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# 2020 BUDGET PRESENTATION

## INNOVATION & TECHNOLOGY

### JULY 31, 2019

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# Common Council 2020 Budget Hearing #1

*Innovation & Technology / 311  
July 31, 2019*



## 2020 Department Goals

1. Continued cost savings and external revenue from innovation and technology work.
2. Strengthen City data operations & culture
3. Listen first, build with: create more feedback loops for user-friendly, human-centered tech, digital services, and software
4. Facilitate equitable, inclusive deployment of technology to residents



## 2020 Budget Overview

|                               | 2017 Actual      | 2018 Actual      | 2019 Budget<br>(Original) | 2020 Proposed<br>Budget | Year Over Year<br>Variance (\$) | Year Over Year<br>Variance (%) |
|-------------------------------|------------------|------------------|---------------------------|-------------------------|---------------------------------|--------------------------------|
| <b>Revenue</b>                |                  |                  |                           |                         |                                 |                                |
| Property Taxes                | -                | -                | -                         | -                       | -                               | 0.0%                           |
| Local Income Taxes            | -                | -                | -                         | -                       | -                               | 0.0%                           |
| Charges for Services          | -                | -                | -                         | -                       | -                               | 0.0%                           |
| Other Revenue                 | -                | 147,427          | 45,062                    | 32,690                  | (12,372)                        | -27.5%                         |
| Interest Earnings             | -                | 30,723           | 10,000                    | 10,000                  | -                               | 0.0%                           |
| Transfers In                  | -                | -                | -                         | -                       | -                               | 0.0%                           |
| Interfund Allocation Reimb    | 5,167,452        | 6,788,985        | 7,991,331                 | 6,656,930               | (1,334,401)                     | -16.7%                         |
| Debt Proceeds                 | -                | -                | -                         | -                       | -                               | 0.0%                           |
| <b>Total Revenue</b>          | <b>5,167,452</b> | <b>6,967,135</b> | <b>8,046,393</b>          | <b>6,699,620</b>        | <b>(1,346,773)</b>              | <b>-16.7%</b>                  |
| <b>Expenditures</b>           |                  |                  |                           |                         |                                 |                                |
| Salaries & Wages              | 1,358,197        | 1,558,863        | 1,942,598                 | 1,981,340               | 38,742                          | 2.0%                           |
| Fringe Benefits               | 544,115          | 619,247          | 692,708                   | 748,836                 | 56,128                          | 8.1%                           |
| Professional Services         | 302,765          | 710,365          | 1,067,434                 | 615,700                 | (451,734)                       | -42.3%                         |
| Repairs & Maintenance         | 1,080,648        | 2,246,257        | 3,055,487                 | 2,839,472               | (216,015)                       | -7.1%                          |
| Supplies                      | 78,073           | 119,984          | 71,850                    | 164,970                 | 93,120                          | 129.6%                         |
| Debt Service                  | 151,790          | 236,024          | 413,622                   | 571,913                 | 158,291                         | 38.3%                          |
| Other Expenses                | 58,198           | 296,006          | 501,484                   | 478,784                 | (22,700)                        | -4.5%                          |
| Transfers Out                 | -                | -                | 600,000                   | -                       | (600,000)                       | -100.0%                        |
| Other Interfund Allocations   | 4,584            | 5,211            | 6,785                     | 5,911                   | (874)                           | -12.9%                         |
| <b>Operating Expenditures</b> | <b>3,578,369</b> | <b>5,791,956</b> | <b>8,351,968</b>          | <b>7,406,926</b>        | <b>(945,042)</b>                | <b>-11.3%</b>                  |
| <b>Operating Income</b>       | <b>1,589,083</b> | <b>1,175,179</b> | <b>(305,575)</b>          | <b>(707,306)</b>        | <b>(401,731)</b>                | <b>131.5%</b>                  |
| Capital                       | -                | -                | -                         | -                       | -                               | 0.0%                           |
| <b>Rev in Excess of Exp</b>   | <b>1,589,083</b> | <b>1,175,179</b> | <b>(305,575)</b>          | <b>(707,306)</b>        | <b>(401,731)</b>                | <b>131.5%</b>                  |



## Operating Budget – Highlights & Changes

- I&T reduced professional services (-\$240K), reduced travel/training (-\$20K) and cut WiFi expansion budget(-\$100K)
- New larger line item to note for 2020: Cityworks Implementation
- Note that Innovation & Technology (I&T) is spending down its reserve funds to reduce allocations

