



& associates, inc.

January 4, 2005

Mr. Andy Laurent, Redevelopment Specialist
South Bend Development Commission
227 West Jefferson Blvd, 12th floor
South Bend, Indiana 46601

RE: Proposal to Provide Project Oversight for Remediation Efforts Under U.S. EPA Brownfield Cleanup Grant for Groundwater at the Former Allied Stamping Property, South Bend, Indiana; SBI024.600.0001

Dear Mr. Laurent:

As requested, Hull & Associates, Inc. (Hull) is pleased to present City of South Bend (Client) the following proposal to provide professional engineering services for the above referenced project. The purpose of this letter is to establish the Scope of Work, fee and schedule for the project. This proposal includes project oversight during completion of Tasks 4 through 8 of the U.S. EPA Brownfield Cleanup Grant to address groundwater cleanup activities at the source area(s) at the Former Allied Stamping Property (Area A). Specifically, Hull will assist the Client in the selection of qualified contractors, coordination of pre-cleanup activities, coordination of the remediation activities, review of the remediation completion report and quarterly sampling reports and establishment of on- and off-site institutional controls.

To complete the above activities, Hull estimates the following Costs:

Task 4 -	Selection of Qualified Contractor and Coordination of Pre- cleanup Activities	\$800
Task 5 -	Coordination of Cleanup Activities	\$600
Task 6 -	Review of Remediation Completion Report	\$800
Task 7 -	Review of Quarterly O&M Monitoring Reports and establishment of on- and off-Site Institutional Controls	\$4,900

COMPENSATION

A breakdown of costs is presented above, which describes a not-to-exceed amount for the project of \$7,100 for the Scope of Work described above. The fees have been developed based on our estimate of hours for each labor category expected to be involved in the project. The rates used to calculate compensation for each labor category are within the ranges presented in Table 1. Actual rates and hours expended for each category may vary based on project personnel used. Additionally, personnel in labor categories not included in Table 1 may be used. The Client will be billed for actual

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To complete the above activities, Hull estimates the following Costs:

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Mr. Andy Laurent
January 4, 2005
SBI024.600.0002
Page 2

labor hours and other project costs with the total project cost not to exceed that shown above, unless additional work is required as discussed below. The project will be billed on a four-week basis with payment due to Hull within thirty days after receipt of an invoice.

ADDITIONAL WORK

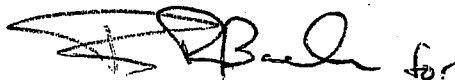
Additional work beyond the Scope of Work defined herein shall not be performed until such time as an amendment to this proposal, including the scope of the additional work and associated costs, has been prepared in writing to address the additional work and said amendment has been approved by the Client in writing.

STANDARD OF CARE AND LIMITATIONS

Hull shall perform its services using that degree of care and skill ordinarily exercised under similar conditions by reputable members of its profession practicing in the same or similar locality at the time of service. No other warranty, expressed or implied, is made or intended by our proposal or by our oral or written reports. The work will not attempt to evaluate past or present compliance with federal, state, or local environmental or land use laws or regulations. Conclusions presented by Hull regarding the Site to be investigated shall be consistent with the Scope of Work, level of effort specified, and investigative techniques employed. Reports, opinions, letters and other documents will not evaluate the presence or absence of any compound or parameter not specifically analyzed and reported. The presence of radiation, radon, lead, electromagnetic fields, and indoor air pollution will not be investigated, unless specifically stated in the scope of work. Hull makes no guarantees regarding the completeness or accuracy of any information obtained from public or private files or information provided by subcontractors.

Again, thank you for the opportunity to prepare this proposal. Hull will begin providing project oversight within one week following conclusion of contractual arrangements and receiving authorization to proceed by the City. Please call me at (847) 235-1656 if you have any questions.

Sincerely,



J. Phillip Hutton
Senior Project Manager

WLT/kf

ct: Ann Kolata, City of South Bend
Terry R. Baehr, Hull & Associates, Inc.
W. Lance Turley, Hull & Associates, Inc.
Hull File Copy

ATTACHMENT A

TABLE

ASSOCIATE	HOURLY RATE
Principal	\$150.00 - \$200.00
Senior Project Manager	\$100.00 - \$175.00
Project Manager	\$75.00 - \$125.00
Senior Hydrogeologist	\$85.00 - \$125.00
Hydrogeologist II	\$60.00 - \$90.00
Hydrogeologist I	\$40.00 - \$70.00
Senior Scientist	\$85.00 - \$125.00
Scientist II	\$60.00 - \$90.00
Scientist I	\$40.00 - \$70.00
Senior Engineer	\$85.00 - \$125.00
Engineer II	\$60.00 - \$90.00
Engineer I	\$40.00 - \$70.00
Senior CAD Operator	\$50.00 - \$80.00
CAD Operator II	\$40.00 - \$60.00
CAD Operator I	\$35.00 - \$50.00
Senior Technician	\$50.00 - \$80.00
Technician II	\$40.00 - \$65.00
Technician I	\$30.00 - \$55.00
Government & Public Relations	\$80.00 - \$150.00
Clerical	\$30.00 - \$50.00

NOTES:

- Hourly billing rates for personnel apply to actual time spent in meetings concerning the project, preparing for such meetings, project coordination time, design activities, field and office investigations, and travel time when job-related.
- Hourly billing rates reflect the range of salaries for each job classification. Rates are typically reviewed and adjusted periodically to account for salary increases and other changes.
- If personal vehicles are utilized, travel mileage is billed at \$0.375 per mile. If company-owned vehicles are utilized, rental rates of \$75/day, \$300/week, or \$1,000/month are used in lieu of travel mileage. If rental vehicles are utilized, the actual cost of the rental and gasoline will be billed directly with no mark-up.
- Air transportation fees are billed directly with no mark-up. Travel time is typically billed only for that time actually spent flying to/from the project location and does not include layovers, delays, etc.
- Project reimbursable expenses such as reproduction by vendors, overnight shipping, meals, and lodging associated with travel or extended field activities, etc. are billed directly with no mark-up. Certain project reimbursable expenses such as sampling kits, health and safety equipment, etc. are billed at flat rates based on the cost of the materials.
- Field equipment rented from outside vendors is billed directly with no mark-up. If field equipment owned by Hull is utilized on the client's project, competitive market-equivalent rates are billed for daily or weekly rental.
- A charge of \$5.00 per labor hour worked is billed to cover internal Hull direct costs such as telephone, long distance, copies, postage for regular mail, and computer resources.
- Subcontractors' fees are billed to the Client at a rate equal to the subcontractor fee multiplied by 1.1 to recover Hull's contractual liability risk and associated operational expense.

ATTACHMENT B

TASK ORDER

TASK ORDER SHEET

DATE: January 5, 2005

PO#: _____

HAI PROJECT CODE: SBI-024

Subject to the terms of the existing Contract (CNTRCT.300.0488) with the Client, Hull will provide the tasks described in the Scope of Work referenced below.

The tasks for the Scope of Work listed in document SBI024.600.0002 (January 5, 2005) - Proposal to Provide Project Oversight for the Remediation Efforts Under U.S. EPA Brownfield Cleanup Grant for Groundwater at the Former Allied Stamping Property, South Bend, Indiana;

Total Estimate for Scope of Work

\$7,100

South Bend Redevelopment Commission

PROJECT AUTHORIZATION: _____

DATE : _____

Please mail this page to Hull

4900 Parkway Drive, Suite 100
Mason, OH 45040
Ph. (513) 459-9677
Fx. (513) 459-9869

APPROVED
Board of Public Works

JAN 24 2005
[Handwritten signatures]