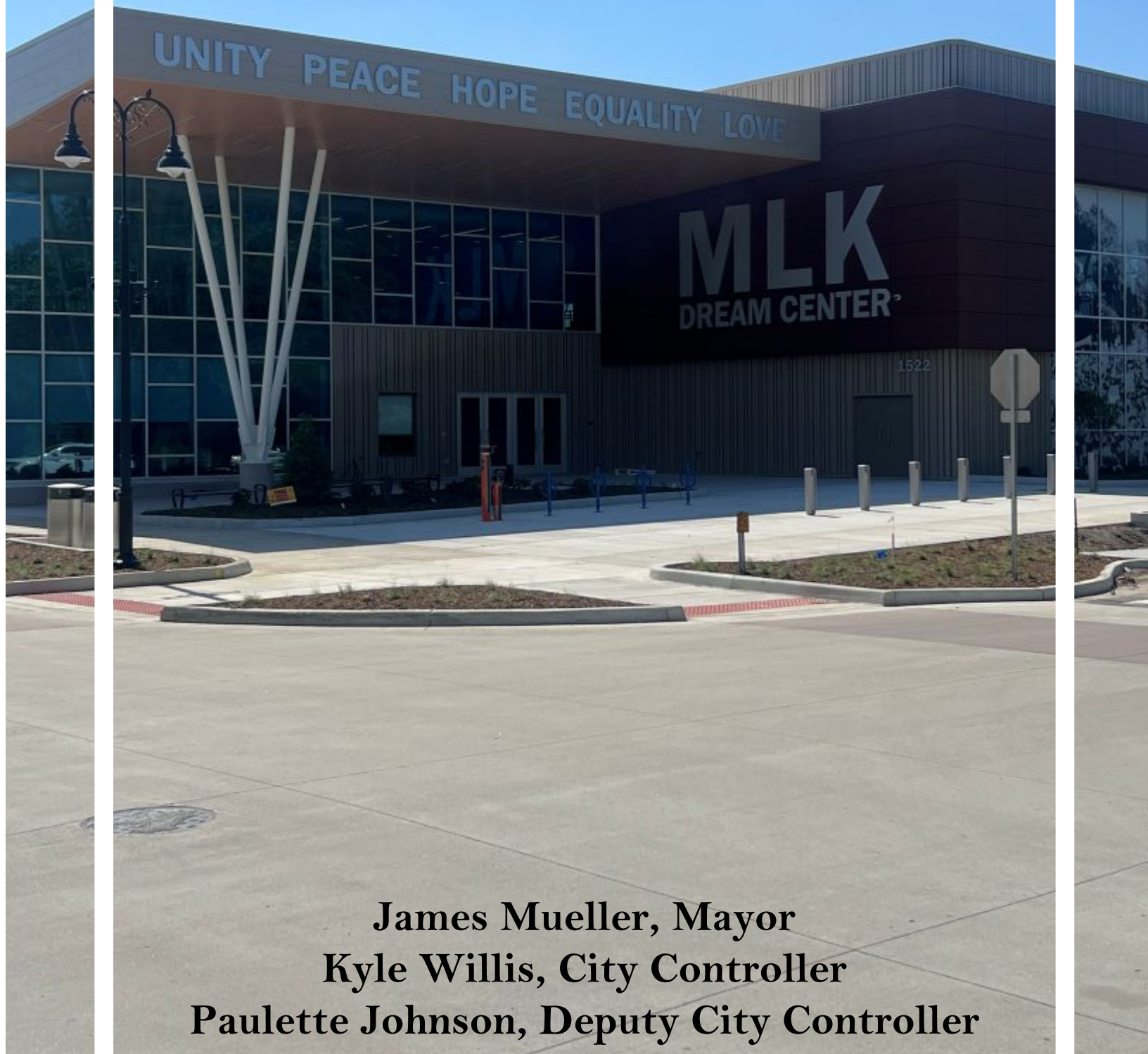


CITY OF SOUTH BEND, IN

2025 ADOPTED BUDGET



James Mueller, Mayor
Kyle Willis, City Controller
Paulette Johnson, Deputy City Controller



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CITY OF SOUTH BEND JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

The Honorable James Mueller, Mayor of the City of South Bend
Members of the City of South Bend Common Council
Residents of the City of South Bend

RE: 2025 Adopted Budget

Enclosed please find the adopted budget for the **City of South Bend, Indiana** (the "City") for the year beginning **January 1, 2025**.

This economic variability makes even annual budgeting challenging, let alone long-term fiscal planning. That said, the City's comprehensive and exhaustive budget development process allows us to assess these many variables and piece together an annual budget that continues our investment in our neighborhoods and economic revitalization, while ensuring the City maintains its strong financial position.

This 2025 budget continues to move forward with investments across a broad range of City priorities. The City continues to budget for a fully-staffed police department, increasing the number of budgeted officers from 300 to 306. We've continued our historic investment in infrastructure by fully funding the third year of the "Rebuilding our Streets" plan and committing to tens of millions of dollars in water and sewer capital projects. We've reinvested in mental health and support for the unhoused. We've continued and expanded neighborhood investments, including in athletic court repairs, traffic calming, and additional capacity for maintenance of alleys. In short, the 2025 budget continues the successes of the past several years and utilizes an unprecedented level of resources on hand to invest and invigorate our community.

The Department of Administration and Finance would like to express our sincere gratitude for the leadership of Mayor James Mueller, City Department Heads, Personnel & Finance Committee Chair Sheila Niezgodski, and all members of the City of South Bend Common Council. Without their dedication, passion, guidance, and excellence in service to our City, preparation of this budget would not have been possible.

With gratitude,

Kyle J. Willis
City Controller



INTRODUCTION & OVERVIEW



Background

The City of South Bend is the county seat of St. Joseph County, Indiana, and is the fourth largest city in the state. The City of South Bend’s 2021 U.S. Bureau of the Census population was 103,453. Accordingly, South Bend is classified as a “City of the Second Class” under Indiana statutes (cities with a population of 35,000 to 250,000).

Despite a prolonged period of population decline from 1970 to 2010, population data show that the City is experiencing a resurgence, experiencing ten straight years of population growth.

The City of South Bend operates with a mayor as chief executive and a nine-member City Common Council composed of six members elected from districts and three members elected at-large.

South Bend Quick Facts

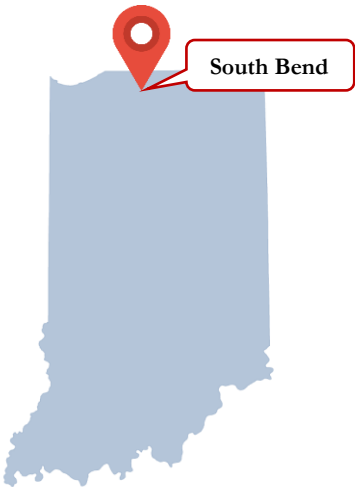
Year of Incorporation	1865
Mayor	James Mueller
Number of Council Members	9
Population (2021 Census)	103,435
Budgeted Full-Time City Positions	1,228
2025 Budgeted City Revenues	\$399,528,979
2025 Budgeted City Expenditures ...	\$424,357,135
Bond Rating (Standard & Poors)	AA

The City provides a full range of traditional general governmental services to its residents. These services include police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events. In addition to general governmental activities, the City exercises oversight over the South Bend Water Works, the South Bend Wastewater Treatment Facility, the Century Center Convention Center, the Morris Performing Arts Center, the Palais Royale Ballroom, the City of South Bend Redevelopment Commission and Authority, and several downtown parking facilities.

Location

St. Joseph County lies within the heartland of the manufacturing belt and metropolitan regions of the Upper Midwest and Canada. The City of South Bend is located in the north central part of Indiana, ten miles south of the Michigan state line, and is the economic and cultural anchor of the “Michiana” region. The region is a vibrant and diverse area with a strong economy based on a mix of health care, agricultural, service, manufacturing, education, and other commercial and tourism industries. This diverse economic mix creates varied employment opportunities for the area’s residents while providing insulation via diversification from future economic downturns.

The City is approximately 90 miles east of Chicago and 140 miles north of Indianapolis. Accessibility to transportation, including Interstate 80/90, an international airport (which is the second busiest in the State of Indiana) and the South Shore Line has supported economic growth within the community.



Economic Conditions & Outlook

St. Joseph County, with a total population of 272,912, boasts a strong history of manufacturing which continues today. The service industry and retail trade have also flourished, creating a balance that serves the community well.

The estimated labor force in St. Joseph County is 132,460 workers¹.

¹ STATS Indiana, 2021, St. Joseph County.
https://www.stats.indiana.edu/profiles/profiles.asp?scope_choice=a&county_changer=18141



Education

Approximately 91.2% of the area’s adult population are high school graduates or higher (comparable to the national average of approximately 90%) with an estimated 31% with a bachelor’s degree or higher. There are six colleges, universities and technical schools within South Bend and the surrounding area:

- University of Notre Dame
- Indiana University South Bend
- Bethel University
- Holy Cross College
- Saint Mary’s College
- Ivy Tech Community College

Unemployment

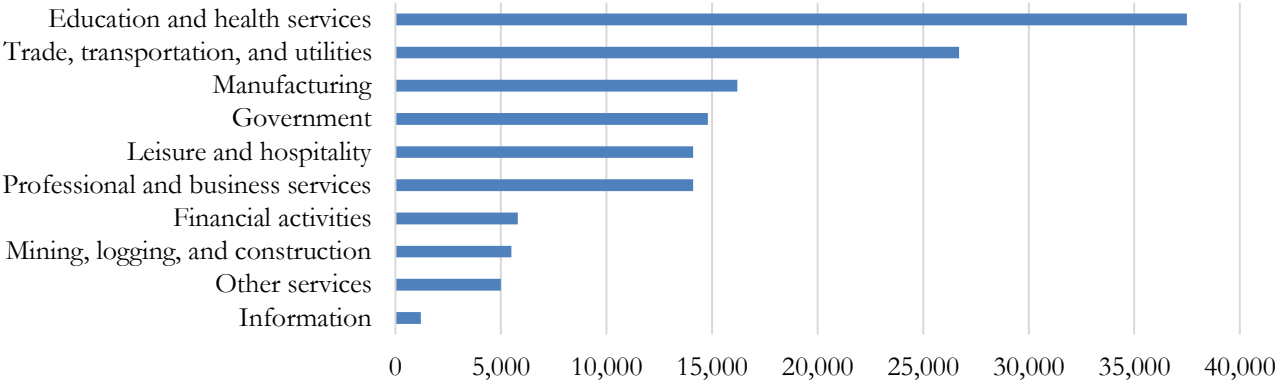
As of November 2024, St. Joseph County is experiencing a low unemployment rate of 4.6%, which is slightly higher than the State of Indiana unemployment rate of 4.4%, and the same as the national unemployment rate of 4.1%. The unemployment rate in St. Joseph County is similar to that of its surrounding counties [Elkhart County (4.0%, LaPorte County (5.0%), and Marshall County (3.7%)], as well as similar to comparable counties throughout the state [Allen County (3.2%) and Marion County (3.4%)].

Income

The median household income in St. Joseph County in 2023 was \$70,855, compared to a national median of \$77,719. However, the cost of living continues to be one of the greatest advantages of living in this community. Housing costs in South Bend are well below the national and regional averages. Per data provided by the United States Census Bureau, the median sales price for a single-family home in St. Joseph County was \$195,000, compared to a median sales price of \$318,900 in Chicago and \$238,400 in Indianapolis. The national median sales price is \$340,200.

Employment by Industry Sector

According to the Bureau of Labor Statistics, most employees in the South Bend area are employed in the education and health services sector.



Source: Bureau of Labor Statistics South Bend Area Economic Summary, updated January 5, 2022
https://www.bls.gov/regions/midwest/summary/blssummary_southbend.pdf

Largest Employers

According to the Indiana Department of Workforce Development, the region’s largest employers are:

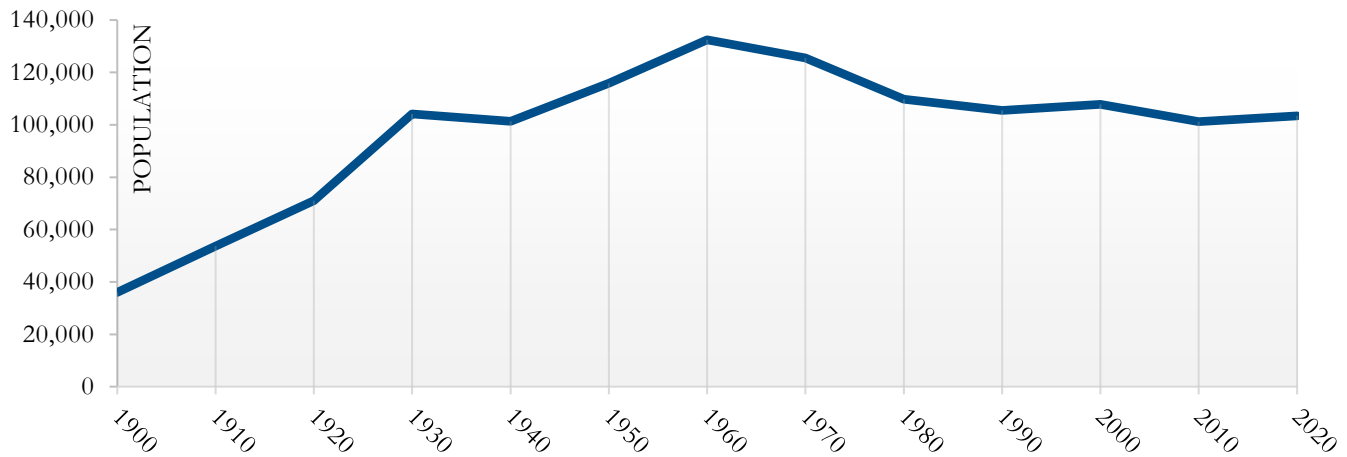
- Beacon Health Systems (7,000)
- University of Notre Dame (6,447)
- South Bend Community School Corp (3,000)
- St. Joseph County (1,397)
- City of South Bend (1,290)
- Four Winds Casino (1,250)
- Indiana University South Bend (1,166)
- Honeywell International (700)
- Walmart (700)
- Ivy Tech Community College (654)

2020 Number of Employees – Sources: Employers’ websites and Indiana Department of Workforce Development



Population²

Prior to 2010, South Bend experienced decades of population loss, primarily stemming from the collapse of the local manufacturing industry and particularly the closing of the local Studebaker plant in 1963. However, despite being named one of America's "dying cities" by Newsweek in 2011, South Bend has experienced a renaissance of economic opportunity and cultural growth over the past ten years. Investments in the City made by high-tech firms and other private businesses have led to a positive population growth in each of the past five years.



² US Census Bureau <https://www.census.gov/quickfacts/fact/table/US,in,stjosephcountyindiana/AGE295217>
Stats Indiana https://www.stats.indiana.edu/population/PopTotals/historic_counts_cities.asp



City of South Bend downtown and Riverwalk



2025 Strategic Priorities

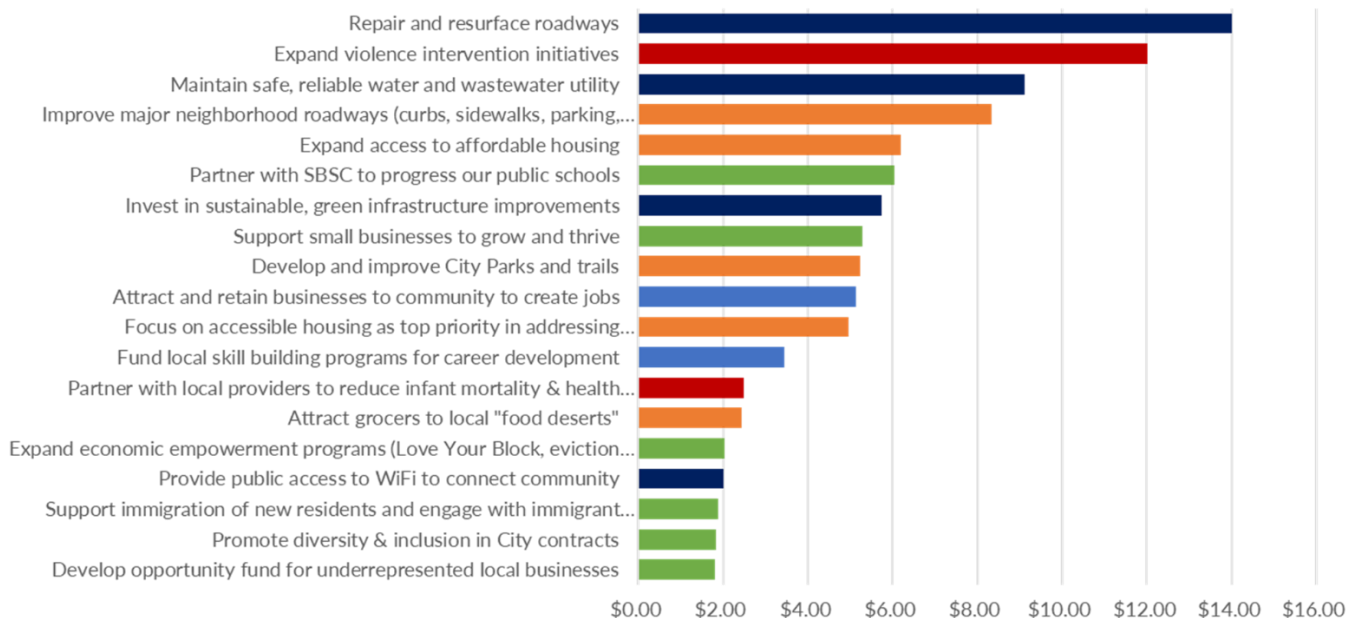
The formulation of an annual budget is, at its core, a **strategic** exercise. Although the budget is important for ensuring good fiscal management through expenditure control and planning, the most important function of the budget is to ensure resource allocation is inextricably linked to the City's strategic priorities.

To understand the City's strategic framework and strategic priorities is, therefore, vital to understanding the allocations of resources presented in the 2025 Adopted Budget.

BUILD THE BUDGET

For the 2025 budget process, the City administration and the Common Council once again undertook a feedback-gathering initiative called "Build the Budget." This multi-modal feedback model incorporated in-person meetings, an online feedback form, and the ability to call into the City's 311 information line. All methods of participation were aimed at a single purpose: to understand what initiatives and priorities were important to City residents. Ultimately, over 1,500 people participated in a "Build the Budget" activity for the 2025 budget.

One of the most important questions asked during the Build the Budget sessions (and on the online feedback form) inquired how the respondent would divide \$100 among the various City priorities. Respondents could divide the money in any way they chose, including putting all \$100 into a single priority. When aggregated and averaged, the results of this exercise are summarized below:



This exercise was instrumental in determining the City's strategic priorities for the 2025 fiscal year.

Ultimately, the City grouped the initiatives above into **five** overarching strategic priorities, which are summarized below:



Strong Neighborhoods



Safe, vibrant, and attractive neighborhoods are a cornerstone of inclusive economic development. The City will make investments to fund or leverage state and federal funding for housing assistance, development and home ownership programs, neighborhood public works and parks, neighborhood development for social services and organizations, and public safety initiatives. Committing these resources will help us maintain, improve, and support strong neighborhood development.

South Bend is working with partners to create new strategies for enhancing neighborhoods. Reinforcing our neighborhoods creates opportunities for our residents across the socioeconomic strata to own and enjoy safe, affordable homes in the community they love.

Strong Neighborhoods - Desired Outcomes

- Align code enforcement with community incentives to improve our neighborhoods
- Improve walkability of neighborhood roadways (curbs, sidewalks, lights)
- Continue work to revamp parks and trails
- Expand access to affordable housing
- Invest in improvements to our major corridors

Safe Community for Everyone



Public Safety is the foundation of all the City's efforts to build South Bend. Through the targeted and creative use of available resources, the City is working to provide quality police, fire and emergency medical services for the community. The dedicated officers, firefighters, and paramedics of the City of South Bend work tirelessly to accomplish the primary mission of any government: ensuring that residents and visitors can take safety for granted.

South Bend must be a city where everyone can thrive, regardless of race, gender, orientation, age, or zip code. We believe that our city ought to be measured not by the success of its wealthiest residents, but rather by the experience of its most vulnerable members.

It is critical for our residents to feel that they can trust and rely upon our law enforcement officers, and equally important for officers to trust and rely on our community in which they serve. The City is dedicated to implementing and continuing community-based policing and, in 2025, will continue to invest in recruiting and retention initiatives, with a specific focus on minority officers.

To help our residents experiencing homelessness, the City has put together a comprehensive working group on homelessness to provide recommendations and initiatives and has included an unparalleled investment in homelessness abatement into the 2025 budget.

Safe Community for Everyone - Desired Outcomes:

- Pursue housing-first approach to homelessness
- Institute comprehensive mandatory training on best practices for community policing
- Continue focus on improving diversity in SBPD and SBFDD
- Expand violence intervention initiatives
- Partner to reduce infant mortality and health disparities



Robust, Sustainable Infrastructure



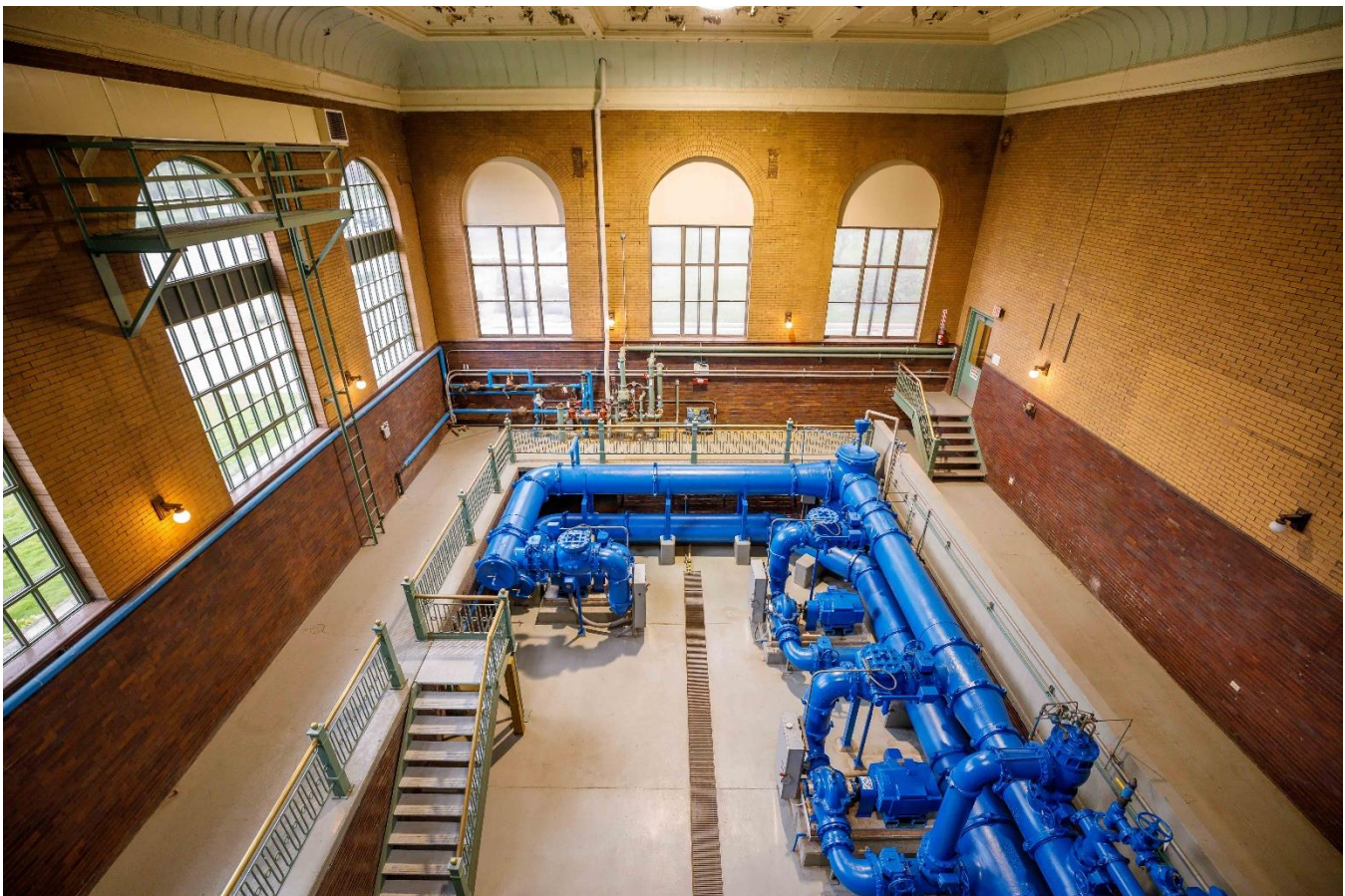
Robust, Sustainable Infrastructure

As with any city, the upkeep of South Bend's infrastructure is essential to the functioning of all other priorities. From routine street maintenance and snow removal to multi-million-dollar projects designed to revolutionize traffic flow or sewage management, few areas touch residents' day-to-day lives more completely than effective infrastructure management.

In 2025, the City will continue implementation of an ambitious and comprehensive roads plan, kicked off in 2021 by a significant debt-financed investment in road repair and other neighborhood projects. In addition, we will continue to invest in miles of curbs, sidewalks, and public lighting, and continue the capital plans supporting our water and wastewater utilities to ensure safe, clean drinking water for all.

Robust, Sustainable Infrastructure - Desired Outcomes:

- Invest in a multiyear road improvement plan
- Maintain and improve safe, reliable water and wastewater utility
- Expand reliable, high-speed internet access
- Invest in sustainable, green infrastructure improvements



South Bend Water Works Pumping Station



Equitable Access to Opportunity



South Bend is open for business – and is open for business to all. Our future prosperity will come from being a welcoming city, free from hate and bias, in which all residents participate in, contribute to, and benefit from economic growth. We must continue to pursue policies that support and empower LGBTQ, immigrant, and minority communities. Local government plays a key role in economic development. By providing adequate infrastructure and offering targeted assistance, the City can stimulate private investment, creating and expanding business opportunities and jobs. The City continues to streamline business support services to make it easy to do business in South Bend, especially for new business owners.

In light of the economic hardships stemming from the worldwide COVID-19 pandemic, compounded by inflation brought on by the subsequent economic recovery, investing in economic activity is more important than ever. Strengthening and supporting businesses through difficult times while continuing to encourage growth and relocation is more important than ever.

Equitable Access to Opportunity - Desired Outcomes:

- Support small businesses as they rebuild from economic downturn
- Develop an opportunity fund for underrepresented local businesses
- Incentivize public-private partnerships to invest in South Bend and create jobs
- Support programs and policies that encourage immigration and engage new residents
- Incentivize grocers to fill in food deserts (areas with few to no convenient options for affordable, healthy food)

Youth and Workforce Development



The City is committed to removing barriers to good jobs, fostering an inclusive economy, and providing all opportunities to all of our residents, no matter their background or zip code. Investing in our young people – by ensuring access to pre-K childcare and fostering the development of valuable life skills necessary to enter a growing and productive economy – is critical to the future of our City.

Additionally, the City is continuing to invest in workforce development activities to strengthen the capacity of local workers and small businesses to help rebuild and recapture South Bend's success. Through the Pathways workforce development program, the City partners with WorkOne to provide specialized job training and placement assistance to local workers.

Youth and Workforce Development - Desired Outcomes:

- Expand economic empowerment programs like Love Your Block, financial literacy training, and an eviction legal defense fund
- Continue to fund workforce development programs like Pathways for residents who want to build their skills and advance their career
- Expand programming for the Office of Diversity & Inclusion to increase the utilization of MWBE (Minority/Women-owned Business Enterprises) businesses for City contracts
- Invest in pre-K centers to deliver quality, affordable childcare
- Partner with the South Bend Community School Corporation to develop a new way forward for our public schools



The Budget Process: Translating Strategic Priorities to an Adopted Budget

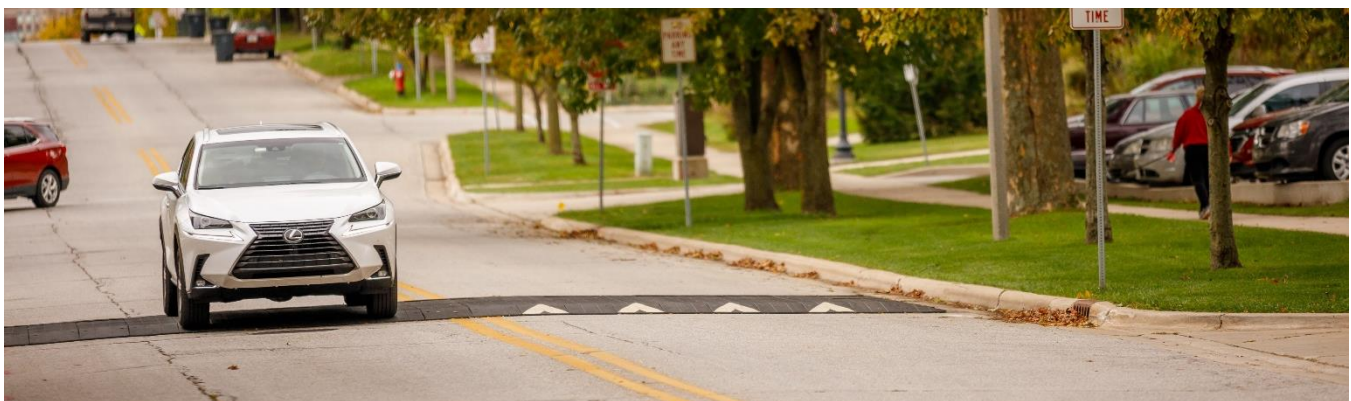
At the core of the budgeting process is the translation of the policy goals of the administration into investments that can be used to accomplish those policy goals.

The outcome of this budget preparation process is a budget ordinance passed by the Common Council, in which the Council authorizes the level of funding for City operations. It is important to note that the line-item budget passed by the Council is the **maximum** authorization to incur liabilities. It is not a mandate to spend (i.e., City funds may spend *less* than the appropriated amount), but it does represent the legal limit of spending (i.e., City funds may NOT spend *more* than the appropriated amount). Spending within a single cost category (personnel, services, supplies, and capital) in a single fund cannot exceed appropriations without Common Council approval.

To ensure that the City is able to accomplish its objectives, the annual budget for local governments like South Bend has **three** primary goals:

- 1) Allocate resources in a manner that enables the accomplishment of strategic goals.
- 2) Maintain liquidity and practice good stewardship of financial resources through expenditure control.
- 3) Promote **interperiod equity** through responsible fiscal management of debt and assets.
 - “Interperiod equity” refers to the state in which current expenditures are not deferred to future taxpayers through excessive use of debt or other financing mechanisms. In other words, South Bend wishes to ensure that current-year revenues are sufficient to pay for current-year expenses.

To promote the achievement of these objectives, the City of South Bend prepares a budget that is **strategically aligned**, **operationally balanced in the long-term**, and prepared on the **cash-basis**.



Speed Hump



Balanced Budget

To promote good fiscal management and enable the achievement of objectives 2 and 3 listed above, South Bend is committed to the passage of a balanced operational budget, defined as a budget in which operational expenditures do not exceed revenue available to finance those ongoing operations.

A balanced budget is necessary for proper financial management in the City of South Bend. However, in light of the increased expense challenges facing the City stemming from inflation and associated economic hardships, the 2025 budget was **not** operationally balanced.

The three major City operational funds—General Fund, Local Income Tax-Public Safety, and Local Income Tax-Economic Development—have an operational deficit of roughly \$13.4 million.

Basis of Budgeting: A Tool for Fiscal Management

Similarly, in an effort to promote good fiscal management and enable the achievement of objectives 2 and 3 listed above, South Bend has elected to budget all funds on a cash basis. This is not the same basis as is used in the City's audited financial statements. As prescribed by the Government Accounting Standards Board (GASB), the City's audited financial statements are prepared on a modified accrual basis for governmental funds and a full accrual basis for proprietary funds.

The decision to budget on a cash basis was made primarily in view of the importance of the budget as a planning and control instrument in the City. The accounting system provides the basis for appropriate budgetary control. Unlike accounting, budgeting is not primarily a financial procedure; it is primarily a policy-planning process to ensure strategic alignment and good fiscal management. The goals of current expenditure control and interperiod equity are served well by the cash-basis system of budgeting, and therefore the City uses cash-basis budgeting.

Although the primary budgeting method is cash-basis, encumbrance accounting is employed in all funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as designates of fund balances and do not constitute expenditures or liabilities because the goods or services have not been received as of year-end; the encumbrances will roll over and be honored during the subsequent year.

Despite the cash-basis budget, the need for more complete disclosure of the City's underlying condition by the public and credit markets have led the City to release audited financial statements prepared on the modified accrual basis (for governmental funds) and the full accrual basis (for proprietary funds). The primary difference between accrual-basis accounting and cash-basis accounting is that accrual-basis accounting recognizes revenues and expenses when they are **earned** or **incurred**, as opposed to when they are received or paid in cash. The accrual and modified accrual accounting bases provide for a more holistic look at the overall economic position of the City and is thus used to prepare the audited financial statements in accordance with GASB standards.



The 2025 Budget Process:

With the three objectives listed above in mind, and the need to prepare a budget that is **strategically-aligned**, **operationally balanced in the long-term**, and prepared on the **cash-basis**, the City of South Bend undertook the following process for the 2025 budget:

- The City's annual budget process began with a budget kickoff meeting in May, which included the Mayor, Department Heads, Fiscal Officers, Common Council and other City leaders.
- At the budget kickoff meeting, administration priorities were discussed, and the budget process was reviewed. Soon after the meeting, department heads and various staff members prepared a first-round draft of their five-year capital improvement plan and five-year operating budget.
- During the month of June, the City Controller and Department Heads revised the first-round budget to adjust expenditures based on revenue projections and ensure that the budget was balanced in operational funds.
- Based on input from Department Heads, the City Controller submitted the proposed budget to the Mayor in July, and revised the budget based on the Mayor's input.
- From August to October, the Mayor and City Controller presented to the Common Council the recommended budget for the next year. The Common Council reviewed the recommended budget, made reductions at their discretion, held thirteen public budget meetings, and ultimately adopted the City budget for the fiscal year prior to November 1 (per Indiana law).
 - The process of presenting the proposed budget to the Common Council often leads to feedback and changes, meaning the final, adopted budget is often different than the budget originally proposed by the Mayor.
- Once adopted, the budget was forwarded to the State of Indiana Department of Local Government Finance (DLGF) for final approval. The City's fiscal year begins January 1.



Electric Vehicle Charger at Howard Park



Budget Calendar for Fiscal Year 2025 Budget

May 17, 2024	Budget kickoff meeting for all Department Heads and Directors of Dept Finance
June 17, 2024	Deadline for Directors of Dept Finance and Department Heads to submit first-round budgets
July 21 – Aug. 12, 2024	Mayor's Office review of budgets with Department Heads & Fiscal Officers
Aug 14 – Oct 14, 2024	Eight public budget hearings with City Council & Department Heads, along with two additional Council working sessions
September 9, 2024	First reading of 2025 City budget
September 23, 2024	Public hearing on 2025 City budget and first reading of 2025 Mayor, Clerk, Council, non-bargaining, and bargaining salary ordinances
October 14, 2024	Adoption of 2025 City budget, 2025 Mayor, Clerk, Council, non-bargaining, Police, and Teamster salary ordinances
October 24, 2024	Adoption of 2025 Fire salary ordinance

Budget Amendment Policy

After the budget is adopted, the primary responsibility for managing the appropriated funds falls to each respective department's Department Head and Director of Department Finance, as well as the Department of Administration & Finance and the Mayor. Directors of Department Finance and Department Heads analyze their respective budgets on a continuous basis through electronic budget monitoring in the City's Enterprise Resource Planning ("ERP") system.

Management flexibility is given to each Department for exceeding a given expenditure/expense line item within a given cost category if there is an available budget within another expense line item of the same cost category, in the same department, and in the same fund. Cost categories include personnel, supplies, services, and capital. Budget amendments within the same cost category, department, and fund do not require approval from the Common Council.

If a review of year-to-date activity indicates that any given expense line item will exceed the budget, and the line item cannot be covered by another budget within the same cost category, then the department is required to submit a budget amendment request through the ERP system. The Finance Department reviews the request and, if deemed appropriate, presents it to the Mayor and the Common Council for approval. Budget amendments are presented to the Common Council on a quarterly basis.

Budget amendments that require Common Council approval include:

- Budget transfers between different cost categories (i.e. personnel, supplies, services, capital)
- Budget transfers between different departments within the same fund
- Additional appropriations (increases) or reductions to the total budget for a given fund



2025 Budget Overview

Introduction

This summary has been prepared as a general overview to the 2025 Budget for the City of South Bend in the hope that it will provide City residents with a quick summary of the plans for the City for the fiscal year.

The Common Council held ten public budget hearings and two public Council working sessions to review the budget. The 2025 budget was centered around the named priorities listed below, which were shared by the Common Council and the administration. The 2025 budget was adopted on October 14, 2024.

Strategic Priorities Reflected in the 2024 Budget



Short-Term Organizational Factors: Context for the 2025 Budget

As the City of South Bend prepared its 2025 budget, there were several specific factors that guided the development of the budget:

- 1) **Opportunity for Generational Investment in the Community:** Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 (“ARP Act”) is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. As a part of this legislation, Congress allocated \$350 billion to state, local, territorial and Tribal governments to respond to the pandemic, provide economic relief, and lay the foundation for a strong and equitable recovery.

The City of South Bend (the “City”) was one of almost 1,200 Metropolitan Cities across the country that received a direct infusion of resources as a result of this Act. The City’s allocation totaled **\$58,910,047** (the “ARP Funds”).

In its guidance, the Department of the Treasury outlined four funding objectives for the ARP Funds. In developing its own plan for spending, the City of South Bend further grouped these four objectives into two main categories of spending: “Response & Relief” and “Equitable Recovery”. These funding objectives are described below:



“Response and Relief”

Support urgent COVID-19 response efforts

Support immediate economic stabilization for households and businesses

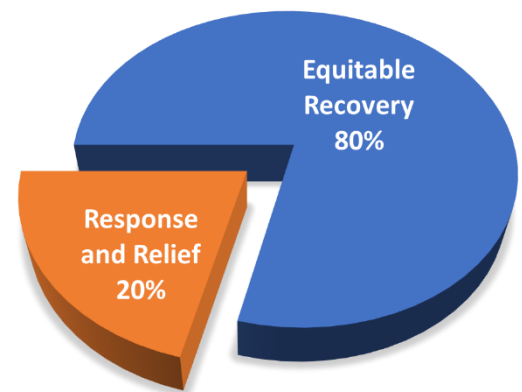
“Equitable Recovery”

Replace lost revenue for eligible state, local, territorial, and Tribal governments

Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic

In this budget, spending allocated for “Response and Relief” is intended to provide direct, rapid relief to residents and businesses who have experienced economic or health-related harms related to the pandemic. Spending allocated for “Equitable Recovery” is intended to rebuild a more equitable economy and community by addressing systemic challenges that have been present in our community for decades.

Although the majority of the ARP funding was allocated and budgeted during the **2022** budget cycle, the projects and programs funded with these dollars are long-term in nature and will continue to play a significant role in deciding how to allocate strategic structural dollars over the upcoming several years. In other words, deciding how to allocate ongoing operational funding to strategic priorities in 2023 was significantly impacted by the continuing existence of programs funded through one-time investments of ARP funding.



- 2) **Strategic Priorities:** Within the context of the general strategic framework presented in the prior section, the South Bend Common Council and the City administration have articulated the following specific budget initiatives for 2025:

- **Strong Neighborhoods**

- Safe, Affordable Housing
 - Continue existing and establish new home repair assistance programs.
 - Dedicate funding for eviction prevention.
 - Establish a loan guarantee fund to enable the financing of new-home construction in areas where banks traditionally have been unwilling or unable to lend.
 - Enable first-time homeowners with home buying assistance programs, including down payment support.
- Neighborhood Infrastructure
 - Continue investment in expanding sidewalks in neighborhoods.





- Continue and expand the “Light Up South Bend” program to put more streetlights in neighborhoods.
 - Invest in traffic calming measures on neighborhood streets where speed is a concern.
 - Expand alley maintenance and alley grading activities.
 - Neighborhood Planning
 - Continue the City-wide Comprehensive Plan, which is undertaken once every 20 years.
 - Invest in two new neighborhood plans for Lasalle Park and River Park.
 - Neighborhood Revitalization
 - Expand investment in demolition of large, vacant commercial buildings that pose a health and safety hazard to the community.
 - Incentivize private investment in neighborhoods by providing matching grants for improvements.
 - Invest in neighborhood amenities such as bike racks, trash cans, and bus shelters.
 - Partner with a local agency to start a land bank.
 - Invest in additional inspectors to boost the rental safety verification program and ensure compliance with other municipal ordinances.
 - Restart funding for the “Ethnic Fest”, a celebration of communities across our City.
 - Parks, Arts, and Green Spaces
 - Continue investment in tree maintenance in the neighborhoods, including funding a tree planting matching initiative and a dead tree removal pilot program.
 - Repair and resurface all athletic courts in parks.
 - Continue operational support for the Potawatomi Zoo, the Studebaker Museum, and the South Bend Art Museum.
- **Safe Community for Everyone**
- A fully staffed Police Department, which has been attained for the first time in more than a decade due to historic raises agreed to during the last negotiating period.
 - Continued investment in the Community Paramedic program to help enhance health and avoid unnecessary ambulance calls.
 - Expand spending on public safety technology upgrades, including:
 - Install a real-time crime center (RTCC), including investing in technology and three new crime analysts.
 - Continuing investment in body cameras.
 - Expanding ShotSpotter to cover an increased area.
 - Incentivizing and subsidizing the installation of security cameras by residents and businesses.
 - Continue to implement the Mayor’s strategy to combat homelessness, including investments in permanent supportive housing.
 - Invest in violence reduction initiatives, including Group Violence Intervention (GVI) and the Stand Against Violence Everyday (SAVE) programs.
 - Increased funding for mental health initiatives, supplementing funding from the American Rescue Plan.





○ **Robust, Sustainable Infrastructure**

- Complete year 3 of the City's "Rebuilding Our Streets" plan, which represents the largest investment in the quality of City roads in nearly 50 years.
- Major investment in water infrastructure to address areas of greatest need.
- Major investment in wastewater infrastructure in accordance with long-term control plan and EPA consent decree.
- Invest in green infrastructure and the City's Climate Action Plan, including incentivization of solar panels, commercial recycling, and creation of infrastructure for electric vehicle charging.



○ **Equitable Access to Opportunity**

- Establish Small Business Assistance Fund to continue to help local businesses weather the economic storm
- Establish an Opportunity Fund to help small businesses (especially minority- and women-owned businesses) break barriers to financing and barriers to work.
- Support the immigration of new residents by providing favorable local regulations and direct support for immigrants upon arrival.
- Through the Office of Diversity & Inclusion, continue to work to ensure that minority- and women-owned businesses have access to City contracts and work.



○ **Youth and Workforce Development**

- Continue concerted strategy with youth employment for City jobs, including with the "Manager-Youth Employment" position and the mentored mowing program in the department of Venues Parks & Arts.
- Expand investment in workforce development programs, including both skills development (especially in expanding fields such as technology, solar installation, etc.) and programs designed to decrease barriers to employment (such as transportation barriers or criminal history).
- Continue investment in a complete renovation and revitalization of the Martin Luther King, Jr. Community Center to create a new "Dream Center" that will be developed based on community feedback.
- Invest in pre-K centers to ensure that all residents have access to high-quality, affordable pre-K childcare and educational services.



3) **Inflation and Continuing Economic Concerns**

- Although it has lessened slightly over the two years, inflation remains an important consideration in the 2025 budget.
- The areas most impacted by inflation are:
 - **Wages:** The City spends over 50% of its operational budget on salaries, wages, and benefits. In addition to above standard increases in wages for sworn police officers and sworn firefighters. All non-bargaining employees received a 3% cost of living increase in the 2025 budget.

**4) Revised Financial Processes and Policies**

- In 2020, the City completed implementing a new ERP system, Microsoft Dynamics 365 for Finance and Operations (“DFO”). The Department of Administration & Finance took the opportunity of this implementation to completely redesign and revitalize both the financial processes that support the City’s operations and the policies that underlay those processes.
- This redesign of financial processes has meant more control over budgetary compliance, reduced inappropriate spending, and generally strengthened the City’s ability to manage its financial reality.
- This strengthened control and visibility places an even greater importance on the budget and ensuring that planned spending is reflective of desired outcomes.



2025 Adopted Budget Highlights

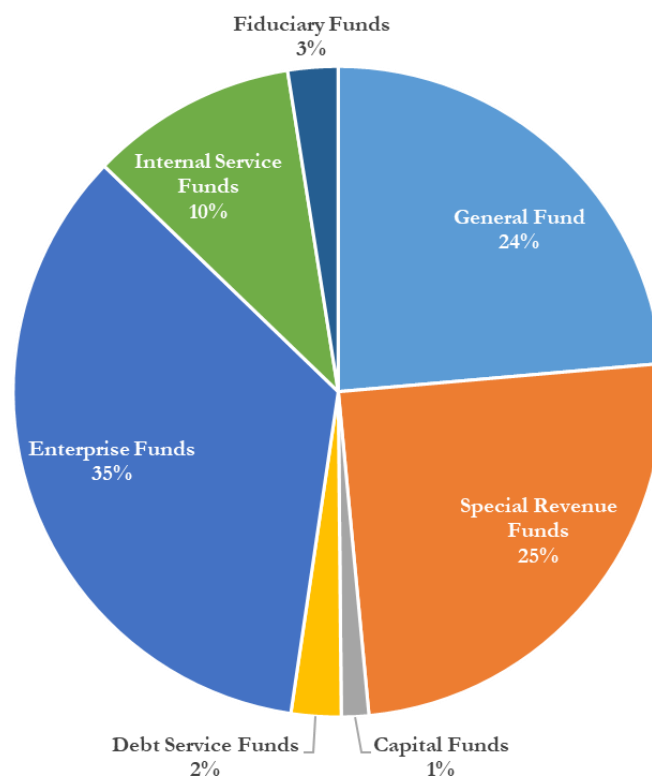
 <p>Strong Neighborhoods</p>	<ul style="list-style-type: none"> • Over \$2.5 million allocated for affordable housing projects, including continuation of home repair and eviction prevention programs • \$2.25 million for streetlights, traffic calming, and curbs/sidewalks. • \$3.1 million for neighborhood revitalization, including investments in demolishing vacant and abandoned buildings, investment in brownfield remediations, and investing in DTSB beautification and security programs. • \$425,000 for continuing the City's Fusion Festival, a celebration of communities across our City. • An additional \$600,000 for athletic court repair, supplementing \$1.6 million in ARP funding. • \$705 thousand in operating subsidies and capital contributions for the Potawatomi Zoo, Studebaker Museum, and South Bend Art Museum.
 <p>Safe Community for Everyone</p>	<ul style="list-style-type: none"> • \$1.1 million for continued implementation of the City's strategy on homelessness. • Budgeting for fully-staffed police department.
 <p>Robust, Sustainable Infrastructure</p>	<ul style="list-style-type: none"> • Over \$5.05 million allocated for street repair. • \$1.0 million for storm sewer projects to assist in drainage near the river. • \$261,000 for green infrastructure projects, including solar and EV projects.
 <p>Equitable Access to Opportunity</p>	<ul style="list-style-type: none"> • \$115,000 in support for local chambers of commerce. • \$110,000 in small business assistance loans
 <p>Youth and Workforce Development</p>	<ul style="list-style-type: none"> • \$200,000 for workforce development programs, including investments in green jobs and tech positions. • Continued investment in the city's youth jobs program, through the City's Youth Employment Manager position.



Fund Accounting & City Funds

The City of South Bend uses fund accounting to enhance accountability and transparency for the use of resources. The City maintains just over 100 funds (with a total fund balance of over \$500 million) for various purposes, grouped into seven main categories:

- **General Fund:** The largest single fund is the General Fund, which provides \$108.4 million in funding (25.5% of total expenditures) towards the majority of services available to the City residents (Police, Fire and general government)
 - The bulk of the spending from this fund (\$79.3 million) is for the Police and Fire Departments.
 - An additional \$17.9 million is used to fund the City's administration costs (Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, Human Rights, Legal Department, and Engineering).
 - The remaining \$10.2 million is used to provide operational support to the Parks fund (\$4.1 million) and the Streets fund (\$6.1 million), as well as smaller operational support to other departments.
- **Special Revenue Funds:** Providing \$104.9 million in funding (24.7% of total expenditures), these Funds are used to account for the proceeds of earmarked revenue or financing activities requiring separate accounting because of legal or regulatory provisions. The City of South Bend maintains over 30 Special Revenue Funds.
 - These funds account for the City's Venues, Parks & Arts (VPA) Department, Streets Division of Public Works, and the Department of Community Investment, among other priorities.
- **Capital Projects & Debt Service Funds:** Because the City of South Bend does not issue debt except for the purpose of funding capital projects, these funds are grouped together. These funds account for large-scale capital projects and principal and interest payments on debt associated with those projects represent total expenditures in 2025 of \$27.22 million (6.42% of total expenditures).
 - The City currently maintains 16 capital projects funds and 8 city-controlled debt service funds.
 - Note that this fund grouping does not include capital projects/debt service payments related to enterprise funds or Redevelopment Commission controlled funds, which are accounted for in their respective categories.
- **Enterprise Funds:** Enterprise Funds are generally used to account for activities that are designed to support their operations through charges for services rendered (as opposed to tax revenue). Because they operate and finance themselves much in the way a business would, these funds are sometimes called "business-type" funds. These funds provide \$120.1 million of funding (34.9% of total expenditures).
 - The largest enterprise fund grouping is the Utilities Funds, which provides \$138.1 million in funding for water, wastewater, sewer, and solid waste operations.
 - Other enterprise funds include funds for parking garages, the Building Department, the Century Center, and the Morris Performing Arts Center.





- **Internal Service Funds:** Internal Service Funds are used to account for \$52.4 million of expenditures (12.3% of total expenditures), and cover operations that primarily provide services to other departments of the City of South Bend on a cost-reimbursement basis. These 7 funds account for activities such as Central Services (which provides vehicle repairs/maintenance for police, fire, streets, etc.) and the City’s self-funded employee benefits (such as health insurance and parental leave).
- **Fiduciary Funds:** Fiduciary funds (\$10.5 million; 2.5% of total expenditures) are used to account for resources that are ultimately benefitting a party outside of the City government. The expenditures in this fund category are for pension costs for the City’s legacy Police and Firefighters pension plans.

A full description of each fund is presented in the “Financial Structure & Policies” section of this document.

The City prepares five-year projections every year for all funds.

The City continues to monitor cash reserves and other revenue options, as well as reviewing our priorities with regards to the programs and services we offer, to ensure we do not fall below our cash reserve targets. See “Financial Structure & Policies” section of this document for more information on cash reserve requirements.



East Race River Rafting



2025 Revenue Summary

Total revenue for the City of South Bend is estimated at \$447,119,391 for 2025, which is a 6% decrease from total amended estimates of \$477,541,421 for 2024. The contributing factors to the decrease in revenue can be seen below:

	Actual		Budget			2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	\$ Change	% Change
Revenues							
01 - Property Taxes	88,670,960	98,454,891	95,578,162	100,977,129	108,764,709	7,787,580	8%
02 - Local Income Taxes	31,464,822	44,541,700	41,439,440	47,813,868	43,460,144	(4,353,724)	-9%
03 - Intergov./ Shared Revenues	25,873,341	28,646,886	31,830,188	31,830,188	31,075,792	(754,396)	-2%
04 - Intergov./ Grants	39,961,550	10,223,449	4,489,368	4,566,868	5,592,512	1,025,644	22%
05 - Licenses & Permits	2,240,128	2,348,304	1,931,067	1,930,707	2,588,372	657,665	34%
06 - Charges for Services	110,825,456	114,804,134	123,589,568	123,589,568	122,732,256	(857,312)	-1%
07 - Fines, Forfeitures, and Fees	646,218	823,566	744,420	744,420	781,840	37,420	5%
08 - Interest Earnings	4,874,844	10,777,090	14,806,640	7,391,442	6,231,164	(1,160,278)	-16%
09 - Donations	3,523,560	8,194,935	9,720,560	15,920,560	1,393,000	(14,527,560)	-91%
10 - Other Income	6,362,370	14,201,773	3,108,272	6,305,355	3,709,079	(2,596,276)	-41%
11 - Debt Proceeds	20,602,267	40,047,853	26,573,000	26,573,000	18,063,997	(8,509,003)	-32%
12 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	(258,525)	-4%
13 - Interfund Allocation Reimb	25,996,674	26,659,591	30,402,622	30,402,622	32,782,959	2,380,337	8%
14 - Interfund Transfers In	49,177,864	57,096,116	79,732,072	73,471,508	64,177,906	(9,293,602)	-13%
Total Revenues	416,299,378	462,915,882	469,969,564	477,541,421	447,119,391	(30,422,030)	-6%

Note: The above table includes revenues for both City and Redevelopment Commission controlled funds.

- **Property Taxes:** The City is predicting a fairly strong increase in property taxes in 2025. This is almost exclusively due to stronger-than-expected tax receipts in 2024, plus near-historic increases in net assessed values and a high max levy increase factor.
- **Income Taxes:** Similarly, the City predicts a strong increase in local income taxes in 2025, stemming from inflation driving wages higher plus continued recovery from the COVID-19 pandemic.
- **Donations:** The City expect to receive a reduced amount in donations due to the fundraising campaign to help support the construction of the new “Dream Center” and renovation and expansion project at The Morris Performing Arts Center have been completed.
- **Interest Earnings:** The City’s interest earnings in 2021 and 2022 were low compared to previous years. However, rising interest rates in the past year (and the anticipation that rates will remain high for the majority of 2023) means that the City anticipates a significantly better yield on investments in 2024, as compared to previous years.
- **Debt Proceeds:** The City plans on issuing , one-time bond in 2025, one for water infrastructure and one capital lease, which together total above \$18 million.

A full analysis of 2025 revenue is included in the “Financial Summaries” section of this document.



2025 Capital Expenditure Summary

The City of South Bend is planning to invest \$36.3 million in capital in 2025. The majority is for improvements to the City-owned utilities' capital infrastructure, a portion of these are proposed to be funded through the issuance of bonds, estimated at \$10 million for Water Works. The bond will be repaid with user fees collected by the utilities. Other projects include improvements to the City's streets, investments in parks and community centers, and the replacement of aging vehicles and equipment.

Capital projects are financed in one of four ways:

- **Cash:** Capital items purchased outright with City cash.
- **Capital Lease:** Capital items purchased with lease proceeds. Typically, capital leases are paid off over a 4 to 5-year time period. Cash is not impacted as heavily in any particular year.
- **Bond Proceeds:** Capital projects paid for by proceeds from a bond. Typically, bonds are paid off over the useful life of the capital project (e.g. 20 years for infrastructure projects) such that cash is not impacted as heavily in any particular year.
- **Contributed Capital:** Capital items not purchased with City cash.

A full analysis of capital expenditures is included in the "Financial Summaries" section of this document.

2025 Debt Summary

At the beginning of 2025, the City of South Bend will have total debt outstanding of \$313,090,376 concentrated primarily on culture & recreation, economic development and wastewater capital projects:

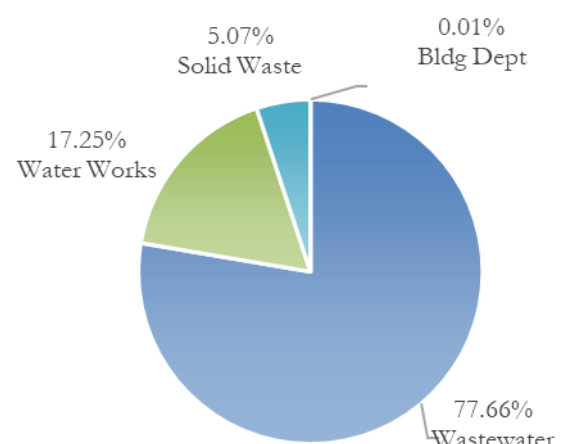
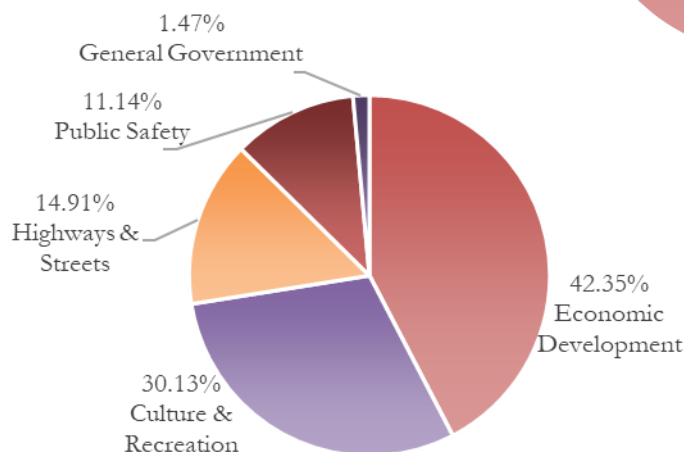
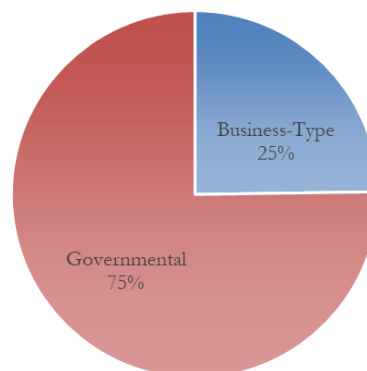
1/1/2025 Principal Balance = \$313,090,376

Governmental

Economic Development	73,420,000
Culture & Recreation	115,202,588
Highways & Streets	22,890,396
Public Safety	17,976,818
General Government	1,675,313
	\$231,165,115

Business-Type

Wastewater	58,720,000
Water Works	21,158,000
Solid Waste	2,047,261
Building Department	-
	\$81,925,261



This outstanding principal represents:

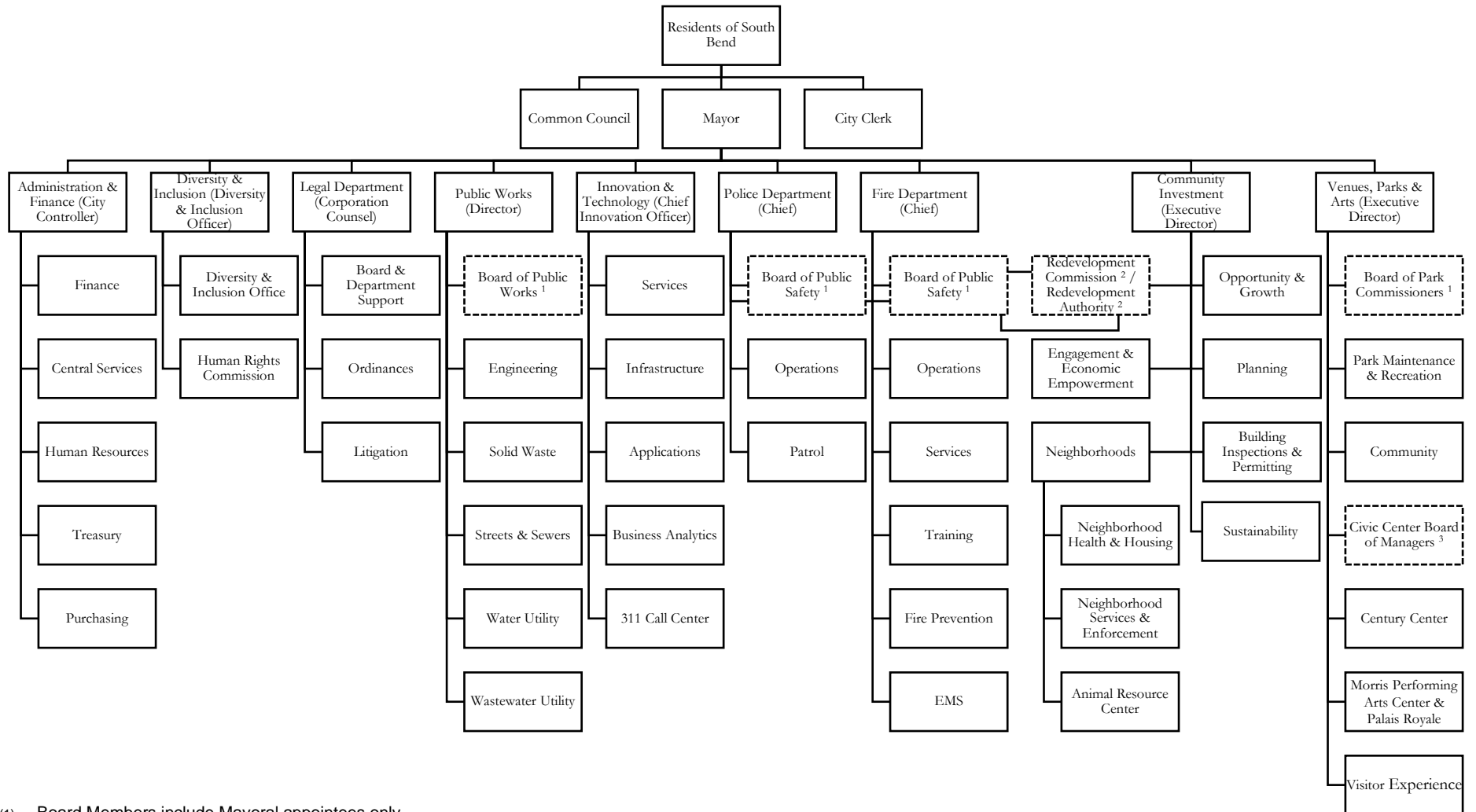
- \$2,000 debt per capita
- 6.5% of assessed property value within City limits.



FINANCIAL STRUCTURE & POLICIES



City of South Bend Organization Chart



(1) Board Members include Mayoral appointees only

(2) Board Members include 3 Mayoral appointees and 2 Council appointees

(3) Board Members include 5 Mayoral appointees and 4 Council appointees

Effective January 1, 2023



Detailed Fund Descriptions & Structure

The below lists all funds maintained by the City of South Bend. Major funds (funds which constitute a substantial amount of resources or receive a substantial amount of revenue and are thus presented separately on the financial statements) are indicated in **blue**.

GENERAL FUND

Fund #101: General Fund
MAJOR FUND

To account for general government operations of the municipality, including the Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, Human Rights, Legal Department, Engineering, Police and Fire Departments, and Palais Royal Ballroom. Financing is provided by property taxes as well as other smaller taxes and some user fees.

SPECIAL REVENUE FUNDS

Fund #102: Rainy Day

To set aside monies which can be used to meet unanticipated expenses that cannot be funded from existing appropriations, to meet cash flow needs between biannual distribution of property tax receipts and other periodic distributions, for bridging a gap caused by an unexpected revenue shortfall or significant delay in receiving revenue, and for any other City purpose or need consistent with or permitted by state law. This fund can be used for mid-year or year-end advances to other funds that have cash shortages, and the advances must be paid back within six months.

Fund #201: Parks & Recreation
MAJOR FUND

To account for general operations and capital needs of the Department of Venues, Parks & Arts. There are several operational divisions within the department under this fund: Administration, Maintenance, Golf Courses, Recreational Experiences, and Community Programming. Financing is provided by property taxes and user fees.

Fund #202: Motor Vehicle Highway

To account for maintenance and construction of the City's streets through the operations of the Streets division of the Department of Public Works. Financing is provided by state gasoline and wheel tax distributions.

Fund #209: Studebaker/Oliver Revitalization Grants

To account for expenditures related to the Studebaker and Oliver revitalization projects. Financing is provided by federal and state grants and loans from other organizations.

Fund #210: Economic Development State Grants

To account for expenditures related to projects promoting economic development. Financing is provided by state grants and loan payments. Expenditures include grants and related expenses.

Fund #211: DCI Operating

To account for the operating expenditures related to the Department of Community Investment (DCI). Financing will be provided by interfund transfers from income tax funds, revenues received from charges for services, and grants.

Fund #212: DCI Grants

To account for revenues received from the U.S. Department of Housing and Urban Development related to community improvement projects.

Fund #216: Police State Seizure

To account for law enforcement expenditures financed by the authorized state or local agencies' sale of confiscated property.

Fund #217: Gifts, Donations & Bequests

To account for donations, gifts, or bequeaths for purposes designated by the donor.

Fund #219: Unsafe Building

To receive fines and fees related to Indiana's Unsafe Building law and account for the expenses incurred for board-ups, demolitions, ordinance violation abatements, and other related services.



Fund #220: Law Enforcement Continuing Education	To account for police fees collected to finance police officers' continuing education, training, and supplies and equipment.
Fund #221: Rental Units Regulation	To account for the revenues and expenditures related to the Landlord Registration and the Rental Safety Verification Program (RSVP) ordinances enacted by the Common Council.
Fund #227: Loss Recovery	To account for compensatory or exemplary damage payments from third parties arising from loss or damage to City tangible or intangible property.
Fund #230: Code Enforcement	To account for the activity of the Neighborhoods division of the Department of Community Investment. The Neighborhoods division includes the activities of Code Enforcement and the South Bend Animal Resource Center.
Fund #249: Local Income Tax - Public Safety *MAJOR FUND*	To account for the receipt of the public safety component of the local income tax. Funds are used only to cover the cost of salaries and benefits for sworn police and firefighters.
Fund #251: Local Road and Street	To account for operation and maintenance of local and arterial road and street systems. Financing is provided by state gasoline tax distributions.
Fund #257: Local Option Income Tax (LOIT) Special Distribution	To account for a one-time, special distribution of local income taxes from the State of Indiana for the purpose of infrastructure expenditures.
Fund #258: Human Rights Federal Grants	To account for expenditures to prevent discrimination and to promote human rights. Financing is provided by federal grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC).
Fund #263: American Rescue Plan	To track the receipt and expenditure of the funds from the American Rescue Plan Act. Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 ("ARP Act") is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. The City's allocation totaled \$58,910,047.
Fund #264: COVID-19 Response	This fund was established in 2020 to track the costs associated with the City's response to the COVID-19 coronavirus pandemic.
Fund #265: Local Road & Bridge Grant	To account for the receipt of the Community Crossings grant and matching revenue and for the payment of expenditures on eligible projects.
Fund #289: Haz-Mat	To account for monies generated by the South Bend Fire Department's response to hazardous materials incidents. Funds are used to purchase, repair, or replace hazmat equipment, or for training and supplies.
Fund #291: Indiana River Rescue	To account for expenditures related to river rescue training. Financing is provided by registration fees.
Fund #299: Federal Drug Enforcement	To account for expenditures for drug enforcement. Financing is provided by distributions from the authorized federal agencies' confiscated property sale.
Fund #101: Local Income Tax Certified Shares *CLOSED*	To account for the receipt of the certified shares component of the local income tax. Funds are used to items such as debt service payments, certain organizations' grants and operational subsidies, capital expenditures and other uses as deemed by the Mayor and Council. These revenues started being receipted into the General Fund, #101 in 2023.
Fund #408: Local Income Tax - Economic Development *MAJOR FUND*	To account for the receipt of the economic development component of the local income tax. Funds are used to items such as debt service payments, economic development, capital expenditures benefiting economic development street operations and other uses as deemed by the Mayor and Council.



Fund #410: Urban Development Action Grant (UDAG)	To account for economic development expenditures which are financed by federal grants and loan repayments.
Fund #655: Leaf Collection and Removal (Project ReLeaf)	To account for the expenditures of a program to remove leaves from the City each fall. Financing is provided by a monthly service fee charged to all City residents.
Fund #725: Morris Box Office	To account for the collection of certain revenue payments and deposits in advance of events at the facilities. From these receipts, certain event expenses are paid to promoters and other vendors.
Fund #730: City Cemetery	To account for expenditures specifically for the City Cemetery. Funding is provided by the sale of cemetery plots and burial expenses.
Fund #731: Bowman Cemetery	To account for the expenditures the City incurs in maintaining the Bowman Cemetery.
Fund #754: Industrial Revolving Fund (IRF)	To report and administer loan funds for small businesses that is governed by a separate Board of Directors which contracts with the City's Community Investment Department for administration services.

DEBT SERVICE FUNDS

Fund #312: 2017 Parks Bond Debt Service	This fund is used to collect a separate property tax levy and is used to pay for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Park District Bonds, Series A-K.
Fund #350: 2018 Fire Station 9 Bond Debt Service	To accumulate monies received as debt service payments from the City and pass them through to trustee banks and bondholders.
Fund #672: Century Center Energy Savings (Debt Service)	This fund was established in 2015 to account for the debt service payments of the 2015 Century Center Energy Conservation bonds. The bond proceeds were used to make improvements at the Century Center, including a new roof and other energy efficiency projects.
Fund #752: Redevelopment Authority Debt Service	To accumulate monies for the payment of Redevelopment Authority bonds issued to refinance bonds issued for construction of a parking garage facility, bonds issued for central development area land acquisition and construction of public improvements, bonds issued to purchase the Palais Royale, bonds issued to refinance bonds issued for construction of Century Center improvements, and bonds issued to refinance bonds issued for renovations to the Morris Performing Art Center.
Fund #755: South Bend Building Corporation	To accumulate monies received as debt service payments from the City and pass them through to trustee banks and bondholders.
Fund #756: 2015 Smart Streets Bond Debt Service	To accumulate monies as a reserve for the payment of 2015 Smart Streets Bonds related to the conversion of one-way to two-way streets.
Fund #757: 2015 Parks Bond Debt Service	To accumulate monies as a reserve for the payment of the 2015 Parks & Recreation Bond debt service payments.
Fund #760: 2017 Eddy Street Commons Debt Service	To accumulate monies as a reserve for the payment of the 2017 Eddy Street Commons Phase II Bond debt service payments.

CAPITAL PROJECTS FUNDS

Fund #287: Fire Department Capital	To account for purchases of necessary equipment for the Fire Department and Emergency Medical Services Department. Financing is provided by ambulance fees.
Fund #401: Coveleski Stadium Capital	To account for expenditures related to the maintenance and improvement of the baseball stadium. Financing is provided by a rental paid by the semi-pro baseball team.



Fund #406: Cumulative Capital Development (CCD)	To account for expenditures relating to the purchase or lease of capital improvements in the City. Financing is provided by a specific property tax levy.
Fund #407: Cumulative Capital Improvement (CCI)	To account for state cigarette tax distributions used for improvement projects.
Fund #412: Major Moves Construction	To account for state distributions used for road construction and other uses authorized by Indiana statute.
Fund #413: Professional Sports Convention Development Area	To account for the receipt of a portion of state sales tax and income taxes (covered taxes) generated in the Professional Sports Convention Development Area (PSCDA) in downtown South Bend, to be used towards capital improvements.
Fund #416: Morris Performing Arts Center Capital	To accumulate monies for major repairs and capital improvements to the Morris Performing Arts Center. Financing is provided by a surcharge on ticket sales for events held at the auditorium.
Fund #450: Palais Royale Historic Preservation	To account for expenditures financed by a two percent fee charged for all Palais Royale services.
Fund #451: 2018 Fire Station 9 Bond Capital	To account for the expenditures of bond funds relating to the General Obligation Bonds, Series 2018 to be used for the construction of the new Fire Station #9 and additional classroom for the Fire Training Center.
Fund #453: 2018 Zoo Bond Capital	To account for the expenditures of bond funds relating to the Economic Development Revenue Bonds, Series 2018 to be used for the construction, expansion, renovation, equipping, furnishing and improvement of the Potawatomi Zoo.
Fund #455: 2021 Infrastructure Bond Capital	To track the expenditures of bond funds relating to the LIT Lease Rental Revenue Bonds, Series 2021 to be used for street and neighborhood infrastructure projects.
Fund #456: 2023 Redevelopment Authority Bonds, Series A	To track expenditures of bond funds relating to the Lease Rental Revenue Bonds, Series 2023 to be used for various public improvement projects located in the River East and River West TIF districts.
Fund #471: 2017 Parks Bond Capital	To account for the expenditures of bond funds relating to the Park District Bonds, Series 2017 A-K to be used for planned capital projects to improve the parks.
Fund #750: Equipment/Vehicle Leasing	To account for proceeds from capital lease-purchase agreements used to finance major equipment needs of the City.
Fund #759: 2017 Eddy Street Commons Bond Capital	To account for the expenditures of the bond proceeds from to be spent on Phase II of the mixed-use development near the University of Notre Dame.

ENTERPRISE FUNDS

Fund #600: Consolidated Building	To account for the operation of the consolidated St. Joseph County/ South Bend Building Department.
Fund #601: Parking Garages	To account for the operation and maintenance of the City's parking garages. Revenues come from the collection of daily and monthly parking fees at several downtown parking garages. This fund also receives revenue from street parking fines.
Fund #602: Morris Performing Arts Center Operations	To account for the operating costs of the Morris Performing Arts Center in downtown South Bend. Revenues come from charges for services including facility rental, concessions, ticket handling fees, and more.
Fund #610: Solid Waste Operations	To account for the operations of the Solid Waste department. Revenues come from charging City residents a monthly fee for pick-up and disposal of trash at area landfills and recycling centers.



Fund #611: Solid Waste Capital	To account for debt service and capital expenditures related to the Solid Waste Department.
Fund#620: Water Works Operations *MAJOR FUND*	To account for all revenues and operational expenses of the water utility. This fund is financed through charges for providing water to City residents.
Fund #622: Water Works Capital	To account for the acquisition, construction or improvement of water utility capital assets (including wells, reservoirs, transmission & distribution mains, water meters, pumping equipment, treatment equipment, transportation equipment, etc.)
Fund #624: Water Works Customer Deposit	To account for security deposits collected from utility customers, which are refunded upon termination of service.
Fund #625: Water Works Sinking (Debt Service)	To account for principal and interest payments on obligated debt for the Water Works utility.
Fund #626: Water Works Bond Reserve	To account for the assets held to satisfy the requirements of certain utility bond covenants.
Fund #629: Water Works Operations & Maintenance Reserve	To account for assets held to serve as fiscal protection against the risk of revenue shortfalls, emergencies, or other economic risks that may impact the Water Utility's ability to meet financial commitments.
Fund #640: Sewer Repair Insurance	The City is responsible for the main sewer line; from the main line to the house is the homeowner's responsibility. This program (which charges a monthly fee to residents) protects participating customers who require significant repairs to their sewer line that cannot be accomplished by a plumber.
Fund #641: Sewage Works Operations *MAJOR FUND*	To account for the operations of the following divisions of Public Works: Wastewater, Sewer, & Organic Resources (yard waste, leaves, etc.)
Fund #642: Sewage Works Capital	To account for the purchase of capital equipment and major renovations/restorations for the Wastewater and Sewer departments.
Fund #643: Sewage Works Operations & Maintenance Reserve	To account for assets held to serve as fiscal protection against the risk of revenue shortfalls, emergencies, or other economic risks that may impact the Wastewater department's ability to meet financial commitments.
Fund #649: Sewage Works Sinking (Debt Service)	To account for all debt service obligations for Wastewater and Sewers.
Fund #653: Sewage Works Debt Service Reserve	To account for the assets held to satisfy the requirements of certain utility bond covenants.
Fund #654: Sewage Works Customer Deposit	To account for security deposits collected from utility customers, which are refunded upon termination of service.
Fund #667: Storm Sewer Fund	To account for maintenance of the storm sewer system, which consists of sewers, storm inlets, catch basins, manholes, curbs, gutters, ditches, swales, retention and/or detention ponds or basins, dams, and flood control facilities designed for the collection, control, transport or discharge of stormwater. A stormwater utility fee is a fee that produces revenue dedicated to improving drainage, controlling flooding, improving water quality and implementing regulations.
Fund #670: Century Center Operations	To account for the operational needs of the Century Center Convention Center. Financing is provided through the County collection of Hotel/Motel Tax as well as user fees.
Fund #671: Century Center Capital	To account for capital expenditures at the Century Center.