### Personnel

- Raises: 10% proposed for Director of Applications & Application Developers
  - Bumping the salary cap for these positions gives flexibility to retain technical talent for longer given market competition. Reducing turnover on the Applications team means less disruptions in software support/implementation, automation, and rollout of 311 digital services
- Title Change: Business Analyst > Manager, Business Analytics (9% raise)
  - Position creates mid-level tier below Director on the BA team, helping retain talent and reduce disruptions for departmental support
- Title Change: Business Analyst > Design Specialist (7% raise)
  - Position specialization would facilitate Departmental goals around civic user testing, user-friendly technology/services, and digital services support for departments
- Note that marginal difference between 2% raises and proposed salary increases above amount to about \$17,000



## 2020 – Special Initiatives

Bloomberg Mayor's Challenge (2019- 2022)

- \$1M grant to build a sustainable public-private transportation-as-a-benefit model in South Bend
  - Key audience: transportation insecure hourly wage workers
- Grant funds cover programming for 3 years of pilots, strategic planning, partnership building, and solution development. Funds cover personnel costs and pilots.
  - Note: Starting in late 2019, employers (ex: Notre Dame, Beacon) will be financially contributing to pilots



# Questions?

### Fund 279 - IT / Innovation / 311 Call Center

| Fund Type                           | Internal Service Funds |                  |                           |                    | Control                    | City Funds       |                  |                  |                  |                        |              |
|-------------------------------------|------------------------|------------------|---------------------------|--------------------|----------------------------|------------------|------------------|------------------|------------------|------------------------|--------------|
|                                     | 2017<br>Actual         | 2018<br>Actual   | 2019<br>Amended<br>Budget | 06/30/19<br>Actual | 2020<br>Proposed<br>Budget | Forecast         |                  |                  |                  | Budget<br>Variance     | %            |
|                                     |                        |                  |                           |                    |                            | 2021             | 2022             | 2023             | 2024             | 2019-2020              | Change       |
| <b>Revenue</b>                      |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| Interfund Allocation Reimb          | 5,167,452              | 6,788,985        | 7,991,331                 | 3,995,649          | 6,656,930                  | 7,833,620        | 7,980,336        | 8,159,855        | 8,295,357        | (1,334,401)            | -17%         |
| Other Income                        | -                      | 47,427           | 61,439                    | 48,405             | 32,690                     | 34,543           | 35,190           | 35,982           | 36,580           | (28,749)               | -47%         |
| Charges for Services                | -                      | -                | 62,585                    | 62,585             | -                          | -                | -                | -                | -                | (62,585)               | -100%        |
| Donations                           | -                      | 100,000          | -                         | -                  | -                          | -                | -                | -                | -                | -                      | -            |
| Interest Earnings                   | -                      | 30,723           | 40,000                    | 26,084             | 10,000                     | 10,000           | 10,000           | 10,000           | 10,000           | (30,000)               | -75%         |
| Transfers In                        | -                      | -                | -                         | -                  | -                          | -                | -                | -                | -                | -                      | -            |
| <b>Total Revenue</b>                | <b>5,167,452</b>       | <b>6,967,135</b> | <b>8,155,355</b>          | <b>4,132,723</b>   | <b>6,699,620</b>           | <b>7,878,163</b> | <b>8,025,526</b> | <b>8,205,837</b> | <b>8,341,937</b> | <b>(1,455,735)</b>     | <b>-18%</b>  |
| <b>Expenditures by Dept</b>         |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| 311 Call Center                     | 504,388                | 526,971          | 557,310                   | 267,594            | 578,196                    | 592,335          | 606,693          | 621,941          | 637,380          | 20,886                 | 4%           |
| Innovation & Technology             | 3,073,982              | 5,264,986        | 8,720,821                 | 3,816,677          | 6,828,730                  | 7,742,275        | 7,654,184        | 7,649,894        | 7,658,321        | (1,892,091)            | -22%         |
| <b>Total Expenditures</b>           | <b>3,578,369</b>       | <b>5,791,956</b> | <b>9,278,131</b>          | <b>4,084,270</b>   | <b>7,406,926</b>           | <b>8,334,610</b> | <b>8,260,877</b> | <b>8,271,835</b> | <b>8,295,701</b> | <b>(1,871,205)</b>     | <b>-20%</b>  |
| <b>Expenditures by Type</b>         |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| <b>Personnel</b>                    |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| Salaries & Wages                    | 1,358,197              | 1,558,863        | 1,942,598                 | 833,543            | 1,981,340                  | 2,020,864        | 2,061,176        | 2,102,298        | 2,144,236        | 38,742                 | 2%           |
| Health Insurance                    | 288,695                | 320,242          | 301,680                   | 112,722            | 348,312                    | 369,312          | 390,312          | 414,312          | 438,312          | 46,632                 | 15%          |
