



# CITY OF SOUTH BEND

## BOARD OF PUBLIC WORKS

March 24, 2026

Mr. Mark A. Herald  
VS Engineering, Inc.  
4275 North High School Rd.  
Indianapolis, IN 46254  
[mherald@vsengineering.com](mailto:mherald@vsengineering.com)

RE: Amendment No. 1 to Professional Services Agreement

Dear Mr. Herald:

At its March 24, 2026 meeting, the Board of Public Works approved the above referenced amendment for additional 4,070 ft of sewer CCTV for the TEK and KOTE sewer study, Project No. 125-012 in the amount of \$21,367.50.

Enclosed please find a copy of the amendment for your records.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated December 16, 2025.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT**  
**Amendment No. 1**

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: 12/16/2025
- b. Owner: Board of Public Works, City of South Bend, Indiana
- c. Engineer: VS Engineering, Inc.
- d. Project: Tek & Kote Sewer Study

2. *Description of Modifications:*

- a. Engineer shall perform or furnish the following Additional Services:

Perform CCTV data collection of 4,070 linear feet of gravity sanitary sewer on the Tek Sewer, generally between Quince Road and a point approximately 1200 LF west of Country Club Road. This CCTV video data will be provided to the Owner.

- b. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

CCTV Collection Services: \$5.25/LF @ 4,070 LF = \$21,367.50

- c. Other portions of the Agreement are modified as follows:

3. Agreement Summary (Reference only)

- a. Original Agreement amount: \$ 376,600.00
- b. Net change for prior amendments: \$ 0.00
- c. This amendment amount: \$ 21,367.50
- d. Adjusted Agreement amount: \$ 397,967.50

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is March 24, 2026.

OWNER:

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Candy Bermudez, Acting Clerk

Date: March 24, 2026

ENGINEER:

VS Engineering, Inc.

By:



Title: Mark A. Herald, P.E., Regional Director

Date Signed: March 13, 2026

**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date: 3/16/2026  
 Name: Zak Tebell Department of Public Works – Engineering Division  
 BPW Date: 3/24/2026 Phone Extension: 9358

**Required Prior to Submittal to Board**

BPW Attorney  Attorney Name \_\_\_\_\_  
 Dept. Attorney  Attorney Name \_\_\_\_\_  
 Purchasing  \_\_\_\_\_

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input checked="" type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: Ratify Emergency Contract _____		<input type="checkbox"/> Ease./Encroach

**Required Information**

Company or Vendor Name VS Engineering  
 New Vendor  Yes  If Yes, Approved by Purchasing  
 No  
 MBE/WBE Contractor  MBE  Completed E-Verify Form Attached  Yes  
 WBE  No  
 Project Name TEK and KOTE Sewer Study  
 Project Number 125-012  
 Funding Source PR-00044838  
 Account No. 642-06-605-514-442005--PROJ00000598  
 Amount \$21,367.50  
 Terms of Contract Amendment 1  
**Special Contract Provisions** N/A  
 Purpose/Description Amendment 1 including 4,070 ft of additional sewer CCTV.

**For Change Orders Only**

Amount of  Increase \$ \_\_\_\_\_  
 Decrease (\$ \_\_\_\_\_ )  
 Previous Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Decrease ( \_\_\_\_\_ % )  
 Current Percent of Change: \_\_\_\_\_ %  
 New Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Decrease ( \_\_\_\_\_ % )  
 Total Percent of Change: \_\_\_\_\_ %  
 Time Extension Amount: \_\_\_\_\_  
 New Completion Date: \_\_\_\_\_