INTERNAL SERVICE FUNDS

Fund #222: Central Services	To account for expenses related to fuel, vehicle repairs and various supplies provided to City departments on a cost-reimbursement basis.
Fund #226: Liability Insurance Premium Reserve	To account for expenses related to maintaining the City's self-funded liability insurance and worker's compensation costs, including administrative costs, claims and premiums. Funding is provided by assessments to certain other City funds.
Fund #278: Police Take Home Vehicle	To account for expenses associated with claims arising from use of program vehicles occurring while officers are not on duty. Funding is provided by officers participating in the program.
Fund #279: IT/Innovation/311 Call Center	To account for expenses associated with the Department of Innovation & Technology and the 311 Call Center. The IT Dept provides technical services to the various departments within the City. Funding is provided by the departments which benefit from the call center and the IT Dept. The Call Center is a customer service support center where residents and business can receive personal assistance with City-related questions and non-emergency services.
Fund #711: Self-Funded Employee Benefits	To account for employer (the City) and employees' contributions for a medical insurance plan and for the payment of medical claims for employees.
Fund #713: Unemployment Compensation Insurance	To account for payment of unemployment claims to the Indiana Department of Workforce Development. Financing is provided by allocating costs to user departments to cover the estimated costs of claims.
Fund #714: Parental Leave	To account for expenses related to the City's Parental Leave Program which provides additional paid time off for employees for the child or adoption of a child. Financing is provided by allocating costs to user departments to cover the estimated costs of the program.

FIDUCIARY FUNDS

Pension Trust Fund

Fund #702: 1925 Police Pension	To account for the provision of retirement and disability benefits to police officers hired prior to May 1, 1977. Financing is provided by mandatory contributions by active members, and state pension relief distributions.
Fund #701: 1937 Firefighters' Pension	To account for the provision of retirement and disability benefits to firefighters hired prior to May 1, 1977. Financing is provided by mandatory contributions by active members and state pension relief distributions.





Department – Fund Relationship

Fund Number	Fund Name	General Government	Community Investment	Venues, Parks & Arts	Police Dept	Fire Dept	Public Works
City Controlled Funds							
101	General Fund						
	Mayor's Office / Community Initiatives	X					
	Community Police Review Office	X					
	City Clerk	X					
	Common Council	X					
	Controller's Office	X					
	Human Resources	X					
	Diversity & Inclusion	X					
	Human Rights	X					
	Legal Department	X					
	Engineering						X
	Police Department / Police Crime Lab				X		
	Fire Department / EMS					X	
	Palais Royale Ballroom			X			
	Special Revenue Funds						
102	Rainy Day	X					
201	Parks & Recreation			X			
202	Motor Vehicle Highway						X
209	Studebaker-Oliver Revitalizing Grants		X				
210	Economic Development State Grants		X				
211	Department of Community Investment		X				
212	Dept of Community Investment Grants		X				
216	Police State Seizures				X		
217	Gift, Donation, Bequest	X	X				
219	Unsafe Building Fund		X				
220	Law Enforcement Continuing Education				X		
221	Rental Units Regulation		X				
227	Loss Recovery Fund	X					
230	Code Enforcement		X				
249	Local Income Tax - Public Safety				X	X	
251	Local Road & Street						X
257	LOIT 2016 Special Distribution						X
258	Human Rights Federal Grants	X					
263	American Rescue Plan		X	X			
265	Local Road & Bridge Grant						X
266	MVH Restricted						X
289	Haz-Mat					X	
291	Indiana River Rescue					X	
299	Police Federal Drug Enforcement				X		
404	Local Income Tax - Certified Shares	X	X	X	X	X	X
408	Local Income Tax - Economic Development	X	X	X	X	X	X
410	Urban Development Action Grant		X				
655	Project ReLeaf						X
730	City Cemetery			X			
731	Bowman Cemetery			X			
754	Industrial Revolving Fund		X				
	Debt Service Funds						
312	2017 Parks Bond Debt Service			X			
350	2018 Fire Station #9 Debt Service					X	
672	Century Center Energy Conserv. Debt Service			X			



Fund Number	Fund Name	General Government	Community Investment	Venues, Parks & Arts	Police Dept	Fire Dept	Public Works
752	South Bend Redevelopment Authority	X					
755	South Bend Building Corporation	X					
756	2015 Smart Streets Bond Debt Service Reserve		X				
757	2015 Parks Bond Debt Service			X			
760	2017 Eddy Street Commons Bond Debt Service		X				
	Capital Project Funds						
287	Fire Department Capital					X	
401	Coveleski Stadium Capital			X			
406	Cumulative Capital Development (CCD)			X	X		
407	Cumulative Capital Improvement (CCI)	X					
412	Major Moves Construction						X
413	Professional Sports Convention Develop. Area			X			
416	Morris Performing Arts Center Capital			X			
450	Palais Royale Historic Preservation			X			
451	2018 Fire Station #9 Capital					X	
455	2021 Infrastructure Bond Capital						X
471	2017 Parks Bond Capital			X			
750	Equipment/Vehicle Leasing	X					
759	2017 Eddy Street Commons Bond Capital		X				
	Enterprise Funds						
600	Consolidated Building Fund		X				
601	Parking Garages			X			
602	Morris Performing Arts Center Operations			X			
610	Solid Waste Operations						X
611	Solid Waste Capital						X
620	Water Works Operations						X
622	Water Works Capital						X
624	Water Works Customer Deposit						X
625	Water Works Sinking (Debt Service)						X
626	Water Works Bond Reserve						X
629	Water Works Operations & Maint. Reserve						X
640	Sewer Repair Insurance						X
641	Sewage Works Operations						X
642	Sewage Works Capital						X
643	Sewage Works Operations & Maint. Reserve						X
649	Sewage Sinking (Debt Service)						X
653	Sewage Debt Service Reserve						X
654	Sewage Works Customer Deposit						X
667	Storm Sewer Fund						X
670	Century Center Operations			X			
671	Century Center Capital			X			
	Internal Service Funds						
222	Central Services	X					
226	Liability Insurance	X					
278	Take Home Vehicle Police				X		
279	IT / Innovation / 311 Call Center	X					
711	Self-Funded Employee Benefits	X					
713	Unemployment Compensation	X					
714	Parental Leave Fund	X					



Fund Number	Fund Name	General Government	Community Investment	Venues, Parks & Arts	Police Dept	Fire Dept	Public Works
	Fiduciary Funds						
701	Fire Pension					X	
702	Police Pension				X		

Financial Policies

The financial integrity of our City government is of utmost importance. To discuss, write, and adopt a set of financial policies is a key element to maintaining this integrity. These financial management policies are designed to ensure the fiscal stability of the City of South Bend and to guide the development and administration of the annual operating and capital budgets, as well as the debt program.

Unless otherwise directed by Indiana law, all financial policies are established by the City Controller pursuant to the Controller's general authority as head of the Administration and Finance Department under South Bend Municipal Code Section 2-21(b) and have been approved by the Mayor. Accordingly, the policies presented below are subject to change, as determined by the Controller, the Mayor, or, in cases where Indiana law gives authority for the policy to the legislative body, the Common Council. When policies change, the City ensures that all affected parties are notified.

Written, adopted financial policies have many benefits, such as assisting the Mayor, Common Council and City Controller in the financial management of the City, saving time and energy when discussing financial matters, promoting public confidence, and providing continuity over time as the Mayor and Common Council and staff members change. While these policies will be amended periodically, they will provide the foundation and framework for many of the issues and decisions facing the City. They will promote wise and prudent financial management, provide the foundation for adequate funding of services desired by the public, and help make the City financially stable, efficient and effective.

Financial Policy Objectives

1. Ensure that the City is financially sustainable in the long-term, and promote alignment between resource allocation and strategic priorities
2. Design processes for purchasing, paying our bills, paying employees, and handling financial resources that are simple, cost-effective, accurate, timely, and predicated on strong internal control
3. Enhance the usefulness and availability of financial information and analyses for City employees, elected officials, and the public
4. Invest in the maintenance of and sustainable replacement of the City's assets, including facilities, equipment, and vehicles
5. Create a culture of respect, excellence, diversity, transparency, and communication among employees

In order to meet these objectives, the City's policies are divided into eleven general categories for ease of reference. These categories are:

- 1) General Accounting Policies
- 2) Cash Management & Investment Policies
- 3) Revenue Recognition Policies
- 4) Budgeting Policies
- 5) Procurement Policies
- 6) General Disbursement and Vendor Payment Policies
- 7) Payroll Policies
- 8) Capital Asset Policies



- 9) Inventory Policies
- 10) Debt Policies
- 11) Internal Control

1. General Accounting Policies

The purpose of this Policy and the accompanying procedures is to promote accounting and general ledger (“GL”) practices that will ensure the relevance, objectivity, reliability, completeness, and consistency of the City’s internal and external financial reports.

Basis of Accounting

The City will account for all City funds on a cash basis, a modified accrual basis, and a full accrual basis of accounting. To accomplish this within the City’s financial system (“DFO”), the Accounting department will maintain three segregated layers in which journal entries can be posted (“posting layers”). These posting layers will be called the “Current Layer”, the “Modified Accrual Layer” (which is called "Custom Layer 1" in DFO), and the “Full Accrual Layer” (which is called the "Operations" layer in DFO).

Different types of transactions will be posted in each posting layer:

- The Current Layer will account for the City’s operations on cash basis (revenues are recognized in the accounting period in which they are received, expenditures are recognized in the accounting period in which they are paid, and long-term assets / liabilities are not recognized). The Current Layer will be used to compare budget-to-actual performance and for reporting receipts and disbursements to the Indiana Gateway Reporting system.
- The Modified Accrual layer is used to convert cash basis to modified accrual basis. Journal entries will be made in the Modified Accrual Layer such that reports that combine the Current Layer and the Modified Accrual Layer will result in full accrual financial statements.
- The Full Accrual Layer will be used to convert modified accrual basis to full accrual basis. Journal entries will be made in the Full Accrual Layer such that reports that combine the Current Layer, the Modified Accrual Layer, and the Full Accrual Layer result in full accrual financial statements.

Journal Entry Procedures

The City’s activity will be recorded via journal entries. There are two broad types of journal entries: General Journal Entries and Sub-Ledger Journal Entries.

- **General Ledger Journal Entries** are used to record activities that are not associated with a sub-ledger (sub-ledgers include Accounts Payable, Accounts Receivable, Cash & Bank, and Fixed Assets). Transactions not related to a sub-ledger (including adjusting entries, interfund transfers, etc.) will be made via a General Journal Entry.
- **Sub-Ledger Journal Entries** are used to record transactions related to budget, encumbrances, accounts payable, accounts receivable and cash. These transactions are recorded in each respective module of the accounting system, submitted through workflow approval within that module, and finally posted to the General Ledger automatically.

Audit Requirements & Procedures

The City will have an audit performed on its Annual Comprehensive Financial Report (ACFR) for each fiscal year. This audit has historically been performed by the Indiana State Board of Accounts (“SBOA”). However, the City may utilize a qualified private company for the audit, provided the City satisfies the requirements of Indiana Code § 5-11-1-24.4, including the creation and oversight of an Audit Committee of the South Bend Common Council. The City satisfied these requirements in 2021 and currently uses BKD, LLP to audit its financial statements.



Generally, audits run from April 1st to June 15th. The audit covers the Financial Statements, the Notes to the Financial Statements, and the Required Supplemental Information. Additionally, limited audit procedures are performed on the City's Management's Discussion & Analysis section (MD&A). It does not cover any part of the Introductory Section or the Statistical Section. BKD will also audit the City's Schedule of Expenditure of Federal Awards ("SEFA") as a part of the Federal Single Audit.

The audit requires a formal entrance conference and a formal exit conference. The Mayor, each Common Council member, and the President of the Board of Public Works will be invited to both conferences.

At the conclusion of the audit, BKD will provide two sets of findings related to the audited financial statements: the first is set of formal audit findings, which will be published in the final audit report and require written responses from City management. The second set of findings will come in the form of an informal management letter, which represent recommendations from BKD and will be shared with the Mayor and with the Common Council but will not be published to the public.

Cost Allocation Policies

The City will allocate administrative costs to operational departments on a monthly basis. This allocation is vital to understanding the true financial performance of each department because it provides a more accurate picture of all expenses necessary of the department. The following costs will be allocated among operational departments:

- **City Administration** (Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, Legal Department): The operational costs for these administrative departments in the General Fund will be allocated to operational department on the basis of the total expenditure budget.
- **Payroll:** This allocation is used to allocate a specified position's salary and benefits between the departments it serves. Departments/divisions will calculate the amount to allocate based on the percentage of time the position spends working for each department/division.
- **Facilities Management:** The Facilities Management division of Central Services will be allocated to operational department based on departments' electric and natural gas expenses as a percent of total.
- **Worker's Compensation Claims:** The costs of the City's self-funded worker's compensation claims are allocated to operational departments on the basis of prior years' worker's compensation claims.
- **Liability Insurance:** The costs of the City's self-funded liability claims are allocated to operational departments on the basis of prior years' liability claims.
- **Business Insurance:** The costs of paying premiums for property insurance and other kinds of insurance will be allocated on the basis of the net book value of capital assets in each department.
- **Health Insurance:** The cost of claims for the City's self-funded health insurance will be allocated to operational departments at a flat rate per employee. The rate of allocation will be determined by the Controller and the Director of Accounting & Budget.
- **Utility Customer Service & Support Allocation:** The costs of the Customer Service Department in the Water Utility are allocated between the Water Works, Sewage Works, Solid Waste, and Project ReLeaf divisions.
- **Innovation & Technology:** The costs of the City's Innovation & Technology department will be allocated based on the number of IT users, phone users, or other technology user factors.

Every operational fund, department and division will receive allocations according to the above criteria. No operational department or division is exempt from allocations. No operational department is entitled to reimbursement for the cost of allocations, as these costs represent true costs of the departments.



In addition to the above allocations, the Utilities (both Water Works and Sewage Works) will make Payment in Lieu of Taxes (PILOT) payments to the General Fund. The amount of these PILOT payments will be calculated as 3% of the Net Book Value of Fixed Assets in each Utility.

2. Cash Management & Investment Policies

The purpose of this Policy and the accompanying supplements is to set forth policies and procedures related to the City's management of cash and investments. Maintaining adequate access to liquid assets (cash and investments) is of paramount importance to the City.

Cash Accounts

Eligible deposit accounts mean any of the following:

- Any account subject to withdrawal by negotiable orders of withdrawal, unlimited as to amount or number, and without penalty, including NOW accounts
- Passbook savings accounts
- Certificates of Deposit
- Money market deposit accounts
- Any interest-bearing account that is authorized and offered by a financial institution in the course of its respective business

The City will maintain at least the following bank accounts:

- General Depository Account: This account will function as the City's main bank account. In general, all City revenue is receipted into this account. All disbursements made in accordance with the City of South Bend General Disbursement Policy are paid from this account.
- Payroll Sweep Account: This account is used as the disbursement account for all payroll expenses (including payments made directly to employees and payments remitted to taxing entities or other entities). This account is utilized to ensure that payroll expenses are remitted correctly.
- Trustee Bank Accounts: When debt is issued, the proceeds are generally remitted into escrow bank accounts. Additionally, an escrow account may be established for the purpose of paying debt service payments.
- Additional Operational Bank Accounts: As determined by the Controller with the advice of the Director of Treasury, additional bank accounts may be set up to account for specific City operations, including the following:
 - Century Center: ASM Global Operational Account (KeyBank)
 - Morris/Palais: Box Office Accounts (1st Source)
 - DCI Transactions: Industrial Revolving Fund (Centier)
 - Police Buy Money for Confidential Informants (Policeman's Credit Union)
 - Police Forfeiture Settlement Fund (Policeman's Credit Union)
- Investment Account: Since the City is required by law to maintain extremely liquid investments, the City's investment account can be considered as a "cash equivalent" account.

On a regular basis, the City will issue an RFP for banking services for the depository account and payroll sweep account.

Investment Policy

The City shall invest excess cash in various investment vehicles as allowed by Indiana law. The City shall make all investments, in both Deposit and Investment Accounts, in accordance with the terms and limitations of Indiana Code 5-13-9. The current authorization for the City to engage in these investment activities comes from [Ordinance No. 10832-21](#). The City's practice is to obtain this authorization via an ordinance on an annual basis, so as to maintain the maximum investment flexibility under Indiana Code 5-13-9.

**Board of Finance**

The local Board of Finance (as defined in Indiana Code 5-13-7) will review the investment policy and will receive an investment report on an annual basis coincident with the Annual Meeting of the Board of Finance, held after the 1st Monday in January and before January 31st.

Valuation of Investments

Currently, the total amount invested is \$200 million. On a monthly basis, the City's investment custodian (currently 1st Source) transfers any gain in market value over \$200 million or direct dividends paid from investments into the City's depository bank account.

The City will not track the current fair market value of investments on a monthly basis. Rather, the City's books will be adjusted for fair market value of investments on an annual basis only.

Cash Handling Requirements

The City maintains a list of approved locations that accept cash. If an area needs to begin transacting or carrying cash on hand, that area must be approved by the City Controller and placed on the list of approved locations. All locations on the approved list will be audited periodically to ensure compliance with the cash handling procedures in this section.

Specifically, the following internal control rules must be followed by all areas that collect or transact in cash:

- The responsibility for collecting money and issuing receipts is segregated from those preparing the bank deposit.
- The responsibility for making bank deposits is segregated from those preparing the monthly bank reconciliation.
- Prenumbered receipts are issued for all money collected and the receipt is retained with supporting documentation.
- Receipts are reconciled to the cash receipts ledger by an individual other than the one collecting money and issuing receipts.
- Posting of receipts to the ledger is completed by an individual other than the one who collects money and makes the deposit.
- Receipts indicate the type of payment received (cash, check, etc.) and this is reconciled to the make-up of the bank deposit.
- Accounts receivable records are maintained by an individual other than the one(s) involved in the billing process.
- The billing process is completed by an individual other than the one who collects cash payments from customers.
- Customer account adjustments above the \$500 materiality threshold, stated in this policy, are approved by the Board of Public Works only after review.

Cash Reserve Requirements

The City of South Bend has established the cash reserve guidelines for each fund to ensure adequate liquidity. Cash reserves are defined as cash balances on hand less outstanding encumbrances. "Annual expenditures" in each fund do not include capital expenditures. Although there are slight exceptions in specific cases, in general, these reserve policies are as follows:

- General Fund:
 - Minimum Cash Reserve – The City will maintain General Fund cash reserves at a level not less than 50 percent of the annual adopted General Fund expenditures. The purpose of these reserves is to alleviate significant unanticipated budget shortfalls and to ensure the orderly



- provisions of services to residents. This is the minimum level necessary to maintain the City's creditworthiness and maintain adequate cash flows.
- Unused Cash Reserves – To the extent that the General Fund cash exceeds the target, the City may draw upon the cash reserves to provide pay-go financing for capital projects, for other one-time capital items, or for other approved liability payments.
- Rainy Day Fund – A “rainy day” account equal to a minimum of three percent of the City's total expenditures in the prior year will be maintained annually in separate funds. This account will be made available for unanticipated, unbudgeted expenditures of a non-recurring nature and/or unexpected cost increases that require the approval by the Common Council and the Mayor.
- Enterprise Funds:
 - Cash Reserves – The City will maintain cash reserves equal to 25% of annual expenditures for most Enterprise Funds, with the exception of the Water and Wastewater Utilities. The Water and Wastewater Utility Funds require a reserve of 5% of annual operating expenditures.
 - O&M Funds – The Water and Wastewater Operations and Maintenance Reserve Funds will maintain cash reserves at a level of 16.67% of annual operating expenses in the main operating funds, net of transfers.
- Other Funds:
 - Minimum Cash Reserve – The City will maintain a cash balance in the other funds equal to 10%-50% of annual budgeted expenditures, depending on the specific needs of the fund. Debt Reserve Funds are set up for most debt service obligations and are funded at 100%.
- Reserve Deficiencies:
 - If reserves in any City fund fall below the prescribed minimums, the City will implement the following budgetary strategies to replenish funding deficiencies:
 - Seek reductions in recurring expenditures
 - Seek to increase current revenue streams or develop new revenue sources
 - Seek the use of ongoing grant funding to alleviate operating expenditures

3. Revenue Recognition Policies

The purpose of this Policy and its supplemental materials is to define and memorialize a consistent framework for the City's methods of recognizing and recording revenue in accordance with applicable government accounting standards.

Revenue Recognition Policies

The City maintains a full “Revenue Recognition Matrix” for each specific revenue stream. This resource describes in detail the accounting treatment of each revenue source and is utilized to identify the appropriate revenue recognition method to apply to a given instance of revenue.

At a summarized level, the City's revenue recognition policies are as follows:

- **Charges for Services**
 - Recognized as revenue as soon as the exchange takes place
 - Guidance: NCGA (National Council on Governmental Accounting) Statement 1, Paragraph 62
- **Property Tax Revenue**
 - Recognized in the period in which the taxes are levied. Since all property taxes are receipted into governmental funds, however, the revenue must be available to finance expenditures of the current period. The City receives property tax distributions from St. Joseph County (who is responsible for collecting the property taxes) in June and December. Therefore, for practical purposes, this amounts to the City recognizing property tax revenue when received.
 - Guidance: GASB Statement 33, Paragraph 18



- **Income Tax Revenue**
 - The State of Indiana collects and distributes income tax on behalf of local units like the City. In an ideal world, the City would recognize revenue when the underlying transaction occurred (that is, when the income was earned). However, practical limitations prevent the City from doing this. Therefore, the city recognizes this revenue when it is received.
 - Guidance: GASB Statement 33, Paragraph 51
- **Other Tax Revenue (Gasoline Tax, Wheel Tax, Cigarette Tax, Commercial Vehicle Tax, Liquor Excise Tax, Auto Excise Tax, Hotel/Motel Tax)**
 - The State of Indiana or St. Joseph County collects and distributes various taxes on behalf of local units like the City. In an ideal world, the City would recognize revenue when the underlying transaction occurred. However, practical limitations prevent the City from doing this. Therefore, the city recognizes this revenue when it is received.
 - Guidance: GASB Statement 33, Paragraph 51
- **Fines, Forfeitures, and Fees**
 - Recognized as revenue when the fine or fee is assessed.
 - Guidance: GASB Statement 33, Paragraph 17
- **Licenses / Permits**
 - Accounting guidance suggests that licenses and permits are “exchange-like transactions” (that is, they are more similar to exchange transactions than to non-exchange transactions), and should therefore be accounted for similarly to exchange transactions, by recognizing revenue as soon as the exchange takes place.
 - However, the amount of revenue the City receives from licenses and permits is not material, and the costs of tracking and recognizing this revenue in this way would outweigh the benefits of doing so. Accordingly, the City recognizes this revenue when it is received.
 - Guidance: GASB Statement 33, Paragraph 50
- **Grants & Donations**
 - Recognized as revenue as soon as the City meets all eligibility requirements to receive the grant or donation.
 - Guidance: GASB Statement 33, Paragraph 71

General Revenue Policies

- The City of South Bend will pursue measures to encourage economic development, intended to expand the tax base through real and personal property tax, employment income tax, and other tax and economic impact created by economic expansion.
- The City will pursue development and maintenance of a diversified economic environment portfolio of commercial, industrial and residential taxpayers, intended to produce a stable revenue stream.
- The City will pursue efforts as required with St. Joseph County to maintain sound property appraisal procedures and practices in order to ensure a system of current and up-to-date property assessments.
- The City will maintain the practice of establishing pricing for user charges and fees at market-based levels.
- The City will maintain the practice of establishing pricing for the Water and Wastewater Utility operations at levels supporting utility operational costs and in full compliance with State of Indiana Utility Regulatory requirements.
- The City will maintain the practice of aggressive collection pursuit of all revenue due to the City of South Bend and will utilize the City’s in-house legal department and outside collection agencies in this effort.



- The City will maintain the practice to seek funding support from Federal, State of Indiana, and other entities for use by City operations, through higher level governmental grants, and other sources as may come available from time to time.

Write-off of Uncollectible Accounts

The City of South Bend strives to maintain accurate and up-to-date information in accounts receivable balances, and, as such, from time to time finds it necessary to remove from its books and/or cease collection activities for various receivables that it deems to be uncollectible.

There are two separate events involved in the pursuit of delinquent accounts receivable that are a part of “writing off” an account: recognizing the write-off from an accounting perspective and actually ceasing the pursuit of the collection of the account. While these events may or may not happen simultaneously, they are distinguishable and separate: the accounting write-off of a receivable does not imply that the City will cease its attempts to collect on the account, nor does it constitute forgiveness of a debt or discharge of the debtor’s legal obligation to pay.

- **Collection Activities** are defined as the actual steps involved in pursuing collection on delinquent accounts. Examples of collection activities include sending dunning letters, telephonic interventions, and referring accounts to an external collection agency. The City’s Corporation Counsel oversees collection activities with the assistance of the applicable department head.
- **Accounting for write-offs** is defined as recognizing in the City’s General Ledger that previously recorded revenue should be reduced or bad debt expense needs to be recognized, in accordance with the principle of conservatism in the recognition of revenue. The type of adjustment and the timing of that adjustment is based on the circumstances warranting the accounting write-off.

Consistent with South Bend Municipal Code Sec. 2-13(B)(2)(a), the legal department has ultimate responsibility for pursuing collections on delinquent accounts and should work with departments to ensure that all collection steps are documented and are in line with established policy. All collection efforts will be documented by the department undertaking the collection activities and will continue until the account is deemed “uncollectible”, after which the City will cease directly undertaking collection activities. The following situations describe accounts that generally qualify as uncollectible:

- Accounts that have been referred to a collection agency, following a consistent and documented practice
- Debts that been discharged in bankruptcy
- Accounts where the debtor is confirmed to be deceased and the debtor's estate is insolvent
- Accounts where the debtor is a business that has been dissolved under state law

In addition, from time to time, the City may deem a particular account as uncollectible if the City has exhausted reasonable efforts to collect the account (and has documented its efforts), and that no further action is warranted (including the referral of the account to a collection agency). This determination of uncollectibility must be approved by the department head of the department responsible for the account (who will assess the operational impact of writing off the account), the Corporation Counsel (who will confirm that all reasonable efforts to collect in accordance with established policy have been exhausted), and the City Controller (who will weigh in on the financial impact of the write off, if applicable).



4. Budget Policies

The purpose of this Policy and the accompanying procedures is to define and memorialize the City's administrative processes involved in the preparation, presentation, adoption, and monitoring of the City's annual budget and amendments thereto (the "Budget"). The City's budget-related activities are supported by and must adhere to the requirements of Indiana law, including, without limitation, Indiana Code 36-4-7 and Indiana Code 6-1.1, as supplemented by the terms of Chapter 2, Article 7, of the South Bend Municipal Code (collectively, the "Budget Provisions"), as well as applicable guidance of the Indiana Department of Local Government Finance.

In addition, this Policy and the accompanying procedures outline processes for budgetary decision making, standards for sound budgetary practices and fiscal performance, and policies for monitoring budgetary control. The procedures herein are in compliance with recommendations made by the Government Finance Officers Association ("GFOA").

General Budget Assumptions

- All City Funds (including Governmental, Proprietary, and Fiduciary Funds) will be budgeted utilizing the cash basis of accounting. Revenues will be recognized when they are received, expenditures will be recognized when they are disbursed.
- All Funds require appropriation from Council to expend funds. Budgeted Appropriations represent the legal limit of spending for each fund and cost category.
- In normal circumstances, the City will propose a **balanced budget** in all operating funds over the upcoming year. For the purposes of this policy, a "balanced budget" means that operating revenues are greater than or equal to budgeted operating expenditures for that budget year.
 - This assumption applies only to operating funds. Operating funds include any fund that pays personnel costs for any City department, plus Income Tax funds and any Internal Service Fund. Operating funds specifically excludes capital projects funds.
 - Notwithstanding this assumption, there are times where allowing budgeted expenditures to be greater than budgeted revenues is expected and desired. These include strategic spend-downs of fund balances, times in which revenues are expected to be insufficient due to temporary circumstances, or at any other time that the Mayor deems an operational spend-down of cash reserves to be in the best interest of the City.
 - In no event will annual expenditures exceed annual revenues plus available fund balance
- Resident participation in the budget planning and development processes will be encouraged in every possible way, including input sessions, public hearings, public outreach, and engagement with technology.
- A five-year projection of revenues and expenditures for all funds is prepared each fiscal year to provide strategic perspective to each annual budget process.
- All appropriations shall lapse at the end of the budget year if not expended or encumbered.
- Any year-end operating surpluses will revert to fund balances for use in maintaining reserve levels set by policy (see policy on reserves) and the balance will be available for pay-go capital projects and/or one-time capital outlays.
- The City will continuously pursue an active campaign to maintain existing and create new sources of revenue.
- The City will continue to provide first priority funding to essential services as determined by the Mayor in conjunction with the Common Council.
- The City will maintain an ongoing program of capital asset replacement and modernization in order to maintain efficient city operations.
- The City will maintain a structured revenue and expenditure forecasting process to enable effective financial planning on a current and multi-year basis.



Budget Monitoring & Control

There are three levels of budgetary control: at the level of a “Cost Category”, at the level of individual account strings, and within a single account string.

Cost Category

At the highest level, budgetary control exists to ensure that spending adheres to the appropriations budget that is passed by the Common Council. Council approves the annual budget at the level of Fund and Cost Category. There are four Cost Categories in each Fund – Personnel, Supplies, Services, and Capital.

At this high level, appropriations cannot be moved between Cost Categories (or between departments or divisions) without approval by Council.

Individual Account Strings

Within a Cost Category, there are a variety of individual main accounts (which, along with Fund-Department-Division-Subdivision, create an “account string”). For example, “Legal Services” and “Other Professional Services” are both different main accounts within the “Services” Cost Category.

If two account strings have the same Fund, Department, Division and Cost Category, then budget can be transferred between those accounts without requiring the approval of Council.

Within a Single Account String

General Budget Reservations can be used to reserve a portion of the budget in an individual account string for a particular purpose. For example, say there is \$12,000 in available budget in the Controller’s Professional Services account string, \$5,000 of which is for assistance with preparing the ACFR and \$7,000 is for bond continuing disclosure services. The Fiscal Officer can set up General Budget Reservations to ensure that there is enough money for each priority. In this scenario, setting up General Budget Reservations would prevent the City from entering into a contract for \$8,000 for bond continuing disclosure services (even though there is enough budget in the overall account), since the additional \$1,000 is set aside for ACFR preparation services.

Mid-Year Budget Amendment Process

The City will evaluate its budget on an ongoing basis and make adjustments as needed. Budget transfers that require Council approval and additional appropriations will be taken to Council on a quarterly basis, for approval at the final Council meeting of each quarter (March, June, September, and December).

5. Procurement Policies

The purpose of this Policy and its supplemental materials is to define and memorialize the rules and administrative processes that form the context in which the City, through its administrative staff, seeks to achieve the following foundational objectives in procuring supplies, services, and public works for the City: (a) lawfully, efficiently, and prudently to expend public funds for the public purposes established in the City’s budget; (b) to embody the City’s values in its procurement activities; and (c) to ensure proper accounting for public funds and effective internal controls across the City’s procurement-related operations.

Procurement Processes

Subject to applicable laws of the State of Indiana, as they may be amended in the future, including Article 22 of Title 5 of the Indiana Code (the “Public Purchasing Law”), and all applicable enactments under the authority of Indiana Code § 5-22-3-3, including ordinances and resolutions of the South Bend Common Council (the “Council”) and policies of the Mayor of the City of South Bend (the “Mayor”) serving as the City’s purchasing agency, this Policy and its supplemental materials express the policies and procedures governing the City’s purchase of supplies and services (as such terms are defined in the Public Purchasing Law). Without limitation, such enactments and policies include the following, which remain in effect and govern the City’s purchasing activities:



- Council Ordinance No. 8956-98 (establishing the Mayor as the City’s purchasing agency within the meaning and application of the Public Purchasing Law);
- Council Resolution No. 2690-98 (adopting certain purchasing rules for the City pursuant to the Public Purchasing Law, including service contracts);
- the Minority and Women Business Enterprise Inclusion Program Plan, adopted under Chapter 14.5 of the South Bend Municipal Code and originally acknowledged by South Bend Common Council Resolution No. 4822-19 (adopting practices intended to promote equal opportunity for and the City’s utilization of minority- and women-owned businesses);
- Board of Public Works Resolution No. 33-2018 (approving the use of online reverse auctions for purchases by the City under Chapter 7.5 of the Public Purchasing Law); and
- Board of Public Works Resolution No. 57-2019 and Board of Public Safety Resolution No. 54-2019 (together documenting a qualified delegation of procurement-related authority by the Board of Public Safety to the Board of Public Works).

In addition, subject to applicable laws of the State of Indiana, including Article 1 of Title 36 of the Indiana Code, and ordinances and resolutions of the Council, including South Bend Municipal Code Chapter 14.5 (establishing certain inclusive procurement regulations) and Chapter 6, Article 13 (establishing responsible bidding practices for public work projects), this Policy describes certain procedures by which the City procures the performance of public works (as defined in Indiana Code § 36-1-12-2).

Various documents are necessary or appropriate to facilitate and record the City’s procurement activities. The following descriptions are intended to characterize certain basic procurement documents but should not be considered exhaustive or exclusive of other documents arising under this Policy’s supplemental materials or in the City’s various business practices.

Purchase requisitions

The first document prepared in the procurement of any supply, service, or public work is a purchase requisition. As explained and illustrated in this Policy’s supplemental materials, the preparation and submission of a purchase requisition initiates the approval process resulting in the issuance of a purchase order or the formation of a service contract or public work contract.

Purchase orders

In the context of the City’s purchase of supplies (as defined in Indiana Code § 5-22-2-38) under the Public Purchasing Law, the fundamental procurement document is the purchase order. A purchase order identifies the vendor from which supplies are ordered, states the description, quantity, price, and other attributes of the property to be purchased from a vendor, and sets forth general terms and conditions to which the City and the vendor will adhere in concluding the purchase transaction. As such, the purchase order constitutes a binding contract between the City and the vendor. In addition, the purchase order fulfills certain internal budgetary functions, including the encumbering of funds committed to a vendor under a purchase order, which prevents those funds from being committed to any other vendor or payee. Consistent with Indiana Code § 5-22-18-5(b), upon the City’s approval of a purchase of supplies, the City must issue an approved purchase order to the approved vendor and retain a copy of the purchase order. The form of purchase order and the standard terms and conditions currently in effect are included in this Policy’s supplemental materials.

Service contracts

In the context of the City’s engagement of services (as defined in Indiana Code § 5-22-2-30), the fundamental procurement document is the service contract. A service contract establishes the terms of a relationship between the City and a service provider, including the terms of payment for the provider’s provision of specified services to the City.

Because service contracts vary in certain respects and arise across a wide and diverse spectrum of City operations, the City does not require the use of a standardized contract form. Subject to applicable laws and



the Department of Law's guidance and assistance in preparing service contracts, the following elements should be included in any service contract:

- the proper names of the parties (e.g., "XYZ, Inc." and "City of South Bend, Indiana");
- terms and conditions that are clearly stated and consistent throughout the document and create no conflict with federal, state, or local laws or regulations;
- the amount of payment due on the contract, with a detailed definition of any payment schedule;
- the services to be rendered, with any deliverables and deadlines clearly defined;
- the effective start and end dates of the contract; and
- no Social Security numbers in the body of the contract or any attachment or exhibit.

While the City's procurement system requires each service contract to be represented by a purchase order record for internal tracking and budgetary purposes, the service contract itself (incorporating any ancillary documents identified in the service contract, where applicable) forms the exclusive basis of the relationship between a service provider and the City with respect to a given engagement.

Notably, as stated in Indiana Code 5-22-6, the Public Purchasing Law permits the City to establish its own policies and procedures concerning the procurement of services. With the exception of procuring legal services from attorneys, which requires authorization by the Corporation Counsel (pursuant to Indiana Code § 36-4-9-12), the City's policy is to permit City operations to purchase services in any reasonable manner. See Council Resolution No. 2690-98. The procedures established under this Policy are aimed at preserving and promoting that operational discretion within the context of the City's overall strategic priorities and initiatives, budgetary constraints, and legal requirements.

Public work contracts

In the context of the City's contracting for the performance of public works (as defined in Indiana Code § 36-1-12-2), the fundamental procurement document is the public work contract, otherwise referred to as a construction contract. Subject to applicable laws and the Department of Law's guidance and assistance in preparing the necessary documents, such contracts must incorporate all appropriate plans and specifications necessary for completion of the public work. While the City's procurement system requires each public work contract to be represented by a purchase order record for internal tracking and budgetary purposes, the public work contract itself (incorporating any ancillary documents identified in the public work contract, where applicable) forms the exclusive basis of the relationship between a public work contractor and the City with respect to a given public work.

Solicitation documents

In certain procurement scenarios, the City is either required by law or chooses voluntarily to solicit offers or proposals from prospective vendors, service providers, and contractors. Subject to specific legal requirements, the typical modes of solicitation include requests for bids, requests for quotes, and requests for proposals. The form and content of the document(s) comprising such solicitations may vary widely. Subject to applicable laws and the Department of Law's guidance and assistance in preparing the necessary documents, solicitations should be crafted and disseminated in a manner reasonably calculated to achieve effective and cost-efficient procurements.

6. General Disbursement and Vendor Payment Policies

The purpose of this Policy and its supplemental materials is to define and memorialize the City's administrative processes involved in making payments and disbursing money from City funds in satisfaction of payroll costs, operating expenditures, debt payments, and other liabilities of the City.

General Disbursement Mechanisms

The City utilizes five (5) distinct forms of payment and disbursement: P-cards, checks, ACH transfers, wire transfers, and disbursements by trustees.

**P-cards**

A purchase card (“P-card”) is a type of credit card issued by the City’s credit provider to an individual employee of the City authorized to execute payment for certain purposes. This Policy’s supplemental materials define the qualifications for obtaining a P-card and the processes governing its use. The Controller will be responsible for executing monthly disbursements to the P-card provider to settle outstanding credit balances on all P-cards, subject to the City’s ordinary disbursement procedures and subject to review and approval of charges made by P-card users in accordance with this Policy’s supplemental materials.

Checks

Paper checks are negotiable instruments printed on specialized check stock bearing the seal of the City and the Controller’s signature. The Controller issues paper checks to payees, subject to the approval of the payees’ claims as set forth in this Policy’s supplemental materials. Unless a payee retrieves a check from the City in person or the case requires another method, each check is delivered to the payee named on the check by U.S. Mail to the payee’s address on file or otherwise provided by the payee.

ACH transfers

The automated clearing house (ACH) network facilitates electronic bank transfers of funds from a City disbursement account directly to a payee’s account at a bank or financial institution. In appropriate cases, as determined by the Controller, the City executes disbursements by ACH transfers, subject to the approval of the payees’ claims as set forth in this Policy’s supplemental materials. Among disbursements made by ACH transfer are payroll disbursements to City employees, as addressed in the City of South Bend Payroll Policy.

Wire transfers

A wire transfer is an electronic bank transfer of funds from a City disbursement account directly to a payee’s account at a bank or financial institution. A wire transfer may be executed only in appropriate cases determined in the Controller’s discretion upon a payee’s specific request for payment by wire transfer or upon the Controller’s independent determination that a wire transfer is appropriate. Wire transfers are authorized in accordance with bank requirements, including written and/or telephone instructions by the City. Such instructions may be communicated on behalf of the City by the Controller, the Deputy City Controller, or the Director of Treasury only and not by any other employee or person.

Trustee payments

In appropriate cases where a bank, financial institution, or other organization has agreed in writing to serve as the trustee or agent on behalf of the City or in connection with a City-financed project, such trustee or agent may disburse City funds on the City’s behalf, provided the procedures required under the agreements or instruments governing the City’s relationship with the trustee or agent have been observed. Such payments, although executed by the City’s trustee or agent, remain subject to all other procedures established under this Policy.

Disbursement Roles/Responsibilities

The City will conduct its disbursement activities exclusively through authorized representatives, as set forth in this Policy and its supplemental materials. Unless he or she has been so authorized, no person has authority to undertake on the City’s behalf any disbursement-related activities. This Section describes the roles and responsibilities of those representatives, as further defined and operationalized in this Policy’s supplemental materials.

Controller

The Controller, with the assistance of staff members where appropriate, is responsible for the overall administration of the disbursement processes and the execution of disbursements to payees under this Policy and its supplemental materials, in accordance with applicable laws, including, without limitation, the provisions of Indiana Code 5-11-10 and 36-4-8 and South Bend Municipal Code Section 2-50.1. Within the meaning of



the applicable provisions of Indiana Code 5-17-5, concerning prompt payment for public works, services, goods, equipment, and travel, the Controller will make all reasonable efforts to make timely payment to each payee properly entitled to payment. Moreover, subject to all required approval processes, the Controller will endeavor to disburse funds at the time necessary to take advantage of any discount offered by a payee for early payment. In fulfilling the Controller's responsibilities under this Policy, the Controller is assisted by the Deputy City Controller and may delegate all appropriate authority to the Deputy City Controller to achieve the purposes of this Policy.

Director of Treasury and Accounts Payable Supervisor

The Director of Treasury is responsible for overseeing the activities of the Department's staff members involved in executing disbursements to satisfy accounts payable, payroll, and other obligations. The Accounts Payable Supervisor is responsible for a wide range of disbursement matters, including overseeing and participating in the processing and payment of claims by vendors, service providers, and public work contractors doing business with the City, preparing spending reports and tax-related documents, and analyzing payment. In addition, the Accounts Payable Supervisor is responsible for coordinating with the necessary employees of all City departments, including the AP clerks described below, to efficiently process disbursements in a timely and financially advantageous manner.

Accounts payable clerks

In consultation with the Controller and the responsible department head, each division of the City will select one (1) employee to be designated as an accounts payable clerk ("AP clerk") to meet the disbursement-related needs of the division. Specifically, an AP clerk is responsible for (a) collecting, organizing, and scanning into electronic format all invoices, bills, and other documentation of claims for payment by the City with respect to the division's activities, including those received by the AP clerk directly from payees and those received by other employees within the division; (b) entering into the financial system all necessary information for the efficient processing of each claim in accordance with the procedures established under this Policy; and (c) serving as the principal point of contact for internal and external communications related to the division's disbursement matters.

Division approvers

Managers, supervisors, and other employees working within the divisions of the City are required to acknowledge the receipt of goods and services for purposes of confirming that payment is properly due to the provider of the goods or services. See Indiana Code § 36-4-8-7(b). They must acknowledge receipt in accordance with the procedures established under this Policy.

Boards responsible for allowance of claims

Among the City's disbursements are payments made on invoices for goods delivered or services rendered to the City ("claims," as defined in Indiana Code § 36-4-8-7(a)). Pursuant to Indiana Code §§ 36-4-8-7(b)(5) and 5-11-10-1.6(c)(5), each claim must be formally allowed by the appropriate board prior to the Controller paying the claim, unless it is expressly pre-approved for payment. In the case of a pre-approved claim, the Controller is required to submit the claim for ratification by the appropriate board after having paid the claim. See Indiana Code § 36-4-8-14; South Bend Municipal Code Section 2-50.1. The City boards with jurisdiction over the allowance of claims conduct their allowances as follows:

- Board of Public Works ("BPW"): The Controller routinely presents claims for allowance by the BPW at its public meetings. The claims presented to the BPW include all claims for payment over which no other City board or official has jurisdiction for allowance.
- Board of Park Commissioners ("BPC"): The BPC has contracted with the BPW for the BPW's provision of certain services as the BPC's agent under the Master Agency Agreement between the BPC and the BPW dated March 26, 2015, as amended by the First Amendment to Master Agency Agreement dated April 16, 2018 (collectively, "Agency Agreement"), authorized under Indiana Code § 36-10-3-11(a)(1), (8). Section 10 of the Agency Agreement provides that, on behalf of the BPC, the BPW will



process the BPC’s claims for payment according to the BPW’s standard procedures. Accordingly, all claims over which the BPC otherwise would have jurisdiction for allowance are included as part of the claims presented to the BPW at its public meetings described above.

- **Redevelopment Commission (“Commission”):** The Controller, as the Commission's treasurer pursuant to Indiana Code § 36-7-14-8(b), “may disburse funds of the [Commission] only after the [Commission] allows and approves the disbursement. However, the [Commission] may, by rule or resolution, authorize the treasurer to make certain types of disbursements before the [Commission's] allowance and approval at its next regular meeting.” Indiana Code § 36-7-14-8(c). In turn, by Article V, Section 3, of the Second Amended and Restated By-Laws of the South Bend Redevelopment Commission, dated July 9, 2020, adopted pursuant to Resolution No. 3520, the Commission has authorized the Controller to make disbursements from any applicable Commission-controlled fund to pay any and all Commission-allowed claims prior to the Commission’s review and allowance thereof. The Controller prepares and submits to the Commission a list of all such disbursements made since the Commission’s last ratification, and the Commission allows and ratifies such disbursements at its next regular meeting.
- **Civic Center Board of Managers (“CC Board”):** Pursuant to Indiana Code § 36-10-10-32(c), the Controller may disburse funds in satisfaction of claims for payment in accordance with procedures prescribed by the CC Board, provided that an itemized and verified statement of the claim has been filed with the Controller. The CC Board typically meets on a quarterly basis, and its established practice is to ratify claims paid out of Funds #670 and #671 at its next meeting after payment of such claims.

7. Payroll Policy

The purpose of this Policy and the accompanying procedures is to ensure effective and efficient processing of City payroll, with the following specific goals:

1. Making accurate and timely payments to all persons on the City payroll.
2. Making all statutory deductions and verifying that all required reporting procedures are followed in connection with statutory deductions.
3. Making all non-statutory deductions and/or reductions and verifying that accurate record-keeping and reporting procedures are followed.
4. Maintaining records and reports required by the City, State and Federal Government agencies pertaining to personnel paid through the payroll system.

8. Capital Asset Policies

The purpose of this Policy and the accompanying procedures is to define the City’s capital asset capitalization practices. This Policy sets definition to the capital asset categories, depreciation methodology, capital asset disposal practice, and other matters pertaining to the capital assets of the City.

Definition of Capital Assets

Capital assets are defined as items owned by the City of South Bend that have a useful life of at least one year and have an acquisition cost exceeding the capitalization threshold identified in the following table:

<u>Asset Category</u>	<u>Capitalization Threshold</u>
Land	All land is capitalized
Construction in Progress	All construction in progress is capitalized
Infrastructure	\$250,000
Buildings	\$100,000
Land & Building Improvements	\$100,000
Intangibles	\$100,000



Machinery & Equipment	\$ 10,000
Computer & Office Equipment	\$ 10,000
Vehicles	\$ 10,000

Definition of Capital Expenses

Categorizing an expenditure as either maintenance or as a capital improvement is an important decision that needs to be made when any type of maintenance, repair, or renovations are performed. The appropriate categorization requires considering the value of the asset, the intended goal of the work to be performed, the scope of work, the actual result, and its impact on the asset's value and useful life.

Maintenance (Operating Expenses)

Maintenance costs are expenses for routine actions that keep assets in their original condition; these typically fall under Repairs and Maintenance ("R&M") in the operating budget. Both routine and preventative maintenance are classified as operating expenses if they are performed to restore the asset's physical condition and/or operation to a specified standard or their original condition, prevent further deterioration, replace or substitute a component at the end of its "useful life," serve as an immediate but temporary repair, or assess ongoing maintenance requirements.

Maintenance activities can include:

- Housekeeping
- Painting
- Landscaping
- Irrigation repairs
- Elevator maintenance
- Other related tasks that are performed on a frequent or ongoing basis

Capital Improvements (Capital Expenditures)

Capital improvements are investments made to increase the value of an asset and to boost an asset's condition beyond its original or current state. Associations undertake capital improvements when they wish to increase an asset's useful function or service capacity, perform a required extension of "useful life," enhance the quality of services, reduce future operating costs, or upgrade essential parts of the asset.

Capital improvements can include:

- Installation of a new roof
- Replacement of HVAC systems
- Structural additions to existing building

Depreciation of Capital Assets

All tangible capital assets will be depreciated over their useful life, with the exception of land, land improvements with an inexhaustible life, and CIP. Intangible assets will be amortized over their useful life, unless the intangible asset has an infinite useful life.

The City will use the straight-line method as the basis for depreciating and amortizing capital assets. Under the straight-line method, the basis of the asset is written off in annual equal amounts over the useful life of the asset. The City will commence depreciation of the capital asset in the month and year the asset is acquired.

The City will base its useful life of assets on industry best practices.



Capital Asset Inventory

City departments are required to conduct an annual physical inventory of all capital assets assigned to the department including fixed, movable, and infrastructure assets. Typically, inventory is conducted during October and November. This inventory must be reconciled to the capital asset register and inventory maintained in the financial records of the City.

Physical inventories are to be coordinated between the department and the central Administration & Finance office. Results of the physical inventory are to be immediately reported to the City Controller. The physical inventory results are kept on file for the audit.

9. Inventory Policy

Inventory is comprised of goods and materials held on hand by the City's divisions. The purpose of this Policy and its supplemental materials is to define and memorialize the rules and administrative processes that form the City's inventory accounting practices

For valuing its inventory, the City uses the average cost methodology, and appropriate entries will be recorded to account for inventory on an annual basis.

10. Debt Policies

The City is permitted to issue certain debt obligations – such as revenue bonds, mortgage bonds, general obligation bonds, loans or notes payable, tax anticipation notes, or capital leases – in accordance with the conditions and requirements of applicable federal and state laws, including, but not limited to, Article 1 of Title 5 of the Indiana Code. The City will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency, which is beyond its control or reasonable ability to forecast. The purpose of this Policy and its supplemental materials is to define and memorialize the rules and guidelines that govern the City's issuance and management of debt obligations.

Consideration of Incurring Debt Obligations

This Supplement establishes the general framework for considering the City's issuance of debt obligations. In consultation with the Mayor, the Controller is responsible for guiding the City's consideration of incurring debt obligations and its overall debt position.

Prohibition on incurring unauthorized debt obligations

No employee, division, or department of the City is authorized to incur or seek to incur a debt obligation on behalf of the City, except as directed and coordinated by the City Controller and in accordance with applicable legal and policy requirements. For purposes of the City of South Bend Debt Policy, any borrowing or financing mechanism, including any "lease-to-own" transaction or any similar arrangement bearing an implicit or explicit interest cost, will be considered to constitute a debt obligation.

General principles guiding new debt decisions

The following principles apply to the City's assessment of its overall debt position and its consideration of issuing new debt obligations:

- General principles
 - Debt management will provide for the protection and maintenance of the City's AA bond rating, the maintenance of adequate debt service reserves, compliance with debt covenant provisions, and appropriate disclosure to investors, underwriters, and rating agencies.
 - Long-term borrowing will not be used to finance current operations or normal maintenance and will only be considered for significant capital and infrastructure improvements
 - South Bend's property taxpayers and residents who benefit from projects and assets financed by debt should be the source of the related debt service funding. This principle of taxpayer



- equity (or interperiod equity) should be a primary consideration in determining the type of projects and assets selected for financing through debt. Furthermore, the principle of taxpayer equity shall be applied for setting rates in determining net revenues for bond coverage ratios.
- It is critical that elected and appointed City officials, and all others associated with the issuance of City debt, not only avoid the reality of a conflict of interest, but the appearance thereof as well. City officials must conduct themselves in a manner consistent with the best interest of the City and taxpayers. Elected and appointed City officials should avoid even the appearance of linkages between politics and public finance that can erode the confidence of taxpayers, ratepayers, and voters. This includes avoiding gratuities and political contributions of more than nominal value.
 - Short-term financing (including capital lease debt)
 - Short-term financing will be considered to finance certain equipment purchases when the aggregate cost of equipment to be purchased exceeds \$25,000, and departments requesting short-term financing for equipment, vehicle, or other asset purchases must have an approved budget appropriation sufficient to cover the principal and interest payments due under such short-term financing arrangement.
 - The term of short-term financing will be limited to the usual useful life period of the vehicle, equipment, or other asset being financed, but in no case will exceed ten years. It is anticipated that most capital lease debt will be for five years.
 - Recognizing that bond issuance costs add to the total interest costs of financing, the City shall perform due diligence to ensure that installment agreement or other legally appropriate debt is considered whenever applicable.
 - Long-term (bond) financing
 - Within the constraints of maintaining or improving the City's bond ratings and debt service capacity, the construction or acquisition of long-lived capital assets will be financed through the issuance of bonds or other financing instruments for a period not to exceed the useful life of the acquired assets.
 - Whenever possible, the City will finance capital projects by using self-supporting revenue bonds because revenue bonds assure the greatest degree of equity by most closely matching those who benefit from a project or asset and those who pay for the project or asset.
 - It will be a long-term goal that each utility or enterprise will ensure future capital financing needs are met by using a combination of current operating revenues and revenue bond financing. Therefore, a goal is established that 15% of total project costs should come from operating funds of the utility or enterprise, if feasible.
 - Bond proceeds for a capital project should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment, or other costs as permitted by law (including for the establishment of a debt service reserve fund).
 - Bonds will be sold on a competitive basis unless it is in the best interest of the City to conduct a negotiated sale.

Review of proposals for new debt obligations

In the event a City department or division is interested in pursuing a new debt obligation, the department head and/or the department's designated fiscal officer will submit a written explanation of the proposed debt to the City Controller. With the assistance of qualified consultants and advisors (including financial advisors and bond counsel) where appropriate, the City Controller will assess each proposal regarding conformance with existing debt and financial policies, the City's current and future debt service capacity, and the likely effects of the new debt on the City's creditworthiness. The following are among the factors relevant to that assessment:

- **Debt Analysis**
 - Debt capacity analysis



- Purpose for which debt is issued
- Debt structure
- Debt burden
- Debt history and trends
- Adequacy of debt and capital planning
- Obsolescence of capital assets
- **Financial Analysis**
 - Stability, diversity, and growth rates of tax or other revenue sources
 - Trend in assessed valuation and collections
 - Current budget trends
 - Appraisal of past revenue and expenditure trends
 - History and long-term trends of revenues and expenditures
 - Evidences of financial planning
 - Adherence to generally accepted accounting principles
 - Audit results
 - Fund balance status and trends in operating and debt funds
 - Financial monitoring systems and capabilities
 - Cash flow projections
 - Future operating and maintenance costs associated with the financed asset(s)
- **Governmental and Administrative Analysis**
 - Government organization structure
 - Location of financial responsibilities and degree of control
 - Adequacy of basic service provision
 - Intergovernmental cooperation/conflict and extent of duplication
 - Overall city planning efforts
- **Economic Analysis**
 - Geographic and location advantages
 - Population and demographic characteristics
 - Wealth indicators
 - Housing characteristics
 - Level of new construction
 - Types of employment, industry, and occupation
 - Evidences of industrial decline
 - Trend of the economy

Refunding of outstanding bonds

Where market conditions are favorable, the City Controller (with the assistance of qualified consultants and advisors, where appropriate) will assess the appropriateness of refinancing (i.e., “refunding”) outstanding bond obligations. In assessing refunding opportunities, the City Controller will address the following considerations:

- Whether refunding the outstanding bond obligations will both comply with the City’s financial policies and advance the City’s strategic objectives.
- Whether refunding the outstanding bond obligations will result in positive monetary savings (discounted to net present value) sufficient to justify the expenditure of financial and other resources involved in executing the refunding.
 - Assessing the financial quality of the proposed refunding includes considering (1) issuance costs and the interest rate at which the refunding bonds can be issued; (2) the maturity date of the refunded bonds; (3) the call date of the refunded bonds; (4) the call premium on the refunded bonds; (5) the structure, yield, and administrative costs of the refunding escrow; and (6) any transferred proceeds penalty.



Continuing Disclosure and Arbitrage Rebate Policies

Continuing Disclosure

The City of South Bend will comply fully with Rule 15c2-12 of the Securities and Exchange Act of 1934 (“Rule”) and the requirements for any outstanding debt which is subject to the Rule and for which the City is the obligor under a continuing disclosure undertaking agreement (CDUA). The City will file all required financial/operating information and event filings on the Electronic Municipal Market Access (EMMA) website in a timely manner, or on a successor website. The City Controller and Deputy City Controller are responsible for implement this procedure but may elect to allow a dissemination agent to assist them with filings required to comply with the Rule.

Arbitrage Rebate

The City of South Bend recognizes that issuing certain tax-exempt qualified obligations require the City to comply with applicable provisions of the Internal Revenue Code of 1986 (the “Code”) and regulations promulgated thereunder. The City has established a policy describing procedures to be taken to ensure that these qualified obligations continue to be excludable from gross income for federal income tax purposes. This includes the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations, the monitoring and tracking of private uses and private payments with respect to facilities financed with qualified obligations and complying with specific reissuance and record retention requirements.

11. Internal Control

The City’s management team is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Control Environment

City management and elected officials are committed to demonstrating a commitment to ethical values and integrity. As such, it has established a system of standards, processes, and structures designed to reinforce this commitment and act as the foundation for a sound system of internal control.

Among other things, the City has committed to:

- Maintain Council’s oversight over the City’s internal control system.
- Convey consistent and ongoing messages of the City’s internal control philosophy and expectations to all employees
- Evaluate the City’s internal control system for weaknesses on an ongoing basis, providing solutions to any discovered weaknesses, and inform employees of necessary changes in procedures
- Institute procedures to address violations of policies and consequences for violations of internal control procedures

Risk Assessment

The City takes a risk-based approach to internal control, analyzing risks in terms of their impact on the following goals:

- operational efficiency,
- reliability and integrity of financial reporting, and
- compliance with applicable laws and regulations.



The City has implemented a structure and process to identify risks based on changes in the internal or external environments, assess those risks in terms of likelihood and impact on the goals presented above. Risks that are relatively likely to occur and which will have a significant impact on the City's ability to accomplish the objectives above are prioritized for mitigation and control activities.

Control Activities

The City has established and maintains a system of internal controls that is designed to mitigate the risks that are identified and prioritized. This system is based on general internal control principles, including:

- Preventive Controls
 - Segregation of duties
 - No single person should have the ability to execute a key function (disbursing, receiving, reconciling, etc.) without involvement from another person
 - Authorization and approval
 - Proposed transactions should be authorized by someone with appropriate approval authority, ensuring those transactions are proper and consistent with City policy
 - Custodial and security arrangements
 - Unauthorized access to City assets and data should be prevented, and responsibility for the physical security of those assets should be separate from the record-keeping of those assets.
- Detective Controls
 - Review and reconciliation
 - Departmental documentation is compared with City accounting system reports and financial statements to verify their reasonableness, accuracy, and completeness
 - Internal audits
 - Compliance with established procedures is verified through routine internal audits

Information and Communication

Ensuring quality information is readily available and transparent is critical to maintaining the City's internal control system, and effective internal and external communication is necessary to support achievement of the City's objectives. Internal communication is the bi-directional means by which personnel receive from management a clear message that ethical behavior and compliance with internal control is important, and the means by which personnel communicate to management known or suspected ethical violations.

The City has committed to:

- Establish and maintain a confidential reporting system for individuals to report suspected fraud and abuse of internal control policies
- Lead in the areas of financial transparency and accountability
- Maintain sufficient documentation to support the validity and appropriateness of recorded transactions.

Monitoring Activities

The City must maintain a robust monitoring program including ongoing evaluations, independent and internal audits, and automatic feedback loops to ensure that each component of internal control (as well as individual activities within each component) is functioning correctly.

The City has committed to:

- Perform routine and surprise internal audits to determine if controls are in place and working effectively
- Review control activities to determine if the actual activities are in compliance with established procedures
- Document deficiencies in the internal control processes and remediating them quickly



FINANCIAL SUMMARIES



Changes in Fund Balance Summary

Changes in Fund Balance										
	2024 Amended Budget				2025 Adopted Budget					
	Cash Balance 1/1/2024	2024 Revenues	2024 Expenditures	2024 Surplus (Deficit)	Cash Balance 12/31/2024	Cash Balance 1/1/2025	2025 Revenues	2025 Expenditures	2025 Surplus (Deficit)	Cash Balance 12/31/2025
City Controlled Funds										
1 General Plus Funds										
101 - General Fund	93,698,543	106,083,884	141,422,000	(35,338,117)	58,360,426	58,360,426	99,393,119	108,363,586	(8,970,467)	49,389,959
249 - Local Income Tax - Public Safety	6,163,397	14,118,705	10,354,988	3,763,717	9,927,114	9,927,114	12,579,200	13,878,633	(1,299,433)	8,627,682
404 - Local Income Tax - Certified Shares	2,042,781	-	3,513,740	(3,513,740)	(1,470,959)	(1,470,959)	-	-	-	(1,470,959)
408 - Local Income Tax - Economic Development	26,620,483	19,895,071	35,904,192	(16,009,120)	10,611,363	10,611,363	17,952,276	21,109,966	(3,157,690)	7,453,672
1 General Plus Funds Total	128,525,204	140,097,660	191,194,920	(51,097,260)	77,427,944	77,427,944	129,924,595	143,352,185	(13,427,590)	64,000,354
2 Special Revenue Funds										
102 - Rainy Day	11,375,389	224,926	-	224,926	11,600,315	11,600,315	227,508	-	227,508	11,827,823
201 - Parks & Recreation	8,884,670	34,442,126	35,756,383	(1,314,257)	7,570,413	7,570,413	22,905,472	25,719,542	(2,814,070)	4,756,343
202 - Motor Vehicle Highway	6,272,150	16,544,237	19,897,740	(3,353,503)	2,918,647	2,918,647	18,129,341	18,327,244	(197,903)	2,720,744
209 - Studebaker-Oliver Revitalizing Grants	652,479	13,312	98,331	(85,019)	567,460	567,460	10,783	30,000	(19,217)	548,243
210 - Economic Development State Grants	(134,601)	-	222,865	(222,865)	(357,466)	(357,466)	-	-	-	(357,466)
211 - Dept of Community Investment Operating	396,172	5,245,875	5,063,734	182,141	578,313	578,313	4,793,174	4,897,977	(104,803)	473,510
212 - Dept of Community Investment Grants	1,212,370	2,832,655	10,286,845	(7,454,190)	(6,241,819)	(6,241,819)	3,138,019	2,987,662	150,357	(6,091,462)
216 - Police State Seizures	257,001	19,059	22,000	(2,941)	254,060	254,060	9,830	22,000	(12,170)	241,890
217 - Gift, Donation, Bequest	4,416,666	7,052,333	7,084,559	(32,226)	4,384,441	4,384,441	118,747	87,500	31,247	4,415,688
219 - Unsafe Building	900,258	81,574	24,880	56,694	956,952	956,952	110,845	25,000	85,845	1,042,797
220 - Law Enforcement Continuing Education	999,052	557,118	1,186,038	(628,920)	370,132	370,132	529,170	509,250	19,920	390,053
221 - Rental Units Regulation	210,001	105,475	206,211	(100,736)	109,264	109,264	259,380	54,000	205,380	314,644
227 - Loss Recovery	2,174,242	21,226	1,500	19,726	2,193,968	2,193,968	41,355	210,000	(168,645)	2,025,322
230 - Code Enforcement Fund	(18,294)	6,699,800	7,179,768	(479,968)	(498,262)	(498,262)	7,409,100	7,207,752	201,348	(296,915)
251 - Local Road & Street	1,388,435	6,236,923	5,088,939	1,147,984	2,536,419	2,536,419	2,043,021	2,350,000	(306,979)	2,229,441
257 - LOIT Special Distribution	67,475	4,965	54,136	(49,171)	18,304	18,304	-	-	-	18,304
258 - Human Rights Federal Grants	155,014	377,850	268,204	109,647	264,660	264,660	230,000	355,177	(125,177)	139,483
263 - American Rescue Plan	10,144,293	-	9,346,451	(9,346,451)	797,842	797,842	-	-	-	797,842
264 - COVID-19 Response	(79,650)	75,000	122,305	(47,305)	(126,955)	(126,955)	5,000	-	5,000	(121,955)
265 - Local Road & Bridge Grant	428,020	2,073,943	2,222,695	(148,753)	279,267	279,267	3,004,106	3,000,000	4,106	283,374
266 - MVH Restricted Fund	848,707	3,483,946	3,587,657	(103,711)	744,997	744,997	3,178,126	3,373,407	(195,282)	549,715
289 - Haz-Mat	32,194	5,785	10,000	(4,215)	27,980	27,980	5,494	10,000	(4,506)	23,474
291 - Indiana River Rescue	463,394	99,714	94,871	4,844	468,238	468,238	99,152	91,800	7,352	475,590
295 - COPS MORE Grant	20,876	-	-	-	20,876	20,876	-	-	-	20,876
299 - Police Federal Drug Enforcement	201,296	83,208	50,000	33,208	234,504	234,504	84,926	50,000	34,926	269,430
410 - Urban Development Action Grant	69,114	-	-	-	69,114	69,114	7,950	-	7,950	77,064
655 - Project ReLeaf	461,511	463,766	440,757	23,009	484,520	484,520	465,528	469,686	(4,158)	480,362
730 - City Cemetery	31,507	623	-	623	32,130	32,130	630	-	630	32,760
731 - Bowman Cemetery	495,643	9,800	-	9,800	505,444	505,444	9,913	-	9,913	515,357
754 - Industrial Revolving Fund	3,050,364	250,514	818,232	(567,718)	2,482,646	2,482,646	1,069,554	174,536	895,018	3,377,664
2 Special Revenue Funds Total	55,375,751	87,005,753	109,135,099	(22,129,346)	33,246,405	33,246,405	67,886,125	69,952,534	(2,066,409)	31,179,995
3 Capital & Debt Service Funds										
287 - Fire Department Capital	1,568,458	5,703,647	6,923,119	(1,219,472)	348,986	348,986	5,610,614	4,242,301	1,368,313	1,717,299
312 - 2017 Parks Bond Debt Service	153,346	1,207,783	1,177,990	29,793	183,139	183,139	1,201,490	1,181,215	20,275	203,414
350 - 2018 Fire Station #9 Bond Debt Service	-	341,331	341,331	-	-	-	344,656	344,656	-	-
401 - Coveleski Stadium Capital	2,799	25,000	40,000	(15,000)	(12,201)	(12,201)	31,611	30,000	1,611	(10,590)
406 - Cumulative Capital Development	199,512	710,768	548,541	162,227	361,739	361,739	753,899	891,096	(137,197)	224,542
407 - Cumulative Capital Improvement	279,499	213,788	245,000	(31,212)	248,287	248,287	173,274	75,000	98,274	346,561
412 - Major Moves Construction	1,602,252	324,289	1,707,634	(1,383,345)	218,908	218,908	124,355	140,892	(16,537)	202,370



Changes in Fund Balance

	2024 Amended Budget					2025 Adopted Budget				
	Cash Balance 1/1/2024	2024 Revenues	2024 Expenditures	2024 Surplus (Deficit)	Cash Balance 12/31/2024	Cash Balance 1/1/2025	2025 Revenues	2025 Expenditures	2025 Surplus (Deficit)	Cash Balance 12/31/2025
413 - Professional Sports Convention Development Area	252,675	5,000,000	366,418	4,633,582	4,886,257	4,886,257	2,800,000	-	2,800,000	7,686,257
416 - Morris Performing Arts Center Capital	160,804	-	8,186,012	(8,186,012)	(8,025,208)	(8,025,208)	-	-	-	(8,025,208)
450 - Palais Royale Historic Preservation	128,105	17,129	20,000	(2,871)	125,234	125,234	18,512	10,000	8,512	133,746
451 - 2018 Fire Station #9 Bond Capital	329,571	-	-	-	329,571	329,571	-	-	-	329,571
453 - Zoo Bond Capital	0	-	-	-	0	0	0	-	0	0
455 - 2021 Infrastructure Bond Capital	922,516	-	723,498	(723,498)	199,018	199,018	-	-	-	199,018
471 - 2017 Parks Bond Capital	1,370,920	-	1,364,242	(1,364,242)	6,677	6,677	134	-	134	6,811
672 - Century Center Energy Conservation Debt Svc	32,956	397,127	393,388	3,739	36,695	36,695	385,710	388,754	(3,043)	33,652
752 - South Bend Redevelopment Authority	447,521	9,520,501	9,515,882	4,619	452,140	452,140	6,220,790	6,733,009	(512,218)	(60,079)
755 - South Bend Building Corporation	231,285	1,443,358	1,425,193	18,165	249,450	249,450	1,428,605	1,430,605	(2,000)	247,450
756 - 2015 Smart Streets Bond Debt Service	1,751,219	1,739,780	1,706,785	32,996	1,784,215	1,784,215	1,747,006	1,712,844	34,162	1,818,377
757 - 2015 Parks Bond Debt Service	558,162	380,132	368,381	11,751	569,913	569,913	392,195	381,031	11,163	581,076
759 - 2017 Eddy Street Commons Bond Capital	25,766	-	-	-	25,766	25,766	515	-	515	26,281
760 - 2017 Eddy Street Commons Bond Debt Service	3,668,987	2,014,786	1,941,375	73,411	3,742,397	3,742,397	2,030,702	1,955,125	75,577	3,817,974
456 - 2023A RDA Bonds	28,540,322	-	27,131,723	(27,131,723)	1,408,600	1,408,600	-	-	-	1,408,600
457 - 2024B RDA Bonds	-	-	-	-	-	-	-	-	-	-
458 - 2024A RDA Bonds	-	-	-	-	-	-	-	-	-	-
3 Capital & Debt Service Funds Total	42,226,675	29,039,420	64,126,511	(35,087,091)	7,139,583	7,139,583	23,264,067	19,516,528	3,747,540	10,887,123
4 Internal Service Funds										
222 - Central Services	(680,622)	11,823,402	12,048,561	(225,159)	(905,781)	(905,781)	12,186,957	12,542,193	(355,236)	(1,261,017)
226 - Liability Insurance	6,488,526	3,830,146	4,190,903	(360,757)	6,127,769	6,127,769	3,757,111	3,808,050	(50,939)	6,076,830
278 - Police Take Home Vehicle	833,591	55,276	50,000	5,276	838,868	838,868	66,472	50,000	16,472	855,339
279 - IT / Innovation / 311 Call Center	5,506,547	13,470,687	15,063,993	(1,593,305)	3,913,242	3,913,242	15,063,405	15,012,050	51,355	3,964,597
711 - Self-Funded Employee Benefits	9,628,440	21,554,369	20,822,900	731,469	10,359,908	10,359,908	19,077,159	20,823,322	(1,746,163)	8,613,746
713 - Unemployment Compensation	45,824	93,109	80,000	13,109	58,933	58,933	86,992	-	86,992	145,925
714 - Parental Leave Fund	626,913	306,596	253,846	52,750	679,664	679,664	311,871	150,000	161,871	841,535
4 Internal Service Funds Total	22,449,219	51,133,586	52,510,203	(1,376,617)	21,072,602	21,072,602	50,549,967	52,385,614	(1,835,647)	19,236,955
5 Enterprise Funds										
600 - Consolidated Building Fund	2,087,954	1,675,381	1,902,137	(226,756)	1,861,199	1,861,199	2,353,882	2,061,991	291,891	2,153,090
601 - Parking Garages	553,932	1,218,125	1,327,462	(109,337)	444,595	444,595	934,604	1,220,198	(285,594)	159,001
602 - Morris Performing Arts Center Operations	646,796	1,684,609	1,807,701	(123,092)	523,704	523,704	1,930,515	1,874,213	56,302	580,006
610 - Solid Waste Operations	766,957	7,933,597	8,047,429	(113,832)	653,124	653,124	8,312,508	8,495,391	(182,883)	470,241
611 - Solid Waste Capital	2,734,871	3,309,379	6,189,714	(2,880,335)	(145,464)	(145,464)	1,338,315	1,338,315	-	(145,464)
620 - Water Works Operations	7,853,450	23,485,077	24,409,097	(924,020)	6,929,430	6,929,430	23,503,077	23,377,629	125,448	7,054,878
622 - Water Works Capital	6,652,330	15,264,199	10,228,059	5,036,140	11,688,471	11,688,471	8,491,820	10,758,520	(2,266,700)	9,421,771
624 - Water Works Customer Deposit	1,349,630	-	-	-	1,349,630	1,349,630	-	-	-	1,349,630
625 - Water Works Sinking (Debt Service)	3,665,884	2,793,520	2,756,078	37,442	3,703,326	3,703,326	1,474,793	1,474,793	-	3,703,326
626 - Water Works Bond Reserve	1,478,046	-	-	-	1,478,046	1,478,046	-	-	-	1,478,046
629 - Water Works Operations & Maintenance Reserve	3,040,120	-	-	-	3,040,120	3,040,120	-	-	-	3,040,120
640 - Sewer Repair Insurance	1,804,260	698,894	1,301,798	(602,904)	1,201,356	1,201,356	682,794	1,333,271	(650,477)	550,879
641 - Sewage Works Operations	19,586,870	42,337,994	51,531,742	(9,193,748)	10,393,122	10,393,122	44,301,739	53,037,571	(8,735,833)	1,657,289
642 - Sewage Works Capital	12,732,727	7,662,244	22,448,331	(14,786,086)	(2,053,360)	(2,053,360)	10,751,670	10,362,670	389,000	(1,664,360)
643 - Sewage Works Operations & Maintenance Reserve	5,763,455	-	-	-	5,763,455	5,763,455	-	-	-	5,763,455
649 - Sewage Sinking (Debt Service)	6,033,296	9,796,969	9,796,969	-	6,033,296	6,033,296	8,413,405	8,413,405	-	6,033,296
653 - Sewage Debt Service Reserve	3,893,415	-	-	-	3,893,415	3,893,415	-	-	-	3,893,415
654 - Sewage Works Customer Deposit	1,360,670	-	-	-	1,360,670	1,360,670	-	-	-	1,360,670
667 - Storm Sewer Fund	2,163,420	1,147,200	3,263,491	(2,116,291)	47,129	47,129	1,147,436	1,217,834	(70,398)	(23,269)



Changes in Fund Balance										
	2024 Amended Budget				Cash Balance 12/31/2024	2025 Adopted Budget				
	Cash Balance 1/1/2024	2024 Revenues	2024 Expenditures	2024 Surplus (Deficit)		Cash Balance 1/1/2025	2025 Revenues	2025 Expenditures	2025 Surplus (Deficit)	Cash Balance 12/31/2025
670 - Century Center Operations	838,464	4,696,165	4,688,456	7,709	846,173	846,173	3,534,908	3,610,925	(76,017)	770,156
671 - Century Center Capital	1,102,115	22,457	346,636	(324,179)	777,936	777,936	519,759	35,058	484,701	1,262,637
5 Enterprise Funds Total	86,108,661	123,725,810	150,045,099	(26,319,289)	59,789,372	59,789,372	117,691,227	128,611,784	(10,920,558)	48,868,814
8 Custodial Fund										
709 - Payroll Fund	(29,612)	-	-	-	(29,612)	(29,612)	-	-	-	(29,612)
718 - State Tax Withholding Fund	322,127	-	-	-	322,127	322,127	-	-	-	322,127
725 - Morris / Palais Box Office	(711,758)	-	-	-	(711,758)	(711,758)	-	-	-	(711,758)
726 - Police Distributions Payable	983,966	-	-	-	983,966	983,966	-	-	-	983,966
8 Custodial Fund Total	564,723	-	-	-	564,723	564,723	-	-	-	564,723
9 Pension Trust Funds										
701 - Fire Pension	392,781	4,610,839	4,448,896	161,943	554,724	554,724	4,600,000	4,522,797	77,203	631,927
702 - Police Pension	506,772	5,810,432	5,894,664	(84,232)	422,540	422,540	6,192,000	6,007,949	184,051	606,591
9 Pension Trust Funds Total	899,553	10,421,271	10,343,560	77,711	977,265	977,265	10,792,000	10,530,746	261,254	1,238,519
City Controlled Funds Total	336,149,785	441,423,500	577,355,393	(135,931,892)	200,217,893	200,217,893	400,107,981	424,349,392	(24,241,411)	175,976,482
Redevelopment Commission Controlled Funds										
6 Tax Increment Financing										
324 - TIF - River West Development Area	34,088,454	19,656,797	60,068,530	(40,411,733)	(6,323,279)	(6,323,279)	22,891,152	7,066,880	15,824,272	9,500,993
422 - TIF - West Washington	1,883,190	327,577	1,488,357	(1,160,780)	722,410	722,410	717,125	-	717,125	1,439,535
429 - TIF - River East Development Area (NE Dev)	14,630,846	4,255,838	11,236,946	(6,981,108)	7,649,738	7,649,738	7,962,536	526,200	7,436,336	15,086,074
430 - TIF - Southside Development Area #1	12,834,453	2,212,754	11,536,262	(9,323,508)	3,510,946	3,510,946	3,778,416	-	3,778,416	7,289,362
435 - TIF - Douglas Road	604,408	181,628	74,175	107,453	711,861	711,861	425,820	-	425,820	1,137,681
436 - TIF - River East Residential (NE Res)	9,025,377	6,372,805	7,156,989	(784,184)	8,241,194	8,241,194	8,172,462	4,547,623	3,624,839	11,866,032
6 Tax Increment Financing Total	73,066,730	33,007,398	91,561,258	(58,553,861)	14,512,869	14,512,869	43,947,511	12,140,704	31,806,807	46,319,676
7 Redevelopment Capital & Debt Service										
315 - Airport 2003 Debt Reserve	1,080,323	-	1,040,462	(1,040,462)	39,861	39,861	134	-	134	39,995
328 - SBCDA 2003 Debt Reserve	1,806,136	-	1,739,495	(1,739,495)	66,641	66,641	224	-	224	66,865
351 - 2018 TIF Park Bond Debt Service	1,079,924	21,353	-	21,353	1,101,278	1,101,278	21,362	-	21,362	1,122,640
352 - 2019 South Shore Double Tracking Debt Service	20,074	1,034,027	1,033,625	402	20,476	20,476	1,030,838	1,030,125	713	21,189
353 - 2020 TIF Library Bond Debt Service Reserve	326,952	6,539	-	6,539	333,492	333,492	6,670	-	6,670	340,162
433 - Redevelopment General	3,248,346	2,040,079	2,971,846	(931,767)	2,316,579	2,316,579	1,994,924	760,013	1,234,912	3,551,490
439 - Certified Technology Park	11,621	230	-	230	11,850	11,850	230	-	230	12,080
452 - 2018 TIF Park Bond Capital	2,368,202	-	2,315,432	(2,315,432)	52,770	52,770	1,055	-	1,055	53,826
454 - Airport Urban Enterprise Zone	427,896	8,296	-	8,296	436,192	436,192	8,461	-	8,461	444,653
7 Redevelopment Capital & Debt Service Total	10,369,474	3,110,523	9,100,860	(5,990,336)	4,379,138	4,379,138	3,063,898	1,790,138	1,273,761	5,652,899
Redevelopment Commission Controlled Funds Total	83,436,204	36,117,921	100,662,118	(64,544,197)	18,892,007	18,892,007	47,011,409	13,930,841	33,080,568	51,972,575
Grand Total	419,585,989	477,541,421	678,017,511	(200,476,089)	219,109,900	219,109,900	447,119,391	438,280,233	8,839,158	227,949,057
Note: Refer to individual Fund Summaries for further details.										



