

CITY HALL  
215 S. MARTIN LUTHER KING JR. BLVD.,  
SUITE 400  
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251  
FAX 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

November 12, 2025

Mr. Mark Smith  
C-Tech Corporation  
5300 W. 100 North  
Boggestown, IN 46110  
[bswonger@c-techinc.net](mailto:bswonger@c-techinc.net)

RE: Change Order No. 2 (Final)/Project Completion Affidavit  
2025 Guardrail Improvements - Project No. 124-026

Dear Mr. Smith:

At its November 12, 2025 meeting, the Board of Public Works approved the Final Change Order for this project, be decreased by \$50,002. The final contract amount is \$178,669.

In addition, the Project Completion Affidavit for this project was approved in the amount of \$178,669. Copies of the Change Order and Project Completion Affidavit are enclosed for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures  
HH

Job 25366



CO #	DATE
124-026-2	08/21/2025

✕ Subject: Change Order 2 (FINAL)  
Requested By: Jamie Thurston (C-Tech Corp.)

#### CONTRACTOR

C-Tech Corp.  
Jamie Thurston  
5300 West 100 North  
Boggstown, IN 46110

#### BILL TO

City of South Bend  
Public Works Engineering  
227 West Jefferson Boulevard  
South Bend, IN 46601

#### PROJECT

2025 Guardrail Improvements  
PROJECT #: 124-026  
South Bend, IN 46601

#### DESCRIPTION

Overruns and Underruns

Item Name	Qty	Price/Unit	Total
DIV 1: GUARDRAIL, REMOVE	45	\$8.50/LFT	\$382.50
DIV 1: MGS W-BEAM GUARDRAIL, 6'-3", POST SPA	31	\$20.50/LFT	\$635.50
DIV 1: GUARDRAIL REFLECTOR, 2 WAY, WHITE	4	\$13.00/EA	\$52.00
DIV 3: HAND DIG GUARDRAIL POST HOLE, UNDISTRIBUTED	1	\$1,300.00/LS	\$1,300.00
DIV 4: MAINTENANCE OF TRAFFIC	1	\$800.00/LS	\$800.00
DIV 1: HAND DIG GUARDRAIL POST HOLE, UNDISTRIBUTED	-1	\$7,110.00/ls	\$-7,110.00
DIV 1: TOPSOIL, 6 IN THINK	-800	\$20.00/SY	\$-16,000.00
DIV 1: MULCHED SEEDING, TYPE "R"	-800	\$3.00/SY	\$-2,400.00
DIV 2: HAND DIG GUARDRAIL POST HOLE, UNDISTRIBUTED	-50	\$320.00/EA	\$-16,000.00
DIV 1: GUARDRAIL REFLECTOR, 2-WAY, WHITE	-1	\$26.00/LS	\$-26.00
DIV 2: TOPSOIL, 6 IN THICK	-150	\$20.00/SY	\$-3,000.00
DIV 2: MULCHED SEEDING, TYPE 'R'	-150	\$3.00/SY	\$-450.00
DIV 3: MGS W-BEAM GUARDRAIL, SHOP CURVE, 25' RAD., 6.25LFT	-1	\$862.50/LS	\$-862.50
DIV 3: GUARDRAIL REFLECTOR, 2-WAY, WHITE	-1	\$39.00/LS	\$-39.00
DIV 3: SIGN=POST, SQUARE STEEL, TYPE I	-1	\$322.00/LS	\$-322.00
DIV 3: TOPSOIL, 6 IN THICK	-60	\$20.00/SY	\$-1,200.00

SOB 25/366



CO #	DATE
124-026-2	08/21/2025

Item Name	Qty	Price/Unit	Total
DIV 3: MULCHED SEEDING, TYPE "R"	-60	\$3.00/SY	\$-180.00
DIV 3: MGS W-BEAM GUARDRAIL, 6'-3" POST SPA	-1	\$287.50/LS	\$-287.50
DIV 4: RESET EXISTING SIGN AND POST	-1	\$1,000.00/LS	\$-1,000.00
DIV 4: MGS W-BEAM GUARDRAIL, 6'-3" POST SPA	-1	\$3,375.00/LS	\$-3,375.00
DIV 4: HAND DIG GUARDRAIL POST HOLE, UNDISTRIBUTED	-2	\$350.00/EA	\$-700.00
DIV 4: GUARDRAIL REFLECTOR, 2-WAY, WHITE	-11	\$20.00/EA	\$-220.00

Subtotal \$-50,002.00  
**Total \$-50,002.00**

REVISED BALANCE SUMMARY	
Original Contract Amount	\$198,656.00
Net Change by Previous Change Orders	\$30,015.00
Contract Amount Prior to this Change	\$228,671.00
Amount of this Change Order	\$-50,002.00
Revised Contract Amount, Including this Change Order	\$178,669.00 ✓

Contractor Signature \_\_\_\_\_

Construction Manager Signature Kyle Ludlow

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS**

Elizabeth A. Maradik

Elizabeth A. Maradik, President

Joseph R. Molnar

Joseph R. Molnar, Vice President

Gary A. Gilot

Gary A. Gilot, Member

Breana Micou

Breana Micou, Member

Hillary R. Horvath

Attest: Hillary R. Horvath, Clerk

Murray L. Miller, Member

Date: November 12, 2025



CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS  
PROJECT COMPLETION AFFIDAVIT

John 25366

PROJECT NAME

2025 Guardrail Improvements

PROJECT NO

124-026

FINAL COST \$178,669.00

PROJECT DESCRIPTION

2025 Guardrail Improvements - Project No: 124-026

WITNESSETH:

The work under the above contract between the City of South Bend and the undersigned contractor having been completed, the City of South Bend, its officials and agents are hereby released from all claims and demands whatsoever arising under or by such contract, and that the contractor performed the work within the scope of the Specifications and Standards of the City of South Bend which were a part of the above Contract.

