



# CITY OF SOUTH BEND

## BOARD OF PUBLIC WORKS

April 14, 2026

Mr. Blake Gribben  
United Consulting  
[Blake.gribben@ucindy.com](mailto:Blake.gribben@ucindy.com)

RE: Change Order No. 1 – SRTS Muessel Primary/Holy Cross Schools – Project No. 122-066

Dear Mr. Gribben:

At its April 14, 2026 meeting, the Board of Public Works approved the above referenced Change Order for the work time adjustment from June 8, 2026 to start on or after March 30, 2026.

Enclosed is a copy of the Change Order for your records.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

**INDIANA Department of Transportation  
Construction Change Order and Time Extension Summary**

**Contract Information**

District:LAPORTE DISTRICT

Contract No.: R -43174

AE:Hauersperger, Steven

Letting Date:03/12/2025

PE/S:Gribben, Blake

Status:Draft

**Change Order Information**

Date Generated: 03/25/2026

Change Order No.: 001

Date Approved: 00/00/0000

EWA: N or Force Acct: N

Reason Code: STANDARDS/SPECS CHANGE, Time Related

Description: Earliest Date To Begin Work Time Adjustment

Original Contract Amount	\$ 1,659,900.00	
Current Change Order Amount	\$ 0.00	Percent: 0.000 %
Total Previous Approved Changes	\$ 0.00	Percent: 0.000 %
Total Change To-Date	\$ 0.00	Percent: 0.000 %
Modified Contract Amount	\$ 1,659,900.00	

**Time Extension Information**

Date Initiated 00/00/0000

Date Completed 00/00/0000

Original Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SP Date 00/00/0000 or SP Days

(SS = Standard Specification, SP = Special Provision)

Time Element Description:

Current Time Extension

SS Days 0 SP Days -70 SP Days Value \$ 0.00

Previous Time Approved

SS Days by AE: \_\_\_\_\_ DCE: \_\_\_\_\_ SCE: \_\_\_\_\_ DDCM: \_\_\_\_\_

SS Days \_\_\_\_\_ SP Days Value \$ \_\_\_\_\_

Revised Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SS Date 00/00/0000 or SP Days 0

**INDIANA Department of Transportation**  
**Construction Change Order and Time Extension Summary**

**Review and Approval Information**

Required Approval Authority AE: \_\_\_\_\_ DCE: \_\_\_\_\_ SCE: \_\_\_\_\_ \* DDCM: \_\_\_\_\_ \*  
(\$ per Change Order) (- LE \$ 250K-) (- LE \$ 750K - ) ( -- LE \$ 2 M -- ) ( -- GT \$ 2 M -- )  
(Days per Contract) ( 50 SS days ) ( 100 SS days ) ( 200 SS Days ) ( GT 200 SS days)

Verbal Approval Required? Y / N If Y, by \_\_\_\_\_ Date Issued \_\_\_\_\_

Total Change To-Date>5%? Y / N If Y , Copy to Program Budget Manager \_\_\_\_\_

Scope/Design Recommendation Y / N If Y, Referred to Project Manager(PM) \_\_\_\_\_  
Required?

Date to PM \_\_\_\_\_ Date Returned \_\_\_\_\_

Approval Authority Concurs with PM? Y / N If Y, Concurrence by \_\_\_\_\_ Date \_\_\_\_\_

If N,Resolution: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Resolved by \_\_\_\_\_ Date \_\_\_\_\_

LPA Signatures Required? Y / N If Y, Date to LPA \_\_\_\_\_ Date Returned \_\_\_\_\_

FHWA Signatures Required? Y / N If Y, Date to FHWA \_\_\_\_\_ Date Returned \_\_\_\_\_

\* Field Engineer Recommendation (Required for SCE or DDCM Approval)

Field Engineer \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contract No:R -43174  
Change Order No:001

INDIANA  
Department of Transportation

Date:03/26/2026  
Page: 3

Contract: R -43174  
Project: State:1900447  
Change Order Nbr: 001  
Change Order Description: Earliest Date To Begin Work Time Adjustment  
Reason Code: STANDARDS/SPECS CHANGE, Time Related

CLN	PCN	PLN	Item Code	Unit	Unit Price	CO Qty	Comment	Amount Change
Total Value for Change Order 001 = \$ 0.00								

**Milestone Time Adjustment**

MileStone Nbr: 02  
Milestone Description: EARLIEST DATE TO BEGIN WORK  
Original Completion dt: 06/08/2026 Adj compl dt 03/30/2026 Adj No. of Days -70  
Explanation: The contract book originally established June 8, 2026 (Milestone 02) as the earliest date for the start of work. During the preconstruction meeting, the contractor requested permission to begin work earlier than this date. The City raised no objections to the request, provided that the contractor provides advance notice prior to starting and begins work in the areas of the project located furthest from the school zone. The AE was informed of the proposed earlier start date and also raised no objections, concurring with the City's recommendation to begin work in the area furthest from the school zone. Accordingly, the contractor is authorized to begin work on or after Monday, March 30, 2026. The intermediate and overall project completion dates will remain unchanged. The INDOT Project Manager has been notified accordingly.


**Whereas, the Standard Specifications for this contract provides for such work to be performed, the following change is recommended.**  
General or Standard Change Order Explanation

A contract time adjustment is required for this change and has been addressed herein.

**Change Order Explanation for Specific Line Item**

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It is the intent of the parties that this change order is full and complete compensation for the work describe above.  
Notification and consent to this change order is hereby acknowledged.

Contractor: Milestone Contractors LP  
Date: 3/26/2026

Signed By:   
Daniel J Schmitt

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NOTE: Other required State and FHWA signatures will be obtained electronically through the SiteManager system.

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CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS

APPROVED FOR LOCAL PUBLIC AGENCY





Elizabeth A. Maradik, President

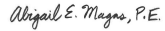
Joseph R. Molnar, Vice President





Murray L. Miller, Member

Breana N. Micou, Member





Abigail E. Magas, Member

Attest: Hillary R. Horvath, Clerk

Date: April 14, 2026

\*\*\*\*\*  
SUBMITTED FOR CONSIDERATION

PE/S \_\_\_\_\_

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APPROVED FOR INDIANA DEPARTMENT OF TRANSPORTATION

Approval Level	Name of Approver	Date	Status
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**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date	4/4/2026		
Name	<b>Gemma Stanton</b>	Department	<b>PW</b>
BPW Date	4/14/2026	Phone Extension	9083

**Review and Approval Required Prior to Submittal to Board**

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	_____

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA	
<input checked="" type="checkbox"/> Chg. Order, No. <b>1</b>	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach	

**Required Information**

Company or Vendor Name	INDOT		
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing		
	<input type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE	Completed E-Verify Form Attached	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE		<input type="checkbox"/> No
Project Name	SRTS Muessel Primary/Holy Cross Schools		
Project Number	122-066		
Funding Source	PO-37460		
Account No.	PROJ-335		
Amount	\$331,980		
Terms of Contract			
Purpose/Description	Time adjustment to begin work earlier		

**For Change Orders Only**

Amount of	<input type="checkbox"/>	Increase	\$	
	<input type="checkbox"/>	Decrease	(\$ )	
Previous Amount			\$	
		Increase		%
Current Percent of Change:		Decrease		( %)
New Amount			\$	
		Increase		%
Total Percent of Change:		Decrease		( %)
Time Extension Amount:				
New Completion Date:				