

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
MEETING  
DECEMBER 22, 2016 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of December 8, December 13, and December 20, 2016

**2. OPENING OF BIDS**

- A. 2016 Manhole and Sewer Lining ó Project No. 116-026
  - 1. Award
  - 2. Funding: Utility Expense/Contractual Service/Other (641.0621.792.63.35)
- B. Newman Center Roof Repair ó Project No. 116-131
  - 1. Award
  - 2. Funding: REDA TIF (429.1050.460.42.02)
- C. JMS Façade Work ó Project No. 116-048
  - 1. Award
  - 2. Funding: RWDA TIF (324.1050.460.31.02)

**3. OPENING OF QUOTATIONS**

- A. Corby Boulevard Sidewalk Improvements ó Project No. 116-087
  - 1. Award
  - 2. Funding: MVH (202.0619.431.31.06)
- B. South Bend Fire Department Station Exhaust Removal Equipment
  - 1. Award
  - 2. Funding: Small Tools and Equipment (101.0901.422.23.20)

**4. AWARD BIDS AND APPROVE CONTRACT**

- A. One (1) or More, 2016 or Newer, One Ton, Two-Wheel Drive Dump Truck
  - 1. Company: Jordan Ford
  - 2. Amount: \$48,493
  - 3. Funding: Water Works Capital (622.0640.415.43.02)
- B. Digester Gas Utilization ó Project No. 116-050R
  - 1. Company: Thieneman Construction Co., Inc.
  - 2. Amount: Unit Prices, NTE \$754,000
  - 3. Funding: Wastewater Capital Improvements/Other Contractual Services (642.0630.415.43.66/793.63.35)
- C. Fire Station No. 4 ó Project No. 116-066
  - 1. Company: Gibson-Lewis LLC
  - 2. Amount: \$3,057,800; Base Bid plus Alternates 7, 8, and 9
  - 3. Funding: RWDA TIF (324.1050.460.36.01)

**5. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Emergency Sewer Lining - Notre Dame Avenue ó Project No. 116-139

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1. Company: Insituform Technologies USA, LLC.
  2. Amount: \$25,310.30
  3. Funding: Contractual Services (641.0621.792.63.35)
  - B. County-City Building Van Accessible Parking ó Project No. 116-038
    1. Company: Rieth-Riley Construction Co., Inc.
    2. Amount: Unit Prices Not to Exceed \$16,296.00
    3. Funding: LRSA (251.0608.431.36.10)
  - C. 2016 Bus Shelters ó Project No. 116-046
    1. Company: Gibson-Lewis, LLC
    2. Amount: Not to Exceed \$144,962.40; Base Bid Only
    3. Funding: COIT (401.1001.460.42.03)
- 6. CHANGE ORDERS**
- A. Ignition Park Infrastructure, Phase 1C ó Project No. 114-063A
    1. Company: Walsh & Kelly, Inc.
    2. Change Order No.: 11
    3. Increase Amount: \$28,265.47
    4. Percent of Increase: 0.67%
    5. Total Percent of Change: 17.13%
    6. Revised Contract Amount: \$4,277,077.38
    7. Funding: RWDA TIF (324.1050.460.31.06)
  - B. Grit and Screenings Improvements ó Project No. 114-075
    1. Company: Thieneman Construction Co., Inc.
    2. Change Order No.: 2
    3. Increase Amount: \$24,319.66
    4. Percent of Increase: 2.12%
    5. Total Percent of Change: 2.35%
    6. Revised Contract Amount: \$1,172,917.50
    7. Funding: Environmental Services Treatment & Disposal Equipment (642.0630.415.43.66)
- 7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. Ireland Road Emergency Repairs ó Project No. 116-083E
    1. Company: HRP Construction Co.
    2. Change Order No.: 1 (Final)
    3. Decrease Amount: (\$7,717.50)
    4. Percent of Decrease: (11.48%)
    5. Total Percent of Change: (11.48%)
    6. Revised Contract Amount: \$59,500.55
    7. Funding: COIT (404.0602.431.31.06)

