

RESOLUTION NO. 04-2026
A RESOLUTION OF THE CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS FOR THE
DISPOSAL OF SURPLUS PROPERTY

WHEREAS, I.C. 36-9-6-1 gives the Board of Public Works of the City of South Bend the right and duty to have custody of, control of, use of, and dispose of in accordance with Indiana statutes, all real and personal property owned by the City of South Bend; and

WHEREAS, the Common Council of the City of South Bend passed as amended on January 11, 1988, Ordinance No. 7847-88 which mandates the Board of Public Works of the City of South Bend to determine that the sidearm of a police officer who retires in good standing is surplus property and no longer useful to the City of South Bend; and

WHEREAS, **PATROLMAN FIRST CLASS PHILLIP HERMAN** retired effective January 9th, 2026 from the South Bend Police Department after twenty-three (23) years of service, and the Police Merit Board of the City of South Bend has determined that he retired in good standing; and

WHEREAS, I.C. 5-22-22-1 permits and establishes procedures for disposal of personal property which is no longer needed by the City and which is unfit for the purpose for which it was intended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of South Bend that handgun Serial No. FJPB0554, a Smith and Wesson M&P Handgun, is no longer needed by the City and is unfit for the purpose for which it was intended and has an estimated fair market value of less than Five Hundred Dollars (\$500.00).

BE IT FURTHER RESOLVED that said property be disposed of and removed from the City inventory.

ADOPTED this 13th day of January 2026.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: January 13, 2026

BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date	January 5 th , 2026		
Name	Sgt. Aaron M. Knepper #2174	Department	SBPD
BPW Date	January 13 th , 2026	Phone Extension	9018

Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	
BPW Attorney	<input checked="" type="checkbox"/>	Attorney Name	Michael Schmidt
Dept. Attorney	<input checked="" type="checkbox"/>	Attorney Name	Kylie Connell
Purchasing	<input type="checkbox"/>		

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease/Encroach

Required Information

Company or Vendor Name

New Vendor

Yes If Yes, Approved by Purchasing

No

MBE/WBE Contractor

MBE

Completed E-Verify Form Attached

Yes

No

Project Name

Retirement Gift of SBPD Duty Firearm to PFC Phillip Herman

Project Number

Funding Source

Account No.

Amount

Terms of Contract

Purpose/Description

The South Bend Police Department requests the Board to declare PFC Phillip Herman's Smith & Wesson M&P handgun, serial #FJB0554, as surplus property no longer useful to the City. This declaration will authorize the presentation of the above-listed firearm as a tribute for his 23 years of service to the City. PFC Herman retired on January 9th, 2026.

For Change Orders Only

Amount of	<input type="checkbox"/>	Increase \$	
	<input type="checkbox"/>	Decrease (\$)	
Previous Amount		\$	
Current Percent of Change:		Increase %	
New Amount		Decrease (%)	
Total Percent of Change:		\$	
Time Extension Amount:		Increase %	
New Completion Date:		Decrease (%)	