Revenue by Type

2025 Adopted Budget - Revenues by Type															
	Property Taxes	Local Income Taxes	Intergov. Shared Revenues	Intergov. Grants	Licenses & Permits	Charges for Services	Fines, Forfeitures and Fees	Interest Earnings	Donations	Other Income	Debt Proceeds	PILOT	Interfund Allocations	Interfund Transfers In	Total Revenues
City Controlled Funds															
1 Governmental															
101 - General Fund	53,563,962	13,285,318	5,215,827	-	273,512	4,580,267	5,000	1,045,545	-	1,231,000	2,176,000	5,765,661	11,676,027	575,000	99,393,119
102 - Rainy Day	-	-	-	-	-	-	-	227,508	-	-	-	-	-	-	227,508
201 - Parks & Recreation	12,564,386	-	1,138,013	-	360	3,531,304	-	107,017	-	117,264	1,347,128	-	-	4,100,000	22,905,472
202 - Motor Vehicle Highway	-	-	3,167,476	-	1,500	160,500	-	49,178	-	81,500	3,101,869	-	167,318	11,400,000	18,129,341
209 - Studebaker-Oliver Revitalizing Grants	-	-	-	-	-	-	-	10,783	-	-	-	-	-	-	10,783
210 - Economic Development State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
211 - Dept of Community Investment Operating	-	-	-	-	-	608,674	64,500	100,000	-	20,000	-	-	-	4,000,000	4,793,174
212 - Dept of Community Investment Grants	-	-	-	3,067,662	-	-	-	2,857	-	67,500	-	-	-	-	3,138,019
216 - Police State Seizures	-	-	5,000	-	-	-	-	4,830	-	-	-	-	-	-	9,830
217 - Gift, Donation, Bequest	-	-	-	-	-	-	-	86,747	32,000	-	-	-	-	-	118,747
219 - Unsafe Building	-	-	-	-	-	-	91,240	19,605	-	-	-	-	-	-	110,845
220 - Law Enforcement Continuing Education	-	-	-	300,000	-	115,000	106,200	6,970	1,000	-	-	-	-	-	529,170
221 - Rental Units Regulation	-	-	-	-	-	-	250,000	9,380	-	-	-	-	-	-	259,380
227 - Loss Recovery	-	-	-	-	-	-	-	41,355	-	-	-	-	-	-	41,355
230 - Code Enforcement Fund	-	-	-	-	25,000	45,200	181,900	-	-	1,000	356,000	-	-	6,800,000	7,409,100
249 - Local Income Tax - Public Safety	-	12,400,678	-	-	-	-	-	178,522	-	-	-	-	-	-	12,579,200
251 - Local Road & Street	-	-	1,944,187	55,000	-	-	-	43,834	-	-	-	-	-	-	2,043,021
257 - LOIT Special Distribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
258 - Human Rights Federal Grants	-	-	-	187,000	-	-	-	3,000	-	40,000	-	-	-	-	230,000
264 - COVID-19 Response	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000
265 - Local Road & Bridge Grant	-	-	-	1,500,000	-	-	-	4,106	-	-	-	-	-	1,500,000	3,004,106
266 - MVH Restricted Fund	-	-	3,167,476	-	-	-	-	10,650	-	-	-	-	-	-	3,178,126
287 - Fire Department Capital	-	-	-	75,000	-	2,108,162	-	17,452	-	-	3,410,000	-	-	-	5,610,614
289 - Haz-Mat	-	-	-	-	-	5,000	-	494	-	-	-	-	-	-	5,494
291 - Indiana River Rescue	-	-	-	-	-	90,000	-	9,152	-	-	-	-	-	-	99,152
299 - Police Federal Drug Enforcement	-	-	80,000	-	-	-	-	4,926	-	-	-	-	-	-	84,926
312 - 2017 Parks Bond Debt Service	1,140,000	-	61,490	-	-	-	-	-	-	-	-	-	-	-	1,201,490
350 - 2018 Fire Station #9 Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	344,656	344,656
401 - Coveleski Stadium Capital	-	-	-	-	-	31,611	-	-	-	-	-	-	-	-	31,611
404 - Local Income Tax - Certified Shares	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
406 - Cumulative Capital Development	691,286	-	62,613	-	-	-	-	-	-	-	-	-	-	-	753,899
407 - Cumulative Capital Improvement	-	-	173,274	-	-	-	-	-	-	-	-	-	-	-	173,274
408 - Local Income Tax - Economic Development	-	17,774,148	-	-	-	-	-	177,628	-	500	-	-	-	-	17,952,276
410 - Urban Development Action Grant	-	-	-	-	-	-	-	7,950	-	-	-	-	-	-	7,950
412 - Major Moves Construction	-	-	-	-	-	-	-	3,463	-	120,892	-	-	-	-	124,355
413 - Professional Sports Convention Development Area	-	-	2,800,000	-	-	-	-	-	-	-	-	-	-	-	2,800,000
416 - Morris Performing Arts Center Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
450 - Palais Royale Historic Preservation	-	-	-	-	-	16,000	-	2,512	-	-	-	-	-	-	18,512
453 - Zoo Bond Capital	-	-	-	-	-	-	-	0	-	-	-	-	-	-	0
455 - 2021 Infrastructure Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
456 - 2023A RDA Bonds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
471 - 2017 Parks Bond Capital	-	-	-	-	-	-	-	134	-	-	-	-	-	-	134
655 - Project ReLeaf	-	-	-	-	-	456,126	-	9,402	-	-	-	-	-	-	465,528
672 - Century Center Energy Conservation Debt Svc	-	-	221,437	-	-	-	-	622	-	55,832	-	-	-	107,819	385,710
730 - City Cemetery	-	-	-	-	-	-	-	630	-	-	-	-	-	-	630
731 - Bowman Cemetery	-	-	-	-	-	-	-	9,913	-	-	-	-	-	-	9,913
752 - South Bend Redevelopment Authority	-	-	-	-	-	-	-	15,272	-	-	-	-	-	6,205,519	6,220,790
754 - Industrial Revolving Fund	-	-	-	-	-	-	-	221,654	-	847,900	-	-	-	-	1,069,554
755 - South Bend Building Corporation	-	-	-	-	-	-	-	-	-	-	-	-	-	1,428,605	1,428,605
756 - 2015 Smart Streets Bond Debt Service	-	-	-	-	-	-	-	36,162	-	-	-	-	-	1,710,844	1,747,006
757 - 2015 Parks Bond Debt Service	-	-	-	-	-	-	-	11,163	-	-	-	-	-	381,031	392,195
759 - 2017 Eddy Street Commons Bond Capital	-	-	-	-	-	-	-	515	-	-	-	-	-	-	515
760 - 2017 Eddy Street Commons Bond Debt Service	-	-	-	-	-	-	-	75,577	-	-	-	-	-	1,955,125	2,030,702
1 Governmental Total	67,959,634	43,460,144	18,036,792	5,189,662	300,372	11,747,844	698,840	2,556,509	33,000	2,583,388	10,390,997	5,765,661	11,843,345	40,508,599	221,074,787



2025 Adopted Budget - Revenues by Type

	Property Taxes	Local Income Taxes	Intergov. Shared Revenues	Intergov. Grants	Licenses & Permits	Charges for Services	Fines, Forfeitures and Fees	Interest Earnings	Donations	Other Income	Debt Proceeds	PILOT	Interfund Allocations	Interfund Transfers In	Total Revenues
2 Proprietary															
222 - Central Services	-	-	-	-	2,200	11,965,257	-	-	-	59,500	-	-	160,000	-	12,186,957
226 - Liability Insurance	-	-	-	-	-	-	-	117,112	-	-	-	-	3,639,999	-	3,757,111
278 - Police Take Home Vehicle	-	-	-	-	-	50,000	-	16,472	-	-	-	-	-	-	66,472
279 - IT / Innovation / 311 Call Center	-	-	-	-	-	-	-	72,125	-	-	-	-	14,991,280	-	15,063,405
600 - Consolidated Building Fund	-	-	-	-	2,285,800	-	13,000	55,082	-	-	-	-	-	-	2,353,882
601 - Parking Garages	-	-	-	-	-	859,619	70,000	4,985	-	-	-	-	-	-	934,604
602 - Morris Performing Arts Center Operations	-	-	-	-	-	1,403,079	-	16,800	10,000	50,636	-	-	-	450,000	1,930,515
610 - Solid Waste Operations	-	-	-	-	-	8,256,538	-	10,970	-	45,000	-	-	-	-	8,312,508
611 - Solid Waste Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	1,338,315	1,338,315
620 - Water Works Operations	-	-	-	-	-	21,693,111	-	136,803	-	18,055	-	-	1,655,108	-	23,503,077
622 - Water Works Capital	-	-	-	-	-	210,000	-	208,820	-	-	7,673,000	-	-	400,000	8,491,820
625 - Water Works Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	-	1,474,793	1,474,793
629 - Water Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
640 - Sewer Repair Insurance	-	-	-	-	-	666,095	-	16,699	-	-	-	-	-	-	682,794
641 - Sewage Works Operations	-	-	-	-	-	43,763,012	-	115,405	-	2,000	-	-	421,322	-	44,301,739
642 - Sewage Works Capital	-	-	-	-	-	339,000	-	-	-	-	-	-	-	10,412,670	10,751,670
643 - Sewage Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
649 - Sewage Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	-	8,413,405	8,413,405
653 - Sewage Debt Service Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
667 - Storm Sewer Fund	-	-	-	-	-	1,147,200	-	236	-	-	-	-	-	-	1,147,436
670 - Century Center Operations	-	-	1,275,000	-	-	2,167,000	-	16,003	-	5,000	-	-	71,905	-	3,534,908
671 - Century Center Capital	-	-	500,000	-	-	-	-	19,759	-	-	-	-	-	-	519,759
711 - Self-Funded Employee Benefits	-	-	-	-	-	18,082,500	-	184,659	-	810,000	-	-	-	-	19,077,159
713 - Unemployment Compensation	-	-	-	-	-	85,000	-	1,992	-	-	-	-	-	-	86,992
714 - Parental Leave Fund	-	-	-	-	-	297,000	-	14,871	-	-	-	-	-	-	311,871
2 Proprietary Total	-	-	1,775,000	-	2,288,000	110,984,411	83,000	1,008,795	10,000	990,191	7,673,000	-	20,939,614	22,489,182	168,241,194
4 Fiduciary															
701 - Fire Pension	-	-	4,600,000	-	-	-	-	-	-	-	-	-	-	-	4,600,000
702 - Police Pension	-	-	6,000,000	-	-	-	-	190,000	-	2,000	-	-	-	-	6,192,000
4 Fiduciary Total	-	-	10,600,000	-	-	-	-	190,000	-	2,000	-	-	-	-	10,792,000
City Controlled Funds Total	67,959,634	43,460,144	30,411,792	5,189,662	2,588,372	122,732,256	781,840	3,755,304	43,000	3,575,579	18,063,997	5,765,661	32,782,959	62,997,781	400,107,981
Redevelopment Commission Controlled Funds															
3 Redevelopment Funds															
315 - Airport 2003 Debt Reserve	-	-	-	-	-	-	-	134	-	-	-	-	-	-	134
324 - TIF - River West Development Area	20,984,804	-	283,500	402,850	-	-	-	1,086,498	-	133,500	-	-	-	-	22,891,152
328 - SBCDA 2003 Debt Reserve	-	-	-	-	-	-	-	224	-	-	-	-	-	-	224
351 - 2018 TIF Park Bond Debt Service	-	-	-	-	-	-	-	21,362	-	-	-	-	-	-	21,362
352 - 2019 South Shore Double Tracking Debt Service	-	-	-	-	-	-	-	713	-	-	-	-	-	1,030,125	1,030,838
353 - 2020 TIF Library Bond Debt Service Reserve	-	-	-	-	-	-	-	6,670	-	-	-	-	-	-	6,670
422 - TIF - West Washington	667,151	-	-	-	-	-	-	49,974	-	-	-	-	-	-	717,125
429 - TIF - River East Development Area (NE Dev)	7,483,422	-	-	-	-	-	-	479,114	-	-	-	-	-	-	7,962,536
430 - TIF - Southside Development Area #1	3,369,158	-	-	-	-	-	-	409,258	-	-	-	-	-	-	3,778,416
433 - Redevelopment General	-	-	380,500	-	-	-	-	114,424	1,350,000	-	-	-	-	150,000	1,994,924
435 - TIF - Douglas Road	402,862	-	-	-	-	-	-	22,958	-	-	-	-	-	-	425,820
436 - TIF - River East Residential (NE Res)	7,897,678	-	-	-	-	-	-	274,784	-	-	-	-	-	-	8,172,462
439 - Certified Technology Park	-	-	-	-	-	-	-	230	-	-	-	-	-	-	230
452 - 2018 TIF Park Bond Capital	-	-	-	-	-	-	-	1,055	-	-	-	-	-	-	1,055
454 - Airport Urban Enterprise Zone	-	-	-	-	-	-	-	8,461	-	-	-	-	-	-	8,461
3 Redevelopment Funds Total	40,805,075	-	664,000	402,850	-	-	-	2,475,859	1,350,000	133,500	-	-	-	1,180,125	47,011,409
Redevelopment Commission Controlled Funds Total	40,805,075	-	664,000	402,850	-	-	-	2,475,859	1,350,000	133,500	-	-	-	1,180,125	47,011,409
Total Revenues	108,764,709	43,460,144	31,075,792	5,592,512	2,588,372	122,732,256	781,840	6,231,164	1,393,000	3,709,079	18,063,997	5,765,661	32,782,959	64,177,906	447,119,391



Expenditures by Type

2025 Adopted Budget - Expenditures by Type																					
	Salaries & Wages	Fringe Benefits	Other Personnel Costs	Supplies	Professional Services	Repairs & Maintenance	Grants & Subsidies	Utilities	Insurance	Print & Advertising	Education & Training	Travel	Bad Debt	Other Services	Capital	D/S Principal	D/S Interest & Fees	PILOT	Interfund Allocations	Interfund Transfers Out	Total Expenditures
City Controlled Funds																					
1 General Plus Funds																					
101 - General Fund	45,339,767	23,029,206	-	3,370,688	2,623,568	2,942,193	754,594	646,509	-	342,272	355,420	119,305	-	1,715,999	3,203,488	1,864,747	150,403	-	11,705,427	10,200,000	108,363,586
249 - Local Income Tax - Public Safety	13,878,633	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,878,633
404 - Local Income Tax - Certified Shares	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
408 - Local Income Tax - Economic Development	-	-	-	-	408,500	70,000	2,206,250	74,285	-	7,000	-	-	-	600,000	-	200,000	119,000	-	-	17,424,931	21,109,966
1 General Plus Funds Total	59,218,400	23,029,206	-	3,370,688	3,032,068	3,012,193	2,960,844	720,794	-	349,272	355,420	119,305	-	2,315,999	3,203,488	2,064,747	269,403	-	11,705,427	27,624,931	143,352,185
2 Special Revenue Funds																					
201 - Parks & Recreation	9,671,263	3,497,613	-	2,047,798	871,196	951,483	640,000	1,066,550	-	1,450,769	72,720	50,975	-	975,627	1,597,079	422,934	54,263	-	2,349,274	-	25,719,542
202 - Motor Vehicle Highway	4,513,428	2,046,736	-	1,642,532	1,750,000	1,089,834	-	66,836	-	2,950	30,000	25,000	-	156,985	3,031,869	1,909,313	316,668	-	1,745,093	-	18,327,244
209 - Studebaker-Oliver Revitalizing Grants	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
210 - Economic Development State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
211 - Dept of Community Investment Operating	2,336,348	966,701	-	71,129	488,200	4,406	-	-	-	23,675	18,200	24,162	-	28,700	-	-	-	-	936,455	-	4,897,977
212 - Dept of Community Investment Grants	-	-	-	-	-	-	2,987,662	-	-	-	-	-	-	-	-	-	-	-	-	-	2,987,662
216 - Police State Seizures	-	-	-	-	-	-	-	-	-	-	10,000	-	-	12,000	-	-	-	-	-	-	22,000
217 - Gift, Donation, Bequest	-	-	-	2,500	50,000	25,000	9,000	-	-	1,000	-	-	-	-	-	-	-	-	-	-	87,500
219 - Unsafe Building	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
220 - Law Enforcement Continuing Education	-	-	-	180,000	-	-	-	-	-	-	175,000	55,000	-	59,250	40,000	-	-	-	-	-	509,250
221 - Rental Units Regulation	-	-	-	-	54,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54,000
227 - Loss Recovery	-	-	-	-	-	-	-	-	-	-	-	-	-	210,000	-	-	-	-	-	-	210,000
230 - Code Enforcement Fund	2,946,308	1,358,493	-	252,501	102,300	492,542	-	41,389	-	22,147	29,900	26,400	-	182,800	356,000	306,356	28,162	-	1,062,454	-	7,207,752
251 - Local Road & Street	-	-	-	-	300,000	300,000	-	-	-	-	-	-	-	-	250,000	-	-	-	-	1,500,000	2,350,000
257 - LOIT Special Distribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
258 - Human Rights Federal Grants	146,200	62,977	-	12,000	12,000	-	-	-	-	52,000	16,000	23,000	-	31,000	-	-	-	-	-	-	355,177
263 - American Rescue Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
264 - COVID-19 Response	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
265 - Local Road & Bridge Grant	-	-	-	-	-	3,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000,000
266 - MVH Restricted Fund	521,781	157,870	-	2,112,757	-	393,470	-	-	-	-	-	-	-	-	-	177,933	9,596	-	-	-	3,373,407
289 - Haz-Mat	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
291 - Indiana River Rescue	-	-	-	67,500	-	13,000	-	-	-	1,300	10,000	-	-	-	-	-	-	-	-	-	91,800
295 - COPS MORE Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
299 - Police Federal Drug Enforcement	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
410 - Urban Development Action Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
655 - Project ReLeaf	114,312	8,745	-	7,757	-	-	-	-	-	-	-	-	6,500	-	-	-	-	-	32,372	300,000	469,686
730 - City Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
731 - Bowman Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
754 - Industrial Revolving Fund	-	-	-	-	139,536	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	174,536
2 Special Revenue Funds Total	20,249,639	8,099,135	-	6,456,474	3,822,232	6,269,735	3,636,662	1,174,775	-	1,553,841	361,820	204,537	6,500	1,691,362	5,274,948	2,816,536	408,690	-	6,125,648	1,800,000	69,952,534
3 Capital & Debt Service Funds																					
287 - Fire Department Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,807,708	1,521,156	162,238	-	-	751,199	4,242,301
312 - 2017 Parks Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	920,000	261,215	-	-	-	1,181,215
350 - 2018 Fire Station #9 Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	230,000	114,656	-	-	-	344,656
401 - Coveleski Stadium Capital	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
406 - Cumulative Capital Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	347,568	43,529	-	-	500,000	891,096
407 - Cumulative Capital Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	75,000
412 - Major Moves Construction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	140,892	-	-	-	-	-	140,892
413 - Professional Sports Convention Development Area	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
416 - Morris Performing Arts Center Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
450 - Palais Royale Historic Preservation	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
453 - Zoo Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
455 - 2021 Infrastructure Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
456 - 2023A RDA Bonds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
471 - 2017 Parks Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
672 - Century Center Energy Conservation Debt Svc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	315,561	73,193	-	-	-	388,754
752 - South Bend Redevelopment Authority	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,105,000	3,628,009	-	-	-	6,733,009
755 - South Bend Building Corporation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	950,000	480,605	-	-	-	1,430,605
756 - 2015 Smart Streets Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,160,000	552,844	-	-	-	1,712,844
757 - 2015 Parks Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	260,000	121,031	-	-	-	381,031
759 - 2017 Eddy Street Commons Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
760 - 2017 Eddy Street Commons Bond Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	865,000	1,090,125	-	-	-	1,955,125
3 Capital & Debt Service Funds Total	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	1,948,600	9,674,285	6,527,444	-	-	1,326,199	19,516,528



2025 Adopted Budget - Expenditures by Type																					
	Salaries & Wages	Fringe Benefits	Other Personnel Costs	Supplies	Professional Services	Repairs & Maintenance	Grants & Subsidies	Utilities	Insurance	Print & Advertising	Education & Training	Travel	Bad Debt	Other Services	Capital	D/S Principal	D/S Interest & Fees	PILOT	Interfund Allocations	Interfund Transfers Out	Total Expenditures
4 Internal Service Funds																					
222 - Central Services	2,762,557	1,249,795	-	7,189,518	86,530	301,500	-	80,881	-	-	18,050	4,850	-	19,250	7,200	-	-	-	822,062	-	12,542,193
226 - Liability Insurance	-	-	55,000	-	233,000	-	-	-	2,270,050	-	-	-	-	1,250,000	-	-	-	-	-	-	3,808,050
278 - Police Take Home Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	50,000
279 - IT / Innovation / 311 Call Center	3,532,087	1,510,832	-	709,500	1,075,000	7,005,530	-	-	-	15,000	67,000	35,000	-	324,037	-	665,608	71,637	-	818	-	15,012,050
711 - Self-Funded Employee Benefits	-	-	18,696,327	150,000	1,310,000	-	-	-	665,395	100	-	-	-	1,500	-	-	-	-	-	-	20,823,322
713 - Unemployment Compensation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
714 - Parental Leave Fund	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000
4 Internal Service Funds Total	6,444,644	2,760,627	18,751,327	8,049,018	2,704,530	7,307,030	-	80,881	2,935,445	15,100	85,050	39,850	-	1,644,787	7,200	665,608	71,637	-	822,880	-	52,385,614
5 Enterprise Funds																					
600 - Consolidated Building Fund	1,029,318	489,810	-	23,000	8,000	29,743	-	-	-	4,200	6,000	6,000	1,000	34,550	80,000	-	-	-	350,370	-	2,061,991
601 - Parking Garages	-	-	756,920	61,609	75,620	-	-	104,000	20,257	-	-	10,080	-	40,600	50,000	-	-	-	101,112	-	1,220,198
602 - Morris Performing Arts Center Operations	603,599	252,319	-	82,360	82,000	104,000	-	181,976	-	119,401	10,000	6,120	-	119,488	-	-	-	-	312,950	-	1,874,213
610 - Solid Waste Operations	1,482,946	747,879	-	567,435	-	1,194,168	-	-	-	5,870	20,400	15,300	150,000	1,393,934	-	-	-	-	1,579,144	1,338,315	8,495,391
611 - Solid Waste Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,206,567	131,747	-	-	-	1,338,315
620 - Water Works Operations	4,336,218	2,031,432	-	2,279,509	1,569,381	725,429	-	956,812	-	7,520	37,438	23,715	102,000	3,977,229	-	-	-	1,602,400	3,853,754	1,874,793	23,377,629
622 - Water Works Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,758,520	-	-	-	-	-	10,758,520
624 - Water Works Customer Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
625 - Water Works Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,127,262	347,531	-	-	-	1,474,793
626 - Water Works Bond Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
629 - Water Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
640 - Sewer Repair Insurance	147,565	65,258	-	121,135	-	901,213	-	-	-	200	-	-	-	-	-	-	-	-	97,900	-	1,333,271
641 - Sewage Works Operations	6,402,628	2,850,041	-	4,109,028	257,927	2,893,510	-	1,539,308	-	7,180	69,395	43,210	225,000	4,085,737	-	-	-	4,163,261	7,565,272	18,826,075	53,037,571
642 - Sewage Works Capital	-	-	-	-	4,000,000	-	-	-	-	-	-	-	-	-	6,362,670	-	-	-	-	-	10,362,670
643 - Sewage Works Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
649 - Sewage Sinking (Debt Service)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,735,000	1,678,405	-	-	-	8,413,405
653 - Sewage Debt Service Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
654 - Sewage Works Customer Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
667 - Storm Sewer Fund	58,650	29,184	-	-	200,000	-	-	-	-	-	-	-	30,000	-	900,000	-	-	-	-	-	1,217,834
670 - Century Center Operations	512,653	214,457	957,926	453,140	133,518	131,840	-	396,747	37,520	-	200	-	-	385,741	-	-	-	-	279,364	107,819	3,610,925
671 - Century Center Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,058	-	-	-	-	-	35,058
5 Enterprise Funds Total	14,573,577	6,680,381	1,714,845	7,697,216	6,326,445	5,979,903	-	3,178,844	57,777	144,371	143,433	104,425	508,000	10,037,278	18,186,248	9,068,829	2,157,683	5,765,661	14,139,866	22,147,001	128,611,784
9 Pension Trust Funds																					
701 - Fire Pension	4,505,547	-	-	100	15,400	-	-	-	-	-	-	350	-	1,400	-	-	-	-	-	-	4,522,797
702 - Police Pension	5,999,549	-	-	-	6,500	-	-	-	-	-	-	500	-	1,400	-	-	-	-	-	-	6,007,949
9 Pension Trust Funds Total	10,505,096	-	-	100	21,900	-	-	-	-	-	-	850	-	2,800	-	-	-	-	-	-	10,530,746
City Controlled Funds Total	110,991,356	40,569,349	20,466,172	25,573,496	15,907,175	22,608,861	6,597,506	5,155,294	2,993,222	2,062,584	945,723	468,967	514,500	15,692,227	28,620,484	24,290,005	9,434,858	5,765,661	32,793,821	52,898,131	424,349,392
Redevelopment Commission Controlled Funds																					
6 Tax Increment Financing																					
324 - TIF - River West Development Area	-	-	-	-	433,309	-	-	-	-	-	-	-	-	-	-	1,207,742	309,548	-	-	5,116,281	7,066,880
422 - TIF - West Washington	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
429 - TIF - River East Development Area (NE Dev)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	526,200	526,200
430 - TIF - Southside Development Area #1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
435 - TIF - Douglas Road	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
436 - TIF - River East Residential (NE Res)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	111,126	11,766	-	-	4,424,731	4,547,623
6 Tax Increment Financing Total	-	-	-	-	433,309	-	-	-	-	-	-	-	-	-	-	1,318,868	321,314	-	-	10,067,213	12,140,704
7 Redevelopment Capital & Debt Service																					
315 - Airport 2003 Debt Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
328 - SBCDA 2003 Debt Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
352 - 2019 South Shore Double Tracking Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	795,000	235,125	-	-	-	1,030,125
353 - 2020 TIF Library Bond Debt Service Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
433 - Redevelopment General	-	-	-	-	4,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	755,513	760,013
439 - Certified Technology Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
452 - 2018 TIF Park Bond Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
454 - Airport Urban Enterprise Zone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7 Redevelopment Capital & Debt Service Total	-	-	-	-	4,500	-	-	-	-	-	-	-	-	-	-	795,000	235,125	-	-	755,513	1,790,138
Redevelopment Commission Controlled Funds Total	-	-	-	-	437,809	-	-	-	-	-	-	-	-	-	-	2,113,868	556,439	-	-	10,822,725	13,930,841
Total Expenditures	110,991,356	40,569,349	20,466,172	25,573,496	16,344,984	22,608,861	6,597,506	5,155,294	2,993,222	2,062,584	945,723	468,967	514,500	15,692,227	28,620,484	26,403,873	9,991,297	5,765,661	32,793,821	63,720,856	438,280,233



Consolidated Financial Schedules

Consolidated Financial Schedules - All Funds											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	88,670,960	98,454,891	95,578,162	100,977,129	108,764,709	110,940,003	113,158,803	115,421,979	117,730,419	7,787,580	8%
02 - Local Income Taxes	31,464,822	44,541,700	41,439,440	47,813,868	43,460,144	45,198,550	47,006,492	48,886,751	50,842,221	(4,353,724)	-9%
03 - Intergov./ Shared Revenues	25,873,341	28,646,886	31,830,188	31,830,188	31,075,792	31,075,792	31,075,792	31,075,792	31,075,792	(754,396)	-2%
04 - Intergov./ Grants	39,961,550	10,223,449	4,489,368	4,566,868	5,592,512	5,592,512	5,592,512	5,592,512	5,592,512	1,025,644	22%
05 - Licenses & Permits	2,240,128	2,348,304	1,931,067	1,930,707	2,588,372	2,588,372	2,588,372	2,588,372	2,588,372	657,665	34%
06 - Charges for Services	110,825,456	114,804,134	123,589,568	123,589,568	122,732,256	122,733,326	122,734,427	122,735,562	122,736,731	(857,312)	-1%
07 - Fines, Forfeitures, and Fees	646,218	823,566	744,420	744,420	781,840	781,840	781,840	781,840	781,840	37,420	5%
08 - Interest Earnings	4,874,844	10,777,090	14,806,640	7,391,442	6,231,164	4,213,826	5,001,649	5,879,045	6,648,552	(1,160,278)	-16%
09 - Donations	3,523,560	8,194,935	9,720,560	15,920,560	1,393,000	1,393,000	1,393,000	1,393,000	1,393,000	(14,527,560)	-91%
10 - Other Income	6,362,370	14,201,773	3,108,272	6,305,355	3,709,079	3,716,366	3,716,366	3,716,366	3,716,366	(2,596,276)	-41%
11 - Debt Proceeds	20,602,267	40,047,853	26,573,000	26,573,000	18,063,997	16,716,869	16,716,869	16,716,869	16,716,869	(8,509,003)	-32%
12 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	5,765,661	5,765,661	5,765,661	5,765,661	(258,525)	-4%
13 - Interfund Allocation Reimb	25,996,674	26,659,591	30,402,622	30,402,622	32,782,959	33,782,714	34,796,196	35,840,082	36,915,284	2,380,337	8%
14 - Interfund Transfers In	49,177,864	57,096,116	79,732,072	73,471,508	64,177,906	29,455,462	29,044,717	29,395,217	28,994,082	(9,293,602)	-13%
Total Revenues	416,299,378	462,915,882	469,969,564	477,541,421	447,119,391	413,954,293	419,372,696	425,789,048	431,497,701	(30,422,030)	-6%
Expenditures by Department											
01 - Mayor's Office	2,303,690	1,029,047	1,293,880	1,297,327	1,391,226	1,397,071	1,431,281	1,466,379	1,502,388	93,899	7%
02 - City Clerk	588,712	550,428	594,213	612,854	626,828	633,920	648,380	663,218	678,443	13,973	2%
03 - Common Council	552,768	650,968	938,961	943,451	1,013,369	941,829	960,761	980,177	1,000,091	69,918	7%
04 - Administration & Finance	55,353,822	65,826,564	49,985,671	106,414,502	54,286,699	52,553,860	55,054,075	57,337,876	59,585,928	(52,127,802)	-49%
05 - Legal Department	1,475,064	1,581,443	2,004,061	2,060,312	2,117,787	2,153,585	2,207,278	2,262,362	2,318,872	57,475	3%
06 - Public Works	123,107,290	119,843,028	158,666,037	202,625,132	164,405,897	122,681,596	124,596,874	116,945,001	116,143,973	(38,219,235)	-19%
07 - Innovation & Technology	9,299,572	9,544,684	13,047,178	15,070,889	15,012,050	13,750,680	13,516,565	13,498,272	13,633,769	(58,839)	0%
08 - Police Department	48,618,907	54,669,905	57,485,492	59,221,185	60,609,393	60,346,808	61,492,494	62,801,144	61,789,302	1,388,208	2%
09 - Fire Department	41,394,980	45,634,344	46,970,066	49,330,296	48,794,393	48,575,255	50,699,738	52,921,615	51,616,651	(535,903)	-1%
10 - Community Investment	62,452,107	81,359,943	72,680,196	172,935,932	49,282,262	59,859,815	60,606,981	56,284,301	40,682,796	(123,653,669)	-72%
11 - Venues, Parks & Arts	40,430,100	49,014,204	42,270,471	67,505,632	40,740,329	34,900,386	35,347,574	35,845,833	36,346,688	(26,765,303)	-40%
Total Expenditures by Dept	385,577,013	429,704,556	445,936,226	678,017,511	438,280,233	397,794,805	406,562,002	401,006,179	385,298,901	(239,737,278)	-35%
Expenditures by Category & Subcategory											
01 - Personnel	133,531,557	140,983,492	161,442,337	162,022,860	172,026,877	174,476,755	179,265,549	184,196,774	189,275,131	10,004,017	6%
01 - Salaries & Wages	102,965,878	94,220,231	104,428,665	104,582,182	110,991,356	112,809,123	115,629,351	118,520,085	121,483,087	6,409,174	6%
02 - Fringe Benefits	13,029,657	28,649,864	37,455,712	37,493,961	40,569,349	41,174,339	42,203,681	43,258,756	44,340,209	3,075,388	8%
03 - Other Personnel Costs	17,536,022	18,113,397	19,557,960	19,946,717	20,466,172	20,493,293	21,432,517	22,417,933	23,451,836	519,455	3%
02 - Supplies	20,273,278	20,562,547	24,391,446	26,514,731	25,573,496	24,707,844	25,620,158	26,781,859	28,067,414	(941,235)	-4%
04 - Supplies	20,273,278	20,562,547	24,391,446	26,514,731	25,573,496	24,707,844	25,620,158	26,781,859	28,067,414	(941,235)	-4%
03 - Services	74,441,473	88,180,485	73,034,280	138,894,129	73,383,868	66,550,233	66,395,647	67,271,206	64,834,940	(65,510,261)	-47%
05 - Professional Services	9,925,189	21,343,240	20,295,613	43,407,343	16,344,984	11,514,973	11,324,383	11,373,168	10,934,426	(27,062,359)	-62%
06 - Repairs & Maintenance	20,216,139	23,792,860	19,410,262	26,211,542	22,608,861	20,538,115	20,648,495	20,677,374	18,707,527	(3,602,681)	-14%
07 - Grants & Subsidies	18,100,180	17,996,938	6,648,106	31,710,464	6,597,506	6,198,106	6,148,106	6,148,106	6,098,106	(25,112,958)	-79%
08 - Utilities	5,750,271	5,833,117	5,157,290	5,236,335	5,155,294	6,642,173	6,827,748	6,996,766	7,171,244	(81,041)	-2%
09 - Printing & Advertising	875,809	993,638	1,350,170	2,196,498	2,062,584	2,105,650	2,152,791	2,201,361	2,251,402	(133,914)	-6%
10 - Insurance	2,785,868	2,729,906	2,920,004	2,921,443	2,993,222	2,928,923	2,953,756	2,978,990	3,004,632	71,779	2%
11 - Education & Training	560,106	599,244	903,667	933,742	945,723	937,458	937,753	939,389	941,462	11,982	1%
12 - Travel	184,048	232,276	430,809	537,482	468,967	449,531	450,948	452,406	453,906	(68,515)	-13%
13 - Bad Debt	3,710,763	976,388	401,273	851,733	514,500	401,573	401,573	401,573	401,573	(337,233)	-40%
14 - Other Services & Charges	12,333,099	13,682,879	15,517,086	24,887,548	15,692,227	14,833,731	14,550,474	15,102,073	14,870,663	(9,195,321)	-37%
04 - Capital	41,520,968	55,648,843	45,169,972	198,968,320	28,620,484	36,339,823	42,260,302	29,826,507	7,416,007	(170,347,836)	-86%
15 - Capital	41,520,968	55,648,843	45,169,972	198,968,320	28,620,484	36,339,823	42,260,302	29,826,507	7,416,007	(170,347,836)	-86%
05 - Debt Service	34,503,900	34,447,670	41,368,117	46,813,832	36,395,169	30,954,561	27,736,747	26,337,522	28,462,458	(10,418,663)	-22%
16 - Debt Service Principal	26,448,355	26,586,068	31,339,223	33,366,276	22,403,873	23,940,684	21,335,485	20,528,823	21,334,294	(6,962,403)	-21%
17 - Debt Service Interest & Fees	8,055,545	7,861,602	10,028,894	13,447,556	9,991,297	7,013,877	6,401,262	5,808,699	7,128,164	(3,456,260)	-26%
06 - Interfund Transfers	81,305,838	89,881,519	100,530,075	104,803,638	102,280,338	64,765,589	65,283,600	66,592,310	67,242,950	(2,523,300)	-2%
18 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	6,107,791	6,113,899	6,120,013	6,126,133	(258,525)	-4%
19 - Interfund Allocations	26,048,650	26,720,431	30,206,168	30,402,622	32,793,821	33,781,735	34,794,184	35,836,980	36,911,035	2,391,199	8%
20 - Interfund Transfers Out	49,177,864	57,065,494	64,299,720	68,376,830	63,720,856	24,876,062	24,375,517	25,836,317	24,205,782	(4,655,974)	-7%
Total Expenditures	385,577,013	429,704,556	445,936,226	678,017,511	438,280,233	397,794,805	406,562,002	401,006,179	385,298,901	(239,737,278)	-35%
Net Surplus / (Deficit)	30,722,365	33,211,326	24,033,339	(200,476,089)	8,839,158	16,159,489	12,810,694	24,782,869	46,198,800		
Beginning Balance	363,377,042	397,920,116		419,585,989	219,109,900	227,949,057	244,108,546	256,919,240	281,702,109		
Cash Adjustments	3,820,710	(11,545,453)									
Ending Balance	397,920,116	419,585,989		219,109,900	227,949,057	244,108,546	256,919,240	281,702,109	327,900,909		

Note: Refer to Individual Fund Summaries for Further Detail.



Detailed Financial Discussion

Revenue

Summary

Total revenue for the City of South Bend's City Controlled Funds is estimated at \$400,107,981 for 2025, which is a 9% decrease from amended estimates of \$441,423,500 for 2024. Note: the following tables reflect City Controlled Fund's revenues only (Redevelopment Commission Controlled Fund's revenues are not included). The contributing factors to the decrease in revenue can be seen below:

	Actual		Budget			2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	\$ Change	% Change
Revenues							
01 - Property Taxes	58,019,715	61,739,306	65,178,717	70,577,685	67,959,634	(2,618,051)	-4%
02 - Local Income Taxes	31,464,266	44,541,348	41,439,340	47,813,768	43,460,144	(4,353,624)	-9%
03 - Intergov./ Shared Revenues	25,298,818	28,070,886	30,670,188	30,670,188	30,411,792	(258,396)	-1%
04 - Intergov./ Grants	39,837,702	9,891,829	4,489,368	4,566,868	5,189,662	622,794	14%
05 - Licenses & Permits	2,240,128	2,348,304	1,931,067	1,930,707	2,588,372	657,665	34%
06 - Charges for Services	110,825,456	114,804,134	123,589,568	123,589,568	122,732,256	(857,312)	-1%
07 - Fines, Forfeitures, and Fees	646,047	823,566	744,420	744,420	781,840	37,420	5%
08 - Interest Earnings	3,893,350	8,630,640	12,411,286	5,016,691	3,755,304	(1,261,387)	-25%
09 - Donations	2,523,560	6,830,523	8,720,560	14,920,560	43,000	(14,877,560)	-100%
10 - Other Income	6,178,396	13,441,124	3,108,272	6,305,355	3,575,579	(2,729,776)	-43%
11 - Debt Proceeds	20,602,267	40,047,853	26,573,000	26,573,000	18,063,997	(8,509,003)	-32%
12 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	(258,525)	-4%
13 - Interfund Allocation Reimb	25,996,674	26,659,591	30,402,622	30,402,622	32,782,959	2,380,337	8%
14 - Interfund Transfers In	48,142,847	56,060,608	78,548,447	72,287,883	62,997,781	(9,290,102)	-13%
Total Revenues	381,748,551	419,985,307	433,831,041	441,423,500	400,107,981	(41,315,519)	-9%

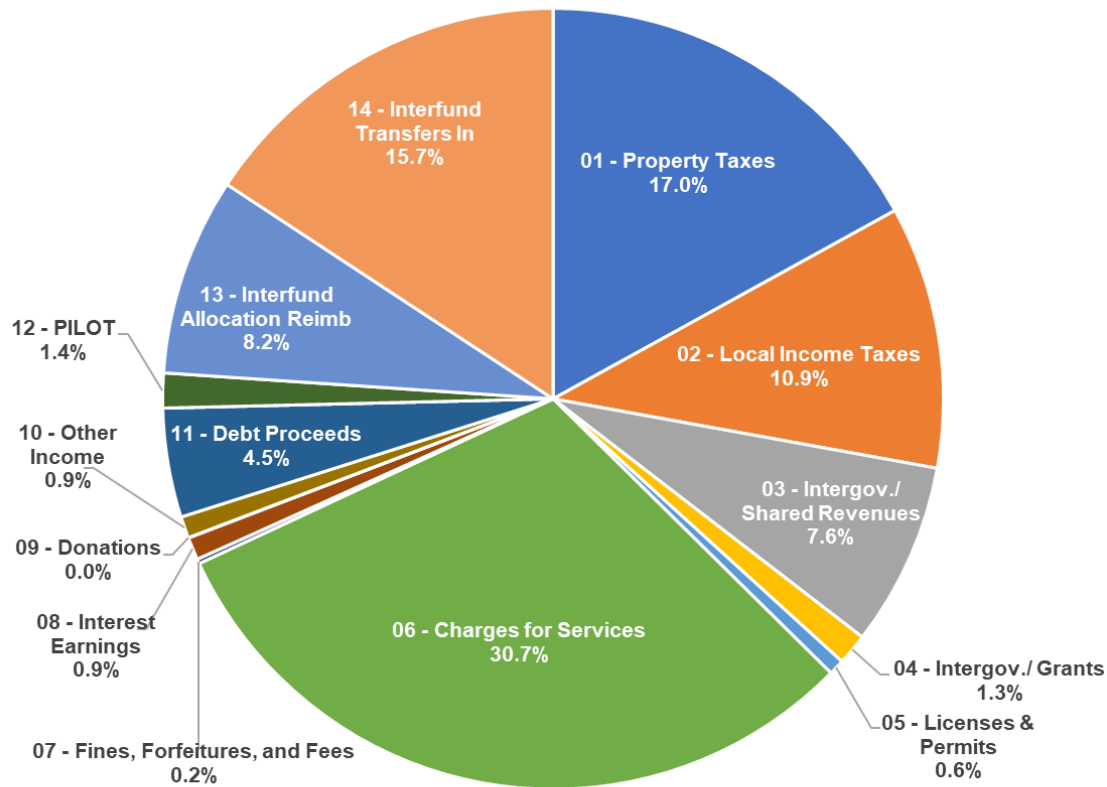
The largest variances from 2024 to 2025 can be explained as follows:

- **Property Taxes:** The City is predicting a slight decrease in property taxes in 2025 but could increase dependent on additional property tax distribution from the State.
- **Income Taxes:** Similarly, the City predicts decrease in local income taxes in 2025 unless it receives a one-time Supplemental Distribution from the state.
- **Intergovernmental / Grants:** This decrease is due to the fact that the City doesn't have many confirmed grants budgeted for 2025. The City typically does not budget grant proceeds until the grant has been confirmed and awarded to the City.
- **Donations:** The City isn't planning a large fundraising campaign in 2025.
- **Interest Earnings:** The City's interest earnings in 2023 and 2024 were higher compared to previous years. However, reduced interest rates in the past several months (and the anticipation that rates will remain lower for the majority of 2025) means that the City anticipates a y lower yield on investments in 2025, as compared to 2024.
- **Debt Proceeds:** The City plans on issuing one revenue bond in 2025, one for water infrastructure, which will total \$10 million.



2025 Budget Revenue Summary

Revenue by Type – City Controlled Funds



Revenue Type	Budget	
	2025 Adopted	Percent of Total
01 - Property Taxes	67,959,634	17.0%
02 - Local Income Taxes	43,460,144	10.9%
03 - Intergov./ Shared Revenues	30,411,792	7.6%
04 - Intergov./ Grants	5,189,662	1.3%
05 - Licenses & Permits	2,588,372	0.6%
06 - Charges for Services	122,732,256	30.7%
07 - Fines, Forfeitures, and Fees	781,840	0.2%
08 - Interest Earnings	3,755,304	0.9%
09 - Donations	43,000	0.0%
10 - Other Income	3,575,579	0.9%
11 - Debt Proceeds	18,063,997	4.5%
12 - PILOT	5,765,661	1.4%
13 - Interfund Allocation Reimb	32,782,959	8.2%
14 - Interfund Transfers In	62,997,781	15.7%
Total Revenues	400,107,981	100.0%



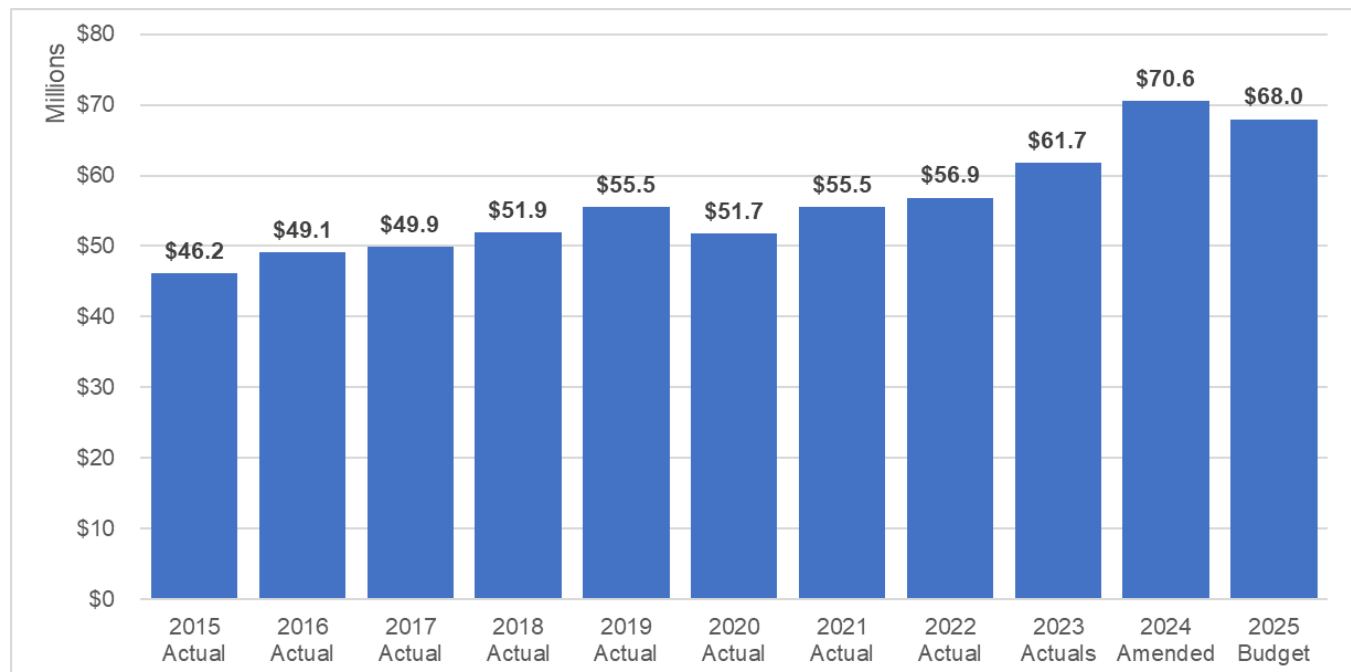
The following is a discussion of major revenue categories and trends:

Property Taxes – \$ 67,959,634 – 17.0%

Property taxes are based on the net assessed valuation of real and personal property in the City multiplied by the tax rate as determined by the Indiana Department of Local Government Finance. Property taxes are an important source of revenue for the General Fund, Parks & Recreation Fund, Cumulative Capital Development Fund, and 2017 Park Bond Debt Service Fund.

In 2008, the State of Indiana passed a law known as the “circuit breaker” property tax reform. The law limited the amount of property taxes paid to a fixed percentage of gross assessed valuation—1% for homestead/residential, 2% for rental, 3% for commercial/personal property. While property owners benefited from the property tax caps reduction, local governments lost a substantial amount of tax revenue. However, a special exemption was made for St. Joseph County (where the City is located) due to the amount of outstanding debt backed by property tax revenue. At the end of 2019, the exemption ended. In 2020, the City became subject to the full effect of the property tax caps.

	Civil City Property Tax Collections
2015 Actual	\$46,171,932
2016 Actual	\$49,067,532
2017 Actual	\$49,858,701
2018 Actual	\$51,877,631
2019 Actual	\$55,470,558
2020 Actual	\$51,748,694
2021 Actual	\$55,516,953
2022 Actual	\$56,870,206
2023 Actuals	\$61,739,305
2024 Amended	\$70,577,685
2025 Budget	\$67,959,634





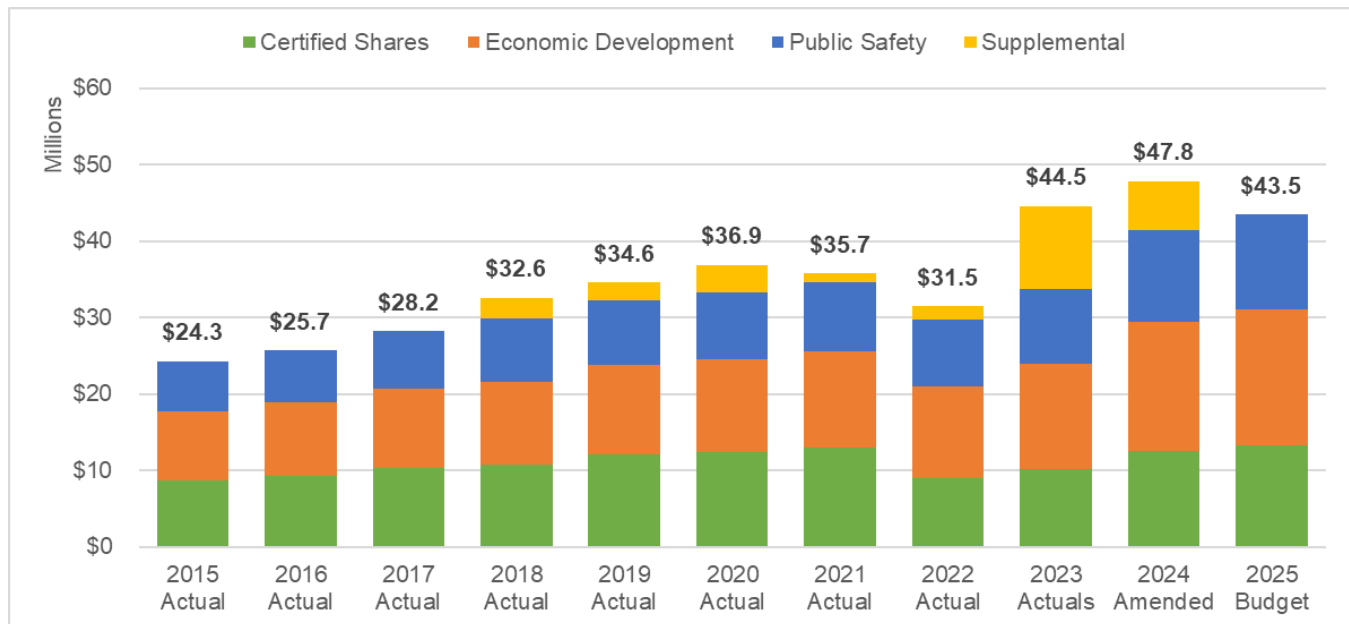
Local Income Taxes – \$ 43,460,144 – 10.9%

Local income taxes are based on employee wages earned in St. Joseph County multiplied by the tax rate and then allocated to the local governmental units in the county based on several factors including property tax levy amounts. St. Joseph County has adopted three local income taxes (LIT) that result in direct revenue to the City—certified shares (.4% of wages), economic development (.4% of wages), and public safety (.25% of wages). In addition, St. Joseph County has adopted the Property Tax Replacement LIT (.5% of wages) that results in no direct revenue to the City but does reduce circuit breaker property tax losses.

In 2016, the State of Indiana made a one-time special distribution of local income tax revenue to be used for road projects (\$4,217,550) and added to the City's Rainy Day Fund (\$1,405,850). These amounts are not shown in the historical summary below as they were deposited into non-regular income tax funds.

LIT revenue had been strong in recent years as the local economy continued to improve; however, the rise in unemployment due to the COVID-19 pandemic could set things back. As a result, the City is budgeting this revenue source conservatively.

	Certified Shares	Economic Development	Public Safety	Supplemental	Total
2015 Actual	\$8,754,940	\$9,031,709	\$6,466,190	\$0	\$24,252,839
2016 Actual	\$9,275,956	\$9,594,602	\$6,791,160	\$0	\$25,661,718
2017 Actual	\$10,267,404	\$10,433,361	\$7,467,618	\$0	\$28,168,383
2018 Actual	\$10,805,515	\$10,720,959	\$8,381,554	\$2,679,602	\$32,587,630
2019 Actual	\$12,148,294	\$11,597,226	\$8,560,555	\$2,267,292	\$34,573,367
2020 Actual	\$12,440,774	\$12,123,599	\$8,766,330	\$3,558,459	\$36,889,162
2021 Actual	\$12,912,855	\$12,597,307	\$9,094,317	\$1,131,137	\$35,735,616
2022 Actual	\$8,933,585	\$12,065,405	\$8,705,099	\$1,760,616	\$31,464,705
2023 Actual	\$10,164,012	\$13,736,992	\$9,855,778	\$10,784,566	\$44,541,348
2024 Amended	\$12,554,287	\$16,896,469	\$11,988,584	\$6,374,428	\$47,813,768
2025 Budget	\$13,285,318	\$17,774,148	\$12,400,678	\$0	\$43,460,144





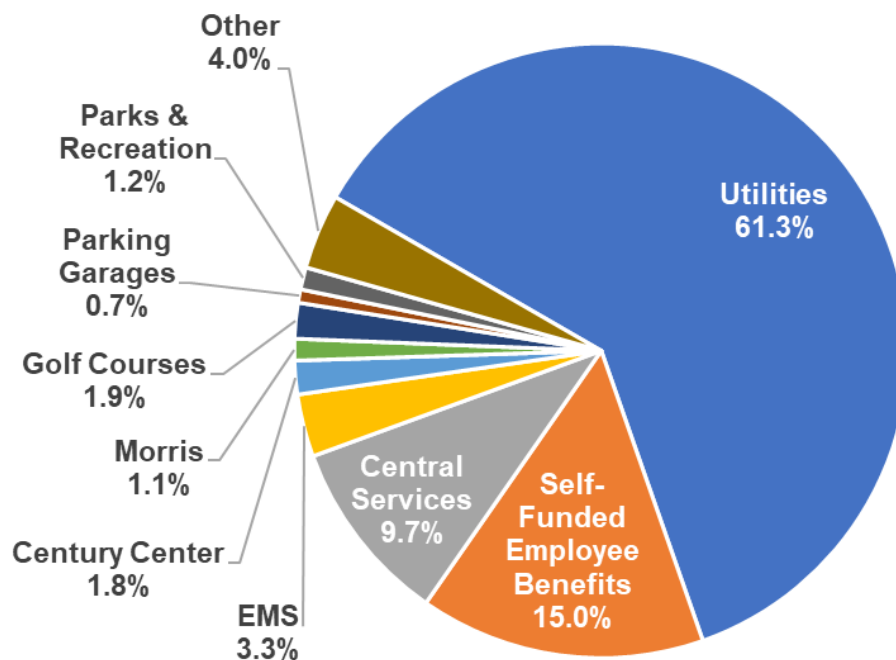
Charges for Services – \$ 122,732,256 – 30.7%

Charges for services are fees charged by the City's enterprise funds (e.g., Wastewater, Water Works, Solid Waste, and Century Center convention facility) and certain governmental funds (e.g., Parks & Recreation) for services provided.

Charges for Services also includes the revenue collected to support the City's employee benefits. The City is self-insured – it pays medical, dental, and vision claims directly, as opposed to paying an insurance company to pay the claims. The revenue comes from individual departments based on the number of employees taking health insurance, as well as from employee and public safety retiree health insurance premiums.

Most fees charged have remained fairly consistent in recent years with the exception of the fees charged by the utilities.

Type of Charges for Services	2025 Estimate	% of Total
Utilities	75,234,995	61.3%
Self-Funded Employee Benefits	18,464,500	15.0%
Central Services	11,965,257	9.7%
EMS	4,044,580	3.3%
Century Center	2,167,000	1.8%
Morris	1,403,079	1.1%
Golf Courses	2,303,000	1.9%
Parking Garages	859,619	0.7%
Parks & Recreation	1,435,887	1.2%
Other	4,854,339	4.0%
Total	\$122,732,256	100.0%





The last utility rate increases were approved in 2021 (Ordinance No. 10797-21).

- Solid Waste rates for trash collection were increased to support growing expenses. Landfill costs have continued to increase as the volume of trash collected rises year after year. However, the City does not charge residents based on the volume of trash picked up so an overall rate increase was needed.
- Wastewater rates were increased in order to finance capital improvements to wastewater plant and collection system in response to an EPA-mandated consent decree agreed to by the City. The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow.
- The 2021 ordinance also established the Utility Assistance Program (UAP), to provide discounts to qualifying low-income customers. The program is funded by a monthly fee charged to all customers, starting out at \$1.75 per month with the option to increase it gradually over the years to support the program as needed.

Total charges for services revenue for the utilities are as follows:

	Water Utility	Wastewater	Storm Sewer	Solid Waste	Total
2013 Actual	\$13,803,650	\$32,243,859	\$0	\$4,866,862	\$50,914,371
2014 Actual	\$13,251,654	\$33,930,237	\$0	\$4,936,737	\$52,118,628
2015 Actual	\$13,121,588	\$36,513,682	\$0	\$5,003,801	\$54,639,071
2016 Actual	\$13,626,106	\$38,347,604	\$0	\$5,511,281	\$57,484,991
2017 Actual	\$13,658,131	\$38,869,484	\$0	\$5,346,176	\$57,873,791
2018 Actual	\$15,614,195	\$39,849,393	\$0	\$5,408,816	\$60,872,404
2019 Actual	\$18,621,268	\$40,373,646	\$517,091	\$5,463,922	\$64,975,927
2020 Actual	\$19,766,914	\$38,189,395	\$1,037,898	\$5,656,106	\$64,650,313
2021 Actual	\$19,595,583	\$40,475,400	\$1,064,337	\$6,092,214	\$67,227,534
2022 Actual	\$19,393,483	\$39,999,290	\$1,036,932	\$6,909,550	\$67,339,255
2023 Actual	\$19,778,397	\$42,070,355	\$1,042,143	\$7,622,504	\$70,513,399
2024 Amended	\$21,903,109	\$41,915,102	\$1,147,200	\$7,880,920	\$72,846,331
2025 Budget	\$21,903,111	\$43,928,146	\$1,147,200	\$8,256,538	\$75,234,995



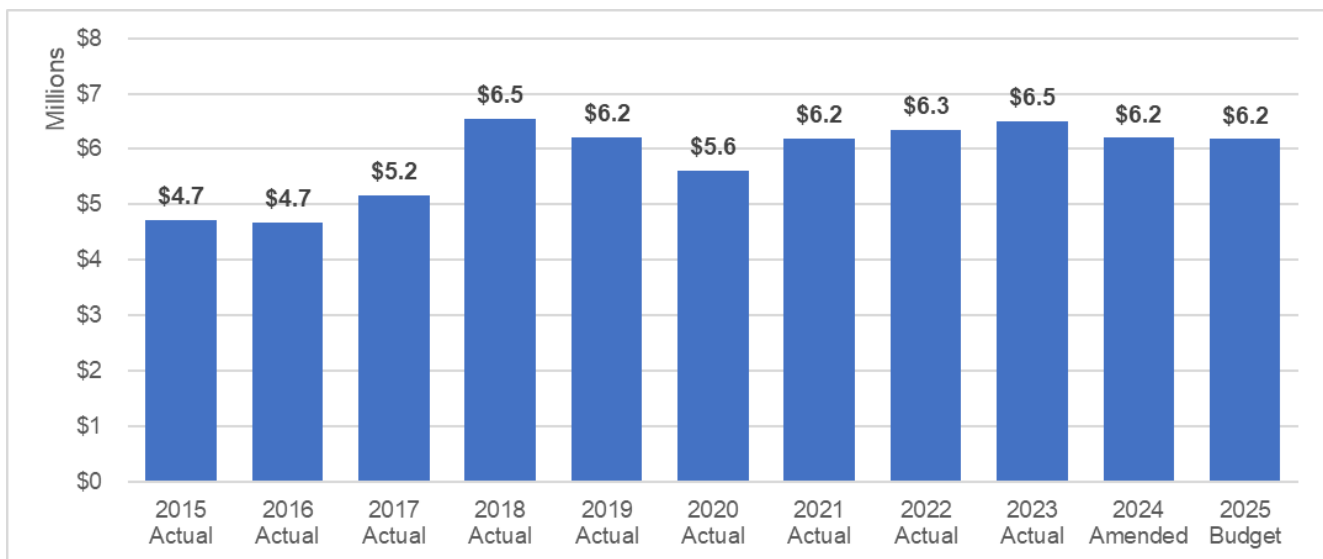
Gasoline Tax – \$ 6,179,139 – 1.5%

Distributions of gasoline tax revenue are made monthly by the Indiana Department of Revenue to the City for use in the construction, operation and maintenance of streets. Distributions are based on a formula that takes into account population, road and street mileage and other factors. Gasoline tax revenue helps fund the Motor Vehicle Highway Fund and the Local Road & Street Fund.

Effective July 1, 2017, the State of Indiana increased the gas tax by 10 cents per gallon to raise extra funds to repair the state's roads and bridges. Despite this increase, the City's gas tax revenue decreased from 2018 to 2019 due to changes to the State's distribution formula which keeps more funds at the State level. Revenue is forecasted conservatively given the current conditions.

Effective January 1, 2019, Indiana Code 8-14-1-4(b) and Indiana Code 8-14-1-5(c) requires at least 50% of the MVH distributions to be used for construction, reconstruction and preservation of the unit's highways. Maintenance expenditures do not count toward the 50% requirement. The City established a separate MVH Restricted Fund (#266) to account for this requirement, allowing the City to keep track of the spending of the restricted funds towards qualified expenditures.

	202 - Motor Vehicle Highway	266 - MVH Restricted	251 - Local Road & Street	Total
2015 Actual	\$3,679,371	\$0	\$1,045,516	\$4,724,887
2016 Actual	\$3,640,561	\$0	\$1,046,446	\$4,687,007
2017 Actual	\$3,829,167	\$0	\$1,334,565	\$5,163,732
2018 Actual	\$4,717,972	\$0	\$1,827,580	\$6,545,552
2019 Actual	\$2,176,158	\$2,176,158	\$1,858,579	\$6,210,895
2020 Actual	\$1,919,245	\$1,919,245	\$1,781,618	\$5,620,108
2021 Actual	\$2,121,120	\$2,121,120	\$1,939,498	\$6,181,738
2022 Actual	\$2,169,747	\$2,169,747	\$2,003,475	\$6,342,969
2023 Actual	\$2,227,697	\$2,227,697	\$2,040,961	\$6,496,355
2024 Amended	\$2,124,424	\$2,124,424	\$1,952,634	\$6,201,482
2025 Budget	\$2,117,476	\$2,117,476	\$1,944,187	\$6,179,139

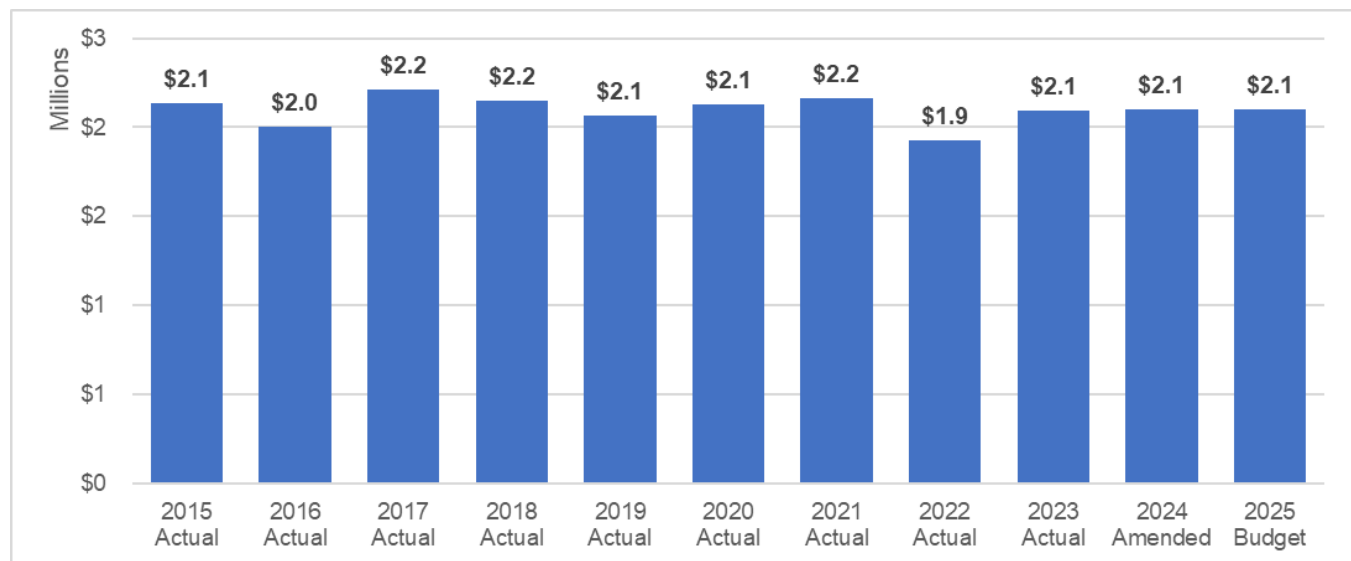




Wheel Tax – \$ 2,100,000 - 0.5%

Effective January 1, 2004, St. Joseph County enacted a wheel tax and annual license excise surtax as allowed by State law to provide additional funding for road maintenance and repair. The tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. Wheel tax revenue helps fund the Motor Vehicle Highway Fund and has remained fairly consistent from year to year. Starting in 2019, the State of Indiana requires that the tax revenue be split 50/50 between the Motor Vehicle Highway Fund and the MVH Restricted Fund.

	202 - Motor Vehicle Highway	266 - MVH Restricted	Total
2015 Actual	\$2,135,441	\$0	\$2,135,441
2016 Actual	\$2,006,547	\$0	\$2,006,547
2017 Actual	\$2,211,731	\$0	\$2,211,731
2018 Actual	\$2,152,758	\$0	\$2,152,758
2019 Actual	\$1,032,893	\$1,032,893	\$2,065,786
2020 Actual	\$1,065,913	\$1,065,913	\$2,131,826
2021 Actual	\$1,083,009	\$1,083,009	\$2,166,018
2022 Actual	\$964,795	\$964,795	\$1,929,590
2023 Actual	\$1,046,526	\$1,046,526	\$2,093,052
2024 Amended	\$1,050,000	\$1,050,000	\$2,100,000
2025 Budget	\$1,050,000	\$1,050,000	\$2,100,000





Payment in Lieu of Taxes – \$ 5,764,661 – 1.4%

Payment in lieu of tax (PILOT) revenue is received as an internal charge to the City's Water Works and Wastewater utility funds. PILOT is computed as the net book value of the capital assets of the utilities multiplied by the property tax rate. The PILOT revenue collected cannot exceed the amount of property taxes that would have been levied if the utilities were subject to property taxation.

In 2017, it was decided to revise the calculation of the charge to limit each paying entity to the maximum 3% rate they would receive should the entity be a tax paying business and that all PILOT charges would be deposited directly into the General Fund.

Total payment in lieu of tax (PILOT) revenue is as follows:

	General Fund	Parks & Recreation	College Football Hall of Fame	Cumulative Capital Development	Total
2015 Actual	\$4,282,212	\$884,835	\$220,578	\$52,191	\$5,439,816
2016 Actual	\$4,620,384	\$926,268	\$112,116	\$53,040	\$5,711,808
2017 Actual	\$6,208,332	\$0	\$0	\$0	\$6,208,332
2018 Actual	\$6,332,487	\$0	\$0	\$0	\$6,332,487
2019 Actual	\$6,340,990	\$0	\$0	\$0	\$6,340,990
2020 Actual	\$6,221,791	\$0	\$0	\$0	\$6,221,791
2021 Actual	\$6,154,321	\$0	\$0	\$0	\$6,154,321
2022 Actual	\$6,079,325	\$0	\$0	\$0	\$6,079,325
2023 Actual	\$6,095,594	\$0	\$0	\$0	\$6,095,594
2024 Estimate	\$6,024,186	\$0	\$0	\$0	\$6,024,186
2025 Budget	\$5,764,661	\$0	\$0	\$0	\$5,764,661

Investment Earnings – \$ 3,755,034 – 0.9%

Interest rates earned on City cash reserves and investments have been between 1% to 2% per year on average. The City has a custodial investment agreement with a local financial institution to manage its investments in a professional manner. One of the goals of the investment manager is to increase yields over what a normal certificate of deposit would pay. Investment earnings increased in 2013-2017 as the City has accumulated additional cash reserves and has authorized the investment manager to invest a certain percentage of the portfolio in 2-5 year maturities. The City is limited by state law to only invest in fixed income instruments. 2018 and 2019 saw high returns due to high cash reserves. In 2020 and 2021, interest earnings fell sharply, partially due to a spend down in cash related to large capital projects funded by bond proceeds, as well as due to continuing downward pressure on interest rates. Towards the tail-end of 2022 (and continuing into 2023), rising interest rates had a significant upward influence on investment earnings in 2023 and 2024. The City expects rates to be lowered and receive lower investment earnings in 2025.

Total investment earnings revenue is as follows:

	Investment Earnings
2015 Actual	\$1,769,890
2016 Actual	\$1,925,350
2017 Actual	\$1,960,479
2018 Actual	\$4,353,878
2019 Actual	\$7,242,765
2020 Actual	\$2,502,753
2021 Actual	\$1,377,786
2022 Actual	\$3,893,350
2023 Actual	\$8,630,640
2024 Amended	\$5,016,691
2025 Budget	\$3,755,304



City Administration/IT Allocation – \$ 24,577,280 – 6.1%

The General Fund charges an administration fee to all departments to cover a portion of the general and administrative costs of the Mayor's Office, City Clerk, Common Council, Controller's Office, Human Resources, Diversity & Inclusion, and Legal Department. The costs of these "overhead" departments are paid from the General Fund and charged back to other funds based on their respective adopted expenditure budgets (City Administration Fee). Prior to 2017, the City administration fee was only allocated to non-general fund departments. However, in an effort to understand the full cost of service for all departments, this fee was calculated and charged back to all departments beginning in 2017. The allocations are charged on a monthly basis.

In 2017, IT related costs for all departments were consolidated into a single fund (#279) in order to better understand the technology costs throughout the City. The IT allocation encompasses 100% of the budgeted expenditures in that fund. IT functions including 311 Call Center, telephone, GIS and general technology expenditures (IT/Innovation employees, computer refresh program, etc.) are allocated between the City departments based on various criteria including number of devices, number of user licenses, departmental specific software, and more. The allocations are charged monthly and deposited into the IT internal service fund (#279).

Total City Administration/IT Allocation revenue is as follows:

	Administration	Technology	Total
2015 Actual	\$3,642,955	\$0	\$3,642,955
2016 Actual	\$3,824,590	\$0	\$3,824,590
2017 Actual	\$4,976,976	\$5,167,452	\$10,144,428
2018 Actual	\$5,428,374	\$6,788,985	\$12,217,359
2019 Actual	\$6,005,300	\$7,991,331	\$13,996,631
2020 Actual	\$7,029,607	\$6,656,930	\$13,686,537
2021 Actual	\$8,360,075	\$9,129,846	\$17,489,921
2022 Actual	\$9,030,000	\$9,620,204	\$18,650,204
2023 Actual	\$9,030,000	\$9,990,823	\$19,020,823
2024 Amended	\$9,521,000	\$13,100,296	\$22,621,296
2025 Budget	\$9,586,000	\$14,991,280	\$24,577,280

Other Revenue

The City collects a variety of other revenue including hotel/motel tax, certified technology park funding, internal charges to other City funds (i.e. liability insurance premiums), commercial vehicle excise tax, auto excise tax, cable television franchise fees, community development block grants, community support from a local university, bond proceeds and other revenue.

Revenue collection is monitored on a monthly basis and a report of revenue and expenditures is prepared monthly by the Controller's Office and distributed to the Mayor, Administration Officials, Department Heads, Directors of Department Finance, and the Common Council. The monthly financial report is also posted to the City website. Additionally, the Controller's Office developed the Comprehensive Revenue Report to provide financial information on the revenue received, broken down by funds and types. This report is submitted to the Common Council in March regarding activities for the preceding year, and is available online.



Detailed Financial Discussion

Capital Expenditures

Capital Budgeting

The City budgets for capital assets using a 5-year forecast, asking each department to consider its capital needs over this period based upon the expected lives of the equipment and infrastructure. Budgeting for constructed items, such as infrastructure projects, can be challenging because there are many factors that can change the shape of the cash flows throughout the project. Delays in construction due to weather are common in Northern Indiana.

All capital items are required to have a payment method assigned to them:

- Cash – Capital items purchased outright with City cash.
- Capital Lease – Capital items purchased with lease proceeds. Typically, capital leases are paid off over a 4 to 5-year time period. Cash is not impacted as heavily in any particular year.
- Bond Proceeds – Capital projects paid for by proceeds from a bond. Typically, bonds are paid off over the useful life of the capital project (e.g. 20 years for infrastructure projects) such that cash is not impacted as heavily in any particular year.
- Contributed Capital – Capital items not purchased with City cash.

The worksheets for the budget include a template to aid fiscal officers in estimating annual principal and interest payments and these amounts are included in the departments' debt service principal and interest budget. These distinctions are necessary since our budget documents are developed with an eye toward the cash balance in each fund.