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- B. Fellows Street and Dubail Street Neighborhood Improvements ó Project No. 116-041A, Division B
    - 1. Company: Fuerbringer Landscaping & Design, Inc.
    - 2. Change Order No. 1 (Final)
    - 3. Decrease Amount: (\$1,380.00)
    - 4. Percent of Decrease: (2.90%)
    - 5. Total Percent of Change: (2.90%)
    - 6. Revised Contract Amount: \$46,210.00
    - 7. Funding: RWDA TIF (324.1050.460.31.02)
  - C. 2016 Curb and Sidewalk Construction, Phase III ó Project No. 116-029B
    - 1. Company: TX Concrete LLC
    - 2. Change Order No.: 1 (Final)
    - 3. Increase Amount: \$77.21
    - 4. Percent of Increase: 0.55%
    - 5. Revised Contract Amount: \$14,007.21
    - 6. Funding: MVH (202.0619.431.31.06)
- 8. PROJECT COMPLETION AFFIDAVIT**
- A. North Station Filtration Plant Vessel No. 5 Raw Water Stainless Steel Pipe Replacement
    - 1. Company: Zimmerman Industrial Piping
    - 2. Final Contract Amount: \$31,885.50
    - 3. Funding: Water Works Operations (620.0640.602.36.05/.604.23.10)
- 9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS AND TITLE SHEET**
- A. Equipment Purchase for Nello Corporation, Phase XVII ó Project No. 116-144
    - 1. Funding: RWDA TIF (324.1050.460.42.07)
- 10. RESOLUTIONS**
- A. No. 63-2016 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
    - 1. Description: Retirement of Officer James Andrewø Smith and Wesson Handgun
  - B. No. 64-2016 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
    - 1. Description: Retirement of Officer Dominic Zultanskiø Smith and Wesson Handgun
  - C. No. 65-2016 - A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property

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- 1. Description: Retirement of Officer Robert Hammerø Smith and Wesson Handgun
  - D. No. 66-2016 - A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
    - 1. Description: Retirement of Officer James Walshø Smith and Wesson Handgun
  - E. No. 67-2016 ó A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Miscellaneous Waste Water Assets
  - F. No. 68-2016 ó A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Dell Laptop Computers
  - G. No. 69-2016 - A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Furniture and Fixtures from Football Hall of Fame
  - H. No. 70-2016 ó A Resolution of the South Bend, Indiana, Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Park Department Golf and Zoo Obsolete Equipment
  - I. No. 71-2016 ó A Resolution of the South Bend, Indiana, Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Miscellaneous Century Center Equipment
  - J. No. 72-2016 ó A Resolution of the South Bend, Indiana, Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Police Vehicle Computer Mounts
  - K. No. 73-2016 ó A Resolution of the City of South Bend Board of Public Works on Temporary Parking on Colfax Avenue
    - 1. Description: Provide Temporary Parking on Colfax Avenue during Construction of Hydroelectric Facility at Seitz Park
- 11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Consulting Agreement ó Latin American Chamber of Commerce, Inc.
    - 1. Description: Coordination of Outreach, Workshops, Financial Management, Mentoring and SPOC for Local Small Business Development Efforts
    - 2. Amount: \$20,000
    - 3. Funding: Community Investment Administration (211.1001.460.31.06)
  - B. Agreement ó Adams Road Development II Corp.
    - 1. Description: Sewer and Water Service Agreement
    - 2. Amount: \$1,145/ERU (Equivalent Residential Unit) for Sewer Connection; \$500/ERU for Water Connection, Paid to City
  - C. Agreement ó Studebaker National Museum

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1. Description: Request from the American Revolution Museum at Yorktown to Borrow the Marquis de Lafayette's Barouche from May 15, 2017 until November 15, 2017.
- D. Contract ó La Casa de Amistad, Inc.
  1. Description: Rehab of the La Casa de Amistad Food Pantry to Improve ADA Accessibility
  2. Amount: \$36,000
  3. Funding: CDBG (212.1001.460.39.30)
- E. Agreement ó Northeast Neighborhood Revitalization Organization, Inc.
  1. Description: Programs and Services to Support Revitalization Efforts in South Bend's Northeast Neighborhood
  2. Amount: \$75,000
  3. Funding: EDIT (408.1001.460.39.30)
- F. Agreement ó Neighborhood Resources & Technical Services Corporation, Inc. d/b/a Neighborhood Resources Connection
  1. Description: Educational Leadership and Technical Training Services to Neighborhood Residents
  2. Amount: \$25,000
  3. Funding: EDIT (408.1001.460.39.30)
- G. Software Purchase ó Network Solutions, Inc.
  1. Description: Replacement of Cisco Equipment that has Reached Cisco Recommended "End of Life" or Will Reach "End of Life" in 2017
  2. Amount: \$125,760.88
  3. Funding: IT Computer Equipment and IT Capital (404.0672.415.23.25/404.0672.415.43.08)
- H. Temporary Access Agreement ó Susana Lagunas
  1. Description: Authorization for Entry Upon and the Temporary Use of Public Property Allowing Sidewalk and Stairway Access at 1302-08 Western Avenue for Business Development at 1312 Western Avenue
- I. Amendment to Professional Services Agreement ó Lawson-Fisher Associates P.C.
  1. Description: Additional Structural Engineering Work to Reconstruct the Foundation, New Headwall and Added Surface Restoration for Emergency Repair of Chippewa Avenue at Bowman Creek
  2. Amount: NTE \$19,800; New Total: \$36,300
  3. Funding: COIT (404.0608.431.36.10)
- J. Amendment to Professional Services Agreement ó Lawson-Fisher Associates P.C.
  1. Description: Additional Survey Work and Design to Restore the Road Side Ditch for Emergency Repair of Ireland Road East of Ironwood Road
  2. Amount: NTE \$9,225; New Total: \$18,225
  3. Funding: COIT (404.0608.431.36.10)