| Fringe Benefits                     | 255,420                | 299,004          | 391,028                   | 158,795            | 400,524                    | 408,460          | 416,564          | 424,839          | 433,285          | 9,496                  | 2%           |
| <b>Total Personnel</b>              | <b>1,902,312</b>       | <b>2,178,109</b> | <b>2,635,306</b>          | <b>1,105,061</b>   | <b>2,730,176</b>           | <b>2,798,636</b> | <b>2,868,052</b> | <b>2,941,449</b> | <b>3,015,833</b> | <b>94,870</b>          | <b>4%</b>    |
| <b>Supplies</b>                     | <b>78,073</b>          | <b>119,984</b>   | <b>127,341</b>            | <b>85,683</b>      | <b>164,970</b>             | <b>51,370</b>    | <b>51,370</b>    | <b>51,370</b>    | <b>51,370</b>    | <b>37,629</b>          | <b>30%</b>   |
| <b>Services &amp; Charges</b>       |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| Professional Services               | 302,765                | 710,365          | 1,417,812                 | 281,194            | 615,700                    | 955,700          | 955,700          | 955,700          | 955,700          | (802,112)              | -57%         |
| Printing & Advertising              | -                      | 298              | 5,150                     | 120                | 5,150                      | 5,150            | 5,150            | 5,150            | 5,150            | -                      | 0%           |
| Education & Training                | 12,788                 | 15,237           | 74,900                    | 6,900              | 57,900                     | 77,900           | 77,900           | 77,900           | 77,900           | (17,000)               | -23%         |
| Travel                              | 30,823                 | 40,820           | 46,078                    | 14,748             | 27,110                     | 27,110           | 27,110           | 27,110           | 27,110           | (18,968)               | -41%         |
| Repairs & Maintenance               | 1,080,648              | 2,246,257        | 3,497,713                 | 1,652,079          | 2,839,472                  | 3,445,122        | 3,383,536        | 3,382,476        | 3,347,709        | (658,241)              | -19%         |
| Other Interfund Allocation          | 4,584                  | 5,211            | 6,785                     | 3,395              | 5,911                      | 5,911            | 6,042            | 6,173            | 6,305            | (874)                  | -13%         |
| Debt Service                        |                        |                  |                           |                    |                            |                  |                  |                  |                  |                        |              |
| Principal                           | 136,360                | 213,903          | 384,403                   | 181,144            | 534,534                    | 554,682          | 476,774          | 415,777          | 400,000          | 150,131                | 39%          |
| Interest & Fees                     | 15,429                 | 22,121           | 48,219                    | 17,609             | 37,379                     | 24,405           | 20,619           | 20,106           | 20,000           | (10,840)               | -22%         |
| Grants & Subsidies                  | -                      | 25,000           | -                         | -                  | -                          | -                | -                | -                | -                | -                      | -            |
| Other Services & Charges            | 14,586                 | 214,652          | 394,324                   | 136,336            | 388,624                    | 388,624          | 388,624          | 388,624          | 388,624          | (5,700)                | -1%          |
| Transfers Out                       | -                      | -                | 600,000                   | 600,000            | -                          | -                | -                | -                | -                | (600,000)              | -100%        |
| <b>Total Services &amp; Charges</b> | <b>1,597,985</b>       | <b>3,493,863</b> | <b>6,475,384</b>          | <b>2,893,527</b>   | <b>4,511,780</b>           | <b>5,484,604</b> | <b>5,341,455</b> | <b>5,279,016</b> | <b>5,228,498</b> | <b>(1,963,604)</b>     | <b>-30%</b>  |
| <b>Capital</b>                      | <b>-</b>               | <b>-</b>         | <b>40,100</b>             | <b>-</b>           | <b>-</b>                   | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>(40,100)</b>        | <b>-100%</b> |
| <b>Total Expenditures</b>           | <b>3,578,369</b>       | <b>5,791,956</b> | <b>9,278,131</b>          | <b>4,084,270</b>   | <b>7,406,926</b>           | <b>8,334,610</b> | <b>8,260,877</b> | <b>8,271,835</b> | <b>8,295,701</b> | <b>(1,871,205)</b>     | <b>-20%</b>  |
| <b>Net Surplus / (Deficit)</b>      | <b>1,589,083</b>       | <b>1,175,179</b> | <b>(1,122,776)</b>        | <b>48,453</b>      | <b>(707,306)</b>           | <b>(456,447)</b> | <b>(235,351)</b> | <b>(65,998)</b>  | <b>46,236</b>    |                        |              |
| Beginning Cash Balance              | -                      | 1,589,083        | 2,765,025                 |                    | 1,642,249                  | 934,943          | 478,496          | 243,145          | 177,147          | <b>Cash Reserve</b>    |              |
| Cash Adjustments                    | -                      | 764              | -                         |                    | -                          | -                | -                | -                | -                | No reserve requirement |              |
| <b>Ending Cash Balance</b>          | <b>1,589,083</b>       | <b>2,765,025</b> | <b>1,642,249</b>          |                    | <b>934,943</b>             | <b>478,496</b>   | <b>243,145</b>   | <b>177,147</b>   | <b>223,383</b>   |                        |              |
| Cash Reserves Target                | -                      | -                | -                         |                    | -                          | -                | -                | -                | -                |                        |              |

