

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
DECEMBER 13, 2016 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- 1. REVIEW OF MINUTES**
 - A. Agenda Review, Regular Meeting, and Claims Review Meetings of November 17, November 22, November 29, and December 6, 2016

- 2. 2017 BOARD OF PUBLIC WORKS MEETING SCHEDULE**

- 3. ELECTION OF 2017 BOARD OF PUBLIC WORKS PRESIDENT**

- 4. OPENING/AWARD OF BIDS**
 - A. Fire Station No. 4 ó Project No. 116-066
 1. Funding: RWDA TIF (324.1050.460.36.01)
 - B. One (1) or More, 2016 or Newer, One Ton Two-Wheel Drive Dump Truck
 1. Funding: Water Works Capital (622.0640.415.43.02)
 - C. Sale of City Property
 1. Description: LaSalle Court

- 5. OPENING OF QUOTATIONS**
 - A. 2017 Downspout Disconnect Program ó Project No. 116-114
 1. Funding: Wastewater Operations and Maintenance (641.0630.793.63.35)
 - B. 2016 Bus Shelters ó Project No. 116-046
 1. Funding: COIT (401.1001.460.42.03)
 - C. Potawatomi Zoo Parking Lot Striping ó Project No. 115-129B
 1. Description: Re-Quote due to No Quotes received
 2. Award
 3. Funding: Parks Capital Improvements
 - D. Emergency Sewer Lining at Notre Dame Avenue ó Project No. 116-139
 1. Funding: Contractual Services (641.0621.792.63.35)
 - E. County-City Building Van Accessible Parking ó Project No. 116-038
 1. Funding: LRSA (251.0608.380.10.99) Subject to Funding
 - F. Installation of Trash Receptacles and Bases
 1. Funding: Weed & Seed; Overages to use Community Investment Administration (211.1001.460.39.89)

- 6. AWARD BIDS AND APPROVE CONTRACTS**
 - A. Calvert Street Lift Station Replacement ó Project No. 116-053
 1. Company: HRP Construction Co., Inc.
 2. Amount: NTE \$917,000
 3. Funding: Wastewater Capital Improvements and Pokagon Band/Pokagon Gaming Authority (642.0630.415.43.66)

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7. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. 12th Floor Remodel ó Project No. 116-125
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Amount: \$40,593; Base Bid, Alternates A & C
 - 3. Funding: Legal Other Professional Services (101.0501.415.31.06)
- B. 2016 Traffic Calming Solar Speed Indicators ó Project No. 116-035
 - 1. Company: Martell Electric, LLC
 - 2. Amount: NTE \$27,312
 - 3. Funding: LRSA (251.0608.431.42.96)
- C. 2016/2017 Traffic Detector Loops ó Project No. 116-032
 - 1. Company: Martell Electric, LLC
 - 2. Amount: NTE \$35,871
 - 3. Funding: LRSA (251.0608.431.36.67)

8. AWARD PROPOSALS

- A. HVAC Preventative Maintenance for Venues, Parks, and Arts
 - 1. Company: Dynamic Mechanical
 - 2. Funding: Various Maintenance Accounts
- B. Waste Management & Recycling Services for Venues, Parks, and Arts
 - 1. Company: Waste Management
 - 2. Funding: Various Maintenance Accounts

9. CHANGE ORDERS

- A. Potawatomi Zoo Parking Lot Expansion ó Project No. 115-129A
 - 1. Company: Ritschard Bros., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$9,381; Twenty-Two (22) Days
 - 4. Percent of Increase: 9.00%
 - 5. Revised Contract Amount: \$113,622; New Completion Date 12/07/2016
 - 6. Funding: Parks Capital Improvements
- B. JMS Building New North Stair Tower ó Project No. 116-098
 - 1. Company: HGR Group, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: Fourteen (14) Calendar Days
 - 4. Revised Completion Date: 01/06/2017
 - 5. Funding: RWDA TIF (324.1050.460.31.02)
- C. Olive Street and Sample Street Reconstruction ó Project No. 113-002
 - 1. Company: INDOT
 - 2. Change Order No.: 5
 - 3. Increase Amount: \$11,752.

