



# OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

## MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** DAWN M. JONES, CITY CLERK  
**DATE:** TUESDAY, JANUARY 10, 2023  
**SUBJECT:** 2023 ANNUAL BOARD OF FINANCE MEETING NOTICE

The annual **Board of Finance Meeting of the City of South Bend, Indiana** has been scheduled for **Monday, January 23, 2023 at 4:00 p.m.** in the **Council Chambers** on the **4<sup>th</sup> floor** of the **County-City Building, 227 W. Jefferson Blvd., South Bend, IN 46601**. The meeting will also be available by way of a virtual meeting using the Microsoft Teams Meeting app found here: <https://tinyurl.com/01232023SBCC>

The following agenda items have been set for the meeting:

1. **Election of Officers:** The Board must elect two of its members to serve as the Board's officers, a president and a secretary. I.C. 5-13-7-6(a)(1).
2. **Review of 2022 Investment Report:** The City's Department of Administration & Finance, along with the City's investment advisors at 1st Source Bank, will prepare the Annual Investment Report for the Year Ended December 31, 2022 (the "Investment Report") for the Board's review. I.C. 5-13-7-6(a)(2); I.C. 5-13-7-7(b)(1).
3. **Review of Investment Policy:** The City's investment policy (the "Investment Policy") documents the City's compliance with Indiana law governing the City's investment of its cash reserves. The Board is required to review the Investment Policy during this meeting. I.C. 5-13-7-7(b)(2).

cc: Mayor James Mueller  
Committee Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible

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