

# INCLUSIVE PROCUREMENT AND CONTRACTING BOARD

## MEETING AGENDA

DATE: FEBRUARY 18<sup>TH</sup>, 2025 TIME: 5:30 PM

LOCATION: TRC 1165 FRANKLIN ST, SUITE 100, SOUTH BEND, IN 46601

VIRTUAL LINK: [HTTPS://TINYURL.COM/IPCBOARDMEETING](https://tinyurl.com/IPCBOARDMEETING)

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- I. Call to Order- The IPC Board on February 18<sup>th</sup>, 2025 @ 5:30 p.m.
  - II. Roll Call
  - III. Approval of December 2025 Minutes
  - IV. Procurement
    - o Review of December and January Procurement Report
  - V. Public Works
    - o Review of December and Jan DPW Report
  - VI. Office of Diversity and Inclusion
    - o Touch on the upcoming 2024 annual report.
    - o Review of 2024 ODCI events and activities.
    - o Recap of Sub and Prime Connect event Jan 15, 2025 / MBE /WBE Certification Workshop
    - o Change orders process
    - o Potential NAICS Code addition
    - o Qualifying spends with MBE/WBE Prime contractors
  - VII. Old Business
    - o Share the final of the 2023 annual report for review
  - VIII. New Business
    - o Selecting Officers for the IPC Board
  - IX. Announcements:
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  - X. Floor Open to the Public
  - XI. Adjournment-
- Notes and Action Item