Analysis is performed throughout the budget process to ensure capital costs are properly incorporated into the budget. The trends in capital acquisitions by department are reviewed to alert the administration to any unexpected changes in capital acquisition requests and allow administration to address those changes as needed.

Capitalization Policy

Assets will be capitalized where

- ownership title is held by the City of South Bend,
- the acquisition cost of the item exceeds the City's capitalization threshold, and
- the item has a useful life in excess of one (1) year.

<u>Asset Category</u>	<u>Capitalization Threshold</u>
Land	All land is capitalized
Infrastructure	\$250,000
Buildings & Building Improvements	\$100,000
Land Improvements	\$100,000
Intangibles	\$100,000
Motor Vehicles	\$ 10,000
Machinery & Equipment	\$ 10,000
Furniture & Fixtures	\$ 10,000



Financial Impact of Capital Investment – Initial Investment

Capital Leases are used for routine replacement for larger items with predictable useful lives, such as vehicles. Typically, capital financed through lease funding is routine and replacement items which do not typically require additional maintenance costs. Capital leases are paid off over 4 to 5-year time periods.

Cash Purchases are used for smaller routine purchases from funds with adequate cash flow to cover the purchases. Typical cash purchases include individual replacement vehicles, infrastructure improvements which are routine in nature or covered by grant funds and smaller land maintenance projects. Typically, capital financed through cash funding is routine and replacement items which do not typically require additional maintenance costs.

Bond Financing is used for large, one-time or infrequent acquisitions infrastructure improvement and large building projects. These expenditures are usually made from funds with limited revenue streams and are not expected to require ongoing financial resources beyond basic maintenance. These purchases are considered carefully to ensure that a) the funding source can support these expenditures, b) there is an adequate Return on Investment (ROI) for the expenditures, and c) the ongoing maintenance of the project can be supported either by additional revenue streams created by the project or by other resources of the City.

Financial Impact of Capital Investment – Ongoing Operational Impact

Most capital purchases by the City are not expected to have a significant impact on the ongoing operating budget. Generally, this is because the additional maintenance costs associated with capital assets is offset by improvements in assets that therefore require less maintenance. For example, many new park projects will require additional maintenance (for example, the expansion of an existing park grounds, which requires more frequent mowing, watering, etc.). However, the improvements which will require more maintenance will be offset by the improvements which will require less maintenance (for example, the replacement of an old building). As another example, data shows that 60% of ongoing vehicle maintenance and repair costs are driven by only 10% of the vehicles. Replacing these older vehicles reduces the overall maintenance costs of the fleet, thereby offsetting the cost of the replacement.

However, there are several that will have an impact, and that impact may be positive (i.e. a reduction in operational cost through automation, efficiencies, etc.) or negative (i.e. an increase in operational cost due to additional assets requiring ongoing maintenance).

- *Example of positive impact to operating budget from capital expenditures*
 - The purchase of certain CNG vehicles for Public Works and Public Safety is expected to result in reduced fuel costs, but the actual benefit is difficult to quantify. There are no anticipated changes in City personnel due to these capital expenditures. Certain Information Technology purchases like the computer refresh program will lead to employee time savings and productivity improvement.
- *Example of negative impact to operating budget from capital expenditures*
 - The renovation of the City's Martin Luther King Center into a new "Dream Center" will drastically increase the service offerings and attendance at that community center. This increased level of service will require increased operational costs, such as additional staff hours, utility costs, and supply cost. This increase is partially offset by improvements in the purchase and installation of energy-efficient components in the new building.

Each individual capital project is assessed separately for operational impact, and significant operational impacts are built into the operational five-year budget forecasts. Although not presented separately, these impacts are taken into account in the numbers presented in the fund information schedules and the five-year operational forecasts in each fund.

The following pages detail the capital outlays anticipated in detail by department.



Capital Improvement Plan Summary

By Department / Subdivision	
	2025 Budget
04 - Administration & Finance	298,730
457 - Central Services Capital	298,730
06 - Public Works	28,691,429
500 - Engineering	1,078
503 - Streets	3,031,869
506 - Local Roads & Streets	3,390,892
509 - Sewers	1,542,670
512 - Solid Waste	46,400
514 - Wastewater	8,100,000
515 - Organic Resources	720,000
517 - Storm Sewer	1,100,000
620 - WW Capital	10,758,520
08 - Police Department	3,242,410
080 - Police General	3,202,410
085 - Police Programs and Grants	40,000
088 - Police Other	-
09 - Fire Department	1,807,708
098 - Fire Other	1,807,708
10 - Community Investment	490,585
060 - Building Dept	89,743
100 - Neighborhood Services & Enforcement	337,908
105 - Animal Resource Center	62,934
121 - Redevelopment Commission	-
128 - Planning	-
11 - Venues, Parks & Arts	1,782,137
201 - Park Maintenance	779,951
220 - Golf Courses	717,128
273 - Park Capital	100,000
290 - Potawatomi Zoo	100,000
297 - CC Capital	35,058
461 - Parking General Operations	50,000
Grand Total	36,312,999

By Capital Type	
	2025 Budget
Buildings & Building Improvements	1,613,896
Land & Land Improvements	344,298
Machinery & Equipment	3,033,328
Utilities & Infrastructure	22,836,569
Vehicles	8,484,908
Grand Total	36,312,999

By Funding Source	
	2025 Budget
Bond	7,673,000
Capital Lease	8,169,128
Cash	20,470,871
Grand Total	36,312,999



Capital Improvement Plan Detail

The table below lists planned capital investment by department. The timeframes are approximate and subject to change.

Details by Subdivision	
	2025 Budget
060 - Building Dept	89,743
(2) SUV w/CNG or Hybrid	80,000
Fuel Site Project	9,743
080 - Police General	3,202,410
34 police cars at \$74000 each	2,516,000
Fuel Project	426,410
Bomb Bunker	200,000
(2) Undercover cars	60,000
085 - Police Programs and Grants	40,000
Bomb Suit	40,000
098 - Fire Other	1,807,708
(2) Pumper Fire Truck	675,000
New Station Design	250,000
(1) Medic (Ambulance) - Rebuild	225,000
Cardiac Monitors	200,000
Building Improv - Roofs/Parking Lots	150,000
Building Improv - Fuel Project	112,708
Personnel Equipment	75,000
Specialty Team Equipment	75,000
(1) Mid-Size Sedan Hybrid	45,000
100 - Neighborhood Services & Enforcement	337,908
(1) NEAT Crew - Dump Truck	190,000
(3) Code - Truck 4x4	126,000
Fuel Site Project	21,908
105 - Animal Resource Center	62,934
SBARC Van Cages	40,000
Fuel Site Project	22,934
201 - Park Maintenance	779,951
High Ranger 4x4 70ft front winch	450,000
Skid Steer	115,000
Fuel Sites Replacement Project	99,951
Pickup Truck - Custodians	50,000
Pickup Truck	50,000
Leaf Blower, Stand Up	15,000
220 - Golf Courses	717,128
Elbel Mowers: 3150-Q Greensmower \$45,4000; 3150-Q Tee Mower \$44,350; 4500 Rough Mower \$94,902; 3575 Fairway Mower \$73,746	258,128
Erskine Equipment: Sprayer \$90K; Sidewinder Rough Mower \$50K; Lastec Rough Mower \$20K; Rough Mower Outfront Deck \$25K; Tractor 40hp \$65K	250,000
Studebaker Mowers: Lastec Rough Mower \$20K; Fairway Mower \$40K; Carryall Golf Cart \$15K; Rough Mower \$25K	100,000
Golf Carts x3	45,000
Kubota with Plow	32,000
Snow Mover	32,000



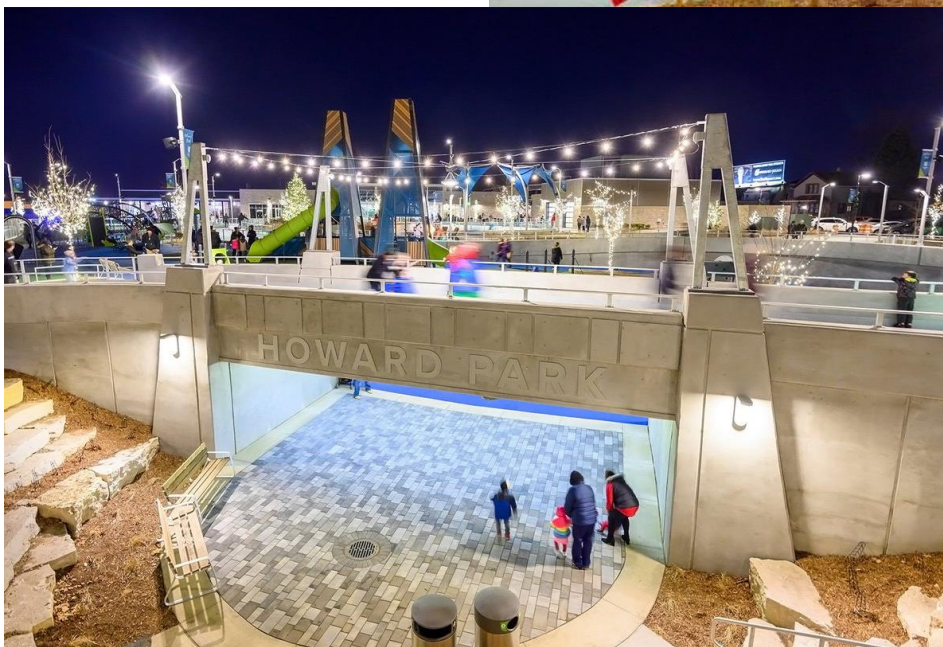
Details by Subdivision	
	2025 Budget
273 - Park Capital	100,000
\$100k athletic court improvements	100,000
290 - Potawatomi Zoo	100,000
"Additional capital" pledged to Potawatomi Zoo	100,000
297 - CC Capital	35,058
Various projects to repair and maintain the existing capital as needed	35,000
Fuel Sites Replacement Project - per Central Services	58
457 - Central Services Capital	298,730
Fence, overhead heaters, exhaust system repairs, hoist repairs, garage doors and misc replacements.	135,000
C.S. Paving	90,000
Vertical Real Estate Maintenance & Inspection	66,530
Fuel site replacement project	3,700
Service Monitor Upgrade	3,500
461 - Parking General Operations	50,000
UTV w/Cab	50,000
500 - Engineering	1,078
Fuel Site Project	1,078
503 - Streets	3,031,869
(2) Tandem Axle Dump Truck w/Leaf Box	680,000
(1) - Paint Truck	600,000
(1) 5-Yard Front End Loader w/Quick Connect Grapple Bucket	450,000
(4) - Leaf Vacs	300,000
Upgrade to Salt Dome	200,000
(1) Skid Loader w/Trailer & Attachments w/Remote Control	200,000
(3) 3/4-Ton Pickup 4WD, Standard Cab, V-plow	195,000
(2) Asphalt Hot Box - Replace 206HB, 209HB	160,000
(1) F-550 4x4Utility Truck w/Cage	150,000
3 - Fuel Site Upgrades (Central Svcs)	96,869
506 - Local Roads & Streets	3,390,892
Match for CCG from INDOT	3,000,000
Traffic Calming	250,000
Flashing Beacon	140,892
509 - Sewers	1,542,670
(1) Combination Sewer Cleaning Machine (Vac-Sewer)	700,000
(1) Street Sweepers	400,000
1 - Back Hoe	265,000
2025: Three Fuel Site Upgrades (Central Svcs)	102,670
2025 (1) 3/4 Ton Pick Up Truck - Crew Cab, 4 WD	75,000
512 - Solid Waste	46,400
Fuel Site Project	46,400
514 - Wastewater	8,100,000
2025 CSO Tank Design \$3.25M; Other Improvement Designs \$250K: TEK/IN Kote Design 500K	4,000,000
2025 WWTP Sage Road \$2.5M; 2026 Edison Lift Station	2,500,000
2025 Hydraulic Improvements \$1.1M; 2026 Beck's Lake	1,100,000
2025 CSO 35 outfall; Headworks Bldg Office Space	500,000



Details by Subdivision	
	2025 Budget
515 - Organic Resources	720,000
(1) 3/4 Ton Pickup 4WD w/ plow s/b \$70K	720,000
517 - Storm Sewer	1,100,000
2023 Storm Sewer Project: Johnson & Fellows Drainage, Royal Oaks Drainage, Bercliff Estates Storm Sewer, and Garland Circle Drainage Swale	900,000
2025 Professional services (design) for Storm Sewer Project: Johnson & Fellows Drainage, Royal Oaks Drainage, Bercliff Estates Storm Sewer, and Garland Circle Drainage Swale	200,000
620 - WW Capital	10,758,520
2025 Edison, North, (see Capital Plan for 2025 and 2026)	7,673,000
2025 Distribution System Improvements: Winterbury Booster Station \$640,000; Lathrop Distribution Main - Portage to Bendix \$900,000; Water Main Extensions/Replacements \$300,000.	1,840,000
2025 Water Meter Replacement	500,000
(1) Front End Loader (trade-in for backhoe)	219,000
2025 Hydrant and Valve Replacement	200,000
(2) Mini Cargo Van w/CNG	104,000
(2) Mid Size Car w/CNG	84,000
(1) Pickup Truck 4WD w/Plow w/CNG	68,000
Fuel Site Project	45,520
(1) Zero Turn Mower	13,000
(1) Utility Trailer for mower (For 566)	6,000
(1) Lawn Mower Trailer	6,000
Grand Total	36,312,999



Howard Park Ice Trail & Event Center





Detailed Financial Discussion

Debt

Summary of Considerations for Incurring Debt Obligations

1. Debt management will provide for the protection and maintenance of the City's AA bond rating, the maintenance of adequate debt service reserves, compliance with debt covenant provisions, and appropriate disclosure to investors, underwriters, and rating agencies.
2. The City's compliance officer is the City Controller. Compliance monitoring will be performed annually.
3. The term of any City debt issue, including lease-purchases, shall not exceed the useful life of the assets being acquired by the debt issue.
4. All debt issuance shall comply with federal, State and City requirements. All IRS regulations in regard to post-issuance tax compliance will be followed.
5. The City shall maintain an ongoing performance monitoring system of the various outstanding bond indebtedness. This is particularly important as funds borrowed for a project today are not available to fund other projects tomorrow and funds committed for debt service payments today are not available to fund operations in the future.
6. The City shall maintain all spending records related to bond issuance until at least three years after the final maturity is redeemed.
7. The City will maintain good, ongoing communication with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).
8. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current operating budget, as well as identify the resources that will be utilized to repay the debt.
9. Long-term borrowing will not be used to finance current operations or normal maintenance and will only be considered for significant capital and infrastructure improvements.
10. The City will try to keep the average maturity of general obligation bonds at or below twenty years.
11. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
12. The City will not issue tax or revenue anticipation notes.
13. The City will strive to maintain a reliance on pay-go financing for its capital improvements, whenever possible.
14. The City will follow the general debt limits as stated by Indiana law, which mandates a 2% debt limit on net assessed valuation for certain type of general obligation and other debt.
15. The city will report all debt to the Indiana Department of Local Government Finance (DLGF) using its Gateway Reporting program.
16. The City will make all continuing bond disclosures required using the MSRB Electronic Municipal Market Access (EMMA) portal in a timely manner.

The following pages present a summary of the City of South Bend's current debt position and relationship to legal debt margin (debt limit).



Legal Debt Margin (Debt Limit)

As established per the Constitution of the State of Indiana and the Indiana Code, the City of South Bend may not exceed 2% (percent) of 1/3 (one-third) of the net assessed value (AV) of the City within the municipal boundaries. Both the City of South Bend (Civil City) and the South Bend Redevelopment District are subject to this limit.

This limit is only applicable to general obligation bonds, Economic Development Income Tax revenue bonds, tax revenue notes, and certain other types of indebtedness. This limit is **not** applicable to revenue bonds (except bonds paid from Economic Development Income Tax). In practice, most debt incurred by South Bend is neither general obligation debt nor debt secured with income tax revenue. This means that most debt incurred by South Bend is not subject to this limitation.

Estimated Calculation of Debt Limitations (12/31/2024)	
Net Assessed Valuation (2024 Pay 2025) of Taxable Property in South Bend	\$ 4,116,360,102
Debt Limit: 2% of one third thereof	27,442,401
Civil City	
Less: Outstanding Principal of Bonds Subject to Limitation	
Economic Development Income Tax Bonds of 2015 (Parks Bond)	(3,600,000)
Economic Development Income Tax Bonds of 2018 (Zoo Bond)	(2,410,000)
General Obligation Bonds, Series 2018 (Fire Station #9)	(3,755,000)
Issuance Margin Available	\$ 17,677,401
Percentage of Debt Limit Used	35.6%
Park District	
Less: Outstanding Principal of Bonds Subject to Limitation	
2017 Parks District Bonds, Series A-K	(8,760,000)
Issuance Margin Available	\$ 18,682,401
Percentage of Debt Limit Used	31.9%
Redevelopment District	
Less: Outstanding Principal of Bonds Subject to Limitation	
Redevelopment District Bonds of 2018 (TIF Parks Bond)	(7,385,000)
Issuance Margin Available	\$ 20,057,401
Percentage of Debt Limit Used	26.9%

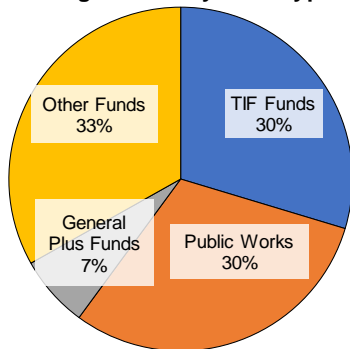
	2020	2021	2022	2023	2024
	<u>Audited</u>	<u>Audited</u>	<u>Audited</u>	<u>Audited</u>	<u>Unaudited</u>
Debt Limit	\$18,176,894	\$19,245,665	\$20,189,484	\$23,747,545	\$27,442,401
Civil City					
Total Net Debt Applicable to Limit	12,315,000	11,710,000	11,080,000	10,565,000	9,785,000
Debt Margin	5,861,894	7,535,665	9,109,484	13,182,545	17,677,401
Percentage of Debt Limit	<u>67.75%</u>	<u>60.84%</u>	<u>54.88%</u>	<u>44.49%</u>	<u>35.58%</u>
Park District					
Total Net Debt Applicable to Limit	12,170,000	11,345,000	10,515,000	9,650,000	8,760,000
Debt Margin	6,006,894	7,900,665	9,674,484	14,097,545	18,682,401
Percentage of Debt Limit	<u>66.95%</u>	<u>58.95%</u>	<u>52.08%</u>	<u>40.64%</u>	<u>31.92%</u>
Redevelopment District					
Total Net Debt Applicable to Limit	10,725,000	9,570,000	8,865,000	8,140,000	7,385,000
Debt Margin	7,451,894	9,675,665	11,324,484	15,607,545	20,057,401
Percentage of Debt Limit	<u>59.00%</u>	<u>49.73%</u>	<u>43.91%</u>	<u>34.28%</u>	<u>26.91%</u>



Debt Summary - Principal & Interest Payments (2024 through 2049)

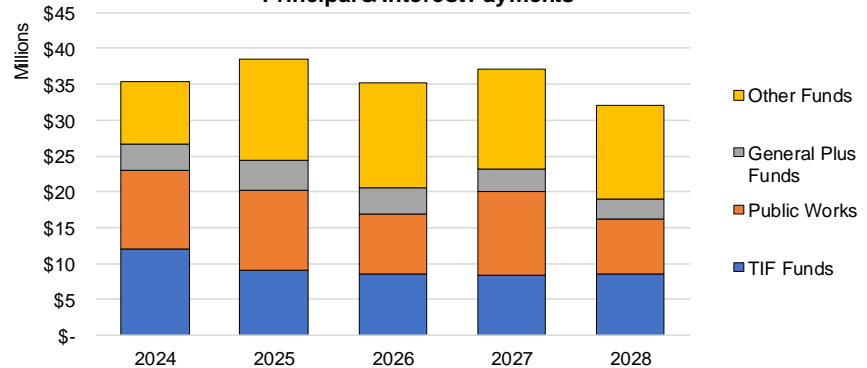
Debt by Fund	Original Debt	2024	2025	2026	2027	2028	5-Year Periods			
							2029-2033	2034-2038	2039-2043	2044-2049
TIF Funds	149,075,000	12,057,516	9,069,653	8,626,965	8,450,715	8,467,249	37,868,296	19,946,696	-	-
324 - TIF - River West Development Area	88,075,000	7,647,910	4,644,921	4,209,609	4,031,834	4,047,634	16,163,668	7,119,196	-	-
436 - TIF - River East Residential (NE Res)	61,000,000	4,409,606	4,424,731	4,417,356	4,418,881	4,419,616	21,704,628	12,827,500	-	-
Public Works	152,926,151	10,951,148	11,194,332	8,340,217	11,608,279	7,684,905	27,399,279	15,248,764	15,244,059	3,410,787
611 - Solid Waste Capital	6,836,494	1,147,483	1,312,634	1,235,404	915,221	616,675	241,410	-	-	-
625 - Water Works Sinking (Debt Service)	29,454,657	1,402,893	1,473,293	1,480,700	5,054,678	1,454,486	5,504,476	3,610,289	3,608,571	1,084,118
649 - Sewage Sinking (Debt Service)	116,635,000	8,400,772	8,408,405	5,624,113	5,638,380	5,613,744	21,653,394	11,638,475	11,635,488	2,326,669
General Plus Funds	34,063,635	3,612,083	4,114,913	3,654,736	3,147,212	2,777,723	8,052,088	3,235,057	-	-
101 - General Fund	6,748,500	939,370	1,479,359	1,479,359	1,479,359	1,279,669	539,990	-	-	-
404 - Local Income Tax - Certified Shares	8,002,438	1,138,217	1,138,217	672,332	172,323	-	-	-	-	-
408 - Local Income Tax - Economic Development	19,312,697	1,534,496	1,497,336	1,503,044	1,495,530	1,498,054	7,512,098	3,235,057	-	-
Other Funds	166,602,855	8,747,868	14,044,627	14,518,347	13,842,639	13,062,112	62,086,090	50,397,219	22,881,492	2,699,206
201 - Parks & Recreation	2,261,083	454,735	471,696	448,153	311,942	175,731	90,440	-	-	-
202 - Motor Vehicle Highway	8,568,595	1,521,733	1,795,914	1,429,545	1,160,722	830,185	292,984	-	-	-
224 - Central Services Capital	40,000	4,245	-	-	-	-	-	-	-	-
230 - Code Enforcement Fund	1,347,000	262,366	286,795	270,319	169,335	91,190	32,920	-	-	-
266 - MVH Restricted Fund	888,007	187,529	187,529	187,529	93,765	-	-	-	-	-
279 - IT / Innovation / 311 Call Center	3,252,933	758,647	682,245	319,162	168,677	83,040	-	-	-	-
287 - Fire Department Capital	15,815,000	1,389,225	1,390,137	1,053,215	866,228	570,404	2,137,076	-	-	-
312 - 2017 Parks Bond Debt Service	14,075,000	1,177,990	1,181,215	1,173,390	1,179,890	1,175,490	5,321,120	-	-	-
350 - 2018 Fire Station #9 Bond Debt Service	5,045,000	341,331	344,656	342,756	340,631	348,356	1,713,166	1,548,094	-	-
406 - Cumulative Capital Development	457,340	48,541	-	-	-	-	-	-	-	-
433 - Redevelopment General	12,110,000	750,388	755,513	755,013	750,138	758,713	3,762,691	3,762,000	3,193,244	942,656
456 - 2023A RDA Bonds	29,155,000	1,457,750	1,987,750	2,745,125	2,862,125	2,968,375	16,591,750	13,219,750	842,875	-
457 - 2024B RDA Bonds	24,480,000	-	1,505,740	1,888,596	2,045,278	2,172,048	13,630,118	14,273,288	1,257,048	-
458 - 2024A RDA Bonds	44,860,000	-	3,066,682	3,521,488	3,514,613	3,514,113	17,599,938	17,594,088	17,588,325	1,756,550
600 - Consolidated Building Fund	80,000	-	-	-	-	-	-	-	-	-
672 - Century Center Energy Conservation Debt Svc	4,167,897	393,388	388,754	384,057	379,296	374,469	913,888	-	-	-
Grand Total	502,667,641	35,368,615	38,423,525	35,140,265	37,048,845	31,991,990	135,405,752	88,827,737	38,125,551	6,109,994

Original Debt by Fund Type



Note: Does not include interfund loans.

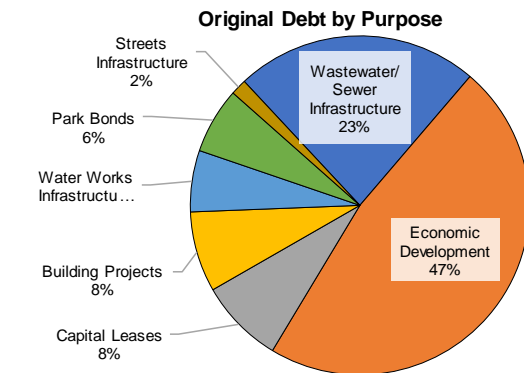
Principal & Interest Payments



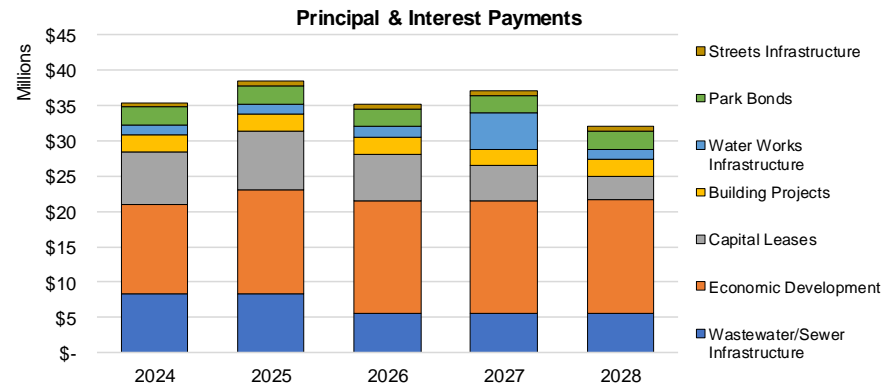


Debt Summary - Principal & Interest Payments (2024 through 2049)

Debt by Purpose	Original Debt	2024	2025	2026	2027	2028	5-Year Periods			
							2029-2033	2034-2038	2039-2043	2044-2049
Capital Leases	40,627,112	7,446,462	8,337,986	6,683,527	4,926,929	3,232,744	1,197,743	-	-	-
Economic Development	238,085,278	12,521,691	14,639,050	15,794,798	15,904,331	16,133,385	81,228,076	65,033,821	19,688,248	1,756,550
2011 Airport Development Area TIF Bonds	14,420,000	1,091,080	-	-	-	-	-	-	-	-
2011 Downtown Central Develop. Area TIF Bonds	19,795,000	1,917,280	-	-	-	-	-	-	-	-
2013 Century Center Special Tax Bonds	4,655,000	384,975	387,563	163,000	-	-	-	-	-	-
2015 Eddy St Commons Parking Garage Bonds	36,000,000	2,468,231	2,469,606	2,466,106	2,468,256	2,467,241	11,093,003	-	-	-
2015 Smart Streets Bonds	25,000,000	1,704,785	1,710,844	1,705,819	1,709,819	1,707,694	8,538,756	5,978,006	-	-
2017 Eddy St Commons Phase II Bonds	25,000,000	1,941,375	1,955,125	1,951,250	1,950,625	1,952,375	10,611,625	12,827,500	-	-
2019 South Shore Double Tracking Bonds	7,985,000	1,033,625	1,030,125	1,030,000	1,032,625	1,028,125	1,544,000	-	-	-
2020 Library Bonds	4,225,000	322,590	325,615	323,415	320,990	323,415	1,618,886	1,141,190	-	-
2023 Neighborhood Bonds	29,155,000	1,457,750	1,987,750	2,745,125	2,862,125	2,968,375	16,591,750	13,219,750	842,875	-
2024 Four Winds Field	44,860,000	-	3,066,682	3,521,488	3,514,613	3,514,113	17,599,938	17,594,088	17,588,325	1,756,550
2024 Madison Lifestyle District	24,480,000	-	1,505,740	1,888,596	2,045,278	2,172,048	13,630,118	14,273,288	1,257,048	-
Other	2,510,278	200,000	200,000	-	-	-	-	-	-	-
Park Bonds	31,675,000	2,539,946	2,553,021	2,533,996	2,523,646	2,541,071	11,716,248	984,875	-	-
2015 Park Bonds	5,605,000	368,381	381,031	373,231	375,356	377,181	1,933,103	984,875	-	-
2017 Park Bonds	14,075,000	1,177,990	1,181,215	1,173,390	1,179,890	1,175,490	5,321,120	-	-	-
2018 TIF Park Bonds	11,995,000	993,575	990,775	987,375	968,400	988,400	4,462,025	-	-	-
Building Projects	38,580,594	2,416,551	2,367,870	2,376,431	2,357,181	2,376,360	10,900,465	5,622,551	3,193,244	942,656
2013 Fire Station #5 & Training Tower Bonds	11,160,000	405,630	406,543	411,493	410,643	414,149	2,137,076	-	-	-
2014 PSAP Center Bonds	2,657,697	199,315	154,405	155,363	154,724	155,298	769,020	153,582	-	-
2015 Century Center Solar Panels	4,167,897	393,388	388,754	384,057	379,296	374,469	913,888	-	-	-
2018 Fire Station #9 Bonds	5,045,000	341,331	344,656	342,756	340,631	348,356	1,713,166	1,548,094	-	-
2018 Zoo Bonds	3,440,000	326,500	318,000	327,750	321,750	325,375	1,604,625	158,875	-	-
2022 MPAC Bonds	6,395,000	373,125	377,350	376,350	375,125	378,750	1,880,700	1,884,675	1,877,644	942,656
2022 Zoo Bonds	5,715,000	377,263	378,163	378,663	375,013	379,963	1,881,991	1,877,325	1,315,600	-
Streets Infrastructure	7,610,000	640,300	643,900	646,700	643,700	640,200	3,205,350	1,937,725	-	-
Wastewater/Sewer Infrastructure	116,635,000	8,400,772	8,408,405	5,624,113	5,638,380	5,613,744	21,653,394	11,638,475	11,635,488	2,326,669
Water Works Infrastructure	29,454,657	1,402,893	1,473,293	1,480,700	5,054,678	1,454,486	5,504,476	3,610,289	3,608,571	1,084,118
Grand Total	502,667,641	35,368,615	38,423,525	35,140,265	37,048,845	31,991,990	135,405,752	88,827,737	38,125,551	6,109,994



Note: Does not include interfund loans.





Debt Summary - Principal Balance (December 31, 2023 through 2032)

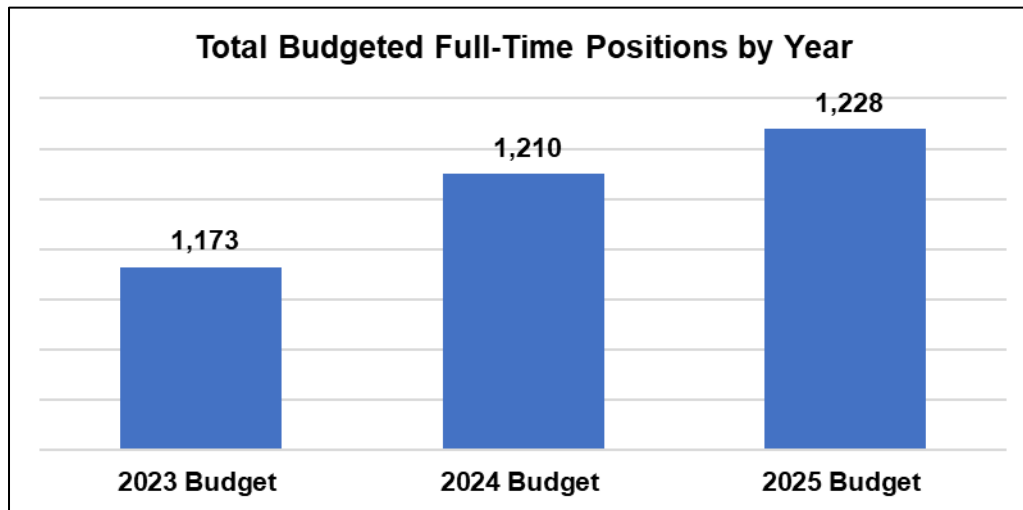
Principal Balance by Fund	12/31/2023	12/31/2024	12/31/2025	12/31/2026	12/31/2027	12/31/2028	12/31/2029	12/31/2030	12/31/2031	12/31/2032
TIF Funds	82,711,197	73,847,742	67,605,000	61,555,000	55,425,000	49,065,000	42,470,000	36,155,000	30,125,000	23,875,000
324 - TIF - River West Development Area	40,121,197	33,817,742	30,280,000	27,055,000	23,870,000	20,580,000	17,160,000	14,150,000	11,560,000	8,890,000
436 - TIF - River East Residential (NE Res)	42,590,000	40,030,000	37,325,000	34,500,000	31,555,000	28,485,000	25,310,000	22,005,000	18,565,000	14,985,000
Public Works	75,927,973	84,032,814	74,986,807	68,550,331	58,644,056	52,466,961	46,632,000	41,347,000	36,323,000	32,476,000
611 - Solid Waste Capital	2,882,456	4,010,670	2,826,925	1,684,630	826,485	236,502	-	-	-	-
625 - Water Works Sinking (Debt Service)	7,745,517	21,302,144	20,174,882	18,996,701	14,197,571	12,957,459	11,649,000	10,809,000	9,814,000	8,797,000
649 - Sewage Sinking (Debt Service)	65,300,000	58,720,000	51,985,000	47,869,000	43,620,000	39,273,000	34,983,000	30,538,000	26,509,000	23,679,000
General Plus Funds	19,293,600	21,253,353	17,885,885	14,873,381	12,263,707	9,923,465	8,233,172	7,022,537	5,757,547	4,448,203
101 - General Fund	1,634,321	5,686,992	4,427,531	3,116,206	1,750,878	529,013	-	-	-	-
404 - Local Income Tax - Certified Shares	3,037,133	1,941,622	830,381	170,322	-	-	-	-	-	-
408 - Local Income Tax - Economic Development	14,622,146	13,624,738	12,627,973	11,586,853	10,512,830	9,394,452	8,233,172	7,022,537	5,757,547	4,448,203
Other Funds	71,328,862	138,422,732	130,765,787	122,002,220	113,558,745	105,548,620	97,945,843	89,811,508	81,025,000	72,250,000
201 - Parks & Recreation	1,283,044	1,376,506	953,573	540,421	249,907	86,340	-	-	-	-
202 - Motor Vehicle Highway	3,855,197	5,107,649	3,477,912	2,168,354	1,083,259	287,028	-	-	-	-
224 - Central Services Capital	4,198	-	-	-	-	-	-	-	-	-
230 - Code Enforcement Fund	743,318	798,649	534,704	280,198	119,665	32,250	-	-	-	-
266 - MVH Restricted Fund	626,573	452,747	274,814	92,676	-	-	-	-	-	-
279 - IT / Innovation / 311 Call Center	1,543,600	1,144,402	521,230	231,249	74,376	-	-	-	-	-
287 - Fire Department Capital	6,486,309	5,298,465	4,079,800	3,167,532	2,413,276	1,930,000	1,580,000	1,215,000	830,000	425,000
312 - 2017 Parks Bond Debt Service	9,650,000	8,760,000	7,840,000	6,900,000	5,925,000	4,925,000	3,880,000	2,815,000	1,710,000	580,000
350 - 2018 Fire Station #9 Bond Debt Service	3,975,000	3,755,000	3,525,000	3,290,000	3,050,000	2,795,000	2,540,000	2,275,000	2,000,000	1,720,000
406 - Cumulative Capital Development	47,993	-	-	-	-	-	-	-	-	-
433 - Redevelopment General	11,480,000	11,065,000	10,630,000	10,180,000	9,720,000	9,240,000	8,755,000	8,255,000	7,745,000	7,220,000
456 - 2023A RDA Bonds	29,155,000	29,155,000	28,625,000	27,295,000	25,780,000	24,080,000	22,205,000	19,940,000	17,410,000	14,875,000
457 - 2024B RDA Bonds	-	24,480,000	24,320,000	23,715,000	22,920,000	21,955,000	20,870,000	19,395,000	17,535,000	15,675,000
458 - 2024A RDA Bonds	-	44,860,000	44,130,000	42,610,000	41,020,000	39,350,000	37,590,000	35,740,000	33,795,000	31,755,000
600 - Consolidated Building Fund	-	-	-	-	-	-	-	-	-	-
672 - Century Center Energy Conservation Debt Svc	2,478,630	2,169,315	1,853,754	1,531,790	1,203,261	868,002	525,843	176,508	-	-
Grand Total	249,261,631	317,556,641	291,243,479	266,980,931	239,891,508	217,004,046	195,281,014	174,336,045	153,230,547	133,049,203
Principal Balance by Purpose	12/31/2023	12/31/2024	12/31/2025	12/31/2026	12/31/2027	12/31/2028	12/31/2029	12/31/2030	12/31/2031	12/31/2032
Capital Leases	18,694,142	22,647,702	15,046,871	8,876,588	4,257,847	1,171,133	-	-	-	-
Economic Development	103,726,197	164,957,742	158,070,000	149,360,000	140,155,000	130,305,000	119,865,000	108,860,000	97,420,000	85,690,000
2011 Airport Development Area TIF Bonds	1,050,000	-	-	-	-	-	-	-	-	-
2011 Downtown Central Develop. Area TIF Bonds	1,845,000	-	-	-	-	-	-	-	-	-
2013 Century Center Special Tax Bonds	895,000	535,000	160,000	-	-	-	-	-	-	-
2015 Eddy St Commons Parking Garage Bonds	19,765,000	18,015,000	16,175,000	14,255,000	12,260,000	10,190,000	8,060,000	5,855,000	3,570,000	1,210,000
2015 Smart Streets Bonds	18,450,000	17,330,000	16,170,000	14,980,000	13,750,000	12,485,000	11,180,000	9,840,000	8,455,000	7,025,000
2017 Eddy St Commons Phase II Bonds	22,825,000	22,015,000	21,150,000	20,245,000	19,295,000	18,295,000	17,250,000	16,150,000	14,995,000	13,775,000
2019 South Shore Double Tracking Bonds	5,660,000	4,900,000	4,105,000	3,270,000	2,390,000	1,470,000	500,000	-	-	-
2020 Library Bonds	3,705,000	3,475,000	3,235,000	2,990,000	2,740,000	2,480,000	2,210,000	1,940,000	1,660,000	1,375,000
2023 Neighborhood Bonds	29,155,000	29,155,000	28,625,000	27,295,000	25,780,000	24,080,000	22,205,000	19,940,000	17,410,000	14,875,000
2024 Four Winds Field	-	44,860,000	44,130,000	42,610,000	41,020,000	39,350,000	37,590,000	35,740,000	33,795,000	31,755,000
2024 Madison Lifestyle District	-	24,480,000	24,320,000	23,715,000	22,920,000	21,955,000	20,870,000	19,395,000	17,535,000	15,675,000
Other	376,197	192,742	-	-	-	-	-	-	-	-
Park Bonds	21,630,000	19,745,000	17,790,000	15,795,000	13,725,000	11,600,000	9,385,000	7,115,000	4,765,000	2,350,000
2015 Park Bonds	3,840,000	3,600,000	3,340,000	3,080,000	2,810,000	2,530,000	2,235,000	1,930,000	1,610,000	1,280,000
2017 Park Bonds	9,650,000	8,760,000	7,840,000	6,900,000	5,925,000	4,925,000	3,880,000	2,815,000	1,710,000	580,000
2018 TIF Park Bonds	8,140,000	7,385,000	6,610,000	5,815,000	4,990,000	4,145,000	3,270,000	2,370,000	1,445,000	490,000
Building Projects	25,440,776	23,864,053	22,281,727	20,633,643	18,946,091	17,182,454	15,379,014	13,509,045	11,752,547	10,118,203
2012 Fire Station/Police Dept Renovations Bonds	-	-	-	-	-	-	-	-	-	-
2013 Fire Station #5 & Training Tower Bonds	3,450,000	3,170,000	2,880,000	2,575,000	2,260,000	1,930,000	1,580,000	1,215,000	830,000	425,000
2014 PSAP Center Bonds	1,447,146	1,294,738	1,182,973	1,066,853	947,830	824,452	698,172	567,537	432,547	293,203
2015 Century Center Solar Panels	2,478,630	2,169,315	1,853,754	1,531,790	1,203,261	868,002	525,843	176,508	-	-
2018 Fire Station #9 Bonds	3,975,000	3,755,000	3,525,000	3,290,000	3,050,000	2,795,000	2,540,000	2,275,000	2,000,000	1,720,000
2018 Zoo Bonds	2,610,000	2,410,000	2,210,000	1,990,000	1,765,000	1,525,000	1,280,000	1,020,000	745,000	460,000
2022 MPAC Bonds	6,100,000	5,910,000	5,710,000	5,505,000	5,295,000	5,075,000	4,850,000	4,620,000	4,380,000	4,135,000
2022 Zoo Bonds	5,380,000	5,155,000	4,920,000	4,675,000	4,425,000	4,165,000	3,905,000	3,635,000	3,365,000	3,085,000
Streets Infrastructure	6,725,000	6,320,000	5,895,000	5,450,000	4,990,000	4,515,000	4,020,000	3,505,000	2,970,000	2,415,000
Wastewater/Sewer Infrastructure	65,300,000	58,720,000	51,985,000	47,869,000	43,620,000	39,273,000	34,983,000	30,538,000	26,509,000	23,679,000
Water Works Infrastructure	7,745,517	21,302,144	20,174,882	18,996,701	14,197,571	12,957,459	11,649,000	10,809,000	9,814,000	8,797,000
Grand Total	249,261,631	317,556,641	291,243,479	266,980,931	239,891,508	217,004,046	195,281,014	174,336,045	153,230,547	133,049,203

Note: Does not include interfund loans.



Detailed Financial Discussion

Personnel



2025 Budget - Full Time Positions by Department	2025 Budget	% of Total
08 - Police Department	306	24.9%
06 - Public Works	278	22.6%
09 - Fire Department	260	21.2%
11 - Venues, Parks & Arts	126	10.3%
10 - Community Investment	94	7.7%
04 - Administration & Finance	80	6.5%
07 - Innovation & Technology	47	3.8%
05 - Legal Department	13	1.1%
03 - Common Council	11	0.9%
01 - Mayor's Office	9	0.7%
02 - City Clerk	4	0.3%
Grand Total	1,228	100%



Personnel Budget Summary

Full Time Positions by Fund and Subdivision	2023 Budget	2024 Budget	2025 Budget	2024-25 Net Change	Notes
101 - General Fund	647	663	672	9	
010 - Mayor	8	8	8	-	
012 - Community Police Review Office	1	1	1	-	
020 - City Clerk	4	4	4	-	
030 - Common Council	9	11	11	-	
041 - Finance	22	23	24	1	(A)
042 - Human Resources	7	7	7	-	
043 - Diversity & Inclusion	3	3	3	-	
044 - Human Rights General	4	5	6	1	(B)
050 - Legal Dept	13	13	13	-	
080 - Police General	279	293	299	6	(D)
083 - Crime Lab	7	7	7	-	
090 - Fire General	259	256	256	-	
092 - EMS	4	4	4	-	
500 - Engineering	27	28	29	1	(C)
201 - Parks & Recreation	97	103	111	8	
011 - Community Initiatives	6	8	8	-	
200 - Park Administration	5	5	4	(1)	(E)
201 - Park Maintenance	44	44	44	-	(F), (G), (H)
206 - Visitor Experience	-	-	13	13	(F), (I), (L), (N)
220 - Golf Courses	9	9	9	-	
230 - Recreation	13	11	7	(4)	(I), (J)
231 - Development & Promotions	6	10	10	-	(J), (K)
237 - General Community Programming	14	16	16	-	(L), (M)
202 - Motor Vehicle Highway	63	63	65	2	
503 - Streets	55	55	57	2	(A), (O)
505 - Curb & Sidewalk	8	8	8	-	
211 - Dept of Community Investment Operating	30	30	30	-	
120 - Community Investment	26	26	26	-	
124 - Historic Preservation	2	2	2	-	
132 - Sustainability	2	2	2	-	
222 - Central Services	38	39	38	(1)	
450 - Equipment Services	31	31	30	(1)	(P), (Q), (R)
453 - Radio Shop	3	3	3	-	
454 - Building Maintenance	3	4	3	(1)	(P)
455 - Facilities Management	1	1	2	1	(S)
230 - Code Enforcement Fund	45	48	47	(1)	
100 - Neighborhood Services & Enforcement	36	38	37	(1)	(T), (U)
105 - Animal Resource Center	9	10	10	-	
258 - Human Rights Federal Grants	2	2	2	-	
045 - Human Rights - EEOC	1	1	1	-	
046 - Human Rights - HUD	1	1	1	-	
279 - IT / Innovation / 311 Call Center	34	47	47	-	
070 - 311 Call Center	8	15	15	-	
071 - Information Technology	26	32	32	-	



Personnel Budget Summary					
Full Time Positions by Fund and Subdivision	2023 Budget	2024 Budget	2025 Budget	2024-25 Net Change	Notes
600 - Consolidated Building Fund	16	16	17	1	
060 - Building Dept	16	16	17	1	(V), (W)
602 - Morris Performing Arts Center Operations	8	8	8	-	
292 - Morris PAC	8	8	8	-	
610 - Solid Waste Operations	25	25	25	-	
512 - Solid Waste	25	25	25	-	
620 - Water Works Operations	69	65	65	-	
608 - WW Admin & General	69	65	65	-	
640 - Sewer Repair Insurance	2	2	2	-	
510 - Sewer Repair	2	2	2	-	
641 - Sewage Works Operations	90	91	91	-	
509 - Sewers	35	35	35	-	
511 - Concrete Crew	4	4	4	-	
514 - Wastewater	44	45	45	-	
515 - Organic Resources	7	7	7	-	
667 - Storm Sewer Fund	-	1	1	-	
517 - Storm Sewer	-	1	1	-	
670 - Century Center Operations	7	7	7	-	
295 - CC City Operations	7	7	7	-	
Grand Total	1,173	1,210	1,228	18	

Notes: Changes from 2024 to 2025

- (A) Transfer of 1 'Director of Department Finance' from Streets to Finance to align with budget location of comparable positions.
- (B) Addition of 1 'Investigator II' to conduct case research and interviews.
- (C) Addition of 1 'Project Inspector' to oversee Water and Wastewater capital bond projects.
- (D) Addition of 5 'Patrolman 1st Class' and 1 'Financial Specialist III'.
- (E) Reduction of 1 'Deputy Director' position.
- (F) Transfer of 5 positions from Park Maintenance to Visitor Experience: 3 'Group Leader Custodian' and 2 'Superintendent III'.
- (G) Reduction of 1 'Financial Specialist III'.
- (H) Addition of 6 positions: 1 'Group Leader Custodian', 1 'Administrative Assistant I', 1 'Executive Assistant', 1 'General Laborer', 1 'Job Leader', and 1 'Horticulturalist'.
- (I) Transfer of 3 positions from Recreation to Visitor Experience: 1 'Head Custodian', 1 'Group Leader Custodian', and 1 'General Laborer'.
- (J) Transfer of 1 'Equity Arts Coordinator' position from Recreation to Development & Promotions.
- (K) Reduction of 1 'Marketing Manager'.
- (L) Transfer of 2 'Head Custodian' from General Community Programming to Visitor Experience.
- (M) Addition of 1 'MLK Dream Center Program Coordinator' and 1 'Admin Assistant II'.
- (N) Addition of 2 'Superintendent III' & and 1 'Chief Experience Officer' positions.
- (O) Addition of 2 'Ops Technician' and 1 'Admin Assistant I' positions.
- (P) Transfer of 1 'General Laborer' from Building Maintenance to Equipment Services.
- (Q) Addition of 1 'Mechanic IV'.
- (R) Reduction of 3 'Mechanic V'.
- (S) Addition of 1 'Building Maintenance'.
- (T) Addition of 1 'Assistant Director'.
- (U) Reduction of 1 'Admin Assistant I' and 1 'Property Inspector'.
- (V) Addition of 2 'Commercial Combination Inspector'.
- (W) Reduction of 1 'Building Inspector'.



DEPARTMENTAL INFORMATION



Departmental Information & Summaries

For the purposes of simplifying and presenting financial information in this budget, the City is organized into six departments as follows:

- 1) **General Government:** Includes the Mayor's Office, City Clerk's Office, Common Council, Controller's Office, Legal Department, Human Resources, Department of Innovation & Technology, Central Services, Office of Diversity & Inclusion, Human Rights Commission, and employee benefits/insurance.
- 2) **Public Works:** Includes Water Works, Wastewater, Solid Waste, Streets & Sewers, Organic Resources, and Engineering.
- 3) **Police Department**
- 4) **Fire Department**
- 5) **Venues, Parks & Arts:** Includes the administration & maintenance of South Bend's parks, golf courses, and community centers. Also includes the operations of the Morris Performing Arts Center, the Palais Royale Ballroom, the Century Center Convention Center, and the City owned parking garages.
- 6) **Department of Community Investment:** Includes all economic development activities including administration of the Redevelopment Commission-controlled funds. This department also includes the Building Department, which is responsible for building and zoning administration, and the Neighborhoods Division, which includes Code Enforcement, the Animal Resource Center, Rental Unit Inspection activities, and the Neighborhood Enforcement Action Team (NEAT).

The departmental pages that follow include a detail of expenditures by department.

All self-employed insurance costs and one-time ARP-funded costs are counted in general government. Full budget presentation of each fund (including both revenues and expenditures) is presented in the section titled "Fund Information".



Department Summary Sheets



Department Summaries											
General Government											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	17,361,644	18,993,337	11,675,957	41,922,185	13,009,553	12,400,340	12,666,113	13,104,581	13,203,919	(28,912,632)	-69%
217 - Gift, Donation, Bequest	232,795	83,900	14,000	20,896	9,000	14,000	14,000	14,000	14,000	(11,896)	-57%
222 - Central Services	9,911,036	10,150,004	11,871,809	12,048,561	12,542,193	12,778,787	13,611,491	14,600,277	15,679,878	493,632	4%
226 - Liability Insurance	5,053,624	3,021,317	3,640,000	4,190,903	3,808,050	3,649,500	3,659,095	3,668,786	3,678,574	(382,853)	-9%
258 - Human Rights Federal Grants	182,282	196,770	267,805	268,204	355,177	284,707	290,067	295,561	301,193	86,974	32%
263 - American Rescue Plan	2,697,983	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
279 - IT / Innovation / 311 Call Center	9,035,411	9,426,505	13,047,178	15,063,993	15,012,050	13,750,680	13,516,565	13,498,272	13,633,769	(51,943)	0%
404 - Local Income Tax - Certified Shares	1,280,602	13,172,117	-	3,402,510	-	-	-	-	-	(3,402,510)	-100%
406 - Cumulative Capital Development	143,687	458,333	500,000	500,000	500,000	450,000	450,000	450,000	450,000	-	0%
407 - Cumulative Capital Improvement	239,341	275,000	75,000	75,000	75,000	50,000	50,000	50,000	50,000	-	0%
408 - Local Income Tax - Economic Development	2,834,071	64,117	-	7,462,811	-	-	-	-	-	(7,462,811)	-100%
711 - Self-Funded Employee Benefits	17,214,377	19,237,373	20,324,095	20,822,900	20,823,322	21,241,308	22,208,979	23,223,411	24,286,910	422	0%
713 - Unemployment Compensation	24,444	77,693	80,000	80,000	-	-	-	-	-	(80,000)	-100%
714 - Parental Leave Fund	79,873	83,396	253,846	253,846	150,000	153,750	157,594	161,534	165,572	(103,846)	-41%
750 - Equipment/Vehicle Leasing	347,697	-	-	-	-	-	-	-	-	-	0%
752 - South Bend Redevelopment Authority	185,046	795,927	4,689,081	9,515,882	6,733,009	5,227,269	5,755,582	5,710,507	5,819,365	(2,782,874)	-29%
755 - South Bend Building Corporation	2,749,716	2,202,118	1,425,193	1,425,193	1,430,605	1,430,605	1,438,855	1,431,355	1,436,312	5,413	0%
Expenditures by Fund	69,573,629	79,183,133	67,863,964	126,399,334	74,447,958	71,430,945	73,818,341	76,208,284	78,719,491	(51,951,376)	-41%
Expenditures by Division											
010 - Mayor	993,329	1,029,047	1,293,880	1,297,327	1,391,226	1,397,071	1,431,281	1,466,379	1,502,388	93,899	7%
011 - Community Initiatives	1,310,361	-	-	-	-	-	-	-	-	-	0%
020 - City Clerk	588,712	550,428	594,213	612,854	626,828	633,920	648,380	663,218	678,443	13,973	2%
030 - Common Council	552,768	650,968	938,961	931,451	1,001,369	941,829	960,761	980,177	1,000,091	69,918	8%
031 - Youth Council	-	-	-	12,000	12,000	-	-	-	-	-	0%
040 - General City	19,301,564	28,957,581	8,080,399	63,151,745	10,240,838	8,549,395	9,086,366	9,214,212	9,148,460	(52,910,907)	-84%
050 - Legal Department	1,475,064	1,581,443	2,004,061	2,060,312	2,117,787	2,153,585	2,207,278	2,262,362	2,318,872	57,475	3%
070 - 311 Call Center	637,390	675,189	1,338,942	1,349,869	1,429,380	1,452,432	1,487,335	1,523,111	1,559,781	79,511	6%
071 - Information Technology	8,662,182	8,869,495	11,708,236	13,721,020	13,582,670	12,298,248	12,029,230	11,975,161	12,073,988	(138,350)	-1%
400 - Controller's Office	2,762,156	3,368,923	4,204,991	4,235,263	4,859,328	4,413,435	4,525,851	4,626,983	4,744,902	624,065	15%
401 - Diversity & Inclusion	431,572	402,397	657,817	752,583	735,607	715,140	728,518	742,249	756,344	(16,977)	-2%
402 - Human Rights	575,177	527,880	872,713	878,700	1,127,362	1,052,545	1,076,181	1,100,423	1,125,288	248,662	28%
403 - Central Services	9,911,036	10,150,004	11,871,809	12,048,561	12,542,193	12,778,787	13,611,491	14,600,277	15,679,878	493,632	4%
405 - Liability Insurance	5,053,624	3,021,317	3,640,000	4,190,903	3,808,050	3,649,500	3,659,095	3,668,786	3,678,574	(382,853)	-9%
406 - Health Insurance and Benefits	17,318,694	19,398,461	20,657,941	21,156,746	20,973,322	21,395,058	22,366,573	23,384,945	24,452,482	(183,424)	-1%
Expenditures by Division	69,573,629	79,183,133	67,863,964	126,399,334	74,447,958	71,430,945	73,818,341	76,208,284	78,719,491	(51,951,376)	-41%
Expenditures by Category & Subcategory											
01 - Personnel	29,210,285	28,315,689	35,050,795	35,597,184	36,471,284	37,227,499	38,611,047	40,051,934	41,552,736	874,100	2%
01 - Salaries & Wages	10,091,346	8,561,544	11,833,955	11,970,523	12,448,777	12,706,396	13,024,056	13,349,658	13,683,399	478,255	4%
02 - Fringe Benefits	2,982,753	3,080,033	4,886,796	4,907,862	5,271,180	5,389,656	5,524,397	5,662,507	5,804,070	363,318	7%
03 - Other Personnel Costs	16,136,185	16,674,112	18,330,043	18,718,800	18,751,327	19,131,447	20,062,593	21,039,769	22,065,267	32,527	0%
02 - Supplies	6,944,112	6,816,871	7,790,549	7,994,462	8,142,318	8,620,324	9,380,723	10,244,274	11,226,125	147,856	2%
04 - Supplies	6,944,112	6,816,871	7,790,549	7,994,462	8,142,318	8,620,324	9,380,723	10,244,274	11,226,125	147,856	2%
03 - Services	22,147,523	22,441,565	15,374,744	35,383,107	18,098,527	15,551,325	15,591,684	15,808,551	15,649,440	(17,284,580)	-49%
05 - Professional Services	2,907,611	4,228,789	2,959,848	5,018,045	3,805,030	2,907,218	2,944,505	2,941,218	2,970,365	(1,213,015)	-24%
06 - Repairs & Maintenance	7,367,156	5,736,309	6,676,913	7,035,629	8,015,030	6,862,805	6,837,705	6,849,205	6,811,805	979,401	14%
07 - Grants & Subsidies	5,770,644	7,109,377	398,451	13,725,041	406,594	398,451	398,451	398,451	398,451	(13,318,447)	-97%
08 - Utilities	73,151	68,323	78,963	78,963	80,881	80,542	82,153	83,797	85,472	1,918	2%
09 - Printing & Advertising	118,820	156,024	160,100	184,039	210,240	153,440	153,787	154,141	154,502	26,201	14%
10 - Insurance	2,735,034	2,656,642	2,866,964	2,868,403	2,935,445	2,891,403	2,916,236	2,941,470	2,967,112	67,042	2%
11 - Education & Training	113,345	94,889	279,050	280,415	301,050	296,630	296,630	296,630	296,630	20,635	7%
12 - Travel	47,788	86,217	124,350	180,561	136,350	124,350	124,350	124,350	124,350	(44,211)	-24%
14 - Other Services & Charges	3,013,874	2,305,096	1,830,105	6,012,011	2,207,907	1,836,486	1,837,867	2,019,289	1,840,753	(3,804,104)	-63%
04 - Capital	3,727,279	1,263,774	34,000	28,801,662	7,200	40,000	-	-	-	(28,794,462)	-100%
15 - Capital	3,727,279	1,263,774	34,000	28,801,662	7,200	40,000	-	-	-	(28,794,462)	-100%
05 - Debt Service	3,939,188	3,881,704	7,000,972	11,895,203	8,900,859	7,171,443	7,344,923	7,141,862	7,255,677	(2,994,344)	-25%
16 - Debt Service Principal	3,238,989	2,660,933	4,003,180	5,550,610	4,720,608	4,375,965	4,750,777	4,745,000	5,055,000	(830,001)	-15%
17 - Debt Service Interest & Fees	700,199	1,220,771	2,997,792	6,344,593	4,180,251	2,795,478	2,594,146	2,396,862	2,200,677	(2,164,342)	-34%
06 - Interfund Transfers	3,605,242	16,463,530	2,612,904	6,727,718	2,827,770	2,820,354	2,889,964	2,961,663	3,035,513	(3,899,947)	-58%
19 - Interfund Allocations	1,742,723	1,730,387	2,037,904	2,037,904	2,252,770	2,320,354	2,389,964	2,461,663	2,535,513	214,867	11%
20 - Interfund Transfers Out	1,862,519	14,733,143	575,000	4,689,814	575,000	500,000	500,000	500,000	500,000	(4,114,814)	-88%
Total Expenditures	69,573,629	79,183,133	67,863,964	126,399,334	74,447,958	71,430,945	73,818,341	76,208,284	78,719,491	(51,951,376)	-41%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose
The General Government budget summary includes the Mayor's Office, the City Clerk's Office, the Common Council, the Controller's Office, Legal Department, Department of Innovation & Technology, Central Services, Office of Diversity & Inclusion, Human Rights, and Human Resources. The purpose of these departments is to provide fiscal management and administrative services to the City's operational departments, thereby facilitating the timely, effective delivery of services to South Bend residents. The Innovation & Technology department includes the operations of the City's 311 Call Center.
Explanation of Revenue Sources
The Mayor's Office, City Clerk's Office, Common Council, Controller's Office, Legal Department, Office of Diversity & Inclusion, and Human Resources are funded by property taxes and other revenue from the General Fund. The Department of Innovation & Technology is funded by an allocation to City departments. Central Services is funded by charges for services to City departments and external customers. Human Rights is partially funded by property taxes in the General Fund but also receives funding from HUD and EEOC grants tracked in the Human Rights Grant Fund. Refer to individual fund budgets in the "Fund Information" section for more information.
Explanation of Expenditures, Staffing, and Significant Changes/Variance
Refer to individual fund budgets in the "Fund Information" section for more information.



Department Summaries											
Public Works											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	2,951,893	9,536,192	11,715,002	11,869,887	11,031,368	7,429,994	7,578,593	7,730,834	7,886,806	(838,519)	-7%
202 - Motor Vehicle Highway	8,820,729	10,677,672	16,820,084	19,897,740	18,327,244	16,881,667	15,698,083	15,721,339	17,035,064	(1,570,496)	-8%
217 - Gift, Donation, Bequest	-	-	7,000,000	7,000,000	-	-	-	-	-	(7,000,000)	-100%
227 - Loss Recovery	-	-	-	-	210,000	-	-	-	-	210,000	0%
251 - Local Road & Street	2,177,076	3,372,745	2,450,000	5,088,939	2,350,000	2,950,000	3,000,000	2,950,000	2,600,000	(2,738,939)	-54%
257 - LOIT Special Distribution	-	189,096	-	54,136	-	-	-	-	-	(54,136)	-100%
265 - Local Road & Bridge Grant	594,751	3,105,996	2,000,000	2,222,695	3,000,000	2,000,000	2,000,000	2,000,000	-	777,305	35%
266 - MVH Restricted Fund	4,141,058	4,412,010	2,627,067	3,587,657	3,373,407	3,258,562	3,877,624	3,184,716	3,198,246	(214,250)	-6%
404 - Local Income Tax - Certified Shares	6,735,061	-	-	99,875	-	-	-	-	-	(99,875)	-100%
408 - Local Income Tax - Economic Development	1,832,750	3,024,499	7,640,300	9,959,605	5,693,900	696,700	693,700	690,200	691,000	(4,265,705)	-43%
412 - Major Moves Construction	864,141	759,056	850,000	1,707,634	140,892	150,000	150,000	148,000	121,060	(1,566,742)	-92%
455 - 2021 Infrastructure Bond Capital	1,761,110	1,236,390	-	723,498	-	-	-	-	-	(723,498)	-100%
610 - Solid Waste Operations	7,919,724	7,616,354	7,825,747	8,047,429	8,495,391	8,309,731	8,157,751	8,026,297	7,855,504	447,962	6%
611 - Solid Waste Capital	1,739,934	977,143	3,309,379	6,189,714	1,338,315	682,105	484,875	164,692	-	(4,851,400)	-78%
620 - Water Works Operations	23,078,188	19,134,577	23,362,337	24,409,097	23,377,629	21,811,027	21,494,484	22,458,237	22,729,638	(1,031,468)	-4%
622 - Water Works Capital	3,313,423	4,237,907	2,521,000	10,228,059	10,758,520	3,490,000	8,481,000	-	-	530,461	5%
625 - Water Works Sinking (Debt Service)	1,639,307	1,401,675	2,756,078	2,756,078	1,474,793	1,403,889	1,406,314	1,080,324	1,071,188	(1,281,285)	-46%
640 - Sewer Repair Insurance	845,507	925,437	1,039,649	1,301,798	1,333,271	1,062,901	1,072,410	1,082,160	1,092,160	31,473	2%
641 - Sewage Works Operations	41,932,947	37,432,072	46,643,483	51,531,742	53,037,571	39,155,697	39,873,813	40,576,856	41,143,948	1,505,829	3%
642 - Sewage Works Capital	3,319,831	3,265,885	8,288,474	22,448,331	10,362,670	4,925,000	5,223,000	5,700,000	3,460,000	(12,085,661)	-54%
649 - Sewage Sinking (Debt Service)	7,513,373	7,496,591	9,796,969	9,796,969	8,413,405	6,810,710	3,735,210	3,754,760	5,554,035	(1,383,564)	-14%
655 - Project ReLeaf	435,333	365,307	435,852	440,757	469,686	473,582	477,735	481,998	486,372	28,929	7%
667 - Storm Sewer Fund	1,491,154	676,423	1,584,616	3,263,491	1,217,834	1,190,030	1,192,281	1,194,588	1,218,953	(2,045,657)	-63%
Expenditures by Fund	123,107,290	119,843,028	158,666,037	202,625,132	164,405,897	122,681,596	124,596,874	116,945,001	116,143,973	(38,219,235)	-19%
Expenditures by Division											
600 - Engineering	9,082,518	12,717,368	21,755,302	26,506,964	11,116,160	10,829,807	10,995,468	11,061,672	8,810,357	(15,390,804)	-58%
602 - Streets & Sewers	31,128,516	33,877,627	42,917,561	54,506,458	44,735,001	35,792,054	35,628,610	36,222,449	37,086,304	(9,771,457)	-18%
603 - Solid Waste	9,659,659	8,593,497	11,135,127	14,237,144	9,833,706	8,991,836	8,642,626	8,190,989	7,855,504	(4,403,438)	-31%
604 - Water Works	28,030,918	24,774,159	28,639,415	37,393,234	35,820,942	26,704,916	31,381,798	23,538,561	23,800,826	(1,572,292)	-4%
605 - Sewage Works	45,205,679	39,880,377	54,218,633	69,981,333	62,900,089	40,362,983	37,948,372	37,931,330	38,590,982	(7,081,244)	-10%
Expenditures by Division	123,107,290	119,843,028	158,666,037	202,625,132	164,405,897	122,681,596	124,596,874	116,945,001	116,143,973	(38,219,235)	-19%
Expenditures by Category & Subcategory											
01 - Personnel	20,726,235	22,245,746	26,702,978	26,703,503	29,068,045	29,794,747	30,539,615	31,303,106	32,085,683	2,364,542	9%
01 - Salaries & Wages	14,736,434	15,981,726	18,525,108	18,525,108	20,124,694	20,627,811	21,143,507	21,672,094	22,213,897	1,599,586	9%
02 - Fringe Benefits	5,989,801	6,264,020	8,177,870	8,178,395	8,943,351	9,166,935	9,396,109	9,631,011	9,871,787	764,956	9%
02 - Supplies	7,458,039	8,084,019	10,151,815	11,306,117	11,071,081	9,972,544	10,178,810	10,405,726	10,640,403	(235,037)	-2%
02 - Supplies	7,458,039	8,084,019	10,151,815	11,306,117	11,071,081	9,972,544	10,178,810	10,405,726	10,640,403	(235,037)	-2%
03 - Services	25,052,528	30,257,178	32,810,303	44,607,427	32,262,879	26,749,878	26,524,909	26,944,840	24,468,907	(12,344,548)	-28%
05 - Professional Services	3,276,292	5,273,296	11,948,158	15,873,605	8,354,376	4,137,722	4,022,976	4,056,936	3,570,673	(7,519,230)	-47%
06 - Repairs & Maintenance	8,920,108	13,764,201	8,820,080	15,069,481	10,575,478	9,638,290	9,743,275	9,696,458	7,701,420	(4,494,003)	-30%
08 - Utilities	3,467,962	3,592,247	2,511,192	2,511,192	2,562,957	4,058,001	4,138,860	4,221,340	4,305,466	51,765	2%
09 - Printing & Advertising	30,047	25,985	32,424	50,330	32,852	32,572	32,872	33,177	33,488	(17,478)	-35%
11 - Education & Training	78,837	96,713	176,327	182,156	178,653	177,462	178,619	179,798	181,001	(3,503)	-2%
12 - Travel	23,004	29,002	126,547	131,302	122,780	127,210	127,886	128,576	129,279	(8,522)	-6%
13 - Bad Debt	3,708,679	974,862	400,273	850,273	513,500	400,273	400,273	400,273	400,273	(336,773)	-40%
14 - Other Services & Charges	5,547,600	6,500,872	8,795,302	9,939,088	9,922,284	8,178,349	7,880,148	8,228,283	8,147,308	(16,804)	0%
04 - Capital	11,169,415	10,471,868	17,875,559	47,582,704	21,445,029	11,600,000	16,089,000	7,330,000	6,138,000	(26,137,675)	-55%
15 - Capital	11,169,415	10,471,868	17,875,559	47,582,704	21,445,029	11,600,000	16,089,000	7,330,000	6,138,000	(26,137,675)	-55%
05 - Debt Service	11,549,673	11,221,189	15,520,739	15,520,739	13,640,023	10,785,048	7,632,724	6,859,813	8,696,533	(1,880,356)	-12%
16 - Debt Service Principal	9,846,577	9,676,670	12,050,792	12,050,792	11,156,075	9,610,795	6,652,464	6,024,905	6,163,872	(894,717)	-7%
17 - Debt Service Interest & Fees	1,703,096	1,544,519	3,469,947	3,469,947	2,483,948	1,174,253	980,260	834,908	2,532,661	(985,639)	-28%
06 - Interfund Transfers	47,151,399	37,563,027	55,605,002	56,905,002	56,918,840	33,779,379	33,631,816	34,101,516	34,114,446	13,838	0%
18 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	6,107,791	6,113,899	6,120,013	6,126,133	(258,525)	-4%
19 - Interfund Allocations	11,543,391	12,312,396	14,528,090	14,528,090	15,570,096	16,042,278	16,523,546	17,019,253	17,529,830	1,042,006	7%
20 - Interfund Transfers Out	29,528,683	19,155,037	35,052,726	36,352,726	35,583,082	11,629,310	10,994,371	10,962,251	10,458,483	(769,644)	-2%
Total Expenditures	123,107,290	119,843,028	158,666,037	202,625,132	164,405,897	122,681,596	124,596,874	116,945,001	116,143,973	(38,219,235)	-19%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose
The Department of Public Works builds the foundation for a thriving city by providing essential services and developing sustainable assets and infrastructure, enhancing the community's quality of life. The following divisions operate under the Department of Public Works: Engineering manages the development and expansion of the City's infrastructure. It oversees Public Works projects from setting the standards to issuing the permits, administering the contracts, and inspecting construction. Streets repairs and maintains 2,200 lane miles of road surface in the city limits. Traffic & Lighting (a function of the Streets division) repairs and replaces traffic signs, signals, and city-owned streetlights. Solid Waste provides weekly trash collection service to South Bend residents. Water Works provides water service to South Bend residents. Water Works solely utilizes groundwater to serve more than 112,000 customers. There are nine well fields which can produce water to be treated before making its way to homes and businesses via 550+ miles of water main. Water Works staff regularly conducts thorough testing on the groundwater before, during and after treatment, as well as throughout the distribution system. Water being distributed meets or exceeds all drinking water regulations. Wastewater facilitates the collection, treatment, and disposal of wastewater. It is responsible for the operation of the treatment facility, which is a conventional activated sludge plant, the interceptor sewer system, the combined sewer overflow (CSO) system and the remote sewage lift stations. Sewers oversees the repair and maintenance of sanitary sewer and storm drains. Organic Resources recycles collected yard waste, leaves, and brush for compost and mulch products.

Explanation of Revenue Sources
This department is primarily funded by charges for services rendered, particularly through the water and wastewater utility funds. However, it also receives a significant amount of tax support, especially for activities related to street maintenance, traffic & lighting, and the Engineering division (which is accounted for in the General Fund).

Explanation of Expenditures, Staffing, and Significant Changes/Variance
A significant percentage of the budget in the Public Works department is dedicated to capital projects.



Department Summaries											
Police Department											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	9,290,456	41,625,548	45,733,543	46,792,448	47,378,759	44,682,498	45,131,786	48,295,999	46,955,708	586,310	1%
216 - Police State Seizures	-	-	22,000	22,000	22,000	22,000	22,000	22,000	22,000	-	0%
218 - Police Curfew Violations	14,059	-	-	-	-	-	-	-	-	-	0%
220 - Law Enforcement Continuing Education	522,482	709,459	509,250	1,186,038	509,250	469,250	469,250	469,250	469,250	(676,788)	-57%
249 - Local Income Tax - Public Safety	5,124,420	4,749,279	5,177,494	5,177,494	6,200,339	6,355,347	6,514,231	6,677,087	6,844,014	1,022,845	20%
263 - American Rescue Plan	23,040,203	-	-	-	-	-	-	-	-	-	0%
278 - Police Take Home Vehicle	-	1,040	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
280 - Police Block Grants	4,165	-	-	-	-	-	-	-	-	-	0%
292 - Police Grants	26,716	-	-	-	-	-	-	-	-	-	0%
294 - Regional Police Academy	146,411	-	-	-	-	-	-	-	-	-	0%
295 - COPS MORE Grant	24,566	-	-	-	-	-	-	-	-	-	0%
299 - Police Federal Drug Enforcement	59,979	75,609	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
404 - Local Income Tax - Certified Shares	4,030,548	1,138,217	-	-	-	-	-	-	-	-	0%
406 - Cumulative Capital Development	367,808	260,548	48,541	48,541	391,096	2,559,775	2,943,550	767,550	767,550	342,556	706%
702 - Police Pension	5,964,659	6,110,205	5,894,664	5,894,664	6,007,949	6,157,938	6,311,676	6,469,258	6,630,780	113,285	2%
705 - Police K-9 Unit	2,436	-	-	-	-	-	-	-	-	-	0%
Expenditures by Fund	48,618,907	54,669,905	57,485,492	59,221,185	60,609,393	60,346,808	61,492,494	62,801,144	61,789,302	1,388,208	2%
Expenditures by Division											
080 - Police Department	42,654,248	48,559,701	51,590,828	53,326,521	54,601,444	54,188,871	55,180,818	56,331,886	55,158,522	1,274,923	2%
081 - Police Pension	5,964,659	6,110,205	5,894,664	5,894,664	6,007,949	6,157,938	6,311,676	6,469,258	6,630,780	113,285	2%
Expenditures by Division	48,618,907	54,669,905	57,485,492	59,221,185	60,609,393	60,346,808	61,492,494	62,801,144	61,789,302	1,388,208	2%
Expenditures by Category & Subcategory											
01 - Personnel	34,629,107	39,449,292	42,479,863	42,479,863	43,637,696	44,728,638	45,846,854	46,993,026	48,167,851	1,157,833	3%
01 - Salaries & Wages	34,629,107	31,345,511	32,483,951	32,483,951	32,838,729	33,659,697	34,501,190	35,363,720	36,247,813	354,778	1%
02 - Fringe Benefits	-	8,103,781	9,995,912	9,995,912	10,798,967	11,068,941	11,345,664	11,629,306	11,920,039	803,055	8%
02 - Supplies	1,638,132	1,586,671	1,675,050	1,970,507	1,968,000	1,660,090	1,570,110	1,570,130	1,570,151	(2,507)	0%
04 - Supplies	1,638,132	1,586,671	1,675,050	1,970,507	1,968,000	1,660,090	1,570,110	1,570,130	1,570,151	(2,507)	0%
03 - Services	2,310,925	3,233,971	3,226,207	3,424,012	3,022,207	3,230,307	3,234,183	3,238,136	3,242,169	(401,805)	-12%
05 - Professional Services	375,844	1,195,070	736,500	849,496	736,500	736,500	736,500	736,500	736,500	(112,996)	-13%
06 - Repairs & Maintenance	899,760	1,196,027	1,010,199	1,026,507	1,010,199	1,010,199	1,010,199	1,010,199	1,010,199	(16,308)	-2%
07 - Grants & Subsidies	21,165	9,970	357,000	357,200	357,000	357,000	357,000	357,000	357,000	(200)	0%
08 - Utilities	197,178	215,910	210,000	210,000	210,000	213,800	217,676	221,629	225,662	-	0%
09 - Printing & Advertising	204,973	74,591	155,000	156,505	155,000	155,000	155,000	155,000	155,000	(1,505)	-1%
11 - Education & Training	174,565	127,213	185,000	185,520	185,000	185,000	185,000	185,000	185,000	(520)	0%
12 - Travel	49,710	47,240	55,750	81,199	55,750	55,750	55,750	55,750	55,750	(25,449)	-31%
13 - Bad Debt	-	-	-	300	-	300	300	300	300	(300)	-100%
14 - Other Services & Charges	387,730	367,952	516,758	557,284	312,758	516,758	516,758	516,758	516,758	(244,526)	-44%
04 - Capital	2,775,446	3,664,559	2,266,000	3,508,431	3,242,410	2,226,000	2,226,000	2,226,000	-	(266,021)	-8%
15 - Capital	2,775,446	3,664,559	2,266,000	3,508,431	3,242,410	2,226,000	2,226,000	2,226,000	-	(266,021)	-8%
05 - Debt Service	1,677,713	1,598,455	1,977,234	1,977,234	2,406,246	1,978,954	1,896,843	1,853,794	1,681,470	429,012	22%
16 - Debt Service Principal	1,622,848	1,528,630	1,830,189	1,830,189	2,212,314	1,911,942	1,826,259	1,771,723	1,601,400	382,125	21%
17 - Debt Service Interest & Fees	54,865	69,825	147,045	147,045	193,932	67,012	70,584	82,071	80,070	46,887	32%
06 - Interfund Transfers	5,587,585	5,136,956	5,861,138	5,861,138	6,332,834	6,522,819	6,718,504	6,920,059	7,127,660	471,696	8%
19 - Interfund Allocations	5,350,232	5,136,956	5,861,138	5,861,138	6,332,834	6,522,819	6,718,504	6,920,059	7,127,660	471,696	8%
20 - Interfund Transfers Out	237,353	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	48,618,907	54,669,905	57,485,492	59,221,185	60,609,393	60,346,808	61,492,494	62,801,144	61,789,302	1,388,208	2%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose
MISSION: The South Bend Police Department works to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to resolve problems among residents. The Department, in partnership with our community, strives to protect the life, property, and the personal liberties of all individuals. We believe that the overall quality of life for all residents will improve through the deterrence of criminal activity and an understanding of the diversity of cultures within this community. We also work to build and sustain community-police relationships to advance a culture of trust and inclusion.
VISION: To constantly strive for excellence in the quality of police service to help ensure a safe community for everyone.

