

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
November 17, 2016 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF BIDS

- A. Berlin Place Site Development ó Project No. 116-089
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 3, November 8, and November 15, 2016

2. 2017 HOLIDAY SCHEDULE FOR CITY EMPLOYEES

3. OPENING OF QUOTATIONS

- A. 12th Floor Remodel ó Project No. 116-125
 - 1. Funding: Other Professional Services (101.0501.415.31.06)
- B. 2016-2017 Traffic Detector Loops ó Project No. 116-032
 - 1. Funding: LRSA (251.0608.431.36.67)
- C. 2016 Traffic Calming Solar Speed Indicators ó Project No. 116-035
 - 1. Funding: LRSA (251.0608.431.42.96)

4. OPENING OF PROPOSALS

- A. HVAC Preventative Maintenance Plan for Venues, Parks and Arts
 - 1. Funding: Multiple DepartmentsøOperating Budgets
- B. Waste Management and Recycling Services for Venues, Park and Arts
 - 1. Funding: Multiple Departments

5. AWARD BIDS AND APPROVE CONTRACTS

- A. 2016 Parking Garage Improvements ó Project No. 115-143
 - 1. Company: Gibson-Lewis, LLC
 - 2. Amount: \$1,145,000.00: All Division Base Bidø and Alternate Nos. 1 and 2
 - 3. Funding: 2016/2017 Major Moves (412.0401.415.36.01); \$529,380 from 2016; \$615,620 from 2017
- B. 2016 Curb and Sidewalk Construction, Phase II ó Project No. 116-029A
 - 1. Company: Walsh & Kelly, Inc., (Divisions E, F, and G)
 - a) Amount: Unit Prices Not to Exceed:
 - (1) Division E: \$26,085; Base Bid only
 - (2) Division F: \$51,270; Base Bid and Alternate 1
 - (3) Division G: \$20,925; Base Bid only
 - 2. Company: Premium Concrete Services, Inc. (Division I)
 - a) Amount: Unit Prices not to Exceed \$70,704; Base Bid and Alternate 1

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3. Funding: MVH (202.0619.431.31.06)

6. AWARD QUOTATIONS AND APPROVE CONTRACT

- A. Randolph Street Basin Emergency Repairs ó Project No. 116-083D
1. Company: HRP Construction Co., Inc.
 2. Amount: Not to Exceed \$189,683.30
 3. Funding: COIT (404.0602.431.31.06)

7. CHANGE ORDERS

- A. Marriott Hotel Site Development at Hall of Fame, Phase I ó Project No. 116-021
1. Company: Majority Builders, Inc.
 2. Change Order No.: 3
 3. Decrease Amount: (\$189.33)
 4. Percent of Decrease: (0.02%)
 5. Total Percent of Change: 11.96%
 6. Revised Contract Amount: \$818,740.05
 7. Funding: RWDA TIF (324.1050.460.31.02)
- B. Wastewater Treatment Plant Grit and Screenings Improvements ó Project No. 114-075
1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$2,597.84
 4. Percent of Increase: 0.23%
 5. Revised Contract Amount: \$1,148,597.84
 6. Funding: Environmental Services Treatment & Disposal (642.0630.415.43.66)

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. 2016 Yard Lamppost Program ó Project No. 116-003
1. Company: Martell Electric, LLC
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$1,000.00)
 4. Percent of Decrease: (4.71%)
 5. Total Percent of Change: 80.20%
 6. Revised Contract Amount: \$20,250.00
 7. Funding: Loss Recovery (404.0602.431.31.06)

9. PROJECT COMPLETION AFFIDAVITS

- A. Fire Station No. 7 HVAC ó Project No. 116-067
1. Company: Ideal Consolidated, Inc.
 2. Final Contract Amount: \$11,760.00

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- 3. Funding: Fire Department Capital Improvements (287.0902.422.42.02)
 - B. Ignition Park Identity Signage ó Project No. 115-103
 - 1. Company: Poblocki Sign Co., LLC
 - 2. Final Contract Amount: \$141,437.00
 - 3. Funding: RWDA TIF (324.1050.450.42.03)
 - C. Century Center Electrical Distribution Upgrades ó Project No. 116-007
 - 1. Company: Days Corporation
 - 2. Final Contract Amount: \$89,877.08
 - 3. Funding: Hotel/Motel Tax (7304.42010.0000.0099)
- 10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS AND TITLE SHEET**
- A. JMS Building Façade Work ó Project No. 116-048
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
 - B. One (1) or More, 2016 or Newer, One (1) Ton, Two (2) Wheel Drive Dump Truck
 - 1. Funding: Water Works Capital (622.0640.415.43.02)
- 11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Professional Services Agreement ó Redevelopment Commission
 - 1. Description: Redevelopment Commission to Pay for Two (2) Engineers Dedicated to Redevelopment Projects
 - 2. Amount:
 - a) 2017: \$208,292.40
 - b) 2018: \$214,116.67
 - c) 2019: \$220,191.78
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
 - B. Agreement ó The Trustees of Indiana University
 - 1. Description ó No Cost Agreement to Allow I.U. Medical Sciences Students to Participate in Fire Department EMS Internship
 - C. Fourth Addendum to Professional Services Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Extend Façade Matching Grant Program for Lincolnway West and Western Avenue
 - 2. Amount: \$50,000; New Total \$521,000
 - 3. Funding: COIT (404.1001.460.39.30)
 - D. Professional Services Agreement ó John Jay College of Criminal Justice
 - 1. Description: On Site Needs Assessment of City to Support Implementation of Group Violence Intervention with National Network for Safe Communities of John Jay College of Criminal Justice
 - 2. Amount: Reimbursement of Travel Expenses, Not to Exceed \$2,500

