

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 5, 2024 – 10:30 a.m.**



Virtual Meeting Link <http://tinyurl.com/2024BPW-AgendaReview>  
1308 County-City Building, South Bend, IN 46601

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**1. REVIEW OF MINUTES**

- A. Approve Agenda Review, and Regular Meeting Minutes of August 22, and August 27, 2024

**2. OPENING OF BIDS**

- A. Gintz Dr. and Stephenson Mills Parking Lot – Project No. 124-054
  - 1. Award
  - 2. Funding: PR-00035310

**3. OPENING OF QUOTATIONS**

- A. Riverside Dr. and Joyce Dr. Shoulder Repair – Project No. 124-059
  - 1. Funding: PR-00035803

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. Walker Field Park Connectivity– Project No. 123-058
  - 1. Company: Rieth-Riley Construction Co., Inc.
  - 2. Amount: \$1,357,388; Base Bid plus Alternate 1 & 2
  - 3. Funding: PR-00034877

**5. CHANGE ORDERS**

- A. 2024 Community Crossings – Charles Black Center Parking Lot Paving – Project No. 124-006
  - 1. Company: Milestone Contractors, L.P.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$108,965.32; Additional Sixty (60) Days
  - 4. Percent of Increase: 5%
  - 5. Revised Contract Amount: \$2,332,465.32
  - 6. Funding: Parks Bond Capital, Parks & Recreation
- B. VPA Splashpad Renovations – Project No. 123-044
  - 1. Company: Premium Concrete Services Inc.
  - 2. Change Order No.: 2
  - 3. Increase Amount: \$15,374.38
  - 4. Percent of Increase: 3.19%
  - 5. Revised Contract Amount: \$497,809.38
  - 6. Funding: PO-00026735

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- C. 2023 Guardrail & Handrail Improvements – Project No. 122-043R
  - 1. Company: LaPorte Construction Co., Inc.
  - 2. Change Order No.: 2
  - 3. Increase Amount: \$1,966.93
  - 4. Percent of Increase: 0.58%
  - 5. Revised Contract Amount: \$342,228.93
  - 6. Funding: PO-00028908
- D. 2023 Traffic Calming – Project No. 122-014C
  - 1. Company: Selge Construction Co., Inc.
  - 2. Change Order No.: 4
  - 3. Decrease Amount: (\$29,885.50)
  - 4. Percent of Decrease: (1.4%)
  - 5. Revised Contract Amount: \$2,070,804.81
  - 6. Funding: PO-00023460 (Division 1); PO-00023429 (Division 2); PO-00023419 (Division 3); PO-00023411 (Division 4); PO-00023428 (Division 5); PO-00023427 (Division 6)
- 6. PROJECT COMPLETION AFFIDAVITS**
  - A. Campus View (The 87) – Project No. DP21-061
    - 1. Company: UND Property Owner LLC
    - 2. Final Contract Amount: Construction Contract Not Through the City
- 7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
  - A. South Bend City Hall Renovation – Project No. 124-001
    - 1. Title Sheet
    - 2. Funding: PR-Economic Development LIT
- 8. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
  - A. Professional Services Agreement – HWC Engineering, Inc.
    - 1. Description: Design, Bidding, Construction, and Engineering Services for the Portage Prairie Water Main Extension Project No. 124-024
    - 2. Amount: \$122,500
    - 3. Funding: PR-00035297
  - B. Amendment No. 1 to Professional Services Agreement – Lochmueller Group
    - 1. Description: Design of Coal Line Trail Phase 3 to include additional survey work Project No. 123-007
    - 2. Amount: \$11,626
    - 3. Funding: TIF-River West

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- C. Professional Services Agreement – A&Z Engineering, LLC
  - 1. Description: Design, Bidding, Construction, and Engineering Services for Lincoln Way E. & Miami Intersection Improvements Project No. 123-078
  - 2. Amount: NTE \$148,520
  
