



OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

PERSONNEL AND FINANCE COMMITTEE

DECEMBER 11, 2023, 3:00 P.M.

Committee Members Present: Sheila Niezgodski, Troy Warner, Eli Wax, Canneth Lee*, Rachel Thomas Morgan

Others Present: Dawn Jones

Presenters: Justin Kain, Kyle Willis

Agenda: Bill No. 76-23 – An Ordinance Chapter 17, Article 14, Section 17-128 to Revise Storm Water Rates for Non-Residential Customers

Bill No. 79-23 – An Ordinance Adopting an Investment Policy for the City of South Bend Calendar Year 2024

Bill No. 81-23 – An Ordinance Appropriating Additional Funds for the City of South Bend for Certain Departmental and City Service Operations for Calendar Year 2023 from the General Fund

Bill No. 82-23 – An Ordinance for Budget Transfers for Various Departments within the City of South Bend for the Year 2023 (Substitute Bill)

Members marked with an asterisk (*) are present digitally

Please note the attached link for the meeting recording:

<https://docs.southbendin.gov/WebLink/browse.aspx?dbid=0&mediaid=377391>

Committee Chair Sheila Niezgodski called to order the Personnel and Finance Committee meeting at 3:01 p.m.

Bill No. 76-23 – An Ordinance Chapter 17, Article 14, Section 17-128 to Revise Storm Water Rates for Non-Residential Customers

Justin Cain, Public Works, with offices on the thirteenth (13th) floor of the County-City building, noted that in 2019 an ordinance was established to allow for drainage projects. This has allowed for assistance to many neighborhoods. This ordinance established a rate for non-residential customers. In 2019, there was a flat rate. In 2021, there was a request for a tiered rate for non-residential customers that was connected to non-pervious surfaces. There have been challenges to implement this. The request is to create a non-tiered system, which will be more cost effective.

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The intention is to return to a tiered system once the logistics are figured out. An issue with the tiered system is that the cost to implement was more than the revenue that would have been generated.

Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Member Warner motioned to send Bill No. 63-23 to the Committee of the Whole with a favorable recommendation, seconded by Committee Member Tomas Morgan, and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - Aye	Committee Vice-Chair Troy Warner - Aye
Committee Member Rachel Tomas Morgan - Aye	Committee Member Eli Wax - Aye
Committee Member Canneth Lee - Aye	

Bill No. 69-23 – An Ordinance Adopting an Investment Policy for the City of South Bend Calendar Year 2024

Kyle Willis, City Controller with offices on the twelfth (12th) floor of the County-City building, noted that this is for investments to be a minimum of two years and a maximum of five (5) years. A single investment cannot comprise of more than 25% of the investment portfolio.

Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Member Tomas Morgan motioned to send Bill No. 79-23 to the Committee of the Whole with a favorable recommendation, seconded by Committee Member Lee, and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - Aye	Committee Vice-Chair Troy Warner - Aye
Committee Member Rachel Tomas Morgan - Aye	Committee Member Eli Wax - Aye
Committee Member Canneth Lee - Aye	

Bill No. 81-23 – An Ordinance Appropriating Additional Funds for the City of South Bend for Certain Departmental and City Service Operations for Calendar Year 2023 from the General Fund

Kyle Willis noted that there is \$250,000 that need to be allocated to the police department for additional overtime, \$250,000 to the fire department for professional services and physical costs that were paid in a different year, and \$450,000 of ARP funds for utility relief. Details were provided regarding utility shut-offs and utility forgiveness. It was noted that there has been significant relief previously and there is a backlog again. If there is not forgiveness, many people will lose utilities. It will be considered bad debt and will not be recoverable. It was asked how this will help people to prioritize paying their utilities. Kyle Willis noted that there will not be ARP funds after this and there will not be the ability to forgive again. Council member Lee noted that this money has been allocated and ARP was designed to help people.

Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Member Warner motioned to send Bill No. 81-23 to the Committee of the Whole with a favorable recommendation, seconded by Committee Member Tomas Morgan, and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - Aye	Committee Vice-Chair Troy Warner - Aye
Committee Member Rachel Tomas Morgan - Aye	Committee Member Eli Wax - Aye
Committee Member Canneth Lee - Aye	

Bill No. 82-23 – An Ordinance for Budget Transfers for Various Departments within the City of South Bend for the Year 2023 (Substitute)

Committee Member Warner motioned to accept a Substitute Bill for Bill No. 82-23, seconded by Committee Member Wax, and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - Aye	Committee Vice-Chair Troy Warner - Aye
Committee Member Rachel Tomas Morgan - Aye	Committee Member Eli Wax - Aye
Committee Member Canneth Lee - Aye	

Kyle Willis noted that this is to reallocate funds for departments that were over or under budget. There was discussion regarding travel expenses, as there were concerns regarding the amount allocated.

Committee Chair Niezgodski held the public hearing, and nobody spoke.

Committee Member Warner motioned to send Bill No. 82-23 to the Committee of the Whole with a favorable recommendation, seconded by Committee Member Wax, and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - Aye	Committee Vice-Chair Troy Warner - Aye
Committee Member Rachel Tomas Morgan - Aye	Committee Member Eli Wax - Aye
Committee Member Canneth Lee - Aye	

With no further business, Committee Chair Niezgodski adjourned the Personnel and Finance Committee meeting at 3:57 p.m.



Respectfully Submitted,

A handwritten signature in black ink that reads "Sheila Niezgodski".

Sheila Niezgodski, Committee Chair

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