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- K. Professional Services Agreement ó Anna Kennedy
  - 1. Description: Variety of IT Functions and Tasks related to City Website, City Branding, and Smart Cities Graphic Design from January 1, 2017 to February 28, 2017
  - 2. Amount: \$9,000
  - 3. Funding: COIT (404.0672.415.31.06)
- L. Professional Services Agreement ó Brian Donoghue
  - 1. Description: IT Functions and Tasks with Smart Cities, Grant Writing and Development of Financial and Strategic Partnership Plans from January 1, 2017 to March 31, 2017
  - 2. Amount: \$22,750
  - 3. Funding: COIT (404.0672.415.31.06)
- M. Managed Services Agreement ó MicroIntegration
  - 1. Description: Continuing Partnership with MicroIntegration for Tier 1 Desktop and VoIP Support
  - 2. Amount: \$7,500/ Month
  - 3. Funding: COIT (404.0672.415.31.06)
- N. Professional Services Agreement ó Kronos
  - 1. Description: Implementation of Kronos Payroll and HRIS Modules
  - 2. Amount: \$106,675
  - 3. Funding: IT Professional Services (404.0672.415.31.06)
- O. Amendment to Professional Services Agreement ó DLZ Indiana, LLC
  - 1. Description: Bid Document Plan and Specification Changes for Emergency Repair of Ireland Road at High St.
  - 2. Amount: \$2,805.00; New Total \$20,235
  - 3. Funding: COIT (404.0608.431.36.10)
- P. Amendment No. 3 to Professional Services Agreement ó Lawson-Fisher Associates, P.C.
  - 1. Description: Update City of South Bend Construction Standards and Prevailing Specifications
  - 2. Amount: Hourly Rate Not to Exceed \$58,000
  - 3. Funding: Utility Expense, Contractual Service, Other Professional Services (641.0621.792.63.35/101.0602.431.31.06)
- Q. Professional Services Agreement ó Abonmarche Consultants, Inc.
  - 1. Description: Engineering & Surveying for TRANSPO Bus Shelters
  - 2. Amount: NTE \$35,000
  - 3. Funding: COIT (401.1001.460.42.03)
- R. Data Sharing Agreement ó University of Chicago
  - 1. Description: No Cost Data Analysis to Prevent Water Shutoffs and Reduce Financial and Personal Costs for Government and Residents

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- S. Professional Services Agreement ó Arcadis
  - 1. Description: Create Data Standards for Water and Sewer Construction Data Input and Maintenance
  - 2. Amount; \$32,740
  - 3. Funding: IT Professional Services (404.0672.415.31.06)
- T. Professional Services Agreement ó Arcadis
  - 1. Description: Review Sewer Data, Input Non-Digital Data, and Create Sewer Network for Flow Analysis
  - 2. Amount: \$65,240
  - 3. Funding: IT Professional Services (404.0672.415.31.06)
- U. Professional Services Agreement ó SunGard Public Sector
  - 1. Description: Implement SunGard Fusion API for NaviLine
  - 2. Amount: \$9,680
  - 3. Funding: IT Professional Services (404.0672.415.31.06)
- V. Amendment to Master Lease Purchase Agreement ó Hewlett Packard
  - 1. Description: Additional Laptops for Parks and IT Department
  - 2. Amount: \$11,442.75; \$245.55/Month for Forty-Eight (48) Months
  - 3. Funding: Parks Lease Principal & Interest, IT Lease Principal & Interest (201.1101.452.37.11/.12, & 404.0672.415.37.11/.12)
- W. Amendment to Professional Services Agreement ó Greeley and Hansen, LLC
  - 1. Description: No Cost Adjustment of Scope of Work for Rebidding Digester Gas Utilization Project; Reduction in Administration Services
- X. Professional Services Agreement ó Lochmueller Group, Inc.
  - 1. Description: Edison and Ironwood Road Corridor Rehabilitation
  - 2. Amount: \$138,000
  - 3. Funding: LOIT (257.0608.431.31.06)
- Y. Maintenance and Support Agreement Renewal ó Selectron Technologies, Inc.
  - 1. Description: Renewal of Interactive Voice Response Utility Support
  - 2. Amount: \$21,265/First Year; \$21,795/Second Year; \$22,340/Third Year
  - 3. Funding: Water Works Operations/Maintenance (620.0640.657.36.02)
- Z. Lease Renewal ó LePeep of South Bend, Inc.
  - 1. Description: Renewal of Lease for 127 South Michigan Street
  - 2. Amount: \$207,708.48 for Six (6) Years
- AA. Amendment to Agreement ó Northern Indiana Workforce Board, Inc.
  - 1. Description: Additional Scope of Services for Pathways Program
  - 2. Amount: \$1,758.75
  - 3. EDIT (408.1001.460.31.06)
- BB. Professional Services Agreement ó Lawson-Fisher Associates, P.C.
  - 1. Description: Northshore Trails Master Planning
  - 2. Amount: \$100,000