Explanation of Revenue Sources
The majority of the operations of the Police department (including the salaries of 232 sworn officers and civilian staff members, as well as all non-labor operating expenditures) are financed out of the General Fund, funded primarily through property taxes. In addition to the General Fund, a portion of sworn police officer wages are supported by the Local Income Tax Public Safety Fund (#249). The Police Department collects a small amount of revenue from fines for ordinance violations including false alarms, noise ordinance violations, and curfew violations. The Department receives reimbursement for officers working at various events and other units. Some grant revenues are received to support specific programs or purchases of equipment.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
In 2021, St. Joseph County passed a resolution to amend the local income tax rate and to dedicate a portion of the certified shares income tax to fund the PSAP (Public Safety Answering Point) 911 Call Center. As a result, the cost of the PSAP decreased in 2022 as the City will not directly pay for the cost of the PSAP, but local income tax revenue in the Local Income Tax Certified Shares Fund (#404, no receipt in Fund #101) will go down.



Department Summaries											
Fire Department											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	6,379,879	30,622,512	31,759,234	32,334,585	31,904,544	32,632,512	33,393,418	34,173,744	34,973,992	(430,041)	-1%
249 - Local Income Tax - Public Safety	5,124,420	4,749,279	5,177,494	5,177,494	7,678,294	7,870,251	8,067,008	8,268,683	8,475,400	2,500,800	48%
263 - American Rescue Plan	23,040,202	-	-	-	-	-	-	-	-	-	0%
287 - Fire Department Capital	2,282,888	5,784,893	5,141,311	6,923,119	4,242,301	2,991,984	4,045,237	5,168,880	2,727,911	(2,680,818)	-39%
289 - Haz-Mat	200	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
291 - Indiana River Rescue	90,328	91,052	91,800	94,871	91,800	91,815	91,830	91,845	91,860	(3,071)	-3%
350 - 2018 Fire Station #9 Bond Debt Service	344,156	342,856	341,331	341,331	344,656	344,657	342,756	340,632	348,357	3,325	1%
701 - Fire Pension	4,132,907	4,043,751	4,448,896	4,448,896	4,522,797	4,634,036	4,749,490	4,867,831	4,989,131	73,901	2%
Expenditures by Fund	41,394,980	45,634,344	46,970,066	49,330,296	48,794,393	48,575,255	50,699,738	52,921,615	51,616,651	(535,903)	-1%
Expenditures by Division											
090 - Fire Department	36,862,771	40,954,583	41,780,242	44,107,902	43,519,944	43,182,676	45,184,641	47,280,937	45,847,252	(587,958)	-1%
091 - Fire Pension	4,132,907	4,043,751	4,448,896	4,448,896	4,522,797	4,634,036	4,749,490	4,867,831	4,989,131	73,901	2%
092 - Emergency Medical Service	399,302	636,009	740,928	773,498	751,652	758,543	765,607	772,847	780,268	(21,846)	-3%
Expenditures by Division	41,394,980	45,634,344	46,970,066	49,330,296	48,794,393	48,575,255	50,699,738	52,921,615	51,616,651	(535,903)	-1%
Expenditures by Category & Subcategory											
01 - Personnel	32,350,536	32,763,905	34,900,820	34,900,819	37,256,125	38,187,528	39,142,216	40,120,771	41,123,791	2,355,306	7%
01 - Salaries & Wages	32,350,536	25,897,761	26,588,873	26,588,873	28,479,667	29,191,658	29,921,450	30,669,486	31,436,223	1,890,794	7%
02 - Fringe Benefits	-	6,866,144	8,311,948	8,311,946	8,776,458	8,995,870	9,220,766	9,451,285	9,687,568	464,512	6%
02 - Supplies	1,273,025	1,173,106	1,392,000	1,676,859	1,392,000	1,380,015	1,380,030	1,380,045	1,380,060	(284,859)	-17%
04 - Supplies	1,273,025	1,173,106	1,392,000	1,676,859	1,392,000	1,380,015	1,380,030	1,380,045	1,380,060	(284,859)	-17%
03 - Services	2,264,069	2,550,572	2,347,550	2,444,660	2,348,950	2,364,400	2,383,628	2,403,239	2,423,243	(95,710)	-4%
05 - Professional Services	498,620	703,465	542,000	622,690	543,400	540,000	540,000	540,000	540,000	(79,290)	-13%
06 - Repairs & Maintenance	1,155,277	1,225,848	1,152,000	1,147,707	1,152,000	1,166,000	1,180,280	1,194,846	1,209,703	4,293	0%
08 - Utilities	309,124	292,340	327,500	327,500	327,500	332,350	337,298	342,343	347,490	-	0%
09 - Printing & Advertising	4,120	5,229	36,300	35,300	36,300	36,300	36,300	36,300	36,300	1,000	3%
11 - Education & Training	154,465	158,872	144,000	157,786	144,000	144,000	144,000	144,000	144,000	(13,786)	-9%
12 - Travel	28,512	34,408	30,350	38,259	30,350	30,350	30,350	30,350	30,350	(7,909)	-21%
13 - Bad Debt	830	1,116	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	113,121	129,294	115,400	115,418	115,400	115,400	115,400	115,400	115,400	(18)	0%
04 - Capital	671,760	4,072,497	2,895,000	4,676,808	1,807,708	755,000	1,710,000	2,955,000	-	(2,869,100)	-61%
15 - Capital	671,760	4,072,497	2,895,000	4,676,808	1,807,708	755,000	1,710,000	2,955,000	-	(2,869,100)	-61%
05 - Debt Service	1,206,628	1,337,427	1,840,681	1,840,681	2,028,051	1,827,392	1,926,719	1,792,007	2,313,957	187,370	10%
16 - Debt Service Principal	1,043,022	1,163,939	1,586,196	1,586,196	1,751,156	1,655,895	1,750,674	1,627,414	2,127,000	164,960	10%
17 - Debt Service Interest & Fees	163,605	173,488	254,485	254,485	276,895	171,497	176,045	164,593	186,957	22,410	9%
06 - Interfund Transfers	3,628,962	3,736,837	3,594,015	3,790,469	3,961,559	4,060,920	4,157,145	4,270,553	4,375,600	171,090	5%
19 - Interfund Allocations	2,880,306	2,984,481	2,847,054	3,043,508	3,210,361	3,306,671	3,405,872	3,508,048	3,613,289	166,853	5%
20 - Interfund Transfers Out	748,656	752,356	746,961	746,961	751,199	754,249	751,274	762,505	762,311	4,238	1%
Total Expenditures	41,394,980	45,634,344	46,970,066	49,330,296	48,794,393	48,575,255	50,699,738	52,921,615	51,616,651	(535,903)	-1%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose
The South Bend Fire Department exists to provide our community with the highest quality emergency services protecting life and property through education, response, and dynamic outreach. The objective of the South Bend Fire Department is to provide rapid and efficient response to emergency medical incidents, fires, hazardous materials incidents, and complex rescue situations in order to safeguard the life and property of our citizens. This requires planning and development of response capabilities to ensure that future needs and the efficiency of operations are addressed. Public education and prevention services are provided to ensure citizen safety before an incident occurs. This is the safest and most cost-effective method for providing public safety. The South Bend Fire Department endeavors to give the best emergency medical care available backed by evidence-based medical practices which give citizens the best chance for positive outcomes and continued quality of life. Providing the members of the South Bend Fire Department with the latest and best available equipment and training to perform their duties gives them the tools to effect the best possible outcomes when emergencies occur. The South Bend Fire Department is dedicated to providing expert-level service with an all-hazards approach to public safety.
Explanation of Revenue Sources
The majority of the operations of the Fire Department (including the salaries of 7 civilian staff members and 256 sworn firefighters, as well as all non-labor operating expenditures) are financed out of the General Fund, funded primarily through property taxes. A portion of sworn firefighter wages are supported by the Local Income Tax Public Safety Fund (#249). The Fire Department recovers significant portion of the cost of EMS services through insurance and patient payments. The Fire Department's Special Operations Bureau manages the Indiana River Rescue School (IRRS) and receives revenue from tuition fees for participants. There are typically 2-4 schools a year, each a week in duration.
Explanation of Expenditures, Staffing, and Significant Changes/Variance
Fire Department expenditures are expected to be slightly less in 2025 to what they were in 2024. The decrease in Capital is due to the timing of replacing Fire equipment.



Department Summaries											
Venues, Parks & Arts											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	821,305	7,494,802	8,073,869	8,469,895	5,039,362	2,076,261	2,081,240	2,086,326	2,091,527	(3,430,534)	-41%
201 - Parks & Recreation	16,769,479	20,209,644	22,354,736	35,756,383	25,719,542	23,689,363	24,013,639	24,402,860	24,790,890	(10,036,840)	-28%
273 - Morris PAC / Palais Royale Marketing	74,852	-	-	-	-	-	-	-	-	-	0%
274 - Morris PAC Self-Promotion	264,160	-	-	-	-	-	-	-	-	-	0%
312 - 2017 Parks Bond Debt Service	1,169,365	1,179,165	1,177,990	1,177,990	1,181,215	1,181,217	1,173,392	1,179,892	1,175,502	3,225	0%
401 - Coveleski Stadium Capital	17,784	33,159	40,000	40,000	30,000	40,000	40,000	40,000	40,000	(10,000)	-25%
404 - Local Income Tax - Certified Shares	1,324,793	84,198	-	11,356	-	-	-	-	-	(11,356)	-100%
407 - Cumulative Capital Improvement	246,116	996	170,000	170,000	-	-	-	-	-	(170,000)	-100%
408 - Local Income Tax - Economic Development	706,574	1,742,921	695,881	695,881	1,250,031	792,231	804,106	799,931	809,991	554,150	80%
413 - Professional Sports Convention Development Area	1,121,352	3,568,457	1,337,704	366,418	-	-	-	-	-	(366,418)	-100%
416 - Morris Performing Arts Center Capital	7,200,174	1,440,954	-	8,186,012	-	-	-	-	-	(8,186,012)	-100%
450 - Palais Royale Historic Preservation	-	-	20,000	20,000	10,000	20,000	20,000	20,000	20,000	(10,000)	-50%
452 - 2018 TIF Park Bond Capital	156,103	7,480	-	2,315,432	-	-	-	-	-	(2,315,432)	-100%
453 - Zoo Bond Capital	1,424,173	4,467,955	-	-	-	-	-	-	-	-	0%
471 - 2017 Parks Bond Capital	2,194,553	780,322	-	1,364,242	-	-	-	-	-	(1,364,242)	-100%
601 - Parking Garages	892,339	1,262,212	1,203,596	1,327,462	1,220,198	743,394	758,313	771,006	783,731	(107,264)	-8%
602 - Morris Performing Arts Center Operations	1,168,404	1,413,999	1,732,070	1,807,701	1,874,213	1,883,236	1,950,463	1,996,689	2,044,052	66,513	4%
670 - Century Center Operations	4,103,653	4,128,823	4,667,856	4,688,456	3,610,925	3,669,898	3,714,133	3,759,475	3,804,344	(1,077,531)	-23%
671 - Century Center Capital	-	415,617	35,000	346,636	35,058	35,000	35,000	35,000	35,000	(311,578)	-90%
672 - Century Center Energy Conservation Debt Svc	402,367	407,917	393,388	393,388	388,754	388,754	384,057	379,297	374,470	(4,634)	-1%
757 - 2015 Parks Bond Debt Service	372,556	375,581	368,381	368,381	381,031	381,032	373,232	375,357	377,182	12,650	3%
Expenditures by Fund	40,430,100	49,014,204	42,270,471	67,505,632	40,740,329	34,900,386	35,347,574	35,845,833	36,346,688	(26,765,303)	-40%
Expenditures by Division											
011 - Community Initiatives	-	1,280,884	1,639,574	1,735,079	1,888,863	1,913,961	1,942,771	1,972,311	2,002,598	153,784	9%
102 - Redevelopment Commission	-	-	1,337,704	-	-	-	-	-	-	-	0%
200 - Park Administration	1,064,019	6,368,600	7,268,802	7,313,653	5,302,457	1,240,574	1,273,078	1,306,493	1,340,846	(2,011,196)	-27%
201 - Park Maintenance	10,181,523	14,987,431	11,525,201	15,903,547	10,826,532	11,670,271	11,942,942	12,088,736	12,240,218	(5,077,015)	-32%
202 - Golf Courses	1,975,148	2,215,416	2,752,698	2,883,650	3,282,802	2,583,558	2,631,626	2,699,049	2,701,428	399,152	14%
203 - Recreation	2,294,300	2,376,955	2,636,923	2,656,624	2,436,478	2,472,049	2,521,271	2,599,170	2,679,904	(220,145)	-8%
204 - Potawatomi Zoo	2,125,976	6,170,129	403,422	403,422	453,422	453,525	403,630	403,739	353,851	50,000	12%
205 - Development & Promotions	1,068,863	1,069,187	1,659,496	2,460,081	2,481,320	2,548,430	2,617,416	2,688,330	2,761,225	21,239	1%
206 - Park Projects & Capital	3,320,327	1,759,312	570,000	12,954,617	100,000	100,000	100,000	-	-	(12,854,617)	-99%
207 - Park Debt	2,252,895	2,202,617	2,247,752	2,247,753	2,267,778	2,259,980	2,256,230	2,260,680	2,268,175	20,025	1%
208 - Community Programming	1,219,796	1,331,326	1,942,148	1,942,456	2,430,036	2,491,413	2,553,922	2,618,050	2,683,837	487,580	25%
209 - Visitor Experience	-	-	-	-	1,451,650	188,600	-	-	-	1,451,650	0%
220 - Morris Performing Arts Center	9,350,922	2,855,137	1,732,070	9,993,713	2,324,213	1,883,236	1,950,463	1,996,689	2,044,052	(7,669,500)	-77%
221 - Palais Royale Ballroom	177,972	182,642	254,841	255,098	239,844	257,743	262,722	267,808	273,009	(15,254)	-6%
230 - Century Center	4,506,020	4,952,357	5,096,243	5,428,479	4,034,736	4,093,652	4,133,190	4,173,772	4,213,814	(1,393,743)	-26%
240 - Parking Garages	892,339	1,262,212	1,203,596	1,327,462	1,220,198	743,394	758,313	771,006	783,731	(107,264)	-8%
Expenditures by Division	40,430,100	49,014,204	42,270,471	67,505,632	40,740,329	34,900,386	35,347,574	35,845,833	36,346,688	(26,765,303)	-40%
Expenditures by Category & Subcategory											
01 - Personnel	10,675,273	11,939,072	13,773,722	13,806,982	16,466,749	15,183,190	15,536,785	15,899,180	16,270,594	2,659,767	19%
01 - Salaries & Wages	6,895,461	7,898,752	9,095,534	9,112,484	10,787,515	10,153,786	10,407,631	10,667,822	10,934,517	1,675,031	18%
02 - Fringe Benefits	2,379,975	2,601,034	3,450,271	3,466,581	3,964,389	3,667,558	3,759,230	3,853,195	3,949,508	497,808	14%
03 - Other Personnel Costs	1,399,837	1,439,285	1,227,917	1,227,917	1,714,845	1,361,846	1,369,924	1,378,164	1,386,569	486,928	40%
02 - Supplies	2,716,609	2,628,678	3,070,235	3,245,984	2,650,968	2,778,891	2,812,952	2,882,572	2,949,950	(595,017)	-18%
03 - Supplies	2,716,609	2,628,678	3,070,235	3,245,984	2,650,968	2,778,891	2,812,952	2,882,572	2,949,950	(595,017)	-18%
03 - Services	6,913,528	10,855,940	10,243,150	11,842,560	9,075,948	10,266,754	10,260,417	10,462,415	10,623,369	(2,766,612)	-23%
05 - Professional Services	497,869	1,462,018	1,872,941	2,032,361	1,162,334	1,088,111	964,051	971,016	978,020	(870,028)	-43%
06 - Repairs & Maintenance	1,096,543	1,522,086	1,283,485	1,407,162	1,284,463	1,393,236	1,409,451	1,459,081	1,506,816	(122,699)	-9%
07 - Grants & Subsidies	715,000	2,184,275	685,000	688,500	740,000	740,000	690,000	690,000	640,000	51,500	7%
08 - Utilities	1,619,481	1,587,669	1,915,418	1,994,463	1,858,282	1,840,978	1,932,930	2,006,774	2,083,854	(136,181)	-7%
09 - Printing & Advertising	484,188	705,896	910,324	1,721,535	1,570,170	1,672,316	1,718,810	1,766,721	1,816,090	(151,365)	-9%
10 - Insurance	50,834	73,264	53,040	53,040	57,777	37,520	37,520	37,520	37,520	4,737	9%
11 - Education & Training	24,730	101,400	59,890	65,842	82,920	74,967	73,724	74,561	75,431	17,078	26%
12 - Travel	25,903	20,425	39,750	50,496	67,175	57,809	58,550	59,318	60,115	16,679	33%
13 - Bad Debt	1,155	240	-	160	-	-	-	-	-	(160)	-100%
14 - Other Services & Charges	2,397,825	3,198,667	3,423,302	3,829,001	2,252,828	3,361,817	3,375,381	3,397,423	3,425,524	(1,576,173)	-41%
04 - Capital	12,800,634	12,489,428	1,927,500	26,140,462	1,682,137	445,507	445,507	345,507	278,007	(24,458,325)	-94%
15 - Capital	12,800,634	12,489,428	1,927,500	26,140,462	1,682,137	445,507	445,507	345,507	278,007	(24,458,325)	-94%
05 - Debt Service	3,358,100	2,817,670	2,637,053	3,188,539	2,747,196	2,571,471	2,537,354	2,399,008	2,259,029	(441,342)	-14%
16 - Debt Service Principal	1,927,129	2,080,942	1,966,108	2,445,732	2,118,495	1,976,910	2,006,554	1,933,159	1,855,259	(327,237)	-13%
17 - Debt Service Interest & Fees	1,430,972	736,729	670,945	742,807	628,702	594,561	530,800	465,849	403,770	(114,105)	-15%
06 - Interfund Transfers	3,965,957	8,283,416	10,618,810	9,281,106	8,117,331	3,654,572	3,754,558	3,857,152	3,965,740	(1,163,775)	-13%
19 - Interfund Allocations	2,433,312	2,603,183	2,804,906	2,804,906	3,078,481	3,169,856	3,263,948	3,360,837	3,460,608	273,575	10%
20 - Interfund Transfers Out	1,532,645	5,680,233	7,813,904	6,476,200	5,038,850	484,716	490,610	496,314	505,131	(1,437,350)	-22%
Total Expenditures	40,430,100	49,014,204	42,270,471	67,505,632	40,740,329	34,900,386	35,347,574	35,845,833	36,346,688	(26,765,303)	-40%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose

The Department of Venues, Parks, & Arts inspires a more livable South Bend for all, connecting us to emotionally engaging experiences and to one another. The department's primary focus areas include arts and culture, recreation, and public placemaking. The places it cares for and the services and programs it offers have a significant impact on social equity, neighborhood and economic impact, health & wellness, and ecological stewardship. This department includes the administration & maintenance of South Bend's parks, golf courses, and community centers. It also includes the operations of the Morris Performing Arts Center, the Palais Royale Ballroom, the City-owned Parking Garages, and the Century Center Convention Center.

Explanation of Revenue Sources

Although this department does take in a significant amount of revenue from charges for services rendered (such as golf course greens fees or charges for events held at the Morris), most of the operations of the department of Venues, Parks and Arts are subsidized by property taxes and other non-reciprocal revenue. In recent years, the Parks & Recreation fund has received interfund transfers from local income tax funds to help support operations.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Venues, Parks & Arts capital expenditures will significantly decrease from 2024 to 2025 due to large, one-time capital projects donations received from a capital campaign. .



Department Summaries											
Community Investment											
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Fund											
101 - General Fund	67,037	-	-	33,000	-	-	-	-	-	(33,000)	-100%
209 - Studebaker-Oliver Revitalizing Grants	41,621	25,658	50,000	98,331	30,000	50,000	50,000	50,000	50,000	(68,331)	-69%
210 - Economic Development State Grants	229,637	144,348	-	222,865	-	-	-	-	-	(222,865)	-100%
211 - Dept of Community Investment											
Operating	3,895,130	4,015,082	4,593,274	5,063,734	4,897,977	5,059,280	5,172,871	5,289,445	5,409,082	(165,757)	-3%
212 - Dept of Community Investment Grants	2,823,943	4,310,457	2,832,655	10,286,845	2,987,662	2,832,655	2,832,655	2,832,655	2,832,655	(7,299,183)	-71%
217 - Gift, Donation, Bequest	111,778	63,583	3,500	63,663	78,500	3,500	3,500	3,500	3,500	14,838	23%
219 - Unsafe Building	20,000	17,500	23,000	24,880	25,000	23,000	23,000	23,000	23,000	120	0%
221 - Rental Units Regulation	79,884	65,375	54,000	206,211	54,000	54,000	54,000	54,000	54,000	(152,211)	-74%
227 - Loss Recovery	-	-	1,500	1,500	-	-	-	-	-	(1,500)	-100%
230 - Code Enforcement Fund	3,785,320	4,396,734	6,609,265	7,179,768	7,207,752	7,081,245	7,230,324	7,053,890	7,154,295	27,984	0%
264 - COVID-19 Response	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
315 - Airport 2003 Debt Reserve	-	-	1,040,462	1,040,462	-	-	-	-	-	(1,040,462)	-100%
324 - TIF - River West Development Area	16,256,613	22,554,045	22,546,401	60,068,530	7,066,880	22,289,911	22,733,753	23,351,553	8,467,210	(53,001,650)	-88%
328 - SBCDA 2003 Debt Reserve	-	-	1,739,495	1,739,495	-	-	-	-	-	(1,739,495)	-100%
352 - 2019 South Shore Double Tracking Debt Service	1,029,750	1,030,125	1,033,625	1,033,625	1,030,125	1,030,125	1,030,000	1,032,625	1,028,125	(3,500)	0%
353 - 2020 TIF Library Bond Debt Service Reserve	16	8	-	-	-	-	-	-	-	-	0%
404 - Local Income Tax - Certified Shares	1,026,071	-	-	-	-	-	-	-	-	-	0%
408 - Local Income Tax - Economic Development	9,303,700	10,622,286	14,004,028	17,785,894	14,166,035	3,480,485	3,481,970	3,483,161	3,384,700	(3,619,859)	-20%
410 - Urban Development Action Grant	18,000	338,253	-	-	-	-	-	-	-	-	0%
422 - TIF - West Washington	113,570	99,745	280,000	1,488,357	-	280,000	280,000	280,000	-	(1,488,357)	-100%
429 - TIF - River East Development Area (NE Dev)	1,977,310	3,834,024	3,500,000	11,236,946	526,200	3,500,000	3,500,000	350,000	-	(10,710,746)	-95%
430 - TIF - Southside Development Area #1	2,233,872	6,447,977	2,000,000	11,536,262	-	2,000,000	2,000,000	200,000	-	(11,536,262)	-100%
433 - Redevelopment General	841,917	2,170,909	1,754,888	2,971,846	760,013	1,759,513	1,754,638	1,763,213	1,756,413	(2,211,833)	-74%
435 - TIF - Douglas Road	210,455	-	-	74,175	-	-	-	-	-	(74,175)	-100%
436 - TIF - River East Residential (NE Res)	4,902,703	5,236,835	4,580,121	7,156,989	4,547,623	4,570,249	4,571,774	4,572,509	4,561,193	(2,609,365)	-36%
456 - 2023A RDA Bonds	-	6,815,738	-	27,131,723	-	-	-	-	-	(27,131,723)	-100%
600 - Consolidated Building Fund	1,905,723	2,205,269	1,901,787	1,902,137	2,061,991	2,043,347	2,093,101	2,144,153	2,156,537	159,854	8%
752 - South Bend Redevelopment Authority	2,856,981	2,856,381	-	-	-	-	-	-	-	-	0%
754 - Industrial Revolving Fund	4,558,357	87,011	484,036	818,232	174,536	134,536	136,327	138,154	140,017	(643,696)	-79%
756 - 2015 Smart Streets Bond Debt Service	1,711,344	1,709,319	1,706,785	1,706,785	1,712,844	1,712,844	1,707,819	1,711,819	1,709,694	6,059	0%
760 - 2017 Eddy Street Commons Bond Debt Service	1,926,375	1,929,875	1,941,375	1,941,375	1,955,125	1,955,125	1,951,250	1,950,625	1,952,375	13,750	1%
Expenditures by Fund	62,452,107	81,359,943	72,680,196	172,935,932	49,282,262	59,859,815	60,606,981	56,284,301	40,682,796	(123,653,669)	-72%
Expenditures by Division											
060 - Building Department	1,905,723	2,205,269	1,901,787	1,902,137	2,061,991	2,043,347	2,093,101	2,144,153	2,156,537	159,854	8%
101 - Community Investment	25,111,092	29,406,443	17,597,153	55,650,542	17,201,428	13,828,425	13,936,392	14,059,359	14,082,023	(38,449,114)	-69%
102 - Redevelopment Commission	27,566,206	41,373,669	38,474,991	98,346,686	13,930,841	35,429,798	35,870,165	31,549,899	15,812,940	(84,415,845)	-86%
103 - Neighborhoods	7,869,086	8,374,562	14,706,265	17,036,566	16,088,002	8,558,245	8,707,324	8,530,890	8,631,295	(948,564)	-6%
Expenditures by Division	62,452,107	81,359,943	72,680,196	172,935,932	49,282,262	59,859,815	60,606,981	56,284,301	40,682,796	(123,653,669)	-72%
Expenditures by Category & Subcategory											
01 - Personnel	5,940,122	6,269,788	8,534,159	8,534,509	9,126,978	9,355,153	9,589,031	9,828,757	10,074,476	592,469	7%
01 - Salaries & Wages	4,262,994	4,534,937	5,901,244	5,901,244	6,311,974	6,469,773	6,631,518	6,797,306	6,967,238	410,730	7%
02 - Fringe Benefits	1,677,129	1,734,851	2,632,915	2,633,265	2,815,004	2,885,379	2,957,514	3,031,452	3,107,238	181,739	7%
02 - Supplies	243,361	273,203	311,796	320,801	349,130	295,980	297,532	299,113	300,725	28,329	9%
04 - Supplies	243,361	273,203	311,796	320,801	349,130	295,980	297,532	299,113	300,725	28,329	9%
03 - Services	15,752,900	18,841,259	9,032,325	41,192,364	8,575,356	8,387,568	8,400,826	8,414,025	8,427,812	(32,617,008)	-79%
05 - Professional Services	2,368,953	8,480,603	2,236,166	19,011,146	1,743,345	2,105,422	2,116,351	2,127,498	2,138,868	(17,267,801)	-91%
06 - Repairs & Maintenance	777,296	348,388	467,585	525,055	571,691	467,585	467,585	467,585	467,585	46,636	9%
07 - Grants & Subsidies	11,593,371	8,693,317	5,207,655	16,939,723	5,093,912	4,702,655	4,702,655	4,702,655	4,702,655	(11,845,811)	-70%
08 - Utilities	83,375	76,629	114,217	114,217	115,674	116,502	118,831	120,883	123,300	1,457	1%
09 - Printing & Advertising	33,661	25,913	56,022	48,789	58,022	56,022	56,022	56,022	56,022	9,233	19%
11 - Education & Training	14,164	20,157	59,400	62,022	54,100	59,400	59,400	59,400	59,400	(7,922)	-13%
12 - Travel	9,131	14,983	54,062	55,667	56,562	54,062	54,062	54,062	54,062	895	2%
13 - Bad Debt	-	270	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
14 - Other Services & Charges	872,949	1,180,999	836,218	4,434,746	881,050	824,920	824,920	824,920	824,920	(3,553,696)	-80%
04 - Capital	10,376,434	23,686,716	20,171,913	88,258,255	436,000	21,273,316	21,789,795	16,970,000	1,000,000	(87,822,255)	-100%
15 - Capital	10,376,434	23,686,716	20,171,913	88,258,255	436,000	21,273,316	21,789,795	16,970,000	1,000,000	(87,822,255)	-100%
05 - Debt Service	12,772,597	13,591,224	12,391,797	12,391,797	6,672,794	6,620,253	6,398,184	6,291,038	6,255,792	(5,719,034)	-46%
16 - Debt Service Principal	8,769,789	9,474,954	9,902,758	9,902,758	4,445,224	4,409,177	4,348,757	4,426,622	4,531,763	(5,457,534)	-55%
17 - Debt Service Interest & Fees	4,002,808	4,116,270	2,489,039	2,489,039	2,227,570	2,211,076	2,049,427	1,864,416	1,724,029	(261,469)	-11%
06 - Interfund Transfers	17,366,692	18,697,752	22,238,206	22,238,206	24,122,004	13,927,545	14,131,613	14,481,368	14,623,991	1,883,799	8%
19 - Interfund Allocations	2,098,686	1,953,028	2,127,077	2,127,077	2,349,279	2,419,757	2,492,350	2,567,121	2,644,134	222,202	10%
20 - Interfund Transfers Out	15,268,006	16,744,724	20,111,129	20,111,129	21,772,725	11,507,788	11,639,263	11,914,247	11,979,856	1,661,597	8%
Total Expenditures	62,452,107	81,359,943	72,680,196	172,935,932	49,282,262	59,859,815	60,606,981	56,284,301	40,682,796	(123,653,669)	-72%

Note: Refer to Individual Fund Summaries for Further Detail

Department Purpose

The Department of Community Investment is tasked with spurring investment to create a stronger South Bend. It does this by attracting and retaining growing businesses, planning for vibrant neighborhoods, and connecting residents to economic opportunities. To better assist the citizens and businesses of South Bend, the department is organized into five teams that work collaboratively: Engagement and Economic Empowerment, Growth and Opportunity (formerly Business Development), Neighborhoods (includes South Bend Animal Resource Center, Neighborhood Services & Enforcement, Neighborhood Grants, and Neighborhood Health and Housing), Planning (includes Building, Historic Preservation, Planning, and Zoning) and Sustainability.

Explanation of Revenue Sources

The Department of Community Investment uses a variety of different funding mechanisms. Its primary operations are funded primarily through the economic development portion of the Local Income Tax (LIT), as well as (to a lesser extent) federal grants and staff contracts. This department also works with the Redevelopment Commission (RDC) to use resources gained from Tax Increment Financing (TIF) on economic development projects.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

In 2021, two new positions were added to the Business Development team to support the newly awarded Revolving Loan Fund Grant as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These positions will handle all loan applications and processing through closing. The positions are fully funded by grant revenue. Since 2019 there have been transition efforts to consolidate the Building and Code Enforcement departments, as well as the division of Sustainability, into DCI. In 2022, those consolidation efforts will be finalized and result in a reorganization of staff and reporting structures. In addition, several new or expanded initiatives will be added to DCI to facilitate the goals of the American Rescue Plan.



FUND INFORMATION



Fund Summaries

Fund 101 - General Fund

Fund Type	1 General Plus Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	45,635,698	48,636,181	51,388,740	55,708,898	53,563,962	54,635,241	55,727,946	56,842,505	57,979,355	(2,144,936)	-4%
02 - Local Income Taxes	-	14,189,571	12,554,287	14,471,413	13,285,318	13,816,731	14,369,400	14,944,176	15,541,943	(1,186,095)	-8%
03 - Intergov./ Shared Revenues	2,186,019	4,032,969	4,198,874	4,198,874	5,215,827	5,215,827	5,215,827	5,215,827	5,215,827	1,016,953	24%
05 - Licenses & Permits	319,288	219,971	295,607	295,607	273,512	273,512	273,512	273,512	273,512	(22,095)	-7%
06 - Charges for Services	4,838,529	5,630,413	4,350,903	4,350,903	4,580,267	4,581,337	4,582,438	4,583,573	4,584,742	229,364	5%
07 - Fines, Forfeitures, and Fees	4,911	9,045	8,000	8,000	5,000	5,000	5,000	5,000	5,000	(3,000)	-38%
08 - Interest Earnings	576,610	2,940,561	3,932,378	1,075,188	1,045,545	955,435	979,312	982,184	995,210	(29,643)	-3%
09 - Donations	1,358,100	1,726,912	1,392,500	1,392,500	-	-	-	-	-	(1,392,500)	-100%
10 - Other Income	1,352,986	1,400,222	1,296,920	1,296,920	1,231,000	1,231,000	1,231,000	1,231,000	1,231,000	(65,920)	-5%
11 - Debt Proceeds	-	1,827,500	2,176,000	2,176,000	2,176,000	2,176,000	2,176,000	2,176,000	2,176,000	-	0%
12 - PILOT	6,079,325	6,095,594	6,024,186	6,024,186	5,765,661	5,765,661	5,765,661	5,765,661	5,765,661	(258,525)	-4%
13 - Interfund Allocation Reimb	10,544,420	10,597,451	11,206,787	11,206,787	11,676,027	12,026,308	12,387,097	12,758,710	13,141,471	469,240	4%
14 - Interfund Transfers In	-	13,865,143	17,345,056	3,878,608	575,000	500,000	500,000	500,000	500,000	(3,303,608)	-85%
Total Revenues	72,895,886	111,171,535	116,170,238	106,083,884	99,393,119	101,182,052	103,213,193	105,278,148	107,409,721	(6,690,765)	-6%
Expenditures by Category & Subcategory											
01 - Personnel	8,675,103	61,024,392	67,642,332	67,789,989	68,368,973	70,078,197	71,830,152	73,625,906	75,466,554	578,984	1%
01 - Salaries & Wages	6,584,533	43,911,983	46,186,001	46,322,568	45,339,767	46,473,261	47,635,093	48,825,970	50,046,619	(982,801)	-2%
02 - Fringe Benefits	2,090,570	17,112,409	21,456,331	21,467,420	23,029,206	23,604,936	24,195,060	24,799,936	25,419,934	1,561,786	7%
02 - Supplies	2,675,311	2,708,357	3,052,084	3,476,853	3,370,688	3,029,197	2,939,854	2,940,522	2,941,203	(106,165)	-3%
04 - Supplies	2,675,311	2,708,357	3,052,084	3,476,853	3,370,688	3,029,197	2,939,854	2,940,522	2,941,203	(106,165)	-3%
03 - Services	13,907,277	20,106,617	10,375,331	28,590,580	9,499,860	11,512,442	11,583,563	11,821,977	11,715,715	(19,090,720)	-67%
05 - Professional Services	1,907,475	2,667,178	2,357,135	2,775,954	2,623,568	1,988,068	2,000,609	1,999,261	2,012,026	(152,387)	-5%
06 - Repairs & Maintenance	3,151,159	3,632,029	2,898,719	3,060,466	2,942,193	2,907,326	2,922,772	2,938,527	2,954,597	(118,273)	-4%
07 - Grants & Subsidies	5,450,680	7,117,846	746,451	14,073,241	754,594	746,451	746,451	746,451	746,451	(13,318,647)	-95%
08 - Utilities	591,906	1,895,474	646,538	646,538	646,509	2,154,256	2,195,242	2,237,045	2,279,686	(29)	0%
09 - Printing & Advertising	342,749	205,374	329,453	351,726	342,272	322,793	323,140	323,494	323,855	(9,454)	-3%
11 - Education & Training	236,499	220,293	342,000	319,382	355,420	342,000	342,000	342,000	342,000	36,038	11%
12 - Travel	53,075	102,967	108,000	157,421	119,305	108,000	108,000	108,000	108,000	(38,116)	-24%
13 - Bad Debt	930	1,016	-	300	-	300	300	300	300	(300)	-100%
14 - Other Services & Charges	2,172,804	4,264,439	2,947,035	7,205,552	1,715,999	2,943,248	2,945,049	3,126,899	2,948,800	(5,489,553)	-76%
04 - Capital	181,068	3,571,162	2,226,000	15,706,062	3,203,488	50,000	50,000	2,226,000	-	(12,502,574)	-80%
15 - Capital	181,068	3,571,162	2,226,000	15,706,062	3,203,488	50,000	50,000	2,226,000	-	(12,502,574)	-80%
05 - Debt Service	-	199,690	1,928,694	1,928,694	2,015,150	1,595,179	1,129,293	1,086,244	913,920	86,456	4%
16 - Debt Service Principal	-	193,179	1,782,196	1,782,196	1,864,747	1,546,442	1,095,259	1,040,723	870,400	82,551	5%
17 - Debt Service Interest & Fees	-	6,512	146,498	146,498	150,403	48,737	34,034	45,521	43,520	3,905	3%
06 - Interfund Transfers	11,433,455	20,662,173	23,733,164	23,929,823	21,905,427	12,956,590	13,318,287	13,690,836	14,074,561	(2,024,397)	-8%
19 - Interfund Allocations	9,701,661	9,609,111	10,633,164	10,829,618	11,705,427	12,056,590	12,418,287	12,790,836	13,174,561	875,809	8%
20 - Interfund Transfers Out	1,731,794	11,053,062	13,100,000	13,100,206	10,200,000	900,000	900,000	900,000	900,000	(2,900,206)	-22%
Total Expenditures	36,872,214	108,272,391	108,957,605	141,422,000	108,363,586	99,221,605	100,851,149	105,391,485	105,111,953	(33,058,415)	-23%
Net Surplus / (Deficit)	36,023,672	2,899,144	7,212,633	(35,338,117)	(8,970,467)	1,960,447	2,362,044	(113,337)	2,297,769	Cash Reserve Target	
Beginning Balance	54,208,073	91,411,452		93,698,543	58,360,426	49,389,959	51,350,406	53,712,450	53,599,113	50% of Annual expenditures	
Cash Adjustments	1,179,706	(612,053)									
Ending Balance	91,411,452	93,698,543		58,360,426	49,389,959	51,350,406	53,712,450	53,599,113	55,896,882		

Fund Purpose

The General Fund is the primary operating fund for City operations including general government, public safety, certain culture & recreation expenses, and certain debt service obligations.

Explanation of Revenue Sources

The main source of revenue is property taxes. Secondary sources of revenue include auto and commercial vehicle excise tax, business licensing revenue, EMS billing revenue, and payment in lieu of taxes (PILOT) from the Water and Wastewater Utility.

Starting in 2023, this fund will receive the Certified Shares portion of the City's Local Income Tax (LIT) revenue distribution. Previously, the Certified Shares portion was accounted for in a separate fund (#404); however, the Indiana State Board of Accounts stipulated that the Certified Shares portion must be deposited into the General Fund after 2022. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF).

Explanation of Expenditures, Staffing, and Significant Changes/Variance

2025 projects significant decreases in capital expenditures and services. .



Fund Summaries

Fund 101 - General Fund

Fund Type	1 General Plus Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Expenditures by Department											
01 - Mayor's Office	2,303,690	1,029,047	1,293,880	1,297,327	1,391,226	1,397,071	1,431,281	1,466,379	1,502,388	93,899	7%
02 - City Clerk	588,712	550,428	594,213	612,854	626,828	633,920	648,380	663,218	678,443	13,973	2%
03 - Common Council	552,768	650,968	938,961	943,451	1,013,369	941,829	960,761	980,177	1,000,091	69,918	7%
04 - Administration & Finance	12,442,034	15,181,451	6,844,842	37,008,241	7,860,344	7,273,935	7,418,412	7,732,445	7,704,125	(29,147,898)	-79%
05 - Legal Department	1,474,439	1,581,443	2,004,061	2,060,312	2,117,787	2,153,585	2,207,278	2,262,362	2,318,872	57,475	3%
06 - Public Works	2,951,893	9,536,192	11,715,002	11,869,887	11,031,368	7,429,994	7,578,593	7,730,834	7,886,806	(838,519)	-7%
08 - Police Department	9,290,456	41,625,548	45,733,543	46,792,448	47,378,759	44,682,498	45,131,786	48,295,999	46,955,708	586,310	1%
09 - Fire Department	6,379,879	30,622,512	31,759,234	32,334,585	31,904,544	32,632,512	33,393,418	34,173,744	34,973,992	(430,041)	-1%
10 - Community Investment	67,037	-	-	33,000	-	-	-	-	-	(33,000)	-100%
11 - Venues, Parks & Arts	821,305	7,494,802	8,073,869	8,469,895	5,039,362	2,076,261	2,081,240	2,086,326	2,091,527	(3,430,534)	-41%
Total Expenditures by Dept	36,872,214	108,272,391	108,957,605	141,422,000	108,363,586	99,221,605	100,851,149	105,391,485	105,111,953	(33,058,415)	-23%
Expenditures by Division											
010 - Mayor	993,329	1,029,047	1,293,880	1,297,327	1,391,226	1,397,071	1,431,281	1,466,379	1,502,388	93,899	7%
011 - Community Initiatives	1,310,361	-	-	-	-	-	-	-	-	-	0%
020 - City Clerk	588,712	550,428	594,213	612,854	626,828	633,920	648,380	663,218	678,443	13,973	2%
030 - Common Council	552,768	650,968	938,961	931,451	1,001,369	941,829	960,761	980,177	1,000,091	69,918	8%
031 - Youth Council	-	-	-	12,000	12,000	-	-	-	-	-	0%
040 - General City	8,855,411	11,084,877	1,391,125	31,423,899	1,502,224	1,391,521	1,391,929	1,572,350	1,392,783	(29,921,675)	-95%
050 - Legal Department	1,474,439	1,581,443	2,004,061	2,060,312	2,117,787	2,153,585	2,207,278	2,262,362	2,318,872	57,475	3%
080 - Police Department	9,290,456	41,625,548	45,733,543	46,792,448	47,378,759	44,682,498	45,131,786	48,295,999	46,955,708	586,310	1%
090 - Fire Department	5,980,577	29,986,503	31,018,306	31,561,087	31,152,893	31,873,969	32,627,811	33,400,897	34,193,724	(408,195)	-1%
092 - Emergency Medical Service	399,302	636,009	740,928	773,498	751,652	758,543	765,607	772,847	780,268	(21,846)	-3%
101 - Community Investment	67,037	-	-	33,000	-	-	-	-	-	(33,000)	-100%
200 - Park Administration	-	5,372,562	6,000,000	6,000,000	4,100,000	-	-	-	-	(1,900,000)	-32%
201 - Park Maintenance	-	1,891,368	1,839,028	2,226,831	709,518	1,838,518	1,838,518	1,838,518	1,838,518	(1,517,313)	-68%
206 - Park Projects & Capital	-	48,047	-	7,967	-	-	-	-	-	(7,967)	-100%
220 - Morris Performing Arts Center	643,333	184	-	-	-	-	-	-	-	-	0%
221 - Palais Royale Ballroom	177,972	182,642	234,841	235,098	229,844	237,743	242,722	247,808	253,009	(5,254)	-2%
400 - Controller's Office	2,762,156	3,368,923	4,204,991	4,235,263	4,859,328	4,413,435	4,525,851	4,626,983	4,744,902	624,065	15%
401 - Diversity & Inclusion	431,572	402,397	657,817	752,583	735,607	715,140	728,518	742,249	756,344	(16,977)	-2%
402 - Human Rights	392,895	325,254	590,909	596,497	763,185	753,839	772,114	790,862	810,096	166,688	28%
600 - Engineering	2,951,893	3,409,584	4,615,002	4,769,887	4,931,368	5,033,107	5,151,768	5,273,472	5,398,297	161,481	3%
602 - Streets & Sewers	-	6,126,608	7,100,000	7,100,000	6,100,000	2,396,887	2,426,825	2,457,362	2,488,509	(1,000,000)	-14%
Expenditures by Division	36,872,214	108,272,391	108,957,605	141,422,000	108,363,586	99,221,605	100,851,149	105,391,485	105,111,953	(33,058,415)	-23%
Expenditures by Subdivision											
010 - Mayor	993,329	970,586	1,193,725	1,197,172	1,252,131	1,287,811	1,319,290	1,351,588	1,384,727	54,959	5%
011 - Community Initiatives	1,310,361	-	-	-	-	-	-	-	-	-	0%
012 - Community Police Review Office	-	58,461	100,155	100,155	139,095	109,260	111,992	114,792	117,661	38,940	39%
020 - City Clerk	588,712	550,428	594,213	612,854	626,828	633,920	648,380	663,218	678,443	13,973	2%
030 - Common Council	552,768	650,968	938,961	931,451	1,001,369	941,829	960,761	980,177	1,000,091	69,918	8%
031 - Youth Council	-	-	-	12,000	12,000	-	-	-	-	-	0%
040 - General City	8,855,411	11,084,877	1,391,125	31,423,899	1,502,224	1,391,521	1,391,929	1,572,350	1,392,783	(29,921,675)	-95%
041 - Finance	2,138,651	2,594,482	3,264,508	3,296,011	3,858,925	3,395,627	3,483,516	3,559,485	3,651,586	562,914	17%
042 - Human Resources	623,506	774,441	940,483	939,251	1,000,403	1,017,808	1,042,335	1,067,498	1,093,316	61,151	7%
043 - Diversity & Inclusion	431,572	402,397	657,817	752,583	735,607	715,140	728,518	742,249	756,344	(16,977)	-2%
044 - Human Rights General	392,895	325,254	590,909	596,497	763,185	753,839	772,114	790,862	810,096	166,688	28%
050 - Legal Dept	1,474,439	1,581,443	2,004,061	2,060,312	2,117,787	2,153,585	2,207,278	2,262,362	2,318,872	57,475	3%
080 - Police General	9,084,025	40,788,073	44,773,549	45,832,381	46,330,463	43,607,091	44,028,550	47,164,196	45,794,583	498,082	1%
083 - Crime Lab	206,430	837,475	959,994	960,068	1,048,296	1,075,407	1,103,237	1,131,803	1,161,125	88,228	9%
090 - Fire General	5,925,780	29,914,764	30,953,806	31,480,362	31,088,393	31,822,959	32,576,280	33,348,836	34,141,122	(391,970)	-1%
092 - EMS	399,302	636,009	740,928	773,498	751,652	758,543	765,607	772,847	780,268	(21,846)	-3%
095 - Training Center	54,797	71,739	64,500	80,725	64,500	51,010	51,531	52,061	52,602	(16,225)	-20%
132 - Sustainability	67,037	-	-	33,000	-	-	-	-	-	(33,000)	-100%
200 - Park Administration	-	5,372,562	6,000,000	6,000,000	4,100,000	-	-	-	-	(1,900,000)	-32%
201 - Park Maintenance	-	1,891,368	1,839,028	2,226,831	709,518	1,838,518	1,838,518	1,838,518	1,838,518	(1,517,313)	-68%
273 - Park Capital	-	48,047	-	7,967	-	-	-	-	-	(7,967)	-100%
292 - Morris PAC	643,333	184	-	-	-	-	-	-	-	-	0%
293 - Palais Royale	177,972	182,642	234,841	235,098	229,844	237,743	242,722	247,808	253,009	(5,254)	-2%
500 - Engineering	2,951,893	3,409,584	4,615,002	4,769,887	4,931,368	5,033,107	5,151,768	5,273,472	5,398,297	161,481	3%
503 - Streets	-	3,437,500	5,500,000	5,500,000	4,500,000	-	-	-	-	(1,000,000)	-18%
505 - Curb & Sidewalk	-	1,375,000	1,600,000	1,600,000	1,600,000	900,000	900,000	900,000	900,000	-	0%
507 - Street Signals & Lighting	-	1,314,108	-	-	-	1,496,887	1,526,825	1,557,362	1,588,509	-	0%
Expenditures by Subdivision	36,872,214	108,272,391	108,957,605	141,422,000	108,363,586	99,221,605	100,851,149	105,391,485	105,111,953	(33,058,415)	-23%



Fund Summaries

Fund 102 - Rainy Day

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	151,774	321,428	224,926	224,926	227,508	227,508	227,508	227,508	227,508	2,582	1%
Total Revenues	151,774	321,428	224,926	224,926	227,508	227,508	227,508	227,508	227,508	2,582	1%
Net Surplus / (Deficit)	151,774	321,428	224,926	224,926	227,508	227,508	227,508	227,508	227,508	Cash Reserve Target 3% of total expenditures in previous fiscal year for Civil City Funds, less interfund transfers out	
Beginning Balance	10,910,077	11,026,118		11,375,389	11,600,315	11,827,823	12,055,331	12,282,839	12,510,347		
Cash Adjustments	(35,733)	27,843									
Ending Balance	11,026,118	11,375,389		11,600,315	11,827,823	12,055,331	12,282,839	12,510,347	12,737,854		

Fund Purpose

This fund was established (ordinance 9509-04) in order to set aside monies which can be used to meet unanticipated expenses that cannot be funded from existing appropriations, to meet cash flow needs between biannual distribution of property tax receipts and other periodic distributions, for bridging a gap caused by an unexpected revenue shortfall or significant delay in receiving revenue, and for any other City purpose or need consistent with or permitted by state law. This fund can be used for mid-year or year-end advances to other funds that have cash shortages and the advances must be paid back within six months. The establishment of a Rainy Day Fund is looked upon favorably by bond rating agencies and is one of the factors resulting in South Bend's good AA bond rating with Standard & Poor's. The cash reserve requirement for this fund is 3% of prior year operational expenditures in Civil City funds, excluding interfund transfers.

Explanation of Revenue Sources

On an ongoing basis, this fund receives revenue from interest earned on the fund's cash balance. The City can elect to transfer unused or unencumbered funds to this fund per IC 36-1-8-5.1. Every so often, this fund receives certain "catch up" distributions of local income tax monies from the State of Indiana that are required to be deposited into this fund. During 2016, a total of 25% of the special local income tax distribution approved by the Indiana General Assembly, or \$1,405,850, was deposited into the Rainy Day Fund as allowed under the statute.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

No expenditures are budgeted at this time. The most recent activity was an interfund loan to four other funds during 2011.



Fund Summaries

Fund 201 - Parks & Recreation

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds					
	Actual		Budget			Forecast				2024 to 2025		
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change	
Revenues												
01 - Property Taxes	10,742,492	11,441,107	12,054,149	13,075,496	12,564,386	12,815,674	13,071,987	13,333,427	13,600,095	(511,110)	-4%	
03 - Intergov./ Shared Revenues	427,491	861,197	897,088	897,088	1,138,013	1,138,013	1,138,013	1,138,013	1,138,013	240,925	27%	
04 - Intergov./ Grants	-	135,000	-	-	-	-	-	-	-	-	0%	
05 - Licenses & Permits	348	289	360	-	360	360	360	360	360	360	0%	
06 - Charges for Services	3,503,012	3,171,541	2,959,252	2,959,252	3,531,304	3,531,304	3,531,304	3,531,304	3,531,304	572,052	19%	
07 - Fines, Forfeitures, and Fees	24	-	-	-	-	-	-	-	-	-	0%	
08 - Interest Earnings	37,004	130,670	759,006	759,006	107,017	17,012	-	-	-	(651,989)	-86%	
09 - Donations	640,929	1,447,300	294,000	6,494,000	-	-	-	-	-	(6,494,000)	-100%	
10 - Other Income	336,986	240,432	84,784	3,084,784	117,264	124,551	124,551	124,551	124,551	(2,967,520)	-96%	
11 - Debt Proceeds	1,290,000	-	1,172,500	1,172,500	1,347,128	-	-	-	-	174,628	15%	
14 - Interfund Transfers In	119,221	5,372,562	6,000,000	6,000,000	4,100,000	-	-	-	-	(1,900,000)	-32%	
Total Revenues	17,097,508	22,800,098	24,221,139	34,442,126	22,905,472	17,626,914	17,866,215	18,127,655	18,394,323	(11,536,654)	-33%	
Expenditures by Division												
011 - Community Initiatives	-	1,280,884	1,639,574	1,735,079	1,888,863	1,913,961	1,942,771	1,972,311	2,002,598	153,784	9%	
200 - Park Administration	1,064,019	996,038	1,268,802	1,313,653	1,202,457	1,240,574	1,273,078	1,306,493	1,340,846	(111,196)	-8%	
201 - Park Maintenance	7,955,421	9,494,446	9,646,173	13,270,298	10,087,014	9,791,753	10,064,424	10,210,218	10,361,700	(3,183,284)	-24%	
202 - Golf Courses	1,975,148	2,215,416	2,752,698	2,883,650	3,282,802	2,583,558	2,631,626	2,699,049	2,701,428	399,152	14%	
203 - Recreation	2,294,300	2,376,955	2,636,923	2,656,624	2,436,478	2,472,049	2,521,271	2,599,170	2,679,904	(220,145)	-8%	
204 - Potawatomi Zoo	701,803	602,174	403,422	403,422	353,422	353,525	303,630	303,739	253,851	(50,000)	-12%	
205 - Development & Promotions	1,068,863	1,069,187	1,659,496	2,460,081	2,481,320	2,548,430	2,617,416	2,688,330	2,761,225	21,239	1%	
206 - Park Projects & Capital	485,729	838,269	400,000	9,085,621	100,000	100,000	100,000	-	-	(8,985,621)	-99%	
207 - Park Debt	4,400	4,950	5,500	5,500	5,500	5,500	5,500	5,500	5,500	-	0%	
208 - Community Programming	1,219,796	1,331,326	1,942,148	1,942,456	2,430,036	2,491,413	2,553,922	2,618,050	2,683,837	487,580	25%	
209 - Visitor Experience	-	-	-	-	1,451,650	188,600	-	-	-	1,451,650	0%	
Expenditures by Division	16,769,479	20,209,644	22,354,736	35,756,383	25,719,542	23,689,363	24,013,639	24,402,860	24,790,890	(10,036,840)	-28%	
Expenditures by Category & Subcategory												
01 - Personnel	8,259,162	9,409,288	11,077,781	11,077,780	13,168,875	12,198,740	12,503,692	12,816,268	13,136,658	2,091,095	19%	
01 - Salaries & Wages	6,158,855	7,099,030	8,069,907	8,054,397	9,671,263	9,009,628	9,234,869	9,465,740	9,702,384	1,616,866	20%	
02 - Fringe Benefits	2,100,307	2,310,259	3,007,874	3,023,384	3,497,613	3,189,112	3,268,823	3,350,527	3,434,274	474,229	16%	
02 - Supplies	1,591,115	1,611,704	1,839,279	2,006,579	2,047,798	2,262,780	2,293,362	2,360,352	2,425,039	41,219	2%	
04 - Supplies	1,591,115	1,611,704	1,839,279	2,006,579	2,047,798	2,262,780	2,293,362	2,360,352	2,425,039	41,219	2%	
03 - Services	3,788,281	4,923,923	5,324,550	6,338,191	6,079,320	6,247,095	6,187,823	6,360,008	6,490,807	(258,871)	-4%	
05 - Professional Services	195,731	565,476	779,706	969,132	871,196	831,079	702,722	707,858	713,250	(97,936)	-10%	
06 - Repairs & Maintenance	600,941	960,346	936,283	969,622	951,483	1,046,957	1,057,447	1,101,237	1,143,015	(18,139)	-2%	
07 - Grants & Subsidies	715,000	1,084,275	685,000	688,500	640,000	640,000	590,000	590,000	540,000	(48,500)	-7%	
08 - Utilities	942,839	914,400	1,203,300	1,159,160	1,066,550	1,119,878	1,175,873	1,234,669	1,296,400	(92,610)	-8%	
09 - Printing & Advertising	409,687	631,575	731,687	1,536,516	1,450,769	1,490,106	1,532,956	1,577,150	1,622,728	(85,747)	-6%	
11 - Education & Training	22,292	96,883	55,100	58,558	72,720	70,085	68,749	69,490	70,263	14,162	24%	
12 - Travel	19,192	16,085	33,630	44,376	50,975	51,567	52,182	52,824	53,490	6,599	15%	
13 - Bad Debt	1,100	240	-	160	-	-	-	-	-	(160)	-100%	
14 - Other Services & Charges	881,498	654,643	899,844	912,167	975,627	997,424	1,007,893	1,026,780	1,051,661	63,460	7%	
04 - Capital	896,973	1,807,647	1,572,500	13,241,721	1,597,079	260,507	260,507	160,507	93,007	(11,644,642)	-88%	
15 - Capital	896,973	1,807,647	1,572,500	13,241,721	1,597,079	260,507	260,507	160,507	93,007	(11,644,642)	-88%	
05 - Debt Service	403,500	519,757	369,794	921,280	477,196	301,468	277,923	141,712	5,500	(444,083)	-48%	
16 - Debt Service Principal	379,954	462,762	326,793	806,417	422,934	281,349	264,590	134,630	-	(383,483)	-48%	
17 - Debt Service Interest & Fees	23,547	56,995	43,002	114,863	54,263	20,119	13,333	7,082	5,500	(60,600)	-53%	
06 - Interfund Transfers	1,830,448	1,937,325	2,170,831	2,170,831	2,349,274	2,418,773	2,490,332	2,564,013	2,639,879	178,442	8%	
19 - Interfund Allocations	1,830,448	1,937,325	2,170,831	2,170,831	2,349,274	2,418,773	2,490,332	2,564,013	2,639,879	178,442	8%	
Total Expenditures	16,769,479	20,209,644	22,354,736	35,756,383	25,719,542	23,689,363	24,013,639	24,402,860	24,790,890	(10,036,840)	-28%	
Net Surplus / (Deficit)	328,028	2,590,454	1,866,403	(1,314,257)	(2,814,070)	(6,062,449)	(6,147,424)	(6,275,205)	(6,396,566)	Cash Reserve Target		
Beginning Balance	5,865,858	6,223,909		8,884,670	7,570,413	4,756,343	(1,306,106)	(7,453,530)	(13,728,735)	25% of Annual expenditures		
Cash Adjustments	30,022	70,307										
Ending Balance	6,223,909	8,884,670		7,570,413	4,756,343	(1,306,106)	(7,453,530)	(13,728,735)	(20,125,301)			

Fund Purpose

This fund accounts for the operation of the Parks & Recreation side of the Department of Venues, Parks & Arts (VPA). Its purpose is to provide quality spaces, places, and experiences within the City. There are several operational divisions within the department: Administration, Maintenance, Golf Courses, Recreational Experiences, Community Programming, and Development & Promotions.

Explanation of Revenue Sources

This fund's main source of revenue is property taxes. This fund also receives auto excise and commercial vehicle excise tax (intergovernmental shared revenues). Additional revenue is derived from charges for services such as pavilion rental, golf course fees, concessions, and fees for camps, leagues, fitness centers, and special events. In 2019, this fund received a donation of \$450,000 from the Pokagon Band of the Potawatomi. It will be received annually through 2023. The Regional Cities Grant of \$5 million dollars was completed in 2020. In 2019, VPA received \$1,000,000 from the Leighton Foundation. Interfund transfers from the Local Income Tax Certified Shares Fund (#404) help subsidize operations.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The Department underwent a reorganization for 2025 that included the creation of a new division, Visitor Experience. This reorganization included the renaming of various leadership position and removal of certain positions as well.



Fund Summaries

Fund 202 - Motor Vehicle Highway

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds					
	Actual		Budget			Forecast				2024 to 2025		
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change	
Revenues												
03 - Intergov./ Shared Revenues	3,134,543	3,274,223	3,174,424	3,174,424	3,167,476	3,167,476	3,167,476	3,167,476	3,167,476	(6,949)	0%	
05 - Licenses & Permits	2,175	2,725	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0%	
06 - Charges for Services	112,415	89,847	165,300	165,300	160,500	160,500	160,500	160,500	160,500	(4,800)	-3%	
08 - Interest Earnings	52,037	90,854	336,195	336,195	49,178	-	-	-	-	(287,017)	-85%	
10 - Other Income	44,405	107,157	29,500	29,500	81,500	81,500	81,500	81,500	81,500	52,000	176%	
11 - Debt Proceeds	817,500	2,235,000	2,670,000	2,670,000	3,101,869	3,101,869	3,101,869	3,101,869	3,101,869	431,869	16%	
13 - Interfund Allocation Reimb	187,963	162,650	167,318	167,318	167,318	188,604	194,262	200,090	206,093	-	0%	
14 - Interfund Transfers In	5,550,000	5,087,500	10,000,000	10,000,000	11,400,000	1,200,000	1,200,000	1,200,000	1,200,000	1,400,000	14%	
Total Revenues	9,901,038	11,049,955	16,544,237	16,544,237	18,129,341	7,901,449	7,907,107	7,912,935	7,918,938	1,585,104	10%	
Expenditures by Subdivision												
503 - Streets	7,313,705	8,783,703	13,908,417	16,500,212	15,375,399	14,596,421	13,376,918	13,363,101	14,638,557	(1,124,812)	-7%	
505 - Curb & Sidewalk	1,507,024	1,893,969	2,911,667	3,397,528	2,951,845	2,285,246	2,321,165	2,358,238	2,396,507	(445,684)	-13%	
Expenditures by Subdivision	8,820,729	10,677,672	16,820,084	19,897,740	18,327,244	16,881,667	15,698,083	15,721,339	17,035,064	(1,570,496)	-8%	
Expenditures by Category & Subcategory												
01 - Personnel	4,128,023	4,492,597	5,513,950	5,513,950	6,560,163	6,724,167	6,892,271	7,064,578	7,241,193	1,046,213	19%	
01 - Salaries & Wages	2,924,195	3,186,475	3,800,903	3,800,903	4,513,428	4,626,263	4,741,920	4,860,468	4,981,979	712,525	19%	
02 - Fringe Benefits	1,203,828	1,306,122	1,713,047	1,713,047	2,046,736	2,097,904	2,150,352	2,204,110	2,259,213	333,688	19%	
02 - Supplies	854,478	1,146,446	1,615,391	1,763,068	1,642,532	1,631,231	1,655,614	1,690,235	1,721,547	(120,536)	-7%	
04 - Supplies	854,478	1,146,446	1,615,391	1,763,068	1,642,532	1,631,231	1,655,614	1,690,235	1,721,547	(120,536)	-7%	
03 - Services	1,426,692	1,413,672	3,008,848	3,306,446	3,121,605	2,341,653	2,354,687	2,367,955	2,381,464	(184,841)	-6%	
05 - Professional Services	636,199	866,929	1,745,000	2,219,462	1,750,000	1,065,000	1,065,000	1,065,000	1,065,000	(469,462)	-21%	
06 - Repairs & Maintenance	701,876	346,497	984,508	801,894	1,089,834	996,018	1,007,731	1,019,651	1,031,786	287,940	36%	
08 - Utilities	44,781	47,159	64,770	64,770	66,836	66,065	67,386	68,734	70,108	2,066	3%	
09 - Printing & Advertising	2,422	1,810	2,950	6,150	2,950	2,950	2,950	2,950	2,950	(3,200)	-52%	
11 - Education & Training	8,291	11,555	30,000	30,050	30,000	30,000	30,000	30,000	30,000	(50)	0%	
12 - Travel	5,135	803	25,000	25,000	25,000	25,000	25,000	25,000	25,000	-	0%	
14 - Other Services & Charges	27,988	138,918	156,620	159,120	156,985	156,620	156,620	156,620	156,620	(2,135)	-1%	
04 - Capital	155,986	1,067,160	3,416,085	6,048,467	3,031,869	2,565,000	1,230,000	1,030,000	1,760,000	(3,016,598)	-50%	
15 - Capital	155,986	1,067,160	3,416,085	6,048,467	3,031,869	2,565,000	1,230,000	1,030,000	1,760,000	(3,016,598)	-50%	
05 - Debt Service	925,968	1,158,251	1,670,423	1,670,423	2,225,981	1,820,813	1,712,744	1,660,221	1,965,260	555,558	33%	
16 - Debt Service Principal	891,039	1,113,112	1,469,371	1,469,371	1,909,313	1,753,593	1,641,863	1,584,318	1,872,760	439,942	30%	
17 - Debt Service Interest & Fees	34,928	45,139	201,053	201,053	316,668	67,220	70,881	75,903	92,500	115,616	58%	
06 - Interfund Transfers	1,329,582	1,399,546	1,595,386	1,595,386	1,745,093	1,798,803	1,852,767	1,908,350	1,965,600	149,707	9%	
19 - Interfund Allocations	1,329,582	1,399,546	1,595,386	1,595,386	1,745,093	1,798,803	1,852,767	1,908,350	1,965,600	149,707	9%	
Total Expenditures	8,820,729	10,677,672	16,820,084	19,897,740	18,327,244	16,881,667	15,698,083	15,721,339	17,035,064	(1,570,496)	-8%	
Net Surplus / (Deficit)	1,080,308	372,283	(275,847)	(3,353,503)	(197,903)	(8,980,218)	(7,790,976)	(7,808,404)	(9,116,126)	Cash Reserve Target		
Beginning Balance	4,772,416	5,878,352		6,272,150	2,918,647	2,720,744	(6,259,474)	(14,050,451)	(21,858,855)	25% of Annual expenditures		
Cash Adjustments	25,628	21,515										
Ending Balance	5,878,352	6,272,150		2,918,647	2,720,744	(6,259,474)	(14,050,451)	(21,858,855)	(30,974,981)			

Fund Purpose

This fund accounts for a portion of the Streets & Sewers Division's, see operations listed below. Streets & Sewers is a division of the Department of Public Works. Streets - Repairs and maintains 2,200 lane miles of road surface in the city limits. Maintenance on streets ranges from paving and patching in the summer to plowing snow in the winter. In 2019, the crack-sealing program was revived in an effort to mitigate water infiltration through cracks in the street surface. Additionally, Streets maintains around 398 miles of alley surface. Also operating under Streets is Unit 211, a 24/7 response vehicle that works with the South Bend Police and Fire Departments for emergencies.

| **Traffic & Lighting** - Maintains traffic signs, signals, and city-owned streetlights. Not only does this office provide traffic control in construction areas for Streets & Sewers, but Traffic & Lighting also works with the South Bend Police Dept to provide traffic control for special events in the city, setting up traffic control for events. Additionally, it is responsible for street painting, i.e., line striping, crosswalks, stop bars, etc. | **Curb & Sidewalk** - An annual program to replace sidewalks, curbs, and curb ramps in poor condition at residential properties throughout the City. City Council members select the locations to be reviewed by Engineering for bidding as a public works project.

Explanation of Revenue Sources

This fund receives 50% of the City's gas tax and wheel tax distribution from the State of Indiana. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Wheel tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. In April 2017, Indiana lawmakers passed House Enrolled Act 1002-2017 to raise extra funds to repair the state's roads and bridges. The bill raised the gas, special fuel, and motor carrier surcharge taxes by 10 cents. On July 1, 2018, the gas tax increased from 18 to 28 cents per gallon. Despite this increase, the City's gas tax revenue decreased by \$500k from 2018 to 2019 due to changes to the State's distribution formula which keeps more funds at the State level. Tax revenues are not keeping pace with expenses. The City continues to use income tax revenue to support the current level of street maintenance and repair, transferring funds from Local Income Tax Certified Shares Fund (#404) in the amount necessary for this fund to break even (see forecasted revenue for Interfund Transfers In).

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Personnel - The personnel budget in this fund includes the wages and benefits of 59 full-time employees and part-time & seasonal workers as well. | **Supplies** - The supplies budget is for the procurement of street paving materials and other materials needed to repair and replace street and traffic lights and signs. It also includes operational supplies for the Streets and Traffic & Lighting operations such as fuel for vehicles, small tools & equipment, uniforms, and office supplies. Road salt is also budgeted in this fund at \$350,000 for 2022. | **Services** - The repair & maintenance budget includes R&M for vehicles, equipment, and buildings. The professional services budget includes funding for contracted paving of curbs & sidewalks. The utilities budget includes 50% of the costs of electric, natural gas, and water for the Public Works Service Center. The other 50% is paid for by the Sewers subdivision which is budgeted in the Sewage Works Operations Fund (#641). | **Curb & Sidewalk Program** - Seven (7) full-time personnel are budgeted along with a budget for part-time & seasonal workers. As the Common Council wanted to expand the program, three (3) Concrete Finishers were added to the 2019 budget. | **Capital Budget** - The 2022 capital budget includes \$775,000 for capital lease purchases of vehicles and equipment for the Streets and Traffic & Lighting operations. See the Five-Year Capital Improvement Plan for details.



Fund Summaries

Fund 209 - Studebaker-Oliver Revitalizing Grants

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	9,389	18,615	13,312	13,312	10,783	9,983	8,983	7,983	7,483	(2,529)	-19%
Total Revenues	9,389	18,615	13,312	13,312	10,783	9,983	8,983	7,983	7,483	(2,529)	-19%
Expenditures by Category & Subcategory											
03 - Services	41,621	25,658	50,000	98,331	30,000	50,000	50,000	50,000	50,000	(68,331)	-69%
05 - Professional Services	41,621	25,658	50,000	98,331	30,000	50,000	50,000	50,000	50,000	(68,331)	-69%
Total Expenditures	41,621	25,658	50,000	98,331	30,000	50,000	50,000	50,000	50,000	(68,331)	-69%
Net Surplus / (Deficit)	(32,231)	(7,043)	(36,688)	(85,019)	(19,217)	(40,017)	(41,017)	(42,017)	(42,517)	Cash Reserve Target	
Beginning Balance	692,248	657,860		652,479	567,460	548,243	508,226	467,209	425,192	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(2,157)	1,661									
Ending Balance	657,860	652,479		567,460	548,243	508,226	467,209	425,192	382,674		

Fund Purpose

This fund was established (ordinance 9214-01) to account for various EPA grants relating to brownfields. Revenues and expenditures in this fund are grant and project specific and will vary from year to year.

The EPA's Brownfields Program empowers states, communities, and other stakeholders to work together to prevent, assess, safely clean up, and sustainably reuse brownfields. A brownfield site is real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant.

Past grant activity includes:

- Brownfields assessment grant: Hazardous substances grant funds and petroleum grant funds used to conduct Phase I and II environmental site assessments on a city-wide basis. Sites included a former foundry site that is now a city park, a former railroad site in the Studebaker/Oliver project area, and sites in wellhead protection areas.
- Brownfields cleanup grant: Grant funds used to clean up the former Oliver Plow Works site. The site is part of the Studebaker/Oliver Plow Works Redevelopment Strategy, a phased approach for eventually redeveloping the entire Studebaker and Oliver factories into two light industrial parks. Grant funds also will be used for remediation and post-cleanup reporting, and community involvement activities.

Explanation of Revenue Sources

This fund received grant monies in the past and currently only receives revenue from interest earned on the fund's cash balance. Other income was derived from repayment from the River West TIF Fund (#324), with the last payment received in 2020.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Professional services include ground water testing and other ongoing costs related to the study and planning for the various brownfields. The City also participates in the Indiana Department of Environmental Management's voluntary remediation program, and will continue using this fund in 2022 for those costs.



Fund Summaries											
Fund 210 - Economic Development State Grants											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	126,822	85,650	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	51	-	-	-	-	-	-	-	-	-	0%
Total Revenues	126,873	85,650	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
02 - Supplies	9,000	-	-	-	-	-	-	-	-	-	0%
04 - Supplies	9,000	-	-	-	-	-	-	-	-	-	0%
03 - Services	220,637	144,348	-	222,865	-	-	-	-	-	(222,865)	-100%
05 - Professional Services	(46,845)	-	-	137,695	-	-	-	-	-	(137,695)	-100%
06 - Repairs & Maintenance	246,637	144,348	-	8,770	-	-	-	-	-	(8,770)	-100%
07 - Grants & Subsidies	20,845	-	-	65,000	-	-	-	-	-	(65,000)	-100%
14 - Other Services & Charges	-	-	-	11,400	-	-	-	-	-	(11,400)	-100%
Total Expenditures	229,637	144,348	-	222,865	-	-	-	-	-	(222,865)	-100%
Net Surplus / (Deficit)	(102,763)	(58,698)	-	(222,865)	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	26,876	(75,903)		(134,601)	(357,466)	(357,466)	(357,466)	(357,466)	(357,466)	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(15)	-									
Ending Balance	(75,903)	(134,601)		(357,466)	(357,466)	(357,466)	(357,466)	(357,466)	(357,466)		
Fund Purpose											
This fund was established to track the receipt and subsequent expenditure of grants from the State of Indiana.											
Explanation of Revenue Sources											
This fund received grant monies in the past and currently only receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Negative balance is due to the City waiting on reimbursement for grant expenditures. The City has to pay for costs up front, then seek reimbursement for those expenses.											



Fund Summaries

Fund 211 - Dept of Community Investment Operating

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	-	229,133	-	-	-	-	-	-	-	-	0%
06 - Charges for Services	691,646	266,888	831,849	831,849	608,674	608,674	608,674	608,674	608,674	(223,175)	-27%
07 - Fines, Forfeitures, and Fees	70,178	92,005	58,450	58,450	64,500	64,500	64,500	64,500	64,500	6,050	10%
08 - Interest Earnings	3,006	(92)	105,576	105,576	100,000	-	-	-	-	(5,576)	-5%
10 - Other Income	2,750	24,565	-	-	20,000	20,000	20,000	20,000	20,000	20,000	0%
13 - Interfund Allocation Reimb	181,981	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	2,570,000	3,778,841	4,250,000	4,250,000	4,000,000	-	-	-	-	(250,000)	-6%
Total Revenues	3,519,561	4,391,340	5,245,875	5,245,875	4,793,174	693,174	693,174	693,174	693,174	(452,701)	-9%
Expenditures by Subdivision											
120 - Community Investment	3,406,854	3,496,347	3,732,998	3,772,653	4,019,026	4,114,768	4,216,913	4,321,751	4,429,355	246,373	7%
124 - Historic Preservation	152,618	161,987	187,179	187,179	199,254	203,304	207,968	212,748	217,648	12,075	6%
125 - Business Growth & Opportunity	17,515	15,783	45,600	74,023	43,600	45,600	45,600	45,600	45,600	(30,423)	-41%
126 - Neighborhoods	3,462	17,166	-	-	-	-	-	-	-	-	0%
127 - Engagement	132,482	148,402	205,500	528,617	205,500	255,500	255,500	255,500	255,500	(323,117)	-61%
128 - Planning	2,039	6,808	22,100	22,100	22,100	22,100	22,100	22,100	22,100	-	0%
129 - Zoning	-	6,190	20,000	20,000	10,000	20,000	20,000	20,000	20,000	(10,000)	-50%
130 - Property	-	11,669	25,000	25,000	34,000	25,000	25,000	25,000	25,000	9,000	36%
132 - Sustainability	180,161	150,730	354,897	434,162	364,496	373,008	379,790	386,745	393,879	(69,665)	-16%
Expenditures by Subdivision	3,895,130	4,015,082	4,593,274	5,063,734	4,897,977	5,059,280	5,172,871	5,289,445	5,409,082	(165,757)	-3%
Expenditures by Category & Subcategory											
01 - Personnel	2,845,197	2,691,232	3,142,244	3,142,244	3,303,049	3,385,625	3,470,266	3,557,023	3,645,948	160,805	5%
01 - Salaries & Wages	2,080,766	1,854,286	2,230,843	2,230,843	2,336,348	2,394,757	2,454,626	2,515,991	2,578,891	105,505	5%
02 - Fringe Benefits	764,431	836,946	911,401	911,401	966,701	990,869	1,015,640	1,041,031	1,067,057	55,300	6%
02 - Supplies	33,616	29,510	51,611	53,190	71,129	51,624	51,637	51,650	51,663	17,939	34%
04 - Supplies	33,616	29,510	51,611	53,190	71,129	51,624	51,637	51,650	51,663	17,939	34%
03 - Services	350,457	541,181	557,482	1,026,363	587,343	657,482	657,482	657,482	657,482	(439,020)	-43%
05 - Professional Services	303,797	496,648	459,200	934,074	488,200	559,200	559,200	559,200	559,200	(445,874)	-48%
06 - Repairs & Maintenance	1,367	1,302	3,895	3,895	4,406	3,895	3,895	3,895	3,895	511	13%
09 - Printing & Advertising	5,797	12,182	23,675	15,942	23,675	23,675	23,675	23,675	23,675	7,733	49%
11 - Education & Training	5,447	6,663	23,500	25,475	18,200	23,500	23,500	23,500	23,500	(7,275)	-29%
12 - Travel	7,763	8,342	21,662	22,427	24,162	21,662	21,662	21,662	21,662	1,735	8%
14 - Other Services & Charges	26,286	16,044	25,550	24,550	28,700	25,550	25,550	25,550	25,550	4,150	17%
06 - Interfund Transfers	665,860	753,159	841,937	841,937	936,455	964,549	993,486	1,023,290	1,053,989	94,519	11%
19 - Interfund Allocations	665,860	753,159	841,937	841,937	936,455	964,549	993,486	1,023,290	1,053,989	94,519	11%
Total Expenditures	3,895,130	4,015,082	4,593,274	5,063,734	4,897,977	5,059,280	5,172,871	5,289,445	5,409,082	(165,757)	-3%
Net Surplus / (Deficit)	(375,569)	376,258	652,600	182,141	(104,803)	(4,366,106)	(4,479,697)	(4,596,271)	(4,715,908)	Cash Reserve Target	
Beginning Balance	394,125	23,296		396,172	578,313	473,510	(3,892,596)	(8,372,293)	(12,968,564)	No reserve requirement	
Cash Adjustments	4,740	(3,381)									
Ending Balance	23,296	396,172		578,313	473,510	(3,892,596)	(8,372,293)	(12,968,564)	(17,684,472)		

Fund Purpose
This fund was established (ordinance 10060-10) to account for the activities of the Department of Community Investment (DCI). DCI's mission is to spur investment in a stronger South Bend by attracting & retaining growing businesses, connecting residents to economic opportunities, and planning for vibrant neighborhoods.