**Fund Purpose:**

This internal service fund tracks the revenues and expenditures of the Department of Innovation & Technology, which includes the 311 Call Center, Services, Infrastructure, Business Analytics, Applications, and Civic Innovation. The **311 Call Center** was established to handle resident telephone calls in an efficient and effective manner. It provides residents with a "one-stop" shop to contact city departments with inquiries and service requests. Starting in 2017, IT Dept costs were moved to this fund. The IT Dept provides technical services to the various departments within the City. **The Department of Innovation & Technology's goal is to empower an innovative workforce and a thriving community through technology, data, and strategic partnerships.**

2020 Proposed Staffing Summary

City of South Bend

| Fund     | Department              | Position                          | Status | FTE       | 2019 Salary Cap | Proposed % Increase | 2020 Salary Cap |
|----------|-------------------------|-----------------------------------|--------|-----------|-----------------|---------------------|-----------------|
| 279-0104 | 311                     | 311 Customer Service Liaison      | NB     | 4         | \$ 45,610       | 2.0%                | \$ 46,522       |
| 279-0104 | 311                     | 311 Customer Service Liaison II   | NB     | 1         | \$ 47,397       | 2.0%                | \$ 48,345       |
| 279-0104 | 311                     | Director of 311 Customer Service  | NB     | 1         | \$ 76,407       | 2.0%                | \$ 77,935       |
| 279-0104 | 311                     | Supervisor - 311 Customer Service | NB     | 1         | \$ 50,081       | 2.0%                | \$ 51,083       |
|          |                         | <b>Total FTES</b>                 |        | <b>7</b>  |                 |                     |                 |
| 279-0672 | Innovation & Technology | Applications Developer            | NB     | 3         | \$ 56,896       | 10.0%               | \$ 62,586       |
| 279-0672 | Innovation & Technology | Business Analyst                  | NB     | 2         | \$ 54,100       | 2.0%                | \$ 55,182       |
| 279-0672 | Innovation & Technology | Chief Innovation Officer          | NB     | 1         | \$ 106,423      | 2.0%                | \$ 108,551      |
| 279-0672 | Innovation & Technology | Chief Technology Officer          | NB     | 1         | \$ 106,423      | 2.0%                | \$ 108,551      |
| 279-0672 | Innovation & Technology | Deputy Chief Technology Officer   | NB     | 1         | \$ 84,660       | 2.0%                | \$ 86,353       |
| 279-0672 | Innovation & Technology | Design Specialist                 | NB     | 1         |                 |                     | \$ 58,033       |
| 279-0672 | Innovation & Technology | Director of Applications          | NB     | 1         | \$ 76,407       | 10.0%               | \$ 84,048       |
| 279-0672 | Innovation & Technology | Director of Business Analytics    | NB     | 1         | \$ 76,407       | 2.0%                | \$ 77,935       |
| 279-0672 | Innovation & Technology | Director of Civic Innovation      | NB     | 1         | \$ 76,407       | 2.0%                | \$ 77,935       |
| 279-0672 | Innovation & Technology | Director of Infrastructure        | NB     | 1         | \$ 76,407       | 2.0%                | \$ 77,935       |
| 279-0672 | Innovation & Technology | Director of Services              | NB     | 1         | \$ 76,407       | 2.0%                | \$ 77,935       |
| 279-0672 | Innovation & Technology | GIS Manager                       | NB     | 1         | \$ 64,361       | 2.0%                | \$ 65,648       |
| 279-0672 | Innovation & Technology | GIS Specialist - Senior           | NB     | 1         | \$ 52,116       | 2.0%                | \$ 53,158       |
| 279-0672 | Innovation & Technology | Manager - Applications            | NB     | 1         | \$ 68,931       | 2.0%                | \$ 70,310       |
| 279-0672 | Innovation & Technology | Manager - Business Analytics      | NB     | 1         |                 |                     | \$ 59,000       |
| 279-0672 | Innovation & Technology | Manager - Infrastructure          | NB     | 1         | \$ 68,931       | 2.0%                | \$ 70,310       |
| 279-0672 | Innovation & Technology | Manager - Services                | NB     | 1         | \$ 61,703       | 2.0%                | \$ 62,937       |
| 279-0672 | Innovation & Technology | Specialist of Infrastructure      | NB     | 1         | \$ 56,896       | 2.0%                | \$ 58,034       |
| 279-0672 | Innovation & Technology | Specialist of Services            | NB     | 1         | \$ 56,896       | 2.0%                | \$ 58,034       |
| 279-0672 | Innovation & Technology | System Specialist III             | NB     | 1         | \$ 61,703       | 2.0%                | \$ 62,937       |
|          |                         | <b>Total FTES</b>                 |        | <b>23</b> |                 |                     |                 |

