



# OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

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## MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** DAWN M. JONES, CITY CLERK  
**DATE:** THURSDAY, DECEMBER 29TH, 2022  
**SUBJECT:** COUNCIL ORGANIZATIONAL MEETING NOTICE

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## NOTICE

The following Council Organizational Meeting has been scheduled for **Tuesday, January 03, 2023 at 5:00 p.m.** in the **Informal Conference Room** on the **4<sup>th</sup> floor** of the **County-City Building, 227 W. Jefferson Blvd., South Bend, IN 46601.** The meeting will be legally held by way of a hybrid meeting and by using the Microsoft Teams Meeting app. The **Informal Conference Room is open to the public.** Members of the public have the option to attend the meeting in person or may access the meeting virtually by the following link: <https://tinyurl.com/CCOM01032023>

**5:00-6:00 P.M.**

**Council Rules Committee**

**Sharon McBride, Council President**

### *Agenda*

1. Schedule pursuant to the *South Bend Municipal Code § 2-3* for the sole purpose of electing 2022 Council Officers.
2. Appointment of the Council Attorney

cc: Mayor James Mueller  
Committee Meeting List  
Media