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4. Percent of Increase: 0.131%
 5. Total Percent of Change: 0.506%
 6. Revised Contract Amount: \$8,992,671.50
 7. Funding: Major Moves (412.0401.415.42.03) 80% Federal, 10% City, 10% County
- D. South Bend One-Way to Two-Way Conversion ó Project No. 116-001A
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 7
 3. Increase Amount: \$33,116.33
 4. Percent of Increase: 0.96%
 5. Total Percent of Change: 7.48%
 6. Revised Contract Amount: \$3,469,972.80
 7. Funding: SSDA TIF (430.1050.460.31.36)
- E. South Bend One-Way to Two-Way Conversion ó Project No. 116-001B
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 10
 3. Increase Amount: \$198,786.95
 4. Percent of Increase: 1.15%
 5. Total Percent of Change: 8.51%
 6. Revised Contract Amount: \$17,505,247.68
 7. Funding: 2015 TIF Bond
- F. South Bend One-Way to Two-Way Conversion ó Project No. 116-001B
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 11
 3. Increase Amount: \$28,163.07
 4. Percent of Increase: 0.16%
 5. Total Percent of Change: 8.69%
 6. Revised Contract Amount: \$17,533,410.75
 7. Funding: 2015 TIF Bond
- G. Ireland Road Storm Repairs ó Project No. 116-083G
1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$7,479.85
 4. Percent of Increase: 8.82%
 5. Revised Contract Amount: \$92,258.25
 6. Funding: COIT (404.0602.431.31.06)
- H. Chippewa Avenue Emergency Repairs ó Project No. 116-083F
1. Company: JCI Bridge Group, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$9,369.50; Two (2) Days

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4. Percent of Increase: 5.37%
5. Revised Contract Amount: \$183,764.25; New Completion Date: 04/16/2017
6. Funding: COIT (404.0602.431.31.06)
- I. Western Avenue Corridor Improvements ó Project No. 114-033B
 1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 6
 3. Increase Amount: \$3,982.57
 4. Percent of Increase: 0.41%
 5. Total Percent of Change: (6.22%)
 6. Revised Contract Amount: \$973,036.88
 7. Funding: Major Moves/RWDA TIF
(412.0602.431.42.03/324.1050.460.42.03)
- J. East Bank Sewer Separation, Phase V ó Project No. 114-062B
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 5
 3. Increase Amount: \$9,196.40
 4. Percent of Increase: 0.17%
 5. Total Percent of Change: 4.59%
 6. Revised Contract Amount: \$5,314,097.06
 7. Funding: Sewer Bond, TIF Bond (429.1050.460.31.02)
- K. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 6
 3. Increase Amount: \$90,690; Thirteen (13) Days
 4. Percent of Increase: 0.76%
 5. Total Percent of Change: 7.23%
 6. Revised Contract Amount: \$12,744,365.87; New Completion Date:
10/13/2017
 7. Funding: 2011/2012 Sewer Bond (659.0630.415.42.06/661.0630.415.42.06)
- L. 2016 Tree Planting ó Project No. 116-031
 1. Company: Douglas Landscape, Inc.
 2. Change Order No.: 1
 3. Decrease Amount: (\$16,484); Increase Fifty-Nine (59) Days to 04/30/2017
 4. Percent of Decrease: (58.43%)
 5. Revised Contract Amount: \$11,729
 6. Funding: MVH (202.0619.431.31.06)

10. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT

- A. Jefferson Blvd. Striping, Phase I ó Project No. 116-037A

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1. Company: Airmarking Co., Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$346)
 4. Percent of Decrease: (0.61%)
 5. Total Percent of Change: (0.61%)
 6. Revised Contract Amount: \$56,738
 7. Funding: Engineering Professional Services (101.0602.431.31.06)
- B. Western Avenue Streetscapes ó Project No. 114-085A
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 7 (Final)
 3. Decrease Amount: (\$7,050.53)
 4. Percent of Decrease: (0.38%)
 5. Total Percent of Change: 5.29%
 6. Revised Contract Amount: \$1,838,183.83
 7. Funding: TIF Infrastructure
- C. Western Avenue Corridor Improvements ó Project No. 114-033B
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 7 (Final)
 3. Decrease Amount: (\$17,690.18)
 4. Percent of Decrease: (1.82%)
 5. Total Percent of Change: (7.92%)
 6. Revised Contract Amount: \$955,346.70
 7. Funding: Major Moves/RWDA TIF
(412.0602.431.42.03/324.1050.460.42.03)
- D. Fellows Street and Dubail Street Neighborhood Improvements ó Project No. 116-041A
1. Company: Airmarking Co., Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$2,116.40)
 4. Percent of Decrease: (3.76%)
 5. Total Percent of Change: 3.24%
 6. Revised Contract Amount: \$54,217.75
 7. Funding: RWDA TIF (324.1050.460.31.02)
- 11. PROJECT COMPLETION AFFIDAVITS**
- A. Century Center North Bridge LED Lamp Retrofit ó Project No. 116-007A
1. Company: Days Corporation
 2. Final Contract Amount: \$4,653
 3. Funding: Hotel/Motel Tax (7304.42010.0000.0099)
- B. Lawn Care Services ó Project Nos. 116-002A, B, and C