- 9. LICENSES AND PERMITS**
  - A. Street Closures for Special Events
    - 1. Event: Neighborhood Block Party
      - a) Date/Times: September 14, 2024; 10:00 a.m. to 4:00 p.m.
      - b) Location: Sherman Ave. between VanBuren St. & Lindsey St. and Lindsey St. between Allen St. & Sherman Ave.
      - c) Favorable Recommendations
    - 2. Event: E. Woodside Block Party
      - a) Date/Times: September 15, 2024, Rain Date September 22, 2024; 9:00 a.m. to 8:00 p.m.
      - b) Location: E. Woodside St. between York Rd & N. Prong of E. Woodside St.
      - c) Favorable Recommendations
  - B. Licenses
    - 1. Type: Sidewalk Café
      - a) Applicant: Cool Runnings
      - b) Date/Time: Sunday 2-8 p.m., Tuesday-Wednesday 2-10 p.m., Thursday-Saturday 2 p.m.–12 a.m.
      - c) Location: 129 N. Michigan St.
      - d) Favorable Recommendations Subject to Proper ADA Clearance from Obstructions
    - 2. Type: Sidewalk Café
      - a) Applicant: Whole Hogz BBQ
      - b) Date/Time: Monday- Thursday 11 a.m. – 10 p.m., Friday & Saturday 11 a.m. – 11:59 p.m.
      - c) Location: 209 S. Michigan St.
      - d) Favorable Recommendations Subject to Proper ADA Clearance from Obstructions
    - 3. Type: Massage Establishment Renewal
      - a) Applicant: New You Oasis LLC.
      - b) Location: 910 E. Ireland Rd.
      - c) Favorable Recommendations

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- C. Encroachments/Revocable Permits
  - 1. Applicant: 101 Dine LLC, DBA Café Navarre-Kurt Janowsky
    - a) Location: 101 N. Michigan St. on the W. Washington St. Side
    - b) Description: Two (2) Retractable Awnings Facing W. Washington St.
    - c) Favorable Recommendations Subject to Obtaining a Sign Permit for Copy on Awning with a Minimum eight (8) Foot Height between Sidewalk and Bottom of Awning from Zoning Department
  - 2. Applicant: Quality Dining, Inc. – Burger King
    - a) Location: Along the South ROW line of Western Ave.
    - b) Description: Replace Existing Pylon Sign
    - c) Favorable Recommendations

**10. TRAFFIC CONTROL DEVICES**

- A. New Installation – Three (3) Honorary Street Signs
  - 1. Location(s): Intersections of Olive St. & Delaware St., Warren St. & Delaware St. and Brookfield St. & Delaware St.
    - a) Samuel Diggins Sr. St.
    - b) All Criteria Met

**11. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Complete Concrete & Construction LLC, Approved effective August 22, 2024
  - 2. FJ Remodeling LLC Approved effective August 26, 2024
  - 3. Bruce Fisher DBA Bruce Fisher Concrete, Approved effective August 29, 2024
- B. Excavation Bonds
  - 1. Cable Services Inc. DBA Hoosier Cable Services, Approved effective August 21, 2024
  - 2. Unique Septic & Service LLC, Approved effective August 22, 2024
- C. Occupancy Bonds
  - 1. Cable Services Inc. DBA Hoosier Cable Services, Approved effective August 21, 2024
  - 2. Complete Concrete & Construction LLC, Approved effective August 22, 2024
  - 3. Unique Septic & Service LLC, Approved effective August 22, 2024
  - 4. FJ Remodeling LLC, Approved effective August 22, 2024
  - 5. C.M.S. Concrete dba Chad Sheteron, Approved effective August 26, 2024
  - 6. Bruce Fisher DBA Bruce Fisher Concrete, Approved effective August 29, 2024
  - 7. Trans-Cycle Industries of Ohio, LLC, Approved effective August 29, 2024

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**12. RATIFY REDUCED SENIOR TRASH RATE**

- A. Per Municipal Code 16-6, Ratify Reduced Trash Rate for Senior Customers at:
1. 3,091 (Total # of Accountholders) as of the 3rd Quarter of 2024

**13. CLAIMS**

- A. Ratification of Preapproved City of South Bend Claims Payments
1. Claim No.: GBLN-0086542, GBLN-0086543, GBLN-0086773
    - a) Date: 08/21/2024
    - b) Amount: \$2,745,920.03
  2. Claim No.: GBLN-0087098, GBLN-0087114, GBLN-0087248
    - a) Date: 08/28/2024
    - b) Amount: \$2,733,683.97
  3. Claim No.: GBLN-0087360
    - c) Date: 08/28/2024
    - d) Amount: \$751,951.29

**14. PRIVILEGE OF THE FLOOR**

**15. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge. Please Give Reasonable Advance Request when Possible.**