



Department of  
**Community Investment**

**Memorandum**

Monday, April 13, 2015

TO: Redevelopment Commission  
FROM: Jitin Kain JK  
SUBJECT: Addendum to Master Agency Agreement for Bartlett St. Improvements

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Attached to this memorandum is Resolution 3287 and *Addendum to the Master Agency Agreement* for the Bartlett Street Improvement Project – Phase 1. This addendum sets a construction budget for the improvement project.

The Bartlett Street Improvement project consists of improvements to the main entrance of Memorial Hospital, a realignment of Bartlett Street, parking lot improvements and the creation of a new Roundabout at Bartlett and Michigan. Two funding sources will cover these improvements with TIF resources from the RWDA going towards improvements to the Hospital Entrance and the Bartlett St. Parking Lot. TIF infrastructure bond proceeds are expected to cover the realignment of Bartlett St. and the roundabout.

Staff requests approval of the attached resolution, agency addendum and a project budget in the amount of \$2.6 Million from the RWDA.



**RESOLUTION NO. 3287**

**RESOLUTION OF THE SOUTH BEND REDEVELOPMENT COMMISSION  
APPROVING AND AUTHORIZING THE EXECUTION OF AN ADDENDUM TO  
THE MASTER AGENCY AGREEMENT  
(Bartlett Street Improvements Project)**

**WHEREAS**, effective January 1, 2015, the South Bend Department of Redevelopment, acting by and through its Redevelopment Commission (the “Commission”) and the South Bend Board of Public Works (the “BPW”) entered into a Master Agency Agreement which authorized the BPW to act as agent for and on behalf of the Commission for certain projects during 2015; and

**WHEREAS**, effective January 1, 2015, the Commission and the BPW entered into a Master Agency Agreement which authorized the BPW to act as agent for and on behalf of the Commission for the limited purpose of contracting for and managing the completion of existing Projects; and

**WHEREAS**, the Commission desires to amend the Addendum by way of this Amendment.

**NOW, THEREFORE, BE IT RESOLVED** by the South Bend Redevelopment Commission as follows:

Section 1. The Commission hereby approves the Amendment to the Addendum to the Master Agency Agreement (Bartlett Street Improvements Project) and hereby authorizes its execution in substantially the form attached hereto with such changes as the Commission may deem necessary or appropriate upon the advice of counsel, said execution thereof to be conclusive evidence of the Commission’s approval of such changes. The Clerk is hereby directed to file a copy of this Amendment to the Addendum with the BPW.

Section 2. This Resolution shall be in full force and effect after its adoption by the Commission.

Section 3. Commission staff members are authorized to execute on behalf of the Commission any documents necessary to carry out the intent of this resolution.

ADOPTED at a meeting of the South Bend Redevelopment Commission held on April 16, 2015, at 9:30 a.m., in Room 1308, County-City Building, South Bend, Indiana 46601.

**CITY OF SOUTH BEND,  
DEPARTMENT OF  
REDEVELOPMENT**

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**South Bend Redevelopment Commission**

**ATTEST:**

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**South Bend Redevelopment Commission**

**ADDENDUM TO  
MASTER AGENCY AGREEMENT  
(Bartlett Street Improvement Project)**

This Addendum to Master Agency Agreement (this "Addendum"), made and entered into as of the 16th day of April, 2015, by and between the South Bend Department of Redevelopment, acting by and through its Redevelopment Commission (the "Commission") and the City of South Bend, Indiana, a municipal corporation duly organized and existing pursuant to the laws of the State of Indiana, acting by and through its Board of Public Works (the "BPW") for purposes of the Commission designating the BPW to act as the Commission's agent to undertake the **Bartlett Street Improvement Project** (the "Project").

**WHEREAS**, effective January 1, 2015, the Commission and the BPW entered into a Master Agency Agreement which authorized the BPW to act as agent for and on behalf of the Commission for certain projects during 2015; and

**WHEREAS**, pursuant to the Master Agency Agreement, the Commission desires to add the **Bartlett Street Improvement Project** to the Master Agency Agreement by way of this Addendum and set a project budget.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the BPW and the Commission agree as follows:

1. The Commission hereby empowers and appoints the BPW, pursuant to the Master Agency Agreement, to act as the Commission's agent for the limited purpose of contracting for and managing the completion of the Project, the scope of said Project being more specifically described in "Exhibit A", attached hereto and made a part hereof.
2. All of the terms and conditions of the Master Agency Agreement shall control this appointment and this Addendum shall be attached to the Master Agency Agreement.
3. Commission staff members are authorized to execute on behalf of the Commission any documents necessary to carry out the intent of this resolution.

**IN WITNESS WHEREOF**, the undersigned execute this Addendum to Master Agency Agreement to be effective as of the date first written above.

**CITY OF SOUTH BEND,  
DEPARTMENT OF REDEVELOPMENT**

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**South Bend Redevelopment Commission**

**ATTEST:**

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**South Bend Redevelopment Commission**

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS**

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**Gary Gilot, President**

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**Kathryn Roos, Member**

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**Brian Pawlowski, Member**

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**David Relos, Member**

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**Patrick Henthorn, Member**

**ATTEST:**

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**Linda Martin, Clerk**

**Exhibit "A"**

**Project Budget for Bartlett St. Improvement Project**

Improvements to Memorial Hospital Entrance Area and Parking Lot North of Bartlett:  
\$2.6 Million