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1. Company: Caretaker Landscape & Lawn
 - a) Project No. 116-002A
(1) Final Contract Amount: \$32,370
 - b) Project No. 116-002B
(1) Final Contract Amount: \$69,090
 - c) Project No. 116-002C
(1) Final Contract Amount: \$2,280
2. Funding: EDIT (408.1050.460.39.89)

12. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS/PROPOSALS

- A. Five-Thousand (5,000), More or Less, Universal/Nestable Refuse Containers ó Spec A
 1. Funding: 2017 Solid Waste Capital Lease (611.0610.415.37.11/.12)
- B. One (1) or More, 2017 or Newer, Single Axle Lightning Loader ó Spec B
 1. Funding: 2017 Solid Waste Capital Lease (611.0610.415.37.11/.12)
- C. Various Refuse Roll-Off Containers ó Spec C
 1. Funding: 2017 Solid Waste Capital Lease (611.0610.415.37.11/.12)
- D. Equipment Purchases for Nello Corporation:
 - a) Project No. 116-134, Phase XIII
 - b) Project No. 116-135, Phase XIV
 - c) Project No. 116-136, Phase XV
 - d) Project No. 116-137, Phase XVI
 1. Funding: RWDA TIF (324.1050.460.42.07)
- E. Request for Proposals for Elevator Preventative Maintenance and Service for Venues, Parks, and Arts
 1. Funding: Various Maintenance Accounts

13. RESOLUTIONS

- A. No. 58-2016 ó A Resolution of The South Bend Board of Public Works on the Disposal of Unfit and/or Obsolete Property
 1. Description: Dispose of Obsolete Water Meters for Scrap Metal Value
 2. Amount: 2,355 Meters: \$14,666
- B. No. 59-2016 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Six (6) Chevy Impalas; One (1) Ford F-250
- C. No. 60-2016 ó A Resolution of the South Bend, Indiana, Board of Public Works on Disposal of Unfit and/or Obsolete Vehicles and Equipment
 1. Description: Miscellaneous Obsolete Water Works and IT Equipment over \$5,000 Net Book Value

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- D. No. 61-2016 ó A Resolution of the Board of Public Works of the City of South Bend, Indiana, Approving the Donation of Funds to La Casa De Amistad, Inc.
 - 1. Description: Donation of \$10,000 to Assist with their Events Supporting the West Side Businesses and Residents
 - 2. Funding: COIT
- E. No. 62-2016 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana Transferring its Federal Hydropower Permit Exemption
 - 1. Transfer FERC Exemption to University of Notre Dame; Empower Director of Sustainability to Execute Any and All associated Documents

14. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. CDBG Contract Extensions through December 31, 2017:
 - 1. Near Northwest Neighborhood, Inc.
 - a) Description: Acquisition/Rehabilitation Program Contract
 - b) Amount: \$200,000; No Change in Amount
 - 2. Community Homebuyers Corporation, Inc.
 - a) Description: Homeownership Assistance Program Contract
 - b) Amount: \$200,000; No Change in Amount
 - 3. Department of Code Enforcement
 - a) Description: Vacant and Abandoned Building Demolition Program
 - b) Amount: \$300,000; No Change in Amount
 - 4. South Bend Heritage Foundation, Inc.
 - a) Description: Acquisition/Rehabilitation Program
 - b) Amount: \$206,723; No Change in Amount
 - 5. South Bend Heritage Foundation, Inc.
 - a) Description: Acquisition/Rehabilitation Program
 - b) Amount: Transfer 2013 Balance of \$113,545; New Amount \$665,545
 - c) Funding: CDBG (212.1001.460.39.30)
- B. Professional Services Agreement ó Community Homebuyers Corporation
 - 1. Description: City to provide Staff Support for CHC Programs
 - 2. Amount: \$15,000 to City
- C. Professional Services Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: City to provide Staff Support for Administration of UEA Programs
 - 2. Amount: \$45,000 to City
- D. Professional Services Agreement ó Historic Preservation Commission of South Bend and St. Joseph County
 - 1. Description: Collect Data, Educate Public, Conduct Historic Review of Federal Projects

