

CITY HALL  
215 S. MARTIN LUTHER KING JR. BLVD.,  
SUITE 400  
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251  
FAX 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

November 12, 2025

Ms. Lutrisha White  
19814 Gilmer St.  
South Bend, IN 46614  
[lutrishaw@gmail.com](mailto:lutrishaw@gmail.com)

RE: Encroachment into Public Right-of-Way – South-West Corner of the Intersection  
of Miami Rd. & Johnson Rd.

Dear Ms. White:

At its meeting on November 12, 2025, the Board of Public Works reviewed your request for the installation of a sign at the intersection of Miami Road and Johnson Road. After careful consideration, the Board regrettably denied the request due to height limitations and existing utility conflicts in the area.

We understand that this decision may be disappointing, and we sincerely appreciate the time and effort you dedicated to submitting your proposal. Please know that this outcome was reached only after thorough review and in consideration of public safety and infrastructure concerns.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures  
HH



**INTEROFFICE MEMORANDUM  
BOARD OF PUBLIC WORKS**

**DATE:** August 8, 2025

**TO:** Kyle Ludlow, Engineering Department  
Derek Erquhart, Fire Department  
Chris Dressel, Community Investment

**FROM:** Hillary Horvath, Clerk

**SUBJECT:**

**ENCROACHMENT RECOMMENDATION**

**Revocable Encroachment – Lutrisha White**

**LOCATION:** South-west corner at the Intersection of Miami Rd. & Johnson Rd.

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**PLEASE INSERT YOUR RECOMMENDATIONS IN THE APPROPRIATE FIELD BELOW,  
BASED ON THE FOLLOWING CRITERIA:**

1. It has been determined that this encroachment in no way impairs the highway or with the free and safe flow of traffic thereon, and it is recommended that the encroachment be permitted to remain.
2. Said encroachment shall not in any way prejudice or preclude the City's rights with respect to the future use of the portion of the right-of-way.

**ENGINEERING:** Unfavorable; Height concern as well as utility conflicts in the area.  
Traffic & Lighting – Not Favorable

**COMMUNITY INVESTMENT:** Unfavorable: could potentially be pursued through an honorary street renaming.

**FIRE:** Unfavorable – recommend honorary street sign if so desired



## ENCROACHMENT APPLICATION

City of South Bend – Board of Public Works  
227 W. Jefferson Boulevard, Ste. 1316  
South Bend, IN 46601

### PROPERTY OWNER INFORMATION:

Name of Business/Homeowner:

Address:

City/State/Zip:

Phone:

Email:

### ENCROACHMENT INFORMATION:

Location of Encroachment:

Encroachment Description:

CL Road to R/W Line:

Size of Encroachment:

Distance of R/W:

Amount in R/W:

### INSTALLER'S INFORMATION:

Business Name:

Address:

City/State/Zip:

Phone:

Email:

Signature:

Printed Name:

### INCLUDE THE FOLLOWING ITEMS WITH YOUR APPLICATION:

- ☐ Photos of the area where encroachment will take place.
- ☐ Plans and Specifications
- ☐ Completed Agreement

### AFFIRMATION

I, the undersigned do hereby certify and affirm that all the information given in this application is accurate and correct. I understand that encroachments must in no way impair the highway or free and safe flow of traffic thereon and may be revoked at any time.

Signature of Applicant:

Date:

Printed Name of Applicant:



## REVOCABLE PERMIT

RECOGNITION OF ENCROACHMENT UPON CITY OF SOUTH BEND-CONTROLLED PROPERTY  
AND PROVISIONS ALLOWING TEMPORARY CONTINUANCE OF SAME

Company/Homeowner Name Lutrisha White, hereafter, the "APPLICANT."

The encroachment will be permitted to remain and continue under the following terms and conditions:

- 1) Until such time as the BOARD OF PUBLIC WORKS ("BOARD") of the CITY OF SOUTH BEND ("CITY") shall determine that such encroachment is in any way impairing or interfering with the highway or with the free and safe flow of traffic thereon;
- 2) Said encroachment shall not in any way prejudice or preclude the CITY'S rights with respect to the future use of the portion of the right-of-way;
- 3) The encroachment as it now exists shall in no manner be added to or enlarged in its present scope or dimensions;
- 4) In the event of change of ownership of the fixture or any other item of personal property which constitutes the aforesaid encroachment, this permit shall become null and void;
- 5) The CITY shall not be liable to APPLICANT for any damages caused to APPLICANT that arise out of or is incidental to any activity and/or incidences authorized by this permit;
- 6) In consideration of the granting of this Permit by the BOARD, APPLICANT shall indemnify, hold harmless and defend the CITY from and against any and all actions or causes of action which the CITY may suffer or incur by reason of bodily injury, including death, to any person or persons, or by reason of damage to or destruction of any property, including the loss thereof, arising out of or in any manner connected with any activity and/or incidences authorized by this permit and/or any activities and/or incidences incidental thereto, or which the CITY may sustain or incur in connection with any litigation, investigation, or other expenditures incidental thereto, including any suit instituted by the CITY to enforce the obligation of this agreement of indemnity.

It is the intent of the parties hereto that the APPLICANT shall indemnify the CITY under this indemnification clause to the fullest extent permitted by law, except that APPLICANT shall not indemnify CITY for any damage or expense caused by the sole negligence of the CITY.

This approval shall be binding upon everyone past or present, claiming any interest in and to the aforementioned encroachment.

### ACCEPTANCE OF TERMS AND CONDITIONS

I accept and agree to be bound by all of the terms and conditions of this permit.

Submitted By: Lutrisha White

Signature: Eileen M. Moore

Date: Aug. 6, 2025

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik

Elizabeth A. Maradik, President

Gary A. Gilot

Gary A. Gilot, Member

Murray L. Miller

Murray L. Miller, Member

Joseph R. Molnar

Joseph R. Molnar, Vice President

Breana Micou

Breana Micou, Member

Hillary R. Horvath

Attest: Hillary R. Horvath, Clerk

Date: November 12, 2025

To whom this may concern:

August 5<sup>th</sup>, 2025

My plan is to erect a 6' pole with a sign on the corner of Johnson rd and Miami. The sign will display a picture of my deceased son in his honor. Also, to serve as a reminder to the community not to text and drive.

Thank you for your consideration,

Lutrisha White, 574-514-3542

lutrishaw@gmail.com

*Lutrisha White Aug 5, 2025*