Executed this

26<sup>th</sup>

day of

September, 20 25

C-Tech Corporation

Company Name

Signature

5300 W. 100 North

Company Address

Printed Name

Mark Smith / Controller

Bogartown, IN 46110

City, State, Zip

WITNESSESS:

Before me, the undersigned Notary Public in and for said country and state, personally appeared

Mark Smith

and acknowledged his/her signature to the above Project Completion Affidavit on the

26<sup>th</sup>

day of

September, 20 25

Notary Signature



12 / 03 / 20 32

Commission Expiration

Printed Name

Heather Krebs

Marion

County of Residence

If the Contractor is a corporation, the following certificate will be executed. I, \_\_\_\_\_, certify that I am

Secretary of the Corporation executing this release; that \_\_\_\_\_ who signed this release on behalf of the

contractor was then \_\_\_\_\_ of said Corporation; that said release was duly signed for and on behalf of said Corporation by Authority of its governing body, and is within the scope of corporate powers:

Secretary's Signature

Job 25366

Printed Name

Corporate Seal

**DEPARTMENT OF PUBLIC WORKS APPROVAL**

This project is acceptable for final approval, and we recommend to the Board of Public Works that it be ordained so.

*Kyle Ludlow*

Date: 11/4/2025

Construction Manager

**CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS**

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Elizabeth A. Maradik, President

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Gary A. Gilot, Member

Murray L. Miller, Member

*Joseph R. Molnar*

Joseph R. Molnar, Vice President

*Breana Micou*

Breana Micou, Member

*Hillary R. Horvath*

Attest: Hillary R. Horvath, Clerk

Date: November 12, 2025



Job 15-266

FINAL WAIVER OF LIEN

Mark Smith being duly sworn that he/she is the Controller  
(Name of Officer) (Title)

of C-Tech Corporation having contracted with City of South Bend  
(Subcontractor/Supplier) (Contractor)

to furnish certain materials and/or labor as follows: Guardrail Improvements  
(Description)

for a project known as 2025 Guardrail Improvements Project No: 124-026  
(Name of Project)

located at 227 W Jefferson Blvd, South Bend IN

and owned by City of South Bend, Indiana, Board of Public Works  
(Owner)

and does hereby further state on the behalf of the aforementioned subcontractor/supplier:

FINAL WAIVER that the final balance due from the contractor is the sum of

Eight Thousand nine hundred thirty three dollars <sup>46</sup>/<sub>100</sub> (\$ 8,933.46)  
(Amount Written Out)

☐ receipt of which is hereby acknowledged; or  
☒ the payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which shall become effective only upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all liens or claims whatsoever on the above-described property and improvements thereon an account of labor or material or both, furnished b the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certified that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this Affidavit and Waiver of Lien.

C-Tech Corporation Date 9/26/2025  
(Firm) By [Signature]  
(Authorized Representative)

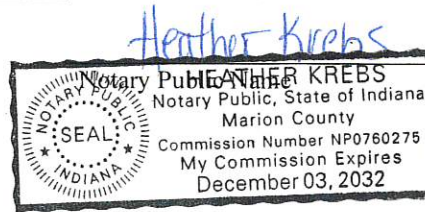
STATE OF Indiana )  
Shelby ) SS: COUNTY )

Before me, the undersigned, a Notary Public, in and for said County and State, personally appeared Mark Smith and acknowledged the execution of the foregoing Waiver of Lien.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the 26<sup>th</sup> day of September 20 25.

My Commission Expires: 12/3/2032 Notary Public Signature [Signature]

Residing in Marion County



## BOARD OF PUBLIC WORKS AGENDA ITEM REVIEW REQUEST FORM

Date	<b>11/4/2025</b>		
Name	<b>Kyle Ludlow</b>	Department	<b>Public Works</b>
BPW Date	<b>11/12/2025</b>	Phone Extension	<b>9157</b>

Review and Approval Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	

Check the Appropriate Item Type – *Required for All Submissions*

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input checked="" type="checkbox"/> C/O & PCA No. <u>2</u>	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease. /Encroach	

### Required Information

Company or Vendor Name	C-Tech Corporation		
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing <input checked="" type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE <input type="checkbox"/> WBE	Completed E-Verify Form Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	2025 Guardrail Improvements		
Project Number	124-026		
Funding Source	Major Moves Construction		
Account No.	PR-00040530      PO-0039477		
Amount	\$178,669.00		
Terms of Contract			
Purpose/Description	Project Closeout		

## For Change Orders Only

Amount of	<input type="checkbox"/>	Increase	\$
		Decrease	(\$ 50,002.00)
Previous Amount			\$ 228,671.00
		Increase	%
Current Percent of Change:		Decrease	(21.87%)
New Amount			\$ 178,669.00
		Increase	%
Total Percent of Change:		Decrease	(10.1%)
Time Extension Amount:			
New Completion Date:			