Explanation of Revenue Sources
This fund is mainly supported by interfund transfers from the Local Income Tax Economic Development Fund (#408). Therefore, there is no cash reserve requirement in this fund as it is supported by interfund transfers and does not need to carry a cash balance. This fund also receives revenue from federal grants and staff contracts. Starting in 2020, the wages and benefits for two Zoning staff are allocated back to the Building Department (Fund #600). This revenue is represented as an interfund allocation reimbursement transferred from Fund #600.

Explanation of Expenditures, Staffing, and Significant Changes/Variance



Fund Summaries

Fund 212 - Dept of Community Investment Grants

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	2,419,448	5,559,168	2,712,968	2,712,968	3,067,662	3,067,662	3,067,662	3,067,662	3,067,662	354,694	13%
08 - Interest Earnings	-	-	-	-	2,857	-	-	-	-	2,857	0%
10 - Other Income	71,243	15,178	119,687	119,687	67,500	67,500	67,500	67,500	67,500	(52,187)	-44%
Total Revenues	2,490,691	5,574,346	2,832,655	2,832,655	3,138,019	3,135,162	3,135,162	3,135,162	3,135,162	305,364	11%
Expenditures by Category & Subcategory											
03 - Services	2,823,943	4,310,457	2,832,655	10,286,845	2,987,662	2,832,655	2,832,655	2,832,655	2,832,655	(7,299,183)	-71%
05 - Professional Services	19,785	-	-	229,385	-	-	-	-	-	(229,385)	-100%
07 - Grants & Subsidies	2,804,158	4,310,457	2,832,655	10,057,460	2,987,662	2,832,655	2,832,655	2,832,655	2,832,655	(7,069,798)	-70%
Total Expenditures	2,823,943	4,310,457	2,832,655	10,286,845	2,987,662	2,832,655	2,832,655	2,832,655	2,832,655	(7,299,183)	-71%
Net Surplus / (Deficit)	(333,251)	1,263,889	-	(7,454,190)	150,357	302,507	302,507	302,507	302,507	Cash Reserve Target	
Beginning Balance	409,818	(155,885)		1,212,370	(6,241,819)	(6,091,462)	(5,788,955)	(5,486,448)	(5,183,941)	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(232,451)	104,366									
Ending Balance	(155,885)	1,212,370		(6,241,819)	(6,091,462)	(5,788,955)	(5,486,448)	(5,183,941)	(4,881,434)		

Fund Purpose
This fund accounts for the receipt and subsequent expenditure of grants received from the U.S. Department of Housing and Urban Development related to community improvement projects. This fund accounts for various grants including:
Community Development Block Grant (CDBG)
CDBG funds can be used for a variety of community development opportunities such as providing affordable housing, a suitable living environment, and economic opportunities for individuals and families with incomes below 80 percent of the area median income. CDBG funds can also be used for the elimination of slum and blight.
Emergency Solutions Grant (ESG)
The ESG Program provides homeless persons with basic shelter and essential supportive services. It can assist with operational costs of the shelter facility, and for the administration of the grant.
Neighborhood Stabilization Project (NSP)
Congress created the Neighborhood Stabilization Program to help cities, counties and states deal with community problems that are the result of the mortgage foreclosure crisis in the nation. HUD provides money to local governments (cities and counties), nonprofits, and all 50 states. Generally, the money must be used to buy, fix up, and resell foreclosed and abandoned homes. NSP grantees develop their own programs and funding priorities. However, NSP grantees must use at least 25 percent of the funds appropriated for the purchase and redevelopment of abandoned or foreclosed homes or residential properties that will be used to house individuals or families whose incomes do not exceed 50 percent of the area median income. In addition, all activities funded by NSP must benefit low- and moderate-income persons whose income does not exceed 120 percent of area median income. Activities may not qualify under NSP using the "prevent or eliminate slums and blight" or "address urgent community development needs" objectives.

Explanation of Revenue Sources
Special allocations of CDBG and ESG awarded under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) are separate from regular allocations and are accounted for in the COVID 19 Response Fund (#264).
Explanation of Expenditures, Staffing, and Significant Changes/Variance



Fund Summaries											
Fund 216 - Police State Seizures											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	23,345	51,127	15,000	15,000	5,000	5,000	5,000	5,000	5,000	(10,000)	-67%
08 - Interest Earnings	2,551	6,281	4,059	4,059	4,830	4,490	4,150	3,810	3,640	771	19%
Total Revenues	25,897	57,408	19,059	19,059	9,830	9,490	9,150	8,810	8,640	(9,229)	-48%
Expenditures by Category & Subcategory											
03 - Services	-	-	22,000	22,000	22,000	22,000	22,000	22,000	22,000	-	0%
11 - Education & Training	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
14 - Other Services & Charges	-	-	12,000	12,000	12,000	12,000	12,000	12,000	12,000	-	0%
Total Expenditures	-	-	22,000	22,000	22,000	22,000	22,000	22,000	22,000	-	0%
Net Surplus / (Deficit)	25,897	57,408	(2,941)	(2,941)	(12,170)	(12,510)	(12,850)	(13,190)	(13,360)	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	173,825	199,090		257,001	254,060	241,890	229,380	216,530	203,340		
Cash Adjustments	(632)	503									
Ending Balance	199,090	257,001		254,060	241,890	229,380	216,530	203,340	189,980		
Fund Purpose											
This fund accounts for law enforcement expenditures financed by the state or local agencies' authorized sale of confiscated property.											
Explanation of Revenue Sources											
This fund receives revenue from the state or local agencies' authorized sale of confiscated property. This fund's revenue stream is not a steady flow. It is dependent upon the processing and release of funds from the State for seized assets in drug activities. In recent years, this fund has received little revenue. This fund also receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenditures are typically budgeted for law enforcement training and various Police Department expenses. In recent years, the Police Department has used this fund to purchase one to two vehicles each year. The Police Department has continued to spend down the cash balance in this fund in order to alleviate some of the burden on its operating budget in the General Fund (#101).											



Fund Summaries											
Fund 217 - Gift, Donation, Bequest											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	13,750	26,704	19,333	19,333	86,747	86,337	86,627	86,917	87,062	67,414	349%
09 - Donations	265,059	3,625,410	7,033,000	7,033,000	32,000	32,000	32,000	32,000	32,000	(7,001,000)	-100%
Total Revenues	278,809	3,652,115	7,052,333	7,052,333	118,747	118,337	118,627	118,917	119,062	(6,933,586)	-98%
Expenditures by Subdivision											
044 - Human Rights General	-	5,856	14,000	14,000	9,000	14,000	14,000	14,000	14,000	(5,000)	-36%
072 - IT Initiatives	232,795	78,044	-	6,896	-	-	-	-	-	(6,896)	-100%
100 - Neighborhood Services & Enforcement	44,425	-	-	-	-	-	-	-	-	-	0%
105 - Animal Resource Center	34,535	38,753	-	50,000	50,000	-	-	-	-	-	0%
120 - Community Investment	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	0%
124 - Historic Preservation	-	266	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
132 - Sustainability	32,818	24,565	-	10,163	25,000	-	-	-	-	14,838	146%
500 - Engineering	-	-	7,000,000	7,000,000	-	-	-	-	-	(7,000,000)	-100%
Expenditures by Subdivision	344,573	147,483	7,017,500	7,084,559	87,500	17,500	17,500	17,500	17,500	(6,997,059)	-99%
Expenditures by Category & Subcategory											
02 - Supplies	32,818	8,182	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	0%
04 - Supplies	32,818	8,182	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	0%
03 - Services	311,755	139,302	7,015,000	7,082,059	85,000	15,000	15,000	15,000	15,000	(6,997,059)	-99%
05 - Professional Services	267,330	116,796	7,000,000	7,056,896	50,000	-	-	-	-	(7,006,896)	-99%
06 - Repairs & Maintenance	-	11,460	-	-	25,000	-	-	-	-	25,000	0%
07 - Grants & Subsidies	-	6,313	9,000	19,163	9,000	9,000	9,000	9,000	9,000	(10,163)	-53%
09 - Printing & Advertising	-	4,732	6,000	6,000	1,000	6,000	6,000	6,000	6,000	(5,000)	-83%
14 - Other Services & Charges	44,425	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	344,573	147,483	7,017,500	7,084,559	87,500	17,500	17,500	17,500	17,500	(6,997,059)	-99%
Net Surplus / (Deficit)	(65,765)	3,504,631	34,833	(32,226)	31,247	100,837	101,127	101,417	101,562	Cash Reserve Target	
Beginning Balance	978,522	894,757		4,416,666	4,384,441	4,415,688	4,516,525	4,617,652	4,719,069	No reserve requirement	
Cash Adjustments	(18,000)	17,278									
Ending Balance	894,757	4,416,666		4,384,441	4,415,688	4,516,525	4,617,652	4,719,069	4,820,631		

Fund Purpose
This fund was established (ordinance 9870-08) to receive monies donated, given, and/or bequeathed to the City by private, non-governmental persons. Most donations, gifts, or bequests have a specific purpose designated by the donor. By accounting for the monies in this separate fund, the City can better track the expense of the monies and ensure that they are spent according to the designated purpose.

Explanation of Revenue Sources
This fund receives revenue from private donations, gifts, or bequests. Donations to the South Bend Animal Resource Center are held in this fund. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Revenues and expenditures vary depending on donations received and when projects are sufficiently funded.

Judith Westfall Irrevocable Trust - In 2017, the South Bend Animal Resource Center (SBARC) started receiving an annual donation of approximately \$22,300 from the Judith Westfall Irrevocable Trust. They anticipate receiving annual contributions through 2/24/2023.

Pokagon Band (2019-2022) - the City received a \$100,000 annual donation from the Pokagon Band of the Potawatomi to be used towards the Bowman Creek Project.

Home Energy Improvements - From 2019 through 2022, the City has received private grants from the Robert & Clara Milton Charitable Trust Foundation. This private grant is to be used for the South Bend Green Corps Senior Home Energy Improvements (2019: \$125,000; 2020: \$100,000; 2022: \$70,000). The South Bend Green Corps Senior Home Energy Improvements program assists seniors 65 years and older with home repairs. The City also received \$20,000 from the Florence V. Carroll Charitable Trust to be used for Home Energy Improvements, not restricted to seniors.

Bloomberg Mayor's Challenge Award (2019-2022) - The City of South Bend is developing a transportation-as-a-benefit program, partnering with local employers to provide free or subsidized transportation to/from work for low-wage shift workers who are transport insecure. Goals include reducing employee turnover, increasing productivity, and increasing resident access to employment, all of which will in turn strengthen the local economy. Of this grant, 62% of funds are allocated to personnel who will design, implement and manage the program and develop a self-sustaining model. 17% of funds are allocated to covering costs of participant transportation; the 3-year period we will transition from program-funded transportation to employer/employee-funded transportation. 18% of costs are allocated to operational/technical partners to develop and manage infrastructure (data management, participant enrollment, etc.). 3% of costs are allocated to media/communications to support employer recruitment, participant enrollment, and public messaging. 1% of costs are allocated to travel/events; it's estimated that key program personnel will travel 1x for program research and 2x to relevant industry conferences and that the program will host 3 major events to recruit new partners/participants for the program. At the end of the 3-year period, it is expected the city will have developed a sustainable, replicable model for a transportation-as-a-benefit program which will continue to scale across the South Bend region and other similar geographies.



Fund Summaries											
Fund 219 - Unsafe Building											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
07 - Fines, Forfeitures, and Fees	68,583	68,515	62,900	62,900	91,240	91,240	91,240	91,240	91,240	28,340	45%
08 - Interest Earnings	11,010	24,876	18,674	18,674	19,605	20,773	22,138	23,502	24,185	931	5%
10 - Other Income	366	-	-	-	-	-	-	-	-	-	0%
Total Revenues	79,960	93,390	81,574	81,574	110,845	112,013	113,378	114,742	115,425	29,271	36%
Expenditures by Category & Subcategory											
03 - Services	20,000	17,500	23,000	24,880	25,000	23,000	23,000	23,000	23,000	120	0%
05 - Professional Services	20,000	17,500	23,000	24,880	25,000	23,000	23,000	23,000	23,000	120	0%
Total Expenditures	20,000	17,500	23,000	24,880	25,000	23,000	23,000	23,000	23,000	120	0%
Net Surplus / (Deficit)	59,960	75,890	58,574	56,694	85,845	89,013	90,378	91,742	92,425	Cash Reserve Target	
Beginning Balance	764,981	822,291		900,258	956,952	1,042,797	1,131,810	1,222,187	1,313,930	No reserve requirement	
Cash Adjustments	(2,650)	2,076									
Ending Balance	822,291	900,258		956,952	1,042,797	1,131,810	1,222,187	1,313,930	1,406,355		
Fund Purpose											
The Unsafe Building Fund was established in 2016 (ordinance 10416-16) to receive fines and fees related to Indiana's Unsafe Building law (IC 36-7-9). The expenses incurred for board-ups, demolitions, ordinance violation abatements, and other related services are recorded here. The Unsafe Building Fund is an extension of the Neighborhoods Division and shares the same mission to ensure a safe and clean community by upholding and enforcing the ordinances of the City of South Bend, the Indiana Unsafe Building Law, and the 2000 International Property Maintenance Code. Code Enforcement not only cites neglected properties through its team of inspectors, it also pursues citizens' complaints, partners with volunteer neighborhood associations for neighborhood cleanups, and works directly through community outreach programs to enrich the City of South Bend's neighborhoods. Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division. The Unsafe Building Fund is managed by the Neighborhoods Division which facilitates code enforcement activities.											
Explanation of Revenue Sources											
This fund receives revenue from fines and fees relating to Unsafe Building laws including the following sources: vacant and abandoned registrations, board-ups, demolitions, forfeited performance bonds, special assessments, and civil penalties.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Budgeted expenditures includes emergency demolitions and expenses associated with monitoring unsafe building concerns.											



Fund Summaries

Fund 220 - Law Enforcement Continuing Education

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	390,016	648,640	300,000	300,000	300,000	300,000	300,000	300,000	300,000	-	0%
06 - Charges for Services	136,492	106,073	120,700	120,700	115,000	115,000	115,000	115,000	115,000	(5,700)	-5%
07 - Fines, Forfeitures, and Fees	111,666	117,605	107,272	107,272	106,200	106,200	106,200	106,200	106,200	(1,072)	-1%
08 - Interest Earnings	8,766	20,473	28,086	28,086	6,970	7,629	8,688	9,747	10,277	(21,115)	-75%
09 - Donations	785	8,400	1,060	1,060	1,000	1,000	1,000	1,000	1,000	(60)	-6%
10 - Other Income	1,884	93,350	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	218,353	-	-	-	-	-	-	-	-	-	0%
Total Revenues	867,961	994,541	557,118	557,118	529,170	529,829	530,888	531,947	532,477	(27,947)	-5%
Expenditures by Category & Subcategory											
02 - Supplies	198,761	209,080	180,000	415,019	180,000	180,000	180,000	180,000	180,000	(235,019)	-57%
04 - Supplies	198,761	209,080	180,000	415,019	180,000	180,000	180,000	180,000	180,000	(235,019)	-57%
03 - Services	278,383	199,280	289,250	301,019	289,250	289,250	289,250	289,250	289,250	(11,769)	-4%
05 - Professional Services	1,929	13,866	-	-	-	-	-	-	-	-	0%
11 - Education & Training	174,565	125,137	175,000	175,520	175,000	175,000	175,000	175,000	175,000	(520)	0%
12 - Travel	49,137	39,543	55,000	80,949	55,000	55,000	55,000	55,000	55,000	(25,949)	-32%
14 - Other Services & Charges	52,751	20,734	59,250	44,550	59,250	59,250	59,250	59,250	59,250	14,700	33%
04 - Capital	26,338	301,100	40,000	470,000	40,000	-	-	-	-	(430,000)	-91%
15 - Capital	26,338	301,100	40,000	470,000	40,000	-	-	-	-	(430,000)	-91%
06 - Interfund Transfers	19,000	-	-	-	-	-	-	-	-	-	0%
20 - Interfund Transfers Out	19,000	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	522,482	709,459	509,250	1,186,038	509,250	469,250	469,250	469,250	469,250	(676,788)	-57%
Net Surplus / (Deficit)	345,479	285,082	47,868	(628,920)	19,920	60,579	61,638	62,697	63,227	Cash Reserve Target	
Beginning Balance	378,981	717,743		999,052	370,132	390,053	450,632	512,271	574,968	25% of Annual expenditures	
Cash Adjustments	(6,718)	(3,773)									
Ending Balance	717,743	999,052		370,132	390,053	450,632	512,271	574,968	638,195		

Fund Purpose

This fund was established (ordinance 6974-81) to fund the continuing education for the officers of the South Bend Police Department.

Explanation of Revenue Sources

This fund is funded by fees from accident reports and fines for false alarm and loud noise ordinance violations. Starting in 2022, this fund will receive the following revenue sources previously accounted for in other police special revenue funds: state and federal grant revenue, charges for services from the enforcement courses offered to other police departments who pay a fee to attend the training (formerly in Fund #294), impound towing fees (formerly Fund #295), and donations for the Police K-9 unit (formerly in Fund #705). This fund also receives revenue from interest earned on the fund's cash balance. Previously, this fund received revenue from gun permit application fees; however, a change in State legislation eliminated this revenue source. Effective July 1, 2021, the City of South Bend and other municipalities can no longer charge a fee for processing gun permit applications. This change negatively impacts the South Bend Police Department as gun permit fees accounted for \$45k-\$60k in revenue in this fund annually.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures include educational materials and equipment, conference and training registration, and travel costs for conferences/trainings. Starting in 2022, this fund will also account for grant related activities or grant funded purchases previously accounted for in other police special revenue funds.



Fund Summaries

Fund 221 - Rental Units Regulation

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
07 - Fines, Forfeitures, and Fees	45,048	150,899	100,000	100,000	250,000	250,000	250,000	250,000	250,000	150,000	150%
08 - Interest Earnings	1,596	5,230	5,475	5,475	9,380	7,956	11,876	15,796	17,756	3,905	71%
14 - Interfund Transfers In	70,000	-	-	-	-	-	-	-	-	-	0%
Total Revenues	116,643	156,129	105,475	105,475	259,380	257,956	261,876	265,796	267,756	153,905	146%
Expenditures by Category & Subcategory											
01 - Personnel	78,899	63,900	-	-	-	-	-	-	-	-	0%
01 - Salaries & Wages	52,636	42,182	-	-	-	-	-	-	-	-	0%
02 - Fringe Benefits	26,263	21,718	-	-	-	-	-	-	-	-	0%
03 - Services	985	1,475	54,000	206,211	54,000	54,000	54,000	54,000	54,000	(152,211)	-74%
05 - Professional Services	985	1,475	54,000	206,211	54,000	54,000	54,000	54,000	54,000	(152,211)	-74%
Total Expenditures	79,884	65,375	54,000	206,211	54,000	54,000	54,000	54,000	54,000	(152,211)	-74%
Net Surplus / (Deficit)	36,760	90,754	51,475	(100,736)	205,380	203,956	207,876	211,796	213,756	Cash Reserve Target 10% of Annual expenditures	
Beginning Balance	87,416	123,526		210,001	109,264	314,644	518,600	726,476	938,272		
Cash Adjustments	(649)	(4,280)									
Ending Balance	123,526	210,001		109,264	314,644	518,600	726,476	938,272	1,152,028		

Fund Purpose

This fund accounts for the revenues and expenditures related to the Landlord Registration ordinance (10427-16) and the Rental Safety Verification Program (RSVP) ordinance (10644-19). Both of these programs are managed by the Neighborhoods Division of the Department of Community Investment (DCI).

The Rental Safety Verification Program (RSVP) requires an occupancy inspection of all real property or rental units that are intended to be occupied or are occupied by anyone other than the owner. This program is designed to ensure all City of South Bend rental units meet the minimum property standards of the International Property Maintenance Code, which are incorporated into Chapter 6- Article 14 of the City's municipal code. Once the rental unit has been inspected with an Inspection Report and approved for occupancy, an Inspection Certificate shall be issued by the Department authorizing the rental unit to be occupied. The purpose of the Inspection Report and Inspection Certificate issued to the owner or the property manager (if applicable) is to verify that the rental unit is safe and habitable for occupancy with respect to: electrical systems, plumbing systems, water and sanitary system, including hot water, heating and ventilation systems, bathroom, toilet facilities, doors, windows, stairways, hallways, functioning smoke detectors, lead hazards, indoor air quality, and the overall structure in which a rental unit is established. Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division. The Rental Units Regulation Fund is managed by the Neighborhoods Division which facilitates code enforcement activities.

Explanation of Revenue Sources

Revenue generation for the Rental Safety Verification Program (RSVP) is derived from follow up re-inspection fees and assessments for noncompliance. First and second inspections will have no charges; however, if not compliant after the second inspection, there will be charges requiring follow up inspections to validate compliance. Because this program is new, revenue could vary greatly from current estimates. A transfer from the Local Income Tax Economic Development Fund (#408) will make up the difference. Prior to the Rental Safety Verification Program (RSVP), proceeds from the landlord registration (\$5 registration fee per year) were intended to fund Neighborhood Code Enforcement's costs of the program. However, previous guidelines for landlord registrations will be integrated into RSVP while working with landlords.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

This budget accounts for the operating costs of the Rental Safety Verification Program (RSVP) | **Personnel** - The personnel budget includes the wages and benefits for four (4) full-time Code Inspectors assigned to the program. From 2019 to 2020, two additional Code Inspectors were added to expand the program for a total of four Code Inspectors. | **Supplies** - The supplies needed for the RSVP program are minimal and will be paid out of the Code Enforcement Fund (#230) starting in 2022 since many of the supplies are shared within the Neighborhoods Division. | **Services** - \$54,000 is budgeted for a professional services agreement for temporary housing and security deposits to move tenants if their unit is condemned and the owner doesn't have another unit for the tenant.



Fund Summaries

Fund 222 - Central Services

Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
05 - Licenses & Permits	3,281	2,738	2,500	2,500	2,200	2,200	2,200	2,200	2,200	(300)	-12%
06 - Charges for Services	9,160,143	8,923,201	11,599,402	11,599,402	11,965,257	11,965,257	11,965,257	11,965,257	11,965,257	365,855	3%
08 - Interest Earnings	7,009	78	-	-	-	-	-	-	-	-	0%
10 - Other Income	115,532	59,794	61,500	61,500	59,500	59,500	59,500	59,500	59,500	(2,000)	-3%
13 - Interfund Allocation Reimb	160,000	160,000	160,000	160,000	160,000	164,800	169,744	174,836	180,081	(0)	0%
Total Revenues	9,445,964	9,145,812	11,823,402	11,823,402	12,186,957	12,191,757	12,196,701	12,201,793	12,207,038	363,555	3%
Expenditures by Subdivision											
450 - Equipment Services	9,334,778	9,412,885	10,911,772	10,925,452	11,361,726	11,834,013	12,701,793	13,675,512	14,770,387	436,274	4%
453 - Radio Shop	192,096	213,640	326,712	326,915	344,450	352,867	361,694	370,751	380,043	17,535	5%
454 - Building Maintenance	173,605	195,423	327,071	327,071	293,248	297,282	304,494	311,887	319,467	(33,822)	-10%
455 - Facilities Management	142,772	159,963	152,254	152,254	244,039	194,625	199,610	204,728	209,981	91,785	60%
457 - Central Services Capital	67,785	168,092	154,000	316,869	298,730	100,000	43,900	37,400	-	(18,139)	-6%
Expenditures by Subdivision	9,911,036	10,150,004	11,871,809	12,048,561	12,542,193	12,778,787	13,611,491	14,600,277	15,679,878	493,632	4%
Expenditures by Category & Subcategory											
01 - Personnel	2,517,800	2,504,806	3,833,864	3,833,864	4,012,352	4,057,032	4,158,458	4,262,419	4,368,980	178,488	5%
01 - Salaries & Wages	1,765,863	1,778,787	2,642,997	2,642,997	2,762,557	2,778,021	2,847,471	2,918,658	2,991,624	119,560	5%
02 - Fringe Benefits	751,937	726,019	1,190,867	1,190,867	1,249,795	1,279,011	1,310,987	1,343,761	1,377,355	58,928	5%
02 - Supplies	6,392,707	6,543,875	6,913,647	6,915,220	7,189,518	7,584,039	8,344,405	9,207,922	10,189,738	274,298	4%
04 - Supplies	6,392,707	6,543,875	6,913,647	6,915,220	7,189,518	7,584,039	8,344,405	9,207,922	10,189,738	274,298	4%
03 - Services	227,623	374,589	309,413	484,592	511,061	250,992	236,503	231,647	195,922	26,469	5%
05 - Professional Services	12,641	6,968	12,600	12,600	86,530	21,600	30,600	12,600	12,600	73,930	587%
06 - Repairs & Maintenance	123,289	279,396	178,200	352,979	301,500	109,200	84,100	95,600	58,200	(51,479)	-15%
08 - Utilities	73,151	68,323	78,963	78,963	80,881	80,542	82,153	83,797	85,472	1,918	2%
11 - Education & Training	4,953	4,990	16,050	16,219	18,050	16,050	16,050	16,050	16,050	1,831	11%
12 - Travel	61	2,342	4,850	4,850	4,850	4,850	4,850	4,850	4,850	-	0%
14 - Other Services & Charges	13,527	12,570	18,750	18,981	19,250	18,750	18,750	18,750	18,750	269	1%
04 - Capital	7,239	-	34,000	34,000	7,200	40,000	-	-	-	(26,800)	-79%
15 - Capital	7,239	-	34,000	34,000	7,200	40,000	-	-	-	(26,800)	-79%
05 - Debt Service	8,491	8,491	4,246	4,245	-	-	-	-	-	(4,245)	-100%
16 - Debt Service Principal	8,069	8,254	4,198	4,198	-	-	-	-	-	(4,198)	-100%
17 - Debt Service Interest & Fees	422	237	48	48	-	-	-	-	-	(48)	-100%
06 - Interfund Transfers	757,176	718,243	776,640	776,640	822,062	846,724	872,125	898,289	925,238	45,422	6%
19 - Interfund Allocations	757,176	718,243	776,640	776,640	822,062	846,724	872,125	898,289	925,238	45,422	6%
Total Expenditures	9,911,036	10,150,004	11,871,809	12,048,561	12,542,193	12,778,787	13,611,491	14,600,277	15,679,878	493,632	4%
Net Surplus / (Deficit)	(465,072)	(1,004,193)	(48,407)	(225,159)	(355,236)	(587,030)	(1,414,790)	(2,398,484)	(3,472,839)	Cash Reserve Target	
Beginning Balance	658,666	305,778		(680,622)	(905,781)	(1,261,017)	(1,848,047)	(3,262,837)	(5,661,321)	10% of Annual expenditures	
Cash Adjustments	112,184	17,792									
Ending Balance	305,778	(680,622)		(905,781)	(1,261,017)	(1,848,047)	(3,262,837)	(5,661,321)	(9,134,160)		

Fund Purpose
This fund was established to track the operating costs of the Central Services Division. The Division provides a variety of services to other city departments, along with several local county, state and federal agencies. Central Services consists of 4 cost centers: Equipment Services, Building Maintenance, Radio Shop, and Facilities Management. The Department of Administration & Finance oversees the Central Services Division.

Explanation of Revenue Sources
Equipment Services and Radio Shop provide repair and maintenance services for the City's fleet and some external customers (governmental units such as St Joseph County and local township fire departments). Parts and labor for each work order are charged back to City departments or billed to the external customers. Building Maintenance provides repair and maintenance services to the City's facilities. This cost center is partially funded through internal labor rates. Equipment Services also receives business licensing revenue from performing inspections of taxi cabs. This revenue has declined dramatically in the past two years due to the popularity of ride sharing services such as Uber and Lyft. Facilities Management is funded by an interfund allocation. This fund also receives revenue from interest earned on the fund's cash balance

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Operational expenditures include those incurred in operating the wastewater treatment plant, maintaining the City's sewer system, and operating the Organic Resources facility which processes leaves, brush, wood and other yard waste. Personnel - The personnel budget includes the wages and benefits for 38 full-time employees, and \$26k for part-time and seasonal wages. Supplies - Includes the costs of inventory parts that are used for the repair and maintenance of vehicles and equipment for City departments and external customers. Inventory also includes gasoline purchased for use by City departments, which is then charged back to the departments based on usage. General supplies for Central Services includes cleaning supplies, small tools & equipment, building maintenance supplies, uniforms, safety supplies, and office supplies. Services - The repair & maintenance budget includes the cost of R&M for equipment, such as fuel pumps, and general building maintenance for the Central Services' garages. The utilities budget includes the costs of electric, natural gas, and water for the garages. Debt Service - The principal and interest expense budgeted is for capital lease payments for a forklift purchased in 2019, be fully paid off in 2024. Capital - See the Five-Year Capital Improvement Plan for details. Prior to 2022, Central Services' capital expenditures were tracked in the Central Services Capital Fund (#224). However, the capital fund did not have any source of revenue other than the interfund transfers it received from this fund. Therefore, Central Services' capital expenditures will be accounted for in this fund starting in 2022



Fund Summaries											
Fund 226 - Liability Insurance											
Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	79,266	164,629	188,147	188,147	117,112	116,428	119,451	124,564	128,747	(71,035)	-38%
10 - Other Income	741,339	500,956	2,000	2,000	-	-	-	-	-	(2,000)	-100%
13 - Interfund Allocation Reimb	3,365,000	3,583,000	3,639,999	3,639,999	3,639,999	3,749,199	3,861,675	3,977,525	4,096,851	-	0%
Total Revenues	4,185,605	4,248,586	3,830,146	3,830,146	3,757,111	3,865,627	3,981,126	4,102,090	4,225,598	(73,035)	-2%
Expenditures by Subdivision											
411 - Business Insurance	1,555,388	1,062,020	1,280,000	1,358,778	1,330,050	1,289,500	1,299,095	1,308,786	1,318,574	(28,728)	-2%
412 - Liability Coverage	2,429,126	872,633	1,085,000	1,455,068	1,085,000	1,085,000	1,085,000	1,085,000	1,085,000	(370,068)	-25%
413 - Worker's Compensation	1,068,632	1,086,164	1,275,000	1,275,288	1,393,000	1,275,000	1,275,000	1,275,000	1,275,000	117,712	9%
414 - Catastrophic Events	479	500	-	101,769	-	-	-	-	-	(101,769)	-100%
Expenditures by Subdivision	5,053,624	3,021,317	3,640,000	4,190,903	3,808,050	3,649,500	3,659,095	3,668,786	3,678,574	(382,853)	-9%
Expenditures by Category & Subcategory											
01 - Personnel	24,902	29,792	47,000	47,288	55,000	47,000	47,000	47,000	47,000	7,712	16%
03 - Other Personnel Costs	24,902	29,792	47,000	47,288	55,000	47,000	47,000	47,000	47,000	7,712	16%
03 - Services	5,028,243	2,991,026	3,593,000	4,041,847	3,753,050	3,602,500	3,612,095	3,621,786	3,631,574	(288,797)	-7%
05 - Professional Services	405,364	498,869	223,000	518,351	233,000	223,000	223,000	223,000	223,000	(285,351)	-55%
06 - Repairs & Maintenance	1,710,233	231,043	-	-	-	-	-	-	-	-	0%
10 - Insurance	2,121,803	2,052,688	2,120,000	2,121,438	2,270,050	2,129,500	2,139,095	2,148,786	2,158,574	148,612	7%
14 - Other Services & Charges	790,843	208,426	1,250,000	1,402,058	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	(152,058)	-11%
04 - Capital	479	500	-	101,769	-	-	-	-	-	(101,769)	-100%
15 - Capital	479	500	-	101,769	-	-	-	-	-	(101,769)	-100%
Total Expenditures	5,053,624	3,021,317	3,640,000	4,190,903	3,808,050	3,649,500	3,659,095	3,668,786	3,678,574	(382,853)	-9%
Net Surplus / (Deficit)	(868,019)	1,227,268	190,146	(360,757)	(50,939)	216,127	322,031	433,304	547,024	Cash Reserve Target	
Beginning Balance	6,100,867	5,760,773		6,488,526	6,127,769	6,076,830	6,292,957	6,614,988	7,048,292	50% of Annual expenditures	
Cash Adjustments	527,926	(499,515)									
Ending Balance	5,760,773	6,488,526		6,127,769	6,076,830	6,292,957	6,614,988	7,048,292	7,595,316		
Fund Purpose											
This fund was established in 1979 when the Common Council determined that the City should become self-insured for liability insurance (ordinance 6657-79). The purpose of this fund is to set aside monies, assessed on all operations and departments of the City, for the payment of any premium for outside coverage, claims arising from retained risk and all incidental costs associated with any claims including, but not limited to, investigative and legal fees. Currently, this fund handles operations relating to business insurance and claims--property, liability, workers compensation, etc. This fund is managed by the Department of Administration & Finance.											
Explanation of Revenue Sources											
This fund receives revenue from a fixed cost interfund allocation charged to other City funds. The amount charged to each fund is determined during the annual budget process. Various methodologies are used to effectively and fairly allocate costs. Liability and worker's compensation costs are allocated based on two-year claims history for each department. Business insurance costs are allocated based on net book value of departments' capital assets (per the City's Annual Comprehensive Financial Report). When this fund has sufficient reserves, allocations to departments may decrease. Reimbursements from insurance claims are also received in this fund.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Workers' Compensation expenses have increased in the past 18 months due to several large, unrelated injuries. The City continues to monitor the workers' compensation related accidents and provides training once an issue has been identified. There is also a considerable amount of proactive training which happens throughout the City in an effort to stop any workplace injuries.											
-- One full-time Paralegal position was transferred to the Legal Department's budget. This position is under the Legal Department but was historically budgeted in this fund because the position focuses on liability and workers' comp related matters.											
-- In 2020, there were two full-time positions budgeted for the Safety & Risk division. During 2020, one position was eliminated due to attrition. In 2021, the remaining position was transferred to Human Resources. The Safety & Risk division's supplies and services budget will be fully transferred to Human Resources in 2022.											



Fund Summaries											
Fund 227 - Loss Recovery											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	634,425	1,067,118	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	5,761	53,138	21,226	21,226	41,355	39,255	39,255	39,255	39,255	20,129	95%
Total Revenues	640,186	1,120,256	21,226	21,226	41,355	39,255	39,255	39,255	39,255	20,129	95%
Expenditures by Category & Subcategory											
03 - Services	-	-	1,500	1,500	210,000	-	-	-	-	208,500	13900%
05 - Professional Services	-	-	1,500	1,500	-	-	-	-	-	(1,500)	-100%
14 - Other Services & Charges	-	-	-	-	210,000	-	-	-	-	210,000	0%
Total Expenditures	-	-	1,500	1,500	210,000	-	-	-	-	208,500	13900%
Net Surplus / (Deficit)	640,186	1,120,256	19,726	19,726	(168,645)	39,255	39,255	39,255	39,255	Cash Reserve Target	
Beginning Balance	414,099	1,052,929		2,174,242	2,193,968	2,025,322	2,064,577	2,103,832	2,143,087	No reserve requirement	
Cash Adjustments	(1,356)	1,057									
Ending Balance	1,052,929	2,174,242			2,193,968	2,025,322	2,064,577	2,103,832	2,143,087	2,182,342	
Fund Purpose											
This fund was established (ordinance 9890-08) to account for compensatory or exemplary damage payments from third parties arising from loss or damage to City tangible or intangible property. The monies deposited into this fund shall be used for costs arising from the covered loss including repair or replacement of tangible property, administrative costs of obtaining loss recovery, enhancement or improvement of City services related to the loss, with any excess to be applied to any reasonable purpose beneficial to the City.											
Explanation of Revenue Sources											
This fund was established in 2008 with the recovery of monies from lawsuits brought about by environmental actions on the Studebaker and Oliver industrial sites. The fund continues to receive, intermittently, monies from similar settlements. On an ongoing basis, this fund only receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The fund has been used for capital projects related to environmental cleanup.											



Fund Summaries

Fund 230 - Code Enforcement Fund

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
05 - Licenses & Permits	28,750	23,580	37,000	37,000	25,000	25,000	25,000	25,000	25,000	(12,000)	-32%
06 - Charges for Services	53,545	43,575	50,300	50,300	45,200	45,200	45,200	45,200	45,200	(5,100)	-10%
07 - Fines, Forfeitures, and Fees	292,490	301,742	342,000	342,000	181,900	181,900	181,900	181,900	181,900	(160,100)	-47%
08 - Interest Earnings	1,439	1,261	-	-	-	-	-	-	-	-	0%
10 - Other Income	52,972	19,515	500	500	1,000	1,000	1,000	1,000	1,000	500	100%
11 - Debt Proceeds	500,000	232,000	300,000	300,000	356,000	356,000	356,000	356,000	356,000	56,000	19%
14 - Interfund Transfers In	2,930,968	3,298,000	5,970,000	5,970,000	6,800,000	-	-	-	-	830,000	14%
Total Revenues	3,860,165	3,919,673	6,699,800	6,699,800	7,409,100	609,100	609,100	609,100	609,100	709,300	11%
Expenditures by Subdivision											
100 - Neighborhood Services & Enforcement	2,843,929	3,247,961	5,376,573	5,834,539	5,732,675	5,646,043	5,764,540	5,568,878	5,649,244	(101,864)	-2%
105 - Animal Resource Center	941,390	1,148,773	1,232,692	1,345,230	1,475,077	1,435,201	1,465,784	1,485,012	1,505,051	129,847	10%
Expenditures by Subdivision	3,785,320	4,396,734	6,609,265	7,179,768	7,207,752	7,081,245	7,230,324	7,053,890	7,154,295	27,984	0%
Expenditures by Category & Subcategory											
01 - Personnel	1,884,392	2,334,799	4,010,536	4,010,536	4,304,801	4,412,421	4,522,732	4,635,800	4,751,695	294,265	7%
01 - Salaries & Wages	1,341,301	1,808,302	2,728,936	2,728,936	2,946,308	3,019,966	3,095,465	3,172,851	3,252,173	217,372	8%
02 - Fringe Benefits	543,091	526,496	1,281,600	1,281,600	1,358,493	1,392,456	1,427,267	1,462,949	1,499,522	76,893	6%
02 - Supplies	142,735	212,692	235,347	242,774	252,501	236,856	238,395	239,963	241,562	9,727	4%
04 - Supplies	142,735	212,692	235,347	242,774	252,501	236,856	238,395	239,963	241,562	9,727	4%
03 - Services	482,747	509,686	831,836	1,014,855	897,478	832,664	833,508	834,369	835,247	(117,377)	-12%
05 - Professional Services	64,822	119,478	140,300	220,515	102,300	140,300	140,300	140,300	140,300	(118,215)	-54%
06 - Repairs & Maintenance	232,670	129,650	424,900	473,600	492,542	424,900	424,900	424,900	424,900	18,942	4%
08 - Utilities	35,837	35,422	41,389	41,389	41,389	42,217	43,061	43,922	44,800	-	0%
09 - Printing & Advertising	19,060	11,387	22,147	22,147	22,147	22,147	22,147	22,147	22,147	-	0%
11 - Education & Training	5,305	7,627	29,900	30,547	29,900	29,900	29,900	29,900	29,900	(647)	-2%
12 - Travel	1,360	6,641	26,400	27,240	26,400	26,400	26,400	26,400	26,400	(840)	-3%
13 - Bad Debt	-	270	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	123,694	199,211	146,800	199,417	182,800	146,800	146,800	146,800	146,800	(16,617)	-8%
04 - Capital	320,736	273,206	300,000	680,058	356,000	223,000	234,000	-	-	(324,058)	-48%
15 - Capital	320,736	273,206	300,000	680,058	356,000	223,000	234,000	-	-	(324,058)	-48%
05 - Debt Service	187,095	221,101	264,116	264,116	334,518	281,976	274,532	182,786	129,990	70,402	27%
16 - Debt Service Principal	181,470	207,530	243,217	243,217	306,356	270,309	265,397	175,983	123,800	63,139	26%
17 - Debt Service Interest & Fees	5,625	13,571	20,899	20,899	28,162	11,667	9,135	6,803	6,190	7,263	35%
06 - Interfund Transfers	767,616	845,250	967,430	967,430	1,062,454	1,094,327	1,127,157	1,160,972	1,195,801	95,024	10%
19 - Interfund Allocations	767,616	845,250	967,430	967,430	1,062,454	1,094,327	1,127,157	1,160,972	1,195,801	95,024	10%
Total Expenditures	3,785,320	4,396,734	6,609,265	7,179,768	7,207,752	7,081,245	7,230,324	7,053,890	7,154,295	27,984	0%
Net Surplus / (Deficit)	74,845	(477,061)	90,535	(479,968)	201,348	(6,472,145)	(6,621,224)	(6,444,790)	(6,545,195)	Cash Reserve Target	
Beginning Balance	497,492	497,495		(18,294)	(498,262)	(296,915)	(6,769,059)	(13,390,283)	(19,835,073)	No reserve requirement	
Cash Adjustments	(74,842)	(38,727)									
Ending Balance	497,495	(18,294)		(498,262)	(296,915)	(6,769,059)	(13,390,283)	(19,835,073)	(26,380,269)		

Fund Purpose

This fund was established in 2020 to account for the activity of the Neighborhoods Division of the Department of Community Investment (DCI). Operating under the Neighborhoods Division is Neighborhood Code Enforcement (NCE), the South Bend Animal Resource Center (SBARC), and Neighborhood Enforcement Action Team (NEAT). NCE upholds and enforces the ordinances of the City of South Bend, the Indiana Unsafe Building Law, and the 2000 International Property Maintenance Code. SBARC runs the animal resource center (aka animal shelter) and enforces animal welfare laws regarding animal cruelty and neglect per City, State, and Federal regulations. NEAT works in tandem with NCE to provide services for environmental clean-ups to homeowners and/or businesses. These clean-ups consist of illegal dumping of household items, tires, building materials, appliances, and any other form of litter and debris. Additional fines may be assessed for failure to comply upon notification. Note: In 2021, the Department of Code Enforcement was brought under the Department of Community Investment (DCI) and was renamed the Neighborhoods Division.

Explanation of Revenue Sources

Neighborhood Code Enforcement collects revenues from fees for environmental clean-ups, processing abandoned vehicles, and ordinance violations. The South Bend Animal Resource Center (SBARC) collects revenues from fees for animal shelter activities such as adoption fees, pet licenses, pet microchipping, and animal surrender fee. SBARC also collects fines it assesses for animal welfare ordinance violations. These revenues do not cover the expenditures of these activities. The difference is covered by an interfund transfer from the Local Income Tax Economic Development Fund (#408).

Explanation of Expenditures, Staffing, and Significant Changes/Variance

This fund accounts for the administrative costs for the Neighborhoods Division along with operational costs such as repair & maintenance of Code Inspector trucks and vehicles used by the NEAT Crew, and the operational costs of running the Animal Resource Center (SBARC). | **Personnel** - The personnel budget includes the wages and benefits for twenty (20) full-time Neighborhood Services employees and nine (9) full-time Animal Resource Center employees, along with a budget for part-time and seasonal/intern wages. | **Supplies** - Includes uniforms, small tools & equipment for inspectors, fuel for inspectors' vehicles, medical/safety supplies, and operating supplies for SBARC such as animal feed and cleaning supplies. | **Services** - Professional services include environmental testing, Code Hearing Officer, collection costs, and veterinary services for SBARC. Repair & maintenance includes vehicle R&M for inspectors' vehicles, building R&M for SBARC, and a \$225k agreement with the Park Maintenance Division for mowing of properties cited for grass and weeds. Other services & charges includes \$400k for landfill dumping fees for illegal dumps and neighborhood cleanups. Includes four (4) tire disposal amnesty days for neighborhood dumpster and disposal fees (\$90k), and trash/litter campaign monthly per six (6) Council districts cleanup (\$200k). | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for vehicles. | **Capital** - See the Capital Improvement Plan for details.



Fund Summaries

Fund 249 - Local Income Tax - Public Safety

Fund Type	1 General Plus Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
02 - Local Income Taxes	9,168,579	12,690,915	11,988,584	13,856,678	12,400,678	12,896,705	13,412,573	13,949,076	14,507,039	(1,456,000)	-11%
08 - Interest Earnings	30,151	178,001	262,027	262,027	178,522	150,454	125,478	103,825	95,701	(83,505)	-32%
Total Revenues	9,198,730	12,868,916	12,250,611	14,118,705	12,579,200	13,047,159	13,538,051	14,052,901	14,602,740	(1,539,505)	-11%
Expenditures by Department											
08 - Police Department	5,124,420	4,749,279	5,177,494	5,177,494	6,200,339	6,355,347	6,514,231	6,677,087	6,844,014	1,022,845	20%
09 - Fire Department	5,124,420	4,749,279	5,177,494	5,177,494	7,678,294	7,870,251	8,067,008	8,268,683	8,475,400	2,500,800	48%
Total Expenditures by Dept	10,248,840	9,498,558	10,354,988	10,354,988	13,878,633	14,225,599	14,581,239	14,945,770	15,319,414	3,523,645	34%
Expenditures by Category & Subcategory											
01 - Personnel	10,248,840	9,498,558	10,354,988	10,354,988	13,878,633	14,225,599	14,581,239	14,945,770	15,319,414	3,523,645	34%
01 - Salaries & Wages	10,248,840	9,498,558	10,354,988	10,354,988	13,878,633	14,225,599	14,581,239	14,945,770	15,319,414	3,523,645	34%
Total Expenditures	10,248,840	9,498,558	10,354,988	10,354,988	13,878,633	14,225,599	14,581,239	14,945,770	15,319,414	3,523,645	34%
Net Surplus / (Deficit)	(1,050,110)	3,370,357	1,895,623	3,763,717	(1,299,433)	(1,178,440)	(1,043,187)	(892,869)	(716,674)	Cash Reserve Target No reserve requirement	
Beginning Balance	3,844,465	2,786,001		6,163,397	9,927,114	8,627,682	7,449,242	6,406,054	5,513,185		
Cash Adjustments	(8,354)	7,039									
Ending Balance	2,786,001	6,163,397		9,927,114	8,627,682	7,449,242	6,406,054	5,513,185	4,796,511		

Fund Purpose

This fund was established in 2010 due to Indiana's property tax "circuit breaker" system that effectively limited property tax receipts. This fund can only be used to pay for Public Safety personnel wages and benefits. (Resolution 3980-09, Indiana Code IC 6-3.6-6-8)

Explanation of Revenue Sources

This fund receives the Public Safety portion of the City's Local Income Tax (LIT) revenue distribution. The City adopted a special income tax of one quarter of one percent (0.25%) to be used solely for the salaries of public safety positions that were formerly paid by property taxes. Local income tax revenue distributions are determined annually by the Indiana Dept of Local Government Finance (DLGF). Local income tax revenue is distributed by St. Joseph County monthly.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Because this fund can only be used to pay for public safety personnel, the City budgets for the salaries and benefits for as many sworn police officers and firefighters as this fund's revenue can support. This reduces the public safety personnel expenses in the General Fund (#101). This fund's cash balance has grown in recent years due to unanticipated supplemental income tax distributions; therefore, the City plans to spend down the excess cash during 2022.



Fund Summaries

Fund 251 - Local Road & Street

Fund Type		2 Special Revenue Funds				Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	2,003,475	2,040,961	1,952,634	1,952,634	1,944,187	1,944,187	1,944,187	1,944,187	1,944,187	(8,447)	0%
04 - Intergov./ Grants	145,348	205,355	115,000	115,000	55,000	55,000	55,000	55,000	55,000	(60,000)	-52%
08 - Interest Earnings	34,259	74,193	169,289	169,289	43,834	30,818	11,302	-	-	(125,455)	-74%
10 - Other Income	10,510	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	-	-	4,000,000	4,000,000	-	-	-	-	-	(4,000,000)	-100%
Total Revenues	2,193,593	2,320,509	6,236,923	6,236,923	2,043,021	2,030,005	2,010,489	1,999,187	1,999,187	(4,193,902)	-67%
Expenditures by Category & Subcategory											
02 - Supplies	57,542	347,256	400,000	400,000	-	400,000	400,000	400,000	400,000	(400,000)	-100%
04 - Supplies	57,542	347,256	400,000	400,000	-	400,000	400,000	400,000	400,000	(400,000)	-100%
03 - Services	816,396	2,241,701	650,000	3,973,855	600,000	800,000	850,000	850,000	700,000	(3,373,855)	-85%
05 - Professional Services	690,622	524,598	250,000	1,751,964	300,000	250,000	250,000	250,000	250,000	(1,451,964)	-83%
06 - Repairs & Maintenance	125,774	1,717,103	400,000	2,221,891	300,000	550,000	600,000	600,000	450,000	(1,921,891)	-86%
04 - Capital	303,138	783,787	400,000	715,085	250,000	250,000	250,000	200,000	-	(465,085)	-65%
15 - Capital	303,138	783,787	400,000	715,085	250,000	250,000	250,000	200,000	-	(465,085)	-65%
06 - Interfund Transfers	1,000,000	-	1,000,000	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0%
20 - Interfund Transfers Out	1,000,000	-	1,000,000	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0%
Total Expenditures	2,177,076	3,372,745	2,450,000	5,088,939	2,350,000	2,950,000	3,000,000	2,950,000	2,600,000	(2,738,939)	-54%
Net Surplus / (Deficit)	16,517	(1,052,235)	3,786,923	1,147,984	(306,979)	(919,995)	(989,511)	(950,813)	(600,813)	Cash Reserve Target	
Beginning Balance	2,349,376	2,380,085		1,388,435	2,536,419	2,229,441	1,309,446	319,935	(630,878)	No reserve requirement	
Cash Adjustments	14,192	60,586									
Ending Balance	2,380,085	1,388,435		2,536,419	2,229,441	1,309,446	319,935	(630,878)	(1,231,691)		

Fund Purpose

This fund is used to track expenditures for road projects managed by the Engineering division of the Department of Public Works.

Per Indiana Code Section 8-14-2-5, this fund "shall be used exclusively by the cities, towns, and counties for: engineering, land acquisition, construction, resurfacing, maintenance, restoration, or rehabilitation of both local and arterial road and street systems; the payment of principal and interest on bonds sold primarily to finance road, street, or thoroughfare projects; any local costs required to undertake a recreational or reservoir road project under IC 8-23-5; or the purchase, rental, or repair of highway equipment."

Explanation of Revenue Sources

This fund receives gas taxes from the State of Indiana as its primary revenue source. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Gas tax is forecasted conservatively given the changes in the State's distribution formula. This fund also receives revenue from interest earned on the fund's cash balance. Grants/Intergovernmental revenue is provided by the Indiana Department of Transportation (INDOT) and reimbursed through progress billing for state approved projects. In 2019, \$2.5 million was transferred from the Local Income Tax Economic Development Fund (#408) to cover the cost of 20% local match for the Bendix Drive Pavement Replacement Project.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures in this fund are for general street maintenance, traffic calming, outsourced paving, and traffic signal maintenance. Expenditures are based on the revenues received. There is no cash reserve requirement as this is a capital fund so it is spent down on capital projects. In 2021, the City issued an infrastructure bond to fund city-wide street improvements. As a result, some of the outsourced paving expenses typically budgeted for in this fund were moved to the 2021 Infrastructure Bond Capital Fund (#455). This fund supports a 50/50 matching grant (Community Crossings), funding \$1,000,000 as the matching portion as an Interfund transfer to the Local Road & Bridge Grant Fund (#265). The transfer from this fund was suspended in 2021 and the matching portion was covered by the 2021 Infrastructure Bond Capital Fund (#455). In 2022, this fund will resume the \$1,000,000 matching transfer.



Fund Summaries											
Fund 257 - LOIT Special Distribution											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	3,417	3,388	4,965	4,965	-	267	267	267	267	(4,965)	-100%
Total Revenues	3,417	3,388	4,965	4,965	-	267	267	267	267	(4,965)	-100%
Expenditures by Category & Subcategory											
03 - Services	-	184,782	-	1,501	-	-	-	-	-	(1,501)	-100%
05 - Professional Services	-	184,782	-	1,501	-	-	-	-	-	(1,501)	-100%
04 - Capital	-	4,314	-	52,636	-	-	-	-	-	(52,636)	-100%
15 - Capital	-	4,314	-	52,636	-	-	-	-	-	(52,636)	-100%
Total Expenditures	-	189,096	-	54,136	-	-	-	-	-	(54,136)	-100%
Net Surplus / (Deficit)	3,417	(185,709)	4,965	(49,171)	-	267	267	267	267	Cash Reserve Target	
Beginning Balance	245,630	248,243		67,475	18,304	18,304	18,571	18,838	19,105	No reserve requirement - one-time distribution - spend down to zero	
Cash Adjustments	(804)	4,941									
Ending Balance	248,243	67,475		18,304	18,304	18,571	18,838	19,105	19,372		
Fund Purpose											
This fund was established in 2016, per the Indiana State Board of Accounts (SBOA), to receive a one-time payment of local income taxes from the State for the purpose of infrastructure expenditures. Per the state statute (Senate Enrolled Act 67), a minimum of 75% must be spent on infrastructure projects. A total of \$4,217,549, representing 75% of the total distribution, was deposited in May 2016, comprised of \$4,160,901 distributed to the City and \$56,648 distributed to the Redevelopment Authority. The remainder was deposited into the Rainy Day Fund (#102).											
Explanation of Revenue Sources											
Based on the fund purpose listed above, the one-time payment of local income tax received for infrastructure improvements has been expended and therefore this fund is slated to be inactivated once all funds are spent.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The City continues to use this cash to help fund infrastructure projects. The fund should be spent down in the next year or so. Projects are managed by the Engineering division of the Department of Public Works.											



Fund Summaries

Fund 258 - Human Rights Federal Grants

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	66,260	8,775	211,400	288,900	187,000	187,000	187,000	187,000	187,000	(101,900)	-35%
06 - Charges for Services	1,667	20,000	85,000	85,000	-	-	-	-	-	(85,000)	-100%
08 - Interest Earnings	4,033	6,995	2,550	2,550	3,000	-	-	-	-	450	18%
10 - Other Income	-	-	1,400	1,400	40,000	40,000	40,000	40,000	40,000	38,600	2757%
Total Revenues	71,960	35,770	300,350	377,850	230,000	227,000	227,000	227,000	227,000	(147,850)	-39%
Expenditures by Subdivision											
044 - Human Rights General	2,760	-	-	-	-	-	-	-	-	-	0%
045 - Human Rights - EEOC	98,244	96,673	143,559	143,958	129,396	151,981	154,630	157,346	160,130	(14,563)	-10%
046 - Human Rights - HUD	81,278	100,097	124,246	124,245	225,782	132,726	135,437	138,215	141,063	101,536	82%
Expenditures by Subdivision	182,282	196,770	267,805	268,204	355,177	284,707	290,067	295,561	301,193	86,974	32%
Expenditures by Category & Subcategory											
01 - Personnel	139,503	168,255	197,505	197,505	209,177	214,407	219,767	225,261	230,893	11,673	6%
01 - Salaries & Wages	108,072	121,381	139,014	139,014	146,200	149,855	153,601	157,441	161,377	7,186	5%
02 - Fringe Benefits	31,431	46,874	58,491	58,491	62,977	64,552	66,166	67,820	69,515	4,487	8%
02 - Supplies	824	1,280	2,500	2,500	12,000	2,500	2,500	2,500	2,500	9,500	380%
04 - Supplies	824	1,280	2,500	2,500	12,000	2,500	2,500	2,500	2,500	9,500	380%
03 - Services	41,955	27,235	67,800	68,199	134,000	67,800	67,800	67,800	67,800	65,801	96%
05 - Professional Services	21,692	1,667	28,000	28,000	12,000	28,000	28,000	28,000	28,000	(16,000)	-57%
09 - Printing & Advertising	9,323	23,500	8,000	8,000	52,000	8,000	8,000	8,000	8,000	44,000	550%
11 - Education & Training	3,503	-	9,000	9,399	16,000	9,000	9,000	9,000	9,000	6,601	70%
12 - Travel	7,295	2,068	22,000	22,000	23,000	22,000	22,000	22,000	22,000	1,000	5%
14 - Other Services & Charges	141	-	800	800	31,000	800	800	800	800	30,200	3775%
Total Expenditures	182,282	196,770	267,805	268,204	355,177	284,707	290,067	295,561	301,193	86,974	32%
Net Surplus / (Deficit)	(110,322)	(161,000)	32,545	109,647	(125,177)	(57,707)	(63,067)	(68,561)	(74,193)	Cash Reserve Target	
Beginning Balance	426,544	315,523		155,014	264,660	139,483	81,776	18,709	(49,852)	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(699)	491									
Ending Balance	315,523	155,014		264,660	139,483	81,776	18,709	(49,852)	(124,045)		

Fund Purpose

This fund tracks the portion of the South Bend Human Rights Commission's expenses that are funded by grants from the federal government.

Explanation of Revenue Sources

This fund is funded by federal grants, including grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC). This fund also receives revenue from staff contracts.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are for the wages and benefits of two (2) full-time employees (Manager-Employment and Manager-Housing) and for supplies and services for the Human Rights Commission's activities related to fair housing and equal opportunity employment in St. Joseph County.



Fund Summaries

Fund 263 - American Rescue Plan

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	29,455,024	-	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	707,757	180,695	-	-	-	-	-	-	-	-	0%
Total Revenues	30,162,781	180,695	-	-	-	-	-	-	-	-	0%
Expenditures by Subdivision											
040 - General City	2,697,983	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
080 - Police General	23,040,203	-	-	-	-	-	-	-	-	-	0%
090 - Fire General	23,040,202	-	-	-	-	-	-	-	-	-	0%
Expenditures by Subdivision	48,778,388	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
Expenditures by Category & Subcategory											
01 - Personnel	47,970,065	-	-	-	-	-	-	-	-	-	0%
01 - Salaries & Wages	47,970,065	-	-	-	-	-	-	-	-	-	0%
03 - Services	1,270	-	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	1,270	-	-	-	-	-	-	-	-	-	0%
04 - Capital	807,053	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
15 - Capital	807,053	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
Total Expenditures	48,778,388	945,227	-	9,346,451	-	-	-	-	-	(9,346,451)	-100%
Net Surplus / (Deficit)	(18,615,607)	(764,532)	-	(9,346,451)	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	29,536,642	10,879,460		10,144,293	797,842	797,842	797,842	797,842	797,842	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(41,575)	29,365									
Ending Balance	10,879,460	10,144,293		797,842	797,842	797,842	797,842	797,842	797,842		

Fund Purpose

This fund was established in 2021 to track the receipt and expenditure of the funds from the American Rescue Plan Act. Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 ("ARP Act") is a \$1.9 trillion economic stimulus bill designed to facilitate recovery from the economic and health effects of the COVID-19 pandemic and the resulting, ongoing recession. As a part of this legislation, Congress allocated \$350 billion to state, local, territorial and Tribal governments to respond to the pandemic, provide economic relief, and lay the foundation for a strong and equitable recovery. The City of South Bend was one of almost 1,200 Metropolitan Cities across the country that received a direct infusion of resources as a result of this Act. The City's allocation totaled \$58,910,047 (the "ARP Funds"). On March 18, 2021, the Indiana State Board of Accounts issued State Examiner Directive 2021-1, which prescribes the accounting procedures for federal assistance received through the ARP Act, and on May 17, 2021, the United States Department of the Treasury published an interim final rule to describe the requirements on implementing the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the ARP Act. Both the state and the federal directives recommend the creation of a formal spending plan for the ARP Funds.

In its guidance, the Department of the Treasury outlined four funding objectives for the ARP Funds. In developing its own plan for spending, the City of South Bend further grouped these four objectives into two main categories of spending: Response & Relief • Support urgent COVID-19 response efforts • Support immediate economic stabilization for households and businesses Equitable Recovery • Replace lost revenue for eligible state, local, territorial, and Tribal governments • Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic Spending allocated for "Response and Relief" is intended to provide direct, rapid relief to residents and businesses who have experienced economic or health-related harms related to the pandemic. Spending allocated for "Equitable Recovery" is intended to rebuild a more equitable economy and community by addressing systemic challenges that have been present in our community for decades. In Sections 602(c)(1) and 603(c)(1) of ARPA, Congress provided four eligible uses of funds: a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and d) To make necessary investments in water, sewer, or broadband infrastructure

Explanation of Revenue Sources

The City's total award amount is \$58,910,047, with half of it received in 2021 and the other half to be received in 2022. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

In 2021, the Common Council appropriated \$1,500,000 of the funds: \$500,000 for vacant building development financing and \$1,000,000 for the Dream Center at Martin Luther King Jr. Park (a renovation to a community center managed by the City's Department of Venues, Parks & Arts). In the 2022 budget, the Common Council approved additional funding for the Dream Center (\$10,100,000).

Vacant Building Development Financing

The City proposes to add \$2,000,000 to the \$500,000 that is already allocated through the City's 2021 structural budget to develop a fund to support small-scale and mission-based developers entering into areas of the City where it is difficult to obtain traditional financing. This fund will act as a credit enhancement ("loan loss reserve fund") for these developers for targeted projects that revitalize large, vacant buildings and/or make a commercial investment in the corridors.

Dream Center

The City is proposing to fund an \$11 million renovation and upgrade to the Martin Luther King Jr. Center. The new facility will be called the Dream Center at Martin Luther King Jr. Park. This new, world-class, intergenerational community center will be developed in conjunction with the community, and community feedback will play a large role in deciding what facilities and programming are built at the Dream Center.

Other Programs & Projects

The Common Council approved \$46.5 million worth of expenditures in the General Fund (#101) to be funded by the American Rescue Plan. A transfer of funds from the American Rescue Plan Fund (#263) is needed to cover these expenditures; however, the transfer is not anticipated until early 2022. Therefore, this fund's forecast shows a cash balance in future years, as of the adoption of the 2022 budget on October 11, 2021. Once the transfer is approved, it will cover these one-time, programmatic and project expenditures in Fund #101 and spend down the American Rescue Plan funds. Per the Department of Treasury, cities have until December 31, 2024 to obligate all funds and until December 31, 2026 to spend all funds. After that time, the funds are subject to recapture or return.



Fund Summaries											
Fund 264 - COVID-19 Response											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	460,352	368,404	75,000	75,000	5,000	5,000	5,000	5,000	5,000	(70,000)	-93%
Total Revenues	460,352	368,404	75,000	75,000	5,000	5,000	5,000	5,000	5,000	(70,000)	-93%
Expenditures by Subdivision											
120 - Community Investment	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
Expenditures by Subdivision	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
Expenditures by Category & Subcategory											
03 - Services	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
07 - Grants & Subsidies	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
Total Expenditures	525,002	383,405	-	122,305	-	-	-	-	-	(122,305)	-100%
Net Surplus / (Deficit)	(64,649)	(15,001)	75,000	(47,305)	5,000	5,000	5,000	5,000	5,000	Cash Reserve Target	
Beginning Balance	-	(52,921)		(79,650)	(126,955)	(121,955)	(116,955)	(111,955)	(106,955)	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	11,729	(11,729)									
Ending Balance	(52,921)	(79,650)		(126,955)	(121,955)	(116,955)	(111,955)	(106,955)	(101,955)		

Fund Purpose
This fund was established to track the costs associated with the City's response to the COVID-19 coronavirus pandemic.

Explanation of Revenue Sources
This fund will receive grants including funds from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Housing and Urban Development (HUD), Community Development Block Grant (CDBG), and Emergency Solutions Grant (ESG).

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Expenditures are related to various activities such as funding for quarantine sites, public health communications, personal protective equipment (PPE), cleaning/sanitizing supplies, and lost wages. In 2020 the U.S. Department of Housing and Urban Development (HUD) awarded special allocations of Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) program funds to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) as part of the CARES Act. The CDBG funds are aimed at community and economic development, and ESG funds are aimed at aiding individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities. The 2020 awards include \$1,491,174 CDBG-CV1, \$759,783 ESG-CV1, and \$787,585 ESG-CV2. These funds are required to be spent by July 2022. If any additional special allocations are awarded to the City, they will be accounted for in this fund.



Fund Summaries

Fund 265 - Local Road & Bridge Grant

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	1,350,100	1,000,000	1,000,000	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	500,000	50%
08 - Interest Earnings	23,684	50,707	73,943	73,943	4,106	14,106	34,106	54,106	84,106	(69,836)	-94%
14 - Interfund Transfers In	1,000,000	-	1,000,000	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	500,000	50%
Total Revenues	2,373,784	1,050,707	2,073,943	2,073,943	3,004,106	3,014,106	3,034,106	3,054,106	3,084,106	930,164	45%
Expenditures by Category & Subcategory											
03 - Services	594,751	3,105,996	2,000,000	2,222,695	3,000,000	2,000,000	2,000,000	2,000,000	-	777,305	35%
06 - Repairs & Maintenance	594,751	3,105,996	2,000,000	2,222,695	3,000,000	2,000,000	2,000,000	2,000,000	-	777,305	35%
Total Expenditures	594,751	3,105,996	2,000,000	2,222,695	3,000,000	2,000,000	2,000,000	2,000,000	-	777,305	35%
Net Surplus / (Deficit)	1,779,033	(2,055,289)	73,943	(148,753)	4,106	1,014,106	1,034,106	1,054,106	3,084,106	Cash Reserve Target	
Beginning Balance	704,875	2,477,054		428,020	279,267	283,374	1,297,480	2,331,587	3,385,693	No reserve requirement - Grant fund - spend down to zero	
Cash Adjustments	(6,854)	6,255									
Ending Balance	2,477,054	428,020		279,267	283,374	1,297,480	2,331,587	3,385,693	6,469,800		

Fund Purpose

This fund was established (ordinance 10486-16) to account for the receipt of the Community Crossings state grant and matching revenue (50/50) and for the payment of expenditures on eligible projects, per the Indiana State Board of Accounts (SBOA). Community Crossings is a partnership between the Indiana Department of Transportation (INDOT) and Hoosier communities, both urban and rural, to invest in infrastructure projects that catalyze economic development, create jobs, and strengthen local transportation networks. The City is seeking \$1 million in grant funding each year.

Explanation of Revenue Sources

In February 2017, the City received its first Community Crossings matching grant from INDOT for \$1 million. The City's matching portion is covered by interfund transfers from other City funds. The transfers have come from the following funds: 2017 - \$1 million - LOIT 2016 Special Distribution Fund (#257) | 2018 - \$670,000 - LOIT 2016 Special Distribution Fund (#257) | 2019 - \$553,253 - Local Road & Street Fund (#251) | 2020 - \$1 million - Local Road & Street Fund (#251), \$522,365 - Major Moves Construction Fund (#412) | 2021 - \$1 million - 2021 Infrastructure Bonds Fund (#455) | 2022 through 2026 - \$1 million - Local Road & Street Fund (#251) This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are calculated on anticipated grant proceeds, plus the City's matching portion funded by Local Roads & Street Fund (#251). The Community Crossings Matching Grant project includes pavement reconstruction - asphalt milling and resurfacing and curb ramps. Projects are managed by the Engineering division of the Department of Public Works.



Fund Summaries

Fund 266 - MVH Restricted Fund

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	3,134,543	3,274,223	3,174,424	3,174,424	3,167,476	3,167,476	3,167,476	3,167,476	3,167,476	(6,949)	0%
08 - Interest Earnings	23,921	39,874	109,522	109,522	10,650	7,680	-	-	-	(98,872)	-90%
11 - Debt Proceeds	888,007	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	-	-	200,000	200,000	-	-	-	-	-	(200,000)	-100%
Total Revenues	4,046,471	3,314,097	3,483,946	3,483,946	3,178,126	3,175,155	3,167,476	3,167,476	3,167,476	(305,820)	-9%
Expenditures by Category & Subcategory											
01 - Personnel	379,172	582,623	669,771	669,771	679,651	696,642	714,058	731,910	750,208	9,880	1%
01 - Salaries & Wages	255,141	399,253	506,857	506,857	521,781	534,826	548,196	561,901	575,949	14,924	3%
02 - Fringe Benefits	124,031	183,370	162,914	162,914	157,870	161,817	165,862	170,009	174,259	(5,044)	-3%
02 - Supplies	2,107,582	1,386,353	1,381,999	1,437,531	2,112,757	1,432,606	1,485,555	1,540,960	1,598,943	675,226	47%
04 - Supplies	2,107,582	1,386,353	1,381,999	1,437,531	2,112,757	1,432,606	1,485,555	1,540,960	1,598,943	675,226	47%
03 - Services	1,376,423	1,592,715	387,768	1,292,826	393,470	941,783	879,430	712,030	743,045	(899,356)	-70%
06 - Repairs & Maintenance	1,376,423	1,592,715	387,768	1,292,826	393,470	941,783	879,430	712,030	743,045	(899,356)	-70%
04 - Capital	184,116	662,791	-	-	-	-	505,000	-	-	-	0%
15 - Capital	184,116	662,791	-	-	-	-	505,000	-	-	-	0%
05 - Debt Service	93,765	187,529	187,529	187,529	187,529	187,531	293,581	199,816	106,050	-	0%
16 - Debt Service Principal	91,621	169,814	173,826	173,826	177,933	177,934	283,138	193,677	101,000	4,107	2%
17 - Debt Service Interest & Fees	2,144	17,716	13,703	13,703	9,596	9,597	10,443	6,139	5,050	(4,107)	-30%
Total Expenditures	4,141,058	4,412,010	2,627,067	3,587,657	3,373,407	3,258,562	3,877,624	3,184,716	3,198,246	(214,250)	-6%
Net Surplus / (Deficit)	(94,586)	(1,097,914)	856,879	(103,711)	(195,282)	(83,407)	(710,149)	(17,240)	(30,770)	Cash Reserve Target	
Beginning Balance	2,042,332	1,971,069		848,707	744,997	549,715	466,308	(243,841)	(261,081)	No reserve requirement	
Cash Adjustments	23,323	(24,448)									
Ending Balance	1,971,069	848,707		744,997	549,715	466,308	(243,841)	(261,081)	(291,851)		

Fund Purpose

The MVH Restricted Fund was established in 2019 due to a directive from the Indiana State Board of Accounts: Starting on January 1, 2019, the political subdivision must post at the time of receipt of the distribution from the State Motor Vehicle Highway Account fifty percent (50%) of the distribution to MVH Restricted. The political subdivision, by ordinance or resolution, may elect to allocate more than fifty percent (50%) of the distributions to MVH Restricted. During the same fiscal year, the political subdivision may transfer, by ordinance or resolution, the amount allocated in excess of the 50% requirement from MVH Restricted to MVH. In no event can any transfers from MVH Restricted to MVH reduce the fiscal year distributions from the State Motor Vehicle Highway Account below the 50% requirement for MVH Restricted. Any amounts allocated in excess of the required 50% of distributions which remain in MVH Restricted at the end of the fiscal year must remain in MVH Restricted until expended for construction, reconstruction, or preservation.

Explanation of Revenue Sources

This fund receives 50% of the City's gas tax and wheel tax distribution from the State of Indiana. Gas tax revenue is distributed monthly by the State and is based on a complex formula, developed by the State, which takes into account population, road and street mileage and other factors. Wheel tax is collected by the Indiana Bureau of Motor Vehicles, remitted to the County, and distributed monthly to the local units based on population and road miles. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Qualified Expenditures: Indiana Code 8-14-1-4(b) and Indiana Code 8-14-1-5(c) requires at least 50% of the MVH distributions to be used for construction, reconstruction and preservation of the unit's highways. Maintenance expenditures do not count toward the 50% requirement.



Fund Summaries

Fund 278 - Police Take Home Vehicle

Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	44,220	59,460	40,000	40,000	50,000	50,000	50,000	50,000	50,000	10,000	25%
08 - Interest Earnings	10,132	22,799	15,276	15,276	16,472	16,472	16,472	16,472	16,472	1,196	8%
Total Revenues	54,352	82,259	55,276	55,276	66,472	66,472	66,472	66,472	66,472	11,196	20%
Expenditures by Category & Subcategory											
03 - Services	-	1,040	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
14 - Other Services & Charges	-	1,040	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
Total Expenditures	-	1,040	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
Net Surplus / (Deficit)	54,352	81,219	5,276	5,276	16,472	16,472	16,472	16,472	16,472	Cash Reserve Target Set dollar amount of \$750,000	
Beginning Balance	698,546	750,477		833,591	838,868	855,339	871,811	888,283	904,755		
Cash Adjustments	(2,420)	1,895									
Ending Balance	750,477	833,591		838,868	855,339	871,811	888,283	904,755	921,227		

Fund Purpose

This fund was established (ordinance 9919-09) to receive monies collected from South Bend Police Department Officers participating in the City's Take Home Vehicle Program. The City shall use all monies deposited into this fund to pay the costs and expenses associated with claims arising from use of program vehicles occurring while officers are not on duty.

Explanation of Revenue Sources

This fund charges police officers for liability insurance for take home police vehicles. Deductions from officers are made in accordance with an agreement with the Fraternal Order of Police (FOP). The agreement calls for the suspension of the deduction based on the price of gas and the balance of cash in this fund. The decrease in revenue is the result of suspending the payroll deduction for sworn officers as outlined in the agreement between the Police Department and the FOP. This fund receives revenue from interest earned on the fund's cash balance. As the fund's cash balance dips below the reserve requirement set by the FOP, the City anticipates the deduction will be increased.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are driven by the number of off duty accident claims. Claims have been minimal in this fund since it was created.