2020 Proposed Budget - Line-Level Detail

City of South Bend

| ACCOUNT            | DESCRIPTION               | DEPARTMENT              | CATEGORY NAME               | 2017 ACTUAL | 2018 ACTUAL | 2019 ORIGINAL BUDGET | 2019 AMENDED BUDGET | 6/30/2019 ACTUAL | 2020 PROPOSED BUDGET | 2021 FORECAST | 2022 FORECAST | 2023 FORECAST | 2024 FORECAST |
|--------------------|---------------------------|-------------------------|-----------------------------|-------------|-------------|----------------------|---------------------|------------------|----------------------|---------------|---------------|---------------|---------------|
| 279-0104-413.10-01 | SALARIED WAGES            | Innovation & Technology | Salaries & Wages            | 309,341     | 359,957     | 356,326              | 356,284             | 157,893          | 363,451              | 370,719       | 378,133       | 385,696       | 393,408       |
| 279-0104-413.10-03 | SEASONAL & INTERNS        | Innovation & Technology | Salaries & Wages            | -           | -           | 5,300                | 5,300               | 150              | 5,300                | 5,300         | 5,300         | 5,300         | 5,300         |
| 279-0104-413.10-04 | EXTRA AND OVERTIME        | Innovation & Technology | Salaries & Wages            | -           | 55          | -                    | 42                  | 42               | -                    | -             | -             | -             | -             |
| 279-0104-413.10-09 | PERMANENT PART-TIME       | Innovation & Technology | Salaries & Wages            | 24,391      | 1,770       | 22,805               | 22,805              | -                | 23,261               | 23,726        | 24,201        | 24,685        | 25,179        |
| 279-0104-413.10-10 | HIRING BONUS              | Innovation & Technology | Salaries & Wages            | 2,000       | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.11-01 | FICA - REGULAR            | Innovation & Technology | Fringe Benefits             | 24,955      | 26,456      | 29,510               | 29,510              | 11,317           | 30,090               | 30,630        | 31,235        | 31,850        | 32,478        |
| 279-0104-413.11-04 | PERF - REGULAR            | Innovation & Technology | Fringe Benefits             | 33,826      | 37,230      | 40,056               | 40,056              | 16,327           | 40,854               | 41,594        | 42,424        | 43,272        | 44,135        |
| 279-0104-413.11-07 | UNEMPLOYMENT COMP         | Innovation & Technology | Fringe Benefits             | -           | -           | -                    | -                   | -                | 36                   | 112           | 190           | 270           | 354           |
| 279-0104-413.11-08 | HEALTH INSURANCE          | Innovation & Technology | Fringe Benefits             | 80,016      | 91,167      | 70,392               | 70,392              | 29,210           | 81,273               | 105,773       | 109,273       | 116,273       | 123,273       |
| 279-0104-413.11-09 | LIFE INSURANCE            | Innovation & Technology | Fringe Benefits             | 750         | 540         | 840                  | 840                 | 200              | 840                  | 840           | 840           | 840           | 840           |
| 279-0104-413.11-24 | CELL PHONE ALLOWANCE      | Innovation & Technology | Fringe Benefits             | 660         | 660         | 1,320                | 1,320               | 275              | 1,320                | 660           | 660           | 660           | 660           |
| 279-0104-413.11-29 | PARENTAL LEAVE            | Innovation & Technology | Fringe Benefits             | -           | 881         | 891                  | 891                 | 365              | 1,272                | 1,668         | 1,701         | 1,736         | 1,770         |
| 279-0104-413.21-02 | PRINT SHOP                | Innovation & Technology | Supplies                    | 1           | 2           | 100                  | 100                 | -                | 120                  | 120           | 120           | 120           | 120           |
| 279-0104-413.21-03 | C.S. OFFICE SUPPLIES      | Innovation & Technology | Supplies                    | 122         | 57          | 250                  | 250                 | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.21-04 | OFFICE SUPPLIES           | Innovation & Technology | Supplies                    | 2,486       | 1,903       | 1,500                | 1,500               | 526              | 1,500                | 1,500         | 1,500         | 1,500         | 1,500         |
