
 SUBJECT OF CHANGE ORDER: PCR #1-CCB Replacement Installation , PCR #3-Retainage

All items completed substantially as planned.  
 See attached Comparison of Estimate for overruns and underruns.

The original contract sum		\$	49,325.00
Net change by previously authorized change orders		\$	0.00
The contract sum prior to this change order		\$	49,325.00
By this Change Order, the project amount is	<input type="checkbox"/> Increased		
	<input checked="" type="checkbox"/> Decreased	\$	91.25
The new contract sum including this change order		\$	49,233.75
This Change Order represents a total change of			-0.18 %
Total change for entire project			-0.18 %

Original contracted completion date/time: 6/30/2025  
 Extension of date/time by previous change orders: 0 days  
 Date/time extension by this change order: 0 days  
 New completion date/time: 6/30/2025

**CONTRACTOR**

**RECOMMENDED FOR**

\_\_\_\_\_  
 Contractor Signature

*Kyle Ludlow*  
 \_\_\_\_\_  
**CONSTRUCTION MANAGER**

\_\_\_\_\_  
 Printed Name and Title

CITY OF SOUTH BEND, INDIANA  
 BOARD OF PUBLIC WORKS

\_\_\_\_\_  
 Barnes Concepts LLC

*E.A. Maradik*

\_\_\_\_\_  
 Company Name

Elizabeth A. Maradik, President

\_\_\_\_\_  
 12562 Maryland St.

*Murray L. Miller*

\_\_\_\_\_  
 Address

Murray L. Miller, Member

\_\_\_\_\_  
 Crown Point, IN 46307

*Abigail E. Magas, P.E.*

\_\_\_\_\_  
 City, State, Zip

Abigail E. Magas, Member

*J.R. Molnar*

\_\_\_\_\_  
 Joseph R. Molnar, Vice President

*Breana N. Micou*

\_\_\_\_\_  
 Breana N. Micou, Member

*Hillary R. Horvath*

\_\_\_\_\_  
 Attest: Hillary R. Horvath, Clerk

Date: April 14, 2026

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS  
PROJECT COMPLETION AFFIDAVIT**



PROJECT NAME EV Charger Installations  
 PROJECT NO 124-052 FINAL COST \$49,233.75  
 CONTRACT SIGNED 1/21/2025  
 PROJECT Installation of eight public EV charging stations. Four at Boland Park and four at Veterans'  
 WITNESSETH:

The work under the above contract between the City of South Bend and the undersigned contractor having been completed, the City of South Bend, its officials and agents are hereby released from all claims and demands whatsoever arising under or by such contract, and that the contractor performed the work within the scope of the Specifications and Standards of the City of South Bend which were a part of the above Contract.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_. Barnes Concepts LLC  
 \_\_\_\_\_  
 Signature 12562 Maryland St.  
 \_\_\_\_\_  
 Printed Name Crown Point, IN 46307  
 \_\_\_\_\_  
 City, State, Zip

WITNESSES:  
 Before me, the undersigned Notary Public in and for said country and state, personally appeared \_\_\_\_\_, and acknowledged his/her signature to the above Project Completion Affidavit on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

\_\_\_\_\_  
 Notary Signature My Commission Expires \_\_\_\_\_  
 \_\_\_\_\_  
 Printed Name County of Residence \_\_\_\_\_

If the Contractor is a corporation, the following certificate will be executed. I, \_\_\_\_\_, certify that I am Secretary of the Corporation executing this release; that \_\_\_\_\_ who signed this release on behalf of the contractor was then \_\_\_\_\_ of said Corporation; that said release was duly signed for and on behalf of said Corporation by Authority of its governing body, and is within the scope of corporate powers:

\_\_\_\_\_  
 Secretary's Signature Corporate Seal  
 \_\_\_\_\_  
 Printed Name

**DEPARTMENT OF PUBLIC WORKS APPROVAL**

This project is acceptable for final approval and we recommend to the Board of Public Works that it be ordained so.

Kyle Ludlow Date: 4/1/2026  
 \_\_\_\_\_  
 Construction Manager

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS**

Elizabeth A. Maradik  
 Elizabeth A. Maradik, President

Murray L. Miller  
 Murray L. Miller, Member

Abigail E. Magas, P.E.  
 Abigail E. Magas, Member

Joseph R. Molnar  
 Joseph R. Molnar, Vice President

Breana N. Micou  
 Breana N. Micou, Member

Hillary R. Horvath  
 Attest: Hillary R. Horvath, Clerk

Date: April 14, 2026

**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date	<b>04/01/2026</b>	Department	<b>Public Works</b>
Name	<b>Kyle Ludlow</b>	Phone Extension	<b>9157</b>
BPW Date	<b>04/14/2026</b>		

**Review and Approval Required Prior to Submittal to Board**

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>		_____

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input checked="" type="checkbox"/> C/O & PCA No. <b>1</b>	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease. /Encroach	

**Required Information**

Company or Vendor Name	<b>Barnes Concepts LLC</b>
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing <input checked="" type="checkbox"/> No
MBE/WBE Contractor	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <b>Completed E-Verify Form Attached</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	<b>EV Charger Installations</b>
Project Number	<b>124-052</b>
Funding Source	<b>PROJ00000576, 408-431000</b>
Account No.	<b>PR-00037570 PO-0036708</b>
Amount	<b>\$49,233.75</b>
Terms of Contract	
Purpose/Description	<b>Project Closeout with Deduct Change Order for work not completed.</b>

**For Change Orders Only**

Amount of	<input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$ _____ (\$) <b>91.25</b>
Previous Amount		<b>\$49,325.00</b>
Current Percent of Change:		<b>0%</b>
New Amount		<b>\$ 49,233.75</b>
Total Percent of Change:		<b>0%</b>
Time Extension Amount:		<b>0</b>
New Completion Date:		