



## **Rachel Tomas Morgan**

At Large Council Member

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### **MEETING DATES**

### **TOPICS DISCUSSED**

February 27, hybrid

1. Organizational Meeting

April 17, hybrid

1. Department of Innovation & Technology Annual Report 2022 and State of the Department  
Presentation by Chief Innovation Officer Denise Riedl & Staff

July 11, hybrid

1. Reviewing Committee and Council I&T Priorities  
2. Digital Equity Plan  
Presentation by Denise Linn Riedl, Chief Innovation Officer; Patrick McGuire, Technology Equity Manager-IT; and Madi Rogers, Director of Civic Innovation-IT  
3. Strategic Discussion: Crafting a Vision for Customer Service  
Discussion led by Denise Linn Riedl, Chief Innovation Officer; Madi Rogers, Director of Civic Innovation-IT, and Cathleen Sutherland, Director of 311 Customer Service  
4. Departmental Updates

October 3, hybrid

Joint Meeting of the Information (Innovation) & Technology and Community Investment Committees  
1. Updates on Business Assistance Support, Grants, and Programs by Denise Linn Riedl, Chief Innovation Officer, and Caleb Bauer, Executive Director, Department of Community Investment

November 14, hybrid  
Council Meeting

Departmental Update: Results of the 2024 Community Survey  
Presentation by Mr. David Finley, Director Business Analyst

In addition to the scheduled committee meeting, committee members were invited to participate in a Regional Broadband Visioning Session on June 27, 2023, and to participate in one of the South Bend Police Department's Transparency Hub User Sessions. Committee members were also invited to attend the Business Security Grant Program Press Conference and Launch Event on August 31, 2023.

Throughout 2023, Committee Chair and CIO of Innovation & Technology met monthly for updates and meeting committee meeting agenda setting.



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To: South Bend Common Council  
Office of the City Clerk  
From: Councilmember At-Large Rachel Tomas Morgan; Chair, Health and Public Safety Committee  
Date: January 4, 2024

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### **2023 Annual Report of the Information (Innovation) and Technology Committee**

Pursuant to the requirements of Section 2-10(i) of the South Bend Municipal Code, this report sets forth a summary of business conducted by the Common Council's Information (Innovation) and Technology Committee for the year 2023.

**Duties:** The Information (Innovation) and Technology Committee oversees the various activities of the City's Department of Innovation which includes the Divisions of Information Technology and 311 so that the City of South Bend remains competitive and on the cutting edge of developments in this area. Reviewing and proposing upgrades to computer systems and websites, developing availability and access to GIS data and related technologies are some of its many activities.

**Members:** Three (3) Council Members and two (2) Citizen Members served on the Committee for the year. They included:

1. Councilmember At-Large, Rachel Tomas Morgan, Chairperson
2. Councilmember At-Large, Lori Hamann, Vice-Chairperson
3. Councilmember District 1, Canneth Lee, Member
4. Ms. Maria Gibbs, Citizen Member
5. Mr. Scott Matthew Coats, Citizen Member

**Meetings:** Four (4) committee meetings were held including one meeting in conjunction with the Community Investment Committee. Additionally, the Committee arranged a Council meeting presentation for Innovation & Technology to share results of the 2024 Community Survey.

All committee meeting notices, minutes, and recordings have been posted and may be accessed in committee folders from the Common Council's website at <https://southbendin.gov/departments/common-council/>

Meeting dates in 2023 and topics discussed are as follows:



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Respectfully submitted,

A handwritten signature in black ink that reads "Rachel Tomas Morgan". The signature is written in a cursive, flowing style.

Rachel Tomas Morgan  
Councilmember At-Large  
Chairperson, Information (Innovation) and Technology Committee