

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF BIDS

- A. Berlin Place Site Development ó Project No. 116-089
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
-

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 3, November 8, and November 15, 2016

2. 2017 HOLIDAY SCHEDULE FOR CITY EMPLOYEES

3. OPENING OF QUOTATIONS

- A. 12th Floor Remodel ó Project No. 116-125
 - 1. Funding: Other Professional Services (101.0501.415.31.06)
- B. 2016-2017 Traffic Detector Loops ó Project No. 116-032
 - 1. Funding: LRSA (251.0608.431.36.67)
- C. 2016 Traffic Calming Solar Speed Indicators ó Project No. 116-035
 - 1. Funding: LRSA (251.0608.431.42.96)

4. OPENING OF PROPOSALS

- A. HVAC Preventative Maintenance Plan for Venues, Parks and Arts
 - 1. Funding: Multiple DepartmentsøOperating Budgets
- B. Waste Management and Recycling Services for Venues, Park and Arts
 - 1. Funding: Multiple Departments

5. AWARD BIDS AND APPROVE CONTRACTS

- A. 2016 Parking Garage Improvements ó Project No. 115-143
 - 1. Company: Gibson-Lewis, LLC
 - 2. Amount: \$1,145,000.00: All Division Base Bidø and Alternate Nos. 1 and 2
 - 3. Funding: 2016/2017 Major Moves (412.0401.415.36.01); \$529,380 from 2016; \$615,620 from 2017
- B. 2016 Curb and Sidewalk Construction, Phase II ó Project No. 116-029A
 - 1. Company: Walsh & Kelly, Inc., (Divisions E, F, and G)
 - a) Amount: Unit Prices Not to Exceed:
 - (1) Division E: \$26,085; Base Bid only
 - (2) Division F: \$51,270; Base Bid and Alternate 1
 - (3) Division G: \$20,925; Base Bid only
 - 2. Company: Premium Concrete Services, Inc. (Division I)
 - a) Amount: Unit Prices not to Exceed \$70,704; Base Bid and Alternate 1

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

3. Funding: MVH (202.0619.431.31.06)

6. AWARD QUOTATIONS AND APPROVE CONTRACT

- A. Randolph Street Basin Emergency Repairs ó Project No. 116-083D
1. Company: HRP Construction Co., Inc.
 2. Amount: Not to Exceed \$189,683.30
 3. Funding: COIT (404.0602.431.31.06)

7. CHANGE ORDERS

- A. Marriott Hotel Site Development at Hall of Fame, Phase I ó Project No. 116-021
1. Company: Majority Builders, Inc.
 2. Change Order No.: 3
 3. Decrease Amount: (\$189.33)
 4. Percent of Decrease: (0.02%)
 5. Total Percent of Change: 11.96%
 6. Revised Contract Amount: \$818,740.05
 7. Funding: RWDA TIF (324.1050.460.31.02)
- B. Wastewater Treatment Plant Grit and Screenings Improvements ó Project No. 114-075
1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$2,597.84
 4. Percent of Increase: 0.23%
 5. Revised Contract Amount: \$1,148,597.84
 6. Funding: Environmental Services Treatment & Disposal (642.0630.415.43.66)
- C. South Bend One-Way to Two-Way Conversion, Division B ó Project No. 116-001
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 9
 3. Increase Amount: Eight (8) Days
 4. Revised Completion Date: November 23, 2016
 5. Funding: TIF Bond

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. 2016 Yard Lamppost Program ó Project No. 116-003
1. Company: Martell Electric, LLC
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$1,000.00)
 4. Percent of Decrease: (4.71%)
 5. Total Percent of Change: 80.20%

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

6. Revised Contract Amount: \$20,250.00
7. Funding: Loss Recovery (404.0602.431.31.06)

9. PROJECT COMPLETION AFFIDAVITS

- A. Fire Station No. 7 HVAC ó Project No. 116-067
 1. Company: Ideal Consolidated, Inc.
 2. Final Contract Amount: \$11,760.00
 3. Funding: Fire Department Capital Improvements (287.0902.422.42.02)
- B. Ignition Park Identity Signage ó Project No. 115-103
 1. Company: Poblocki Sign Co., LLC
 2. Final Contract Amount: \$141,437.00
 3. Funding: RWDA TIF (324.1050.450.42.03)
- C. Century Center Electrical Distribution Upgrades ó Project No. 116-007
 1. Company: Days Corporation
 2. Final Contract Amount: \$89,877.08
 3. Funding: Hotel/Motel Tax (7304.42010.0000.0099)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS AND TITLE SHEET

- A. JMS Building Façade Work ó Project No. 116-048
 1. Funding: RWDA TIF (324.1050.460.31.02)
- B. One (1) or More, 2016 or Newer, One (1) Ton, Two (2) Wheel Drive Dump Truck
 1. Funding: Water Works Capital (622.0640.415.43.02)
- C. Newman Center Masonry Work ó Project No. 116-132
 1. Funding: REDA TIF (429.1050.460.42.01/.02)
- D. Newman Center Roof Repair ó Project No. 116-131
 1. Funding: REDA TIF (429.1050.460.42.01/.02)

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Professional Services Agreement ó Redevelopment Commission
 1. Description: Redevelopment Commission to Pay for Two (2) Engineers Dedicated to Redevelopment Projects
 2. Amount:
 - a) 2017: \$208,292.40
 - b) 2018: \$214,116.67
 - c) 2019: \$220,191.78
 3. Funding: RWDA TIF (324.1050.460.31.02)
- B. Agreement ó The Trustees of Indiana University
 1. Description ó No Cost Agreement to Allow I.U. Medical Sciences Students to Participate in Fire Department EMS Internship