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- 3. Funding: Major Moves (412.0602.431.42.03)
- CC. Managed Solution Master Agreement ó Badger Meter, Inc.
  - 1. Description: Software to Manage Meter Reading Data and to Transmit it for Billing
  - 2. Amount: \$33,226
  - 3. Funding: Water Works O&M (620.0640.605.31.06)
- DD. Donation Agreement - Pokagon Band of Potawatomi Indians
  - 1. Description: Donation to the City for Bowman Creek Restoration
  - 2. Amount: \$100,000

**12. LICENSES AND PERMITS**

- A. Encroachments/Revocable Permits
  - 1. Applicant: South Bend East Bank Development, LLC
    - a) Location: 215 E Sycamore St. Alley
    - b) Description: 8ø PVC Pipe Along the North Side of the Building
    - c) Engineering Department states Excavation and Occupancy Permits must be obtained prior to any Work in the Right-of-Way and the Drain Installation must be Inspected by the Engineering Department prior to Backfilling
  - 2. Applicant: Great Lakes Capital Acquisition IV, LLC
    - a) Location: 209 North Main Street
    - b) Description: Glass and Steel Entrance Canopy, 12ø above Sidewalk
    - c) Favorable Recommendations

**13. VACATIONS**

- A. Applicant: The History Museum
  - 1. Location: E/W Portion of Jefferson, North of Thomas St., South of Washington, East of Laurel
  - 2. Purpose: Parking and Entry Area Improvements for The History Museum
  - 3. Engineering states this would create a Dead-End N/S Alley and Limit Access to Vacant Lot at 915 Jefferson Blvd.

**14. TRAFFIC CONTROL DEVICES**

- A. New Installation - Handicapped Accessible Parking Space Sign
  - a) Location: 917 Stanfield St.
    - (1) All criteria has **not** been met
  - b) Location: 934 S 20<sup>th</sup> St.
    - (1) All criteria has been met
- B. New Installation ó Handicap Parking
  - 1. Location: One Space in front of 2402 Mishawaka Avenue (Leather Banana)



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- a) All criteria has been met
  - C. New Installation ó Two (2) Handicapped Parking Spaces
    - 1. Location: One on Each the North and South Sides of Portageway Drive
      - a) All criteria has been met
  - D. New Installation ó No Parking Zone for Sight Distance
    - 1. Location: Eddy St. at the St. Vincent St. Intersection; No Parking Zone in all Four Quadrants of the Intersection Along Eddy Street 68 to 84 Feet from the Pavement Edge of St. Vincent St.
      - a) All criteria has been met
- 15. RENEWAL OF INDUSTRIAL WASTEWATER DISCHARGE PERMIT**
- A. Company: Royal Adhesives and Sealants, LLC
    - 1. Location: 2001 West Washington Street
- 16. RATIFY BONDS**
- A. Contractor Bonds
    - 1. Bradford Building Company, Inc., Approved Effective December 7, 2016
  - B. Excavation Bonds
    - 1. Bradford Building Company, Inc., Approved Effective December 7, 2016
    - 2. Vic Trippel Plumbing & Heating, Inc., Approved Effective October 13, 2016
  - C. Occupancy Bonds
    - 1. Hermann & Goetz, Inc., Approved Effective December 2, 2016
    - 2. Lake Chapel Primitive Baptist Church, Approved Effective November 9, 2016
- 17. CLAIMS**
- 18. PRIVILEGE OF THE FLOOR**
- 19. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**