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- 3. Funding: IT Professional Services (404.0672.415.31.06)
- E. Utility Billing Rules and Regulations Update
 - 1. Description: Update Utility Rules and Regulations adopted by Board of Water Works Commissioners in 1998 to reflect IURC Rules and South Bend Municipal Code
- F. Third Amendment to Lease ó Brunoø's Pizza
 - 1. Description: Renew Lease for 131 South Michigan St. through November 30, 2019
 - 2. Amount: \$18,000/year for 12/01/2016-11/30/2018; \$19,800/year for 12/01/2018-11/30/2019
- G. Fifth Amendment to Lease ó LePeep of South Bend, Inc.
 - 1. Description: Renew Lease for 127 South Michigan St. through October 31, 2019
 - 2. Amount: \$36,000/year for 11/01/2016-10/31/2019
- H. Policy Discussion
 - 1. Description: Policy for Curb and Sidewalk Reimbursement Program
- I. Revised Temporary License Agreement ó University of Notre Dame du Lac
 - 1. Description: Revised Soil Boring Agreement for Hydro Project at Seitz Park
- J. Professional Services Agreement ó Anna Kennedy
 - 1. Description: Design Process Improvements and Graphic Design for Performance Management Project related to Digital and Print Assets with IT
 - 2. Amount: NTE \$6,000
 - 3. Funding: COIT (404.0672.415.31.06)

12. LICENSES AND PERMITS

- A. Block Party ó Non-Residential
 - 1. Applicant: St. Joseph Catholic Church
 - a) Event: Saint Nick 6K
 - b) Location: Hill Street from LaSalle St. to Colfax Ave.
 - c) Date/Time: December 10, 2016; 7:00 a.m. to 11:45 a.m.; Rain Date December 11, 2016
 - d) Favorable Recommendations
- B. Processions
 - 1. Applicant: St. Joseph Catholic Church
 - a) Event: Saint Nick 6K
 - b) Date/Time: December 10, 2016; 8:00 a.m. to 11:45 a.m.
 - c) Favorable Recommendations
 - 2. Applicant: Erskine Boulevard Neighborhood
 - a) Event: Erskine Boulevard Candlelight Walk; Request for No Parking Enforcement and Markers placed to Slow Traffic

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- b) Date/Time: December 10, 2016; 6:00 p.m. to 9:00 p.m.
- c) Police Department gives Unfavorable Recommendation to Horse Drawn Wagons due to Safety Concerns and will not assist with Event
- 3. Applicant: South Bend Animal Care and Control
 - a) Event: Reindog Prance
 - b) Date/Time: December 3, 2016; 9:00 a.m. to 10:30 a.m.
 - c) Police Department states Sidewalks should be Utilized
- 4. Applicant: Downtown South Bend, Inc.
 - a) Event: Santa's Procession
 - b) Date/Time: December 2, 2016; 6:00 p.m. to 6:15 p.m.
 - c) Favorable Recommendations

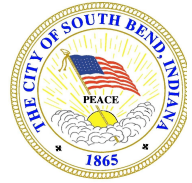
13. VACATIONS

- A. Applicant: Transformation Ministries c/o Lang Feeney
 - 1. Location: 1st North/South Alley West of Portage Avenue extending from Bulla Street to East/West Alley
 - 2. Purpose: Allow Safe, Direct Access from Parking Lot to Building that Fronts on Portage Avenue
 - 3. Community Investment, Area Plan and Engineering state the Vacation would make Access Difficult or Inconvenient for Several Properties to the East
- B. Applicant: Roosevelt Cobb d/b/a Cobb Funeral Homes
 - 1. Location: First N/S Alley South of Sherwood between Michigan St. and Main St.
 - 2. Purpose: Obtain the Necessary "Set Back" for Construction of a Garage
 - 3. Engineering recommends unfavorably for a Partial Alley Vacation that creates a Dead-End and an Easement would be needed for Utility Lines and Poles if Vacated
- C. Applicant: Gloria DEI Lutheran Church
 - 1. Location: E/W Alley between Haney Ave. and Broadway St. from St. Joseph St. to Carroll St.
 - 2. Purpose: Comply with City Ordinance Permitting Installation of Monument Style Sign on Parking Lot Meridian
 - 3. Unfavorable Comments from Solid Waste due to Trash Collection in Alley; from Fire Department due to Access for Water Lines from Street; and from Engineering and Area Plan due to Access to a Public Way Difficult or Inconvenient for several Garages.

14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 20323 Kiefer Way "Water and Sewer"

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- B. 20342 Kiefer Way ó Water and Sewer
- C. 20333 Kiefer Way ó Water and Sewer
- D. 25534 Shadytree Court ó Water and Sewer
- E. 25561 Serenity Drive ó Water and Sewer
- F. 51398 Christiam Drive ó Water

15. RATIFY BONDS

- A. Contractor Bonds
 - 1. Ryan Shenefield, Approved November 7, 2016
 - 2. Firmer King, Approved October 28, 2016
- B. Excavation Bonds
 - 1. Eric Frye d/b/a Elf Excavating, Approved October 26, 2016

16. CLAIMS

17. PRIVILEGE OF THE FLOOR

18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.