

701 W. SAMPLE STREET
SOUTH BEND, INDIANA 46601-2890



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CITY OF SOUTH BEND JAMES MUELLER, MAYOR
SOUTH BEND POLICE DEPARTMENT
SCOTT A. RUSZKOWSKI, CHIEF OF POLICE

Board of Public Works
City of South Bend, Indiana

January 6th, 2026

Honorable Board Members,

The South Bend Police Department is requesting Board approval to donate equipment no longer being issued to officers with the South Bend Police Department. The equipment in question is two 2016 Ford Taurus Police vehicles. The cars are now ten years old and would not be assigned to South Bend officers.

The two vehicles to be donated are:

- 2016 Ford Taurus – Police Package – VIN: 1FAHP2MK6GG143743
- 2016 Ford Taurus – Police Package – VIN: 1FAHP2MK8GG142111

These cars will be donated to the Kennard (IN) Police Department. This department would be responsible for procuring the vehicles and would also cover the decommission of the cars when no longer fit for service. The Kennard Police Department services a town of 451 citizens with one fulltime police officer and nine volunteer/reserve officers. At this time, they all share one patrol vehicle which they can no longer afford to repair. Kennard PD has reached out across the state, and no other departments are willing to assist them at this time, while SBPD has these vehicles already decommissioned and no longer in use.

Thank you,

SGT Aaron M. Knepper #2174
Logistics Officer - Support Division
South Bend Police Department
701 W. Sample St.
South Bend, IN 46601
(574)235-9018
AKnepper@SouthBendIN.gov

SERVICE

BRAVERY

PRIDE

DEDICATION

RESOLUTION NO. 05-2026
A RESOLUTION OF THE SOUTH BEND INDIANA BOARD OF PUBLIC WORKS
APPROVING THE DONATION OF POLICE EQUIPMENT

WHEREAS, the City of South Bend Board of Public Works (the “Works Board”) exists and operates pursuant to Ind. Code 36-9-6-1 and South Bend Municipal Code § 2-50; and

WHEREAS, Ind., Code 36-9-6-1 gives the Works Board the right and duty to have custody of, control of, use of, and dispose of in accordance with Indiana statutes, all real and personal property owned by the City of South Bend, Indiana (the “City”), including property used by the South Bend Police Department (“SBPD”); and

WHEREAS, the SBPD possesses certain property, namely: used Two (2) 2016 Ford Taurus Police Vehicles (“Vehicles”) which have been retired from service and deemed surplus property pursuant to Ind. Code § 5-22-22-12; and

WHEREAS, Sgt. Aaron M. Knepper, of the SBPD, has made known to the SBPD the significant need for police and emergency services equipment for use by smaller public safety agencies throughout the State for the provision of emergency services; and

WHEREAS, the SBPD wishes to gift the 2 Vehicles to the Kennard (IN) Police Department, (the “Donees”); and

WHEREAS, pursuant to Ind. Code § 5-22-22-12(e), a governmental body may transfer title of surplus property to a police department by sale, gift, or another arrangement acceptable to the governmental body and the fire department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SOUTH BEND BOARD OF PUBLIC WORKS AS FOLLOWS:

1. The City of South Bend Board of Public Works hereby approves the donation and transfer of the two (2) 2016 Ford Taurus Police Vehicles from the SBPD to the Kennard, Indiana Police Department, and authorizes staff of the SBPD to work with the Kennard, Indiana Police Department to carry out any and all actions necessary to facilitate the transfer.

2. This Resolution will be in full force and effect upon its adoption by the City of South Bend Board of Public Works.

ADOPTED at a regular meeting of the City of South Bend Board of Public Works held on January 13, 2026.

**CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS**



Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: January 13, 2026

Liability Release and Waiver

I, WILLIAM E. BROOKS, intend to use equipment, property, or facilities ("equipment") owned and/or operated by the South Bend Police Department ("SBPD"). SBPD is donating said equipment to: KENNARD POLICE DEPT, with the transfer taking place without exchange for any consideration. Said equipment is more expressly identified as:

2016 Ford Taurus VIN 1FAHP2MK6G6143743
2016 Ford Taurus VIN 1FAHP2MK8G6142911

In consideration for the transfer and use of the equipment, I expressly agree to and acknowledge the following:

1. For myself and on behalf of my heirs, administrators, successors, and assignees, I voluntarily waive, release and hold harmless the City of South Bend and SBPD, their employees, agents, instructors, boards, officers, suppliers, and representatives, from any claim, suit, cause of action, cost or expense that I might have due to negligence, personal injury, death, property damage, or loss, known or unknown, arising either directly or indirectly from my use of the equipment.
2. This Liability Release and Waiver shall be governed by and construed in accordance with the laws of the State of Indiana and the parties agree that in any action, venue shall lie exclusively in St. Joseph County, Indiana.
3. If for any reason, any provision of this Liability Release and Waiver is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Liability Release and Waiver shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

I have read this Liability Release and Waiver Form, which is a waiver of ALL liability, fully understand its terms, understand I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance or guarantee being made to me and intend my signature to be a complete and unconditional release of ALL liability to the greatest extent allowed by law.

Printed Name/Title: WILLIAM E. BROOKS/Chief Signature: William E. Brooks Date: 11/7/26

Address: 100 N. MAIN Street City: Kennard State: IN

Contact: WILLIAM E. BROOKS Phone No.: 765-571-2640

Witness: Mollie

BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date	January 6 th , 2026	Department	SBPD
Name	Sgt. Aaron M. Knepper #2174	Phone Extension	9018
BPW Date	January 13 th , 2026		

Required Prior to Submittal to Board			
Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	
BPW Attorney	<input checked="" type="checkbox"/>	Attorney Name	Michael Schmidt
Dept. Attorney	<input checked="" type="checkbox"/>	Attorney Name	Kylie Connell
Purchasing	<input type="checkbox"/>		
Check the Appropriate Item Type – Required for All Submissions			
<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input checked="" type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach	

Required Information			
Company or Vendor Name	Kennard (IN) Police Department		
New Vendor	<input type="checkbox"/> Yes	<input type="checkbox"/> If Yes, Approved by Purchasing	
MBE/WBE Contractor	<input checked="" type="checkbox"/> No	<input type="checkbox"/> MBE	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE	Completed E-Verify Form Attached	<input type="checkbox"/> No
Project Name	Donation of Unusable Equipment (2 SBPD Police Vehicles)		
Project Number			
Funding Source			
Account No.			
Amount			
Terms of Contract			
Purpose/Description	Requesting Board approval to donate equipment no longer used by the South Bend Police Department. The items are two 2016 Ford Taurus Police Vehicles. These cars are no longer needed by SBPD but can be utilized by another department until the end of their service life.		

For Change Orders Only			
Amount of	<input type="checkbox"/>	Increase \$	
		Decrease (\$)	
Previous Amount		\$	
Current Percent of Change:		Increase %	
New Amount		Decrease (%)	
Total Percent of Change:		Increase %	
Time Extension Amount:		Decrease (%)	
New Completion Date:			