

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
April 4, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF QUOTATIONS

- A. 2019 Small Drainage -Lathrop ó Project No. 119-019A
 - 1. Funding: Storm Sewer Capital (667.0621.792.42.04)
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of March 21, March 26, and April 2, 2019

2. OPENING OF BIDS

- A. Two (2), More or Less, 2019 or Newer, ¾ Ton Extended Cab Four Wheel Drive Pick-Up Trucks ó Spec A
 - 1. Funding: Sewer Department Capital (642.0621.415.43.02)
- B. Two (2), More or Less, 2018 or Newer, 27 Cubic Yard Single Arm Side Loading Refuse Truck ó Spec B
 - 1. Funding: Solid Waste Capital Lease (611.0610.415.38.01/02)
- C. Two (2), More or Less, 2019 or Newer, Full Size Cargo Vans ó Spec C
 - 1. Funding: Wastewater/Water Works Capital (642.0630.415.43.02/642.0640.415.43.02)
- D. One (1) or More, Self-Propelled Easement Machine with Expandable Track-Drive and Trailer ó Spec F
 - 1. Funding: Sewer Department Capital (642.0621.415.43.02)
- E. Two (2), More or Less, 2018 or Newer, 3 Yard Front End Rubber Tire Loaders ó Spec G
 - 1. Funding: Water Works Capital (622.0640.415.43.02)

3. OPENING OF QUOTATIONS

- A. Human Rights Commission Office Remodel
 - 1. Award
 - 2. Funding: COIT (404.0617.631.36.01)
- B. East Bank Sinkhole Repairs ó Project No. 118-305A
 - 1. Funding: Streets and Alleys (226.0419.672.42.03)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Main and Jefferson Earthwork ó Project No. 119-022
 - 1. Company: Hardman Construction, Inc.
 - 2. Amount: \$265,000
 - 3. Funding: RWDA TIF (324.1050.460.42.01)
- B. Sale of City-Owned Property ó 1143 Corby Blvd.
 - 1. Bidder: Five Corners LLC

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- 2. Amount: \$5,500
- C. 2019 Street and Sewer Department Materials ó Project No. 119-008
 - 1. Company:
 - a) Rieth Riley Construction Co., Inc.; Division A, C-1, C-3
 - b) Ozinga Ready Mix, Division B
 - c) Klink Trucking, Inc.; C-2, C-4, C-6
 - d) Ferguson Waterworks; Division D, G-1, G-2, G-3
 - e) American Highway Products; Division E
 - f) SealMaster Indianapolis; Division F
 - g) Bit-Mat Products of Indiana, Inc.; Division I
 - 2. Reject Bids: Line Items C-5; G-4, 5, 6, and 7, and Divisions H and J
 - 3. Amount: Unit Prices
 - 4. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks (202.0607.431.22.24/.30/.40/23.02/.03/.20/.40/39.89; 641.0621.792.22.24/23.02/.03/.04; 202.0619.431.23.03/.24; 641.0625.792.22.24/23.04; 640.0620.811.22.24/23.04; 620.0640.606.23.30; 201.1101.452.39.89)
- D. Technology Resource Center ó Project No. 118-090
 - 1. Company: Majority Builders, Inc.
 - 2. Amount: \$1,384,273; Base Bid plus Alternate Nos. 1, 2, 3, 4, and Addendum No. 8
 - 3. Funding: RWDA TIF; Olive/Studebaker Grant (324.1050.460.42.02; 209.327.1001.469.31.06)

5. REJECT BIDS

- A. Main St./Wayne St. Garage Improvements ó Project No. 118-096R
 - 1. Reason: Sole Bid Exceeds Budget
 - 2. Funding: RWDA TIF (324.1050.460.42.02)

6. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Howard Park Ice Skates and Sharpener
 - 1. Company: Riedell Skate Company
 - 2. Amount: \$40,950
 - 3. Funding: Insurance Fund/Cumulative Capital (226.0419.672.22.23/407.1101.452.42.01)
- B. Cleveland Well Field Refurbishments - Program Related Items ó Project No. 118-021A
 - 1. Company: Peerless Midwest, Inc.
 - 2. Amount: \$138,850
 - 3. Funding: RWDA TIF (324.1050.460.42.02)

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7. AWARD PROPOSALS

- A. INDOT School Zone Flashing Beacon Assemblies ó Project No. 117-075R
 - 1. Company: Shrewsberry & Associates, LLC
 - 2. Amount: Highest Scoring Vendor; \$79,372
 - 3. Funding: Engineering Professional Services (412.0602.431.31.06)
- B. Bendix Drive: Lathrop to Indiana Toll Road ó Project No. 114-065
 - 1. Company: Lawson-Fisher Associates P.C.
 - 2. Amount: Highest Scoring Vendor; NTE \$494,500
 - 3. Funding: LRSA Major Capital (251.0608.431.42.96)
- C. 2019 Lawn Maintenance & Mentorship Program
 - 1. Company: Greater Impact Lawn Care
 - 2. Amount: Highest Scoring Vendor; NTE \$20,000
 - 3. Funding: Parks Maintenance (201.1101.452.39.89)

