

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2024 – 10:30 a.m.**



Virtual Meeting Link <http://tinyurl.com/2024BPW-AgendaReview>  
1308 County-City Building, South Bend, IN 46601

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AGENDA REVIEW SESSION ACTION ITEM

- 1. AWARD QUOTATIONS AND APPROVE CONTRACTS**
    - A. Boehm Park Mill and Resurface
      1. Company: Rieth-Riley Construction Co., Inc.
      2. Amount: \$27,543.20
      3. Funding: PR-00035865
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- 2. REVIEW OF MINUTES**
    - A. Approve Agenda Review, and Regular Meeting Minutes of September 5, and September 10, 2024
  - 3. PUBLIC HEARING**
    - A. Licenses
      1. Type: New Massage Establishment
        - a) Applicant: KT Rose Spa
        - b) Location: 244 S. Olive St.
        - c) Favorable Recommendations
  - 4. OPENING OF BIDS**
    - A. 2024 Traffic Calming – Project No. 123-075
      1. Funding: PR-00035440
    - B. SBFD Central Fire Station Roofing Replacement – Project No. 124-032A
      1. Funding: PR-00035507
  - 5. OPENING OF QUOTATIONS**
    - A. 2024 Thermoplastic Striping – Project No. 124-025
      1. Award
      2. Funding: PR- 00034249
  - 6. AWARD QUOTATIONS AND APPROVE CONTRACTS**
    - B. Riverside & Joyce Dr. Shoulder Repair – Project No. 124-059
      1. Company: Acorn Landscaping, LLC
      2. Amount: NTE \$17,569
      3. Funding: PR-00035803

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**7. CHANGE ORDERS**

- A. Seitz Park Renovation – Project No. 117-093
  - 1. Company: Ziolkowski Construction, Inc.
  - 2. Change Order No.: 10
  - 3. Increase Amount: \$887,052.02
  - 4. Percent of Increase: 9.49%
  - 5. Total Percent of Change: 43.3%
  - 6. Revised Contract Amount: \$10,231,639.80
  - 7. Funding: PO-0006342

**8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Charles Black Parking Lot Seal and Stripe – Project No. 124-021
  - 1. Company: Alphajak, LLC.
  - 2. Change Order No.: 1 (Final)
  - 3. Decrease Amount: (\$16,035.36)
  - 4. Percent of Decrease: (61.6%)
  - 5. Total Percent of Change: (61.6%)
  - 6. Final Contract Amount: \$10,000
  - 7. Funding: PO-0030338

**9. PROJECT COMPLETION AFFIDAVITS**

- A. City of SB Wayfinding Signage Program Phase III – Project No. 123-013
  - 1. Company: Geograph Industries, Inc.
  - 2. Final Contract Amount: \$187,234
  - 3. Funding: PO-0029007
- B. WWTP Compressor Building Masonry Improvements – Project No. 121-046
  - 4. Company: Slatile Roofing and Sheet Metal Co., Inc.
  - 5. Final Contract Amount: \$550,770
  - 6. Funding: PO-0020775

**10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Momentum TIF Project – Site Work – Project No. 124-018
  - 1. Funding: PR-00036154

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**11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Water Service and Sewer Lateral Construction Agreement – Heritage Townhomes, LLC
  - 1. Description: Agreement for the Developer of the Heritage Townhomes on SB Ave. to Reimburse the City for Water Services and Sewer Laterals Installed for the Development as Part of the ND-DTSB Trail Project
  - 2. Amount: \$40,699.55 (estimate, paid by the developer to the City)
- B. Amendment No. 1 to Project Agreement – FREG South Bend Holdings, LLC.
  - 1. Description: Agreement to Perform Work on Stephenson Mills Parking Lot and Cover Some of their Legal Costs Associated with the Agreement.
  - 2. Amount: \$2,500
  - 3. Funding: PR-00036145
- C. Amendment No. 4 to Owner-Engineer Agreement – Lochmueller Group, Inc.
  - 1. Description: Amendment to Contract for Additional Inspection Services to Finish out Seitz Park
  - 2. Amount: \$38,470
  - 3. Funding: PR-0007779
- D. Construction Access and Installation Agreement – Parsons Environment & Infrastructure Group Inc.
  - 1. Description: Construction of Methane Biofilter System at Organic Resource
  - 2. Amount: No Cost to City
- E. Amendment No. 4 to Professional Service Agreement – Donohue & Associates
  - 1. Description: Additional Water Main and Treatment Plant Design Services for the South Well Field Water Treatment Plant Improvements
  - 2. Amount: \$126,500
  - 3. Funding: PO-0000038

**12. LICENSES AND PERMITS**

- A. Licenses
  - 1. Type: Public Parking Facility License Renewal
    - a) Applicant: LAZ Parking Midwest, LLC.
    - b) Location: 119 W. Wayne St.
    - c) Favorable Recommendations Contingent on Licensee Placing Rates Signage and Contact Information at Both Entrances
- B. Licenses
  - 1. Type: Open-Air Business
    - a) Applicant: Wayne Street Wieners
    - b) Location: 236 S. Michigan St.
    - c) Date/Time: Thursday-Saturday; 11:00 p.m. to 3:00 a.m.
    - d) Favorable Recommendations Subject to all ADA Ramps and

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Hydrants at the Intersection not being impeded.

**13. STREET/ALLEY VACATIONS**

- A. Applicant: Edwardo Rodriguez
  - 1. Location: 512 S. Walnut St.
  - 2. Purpose: Vacate East/West Alley between 512 S. Walnut St. and 514 S. Walnut St. to Combine Parcels and to Stop Public from Dumping Trash
  - 3. Favorable Recommendations and Meets All I.C. 36-7-3-13 Criteria Subject to Removal of Alley Approach along Walnut.

**14. TRAFFIC CONTROL DEVICES**

- A. New Installation – Two (2) Honorary Street Signs
  - 1. Location(s): Intersections of Portage Ave. & Angela Blvd. and Portage Ave. & Elwood Ave.
    - a) Honorable Ray Snyder Blvd.
    - b) All Criteria Met

**15. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Willie J. Clark DBA Clark Construction and Concrete, Approved effective July 25, 2024
  - 2. Stan & Ted's Lawnmower sales, services, and more, Approved effective September 16, 2024

**16. CLAIMS**

- A. Ratification of Preapproved City of South Bend Claims Payments
  - 1. Claim No.: GBLN-0087409; GBLN-0088158; GBLN-0088171
    - a) Date: August/30/2024
    - b) Amount: \$3,026,537.23
  - 2. Claim No.: GBLN-0087588; GBLN-0088170
    - a) Date: 09/04/2024
    - b) Amount: \$2,354,337.81
  - 3. Claim No.: GBLN-0088316
    - a) Date: 09/10/2024
    - b) Amount: \$3,521,009.16

**17. PRIVILEGE OF THE FLOOR**

**18. ADJOURNMENT**

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**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge. Please Give Reasonable Advance Request when Possible.**