| 279-0104-413.21-05 | SMALL OFFICE EQUIPMENT    | Innovation & Technology | Supplies                    | 3,228       | 2,164       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.22-61 | PROMOTIONAL SUPPLIES      | Innovation & Technology | Supplies                    | 1,996       | 1,319       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.31-71 | CENTRAL STORES ALLOCATION | Innovation & Technology | Other Interfund Allocations | 24          | 144         | 352                  | 352                 | 149              | -                    | -             | -             | -             | -             |
| 279-0104-413.31-78 | LIABILITY INSURANCE ALLOC | Innovation & Technology | Other Interfund Allocations | -           | -           | 1,668                | 1,668               | 695              | 1,379                | 1,547         | 1,578         | 1,610         | 1,642         |
| 279-0104-413.32-03 | TRAVEL                    | Innovation & Technology | Travel                      | -           | -           | 8,550                | 8,550               | 5,024            | 8,550                | 8,550         | 8,550         | 8,550         | 8,550         |
| 279-0104-413.32-21 | TRAVEL - MILEAGE          | Innovation & Technology | Travel                      | 146         | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.32-22 | TRAVEL - AIRFARE          | Innovation & Technology | Travel                      | 5,113       | 514         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.32-23 | TRAVEL - HOTEL            | Innovation & Technology | Travel                      | 6,033       | 544         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.32-24 | TRAVEL - MEALS            | Innovation & Technology | Travel                      | 682         | 100         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.32-25 | TRAVEL - OTHER            | Innovation & Technology | Travel                      | 639         | 73          | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.33-03 | PROMOTIONAL               | Innovation & Technology | Printing & Advertising      | -           | -           | 5,150                | 5,150               | 120              | 5,150                | 5,150         | 5,150         | 5,150         | 5,150         |
| 279-0104-413.34-02 | LIABILITY INSURANCE       | Innovation & Technology | Other Interfund Allocations | 1,428       | 1,251       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0104-413.37-03 | OFFICE SPACE              | Innovation & Technology | Other Services & Charges    | 2,400       | -           | -                    | 3,000               | -                | 1,500                | 1,500         | 1,500         | 1,500         | 1,500         |
| 279-0104-413.39-11 | DUES & MEMBERSHIPS        | Innovation & Technology | Other Services & Charges    | -           | -           | 300                  | 300                 | 285              | 300                  | 300           | 300           | 300           | 300           |
| 279-0104-413.39-70 | EDUCATION & TRAINING      | Innovation & Technology | Education & Training        | 4,150       | 184         | 12,000               | 9,000               | 1,940            | 12,000               | 12,000        | 12,000        | 12,000        | 12,000        |
| 279-0672-415.10-01 | SALARIED WAGES            | Innovation & Technology | Salaries & Wages            | 732,649     | 1,179,781   | 1,558,167            | 1,558,167           | 546,429          | 1,589,328            | 1,655,994     | 1,689,115     | 1,722,901     | 1,757,358     |
| 279-0672-415.10-09 | PERMANENT PART-TIME       | Innovation & Technology | Salaries & Wages            | 2,542       | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.10-10 | HIRING BONUS              | Innovation & Technology | Salaries & Wages            | -           | 17,300      | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.11-01 | FICA - REGULAR            | Innovation & Technology | Fringe Benefits             | 57,741      | 89,582      | 120,361              | 120,361             | 40,964           | 122,745              | 127,846       | 130,374       | 132,962       | 135,599       |
| 279-0672-415.11-04 | PERF - REGULAR            | Innovation & Technology | Fringe Benefits             | 85,257      | 132,629     | 176,215              | 176,215             | 60,615           | 179,705              | 187,172       | 190,881       | 194,667       | 198,526       |