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- C. Fourth Addendum to Professional Services Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Extend Façade Matching Grant Program for Lincolnway West and Western Avenue
 - 2. Amount: \$50,000; New Total \$521,000
 - 3. Funding: COIT (404.1001.460.39.30)
- D. Professional Services Agreement ó John Jay College of Criminal Justice
 - 1. Description: On Site Needs Assessment of City to Support Implementation of Group Violence Intervention with National Network for Safe Communities of John Jay College of Criminal Justice
 - 2. Amount: Reimbursement of Travel Expenses, Not to Exceed \$2,500
 - 3. Funding: IT Professional Services (404.0672.415.31.06)
- E. Utility Billing Rules and Regulations Update
 - 1. Description: Update Utility Rules and Regulations adopted by Board of Water Works Commissioners in 1998 to reflect IURC Rules and South Bend Municipal Code
- F. Third Amendment to Lease ó Brunoø Pizza
 - 1. Description: Renew Lease for 131 South Michigan St. through November 30, 2019
 - 2. Amount: \$18,000/year for 12/01/2016-11/30/2018; \$19,800/year for 12/01/2018-11/30/2019
- G. Fifth Amendment to Lease ó LePeep of South Bend, Inc.
 - 1. Description: Renew Lease for 127 South Michigan St. through October 31, 2019
 - 2. Amount: \$36,000/year for 11/01/2016-10/31/2019
- H. Policy Discussion
 - 1. Description: Policy for Curb and Sidewalk Reimbursement Program
- I. Revised Temporary License Agreement ó University of Notre Dame du Lac
 - 1. Description: Revised Soil Boring Agreement for Hydro Project at Seitz Park
- J. Professional Services Agreement ó Anna Kennedy
 - 1. Description: Design Process Improvements and Graphic Design for Performance Management Project related to Digital and Print Assets with IT
 - 2. Amount: NTE \$6,000
 - 3. Funding: COIT (404.0672.415.31.06)

12. LICENSES AND PERMITS

- A. Block Party ó Non-Residential
 - 1. Applicant: St. Joseph Catholic Church
 - a) Event: Saint Nick 6K
 - b) Location: Hill Street from LaSalle St. to Colfax Ave.

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- c) Date/Time: December 10, 2016; 7:00 a.m. to 11:45 a.m.; Rain Date December 11, 2016
- d) Favorable Recommendations
- B. Processions
 - 1. Applicant: St. Joseph Catholic Church
 - a) Event: Saint Nick 6K
 - b) Date/Time: December 10, 2016; 8:00 a.m. to 11:45 a.m.
 - c) Favorable Recommendations
 - 2. Applicant: Erskine Boulevard Neighborhood
 - a) Event: Erskine Boulevard Candlelight Walk; Request for No Parking Enforcement and Markers placed to Slow Traffic
 - b) Date/Time: December 10, 2016; 6:00 p.m. to 9:00 p.m.
 - c) Police Department gives Unfavorable Recommendation to Horse Drawn Wagons due to Safety Concerns and will not assist with Event
 - 3. Applicant: South Bend Animal Care and Control
 - a) Event: Reindog Prance
 - b) Date/Time: December 3, 2016; 9:00 a.m. to 10:30 a.m.
 - c) Police Department states Sidewalks should be Utilized
 - 4. Applicant: Downtown South Bend, Inc.
 - a) Event: Santa's Procession
 - b) Date/Time: December 2, 2016; 6:00 p.m. to 6:15 p.m.
 - c) Favorable Recommendations

13. VACATIONS

- A. Applicant: Transformation Ministries c/o Lang Feeney
 - 1. Location: 1st North/South Alley West of Portage Avenue extending from Bulla Street to East/West Alley
 - 2. Purpose: Allow Safe, Direct Access from Parking Lot to Building that Fronts on Portage Avenue
 - 3. Community Investment, Area Plan and Engineering state the Vacation would make Access Difficult or Inconvenient for Several Properties to the East
- B. Applicant: Roosevelt Cobb d/b/a Cobb Funeral Homes
 - 1. Location: First N/S Alley South of Sherwood between Michigan St. and Main St.
 - 2. Purpose: Obtain the Necessary "Set Back" for Construction of a Garage
 - 3. Engineering recommends unfavorably for a Partial Alley Vacation that creates a Dead-End and an Easement would be needed for Utility Lines and Poles if Vacated
- C. Applicant: Gloria DEI Lutheran Church

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. Location: E/W Alley between Haney Ave. and Broadway St. from St. Joseph St. to Carroll St.
2. Purpose: Comply with City Ordinance Permitting Installation of Monument Style Sign on Parking Lot Meridian
3. Unfavorable Comments from Solid Waste due to Trash Collection in Alley; from Fire Department due to Access for Water Lines from Street; and from Engineering and Area Plan due to Access to a Public Way Difficult or Inconvenient for several Garages.

14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 20323 Kiefer Way ó Water and Sewer
- B. 20342 Kiefer Way ó Water and Sewer
- C. 20333 Kiefer Way ó Water and Sewer
- D. 25534 Shadytree Court ó Water and Sewer
- E. 25561 Serenity Drive ó Water and Sewer
- F. 51398 Christiam Drive ó Water

15. RATIFY BONDS

- A. Contractor Bonds
 1. Ryan Shenefield, Approved November 7, 2016
 2. Firmer King, Approved October 28, 2016
- B. Excavation Bonds
 1. Eric Frye d/b/a Elf Excavating, Approved October 26, 2016

16. CLAIMS

17. PRIVILEGE OF THE FLOOR

18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

**Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.**