Fund Summaries

Fund 279 - IT / Innovation / 311 Call Center

Fund Type			4 Internal Service Funds			Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	-	2,602	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	53,386	123,322	296,627	296,627	72,125	88,820	129,601	182,308	214,699	(224,503)	-76%
09 - Donations	181,987	15,000	-	-	-	-	-	-	-	-	0%
10 - Other Income	131,610	131,250	73,764	73,764	-	-	-	-	-	(73,764)	-100%
11 - Debt Proceeds	166,343	-	-	-	-	-	-	-	-	-	0%
13 - Interfund Allocation Reimb	9,620,204	9,990,823	13,100,296	13,100,296	14,991,280	15,441,018	15,904,249	16,381,376	16,872,818	1,890,984	14%
Total Revenues	10,153,530	10,262,996	13,470,687	13,470,687	15,063,405	15,529,839	16,033,849	16,563,685	17,087,516	1,592,717	12%
Expenditures by Division											
070 - 311 Call Center	637,390	675,189	1,338,942	1,349,869	1,429,380	1,452,432	1,487,335	1,523,111	1,559,781	79,511	6%
071 - Information Technology	8,398,022	8,751,316	11,708,236	13,714,124	13,582,670	12,298,248	12,029,230	11,975,161	12,073,988	(131,454)	-1%
Expenditures by Division	9,035,411	9,426,505	13,047,178	15,063,993	15,012,050	13,750,680	13,516,565	13,498,272	13,633,769	(51,943)	0%
Expenditures by Category & Subcategory											
01 - Personnel	2,677,158	2,975,719	4,817,178	4,827,678	5,042,919	5,157,717	5,286,660	5,418,827	5,554,298	215,241	4%
01 - Salaries & Wages	1,965,182	2,176,973	3,402,749	3,402,749	3,532,087	3,620,389	3,710,899	3,803,672	3,898,763	129,338	4%
02 - Fringe Benefits	711,976	798,746	1,414,429	1,424,929	1,510,832	1,537,328	1,575,761	1,615,155	1,655,534	85,903	6%
02 - Supplies	468,930	164,623	663,850	795,513	709,500	823,200	823,200	823,200	823,200	(86,013)	-11%
04 - Supplies	468,930	164,623	663,850	795,513	709,500	823,200	823,200	823,200	823,200	(86,013)	-11%
03 - Services	4,892,737	5,410,183	6,682,879	8,490,101	8,521,567	7,255,351	7,255,351	7,255,351	7,255,351	31,466	0%
05 - Professional Services	782,666	967,886	646,260	2,138,500	1,075,000	936,260	936,260	936,260	936,260	(1,063,500)	-50%
06 - Repairs & Maintenance	3,802,342	4,116,523	5,840,569	5,890,999	7,005,530	6,095,461	6,095,461	6,095,461	6,095,461	1,114,531	19%
09 - Printing & Advertising	4,366	6,393	16,500	20,974	15,000	16,500	16,500	16,500	16,500	(5,974)	-28%
11 - Education & Training	34,682	32,822	67,000	96,483	67,000	84,580	84,580	84,580	84,580	(29,483)	-31%
12 - Travel	24,829	30,830	35,000	50,738	35,000	35,000	35,000	35,000	35,000	(15,738)	-31%
14 - Other Services & Charges	243,852	255,730	77,550	292,407	324,037	87,550	87,550	87,550	87,550	31,630	11%
05 - Debt Service	995,934	875,168	882,453	949,882	737,245	513,569	150,486	-	-	(212,637)	-22%
16 - Debt Service Principal	930,920	817,680	788,983	856,412	665,608	480,965	140,777	-	-	(190,804)	-22%
17 - Debt Service Interest & Fees	65,014	57,489	93,470	93,470	71,637	32,604	9,709	-	-	(21,833)	-23%
06 - Interfund Transfers	653	813	818	818	818	843	868	894	921	-	0%
19 - Interfund Allocations	653	813	818	818	818	843	868	894	921	-	0%
Total Expenditures	9,035,411	9,426,505	13,047,178	15,063,993	15,012,050	13,750,680	13,516,565	13,498,272	13,633,769	(51,943)	0%
Net Surplus / (Deficit)	1,118,119	836,490	423,509	(1,593,305)	51,355	1,779,159	2,517,284	3,065,413	3,453,747	Cash Reserve Target	
Beginning Balance	3,482,865	4,698,328		5,506,547	3,913,242	3,964,597	5,743,755	8,261,040	11,326,453	No reserve requirement	
Cash Adjustments	97,344	(28,272)									
Ending Balance	4,698,328	5,506,547		3,913,242	3,964,597	5,743,755	8,261,040	11,326,453	14,780,200		

Fund Purpose

This fund was established to account for the expenditures of the Department of Innovation & Technology, which includes the 311 Call Center, Services, Infrastructure, Business Analytics, Applications, and Civic Innovation. The Department of Innovation & Technology's goal is to empower an innovative workforce and a thriving community through technology, data, and strategic partnerships. The functions within the department include: **The 311 Call Center** handles resident telephone calls in an efficient and effective manner. It provides residents with a "one-stop" shop to contact city departments with inquiries and service requests. | **Services** focuses on internal technology-related services for the employees of the City of South Bend. Daily general operations and user experience fall under this division. | **Applications** oversees architecting, implementing, configuring, integrating, and supporting all software applications and platforms. This includes the employee intranet, the 311 Service Portal, our CRM solution, GIS mapping, and many applications specialized for departments and divisions. | **Infrastructure** oversees the Network Infrastructure within the City of South Bend, which is comprised of the hardware, software and security resources of an entire network. The infrastructure team plans new deployments, maintains all technology infrastructure inclusive of servers, network devices, wireless network devices, cloud environments, data center, and security; ensuring availability, capacity, and continuity. | **Business Analytics** acts as liaisons between City departments and the rest of the Dept of Innovation and Technology team and provides additional resources to City departments for selected projects. Business Analytics team members provide services including business needs assessments, process mapping and improvement, performance management, data and technology training, data analytics, and project management. | **Civic Innovation** works with City and community partners to improve residents' access to technology and digital literacy. The division connects residents and groups with the technology resources they need to succeed by leveraging connections both internal and external connections.

Explanation of Revenue Sources

This fund receives revenue in the form of a fixed cost interfund allocation. The annual budget for this fund is allocated between the City departments based on various criteria including number of 311 calls, number of devices, number of user licenses, departmental specific software renewal, and more. This fund does not need to carry high cash reserves because its budget is fully allocated each year.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Personnel - The personnel budget in this fund includes the wages and benefits of 24 full-time employees for Information Technology and 8 full-time employees for the 311 Call Center, along with a budget for part-time help at the 311 Call Center. In 2022, two positions will be added: one additional Applications Developer and one additional 311 Customer Service Liaison. See the personnel budget summary for details. | **Supplies** - The supplies budget includes miscellaneous computer supplies and accessories, along with devices that are not part of the hardware refresh plan. | **Services** - The repairs & maintenance budget includes annual software subscription and renewal costs. The professional services budget includes software support and special projects like the SB Academy. SB Academy, the City's training program, has trained employees in novel techniques that enable process improvements and other innovations that will continue to make government more efficient. | **Debt Service** - The principal and interest expense budget is for lease payments for various hardware refresh plans. A hardware refresh means replacing current hardware with the newest version of the equipment to combat performance and capacity issues. The City leases equipment, such as computers and printers, over a period of 3-5 years. At the end of the lease, the City has the option to return the equipment to the vendor and get new equipment. The refresh program ensures that City employees are equipped with the most current technology to better serve the City and its residents. | **Interfund Transfer**: In 2019, \$600,000 (from prior year reserves) was transferred to the Local Income Tax Certified Shares Fund (#404) to cover the cost of the new enterprise resource planning (ERP) software implementation. The ERP implementation lasted 18 months and costed about \$3 million. The software successfully went live on May 1, 2020.



Fund Summaries

Fund 287 - Fire Department Capital

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	-	-	75,000	75,000	75,000	75,000	75,000	75,000	75,000	-	0%
06 - Charges for Services	1,972,044	2,031,836	2,066,825	2,066,825	2,108,162	2,108,162	2,108,162	2,108,162	2,108,162	41,337	2%
07 - Fines, Forfeitures, and Fees	47	26	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	25,176	29,370	151,822	151,822	17,452	56,972	98,463	118,185	146,838	(134,370)	-89%
10 - Other Income	35,574	-	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	1,355,000	1,430,000	3,410,000	3,410,000	3,410,000	3,410,000	3,410,000	3,410,000	3,410,000	-	0%
Total Revenues	3,387,841	3,491,232	5,703,647	5,703,647	5,610,614	5,650,134	5,691,625	5,711,347	5,740,000	(93,033)	-2%
Expenditures by Category & Subcategory											
04 - Capital	671,760	4,037,967	2,895,000	4,676,808	1,807,708	755,000	1,710,000	2,955,000	-	(2,869,100)	-61%
15 - Capital	671,760	4,037,967	2,895,000	4,676,808	1,807,708	755,000	1,710,000	2,955,000	-	(2,869,100)	-61%
05 - Debt Service	862,471	994,570	1,499,349	1,499,349	1,683,394	1,482,735	1,583,963	1,451,375	1,965,600	184,045	12%
16 - Debt Service Principal	833,022	948,939	1,366,196	1,366,196	1,521,156	1,425,895	1,515,674	1,387,414	1,872,000	154,960	11%
17 - Debt Service Interest & Fees	29,449	45,632	133,153	133,154	162,238	56,840	68,289	63,961	93,600	29,085	22%
06 - Interfund Transfers	748,656	752,356	746,961	746,961	751,199	754,249	751,274	762,505	762,311	4,238	1%
20 - Interfund Transfers Out	748,656	752,356	746,961	746,961	751,199	754,249	751,274	762,505	762,311	4,238	1%
Total Expenditures	2,282,888	5,784,893	5,141,311	6,923,119	4,242,301	2,991,984	4,045,237	5,168,880	2,727,911	(2,680,818)	-39%
Net Surplus / (Deficit)	1,104,953	(2,293,661)	562,336	(1,219,472)	1,368,313	2,658,151	1,646,389	542,467	3,012,089	Cash Reserve Target	
Beginning Balance	2,758,339	3,856,779		1,568,458	348,986	1,717,299	4,375,450	6,021,838	6,564,306	No reserve requirement - Capital fund - spend down to zero	
Cash Adjustments	(6,512)	5,340									
Ending Balance	3,856,779	1,568,458		348,986	1,717,299	4,375,450	6,021,838	6,564,306	9,576,394		

Fund Purpose

This fund was established (ordinance 10339-14) to track capital expenditures of the South Bend Fire Department. Capital purchases include fire apparatuses, ambulances, and major construction projects. This fund is also used to repay debt issued for capital purchases and capital improvements, such as vehicle/equipment capital leases and bonds.

Explanation of Revenue Sources

In 2020, the interfund transfer from the EMS Operating Fund (#288) was replaced by payments from St Joseph County for the City providing EMS services. Revenue received from various grants for equipment or other capital is deposited here. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Capital spending includes Fire Department fleet needs as well as updates and repair & maintenance to Fire Department facilities. To keep the fleet within a serviceable life span, generally the City aims to purchase 2 pumper trucks every 3 years and an aerial apparatus every 5 years. The City also purchases or refurbishes an ambulance each year. The Fire Department also uses this fund to replace necessary equipment such as self contained briefing apparatus (SCBA), cardiac monitors, and turnout gear. See the Five-Year Capital Improvement Plan for details. | **Debt Service** - The principal and interest expense budgeted is for capital lease payments for vehicles and equipment purchased through 5-year capital leases. | **Interfund Transfers Out** includes transfers to debt service funds for principal and interest payments on two different bonds: 2013 EMS/Fire Station/Tower Bonds (final payment February 1, 2033, debt schedule #116) and 2018 General Obligation Bonds-Fire Station #9 (final payment January 15, 2038, debt schedule #168).



Fund Summaries											
Fund 289 - Haz-Mat											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	3,000	2,375	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0%
08 - Interest Earnings	403	910	785	785	494	394	294	194	144	(292)	-37%
Total Revenues	3,403	3,285	5,785	5,785	5,494	5,394	5,294	5,194	5,144	(292)	-5%
Expenditures by Category & Subcategory											
02 - Supplies	200	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
04 - Supplies	200	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
Total Expenditures	200	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0%
Net Surplus / (Deficit)	3,203	3,285	(4,215)	(4,215)	(4,506)	(4,606)	(4,706)	(4,806)	(4,856)	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	28,102	31,206		32,194	27,980	23,474	18,867	14,161	9,355		
Cash Adjustments	(99)	(2,296)									
Ending Balance	31,206	32,194		27,980	23,474	18,867	14,161	9,355	4,499		

Fund Purpose

This fund was established (ordinance 7748-87) to account for the monies generated by the South Bend Fire Department's response to hazardous materials incidents. The monies accumulated in this fund may be expended for the replacement, repair, or purchase of Haz-Mat equipment, for training and supplies and to defray the expense of Haz-Mat related activities. There are no budgeted positions in this fund, responses are made by firefighters of the South Bend Fire Department.

Explanation of Revenue Sources

By ordinance, the South Bend Fire Department charges businesses for hazardous materials response. This typically happens once or twice a year. Funding is entirely dependent on the number of billable hazardous material responses in any given calendar year. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

In recent years, this fund has been used to purchase supplies for the Haz-Mat response team. No major expenditures are planned.



Fund Summaries

Fund 291 - Indiana River Rescue

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	125,805	149,173	90,000	90,000	90,000	90,000	90,000	90,000	90,000	-	0%
08 - Interest Earnings	5,011	12,217	9,714	9,714	9,152	9,116	9,080	9,043	9,025	(562)	-6%
Total Revenues	130,816	161,390	99,714	99,714	99,152	99,116	99,080	99,043	99,025	(562)	-1%
Expenditures by Category & Subcategory											
02 - Supplies	59,778	31,093	67,500	70,571	67,500	67,515	67,530	67,545	67,560	(3,071)	-4%
04 - Supplies	59,778	31,093	67,500	70,571	67,500	67,515	67,530	67,545	67,560	(3,071)	-4%
03 - Services	30,550	25,429	24,300	24,300	24,300	24,300	24,300	24,300	24,300	-	0%
06 - Repairs & Maintenance	7,796	1,770	13,000	5,000	13,000	13,000	13,000	13,000	13,000	8,000	160%
09 - Printing & Advertising	-	2,101	1,300	300	1,300	1,300	1,300	1,300	1,300	1,000	333%
11 - Education & Training	22,179	21,269	10,000	19,000	10,000	10,000	10,000	10,000	10,000	(9,000)	-47%
14 - Other Services & Charges	575	289	-	-	-	-	-	-	-	-	0%
04 - Capital	-	34,530	-	-	-	-	-	-	-	-	0%
15 - Capital	-	34,530	-	-	-	-	-	-	-	-	0%
Total Expenditures	90,328	91,052	91,800	94,871	91,800	91,815	91,830	91,845	91,860	(3,071)	-3%
Net Surplus / (Deficit)	40,488	70,338	7,914	4,844	7,352	7,301	7,250	7,198	7,165	Cash Reserve Target	
Beginning Balance	360,311	389,572		463,394	468,238	475,590	482,892	490,141	497,340	25% of Annual expenditures	
Cash Adjustments	(11,227)	3,484									
Ending Balance	389,572	463,394		468,238	475,590	482,892	490,141	497,340	504,504		

Fund Purpose

This fund is used to account for the revenue from tuition fees for students attending the Indiana River Rescue School (IRRS) and the expenditures of that revenue. There are typically 2-4 schools a year, each a week in duration. The IRRS is administered by the South Bend Fire Department under the direction of the Special Operations Bureau. The majority of instructors are comprised of South Bend Firefighters and Conservation Officers from the IDNR. The 5 day school includes extensive field training on the St. Joseph River and its unique "L" shaped dam, and the East Race Waterway. The East Race Waterway is a 2000' run which winds through the heart of the city. It has been the site of many U.S. Olympic trials and World Class kayak events. It allows for realistic but controlled training in river rescue, what is now formally known as the premier training ground for "Swiftwater rescue." Class lectures will provide a background in theory and concepts that enables students to go directly to the water. Students become familiar with such equipment as inflatable boats, outboards, rescue ropes, rope rescue systems & necessary personal gear. Many of the teaching sites have actual accident histories.

Explanation of Revenue Sources

This fund collects tuition fees for students attending the Indiana River Rescue School. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are for the maintenance and repair of rescue equipment and the wages for the instructors. No major expenditures are planned.



Fund Summaries											
Fund 295 - COPS MORE Grant											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	30	64	-	-	-	-	-	-	-	-	0%
Total Revenues	30	64	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
06 - Interfund Transfers	24,566	-	-	-	-	-	-	-	-	-	0%
20 - Interfund Transfers Out	24,566	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	24,566	-	-	-	-	-	-	-	-	-	0%
Net Surplus / (Deficit)	(24,536)	64	-	-	-	-	-	-	-	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	45,349	20,813		20,876	20,876	20,876	20,876	20,876	20,876		
Cash Adjustments	-	0									
Ending Balance	20,813	20,876		20,876	20,876	20,876	20,876	20,876	20,876		
Fund Purpose											
This fund was originally established (7015-82) to track the Community Oriented Police Program but has been expanded to track other federal grants related to the Police Department. In recent years, this fund has also been used to track donations and their associated expenditures.											
Explanation of Revenue Sources											
This fund received revenue from various Federal and State Grants. The Community-Oriented Policing Services (COPS) Office of the Department of Justice offers grants through the Making Officer Redeployment Effective (MORE) program. This fund also received revenue from impound towing fees.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenditures included grant related activities and grant funded purchases. In 2022, the cash balance in this fund will be transferred into the Law Enforcement Continuing Education Fund (#220) and this fund will be discontinued. Revenues and expenses previously accounted for in this fund will be accounted for in Fund #220. In recent years, this fund has been used to pay for a youth boxing program. The South Bend Police Athletic League (PAL) relaunched in 2006 with the founding of the South Bend Police Boxing Club. This free program matches cops and youth ages 10-18 in a sports mentoring environment. The objective of the Boxing Club is to encourage young people to value peaceful and positive ways to resolve differences and frustrations. It's a way for youth to "put down" violence and death—and "put on" the boxing gloves for a better life. The PAL program was expanded in 2020, with more funding budgeted in the Police Department's budget in the General Fund (#101). In 2022, the PAL program is entirely budgeted in Fund #101.											



Fund Summaries											
Fund 299 - Police Federal Drug Enforcement											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	98,333	155,023	80,000	80,000	80,000	80,000	80,000	80,000	80,000	-	0%
08 - Interest Earnings	1,002	3,289	3,208	3,208	4,926	5,526	6,126	6,726	7,026	1,718	54%
14 - Interfund Transfers In	19,000	-	-	-	-	-	-	-	-	-	0%
Total Revenues	118,335	158,312	83,208	83,208	84,926	85,526	86,126	86,726	87,026	1,718	2%
Expenditures by Category & Subcategory											
02 - Supplies	34,145	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
04 - Supplies	34,145	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
03 - Services	9,999	-	-	-	-	-	-	-	-	-	0%
05 - Professional Services	9,999	-	-	-	-	-	-	-	-	-	0%
04 - Capital	15,835	75,609	-	-	-	-	-	-	-	-	0%
15 - Capital	15,835	75,609	-	-	-	-	-	-	-	-	0%
Total Expenditures	59,979	75,609	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
Net Surplus / (Deficit)	58,356	82,703	33,208	33,208	34,926	35,526	36,126	36,726	37,026	Cash Reserve Target	
Beginning Balance	60,237	118,593		201,296	234,504	269,430	304,956	341,082	377,807	25% of Annual expenditures	
Cash Adjustments	-	-									
Ending Balance	118,593	201,296		234,504	269,430	304,956	341,082	377,807	414,833		
Fund Purpose											
This fund was established to receive the Police Department's share of money acquired in Federal drug enforcement activity. Expenditures are to be used to fund drug enforcement and training.											
Explanation of Revenue Sources											
This fund's revenue stream is not a steady flow. It is dependent upon the processing and release of funds from the Fed for seized assets in drug activities. This fund also receives revenue from interest earned on the fund's cash balance											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Budgeted expenditures are for replacement of police cars and for supplies related to drug enforcement and training.											



Fund Summaries

Fund 312 - 2017 Parks Bond Debt Service

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	1,149,510	1,080,710	1,125,000	1,130,704	1,140,000	1,162,800	1,186,056	1,209,777	1,233,973	9,296	1%
03 - Intergov./ Shared Revenues	32,012	54,790	49,747	49,747	61,490	61,490	61,490	61,490	61,490	11,743	24%
08 - Interest Earnings	253	438	27,331	27,331	-	3,952	5,125	6,780	7,980	(27,331)	-100%
Total Revenues	1,181,774	1,135,939	1,202,078	1,207,783	1,201,490	1,228,242	1,252,671	1,278,047	1,303,442	(6,293)	-1%
Expenditures by Category & Subcategory											
05 - Debt Service	1,169,365	1,179,165	1,177,990	1,177,990	1,181,215	1,181,217	1,173,392	1,179,892	1,175,502	3,225	0%
16 - Debt Service Principal	830,000	865,000	890,000	890,000	920,000	920,000	940,000	975,000	1,000,000	30,000	3%
17 - Debt Service Interest & Fees	339,365	314,165	287,990	287,990	261,215	261,217	233,392	204,892	175,502	(26,775)	-9%
Total Expenditures	1,169,365	1,179,165	1,177,990	1,177,990	1,181,215	1,181,217	1,173,392	1,179,892	1,175,502	3,225	0%
Net Surplus / (Deficit)	12,409	(43,226)	24,088	29,793	20,275	47,025	79,279	98,155	127,940	Cash Reserve Target No reserve requirement	
Beginning Balance	184,163	196,572		153,346	183,139	203,414	250,439	329,718	427,873		
Cash Adjustments	0	-									
Ending Balance	196,572	153,346		183,139	203,414	250,439	329,718	427,873	555,813		

Fund Purpose
This fund was established (ordinance 10580-18) to collect a separate property tax levy that is used to pay for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Park District Bonds, Series A-K (debt schedule #165). The par amount of the 2017 Park District Bonds, Series A-K was \$14,075,000. The bonds were closed on December 20, 2017 and have a net interest rate of 3.056%. The net proceeds after bond issuance costs were \$13,715,350. This amount was deposited into the 2017 Parks Bond Capital Fund (#471) to be used towards the approved capital projects.

Explanation of Revenue Sources
This fund receives property tax revenue (distributions received in June and December) from a levy that was previously collected in Fund #313 for the College Football Hall of Fame debt service (final payment February 1, 2018). This fund also receives a small portion of auto excise and commercial vehicle excise tax (intergovernmental shared revenues).

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The bonds are to be repaid over 15 with debt service payments due on January 15 and July 15 and the final payment due January 15, 2033. Property taxes are assumed to come in to cover the debt service payments through the life of the bond. Capital expenditures related to this bond are tracked in the 2017 Parks Bond Capital Fund (#471).



Fund Summaries

Fund 315 - Airport 2003 Debt Reserve

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	10,084	30,526	-	-	134	-	-	-	-	134	0%
Total Revenues	10,084	30,526	-	-	134	-	-	-	-	134	0%
Expenditures by Category & Subcategory											
05 - Debt Service	-	-	1,040,462	1,040,462	-	-	-	-	-	(1,040,462)	-100%
16 - Debt Service Principal	-	-	1,040,462	1,040,462	-	-	-	-	-	(1,040,462)	-100%
Total Expenditures	-	-	1,040,462	1,040,462	-	-	-	-	-	(1,040,462)	-100%
Net Surplus / (Deficit)	10,084	30,526	(1,040,462)	(1,040,462)	134	-	-	-	-	Cash Reserve Target 100% debt service reserve per bond covenants	
Beginning Balance	1,040,462	1,047,153		1,080,323	39,861	39,995	39,995	39,995	39,995		
Cash Adjustments	(3,394)	2,644									
Ending Balance	1,047,153	1,080,323		39,861	39,995	39,995	39,995	39,995	39,995		

Fund Purpose

This fund was established to satisfy debt service reserve requirements of the outstanding 2011 Airport Development Area TIF Redevelopment Authority bonds (debt schedule #6) for the airport taxable project.

Explanation of Revenue Sources

Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into the River West TIF Fund (#324) rather than transferring it.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The debt service reserve will be used towards the last debt service payment due August 1, 2024.



Fund Summaries

Fund 324 - TIF - River West Development Area

Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	16,811,078	19,559,921	18,091,160	18,091,160	20,984,804	21,404,500	21,832,590	22,269,242	22,714,627	2,893,644	16%
03 - Intergov./ Shared Revenues	200,000	385,000	396,500	396,500	283,500	283,500	283,500	283,500	283,500	(113,000)	-28%
04 - Intergov./ Grants	123,848	331,620	-	-	402,850	402,850	402,850	402,850	402,850	402,850	0%
08 - Interest Earnings	431,088	868,831	1,169,137	1,169,137	1,086,498	144,252	142,783	139,345	290,018	(82,639)	-7%
10 - Other Income	167,125	68,639	-	-	133,500	133,500	133,500	133,500	133,500	133,500	0%
14 - Interfund Transfers In	16	8	-	-	-	-	-	-	-	-	0%
Total Revenues	17,733,155	21,214,018	19,656,797	19,656,797	22,891,152	22,368,602	22,795,223	23,228,437	23,824,494	3,234,355	16%
Expenditures by Category & Subcategory											
03 - Services	919,160	986,913	447,928	9,498,271	433,309	456,886	466,024	475,344	484,851	(9,064,962)	-95%
05 - Professional Services	669,160	761,913	447,928	6,473,271	433,309	456,886	466,024	475,344	484,851	(6,039,962)	-93%
14 - Other Services & Charges	250,000	225,000	-	3,025,000	-	-	-	-	-	(3,025,000)	-100%
04 - Capital	6,103,348	12,780,071	12,991,913	41,463,700	-	14,130,316	14,635,795	15,000,000	-	(41,463,700)	-100%
15 - Capital	6,103,348	12,780,071	12,991,913	41,463,700	-	14,130,316	14,635,795	15,000,000	-	(41,463,700)	-100%
05 - Debt Service	4,524,105	4,516,261	4,525,425	4,525,425	1,517,290	1,517,290	1,311,690	1,290,290	1,312,715	(3,008,135)	-66%
16 - Debt Service Principal	3,711,202	3,874,615	4,063,455	4,063,455	1,207,742	1,207,742	1,040,000	1,075,000	1,105,000	(2,855,713)	-70%
17 - Debt Service Interest & Fees	812,903	641,646	461,970	461,970	309,548	309,548	271,690	215,290	207,715	(152,422)	-33%
06 - Interfund Transfers	4,710,000	4,270,800	4,581,135	4,581,135	5,116,281	6,185,419	6,320,244	6,585,919	6,669,644	535,147	12%
20 - Interfund Transfers Out	4,710,000	4,270,800	4,581,135	4,581,135	5,116,281	6,185,419	6,320,244	6,585,919	6,669,644	535,147	12%
Total Expenditures	16,256,613	22,554,045	22,546,401	60,068,530	7,066,880	22,289,911	22,733,753	23,351,553	8,467,210	(53,001,650)	-88%
Net Surplus / (Deficit)	1,476,541	(1,340,027)	(2,889,604)	(40,411,733)	15,824,272	78,691	61,470	(123,116)	15,357,285	Cash Reserve Target	
Beginning Balance	33,713,041	35,127,336		34,088,454	(6,323,279)	9,500,993	9,579,684	9,641,154	9,518,038	No reserve requirement	
Cash Adjustments	(62,246)	301,145									
Ending Balance	35,127,336	34,088,454		(6,323,279)	9,500,993	9,579,684	9,641,154	9,518,038	24,875,323		

Fund Purpose

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River West Development Area and expenses of those funds on eligible development projects for this TIF area.

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$9,659,406 for debt service payments and ongoing service contracts. The remaining budget displayed in this fund (\$8,070,772) has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

Explanation of Revenue Sources

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund also receives Hotel/Motel Tax (intergovernmental shared revenues).

In 2020, bond proceeds were receipted into the fund. See explanation of bond below.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Various projects and development opportunities include: funds to better leverage state and federal grant opportunities, neighborhood revitalization and improvements, development agreements aimed at increasing early childhood education capacity, and projects that were started in 2021 and will still be in process in 2022. TIF support will also be used for various Public Works projects, and development opportunities which may be presented to the Redevelopment Commission in 2022. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations. In 2020, bonds were issued to fund the St. Joseph County Public Library Community Education Center Project. The par amount of the bonds was \$4,225,000 with a premium of \$120,058.95. The bond proceeds were deposited into this fund. \$4,000,000 went towards capital project expenses and the remaining amount went towards cost of issuance. This fund is also used to repay several bonds related to capital projects in the community. The repayment of the bonds is either accounted for in this fund (see Debt Service Principal & Interest expense) or accounted for in separate debt service funds with the repayment being funded by interfund transfers from this fund to the debt service funds (see Interfund Transfers Out). Current debt includes:

- 2006 Main/Colfax Garage - Transpo Lease - final payment 9/15/25, (debt schedule #13)
- 2011 South Bend Downtown Central Development Area TIF Refunding Bonds, Refunding 2003 - final payment 8/1/24, (debt schedule #5)
- 2011 Airport Development Area TIF Refunding Bonds, Refunding 2003 - final payment 8/1/24, (debt schedule #6)
- 2012 Fire Station/Police Dept Renovations Refunding Bonds, Refunding 2003, (Interfund Transfer to Fund #755) - final payment 2/1/23, (debt schedule #39)
- 2013 Century Center Special Tax Bonds, Refunding 2008, (Interfund Transfer to Fund #752) - final payment 5/1/26, (debt schedule #62)
- 2015 South Bend Redevelopment Authority Lease Rental Revenue Bonds (Smart Streets Bonds), (Interfund Transfer to Fund #756) - final payment 2/1/37, (debt schedule #135)
- 2019 South Bend Redevelop. Authority Lease Rental Revenue Bonds (Double Tracking Project), (Interfund Transfer to Fund #352) - final payment 2/1/30, (debt schedule #200)
- 2018 Redevelopment District Bonds (Park Projects) - final payment 2/1/33, (debt schedule #169)
- 2020 Taxable Economic Development Tax Increment Revenue Bonds (Community Education Center Project) - final payment 2/1/37, (debt schedule #210)
- 2023 Redevelopment Authority Rental Bond, Series A - final payment 2/1/41, (debt schedule #227)



Fund Summaries											
Fund 328 - SBCDA 2003 Debt Reserve											
Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	16,859	51,035	-	-	224	-	-	-	-	224	0%
Total Revenues	16,859	51,035	-	-	224	-	-	-	-	224	0%
Expenditures by Category & Subcategory											
05 - Debt Service	-	-	1,739,495	1,739,495	-	-	-	-	-	(1,739,495)	-100%
16 - Debt Service Principal	-	-	1,739,495	1,739,495	-	-	-	-	-	(1,739,495)	-100%
Total Expenditures	-	-	1,739,495	1,739,495	-	-	-	-	-	(1,739,495)	-100%
Net Surplus / (Deficit)	16,859	51,035	(1,739,495)	(1,739,495)	224	-	-	-	-	Cash Reserve Target	
Beginning Balance	1,739,495	1,750,680		1,806,136	66,641	66,865	66,865	66,865	66,865	100% debt service reserve per bond covenants	
Cash Adjustments	(5,674)	4,421									
Ending Balance	1,750,680	1,806,136		66,641	66,865	66,865	66,865	66,865	66,865		
Fund Purpose											
This fund was established to satisfy debt service reserve requirements of the outstanding 2011 South Bend Downtown Central Development Area TIF Redevelopment Authority bonds (debt schedule #5) for the Palais Royale project.											
Explanation of Revenue Sources											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into the River West TIF Fund (#324) rather than transferring it.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The debt service reserve will be used towards the last debt service payment due August 1, 2024.											



Fund Summaries											
Fund 350 - 2018 Fire Station #9 Bond Debt Service											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
14 - Interfund Transfers In	344,156	342,856	341,331	341,331	344,656	342,756	340,631	348,356	340,706	3,325	1%
Total Revenues	344,156	342,856	341,331	341,331	344,656	342,756	340,631	348,356	340,706	3,325	1%
Expenditures by Category & Subcategory											
05 - Debt Service	344,156	342,856	341,331	341,331	344,656	344,657	342,756	340,632	348,357	3,325	1%
16 - Debt Service Principal	210,000	215,000	220,000	220,000	230,000	230,000	235,000	240,000	255,000	10,000	5%
17 - Debt Service Interest & Fees	134,156	127,856	121,331	121,331	114,656	114,657	107,756	100,632	93,357	(6,675)	-6%
Total Expenditures	344,156	342,856	341,331	341,331	344,656	344,657	342,756	340,632	348,357	3,325	1%
Net Surplus / (Deficit)	-	-	-	-	-	(1,901)	(2,125)	7,724	(7,651)	Cash Reserve Target	
Beginning Balance	-	-		-	-	-	(1,901)	(4,025)	3,699	No reserve requirement	
Cash Adjustments											
Ending Balance	-	-		-	-	(1,901)	(4,025)	3,699	(3,952)		
Fund Purpose											
This fund was established (ordinance 10590-18) to pay for the semi-annual payment of debt service principal and interest to the bondholders for the General Obligation Bonds, Series 2018 (debt schedule #168). The bonds were issued to fund the replacement of Fire Station #9 and addition of a classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. The par amount of the General Obligation Bonds, Series 2018 was \$5,045,000 with a premium of \$37,316. The bonds were closed on March 29, 2018 with a net interest rate of 3.065%. The capital expenditures of this bond are tracked in the 2018 Fire Station #9 Bond Capital Fund (#451).											
Explanation of Revenue Sources											
This fund receives interfund transfers from the Fire Department Capital Fund (#287) in the amount of the debt service payments.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Debt service payments are due on January 15 and July 15. The final bond payment is due January 15, 2038.											



Fund Summaries

Fund 351 - 2018 TIF Park Bond Debt Service

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	14,409	30,515	21,353	21,353	21,362	21,598	21,598	21,598	21,598	9	0%
Total Revenues	14,409	30,515	21,353	21,353	21,362	21,598	21,598	21,598	21,598	9	0%
Net Surplus / (Deficit)											
Beginning Balance	1,035,750	1,046,766		1,079,924	1,101,278	1,122,640	1,144,238	1,165,837	1,187,435	Cash Reserve Target 100% debt service reserve per bond covenants	
Cash Adjustments	(3,392)	2,643									
Ending Balance	1,046,766	1,079,924		1,101,278	1,122,640	1,144,238	1,165,837	1,187,435	1,209,034		

Fund Purpose
This fund was established (ordinance 10590-18) to hold the debt service reserve for the Redevelopment District Bonds, Series 2018 (debt schedule #169). The bonds were issued for the purpose of funding renovations and upgrades at Pulaski, Leeper, and Seitz Parks and improvements to the mixed use riverfront trail and other infrastructure improvements to park and recreation areas in or serving the River West Development Area.
- The par amount of the Redevelopment District Bonds, Series 2018 was \$11,995,000 with a premium of \$96,103. The bonds closed on April 25, 2018 with a net interest rate of 2.971%. The net proceeds after bond issuance costs were \$11,818,495. \$993,495 was deposited into this fund per the bond agreement. The remaining \$10,825,000 was deposited into the 2018 TIF Park Bond Capital Fund (#452) and will be used towards the approved capital projects.
- The debt service reserve fund is funded from bond proceeds in an amount equal to maximum annual principal and interest due on the bonds. If moneys in the reserve fund are used to pay principal and interest on the bonds, the balance will be restored from TIF revenues. Debt service payments are due on February 1 and August 1. The first debt service payment is due August 1, 2018 and the final payment is due February 1, 2033. The debt service reserve will be used towards the last debt service payment.

Explanation of Revenue Sources
At the time of issuance, \$993,495 was deposited into this fund to be held as a reserve. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The debt service reserve will be used towards the last debt service payment due February 1, 2033.



Fund Summaries

Fund 352 - 2019 South Shore Double Tracking Debt Service

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	3	3	21,004	402	713	400	425	406	440	311	78%
14 - Interfund Transfers In	1,035,000	1,035,500	1,033,625	1,033,625	1,030,125	1,030,000	1,032,625	1,028,125	1,031,500	(3,500)	0%
Total Revenues	1,035,003	1,035,503	1,054,629	1,034,027	1,030,838	1,030,400	1,033,050	1,028,531	1,031,940	(3,189)	0%
Expenditures by Category & Subcategory											
05 - Debt Service	1,029,750	1,030,125	1,033,625	1,033,625	1,030,125	1,030,125	1,030,000	1,032,625	1,028,125	(3,500)	0%
16 - Debt Service Principal	685,000	720,000	760,000	760,000	795,000	795,000	835,000	880,000	920,000	35,000	5%
17 - Debt Service Interest & Fees	344,750	310,125	273,625	273,625	235,125	235,125	195,000	152,625	108,125	(38,500)	-14%
Total Expenditures	1,029,750	1,030,125	1,033,625	1,033,625	1,030,125	1,030,125	1,030,000	1,032,625	1,028,125	(3,500)	0%
Net Surplus / (Deficit)	5,253	5,378	21,004	402	713	275	3,050	(4,094)	3,815	Cash Reserve Target 100% debt service reserve per bond covenants	
Beginning Balance	9,443	14,696		20,074	20,476	21,189	21,464	24,514	20,421		
Cash Adjustments	(0)	(0)									
Ending Balance	14,696	20,074		20,476	21,189	21,464	24,514	20,421	24,236		

Fund Purpose

This fund was established to account for the semi-annual payment of debt service principal and interest to the bondholders for the South Bend Redevelopment Authority Lease Rental Revenue Bonds of 2019 South Shore Double Tracking Project (debt schedule #200). The bonds were issued to fund the Northern Indiana Commuter Transportation District Main Line Double-Tracking Project, which will be located partly within the geographical boundaries of the River West Development Area. The par amount of the bonds was \$7,985,000 with a premium of \$1,462,840.60. The bonds were closed on December 28, 2019 with a net interest rate of 5%.

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$1,029,750 for debt service payments.

Explanation of Revenue Sources

This fund receives interfund transfers from the River West TIF Fund (#324) in the amount of the lease rental payments per the debt schedule. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

At the time of issuance, \$9,125,000 went towards the capital project, and the remaining amount went towards cost of issuance. Lease rental payments are due on January 15 and July 15 and bond payments are due on February 1 and August 1. The final bond payment is due February 1, 2030.



Fund Summaries

Fund 353 - 2020 TIF Library Bond Debt Service Reserve

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	16	16	6,539	6,539	6,670	6,539	6,539	6,539	6,539	131	2%
Total Revenues	16	16	6,539	6,539	6,670	6,539	6,539	6,539	6,539	131	2%
Net Surplus / (Deficit)	-	8	6,539	6,539	6,670	6,539	6,539	6,539	6,539	Cash Reserve Target	
Beginning Balance	326,944	326,944		326,952	333,492	340,162	346,701	353,240	359,779	100% debt service reserve per bond covenants	
Cash Adjustments	-	0									
Ending Balance	326,944	326,952		333,492	340,162	346,701	353,240	359,779	366,318		

Fund Purpose

This fund was established to hold the debt service reserve for the Taxable Economic Development Tax Increment Revenue Bonds, Series 2020, Community Education Center Project (debt schedule #210). The bonds were issued to provide funds to the St. Joseph County Public Library for the purpose of construction, equipping, and furnishing of a new building for use as a community and education center to provide new and flexible spaces for community meeting and training, events and conferences, and a larger auditorium to meet increasing demand for program space and allow for a more diverse range of programs and community events.

- The par amount of the bonds was \$4,225,000 with a premium of \$120,058.95. The bonds were closed on October 28, 2020 with a net interest rate of 3%.
- The bond proceeds were deposited into the River West Development Area TIF Fund (#324). \$4,000,000 went towards the capital project and the remaining amount went towards cost of issuance.
- The bonds are being repaid by Fund #324, with bond payments due on February 1 and August 1.

Explanation of Revenue Sources

At the time of issuance, \$326,937.50 was deposited into this fund to be held as a reserve. This fund receives revenue from interest earned on the cash balance held at the trustee bank.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The debt service reserve will be used towards the last debt service payment due February 1, 2037.



Fund Summaries											
Fund 401 - Coveleski Stadium Capital											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	21,182	31,611	25,000	25,000	31,611	31,611	31,611	31,611	31,611	6,611	26%
08 - Interest Earnings	25	111	-	-	-	-	-	-	-	-	0%
Total Revenues	21,207	31,722	25,000	25,000	31,611	31,611	31,611	31,611	31,611	6,611	26%
Expenditures by Category & Subcategory											
03 - Services	17,784	33,159	40,000	40,000	30,000	40,000	40,000	40,000	40,000	(10,000)	-25%
06 - Repairs & Maintenance	17,784	33,159	40,000	40,000	30,000	40,000	40,000	40,000	40,000	(10,000)	-25%
Total Expenditures	17,784	33,159	40,000	40,000	30,000	40,000	40,000	40,000	40,000	(10,000)	-25%
Net Surplus / (Deficit)	3,422	(1,437)	(15,000)	(15,000)	1,611	(8,389)	(8,389)	(8,389)	(8,389)	Cash Reserve Target No reserve requirement - Capital fund - spend down to zero	
Beginning Balance	814	4,226		2,799	(12,201)	(10,590)	(18,979)	(27,368)	(35,757)		
Cash Adjustments	(11)	11									
Ending Balance	4,226	2,799		(12,201)	(10,590)	(18,979)	(27,368)	(35,757)	(44,146)		

Fund Purpose
This fund was established (ordinance 7492-85) to account for minor capital improvements for Four Winds Field at Coveleski Stadium, located in downtown South Bend. The fund is administered by the Department of Venues, Parks & Arts.

Explanation of Revenue Sources
Revenues are in the form of compensation received by the City based on stadium attendance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Planned expenditures are for painting, landscaping, and mechanical upgrades at Coveleski Stadium.



Fund Summaries

Fund 404 - Local Income Tax - Certified Shares

Fund Type	1 General Plus Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
02 - Local Income Taxes	9,591,298	-	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	205,249	(329,900)	-	-	-	-	-	-	-	-	0%
10 - Other Income	53,680	318,253	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	1,632,000	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	730,725	-	-	-	-	-	-	-	-	-	0%
Total Revenues	12,212,952	(11,647)	-	-	-	-	-	-	-	-	0%
Expenditures by Subdivision											
040 - General City	1,248,612	13,131,982	-	3,402,510	-	-	-	-	-	(3,402,510)	-100%
050 - Legal Dept	625	-	-	-	-	-	-	-	-	-	0%
071 - Information Technology	31,365	40,135	-	-	-	-	-	-	-	-	0%
085 - Police Programs and Grants	40,000	-	-	-	-	-	-	-	-	-	0%
088 - Police Other	3,990,548	1,138,217	-	-	-	-	-	-	-	-	0%
100 - Neighborhood Services & Enforcement	338,827	-	-	-	-	-	-	-	-	-	0%
120 - Community Investment	687,244	-	-	-	-	-	-	-	-	-	0%
201 - Park Maintenance	1,086,967	-	-	-	-	-	-	-	-	-	0%
273 - Park Capital	237,826	84,198	-	11,356	-	-	-	-	-	(11,356)	-100%
500 - Engineering	158,047	-	-	99,875	-	-	-	-	-	(99,875)	-100%
503 - Streets	3,750,000	-	-	-	-	-	-	-	-	-	0%
505 - Curb & Sidewalk	1,500,000	-	-	-	-	-	-	-	-	-	0%
507 - Street Signals & Lighting	1,327,014	-	-	-	-	-	-	-	-	-	0%
Expenditures by Subdivision	14,397,074	14,394,532	-	3,513,740	-	-	-	-	-	(3,513,740)	-100%
Expenditures by Category & Subcategory											
02 - Supplies	107,876	-	-	99,875	-	-	-	-	-	(99,875)	-100%
04 - Supplies	107,876	-	-	99,875	-	-	-	-	-	(99,875)	-100%
03 - Services	4,907,509	124,505	-	110,257	-	-	-	-	-	(110,257)	-100%
05 - Professional Services	87,389	40,135	-	98,901	-	-	-	-	-	(98,901)	-100%
06 - Repairs & Maintenance	912,701	84,198	-	11,356	-	-	-	-	-	(11,356)	-100%
07 - Grants & Subsidies	1,016,129	-	-	-	-	-	-	-	-	-	0%
08 - Utilities	1,327,014	-	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	1,564,276	172	-	-	-	-	-	-	-	-	0%
04 - Capital	2,692,887	-	-	-	-	-	-	-	-	-	0%
15 - Capital	2,692,887	-	-	-	-	-	-	-	-	-	0%
05 - Debt Service	1,309,905	1,138,217	-	-	-	-	-	-	-	-	0%
16 - Debt Service Principal	1,269,734	1,080,040	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	40,171	58,178	-	-	-	-	-	-	-	-	0%
06 - Interfund Transfers	5,378,897	13,131,810	-	3,303,608	-	-	-	-	-	(3,303,608)	-100%
19 - Interfund Allocations	9,676	-	-	-	-	-	-	-	-	-	0%
20 - Interfund Transfers Out	5,369,221	13,131,810	-	3,303,608	-	-	-	-	-	(3,303,608)	-100%
Total Expenditures	14,397,074	14,394,532	-	3,513,740	-	-	-	-	-	(3,513,740)	-100%
Net Surplus / (Deficit)	(2,184,123)	(14,406,179)	-	(3,513,740)	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	18,631,245	16,451,803	-	2,042,781	(1,470,959)	(1,470,959)	(1,470,959)	(1,470,959)	(1,470,959)	No reserve requirement	
Cash Adjustments	4,680	(2,843)	-	-	-	-	-	-	-		
Ending Balance	16,451,803	2,042,781	-	(1,470,959)	(1,470,959)	(1,470,959)	(1,470,959)	(1,470,959)	(1,470,959)		

Fund Purpose

This fund was established to account for the receipt of the certified shares component of the local income tax. Funds are used to items such as debt service payments, certain organizations' grants and operational subsidies, capital expenditures and other uses as deemed by the Mayor and Council.

Explanation of Revenue Sources

This fund receives the Certified Shares portion of the City's Local Income Tax (LIT) revenue distribution. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF). In 2021, the St. Joseph County Council passed a resolution to amend the local income tax rate and dedicate a portion of the certified shares income tax to fund the consolidated county-wide 911 call center called PSAP (Public Safety Answering Point). As a result, the City's certified shares distribution will be reduced going forward, starting in 2022. Previously, the City paid for its portion of the operating costs for PSAP out of the Local Income Tax Economic Development Fund (#408). Other Income is principal from an interfund loan (debt schedule #82) being repaid by the UDAG Fund (#410). This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Funds are used for debt service payments for police cars & equipment, certain organizations' grants and operational subsidies, capital expenditures, and other uses as deemed by the Mayor and Council. | In 2022, the interfund transfer to the Motor Vehicle Highway Fund (#202) is \$3.75 million for street paving & patching and \$1.5 million for the curb & sidewalk program. | The City replaced its 20+ year-old accounting software system. The implementation lasted 18 months, cost about \$3 million, and went live on May 1, 2020. An ongoing software support contract is budgeted at \$80k a year. | In 2021, Dept of Community Investment (DCI) activities formerly paid out of this fund were moved into Fund #408 in order to consolidate DCI expenditures. | The City continues to budget funding for the demolition of vacant & abandoned houses, budgeted in Fund #101 for 2022. | The Dept of Public Works manages the Light Up South Bend program - a partnership with Indiana/Michigan Power Co. to install additional street lights in neighborhoods throughout South Bend. The Lamppost Lighting Program is meant to improve safety by adding more street lighting throughout South Bend. The City selected two areas where residents pay less for a lamppost. They were chosen based on income, number of vacant lots, and need for lighting in the neighborhood. | This fund also provides operating subsidies to the Studebaker Museum and the South Bend Museum of Art. | Police patrol cars are purchased through 5-year capital leases. The debt service principal and interest payments are paid by this fund. Starting in 2024, the lease purchases will be funded by Fund #406. As of 1/1/2023, revenues were receipted into Fund #101 per guidance from the Indiana State Board of Accounts.



Fund Summaries

Fund 406 - Cumulative Capital Development

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	492,015	581,307	610,828	662,586	691,286	705,112	719,214	733,598	748,270	28,700	4%
03 - Intergov./ Shared Revenues	19,615	43,758	45,458	45,458	62,613	62,613	62,613	62,613	62,613	17,155	38%
08 - Interest Earnings	2,505	4,133	17,944	2,724	-	-	-	-	-	(2,724)	-100%
Total Revenues	514,135	629,199	674,230	710,768	753,899	767,725	781,827	796,211	810,883	43,131	6%
Expenditures by Subdivision											
040 - General City	143,687	458,333	500,000	500,000	500,000	450,000	450,000	450,000	450,000	-	0%
088 - Police Other	367,808	260,548	48,541	48,541	391,096	2,559,775	2,943,550	767,550	767,550	342,556	706%
Expenditures by Subdivision	511,495	718,881	548,541	548,541	891,096	3,009,775	3,393,550	1,217,550	1,217,550	342,556	62%
Expenditures by Category & Subcategory											
04 - Capital	-	-	-	-	-	2,176,000	2,176,000	-	-	-	0%
15 - Capital	-	-	-	-	-	2,176,000	2,176,000	-	-	-	0%
05 - Debt Service	367,808	260,548	48,541	48,541	391,096	383,775	767,550	767,550	767,550	342,556	706%
16 - Debt Service Principal	353,115	255,412	47,993	47,993	347,568	365,500	731,000	731,000	731,000	299,574	624%
17 - Debt Service Interest & Fees	14,694	5,136	547	547	43,529	18,275	36,550	36,550	36,550	42,982	7856%
06 - Interfund Transfers	143,687	458,333	500,000	500,000	500,000	450,000	450,000	450,000	450,000	-	0%
20 - Interfund Transfers Out	143,687	458,333	500,000	500,000	500,000	450,000	450,000	450,000	450,000	-	0%
Total Expenditures	511,495	718,881	548,541	548,541	891,096	3,009,775	3,393,550	1,217,550	1,217,550	342,556	62%
Net Surplus / (Deficit)	2,640	(89,683)	125,690	162,227	(137,197)	(2,242,050)	(2,611,723)	(421,339)	(406,667)	Cash Reserve Target	
Beginning Balance	286,746	288,976		199,512	361,739	224,542	(2,017,508)	(4,629,231)	(5,050,570)	No reserve requirement -	
Cash Adjustments	(410)	219								Capital fund - spend down to	
Ending Balance	288,976	199,512		361,739	224,542	(2,017,508)	(4,629,231)	(5,050,570)	(5,457,237)	zero	

Fund Purpose

This fund is used to account for expenditures relating to the purchase or lease of capital improvements in the City. A cumulative capital development fund is defined under Indiana Code (I.C. 36-9-16) and was established by the Common Council in 1985 (ordinance no. 7486-85).

Explanation of Revenue Sources

This fund receives revenue from a property tax levy. Distributions are received from St. Joseph County in June and December. The Cumulative Capital Development (CCD) property tax is a special tax rate that is reduced by circuit breaker property tax caps and will likely result in less revenue in future years unless the rate is re-established. This fund also receives auto excise and commercial vehicle excise tax (intergovernmental shared revenues).

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Currently, this fund pays the debt service payments for several police vehicle capital lease-purchases. About 34 patrol cars need to be replaced every year to maintain the fleet. Cars are kept for at least five years, up to 10, depending on wear and tear. The cost is about \$43,000 per vehicle, including the cost of outfitting the vehicle with the necessary equipment. Due to declining cash reserves in this fund, the police vehicle capital lease-purchases for 2020 through 2023 will be funded by the Local Income Tax Certified Shares Fund (#404). This fund will continue to pay off current leases over that time and will not take on any new debt until cash reserves can support it in 2024. In 2022, this fund will transfer \$143,687 to Fund #404 to help offset the debt service payments paid out of that fund. 2019-2020 included a one-time capital expenditure of \$285,500 to help fund the My SB Parks & Trails project at Howard Park.



Fund Summaries											
Fund 407 - Cumulative Capital Improvement											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	187,765	187,788	186,102	186,102	173,274	173,274	173,274	173,274	173,274	(12,828)	-7%
08 - Interest Earnings	7,039	7,680	13,406	2,686	-	8,110	10,576	13,041	14,274	(2,686)	-100%
10 - Other Income	-	-	25,000	25,000	-	-	-	-	-	(25,000)	-100%
Total Revenues	194,804	195,468	224,508	213,788	173,274	181,384	183,850	186,315	187,548	(40,514)	-19%
Expenditures by Subdivision											
040 - General City	239,341	275,000	75,000	75,000	75,000	50,000	50,000	50,000	50,000	-	0%
273 - Park Capital	246,116	996	170,000	170,000	-	-	-	-	-	(170,000)	-100%
Expenditures by Subdivision	485,457	275,996	245,000	245,000	75,000	50,000	50,000	50,000	50,000	(170,000)	-69%
Expenditures by Category & Subcategory											
04 - Capital	246,116	996	170,000	170,000	-	-	-	-	-	(170,000)	-100%
15 - Capital	246,116	996	170,000	170,000	-	-	-	-	-	(170,000)	-100%
06 - Interfund Transfers	239,341	275,000	75,000	75,000	75,000	50,000	50,000	50,000	50,000	-	0%
20 - Interfund Transfers Out	239,341	275,000	75,000	75,000	75,000	50,000	50,000	50,000	50,000	-	0%
Total Expenditures	485,457	275,996	245,000	245,000	75,000	50,000	50,000	50,000	50,000	(170,000)	-69%
Net Surplus / (Deficit)	(290,653)	(80,528)	(20,492)	(31,212)	98,274	131,384	133,850	136,315	137,548	Cash Reserve Target	
Beginning Balance	651,096	359,020		279,499	248,287	346,561	477,946	611,795	748,111	No reserve requirement -	
Cash Adjustments	(1,423)	1,008								Capital fund - spend down to zero	
Ending Balance	359,020	279,499		248,287	346,561	477,946	611,795	748,111	885,659		
Fund Purpose											
This fund was established (ordinance 4832-66) in 1966 to account for the receipt of cigarette tax revenue designated to be used solely for capital improvements.											
Explanation of Revenue Sources											
This fund receives cigarette tax revenue. Other Income is \$25,000 from the South Bend School Corporation for rental of property. In 2020, the revenue was only \$18,750 as the City gave a discount due to COVID-19. This fund also receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
In 2019, \$28,000 was used to purchase furniture for the Howard Park Renovation Project, part of the greater My SB Parks & Trails Project managed by the Department of Venues, Parks & Arts. In 2020, \$250,000 was transferred to the Motor Vehicle Highway Fund (#202) to support vehicle and equipment capital purchases for the Streets Division. In 2021, \$262,145 was budgeted for an interfund transfer to the Parks & Recreation Fund (#201) to support vehicle and equipment capital purchases for the Park Maintenance Division of the Department of Venues, Parks & Arts. In 2022, \$250,000 is budgeted for the Studebaker Museum roof project managed by the Department of Venues, Parks & Arts. Also budgeted in 2022, \$239,341 interfund transfer to the Local Income Tax Certified Shares Fund (#404) to help offset the debt service payments for police vehicle capital leases paid out of that fund.											



Fund Summaries

Fund 408 - Local Income Tax - Economic Development

Fund Type	1 General Plus Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
02 - Local Income Taxes	12,704,389	17,660,862	16,896,469	19,485,677	17,774,148	18,485,114	19,224,518	19,993,499	20,793,239	(1,711,529)	-9%
04 - Intergov./ Grants	-	44,703	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	353,542	750,667	692,882	62,311	177,628	279,437	557,051	849,711	1,008,791	115,317	185%
09 - Donations	67,950	7,500	-	-	-	-	-	-	-	-	0%
10 - Other Income	165,020	1,124	150,000	347,083	500	500	500	500	500	(346,583)	-100%
Total Revenues	13,290,901	18,464,856	17,739,351	19,895,071	17,952,276	18,765,051	19,782,070	20,843,710	21,802,530	(1,942,795)	-10%
Expenditures by Subdivision											
040 - General City	2,834,071	64,117	-	7,462,811	-	-	-	-	-	(7,462,811)	-100%
100 - Neighborhood Services & Enforcement	2,489,470	2,847,911	6,520,000	6,913,493	7,371,250	550,000	550,000	550,000	550,000	457,757	7%
105 - Animal Resource Center	545,968	-	-	-	-	-	-	-	-	-	0%
120 - Community Investment	4,092,104	4,519,588	4,400,000	5,451,910	4,150,000	150,000	150,000	150,000	150,000	(1,301,910)	-24%
124 - Historic Preservation	3,500	83,345	100,000	251,655	-	-	-	-	-	(251,655)	-100%
125 - Business Growth & Opportunity	735,351	858,521	500,000	827,858	425,000	695,000	695,000	695,000	695,000	(402,858)	-49%
126 - Neighborhoods	527,196	991,123	1,500,000	2,662,214	1,380,000	850,000	850,000	850,000	850,000	(1,282,214)	-48%
127 - Engagement	160,403	147,004	150,000	307,916	152,500	200,000	200,000	200,000	200,000	(155,416)	-50%
128 - Planning	340,977	525,469	125,000	515,679	130,000	225,000	225,000	225,000	125,000	(385,679)	-75%
130 - Property	408,732	300,102	309,028	323,719	307,285	335,485	336,970	338,161	339,700	(16,434)	-5%
132 - Sustainability	-	349,223	400,000	531,451	250,000	475,000	475,000	475,000	475,000	(281,451)	-53%
276 - 2015 Park Bond	374,474	308,421	369,381	369,381	382,031	374,231	376,356	378,181	384,616	12,650	3%
290 - Potawatomi Zoo	-	1,100,000	-	-	100,000	100,000	100,000	100,000	100,000	100,000	0%
291 - Zoo Bond	332,100	334,500	326,500	326,500	318,000	318,000	327,750	321,750	325,375	(8,500)	-3%
292 - Morris PAC	-	-	-	-	450,000	-	-	-	-	450,000	0%
500 - Engineering	-	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0%
503 - Streets	1,257,250	2,379,999	2,800,000	5,119,305	5,000,000	-	-	-	-	(119,305)	-2%
506 - Local Roads & Streets	575,500	644,500	4,790,300	4,790,300	643,900	646,700	643,700	640,200	641,000	(4,146,400)	-87%
Expenditures by Subdivision	14,677,096	15,453,823	22,340,209	35,904,192	21,109,966	4,969,416	4,979,776	4,973,292	4,885,691	(14,794,225)	-41%
Expenditures by Category & Subcategory											
03 - Services	4,820,400	6,764,914	3,684,028	9,746,811	3,366,035	3,380,485	3,381,970	3,383,161	3,384,700	(6,380,776)	-65%
05 - Professional Services	380,420	489,734	560,000	751,654	408,500	660,000	660,000	660,000	660,000	(343,154)	-46%
06 - Repairs & Maintenance	1,526,173	2,411,278	71,200	2,390,505	70,000	71,200	71,200	71,200	71,200	(2,320,505)	-97%
07 - Grants & Subsidies	2,817,950	3,696,740	2,375,000	5,557,831	2,206,250	1,970,000	1,970,000	1,970,000	1,970,000	(3,351,581)	-60%
08 - Utilities	47,538	41,208	72,828	72,828	74,285	74,285	75,770	76,961	78,500	1,457	2%
09 - Printing & Advertising	8,644	1,969	5,000	5,500	7,000	5,000	5,000	5,000	5,000	1,500	27%
14 - Other Services & Charges	39,675	123,986	600,000	968,493	600,000	600,000	600,000	600,000	600,000	(368,493)	-38%
04 - Capital	3,003,653	324,647	-	6,690,199	-	100,000	100,000	100,000	-	(6,690,199)	-100%
15 - Capital	3,003,653	324,647	-	6,690,199	-	100,000	100,000	100,000	-	(6,690,199)	-100%
05 - Debt Service	332,850	335,250	327,500	327,500	319,000	319,000	328,750	322,750	326,375	(8,500)	-3%
16 - Debt Service Principal	190,000	200,000	200,000	200,000	200,000	200,000	220,000	225,000	240,000	-	0%
17 - Debt Service Interest & Fees	142,850	135,250	127,500	127,500	119,000	119,000	108,750	97,750	86,375	(8,500)	-7%
06 - Interfund Transfers	6,520,192	8,029,012	18,328,681	19,139,681	17,424,931	1,169,931	1,169,056	1,167,381	1,174,616	(1,714,750)	-9%
20 - Interfund Transfers Out	6,520,192	8,029,012	18,328,681	19,139,681	17,424,931	1,169,931	1,169,056	1,167,381	1,174,616	(1,714,750)	-9%
Total Expenditures	14,677,096	15,453,823	22,340,209	35,904,192	21,109,966	4,969,416	4,979,776	4,973,292	4,885,691	(14,794,225)	-41%
Net Surplus / (Deficit)	(1,386,195)	3,011,033	(4,600,858)	(16,009,120)	(3,157,690)	13,795,634	14,802,293	15,870,417	16,916,840	Cash Reserve Target	
Beginning Balance	24,795,353	23,374,857		26,620,483	10,611,363	7,453,672	21,249,306	36,051,600	51,922,017	50% of Annual expenditures	
Cash Adjustments	(34,301)	234,593									
Ending Balance	23,374,857	26,620,483		10,611,363	7,453,672	21,249,306	36,051,600	51,922,017	68,838,857		

Fund Purpose

This fund was established to account for the receipt of the economic development component of the local income tax. Funds are used to items such as debt service payments, economic development, capital expenditures benefiting economic development street operations and other uses as deemed by the Mayor and Council.

Explanation of Revenue Sources

This fund receives the Economic Development portion of the City's Local Income Tax (LIT) revenue distribution. The City of South Bend receives an allocated share of the 0.4% income tax on wages within St. Joseph County. Local income tax revenue is determined annually by the Indiana Dept of Local Government Finance (DLGF). Income tax revenue is expected to decrease over the next couple years as a result of the COVID-19 pandemic. Other Income is from the sale of properties held for resale by the Department of Community Investment. This fund also receives revenue from interest earned on the fund's cash balance. The final payment of the TJX job penalty amount of \$354,660 was received in 2020. The job penalty fines were assessed because the company A.J. Wright violated its development agreement with the city, under which it benefited from a taxpayer-funded incentive package worth more than \$10 million. TJX, the parent company of A.J. Wright, has been paying the job penalty fines since 2011.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

PSAP - Prior to 2022, this fund paid for the City's portion of the operating costs for the consolidated county-wide 911 call center called PSAP (Public Safety Answering Point). In 2021, the St. Joseph County Council passed a resolution to amend the local income tax rate and dedicate a portion of the certified shares income tax to fund PSAP. As a result, the City's certified shares distribution (received in Fund #404) will be reduced going forward, starting in 2022, and the budget for PSAP in this fund will be reduced to cover only the debt service payments for the 2014 PSAP Bonds. | **New Admin Building** - In March 2022, the Common Council approved an additional appropriation for \$7.8 million for the purchase and renovation of South Bend Community School Corporation administration building. If the sale proceeds, the City of South Bend will move its offices from the County-City Building to the newly acquired building. | **Interfund Transfers** - This fund provides operating subsidies for the Department of Community Investment (DCI). Subsidies are provided to the Community Investment Division (Fund #211) and the Neighborhoods Division (Fund #219 & #230). DCI does not collect enough revenue to support its operations so the City makes up the difference with income tax dollars. | **Community Investment** - Various community and economic development initiatives administered by DCI are accounted for in this fund. 2022 DCI budgeted expenditures include: **Business Development** - \$480k for workforce development, \$250k for small business assistance, \$100k for the South Bend Chamber of Commerce | **Neighborhoods** - \$550k for vacant & abandoned demolitions, \$450k for the Homeless Strategy (\$75k contract position, \$275k weather amnesty, \$25k County coordinator support, \$100k PSH leasing, \$175k project support), \$350k for the Home Repair Program, \$50k for eviction prevention | **Engagement** - \$255k for neighborhood organization support, \$40k for consulting fees to support development of Civic Engagement Toolkit and Public Engagement Plan | **Planning** - \$150k for development of two neighborhood plans, \$35k for West Side Main Streets, \$5k for public art - SB Mural Festival support, \$10k for place making art grant | **Property** - \$50k for appraisals, \$100k for surveys, \$226k for expenses related to Redevelopment owned properties, \$50k for an alley stabilization pilot program, \$107k for mowing of vacant lots. | **Debt Service** - The fund is used to pay for debt service for the following bonds: • 2015 Economic Development Income Tax Bonds (Park Projects), (Interfund Transfer to Fund #757) - final payment 8/1/35, (debt schedule #141) • 2018 Economic Development Revenue Bonds (Potawatomi Zoo Project) - final payment 2/1/34, (debt schedule #175) • 2021 South Bend Building Corporation LIT Lease Rental Revenue Bonds (Infrastructure Projects), (Interfund Transfer to Fund #755) - final payment 8/1/36, (debt schedule #215)



Fund Summaries											
Fund 410 - Urban Development Action Grant											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	4,046	8,846	-	-	7,950	-	-	-	-	7,950	0%
10 - Other Income	385,577	-	-	-	-	-	-	-	-	-	0%
Total Revenues	389,623	8,846	-	-	7,950	-	-	-	-	7,950	0%
Expenditures by Category & Subcategory											
05 - Debt Service	18,000	338,253	-	-	-	-	-	-	-	-	0%
16 - Debt Service Principal	18,000	338,253	-	-	-	-	-	-	-	-	0%
Total Expenditures	18,000	338,253	-	-	-	-	-	-	-	-	0%
Net Surplus / (Deficit)	371,623	(329,407)	-	-	7,950	-	-	-	-	Cash Reserve Target No reserve requirement - Grant fund - spend down to zero	
Beginning Balance	27,182	397,517		69,114	69,114	77,064	77,064	77,064	77,064		
Cash Adjustments	(1,288)	1,004									
Ending Balance	397,517	69,114		69,114	77,064	77,064	77,064	77,064	77,064		

Fund Purpose
This fund was originally established to account for economic development expenditures which are financed by federal grants and loan repayments.

Explanation of Revenue Sources
Revenue comes from Business Development Corporation (BDC) repayment of Fund 410 miscellaneous revenue used to capitalize BDC loan pool. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Currently, this fund is used for the repayment of an interfund loan from the Local Income Tax-Certified Shares Fund (#404) in connection with a downtown hotel/parking garage project. The final payment is due in 2022 (debt schedule #82). When the final revenue payment is due from BDC, it may be prudent to payoff the debt to Fund #404 and potentially close this fund rather than following current amortization schedule which goes out to 2046. Payments in future years will be made as BDC loan collections are received. The BDC loan collections have been remitted at rates less than the current amortization schedule depicts due to poor portfolio performance and as such may require an amendment to the debt schedule.



Fund Summaries

Fund 412 - Major Moves Construction

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	32,517	238,248	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	26,999	53,463	35,775	35,775	3,463	2,972	2,389	1,827	1,826	(32,312)	-90%
10 - Other Income	493,328	493,328	138,514	138,514	120,892	120,892	120,892	120,892	120,892	(17,622)	-13%
14 - Interfund Transfers In	-	-	150,000	150,000	-	-	-	-	-	(150,000)	-100%
Total Revenues	552,844	785,039	324,289	324,289	124,355	123,864	123,281	122,719	122,718	(199,935)	-62%
Expenditures by Category & Subcategory											
02 - Supplies	-	628,041	350,000	350,002	-	-	-	-	-	(350,002)	-100%
04 - Supplies	-	628,041	350,000	350,002	-	-	-	-	-	(350,002)	-100%
03 - Services	667,156	97,521	200,000	596,861	-	150,000	150,000	148,000	121,060	(596,861)	-100%
05 - Professional Services	217,156	97,521	200,000	596,861	-	150,000	150,000	148,000	121,060	(596,861)	-100%
06 - Repairs & Maintenance	450,000	-	-	-	-	-	-	-	-	-	0%
04 - Capital	196,985	33,493	300,000	760,770	140,892	-	-	-	-	(619,878)	-81%
15 - Capital	196,985	33,493	300,000	760,770	140,892	-	-	-	-	(619,878)	-81%
Total Expenditures	864,141	759,056	850,000	1,707,634	140,892	150,000	150,000	148,000	121,060	(1,566,742)	-92%
Net Surplus / (Deficit)	(311,297)	25,983	(525,711)	(1,383,345)	(16,537)	(26,136)	(26,719)	(25,281)	1,658	Cash Reserve Target	
Beginning Balance	1,889,193	1,572,300		1,602,252	218,908	202,370	176,234	149,515	124,234	No reserve requirement -	
Cash Adjustments	(5,596)	3,969								Capital fund - spend down to	
Ending Balance	1,572,300	1,602,252		218,908	202,370	176,234	149,515	124,234	125,892	zero	

Fund Purpose

This fund was established in 2006 with the City's share of the proceeds for the lease of the Indiana Toll Road (I-80/90). The fund is used to finance capital improvements projects managed by the Engineering division of the Department of Public Works. Per Indiana Code Section 8-14-16-5, "money in the fund may be expended only for the following purposes: (1) Construction of highways, roads, and bridges; (2) In a county that is a member of the northwest Indiana regional development authority, or in a city or town located in such a county, any purpose for which the regional development authority may make expenditures under IC 36-7.5; (3) Providing funding for economic development projects (as defined in IC 6-3.5-7-13.1(c)(1) or IC 6-3.5-7-13.1(c)(2)(A) through IC 6-3.5-7-13.1(c)(2)(K)); (4) Matching federal grants for a purpose described in this section; (5) Providing funding for interlocal agreements under IC 36-1-7 for a purpose described in this section; (6) Providing the county's, city's, or town's contribution to a regional development authority established under IC 36-7.6-2-3."

Explanation of Revenue Sources

This fund receives principal and interest income from interfund loans (debt schedules #84 & #85) being repaid by the River East Residential TIF Fund (#436). The loans will be paid off in 2024 and 2029. This fund also receives revenue from interest earned on the fund's cash balance. Since the original funding for Major Moves was realized in 2006 from the lease proceeds of the Indiana Toll Road and the interfund loans will eventually be paid off, there will be no funding source remaining by 2029. At that time, this fund will be spent down to zero.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

For 2021, \$450,000 was budgeted for the Streets Division to use for street paving materials. In 2022 and 2023 internal street paving materials decreased to \$350,000 each year. Budgeted for 2022 is \$450,000 for Contracted Paving - as part of the City's Rebuilding our Streets Initiative. Also funded in 2022 as part of the Capital Outlay for Infrastructure Streets and Alleys is \$200,000 Flashing Beacon and \$300,000 Guardrail Installation.



Fund Summaries

Fund 413 - Professional Sports Convention Development Area

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	2,082,741	2,055,414	5,000,000	5,000,000	2,800,000	2,800,000	2,800,000	2,800,000	2,800,000	(2,200,000)	-44%
08 - Interest Earnings	14,387	15,005	-	-	-	-	-	-	-	-	0%
Total Revenues	2,097,128	2,070,419	5,000,000	5,000,000	2,800,000	2,800,000	2,800,000	2,800,000	2,800,000	(2,200,000)	-44%
Expenditures by Category & Subcategory											
04 - Capital	1,121,352	3,568,457	-	366,418	-	-	-	-	-	(366,418)	-100%
15 - Capital	1,121,352	3,568,457	-	366,418	-	-	-	-	-	(366,418)	-100%
06 - Interfund Transfers	-	-	1,337,704	-	-	-	-	-	-	-	0%
20 - Interfund Transfers Out	-	-	1,337,704	-	-	-	-	-	-	-	0%
Total Expenditures	1,121,352	3,568,457	1,337,704	366,418	-	-	-	-	-	(366,418)	-100%
Net Surplus / (Deficit)	975,776	(1,498,038)	3,662,296	4,633,582	2,800,000	2,800,000	2,800,000	2,800,000	2,800,000	Cash Reserve Target No reserve requirement - Capital fund - spend down to zero	
Beginning Balance	775,632	1,466,302		252,675	4,886,257	7,686,257	10,486,257	13,286,257	16,086,257		
Cash Adjustments	(285,106)	284,411									
Ending Balance	1,466,302	252,675		4,886,257	7,686,257	10,486,257	13,286,257	16,086,257	18,886,257		

Fund Purpose
This fund was established in 2021 (Resolution 4917-21) to account for the reinstatement of the Professional Sports Convention Development Area (PSCDA) in downtown South Bend. The PSCDA was originally established in 1997 (Resolution 2519-97) to fund debt service and improvements at the College Football Hall of Fame. The City received PSCDA tax revenue for the original area from January 1998 through December 2017. The original PSCDA included the College Football Hall of Fame, Century Center, Four Winds Field at Stanley Coveleski Stadium, Morris Performing Arts Center, Palais Royale Ballroom, and the Studebaker National Museum. The revised PSCDA expanded the tax area, adding the Aloft Hotel, the Courtyard by Marriott South Bend, Downtown, the Doubletree Hotel, Howard Park including its Community Center and the Howard Park Public House, and the campus of Indiana University South Bend.

Explanation of Revenue Sources
The Indiana Department of Revenue collects a portion of state sales tax and income taxes (covered taxes) generated in the professional sports convention development area (PSCDA). The taxes are remitted on a monthly basis to St. Joseph County which remits it to the City of South Bend. The maximum amount of covered taxes that may be captured in the PSCDA is \$2 million per year per IC 36-7-31.8-10(c). The allocation provisions shall expire July 1, 2041. Because this is a new source of tax revenue, the City is budgeting conservatively at \$1.5 million per year.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The PSCDA tax revenue shall be used for capital improvements or financing of capital improvements for any facility that is owned by the City and is used as one of the following: a professional sports franchise for practice or competitive sporting events, a facility used principally for convention or tourism related events, a museum, a facility used for public attractions of national significance, a performing arts venue (IC 36-7-31.38-8 (a)(2)). Initially, the City plans to use the PSCDA to fund capital improvements at Four Winds Field at Coveleski Stadium in downtown South Bend, a baseball stadium for the South Bend Cubs minor league baseball team.



Fund Summaries

Fund 416 - Morris Performing Arts Center Capital

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	8,138	307	-	-	-	-	-	-	-	-	0%
10 - Other Income	-	378,872	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	6,501,890	-	-	-	-	-	-	-	-	-	0%
Total Revenues	6,510,028	379,179	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
03 - Services	30,000	-	-	-	-	-	-	-	-	-	0%
05 - Professional Services	30,000	-	-	-	-	-	-	-	-	-	0%
04 - Capital	6,810,900	1,440,954	-	8,186,012	-	-	-	-	-	(8,186,012)	-100%
15 - Capital	6,810,900	1,440,954	-	8,186,012	-	-	-	-	-	(8,186,012)	-100%
05 - Debt Service	359,274	-	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	359,274	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	7,200,174	1,440,954	-	8,186,012	-	-	-	-	-	(8,186,012)	-100%
Net Surplus / (Deficit)	(690,145)	(1,061,775)	-	(8,186,012)	-	-	-	-	-	Cash Reserve Target No reserve requirement - Capital fund - spend down to zero	
Beginning Balance	1,912,926	1,368,110		160,804	(8,025,208)	(8,025,208)	(8,025,208)	(8,025,208)	(8,025,208)		
Cash Adjustments	145,329	(145,531)									
Ending Balance	1,368,110	160,804		(8,025,208)	(8,025,208)	(8,025,208)	(8,025,208)	(8,025,208)	(8,025,208)		

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Fund Purpose
This fund was established (ordinance 7292-84) to receive monies to be used solely for the purpose of renovating, remodeling, or otherwise improving the facilities of the Morris Performing Arts Center (MPAC). The Morris Performing Arts Center was re-opened in 2000 - Many of the assets throughout the building are coming to an end of their useful life and need replacement. The theatrical equipment is outdated and needs to be upgraded to meet the requirements of the performances / acts renting the facility.