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- 2. Amount: \$26,000
- 3. Funding: 2017 EDIT (408.1001.460.39.58)
- E. Third Addendum to Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Additional Funds for Grant Program for Homeowners and Landlords
 - 2. Amount: \$39,000; New Total \$135,000
 - 3. Funding: EDIT (408.1001.460.39.30)
- F. Revised Utility Billing Rules and Regulations ó Division of Water Works
 - 1. Description: 2016 Revision to South Bend Municipal Utilities Rules & Regulations
- G. Special Purchase ó Crossroads Ambulance Sales & Service, LLC
 - 1. Description: Fire Department to Purchase a "Demo Ambulance" at Substantial Savings of a New Ambulance
 - 2. Amount: \$147,872
 - 3. Funding: EMS Capital (287.0902.422.43.02)
- H. Software Support and Maintenance Renewal ó Application Data Systems, Inc.
 - 1. Description: Annual Public Safety Software Support and Maintenance for CAD and RMS Systems for Police Department
 - 2. Amount: \$57,912.98
 - 3. Funding: General Fund (101.0801.421.36.02/404.0801.421.36.02)
- I. U.S. Communities Pricing Purchase ó Insight Public Sector
 - 1. Description: Purchase 170 In-Car Video Camera Systems
 - 2. Amount: \$936,045.50
 - 3. Funding: General and Non-Reverting Grant Fund (101.0801.421.22.24/295.0801.421.22.24)
- J. Professional Services Agreement ó St. Joseph County Bridges Out of Poverty, Inc.
 - 1. Description: Extend Employer Resource Network Program
 - 2. Amount: Extend Balance of \$20,000 through October 31, 2017
 - 3. Funding: COIT (404.1001.460.31.06)
- K. Amendment to Agreement ó Northern Indiana Workforce Board, Inc.
 - 1. Description: Pathways Program for Training Skills for Workers to meet Labor Needs in Community
 - 2. Amount: \$240,000
 - 3. Funding: EDIT (408.1001.460.31.06)
- L. Professional Services Agreement ó James T. Stokes
 - 1. Description: Workforce Development Program Coordinator
 - 2. Amount: \$80,000
 - 3. Funding: EDIT (408.1001.460.31.06)

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15. LICENSES AND PERMITS

- A. Processions
 - 1. Applicant: Martin Luther King Jr. Foundation by South Bend Heritage Foundation
 - 2. Event: 31st Annual Martin Luther King Jr. March
 - 3. Date/Time: January 16, 2017; 12:00 p.m. to 1:45 p.m.
 - 4. Favorable Recommendations; See Police Comments
- B. Encroachments/Revocable Permits
 - 1. Applicant: Goodwill LEADS, Inc. d/b/a The Excel Center
 - a) Description: Place Six (6) 18ö x 36ö Banners on Light Poles promoting the Excel Center
 - b) Location: Six (6) Poles in the Median Strip on N. Bendix Drive, North and East of the Excel Center at 2721 N. Kenwood Ave.
 - c) See Traffic & Lighting and Community Investment Comments
 - 2. Applicant: Linda DeCicco
 - a) Description: Memo to the Board from Jitin Kain, Deputy Director of Public Works, requesting the Board to revise their Previous Approval, Subject to a Reduction in the Size, of a Historical Marker to Honor the Birthplace of Poet Kenneth Rexroth
 - b) Location: 828 Park Avenue, in Treelawn, Parallel to the Street
 - c) Recommendation is to allow the Standard Size State of Indiana Historical Marker per I.C. 4-23-7.2-11; No Precedent for Smaller State Historical Markers

16. VACATIONS

- A. Applicant: Bernardo Contreras
 - 1. Location: East/West Alley behind 315 W. Madison and Half of North/South Alley from Madison to Marion St. between Lafayette Blvd. and William St.
 - 2. Purpose: Vagrants creating a Safety Hazard to adjacent Property Owners
 - 3. Area Plan, Community Investment, Fire Department, and Engineering state the Vacation would make Access to the Lands of the Aggrieved Person Difficult or Inconvenient; Engineering states also the Vacation would hinder access to a Church and would Hinder the use by the Neighborhood
- B. Applicant: Dave DuBois on behalf of South Bend Clinic
 - 1. Location: North/South Alley West of Eddy Street, East of Notre Dame Avenue, North of Colfax Avenue
 - 2. Purpose: Resubmission due to Error in Location Description in Original Ordinance
 - 3. Favorable Recommendations

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17. **RATIFY BONDS**
 - A. Contractor Bonds
 1. Raffin Construction Company; Approved November 9, 2016
18. **CLAIMS**
19. **PRIVILEGE OF THE FLOOR**
20. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.