8. CHANGE ORDERS

- A. Howard Park Redevelopment and St. Louis Boulevard Improvements ó Project No. 117-047B
 - 1. Company: Larson Danielson Construction Co., Inc.
 - 2. Change Order No.: 5
 - 3. Increase Amount: \$52,389.78
 - 4. Percent of Increase: 0.29%
 - 5. Total Percent of Change: (4.84%)
 - 6. Revised Contract Amount: \$17,907,929.22
 - 7. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)
- B. Century Center Lower Level Restroom Remodel ó Project No. 118-082A
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$3,601.27; Ten (10) Days
 - 4. Percent of Increase: .015%
 - 5. Revised Contract Amount: \$242,239.27
 - 6. Revised Completion Date: April 12, 2019
 - 7. Funding: Liability Insurance (226.0419.672.43.02)

9. PROJECT COMPLETION AFFIDAVITS

- A. Angela Bridge Lighting ó Project No. 116-111
 - 1. Company: Martell Electric, LLC
 - 2. Final Contract Amount: \$51,996.69
 - 3. Funding: COIT (404.0602.431.31.06)

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10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Drewery's Brewery Cleanup ó Project No. 119-031A
 - 1. Funding: RWDA TIF/Consolidated Building Fund (324.1050.460.39.82)
- B. One (1) or More, 2019 or Newer, Front Wheel Drive Cargo Vans ó Spec J
 - 1. Funding: Water Works Capital (622.0640.415.53.02)
- C. Commerce Center Architectural Precast Concrete Panels ó Project No. 119-030
 - 1. Title Sheet
 - 2. Funding: REDA TIF (429.1050.460.42.02)
- D. Ductile Iron Pipes, Valves, and Hydrants ó Project No. 119-034
 - 1. Funding: Water Works Operations (620.0640.606.23.62)
- E. Sale of City-Owned Property ó 1510-1512 Ford Street
- F. 2019 Curb and Sidewalk Construction ó Project No. 119-004
 - 1. Funding: MVH (202.0619.431.31.06)
- G. One (1) or More, 2018 or Newer, Utility Work Machine ó Spec K
 - 1. Funding: VPA Capital (406.1101.452.42.01)
- H. One (1) or More, 2019 or Newer, Full Size Eight (8) Passenger Van ó Spec L
 - 1. Funding: Fire Department Capital (287.0902.422.43.02)

11. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS

- A. Venues, Parks and Arts Signage and Wayfinding
 - 1. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- B. Request for Qualifications ó Qualified Contractors for Lead Hazard Reduction Demonstration Grant
 - 1. Funding: IHEDA State Grant

12. RESOLUTIONS

- A. No. 13-2019 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Helmet and Boots of Retired Firefighter Christopher Cox
- B. No. 14-2019 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana, Approving a Tax-Exempt Lease Purchase Agreement with PNC Equipment Finance LLC
 - 1. Description: Lease of Fifty-Five (55) New 2019 EZ-GO RXV Electric Golf Cars for Elbel and Erskine Golf Courses

13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Indemnification Agreement ó The Tire Rack, Inc.
 - 1. Description: Use of Tire Rack's Training Track for Police Emergency Vehicle Operations
- B. Amendment to Proposal ó Herrman & Goetz, Inc.

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1. Description: Add Century Center Generator to City-Wide Generator Maintenance Contract
 2. Amount: \$630; Annually through 2020
 3. Funding: Century Center Operating Budgets (670.0406.645.36.01)
- C. Local Roads and Bridges Matching Grant Agreement ó Indiana Department of Transportation
1. Description: Project Coordination for Grant
 2. Amount: \$599,922.39
 3. Funding: LRSA (251.0608.431.42.96)
- D. Service Agreement ó Public Safety Medical
1. Description: 2019 Firefightersø Annual Physicals
 2. Amount: Charged Per Service
 3. Funding: Fire Personnel Services/Benefits/Medical (101.0901.422.31.06)
- E. Easement and Right-of-Way ó Indiana Michigan Power
1. Description: Easements for the Installation of Two (2) Padmounted Transformers for Howard Park Project
 2. Amount: \$1 paid to City
- F. Statement of Work ó Aquitas Solutions, Inc
1. Description: Provide Database Downloads, SQL Server Assistance, BIRT Reporting and Mass Downloading into Hosted Database
 2. Amount: \$9,900
 3. Funding: Utilities Other Contractual Services (641.0630.793.36.05)
- G. Professional Services Agreement ó Rene Casiano
1. Description: Assistance with Implementation of Kronos HRIS/Payroll Systems and Enquesta Utility Billing System
 2. Amount: NTE \$7,200
 3. Funding: IT Professional Services (279.0672.415.31.06)
- H. Consulting Contract ó Shrewsberry & Associates, LLC
1. Description: Engineering Design for Review and Installation of School Zone Flashing Beacons within City of South Bend
 2. Amount: NTE \$79,372
 3. Funding: Engineering Professional Services (412.0602.431.31.06)
- I. Proposal ó M.E. Simpson Co., Inc.
1. Description: Testing and Repair of Large Meters in System for Water Leak Survey
 2. Amount: \$50,000
 3. Funding: Water Works Operations (620.0640.605.31.06)
- J. Proposal ó American Leak Detection
1. Description: Detection of Leaks on Five-Hundred (500) Miles of Distribution Systems for Water Leak Survey
 2. Amount: \$74,000