| 279-0672-415.11-07 | UNEMPLOYMENT COMP         | Innovation & Technology | Fringe Benefits             | -           | -           | -                    | -                   | -                | 159                  | 497           | 848           | 1,206         | 1,582         |
| 279-0672-415.11-08 | HEALTH INSURANCE          | Innovation & Technology | Fringe Benefits             | 176,359     | 229,076     | 231,288              | 231,288             | 64,604           | 267,039              | 347,539       | 359,039       | 382,039       | 405,039       |
| 279-0672-415.11-09 | LIFE INSURANCE            | Innovation & Technology | Fringe Benefits             | 1,465       | 2,190       | 2,760                | 2,760               | 905              | 2,760                | 2,760         | 2,760         | 2,760         | 2,760         |
| 279-0672-415.11-24 | CELL PHONE ALLOWANCE      | Innovation & Technology | Fringe Benefits             | 4,700       | 5,845       | 15,180               | 15,180              | 2,385            | 15,180               | 15,180        | 15,180        | 15,180        | 15,180        |
| 279-0672-415.11-29 | PARENTAL LEAVE            | Innovation & Technology | Fringe Benefits             | -           | 2,991       | 3,895                | 3,895               | 1,016            | 5,563                | 7,452         | 7,601         | 7,753         | 7,912         |
| 279-0672-415.21-04 | OFFICE SUPPLIES           | Innovation & Technology | Supplies                    | 658         | 385         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.21-05 | SMALL OFFICE EQUIPMENT    | Innovation & Technology | Supplies                    | 62,967      | 110,058     | -                    | 55,491              | 55,492           | -                    | -             | -             | -             | -             |
| 279-0672-415.22-60 | COMPUTER SUPPLIES         | Innovation & Technology | Supplies                    | -           | -           | 70,000               | 70,000              | 25,665           | 163,350              | 49,750        | 49,750        | 49,750        | 49,750        |
| 279-0672-415.31-06 | OTHER PROFESSIONAL SVCS   | Innovation & Technology | Professional Services       | 264,961     | 600,413     | 1,067,434            | 1,410,562           | 264,006          | 615,700              | 955,700       | 955,700       | 955,700       | 955,700       |
| 279-0672-415.31-78 | LIABILITY INSURANCE ALLOC | Innovation & Technology | Other Interfund Allocations | -           | -           | 4,765                | 4,765               | 1,986            | 4,532                | 5,085         | 5,187         | 5,291         | 5,397         |
| 279-0672-415.32-03 | TRAVEL                    | Innovation & Technology | Travel                      | -           | -           | 18,560               | 18,560              | 4,995            | 18,560               | 18,560        | 18,560        | 18,560        | 18,560        |
| 279-0672-415.32-04 | TELEPHONE                 | Innovation & Technology | Other Services & Charges    | 11,987      | 214,612     | 391,024              | 391,024             | 134,614          | 386,824              | 386,824       | 386,824       | 386,824       | 386,824       |
| 279-0672-415.32-05 | OTHER COMM/TRANS          | Innovation & Technology | Travel                      | -           | 19,878      | -                    | 18,968              | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.32-21 | TRAVEL - MILEAGE          | Innovation & Technology | Travel                      | 2,349       | 661         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.32-22 | TRAVEL - AIRFARE          | Innovation & Technology | Travel                      | 3,620       | 7,469       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.32-23 | TRAVEL - HOTEL            | Innovation & Technology | Travel                      | 9,350       | 8,612       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.32-24 | TRAVEL - MEALS            | Innovation & Technology | Travel                      | 1,805       | 1,331       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.32-25 | TRAVEL - OTHER            | Innovation & Technology | Travel                      | 1,010       | 1,638       | -                    | -                   | -                | -                    | -             | -             | -             | -             |