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- 3. Funding: Water Works Operations (620.0640.605.31.06)
- K. Amendment No. 1 to Professional Services Agreement ó American Structurepoint, Inc.
 - 1. Description: Emergency Plaster Repair Consulting for Morris Performing Arts Center
 - 2. Amount: NTE \$7,750; New Total \$25,450
 - 3. Funding: VPA Morris (226.0419.672.36.01)
- L. Amendment No. 2 to Professional Services Agreement ó DLZ Indiana, LLC
 - 1. Description: Additional Services for Pinhook Park Improvements Project
 - 2. Amount: NTE \$121,800; New Total \$187,050
 - 3. Funding: Park Bond Series H (471.1136.452.31.02)
- M. Proposal ó Hastings Air Energy Control, Inc.
 - 1. Description: Design and Install óTurnkeyö Plymovent Vehicle Exhaust Removal System to remove Diesel Fumes for One (1) Apparatus at Fire Station No. 5
 - 2. Amount: \$17,935.70
 - 3. Funding: Fire Department Capital Improvements (287.0902.422.42.02)
- N. Software Agreement ó Target Solutions
 - 1. Description: Training Software, Hosts, and Track Training Content for Fire Department
 - 2. Amount: \$21,035
 - 3. Funding: Fire Department Professional Services (101.0901.422.31.06)
- O. Trade Agreement ó Smith and Wesson Corp.
 - 1. Description: Exchange of Two-Hundred Fifty (250) Used Handguns for New Handguns for South Bend Police Department at No Cost
- P. Open Market Contract ó Almac-Sotebeer, Inc.
 - 1. Description: Lot 12 US 31 Industrial Park Asphalt Paving for Shambaugh + Sons Building on Carbonmill Drive
 - 2. Amount: \$35,975
 - 3. Funding: RWDA TIF (324.1050.460.42.01)
- Q. Professional Services Agreement ó Force 5 Media, Inc.
 - 1. Description: Design of Graphics and Branding for Solid Waste Fleet
 - 2. Amount: \$5,720
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- R. Statement of Work ó Legacy CNA Training
 - 1. Description: Train Necessary Skills to Under-Skilled Workers to meet Labor Needs in the Community under Pathways Program for Nineteen (19) Participants
 - 2. Amount: \$2,000/Per Participant; Total: \$38,000
 - 3. Funding: EDIT (404.1001.460.39.30)
- S. Agreement ó Purdue MEP Center

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- 1. Description: Lean Training for City of South Bend Incumbent Workers in Metalworking Industry
- 2. Amount: \$53,000
- 3. Funding: EDIT (404.1001.460.39.30)
- T. Business Associate Agreement ó TriZetto Provider Solutions, LLC
 - 1. Description: Improved Software for EMS Billing Services
 - 2. Amount: \$360/Month with Additional Services Options at Additional Per Item Cost
 - 3. Funding: EMS Operations/Professional Services (288.0902.422.31.04)
- U. Open Market Contract ó Construction Ahead, Inc.
 - 1. Description: No Bids Received for 320 at the Cascade Composite Wall Panels, Division A
 - 2. Amount: \$174,729
 - 3. Funding: REDA TIF (324.1050.460.42.02)

14. LICENSES AND PERMITS

- A. Sidewalk Café
 - 1. Applicant: Nom Nom Pho Asian Kitchen
 - 2. Location: 211 N. Main Street
 - 3. Dates/Times: Tuesday to Thursday, 11:00 a.m. to 9:00 p.m.; Friday, 11:00 a.m. to 10:00 p.m.; Saturday, 11:30 a.m. to 10:00 p.m.; Sunday, 11:30 a.m. to 8:30 p.m.
 - 4. Favorable Recommendations
- B. Encroachments/Revocable Permits
 - 1. Applicant: Storing Smiles
 - 2. Location: 903 S. Main St.
 - 3. Description: Replace Existing Awning with Same Size to Update Business Name
 - 4. Favorable Recommendations

15. STREET/ALLEY VACATIONS

- A. Applicant: Delta 1 Properties, LLC
 - 1. Location: First Half East/West Alley South of West Indiana Ave. from South Michigan Street to North/South Alley
 - 2. Purpose: Demolish Buildings and Develop Commercial Property
 - 3. See Comments

16. RATIFY BONDS

- A. Contractor Bonds
 - 1. JP Custom Concrete & Trucking, LLC, Released effective April 21, 2019
 - 2. Marc Todd Concrete Designs, Released effective April 25, 2019

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- B. Excavation Bonds
 - 1. Grove Excavating, LLC, Approved effective March 18, 2019
 - C. Occupancy Bonds
 - 1. Grove Excavating, LLC, Approved effective March 18, 2019
- 17. CLAIMS**
- 18. PRIVILEGE OF THE FLOOR**
- 19. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.