2020 Proposed Budget - Line-Level Detail

City of South Bend

| ACCOUNT            | DESCRIPTION               | DEPARTMENT              | CATEGORY NAME               | 2017 ACTUAL | 2018 ACTUAL | 2019 ORIGINAL BUDGET | 2019 AMENDED BUDGET | 6/30/2019 ACTUAL | 2020 PROPOSED BUDGET | 2021 FORECAST | 2022 FORECAST | 2023 FORECAST | 2024 FORECAST |
|--------------------|---------------------------|-------------------------|-----------------------------|-------------|-------------|----------------------|---------------------|------------------|----------------------|---------------|---------------|---------------|---------------|
| 279-0672-415.33-02 | PUBLICATION LEGAL NOTICE  | Innovation & Technology | Printing & Advertising      | -           | 298         | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.34-02 | LIABILITY INSURANCE       | Innovation & Technology | Other Interfund Allocations | 3,132       | 3,816       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.36-04 | COMPUTER EQUIP R&M        | Innovation & Technology | Repairs & Maintenance       | 1,080,648   | 2,246,257   | 3,055,487            | 3,497,713           | 1,501,352        | 2,839,472            | 3,445,122     | 3,383,536     | 3,382,476     | 3,347,709     |
| 279-0672-415.37-02 | CAPITAL LEASE PAYMENTS    | Innovation & Technology | Debt Service                | -           | 21,824      | 67,476               | 67,476              | 28,115           | -                    | -             | -             | -             | -             |
| 279-0672-415.37-11 | CAPITAL LEASE PRINCIPAL   | Innovation & Technology | Debt Service                | 136,360     | 130,662     | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.37-12 | CAPITAL LEASE INTEREST    | Innovation & Technology | Debt Service                | 15,429      | 11,904      | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.38-01 | PRINCIPAL                 | Innovation & Technology | Debt Service                | -           | 61,417      | 297,927              | 316,927             | 137,533          | 534,534              | 554,682       | 476,774       | 415,777       | 400,000       |
| 279-0672-415.38-02 | INTEREST                  | Innovation & Technology | Debt Service                | -           | 10,217      | 48,219               | 48,219              | 17,295           | 37,379               | 24,405        | 20,619        | 20,106        | 20,000        |
| 279-0672-415.39-10 | SUBSCRIPTIONS             | Innovation & Technology | Other Services & Charges    | -           | 40          | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.39-30 | GRANTS AND SUBSIDIES      | Innovation & Technology | Grants & Subsidies          | -           | 25,000      | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.39-70 | EDUCATION & TRAINING      | Innovation & Technology | Education & Training        | 8,638       | 15,054      | 65,900               | 65,900              | 4,960            | 45,900               | 65,900        | 65,900        | 65,900        | 65,900        |
| 279-0672-415.43-08 | COMPUTER EQUIP. & NETWORK | Innovation & Technology | Capital                     | -           | -           | -                    | 40,100              | -                | -                    | -             | -             | -             | -             |
| 279-0672-415.50-02 | INTERFUND TRANSFER OUT    | Innovation & Technology | Transfers Out               | -           | -           | 600,000              | 600,000             | 600,000          | -                    | -             | -             | -             | -             |
| 279-0673-415.10-01 | SALARIED WAGES            | Innovation & Technology | Salaries & Wages            | 268,773     | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.10-10 | HIRING BONUS              | Innovation & Technology | Salaries & Wages            | 18,500      | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.11-01 | FICA - REGULAR            | Innovation & Technology | Fringe Benefits             | 18,518      | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.11-04 | PERF - REGULAR            | Innovation & Technology | Fringe Benefits             | 27,128      | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.11-08 | HEALTH INSURANCE          | Innovation & Technology | Fringe Benefits             | 32,320      | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.11-09 | LIFE INSURANCE            | Innovation & Technology | Fringe Benefits             | 420         | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.21-05 | SMALL OFFICE EQUIPMENT    | Innovation & Technology | Supplies                    | 6,616       | 4,096       | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.31-06 | OTHER PROFESSIONAL SVCS   | Innovation & Technology | Professional Services       | 37,804      | 109,952     | -                    | 7,250               | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.32-21 | TRAVEL - MILEAGE          | Innovation & Technology | Travel                      | 6           | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.32-24 | TRAVEL - MEALS            | Innovation & Technology | Travel                      | 33          | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.32-25 | TRAVEL - OTHER            | Innovation & Technology | Travel                      | 37          | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |
| 279-0673-415.39-89 | MISC CHARGES & SVCS       | Innovation & Technology | Other Services & Charges    | 199         | -           | -                    | -                   | -                | -                    | -             | -             | -             | -             |