Explanation of Revenue Sources
In 2022, the City issued bonds to fund capital improvement projects at the Morris. The South Bend Redevelopment Authority Lease Rental Revenue Bonds of 2022 were closed on March 2, 2022 with a par amount of \$6,395,000 and a premium of \$106,890. The net proceeds after bond issuance costs were \$6.1 million. The bonds have a net interest rate of 3.064%. The bonds are backed by hotel/motel tax revenue. The Hotel/Motel Tax Board pledged 0.50% of hotel/motel tax revenue towards the repayment of the bonds. The bonds will be repaid over a period of 25 years with the first debt service payment due on August 1, 2022 and the final payment due on February 1, 2046. Debt service payments are tracked in the South Bend Redevelopment Authority Debt Service Fund (#752). Prior to 2022, this fund received revenue from a ticket surcharge fee of \$1.00 per ticket sold at the Morris Performing Arts Center for qualified events (ordinance 9094-00). In 2022, the Morris Performing Arts Center's operations will be moved into an enterprise fund due to the nature of the Morris' activities. The ticket surcharge revenue previously deposited into this fund will be moved to the newly created Morris Performing Arts Center Operations Fund (#602). This fund also receives revenue from interest earned on the fund's cash balance. In 2020, \$175,579 was transferred from the General Fund (#101) to help fund the Morris ceiling repair.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The Morris celebrated its 100 year anniversary in 2022 and began major renovations consisting of certain energy savings improvements, renovations to the floor and seating, and other improvements. Funding will be provided by donations to be raised by the Venues, Parks & Arts Foundation. Additionally, the City issued revenue bonds to help fund the capital improvements. Negative fund balance doesn't capture capital campaign and grant revenue used to fund capital expenditures at the Morris.



Fund Summaries											
Fund 422 - TIF - West Washington											
Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	308,363	490,344	289,606	289,606	667,151	680,494	694,104	707,986	722,146	377,545	130%
08 - Interest Earnings	18,135	45,603	37,971	37,971	49,974	31,037	39,183	47,604	54,825	12,003	32%
Total Revenues	326,498	535,947	327,577	327,577	717,125	711,531	733,287	755,590	776,971	389,548	119%
Expenditures by Category & Subcategory											
03 - Services	-	-	-	1,140,000	-	-	-	-	-	(1,140,000)	-100%
05 - Professional Services	-	-	-	1,140,000	-	-	-	-	-	(1,140,000)	-100%
04 - Capital	113,570	99,745	280,000	348,357	-	280,000	280,000	280,000	-	(348,357)	-100%
15 - Capital	113,570	99,745	280,000	348,357	-	280,000	280,000	280,000	-	(348,357)	-100%
Total Expenditures	113,570	99,745	280,000	1,488,357	-	280,000	280,000	280,000	-	(1,488,357)	-100%
Net Surplus / (Deficit)	212,928	436,202	47,577	(1,160,780)	717,125	431,531	453,287	475,590	776,971	Cash Reserve Target	
Beginning Balance	1,235,031	1,443,740		1,883,190	722,410	1,439,535	1,871,066	2,324,352	2,799,942	No reserve requirement	
Cash Adjustments	(4,218)	3,248									
Ending Balance	1,443,740	1,883,190		722,410	1,439,535	1,871,066	2,324,352	2,799,942	3,576,913		
Fund Purpose											
This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the West Washington Development Area and expenses of those funds on eligible development projects for this TIF area. The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.											
Explanation of Revenue Sources											
Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
In 2022 and continuing through 2025, this fund will be primarily utilized to provide upgrades and programming at the Martin Luther King Jr. Community Center. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations.											



Fund Summaries

Fund 429 - TIF - River East Development Area (NE Dev)

Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	4,209,328	6,216,898	3,899,348	3,899,348	7,483,422	7,633,090	7,785,752	7,941,467	8,100,297	3,584,074	92%
08 - Interest Earnings	146,645	360,139	356,490	356,490	479,114	326,340	410,529	529,301	610,304	122,624	34%
10 - Other Income	16,850	1,000	-	-	-	-	-	-	-	-	0%
Total Revenues	4,372,823	6,578,037	4,255,838	4,255,838	7,962,536	7,959,431	8,196,281	8,470,768	8,710,601	3,706,698	87%
Expenditures by Category & Subcategory											
03 - Services	428,035	371,517	-	1,551,297	-	-	-	-	-	(1,551,297)	-100%
05 - Professional Services	428,035	371,517	-	1,426,297	-	-	-	-	-	(1,426,297)	-100%
14 - Other Services & Charges	-	-	-	125,000	-	-	-	-	-	(125,000)	-100%
04 - Capital	1,549,275	3,232,307	3,500,000	9,685,649	-	3,500,000	3,500,000	350,000	-	(9,685,649)	-100%
15 - Capital	1,549,275	3,232,307	3,500,000	9,685,649	-	3,500,000	3,500,000	350,000	-	(9,685,649)	-100%
06 - Interfund Transfers	-	230,200	-	-	526,200	-	-	-	-	526,200	0%
20 - Interfund Transfers Out	-	230,200	-	-	526,200	-	-	-	-	526,200	0%
Total Expenditures	1,977,310	3,834,024	3,500,000	11,236,946	526,200	3,500,000	3,500,000	350,000	-	(10,710,746)	-95%
Net Surplus / (Deficit)	2,395,513	2,744,012	755,838	(6,981,108)	7,436,336	4,459,431	4,696,281	8,120,768	8,710,601	Cash Reserve Target	
Beginning Balance	9,506,445	11,899,914		14,630,846	7,649,738	15,086,074	19,545,505	24,241,786	32,362,554	No reserve requirement	
Cash Adjustments	(2,044)	(13,081)									
Ending Balance	11,899,914	14,630,846		7,649,738	15,086,074	19,545,505	24,241,786	32,362,554	41,073,155		

Fund Purpose

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River East Development Area and expenses of those funds on eligible development projects for this TIF area. The boundaries for this TIF district were changed during the 2014 TIF re-alignment. This fund was formerly known as the Northeast TIF. The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

Explanation of Revenue Sources

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Various projects and development opportunities include: Completion of the City's commitment to the Wharf Phase II (Three Twenty Cascades), Robert Henry Neighborhood improvements, streetscape projects, Public Works projects, and various development opportunities which may be presented to the Redevelopment Commission in 2022. Professional Services will cover mandatory administrative costs related to TIF neutralization calculations.



Fund Summaries

Fund 430 - TIF - Southside Development Area #1

Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds					
	Actual		Budget			Forecast				2024 to 2025		
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change	
Revenues												
01 - Property Taxes	2,745,678	2,986,918	1,852,064	1,852,064	3,369,158	3,436,541	3,505,272	3,575,377	3,646,885	1,517,094	82%	
08 - Interest Earnings	200,851	411,769	360,690	360,690	409,258	144,754	174,172	222,978	259,447	48,568	13%	
10 - Other Income	-	691,010	-	-	-	-	-	-	-	-	0%	
Total Revenues	2,946,528	4,089,697	2,212,754	2,212,754	3,778,416	3,581,295	3,679,444	3,798,356	3,906,332	1,565,662	71%	
Expenditures by Category & Subcategory												
03 - Services	176,193	568,771	-	275,982	-	-	-	-	-	(275,982)	-100%	
05 - Professional Services	176,193	568,771	-	275,982	-	-	-	-	-	(275,982)	-100%	
04 - Capital	2,057,679	5,879,206	2,000,000	11,260,280	-	2,000,000	2,000,000	200,000	-	(11,260,280)	-100%	
15 - Capital	2,057,679	5,879,206	2,000,000	11,260,280	-	2,000,000	2,000,000	200,000	-	(11,260,280)	-100%	
Total Expenditures	2,233,872	6,447,977	2,000,000	11,536,262	-	2,000,000	2,000,000	200,000	-	(11,536,262)	-100%	
Net Surplus / (Deficit)	712,656	(2,358,280)	212,754	(9,323,508)	3,778,416	1,581,295	1,679,444	3,598,356	3,906,332	Cash Reserve Target		
Beginning Balance	14,473,182	15,162,732		12,834,453	3,510,946	7,289,362	8,870,656	10,550,100	14,148,456	No reserve requirement		
Cash Adjustments	(23,106)	30,002										
Ending Balance	15,162,732	12,834,453			3,510,946	7,289,362	8,870,656	10,550,100	14,148,456	18,054,788		

Fund Purpose

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the Southside Development Area #1 and expenses of those funds on eligible development projects for this TIF area. The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

Explanation of Revenue Sources

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Various projects and development opportunities include: South East Master Plan Implementation, Public Works projects, \$3 million for Fire Station #8, and various development opportunities which may be presented to the Redevelopment Commission in 2022.



Fund Summaries

Fund 433 - Redevelopment General

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
02 - Local Income Taxes	556	352	100	100	-	-	-	-	-	(100)	-100%
03 - Intergov./ Shared Revenues	374,523	191,000	763,500	763,500	380,500	380,500	380,500	380,500	380,500	(383,000)	-50%
08 - Interest Earnings	44,323	98,249	126,479	126,479	114,424	67,422	69,890	72,322	73,563	(12,055)	-10%
09 - Donations	1,000,000	1,364,412	1,000,000	1,000,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	350,000	35%
14 - Interfund Transfers In	-	-	150,000	150,000	150,000	150,000	150,000	150,000	150,000	-	0%
Total Revenues	1,419,402	1,654,014	2,040,079	2,040,079	1,994,924	1,947,922	1,950,390	1,952,822	1,954,063	(45,155)	-2%
Expenditures by Category & Subcategory											
03 - Services	460,417	1,407,909	4,500	1,221,458	4,500	4,500	4,500	4,500	4,500	(1,216,958)	-100%
05 - Professional Services	-	10,006	4,500	94,494	4,500	4,500	4,500	4,500	4,500	(89,994)	-95%
07 - Grants & Subsidies	460,417	1,397,903	-	1,126,964	-	-	-	-	-	(1,126,964)	-100%
04 - Capital	-	-	1,000,000	1,000,000	-	1,000,000	1,000,000	1,000,000	1,000,000	(1,000,000)	-100%
15 - Capital	-	-	1,000,000	1,000,000	-	1,000,000	1,000,000	1,000,000	1,000,000	(1,000,000)	-100%
06 - Interfund Transfers	381,500	763,000	750,388	750,388	755,513	755,013	750,138	758,713	751,913	5,125	1%
20 - Interfund Transfers Out	381,500	763,000	750,388	750,388	755,513	755,013	750,138	758,713	751,913	5,125	1%
Total Expenditures	841,917	2,170,909	1,754,888	2,971,846	760,013	1,759,513	1,754,638	1,763,213	1,756,413	(2,211,833)	-74%
Net Surplus / (Deficit)	577,485	(516,895)	285,191	(931,767)	1,234,912	188,409	195,753	189,609	197,650	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	3,187,994	3,754,261		3,248,346	2,316,579	3,551,490	3,739,899	3,935,652	4,125,261		
Cash Adjustments	(11,218)	10,980									
Ending Balance	3,754,261	3,248,346		2,316,579	3,551,490	3,739,899	3,935,652	4,125,261	4,322,911		

Fund Purpose

The Redevelopment Commission was established to address conditions associated with blight and the underutilization of land and/or barriers to development. The Commission operates within the city limits. They study areas of the city, identify problem areas and develop a strategic plan for eliminating blight and bringing about new development within those areas. A primary focus is on the expansion of tax base and the creation of new jobs within South Bend. There are five voting members of the South Bend Redevelopment Commission. Three are appointed by the Mayor; two are appointed by the South Bend Common Council. There is one additional member from the South Bend Community School Corporation Board of School Trustees, appointed by the Mayor as a non-voting adviser to the Commission.

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$4,500 for potential services ineligible for TIF funding. The remaining budget displayed in this fund (\$1 million) has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

Explanation of Revenue Sources

Starting in 2022, this fund will begin receiving hotel/motel tax revenue, remitted to the City by St. Joseph County. --- In 2022, the City issued revenue bonds, backed by the Hotel/Motel tax revenue, to fund capital improvements to the Morris Performing Arts Center and Potawatomi Zoo. The Morris bonds debt service payments are tracked in the South Bend Redevelopment Authority Debt Service Fund (#752) and the Zoo bonds debt service payments are tracked in the South Bend Building Corporation Fund (#755). The hotel/motel taxes received in this fund will be transferred to debt service funds for the repayment of the bonds.

Starting in 2019, this fund receives the South Bend Redevelopment Commission's portion of the Local Income Tax (LIT) distribution from the State.

Starting in 2018, the City of South Bend will receive donations from the Pokagon Band of the Potawatomi, a Native American tribe, as "payment in lieu of taxes" for the Four Winds Casino built on tribal land adjacent to the City. This is to be split between the General Fund (#101) and the Redevelopment General Fund (#433). This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Prior to 2019, this fund's sole expenditure was for general legal fees for the Redevelopment Commission. Starting in 2019, this fund will also be used for economic empowerment activities determined by the Redevelopment Commission and the Department of Community Investment.

As outlined in the agreement with the Pokagon Band, the donations will fund initiatives broadly aimed at contributing to the improvement of educational opportunities in the City and to address poverty and unemployment in the City. In 2022, projects will be aimed at addressing: Non-traditional financial capital and education, responsive neighborhood based amenities, and supporting the creation and growth of small businesses.

Interfund Transfers Out are budgeted for the transfer of hotel/motel tax revenues from this fund to the debt service funds repaying the Morris and Zoo bonds (issued 2022).

- 2022 South Bend Redevelopment Authority Lease Rental Revenue Bonds (Morris Project), (Interfund Transfer to Fund #752) - final payment 2/1/46, (debt schedule #221)
- 2022 Economic Development Lease Rental Revenue Bonds (Potawatomi Zoo Project), (Interfund Transfer to Fund #755) - final payment 2/1/42, (debt schedule #222)



Fund Summaries											
Fund 435 - TIF - Douglas Road											
Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	308,581	233,288	169,320	169,320	402,862	410,919	419,138	427,520	436,071	233,542	138%
08 - Interest Earnings	3,018	12,570	12,308	12,308	22,958	26,157	34,458	42,925	47,285	10,650	87%
Total Revenues	311,600	245,859	181,628	181,628	425,820	437,077	453,596	470,445	483,356	244,192	134%
Expenditures by Category & Subcategory											
03 - Services	1,308	-	-	74,175	-	-	-	-	-	(74,175)	-100%
05 - Professional Services	1,308	-	-	74,175	-	-	-	-	-	(74,175)	-100%
06 - Interfund Transfers	209,147	-	-	-	-	-	-	-	-	-	0%
20 - Interfund Transfers Out	209,147	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	210,455	-	-	74,175	-	-	-	-	-	(74,175)	-100%
Net Surplus / (Deficit)	101,145	245,859	181,628	107,453	425,820	437,077	453,596	470,445	483,356	Cash Reserve Target	
Beginning Balance	257,579	357,934		604,408	711,861	1,137,681	1,574,758	2,028,353	2,498,798	No reserve requirement	
Cash Adjustments	(790)	616									
Ending Balance	357,934	604,408		711,861	1,137,681	1,574,758	2,028,353	2,498,798	2,982,154		
Fund Purpose											
This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the Douglas Road Development Area and expenses of those funds on eligible development projects for this TIF area. The Douglas Road TIF was established to develop the road and area near the border between South Bend and Mishawaka. The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. It is an estimate of potential spending on capital projects based on available cash balances and forecasted TIF revenues. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.											
Explanation of Revenue Sources											
Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance. Prior to pay year 2021, the Redevelopment Commission did not collect the excess tax increment for use in projects. For pay year 2021 and after, the Redevelopment Commission has determined it will collect the increment.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
This fund will help fund a portion of the Douglas Road utility relocation by repaying \$300,517.13 to the Sewage Works Capital Fund (#642) for the City's share of the project. The repayment was started in 2021 and is anticipated to go through 2022 based on TIF revenue collections.											



Fund Summaries

Fund 436 - TIF - River East Residential (NE Res)

Fund Type	6 Tax Increment Financing					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
01 - Property Taxes	6,268,217	7,228,216	6,097,948	6,097,948	7,897,678	8,055,632	8,216,744	8,381,079	8,548,701	1,799,730	30%
08 - Interest Earnings	56,636	157,758	274,857	274,857	274,784	261,182	332,485	407,021	446,896	(73)	0%
Total Revenues	6,324,854	7,385,974	6,372,805	6,372,805	8,172,462	8,316,813	8,549,229	8,788,100	8,995,596	1,799,657	28%
Expenditures by Category & Subcategory											
03 - Services	11,500	-	30,000	45,000	-	30,000	30,000	30,000	30,000	(45,000)	-100%
05 - Professional Services	11,500	-	30,000	45,000	-	30,000	30,000	30,000	30,000	(45,000)	-100%
04 - Capital	-	338,132	-	2,561,868	-	-	-	-	-	(2,561,868)	-100%
15 - Capital	-	338,132	-	2,561,868	-	-	-	-	-	(2,561,868)	-100%
05 - Debt Service	494,828	494,828	140,514	140,514	122,892	122,893	122,893	122,893	122,893	(17,622)	-13%
16 - Debt Service Principal	445,523	464,882	126,129	126,129	111,126	111,126	113,360	115,639	117,963	(15,003)	-12%
17 - Debt Service Interest & Fees	49,305	29,946	14,386	14,386	11,766	11,767	9,533	7,254	4,930	(2,619)	-18%
06 - Interfund Transfers	4,396,375	4,403,875	4,409,606	4,409,606	4,424,731	4,417,356	4,418,881	4,419,616	4,408,300	15,125	0%
20 - Interfund Transfers Out	4,396,375	4,403,875	4,409,606	4,409,606	4,424,731	4,417,356	4,418,881	4,419,616	4,408,300	15,125	0%
Total Expenditures	4,902,703	5,236,835	4,580,121	7,156,989	4,547,623	4,570,249	4,571,774	4,572,509	4,561,193	(2,609,365)	-36%
Net Surplus / (Deficit)	1,422,151	2,149,139	1,792,684	(784,184)	3,624,839	3,746,564	3,977,455	4,215,591	4,434,403	Cash Reserve Target	
Beginning Balance	5,429,968	6,838,775		9,025,377	8,241,194	11,866,032	15,612,596	19,590,051	23,805,642	No reserve requirement	
Cash Adjustments	(13,344)	37,464									
Ending Balance	6,838,775	9,025,377		8,241,194	11,866,032	15,612,596	19,590,051	23,805,642	28,240,046		

Fund Purpose

This fund accounts for the collection of Tax Increment Financing (TIF) revenues for the River East Residential Development Area and expenses of those funds on eligible development projects for this TIF area. The boundaries for this TIF district were changed as part of the TIF re-alignment during 2015. The fund was formerly known as the Northeast Residential TIF.

The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget for RDC controlled funds was approved by the Redevelopment Commission on October 18, 2021, totaling \$4,921,704 for debt service payments and ongoing service contracts. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.

Explanation of Revenue Sources

Financing is provided by property tax proceeds in excess of those attributable to the assessed value of the property in the district before redevelopment. This fund receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Professional Services will cover mandatory administrative costs related to TIF neutralization calculations. In 2021, in addition to debt service requirements, the fund was used for the first time to fund various projects within or abutting and serving the TIF area. Those projects are anticipated to be ongoing in 2022. The development in the area has resulted in higher net assessed values and therefore higher than anticipated TIF revenue collections.

This fund is used to repay bonds related to capital projects in the community. The repayment of the bonds is accounted for in separate debt service funds with the repayment being funded by interfund transfers from this fund to the debt service funds (see Interfund Transfers Out). Also, this fund is repaying two interfund loans (see Debt Service Principal & Interest expense). Principal and interest payments are made to the Major Moves Fund (#412). The loans will be paid off in 2024 and 2029.

Current debt includes:

- 2011/2013 Major Moves-Triangle Development Interfund Loan, (Repay Fund #412) - final payment 2/15/29, (debt schedule #84)
- 2011/2013 Major Moves-Eddy Street Commons Interfund Loan, (Repay Fund #412) - final payment 2/15/24, (debt schedule #85)
- 2015 South Bend Redevelopment Authority Lease Rental Revenue Bonds, Refunding 2008 (Eddy Street Commons Project), (Interfund Transfer to Fund #752) - final payment 2/15/33, (debt schedule #54)
- 2017 Taxable Economic Development Revenue Bonds (Eddy Street Phase II), (Interfund Transfer to Fund #760) - final payment 2/15/37, (debt schedule #163)



Fund Summaries											
Fund 439 - Certified Technology Park											
Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	155	328	230	230	230	232	232	232	232	0	0%
Total Revenues	155	328	230	230	230	232	232	232	232	0	0%
Net Surplus / (Deficit)	155	328	230	230	230	232	232	232	232	Cash Reserve Target	
Beginning Balance	11,145	11,264		11,621	11,850	12,080	12,313	12,545	12,778	No reserve requirement	
Cash Adjustments	(37)	28									
Ending Balance	11,264	11,621		11,850	12,080	12,313	12,545	12,778	13,010		
Fund Purpose											
This fund was established (ordinance 10148-12) to account for the collection of a special state tax distribution received at the end of 2011 and the use of those funds for improvements at Innovation Park and Ignition Park, the city's dual-campus technology park.											
Explanation of Revenue Sources											
From 2011 to 2014, this fund received \$4,399,838 from a special state tax distribution for certified technology parks. Since then, this fund's only source of revenue is interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
In 2019, funds were budgeted for the new Technology Resource Center (opened during 2019). The Technology Resource Center (TRC) in South Bend's Ignition Park was built to democratize technology in our region. All will be welcome to the TRC to learn about technology and data, gain skills, and co-build an inclusive tech future for South Bend. A co-location between South Bend Code School, the City's Civic Innovation & Analytics Divisions, and Bloomberg-funded Commuters Trust, the space will be home to technology and data training, cross-sector "Beta City" collaborations, and public programming about regional innovation. Eligible expenses will be appropriated as identified in 2022.											



Fund Summaries											
Fund 450 - Palais Royale Historic Preservation											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	14,235	15,594	14,500	14,500	16,000	16,000	16,000	16,000	16,000	1,500	10%
08 - Interest Earnings	1,417	3,450	2,629	2,629	2,512	2,532	2,452	2,372	2,332	(117)	-4%
Total Revenues	15,653	19,044	17,129	17,129	18,512	18,532	18,452	18,372	18,332	1,383	8%
Expenditures by Category & Subcategory											
03 - Services	-	-	20,000	20,000	10,000	20,000	20,000	20,000	20,000	(10,000)	-50%
06 - Repairs & Maintenance	-	-	20,000	20,000	10,000	20,000	20,000	20,000	20,000	(10,000)	-50%
Total Expenditures	-	-	20,000	20,000	10,000	20,000	20,000	20,000	20,000	(10,000)	-50%
Net Surplus / (Deficit)	15,653	19,044	(2,871)	(2,871)	8,512	(1,468)	(1,548)	(1,628)	(1,668)	Cash Reserve Target	
Beginning Balance	93,481	108,786		128,105	125,234	133,746	132,278	130,730	129,102	No reserve requirement	
Cash Adjustments	(348)	275									
Ending Balance	108,786	128,105		125,234	133,746	132,278	130,730	129,102	127,435		
Fund Purpose											
This fund was established (ordinance 9706-06) for the sole purpose of assisting with the continued historic preservation, maintenance and repair of the Palais Royale building and related facilities.											
Explanation of Revenue Sources											
From 2011 to 2014, this fund received \$4,399,838 from a special state tax distribution for certified technology parks. Since then, this fund's only source of revenue is interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Repairs/improvements needed include wall repairs (interior and exterior), including painting, light fixtures, etc.											



Fund Summaries											
Fund 451 - 2018 Fire Station #9 Bond Capital											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	4,397	9,313	-	-	-	-	-	-	-	-	0%
Total Revenues	4,397	9,313	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	4,397	9,313	-	-	-	-	-	-	-	Cash Reserve Target No reserve requirement - Bond capital fund - spend down to zero	
Beginning Balance	316,090	319,452		329,571	329,571	329,571	329,571	329,571	329,571		
Cash Adjustments	(1,035)	807									
Ending Balance	319,452	329,571		329,571	329,571	329,571	329,571	329,571	329,571		

Fund Purpose
This fund was established to track the expenditures of the proceeds from the General Obligation Bonds, Series 2018. The bonds were issued to fund the replacement of Fire Station #9 and addition of a classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. Payment of debt service principal and interest to the bondholders is recorded in the 2018 Fire Station #9 Bond Debt Service Fund (#350). Bond issuance costs were recorded in this fund per Ordinance 10576-18 section VII-(a)

Explanation of Revenue Sources
The par amount of the General Obligation Bonds, Series 2018 was \$5,045,000 with a premium of \$37,316. The bonds were closed on March 29, 2018 with a net interest rate of 3.065%. The net proceeds after bond issuance costs were \$4,864,008. This amount was deposited into this fund to be used towards the approved capital projects.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Construction of Fire Station 9 was completed in 2019. The new station was constructed at the corner of Mishawaka Avenue and 21st Street and will house Engine 9, Medic 9, Boat 2, and accommodate up to seven assigned firefighters per day. The remaining bond capital proceeds will be used to construct an additional classroom building on the grounds of the Luther J Taylor Sr. Fire Training Center. It will be an approximately 3,000 square foot building and will house a rugged, divisible classroom with the capacity for 100 personnel and additional training props and storage areas.



Fund Summaries

Fund 452 - 2018 TIF Park Bond Capital

Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	33,275	67,016	-	-	1,055	-	-	-	-	1,055	0%
Total Revenues	33,275	67,016	-	-	1,055	-	-	-	-	1,055	0%
Expenditures by Category & Subcategory											
04 - Capital	156,103	7,480	-	2,315,432	-	-	-	-	-	(2,315,432)	-100%
15 - Capital	156,103	7,480	-	2,315,432	-	-	-	-	-	(2,315,432)	-100%
Total Expenditures	156,103	7,480	-	2,315,432	-	-	-	-	-	(2,315,432)	-100%
Net Surplus / (Deficit)	(122,827)	59,536	-	(2,315,432)	1,055	-	-	-	-	Cash Reserve Target	
Beginning Balance	2,433,236	2,302,851		2,368,202	52,770	53,826	53,826	53,826	53,826	No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	(7,557)	5,815									
Ending Balance	2,302,851	2,368,202		52,770	53,826	53,826	53,826	53,826	53,826		

Fund Purpose

This fund was established to track the expenditures of the proceeds from the Redevelopment District Bonds, Series 2018. The bonds were issued for the purpose of funding renovations and upgrades at Pulaski, Leeper, and Seitz Parks and improvements to the mixed-use riverfront trail and other infrastructure improvements to park and recreation areas in or serving the River West Development Area.

Explanation of Revenue Sources

The par amount of the Redevelopment District Bonds, Series 2018 was \$11,995,000 with a premium of \$96,103. The bonds were closed on April 25, 2018 with a net interest rate of 2.971%. The net proceeds after bond issuance costs were \$11,818,495. \$993,495 was deposited into the 2018 TIF Park Bond Debt Service Fund (#351) per the bond agreement. The remaining \$10,825,000 was deposited into this fund to be used towards the approved capital projects.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Funding is to be used to implement City park plans including improvements to: Howard Park, Lincolnway East Trail, West Bank Trail, Leeper Park, Seitz Park, and Pulaski Park.



Fund Summaries

Fund 453 - Zoo Bond Capital

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	205	122	-	-	0	-	-	-	-	0	0%
11 - Debt Proceeds	5,891,800	-	-	-	-	-	-	-	-	-	0%
Total Revenues	5,892,006	122	-	-	0	-	-	-	-	0	0%
Expenditures by Category & Subcategory											
04 - Capital	1,105,985	4,467,955	-	-	-	-	-	-	-	-	0%
15 - Capital	1,105,985	4,467,955	-	-	-	-	-	-	-	-	0%
05 - Debt Service	318,188	-	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	318,188	-	-	-	-	-	-	-	-	-	0%
Total Expenditures	1,424,173	4,467,955	-	-	-	-	-	-	-	-	0%
Net Surplus / (Deficit)	4,467,833	(4,467,833)	-	-	0	-	-	-	-	Cash Reserve Target	
Beginning Balance	-	4,467,833		0	0	0	0	0	0	No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	-	-									
Ending Balance	4,467,833	0		0	0	0	0	0	0		

Fund Purpose

This fund accounts for the expenditures of the bond proceeds from the Economic Development Lease Rental Revenue Bonds, Series 2022. The bonds were issued to fund a variety of projects in furtherance of the Potawatomi Zoo's 30-year master plan. The Hotel/Motel Tax Board pledged 0.50% of hotel/motel tax revenue towards the repayment of the bonds. The bonds will be repaid over a period of 20 years with the first debt service payment due on August 1, 2022 and the final payment due on February 1, 2042. Debt service payments are tracked in the South Bend Building Corporation Debt Service Fund (#755).

Previously this fund was used to track the expenditures of the proceeds from the Economic Development Revenue Bonds, Series 2018. The bonds were issued to fund capital improvements at the Zoo, including a modernized visitor center and various deferred maintenance improvements throughout the Zoo. The 2018 bond capital proceeds were fully spent in 2020.

Explanation of Revenue Sources

The 2022 Zoo bonds were closed on March 2, 2022 with a par amount of \$5,715,000 and a premium of \$176,800. The net proceeds after bond issuance costs were \$5,550,000. The bonds have a net interest rate of 2.718%. The 2018 Zoo bonds were closed on November 1, 2018 with a par amount of \$3,440,000 and a premium of \$346,189. The net proceeds after bond issuance costs were \$3,702,814. The bonds have a net interest rate of 3.78%.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The bonds were issued to finance the costs of the construction, expansion, renovation, equipping, furnishing and improving the Potawatomi Zoo, located at 500 Greenlawn Avenue, including the following: (i) the renovation, construction and equipping of a new lion habitat to include new rock facade, new fencing and a new visitor viewing area; (ii) the construction, equipping and furnishing of a new concession and dining facility in the North American portion of the Zoo, permitting visitors to view a newly constructed black bear habitat which will permit the introduction of a new species for the Zoo; (iii) replacement of the existing corporate and family picnic area with a new covered pavilion along with a new kitchen area and new fencing, pathways and storage areas; (iv) renovation of the North American animal habitats to meet modern Zoo standards including without limitation the construction and equipping of a new holding barn in the center and the installation of new fencing and habitat esthetics; and (v) the construction and equipping of a new tiger habitat to meet current accreditation standards for zoos which will include the construction of a new, modern habitat within a portion of Potawatomi Park land not currently being utilized by the Zoo.



Fund Summaries											
Fund 454 - Airport Urban Enterprise Zone											
Fund Type	7 Redevelopment Capital & Debt Service					Control	Redevelopment Commission Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	5,709	12,091	8,296	8,296	8,461	8,558	8,558	8,558	8,558	165	2%
Total Revenues	5,709	12,091	8,296	8,296	8,461	8,558	8,558	8,558	8,558	165	2%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	5,709	12,091	8,296	8,296	8,461	8,558	8,558	8,558	8,558	Cash Reserve Target	
Beginning Balance	410,393	414,758		427,896	436,192	444,653	453,211	461,769	470,327	No reserve requirement	
Cash Adjustments	(1,344)	1,047									
Ending Balance	414,758	427,896		436,192	444,653	453,211	461,769	470,327	478,885		
Fund Purpose											
This fund was established in 2009 to receive property tax proceeds derived from parcels located in the Airport Economic Development Area that are also located in the Urban Enterprise Zone, as provided and permitted by Indiana law (IC 36-7-14-39(g)). All sums of money collected are to be used for programs in job training, job enrichment, and basic skill development that are designed to benefit residents and employers in the Urban Enterprise Zone and for other purposes permitted within IC 36-7-14-39 and other applicable Tax Increment Finance State law. The budget for the RDC controlled funds is approved by the Redevelopment Commission and not the Common Council. The 2022 budget displayed in this fund has not been appropriated by the Redevelopment Commission. Budget for capital project expenditures will be appropriated by the Redevelopment Commission during 2022 as projects arise.											
Explanation of Revenue Sources											
In the past, a majority of this fund's revenue came from personal property taxes paid by AJ Wright. This fund has not received property tax revenue since 2013. Currently, this fund only receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
This fund has been used in the past to pay for job training programs. Staff continue to work on developing eligible, viable program.											



Fund Summaries											
Fund 455 - 2021 Infrastructure Bond Capital											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	37,031	48,402	-	-	-	-	-	-	-	-	0%
Total Revenues	37,031	48,402	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
04 - Capital	1,761,110	1,236,390	-	723,498	-	-	-	-	-	(723,498)	-100%
15 - Capital	1,761,110	1,236,390	-	723,498	-	-	-	-	-	(723,498)	-100%
Total Expenditures	1,761,110	1,236,390	-	723,498	-	-	-	-	-	(723,498)	-100%
Net Surplus / (Deficit)	(1,724,079)	(1,187,989)	-	(723,498)	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	3,836,482	2,302,010		922,516	199,018	199,018	199,018	199,018	199,018	No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	189,608	(191,505)									
Ending Balance	2,302,010	922,516		199,018	199,018	199,018	199,018	199,018	199,018		
Fund Purpose											
This fund was established to track the expenditures of the proceeds from the LIT Lease Rental Revenue Bonds, Series 2021. The bonds were issued to fund street and neighborhood infrastructure projects. The bonds were secured with local income tax funding and are being repaid by the Local Income Tax Economic Development Fund (#408). Payment of debt service principal and interest to the bondholders is recorded in the Building Corporation Fund (#755).											
Explanation of Revenue Sources											
The par amount of the bonds were \$7,610,000 with a premium of \$1,250,022, a total of \$8,860,022. The bonds were closed on May 12, 2021 with a net interest rate of 3.4%. The bond proceeds and cost of issuance were accounted for in the Building Corporation Fund (#755). The net amount of \$8,601,026 was transferred from Fund #755 to this bond capital fund to be used towards the approved capital projects.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The bonds proceeds will be spent towards improving the City's neighborhoods through street and infrastructure improvements. \$1,000,000 will be transferred to the Local Road & Bridge Grant Fund (#265) as the City's match portion for the Community Crossings state matching grant from the Indiana Department of Transportation (INDOT).											



Fund Summaries											
Fund 456 - 2023A RDA Bonds											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	-	662,994	-	-	-	-	-	-	-	-	0%
10 - Other Income	-	7,115,209	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	-	33,098,353	-	-	-	-	-	-	-	-	0%
Total Revenues	-	40,876,557	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
03 - Services	-	5,530,838	-	6,011,767	-	-	-	-	-	(6,011,767)	-100%
05 - Professional Services	-	5,530,838	-	6,011,767	-	-	-	-	-	(6,011,767)	-100%
04 - Capital	-	794,541	-	21,119,956	-	-	-	-	-	(21,119,956)	-100%
15 - Capital	-	794,541	-	21,119,956	-	-	-	-	-	(21,119,956)	-100%
05 - Debt Service	-	490,359	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	-	490,359	-	-	-	-	-	-	-	-	0%
Total Expenditures	-	6,815,738	-	27,131,723	-	-	-	-	-	(27,131,723)	-100%
Net Surplus / (Deficit)	-	34,060,819	-	(27,131,723)	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	-	-		28,540,322	1,408,600	1,408,600	1,408,600	1,408,600	1,408,600		
Cash Adjustments	-	(5,520,497)									
Ending Balance	-	28,540,322		1,408,600	1,408,600	1,408,600	1,408,600	1,408,600	1,408,600		
Fund Purpose											
The 2023 TIF Bond Series A Capital Fund (#456) is hereby established as a non-reverting fund for the purpose of accounting for the proceeds of the Series A Bonds and any interest earnings.											
Explanation of Revenue Sources											
Main revenue source for Fund #456 are the bond proceeds from the issuance of the 2023 RDA Lease Rental Revenue bonds and the interest earnings from the investment of those proceeds.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenditures from this fund are primarily capital expenditures for various public improvement projects located in the River East and River West TIF Districts.											



Fund Summaries											
Fund 471 - 2017 Parks Bond Capital											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	45,200	43,384	-	-	134	-	-	-	-	134	0%
Total Revenues	45,200	43,384	-	-	134	-	-	-	-	134	0%
Expenditures by Subdivision											
277 - 2017 Park Bond	-	-	-	529,544	-	-	-	-	-	(529,544)	-100%
279 - 2017 Park Bond Series B - St. Louis Street	21,539	3,881	-	400	-	-	-	-	-	(400)	-100%
280 - 2017 Park Bond Series C - Colfax-Seitz	189,497	672	-	123	-	-	-	-	-	(123)	-100%
281 - 2017 Park Bond Series D - Howard-Farmers	-	2,816	-	-	-	-	-	-	-	-	0%
282 - 2017 Park Bond Series E - Miami-Twyckenham	8,218	15,000	-	10,000	-	-	-	-	-	(10,000)	-100%
283 - 2017 Park Bond Series F - Seitz Park	1,085,400	2,565	-	200	-	-	-	-	-	(200)	-100%
284 - 2017 Park Bond Series G - East Race/AM General	543,907	465,962	-	267,485	-	-	-	-	-	(267,485)	-100%
285 - 2017 Park Bond Series H - Pinhook Park	26,051	57,555	-	42,068	-	-	-	-	-	(42,068)	-100%
286 - 2017 Park Bond Series I - Other Park Improvements	13,778	44,749	-	67,225	-	-	-	-	-	(67,225)	-100%
287 - 2017 Park Bond Series J - Pinhook Connect	1,263	4,403	-	35,191	-	-	-	-	-	(35,191)	-100%
288 - 2017 Park Bond Series K - Future Projects	304,899	182,721	-	412,005	-	-	-	-	-	(412,005)	-100%
Expenditures by Subdivision	2,194,553	780,322	-	1,364,242	-	-	-	-	-	(1,364,242)	-100%
Expenditures by Category & Subcategory											
03 - Services	6,414	-	-	-	-	-	-	-	-	-	0%
05 - Professional Services	6,414	-	-	-	-	-	-	-	-	-	0%
04 - Capital	2,188,139	780,322	-	1,364,242	-	-	-	-	-	(1,364,242)	-100%
15 - Capital	2,188,139	780,322	-	1,364,242	-	-	-	-	-	(1,364,242)	-100%
Total Expenditures	2,194,553	780,322	-	1,364,242	-	-	-	-	-	(1,364,242)	-100%
Net Surplus / (Deficit)	(2,149,352)	(736,938)	-	(1,364,242)	134	-	-	-	-	Cash Reserve Target	
Beginning Balance	4,259,726	2,587,911		1,370,920	6,677	6,811	6,811	6,811	6,811	No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	477,538	(480,053)									
Ending Balance	2,587,911	1,370,920		6,677	6,811	6,811	6,811	6,811	6,811		

Fund Purpose
This fund was established per the bond agreement in order to track the capital expenditures of the 2017 Park District Bonds, Series A-K. The bonds were issued to fund certain improvements in connection with the MY SB Parks & Trails initiative. The bonds will be repaid over a period of 15 years with the first debt service payment due on July 15, 2018 and the final payment due on January 15, 2033. Debt service payments are tracked in the 2017 Parks Bond Debt Service Fund (#312).

Explanation of Revenue Sources
The par amount of the bonds was \$14,075,000. The bond closing date was December 20, 2017. Net proceeds after bond issuance costs were deposited into this fund in the amount of \$13,856,100. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
These are the various projects:
Series A - Howard Park Riverfront promenade Storm water habitat area
Series B - St. Louis Street St. Louis Street parking and street upgrades (Howard Park)
Series C - Colfax-Seitz Riverfront trail upgrades - Colfax to Seitz Park
Series D - Howard-Farmers Riverfront trail upgrades - Howard Park to Farmer's Market
Series E - Miami-Twyckenham Riverfront trail upgrades - Miami to Twyckenham
Series F - Seitz-Howard Riverfront trail upgrades - Seitz Park to Howard Park Seitz Park parking
Series G - Seitz Park AM General parking and plaza area East Race promenade and bridge
Series H - Pinhook Park Pavilion upgrade Reconnect river flow to lagoon Playground and site improvements
Series I - Other Park Improvements Park security, lighting, and storage Restrooms modernization & ADA compliance
Series J - Pinhook Park Pinhook Park neighborhood connectivity
Series K - Future Projects Future park acquisitions, partnerships, and build-outs



Fund Summaries

Fund 600 - Consolidated Building Fund

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
05 - Licenses & Permits	1,886,287	2,099,002	1,594,100	1,594,100	2,285,800	2,285,800	2,285,800	2,285,800	2,285,800	691,700	43%
07 - Fines, Forfeitures, and Fees	5,860	13,890	8,000	8,000	13,000	13,000	13,000	13,000	13,000	5,000	63%
08 - Interest Earnings	28,301	56,845	73,281	73,281	55,082	43,049	47,661	51,264	52,687	(18,199)	-25%
10 - Other Income	2,105	5,831	-	-	-	-	-	-	-	-	0%
Total Revenues	1,922,553	2,175,568	1,675,381	1,675,381	2,353,882	2,341,849	2,346,461	2,350,064	2,351,487	678,501	40%
Expenditures by Category & Subcategory											
01 - Personnel	1,131,634	1,179,858	1,381,379	1,381,729	1,519,128	1,557,106	1,596,033	1,635,934	1,676,833	137,399	10%
01 - Salaries & Wages	788,291	830,167	941,465	941,465	1,029,318	1,055,051	1,081,427	1,108,463	1,136,174	87,853	9%
02 - Fringe Benefits	343,343	349,691	439,914	440,264	489,810	502,055	514,606	527,471	540,658	49,546	11%
02 - Supplies	25,192	22,819	22,338	22,338	23,000	5,000	5,000	5,000	5,000	662	3%
04 - Supplies	25,192	22,819	22,338	22,338	23,000	5,000	5,000	5,000	5,000	662	3%
03 - Services	59,568	614,274	80,360	80,360	89,493	80,360	80,360	80,360	80,360	9,133	11%
05 - Professional Services	-	55	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	0%
06 - Repairs & Maintenance	27,699	30,349	17,590	17,590	29,743	17,590	17,590	17,590	17,590	12,153	69%
09 - Printing & Advertising	161	-	4,200	4,200	4,200	4,200	4,200	4,200	4,200	-	0%
11 - Education & Training	3,413	5,867	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0%
12 - Travel	9	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0%
13 - Bad Debt	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0%
14 - Other Services & Charges	28,286	578,003	37,570	37,570	34,550	37,570	37,570	37,570	37,570	(3,020)	-8%
04 - Capital	-	28,978	100,000	100,000	80,000	40,000	40,000	40,000	-	(20,000)	-20%
15 - Capital	-	28,978	100,000	100,000	80,000	40,000	40,000	40,000	-	(20,000)	-20%
05 - Debt Service	24,119	4,722	-	-	-	-	-	-	-	-	0%
16 - Debt Service Principal	23,593	4,673	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	526	49	-	-	-	-	-	-	-	-	0%
06 - Interfund Transfers	665,210	354,619	317,710	317,710	350,370	360,881	371,707	382,859	394,344	32,660	10%
19 - Interfund Allocations	665,210	354,619	317,710	317,710	350,370	360,881	371,707	382,859	394,344	32,660	10%
Total Expenditures	1,905,723	2,205,269	1,901,787	1,902,137	2,061,991	2,043,347	2,093,101	2,144,153	2,156,537	159,854	8%
Net Surplus / (Deficit)	16,830	(29,702)	(226,406)	(226,756)	291,891	298,502	253,360	205,911	194,950	Cash Reserve Target	
Beginning Balance	2,102,372	2,112,164		2,087,954	1,861,199	2,153,090	2,451,592	2,704,952	2,910,863	25% of Annual expenditures	
Cash Adjustments	(7,038)	5,493									
Ending Balance	2,112,164	2,087,954		1,861,199	2,153,090	2,451,592	2,704,952	2,910,863	3,105,813		

Fund Purpose
This fund was established (ordinance 8412-93) to receive monies and fees to pay expenses related to the operation of the St Joseph County/South Bend Building Department. The fund is operated in accordance with the interlocal agreement between St Joseph County and the City of South Bend executed December 31, 1991 as amended. The Building Department regulates the "built environment" through enforcement of current building codes and zoning ordinances. The Building Department's purpose is to promote safe occupancy for all residents of the jurisdiction, serving all properties within the City of South Bend and all properties with a 5-digit address within St. Joseph County. Note: From 2019 through 2021, the Building Department has transitioned to a team within the Department of Community Investment (DCI). In 2022, that transition is complete and Building is now part of the DCI Planning team.

Explanation of Revenue Sources
Revenue for the Building Department is primarily generated through issuing permits for construction, demolition, or occupancy. In addition, contractor registrations and licenses are also issued and monitored. Prior to the COVID-19 pandemic, revenue was anticipated to increase based on trends. Due to the unknown nature of economic impacts of COVID-19, permit revenue is budgeted at 2021 anticipated actual levels.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
This fund accounts for the operational costs of running the Building Department. Personnel - The personnel budget includes the wages and benefits for sixteen (16) full-time employees. Supplies - Includes fuel for inspectors' vehicles and office supplies. Services - Repair & maintenance includes vehicle R&M for inspectors' vehicles. Debt Service - The principal and interest expense budgeted is for capital lease payments for vehicles. Capital - Forecasted to purchase one new vehicle per year starting in 2023 in order to replace aging fleet. Interfund Allocations - In 2022, it is anticipated that a new permitting system will be sourced and implemented, resulting in a planned spend down of cash reserves. The implementation and software costs for the new permitting system are budgeted in the IT Department's budget (Fund #279) and allocated back to this fund through the IT interfund allocation.



Fund Summaries											
Fund 601 - Parking Garages											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	778,176	842,422	1,110,288	1,110,288	859,619	859,619	859,619	859,619	859,619	(250,669)	-23%
07 - Fines, Forfeitures, and Fees	47,241	69,839	57,798	57,798	70,000	70,000	70,000	70,000	70,000	12,202	21%
08 - Interest Earnings	11,309	22,813	50,039	50,039	4,985	3,942	7,517	10,816	12,275	(45,053)	-90%
10 - Other Income	3,404	-	-	-	-	-	-	-	-	-	0%
Total Revenues	840,130	935,075	1,218,125	1,218,125	934,604	933,561	937,136	940,435	941,894	(283,520)	-23%
Expenditures by Subdivision											
460 - Parking Enforcement	607	80,623	233,434	233,434	37,845	306	312	318	324	(195,589)	-84%
461 - Parking General Operations	406,178	585,441	69,970	106,970	227,898	516,583	529,484	540,106	550,703	120,928	113%
462 - Main Street Garage	180,396	210,216	299,423	344,473	241,844	74,848	75,498	76,167	76,853	(102,629)	-30%
463 - Leighton Plaza Garage	164,397	231,288	302,183	355,499	244,602	77,688	78,424	79,180	79,957	(110,897)	-31%
464 - Wayne Street Garage	140,760	154,644	298,586	287,086	241,631	73,970	74,594	75,235	75,894	(45,454)	-16%
467 - Wayne West Street Garage	-	-	-	-	226,377	-	-	-	-	226,377	0%
Expenditures by Subdivision	892,339	1,262,212	1,203,596	1,327,462	1,220,198	743,394	758,313	771,006	783,731	(107,264)	-8%
Expenditures by Category & Subcategory											
01 - Personnel	286,156	197,293	-	-	756,920	403,920	411,998	420,238	428,643	756,920	0%
03 - Other Personnel Costs	286,156	197,293	-	-	756,920	403,920	411,998	420,238	428,643	756,920	0%
02 - Supplies	22,310	29,259	21,564	21,880	61,609	18,564	18,935	19,313	19,699	39,730	182%
04 - Supplies	22,310	29,259	21,564	21,880	61,609	18,564	18,935	19,313	19,699	39,730	182%
03 - Services	205,520	936,052	935,116	1,058,666	250,557	66,765	70,110	70,967	71,586	(808,109)	-76%
05 - Professional Services	18,974	636,076	906,235	872,735	75,620	37,000	39,750	40,000	40,000	(797,115)	-91%
06 - Repairs & Maintenance	69,498	143,195	1,020	33,070	-	1,040	1,061	1,082	1,104	(33,070)	-100%
08 - Utilities	101,206	114,917	-	123,500	104,000	-	-	-	-	(19,500)	-16%
10 - Insurance	-	-	-	-	20,257	-	-	-	-	20,257	0%
12 - Travel	-	-	-	-	10,080	-	-	-	-	10,080	0%
13 - Bad Debt	55	-	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	15,787	41,864	27,861	29,361	40,600	28,724	29,299	29,884	30,482	11,239	38%
04 - Capital	275,068	-	150,000	150,000	50,000	150,000	150,000	150,000	150,000	(100,000)	-67%
15 - Capital	275,068	-	150,000	150,000	50,000	150,000	150,000	150,000	150,000	(100,000)	-67%
06 - Interfund Transfers	103,285	99,609	96,916	96,916	101,112	104,146	107,270	110,488	113,803	4,196	4%
19 - Interfund Allocations	103,285	99,609	96,916	96,916	101,112	104,146	107,270	110,488	113,803	4,196	4%
Total Expenditures	892,339	1,262,212	1,203,596	1,327,462	1,220,198	743,394	758,313	771,006	783,731	(107,264)	-8%
Net Surplus / (Deficit)	(52,209)	(327,138)	14,528	(109,337)	(285,594)	190,166	178,823	169,429	158,164	Cash Reserve Target	
Beginning Balance	907,380	864,961		553,932	444,595	159,001	349,168	527,991	697,420	25% of Annual expenditures	
Cash Adjustments	9,790	16,109									
Ending Balance	864,961	553,932		444,595	159,001	349,168	527,991	697,420	855,584		

Fund Purpose
This fund was established (ordinance 5089-69) to account for the maintenance and operation of off-street parking facilities. This fund accounts for the revenues and expenditures from the various parking garages owned by the City of South Bend. There are currently 1,484 stalls.

Explanation of Revenue Sources
This fund receives revenue from the collection of daily and monthly parking fees at several downtown parking garages. Revenue dropped in 2020 due to the COVID-19 pandemic and less monthly parkers as people worked from home. This fund also receives revenue from street parking fines. Effective January 2017, the Common Council approved an increase in parking garage rates and parking enforcement fines. It was the first increase in 13 years.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Starting in 2021, parking garage operations are under outside contract with ASM Global. Wages and benefits for parking garage employees and supplies for the garages will be paid for by the City directly rather than through a management fee. | Personnel - Includes the wages and benefits for parking garage employees who are hired and managed by ASM Global. | Supplies - Includes building R&M supplies, uniforms, small tools & equipment, cleaning supplies, and office supplies. | Services - The professional services budget is for the management contract with ASM. The utilities budget includes the cost of electric and water for the parking garages. Other services & charges includes elevator permits and credit card processing fees. | Capital - There are many capital improvement needs. The forecast shows a smaller capital budget than in prior years due to revenue remaining fairly flat. | Interfund Allocation - This fund reimburses the Morris Performing Arts Center Division (Fund #602) for 100% of costs of wages and benefits for the Manager-Facility Operations position.



Fund Summaries

Fund 602 - Morris Performing Arts Center Operations

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	1,028,252	988,672	1,587,871	1,587,871	1,403,079	1,403,079	1,403,079	1,403,079	1,403,079	(184,792)	-12%
08 - Interest Earnings	9,447	2,954	46,103	46,103	16,800	6,147	-	-	-	(29,303)	-64%
09 - Donations	8,750	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	0%
10 - Other Income	58,561	172,449	50,636	50,636	50,636	50,636	50,636	50,636	50,636	-	0%
13 - Interfund Allocation Reimb	29,817	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	939,012	-	-	-	450,000	-	-	-	-	450,000	0%
Total Revenues	2,073,839	1,164,076	1,684,609	1,684,609	1,930,515	1,469,862	1,463,715	1,463,715	1,463,715	245,906	15%
Expenditures by Subdivision											
292 - Morris PAC	1,168,404	1,413,999	1,647,070	1,722,701	1,834,213	1,796,536	1,862,029	1,906,486	1,952,045	111,513	6%
294 - Events Promotion	-	-	85,000	85,000	40,000	86,700	88,434	90,203	92,007	(45,000)	-53%
Expenditures by Subdivision	1,168,404	1,413,999	1,732,070	1,807,701	1,874,213	1,883,236	1,950,463	1,996,689	2,044,052	66,513	4%
Expenditures by Category & Subcategory											
01 - Personnel	567,334	639,950	762,725	795,985	855,918	877,316	899,249	921,730	944,774	59,933	8%
01 - Salaries & Wages	401,782	462,232	526,333	559,593	603,599	618,689	634,156	650,010	666,260	44,006	8%
02 - Fringe Benefits	165,552	177,718	236,392	236,392	252,319	258,627	265,093	271,720	278,513	15,927	7%
02 - Supplies	25,631	32,647	33,388	41,388	82,360	33,819	35,360	36,007	36,668	40,972	99%
04 - Supplies	25,631	32,647	33,388	41,388	82,360	33,819	35,360	36,007	36,668	40,972	99%
03 - Services	353,095	462,767	639,690	674,060	622,985	649,762	683,845	696,982	710,382	(51,075)	-8%
05 - Professional Services	63,163	61,849	85,000	87,668	82,000	86,260	87,545	88,856	90,193	(5,668)	-6%
06 - Repairs & Maintenance	56,533	66,555	110,000	129,068	104,000	112,200	114,444	116,733	119,068	(25,068)	-19%
08 - Utilities	133,765	137,372	163,103	163,103	181,976	166,366	191,321	195,148	199,051	18,873	12%
09 - Printing & Advertising	52,191	74,137	178,637	185,019	119,401	182,210	185,854	189,571	193,362	(65,618)	-35%
11 - Education & Training	2,413	3,718	4,590	7,084	10,000	4,682	4,775	4,871	4,968	2,916	41%
12 - Travel	5,775	4,341	6,120	6,120	6,120	6,242	6,367	6,495	6,624	-	0%
14 - Other Services & Charges	39,255	114,797	92,240	95,998	119,488	91,802	93,538	95,309	97,115	23,490	24%
06 - Interfund Transfers	222,344	278,635	296,268	296,268	312,950	322,339	332,009	341,969	352,228	16,682	6%
19 - Interfund Allocations	222,344	278,635	296,268	296,268	312,950	322,339	332,009	341,969	352,228	16,682	6%
Total Expenditures	1,168,404	1,413,999	1,732,070	1,807,701	1,874,213	1,883,236	1,950,463	1,996,689	2,044,052	66,513	4%
Net Surplus / (Deficit)	905,436	(249,924)	(47,461)	(123,092)	56,302	(413,374)	(486,748)	(532,974)	(580,337)	Cash Reserve Target	
Beginning Balance	-	435,479		646,796	523,704	580,006	166,632	(320,116)	(853,090)	10% of Annual expenditures	
Cash Adjustments	(469,956)	461,240									
Ending Balance	435,479	646,796		523,704	580,006	166,632	(320,116)	(853,090)	(1,433,426)		

Fund Purpose

In 2022, the operations of the Morris Performing Arts Center will be moved from the General Fund (#101) into this newly created enterprise fund. This fund will account for the operating costs of the Morris Performing Arts Center in downtown South Bend, the premier performing arts center in this region of the country. It provides improved quality of life to the City's residents, serves as an economic catalyst in the City, and fosters historic preservation of landmark City venues. The Morris Performing Arts Center (Morris PAC) is a division under the Department of Venues, Parks & Arts.

Explanation of Revenue Sources

This Morris receives revenue from charges for services including facility rental, concessions, ticket handling fees, and more. This fund also receives revenue from a ticket surcharge fee of \$3.50 per ticket sold. Prior to 2022, the ticket surcharge fee was split across three funds: \$1.50 was deposited into the General Fund (#101), \$1.00 was deposited into the Morris Self-Promotion Fund (#274), and \$1.00 was deposited into the Morris Capital Fund (#416). The Morris receives an Interfund Allocation Reimbursement from the Parking Garage Fund (#601) for 100% of costs of wages and benefits for the Manager/Facility Operations. In 2022, this fund will receive a \$600,000 interfund transfer from the General Fund (#101) to establish this fund's beginning cash balance. The interfund transfer represents the net profit generated by the Morris in recent years, which reverted to the General Fund (#101). Additionally, the remaining cash balances in the Morris Marketing Fund (#273) and the Morris Self-Promotion Fund (#274) will be transferred into this fund as the accounting for the Morris' operations are consolidated into one fund.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Personnel - The personnel budget includes the wages and benefits for nine (9) full-time employees, and \$24k for part-time wages. | Supplies - The supplies budget includes uniforms, cleaning supplies, repair & maintenance materials, small tools & equipment, and office supplies. | Services - The repair & maintenance budget includes HVAC and elevator maintenance, along with other general building maintenance expenses. The utilities budget includes the costs of electric, natural gas, and water for the Morris. The printing & advertising budget is for the promotion of events at the Morris. Professional services and printing & advertising are budgeted higher in 2022 than usual as the Morris is getting ready to celebrate its 100 year anniversary in 2022. | Capital - The Morris Performing Arts Center's capital needs are accounted for in the Morris Capital Fund (#416).



Fund Summaries

Fund 610 - Solid Waste Operations

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget				Forecast				2024 to 2025
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted		2026	2027	2028	2029	\$ Change %
Revenues											
04 - Intergov./ Grants	7,410	8,636	-	-	-	-	-	-	-	-	0%
06 - Charges for Services	6,909,550	7,622,504	7,880,920	7,880,920	8,256,538	8,256,538	8,256,538	8,256,538	8,256,538	375,618	5%
08 - Interest Earnings	3,406	8,323	157,476	7,677	10,970	8,950	10,306	14,496	18,957	3,294	43%
10 - Other Income	63,306	18,231	45,000	45,000	45,000	45,000	45,000	45,000	45,000	-	0%
14 - Interfund Transfers In	263,687	527,035	-	-	-	-	-	-	-	-	0%
Total Revenues	7,247,359	8,184,729	8,083,396	7,933,597	8,312,508	8,310,488	8,311,844	8,316,034	8,320,495	378,912	5%
Expenditures by Category & Subcategory											
01 - Personnel	1,702,321	1,794,982	2,075,647	2,075,647	2,230,825	2,286,596	2,343,761	2,402,355	2,462,413	155,178	7%
01 - Salaries & Wages	1,223,746	1,265,563	1,382,125	1,382,125	1,482,946	1,520,020	1,558,020	1,596,971	1,636,895	100,821	7%
02 - Fringe Benefits	478,575	529,419	693,522	693,522	747,879	766,576	785,740	805,384	825,519	54,357	8%
02 - Supplies	434,548	306,830	553,468	553,468	567,435	564,538	575,830	587,345	599,091	13,967	3%
04 - Supplies	434,548	306,830	553,468	553,468	567,435	564,538	575,830	587,345	599,091	13,967	3%
03 - Services	3,613,689	3,256,517	2,610,830	2,832,512	2,779,672	2,660,782	2,711,734	2,763,703	2,816,711	(52,840)	-2%
06 - Repairs & Maintenance	1,844,161	1,893,174	1,168,408	1,168,408	1,194,168	1,191,356	1,214,764	1,238,640	1,262,994	25,761	2%
09 - Printing & Advertising	13,059	12,003	5,865	18,236	5,870	5,983	6,103	6,225	6,349	(12,366)	-68%
11 - Education & Training	180	4,068	20,000	20,000	20,400	20,400	20,808	21,224	21,648	400	2%
12 - Travel	-	-	9,900	9,900	15,300	10,098	10,300	10,506	10,716	5,400	55%
13 - Bad Debt	670,719	219,772	62,273	171,308	150,000	62,273	62,273	62,273	62,273	(21,308)	-12%
14 - Other Services & Charges	1,085,570	1,127,500	1,344,384	1,444,660	1,393,934	1,370,672	1,397,486	1,424,835	1,452,731	(50,726)	-4%
06 - Interfund Transfers	2,169,165	2,258,026	2,585,802	2,585,802	2,917,459	2,797,816	2,526,427	2,272,894	1,977,289	331,657	13%
19 - Interfund Allocations	1,187,501	1,358,336	1,476,423	1,476,423	1,579,144	1,626,519	1,675,314	1,725,574	1,777,341	102,722	7%
20 - Interfund Transfers Out	981,664	899,690	1,109,379	1,109,379	1,338,315	1,171,297	851,113	547,321	199,948	228,935	21%
Total Expenditures	7,919,724	7,616,354	7,825,747	8,047,429	8,495,391	8,309,731	8,157,751	8,026,297	7,855,504	447,962	6%
Net Surplus / (Deficit)	(672,365)	568,375	257,649	(113,832)	(182,883)	757	154,093	289,737	464,990	Cash Reserve Target	
Beginning Balance	906,471	294,832		766,957	653,124	470,241	470,998	625,091	914,828	10% of Annual expenditures	
Cash Adjustments	60,726	(96,250)									
Ending Balance	294,832	766,957		653,124	470,241	470,998	625,091	914,828	1,379,818		

Fund Purpose

This fund was established to account for the operations of the Solid Waste Division of the Department of Public Works. Solid Waste provides weekly trash collection service. Additional services available to residents include trash extra bulky collection, weekly yard waste collection, yard waste extra bulky collection, and Christmas tree collection.

Explanation of Revenue Sources

This fund is funded by charging City residents a monthly fee for pick-up and disposal of trash at an area landfill/transfer station and recycling centers. The most recent rate increases were in 2008 (ordinance no. 9861-08), 2017 (ordinance no. 10400-15), and 2021 (ordinance no. 10797-21). At the end of 2020, the Common Council approved an interfund loan from the Sewage Works Operations Fund (#641) to this fund in order to ensure the cash balance was not negative at year-end. The loan was repaid June 30, 2021.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Personnel - The personnel budget includes the wages and benefits for twenty-five (25) full-time employees and a small budget for one (1) part-time employee. Rates for drivers have gone up significantly. | Supplies - The supplies budget includes fuel for the trash trucks, trash and yard waste totes, uniforms, and other small operating supplies. | Services - The repair & maintenance budget includes R&M for the trash trucks. The majority of the budget for other charges & services is for landfill costs (approx. \$1.2 million budgeted for 2022). Landfill costs have continued to increase as the volume of trash collected rises year after year. However, the City does not charge residents based on the volume of trash picked up so there is no additional revenue to help offset the increased costs. The City will continue to look for ways to be more efficient and/or raise more revenue. | Capital - Solid Waste's capital needs are tracked in a separate capital fund (#611). Funds are transferred to capital fund as needed for the payment of debt service payments for capital leases. The City purchases new trash trucks through 5-year capital leases.



Fund Summaries											
Fund 611 - Solid Waste Capital											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	1,516	5,297	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	1,559,726	1,225,000	2,200,000	2,200,000	-	-	-	-	-	(2,200,000)	-100%
14 - Interfund Transfers In	981,664	899,690	1,109,379	1,109,379	1,338,315	1,171,297	851,113	547,321	199,948	228,935	21%
Total Revenues	2,542,907	2,129,987	3,309,379	3,309,379	1,338,315	1,171,297	851,113	547,321	199,948	(1,971,065)	-60%
Expenditures by Category & Subcategory											
04 - Capital	758,270	-	2,200,000	5,080,335	-	120,000	-	-	-	(5,080,335)	-100%
15 - Capital	758,270	-	2,200,000	5,080,335	-	120,000	-	-	-	(5,080,335)	-100%
05 - Debt Service	981,664	977,143	1,109,379	1,109,379	1,338,315	562,105	484,875	164,692	-	228,935	21%
16 - Debt Service Principal	950,448	928,231	1,015,873	1,015,873	1,206,567	542,006	474,282	162,780	-	190,695	19%
17 - Debt Service Interest & Fees	31,216	48,912	93,507	93,507	131,747	20,099	10,593	1,912	-	38,241	41%
Total Expenditures	1,739,934	977,143	3,309,379	6,189,714	1,338,315	682,105	484,875	164,692	-	(4,851,400)	-78%
Net Surplus / (Deficit)	802,972	1,152,844	-	(2,880,335)	-	489,192	366,238	382,629	199,948	Cash Reserve Target	
Beginning Balance	779,163	1,582,027		2,734,871	(145,464)	(145,464)	343,727	709,965	1,092,594	No reserve requirement -	
Cash Adjustments	(108)	-								Capital fund - spend down to	
Ending Balance	1,582,027	2,734,871		(145,464)	(145,464)	343,727	709,965	1,092,594	1,292,542	zero	
Fund Purpose											
This fund was established to account for capital expenditures and debt service related to the Solid Waste Division of the Department of Public Works. Some equipment is purchased through capital leases which are usually paid off over 5 years.											
Explanation of Revenue Sources											
This fund receives interfund transfers from the Solid Waste Operations Fund (#610) to cover expenditures as needed.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Over the next five years, Solid Waste plans to replace older trucks with side-load dedicated units, replacing about two trucks a year. See the Five-Year Capital Improvement Plan for details. These trucks will be purchased with capital lease proceeds and paid off over a 5-year period. The principal and interest expense budgeted is for capital lease payments for the trucks.											



Fund Summaries

Fund 620 - Water Works Operations

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	19,141,578	19,884,401	21,693,109	21,693,109	21,693,111	21,693,111	21,693,111	21,693,111	21,693,111	2	0%
08 - Interest Earnings	95,051	187,240	546,438	83,583	136,803	152,739	188,514	218,855	227,298	53,220	64%
10 - Other Income	41,395	510,566	18,055	18,055	18,055	18,055	18,055	18,055	18,055	0	0%
13 - Interfund Allocation Reimb	1,414,701	1,633,074	1,652,888	1,652,888	1,655,108	1,704,761	1,755,904	1,808,581	1,862,839	2,220	0%
14 - Interfund Transfers In	294,627	134,865	-	37,442	-	-	-	-	-	(37,442)	-100%
Total Revenues	20,987,352	22,350,146	23,910,491	23,485,077	23,503,077	23,568,666	23,655,584	23,738,602	23,801,303	18,000	0%
Expenditures by Category & Subcategory											
01 - Personnel	5,001,068	5,301,166	5,976,421	5,976,421	6,367,650	6,526,841	6,690,013	6,857,263	7,028,694	391,229	7%
01 - Salaries & Wages	3,497,540	3,777,318	4,085,437	4,085,437	4,336,218	4,444,623	4,555,739	4,669,633	4,786,373	250,781	6%
02 - Fringe Benefits	1,503,528	1,523,848	1,890,984	1,890,984	2,031,432	2,082,218	2,134,273	2,187,630	2,242,321	140,448	7%
02 - Supplies	1,604,334	1,598,311	2,203,203	2,535,144	2,279,509	2,246,271	2,290,198	2,335,003	2,380,703	(255,635)	-10%
04 - Supplies	1,604,334	1,598,311	2,203,203	2,535,144	2,279,509	2,246,271	2,290,198	2,335,003	2,380,703	(255,635)	-10%
03 - Services	5,662,824	5,030,571	6,828,335	7,543,154	7,399,524	5,976,666	5,658,356	5,985,982	5,884,085	(143,630)	-2%
05 - Professional Services	760,096	872,977	1,493,359	1,783,311	1,569,381	1,303,727	1,329,601	1,355,993	1,382,912	(213,931)	-12%
06 - Repairs & Maintenance	411,658	402,687	639,177	714,712	725,429	651,960	665,001	678,300	691,866	10,717	1%
08 - Utilities	828,854	893,492	938,051	938,051	956,812	956,811	975,947	995,467	1,015,376	18,761	2%
09 - Printing & Advertising	7,168	2,341	7,373	8,406	7,520	7,520	7,670	7,823	7,979	(886)	-11%
11 - Education & Training	15,517	22,722	36,704	39,624	37,438	37,439	38,188	38,951	39,730	(2,186)	-6%
12 - Travel	-	3,775	23,250	26,028	23,715	23,715	24,189	24,673	25,166	(2,313)	-9%
13 - Bad Debt	1,103,072	303,108	100,000	234,865	102,000	100,000	100,000	100,000	100,000	(132,865)	-57%
14 - Other Services & Charges	2,536,459	2,529,469	3,590,420	3,798,157	3,977,229	2,895,494	2,517,760	2,784,776	2,621,057	179,072	5%
05 - Debt Service	204,179	-	-	-	-	-	-	-	-	-	0%
16 - Debt Service Principal	201,048	-	-	-	-	-	-	-	-	-	0%
17 - Debt Service Interest & Fees	3,131	-	-	-	-	-	-	-	-	-	0%
06 - Interfund Transfers	10,605,783	7,204,529	8,354,378	8,354,378	7,330,946	7,061,249	6,855,918	7,279,990	7,436,154	(1,023,431)	-12%
18 - PILOT	1,613,639	1,606,468	1,638,597	1,638,597	1,602,400	1,609,682	1,611,292	1,612,903	1,614,516	(36,197)	-2%
19 - Interfund Allocations	2,342,714	2,848,061	3,559,703	3,559,703	3,853,754	3,969,366	4,088,447	4,211,101	4,337,434	294,051	8%
20 - Interfund Transfers Out	6,649,430	2,750,000	3,156,078	3,156,078	1,874,793	1,482,200	1,156,178	1,455,986	1,484,205	(1,281,285)	-41%
Total Expenditures	23,078,188	19,134,577	23,362,337	24,409,097	23,377,629	21,811,027	21,494,484	22,458,237	22,729,638	(1,031,468)	-4%
Net Surplus / (Deficit)	(2,090,837)	3,215,569	548,154	(924,020)	125,448	1,757,639	2,161,099	1,280,365	1,071,665	Cash Reserve Target	
Beginning Balance	6,550,457	4,758,783		7,853,450	6,929,430	7,054,878	8,812,517	10,973,616	12,253,981	5% of Annual expenditures	
Cash Adjustments	299,163	(120,902)									
Ending Balance	4,758,783	7,853,450		6,929,430	7,054,878	8,812,517	10,973,616	12,253,981	13,325,646		

Fund Purpose

This fund was established to account for the revenues and operational expenses of the City-owned water utility. This fund also provides the monies for debt service obligations and capital improvements through transfer of monies to other water utility funds. The water utility is run by the Water Works Division of the Department of Public Works. Water Works solely utilizes groundwater to serve more than 112,000 customers. There are nine well fields which can produce water to be treated before making its way to homes and businesses via 550+ miles of water main. Water Works staff regularly conducts thorough testing on the groundwater before, during and after treatment, as well as throughout the distribution system. Water being distributed meets or exceeds all drinking water regulations.

Explanation of Revenue Sources

The general source of the water utility's revenue comes from the water service that is provided to its customers. The last rate increase was approved in 2021 (ordinance no. 10797-21). The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow. The increases are based on recommendations of a comprehensive utility long-term rate plan commissioned by the City. Changes to water rates are subject to approval of the Indiana Utility Regulatory Commission (IURC). Charges for services revenue forecast assumptions remain conservative. Other Income consists of reimbursements and other miscellaneous type sales. Interfund Allocation Reimbursement consists of the Utility Customer Service Allocation, which allocates the operational costs of the customer service department to benefiting operations including Sewage Works (Fund #641), Solid Waste (Fund #610), and Project ReLeaf (Fund #655); and the Payroll Cost Allocation, which allocates a portion of wages and benefits for positions that serve other divisions within the Department of Public Works. This fund also receives interest earnings from the other water utility funds (#624, 625, 626 and 629) for interest earned on cash balances in those funds that is subsequently transferred to this fund.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Operational expenditures include those incurred in operating source of supply and pumping facilities, treatment facilities and distribution facilities. In addition, customer service costs are related to utility billing and collections. | Personnel - The personnel budget includes the wages and benefits for 68 full-time employees, and \$86k for part-time and seasonal wages. | Supplies - The supplies budget includes inventory such as replacement parts for water mains and hydrants, repair & maintenance materials, concrete supplies, water treatment chemicals, laboratory supplies, fuel for vehicles and equipment, hardware supplies such as small tools & equipment, office supplies, and other small operating supplies. | Services - The repair & maintenance budget includes R&M for vehicles, equipment, buildings, and minor water infrastructure repairs. The utilities budget includes the costs of electric, natural gas, and water for the Water Works Division's facilities and distribution sites. Professional services include well cleaning, electrical services, large meter testing, evaluation studies, and more. Other charges & services includes \$1.1 million for various services associated with the utility's customer service billing and collections activities such as credit card processing fees, bill production and mailing, and utility billing software charges. Other charges and services also includes \$1.1 million for plumbing contractors for the Water Insurance Service Line Leak Program. | Debt service principal and interest payments are for capital leases used to purchase water meters. The leases will be paid off in 2021 and 2022 (debt schedules #149 & #158). | Interfund Transfers Out include transfers to the Water Works Sinking Fund (#625) to fund debt service principal and interest payments on bonds, transfers to the Water Works Capital Fund (#622) to fund capital expenditures, and transfers to the Water Works Operations & Maintenance (O&M) Reserve (Fund #629). | Payment in lieu of taxes (PILOT) is transferred to the General Fund (#101). PILOT is calculated as 3% of the net book value of the Water Utility's capital assets. | Capital - Water Work's capital needs are tracked in a separate capital fund (#622). Funds are transferred as needed to cover capital expenditures.



Fund Summaries											
Fund 622 - Water Works Capital											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	251,905	(106,004)	210,000	210,000	210,000	210,000	210,000	210,000	210,000	-	0%
08 - Interest Earnings	153,064	227,703	593,192	9,699	208,820	227,995	265,945	338,795	417,625	199,121	2053%
10 - Other Income	7,084	2,392	-	-	-	-	-	-	-	-	0%
11 - Debt Proceeds	-	-	14,644,500	14,644,500	7,673,000	7,673,000	7,673,000	7,673,000	7,673,000	(6,971,500)	-48%
14 - Interfund Transfers In	3,971,704	-	400,000	400,000	400,000	-	-	-	-	-	0%
Total Revenues	4,383,757	124,091	15,847,692	15,264,199	8,491,820	8,110,995	8,148,945	8,221,795	8,300,625	(6,772,379)	-44%
Expenditures by Category & Subcategory											
03 - Services	42,253	132,973	-	467,551	-	150,000	-	-	-	(467,551)	-100%
05 - Professional Services	42,253	132,973	-	467,551	-	150,000	-	-	-	(467,551)	-100%
04 - Capital	3,271,169	4,104,934	2,521,000	9,760,508	10,758,520	3,340,000	8,481,000	-	-	998,012	10%
15 - Capital	3,271,169	4,104,934	2,521,000	9,760,508	10,758,520	3,340,000	8,481,000	-	-	998,012	10%
Total Expenditures	3,313,423	4,237,907	2,521,000	10,228,059	10,758,520	3,490,000	8,481,000	-	-	530,461	5%
Net Surplus / (Deficit)	1,070,334	(4,113,816)	13,326,692	5,036,140	(2,266,700)	4,620,995	(332,055)	8,221,795	8,300,625	Cash Reserve Target	
Beginning Balance	9,672,979	11,059,854		6,652,330	11,688,471	9,421,771	14,042,766	13,710,711	21,932,506	No reserve requirement -	
Cash Adjustments	316,541	(293,708)								Capital fund - spend down to	
Ending Balance	11,059,854	6,652,330		11,688,471	9,421,771	14,042,766	13,710,711	21,932,506	30,233,131	zero	
Fund Purpose											
This fund was established to account for acquiring, constructing, and improving water utility capital assets. Water utility capital assets include wells, reservoirs, transmission and distribution mains, water meters, pumping equipment, treatment equipment, transportation equipment, and other general plant items.											
Explanation of Revenue Sources											
This fund receives interfund transfers from the Water Works Operations Fund (#620) as needed to cover capital expenditures. This fund also receives revenue from a system development fee: a onetime capital contribution charged to customers making a new connection to the water system.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
See the Capital Improvement Plan for details.											



Fund Summaries											
Fund 624 - Water Works Customer Deposit											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	12,668	38,236	-	-	-	-	-	-	-	-	0%
Total Revenues	12,668	38,236	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	12,668	38,236	-	-	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	1,279,314	1,315,511		1,349,630	1,349,630	1,349,630	1,349,630	1,349,630	1,349,630	100% cash reserves for customer deposits	
Cash Adjustments	23,530	(4,117)									
Ending Balance	1,315,511	1,349,630		1,349,630	1,349,630	1,349,630	1,349,630	1,349,630	1,349,630		
Fund Purpose											
This fund was established to retain the security deposits collected from utility customers. Upon termination of service, the security deposited is refunded in the form of a credit to the customer's final bill.											
Explanation of Revenue Sources											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Historically, interest earned on this fund's cash balance was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											



Fund Summaries

Fund 625 - Water Works Sinking (Debt Service)

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	18,171	54,408	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	2,662,430	2,750,000	2,756,078	2,793,520	1,474,793	1,482,200	1,156,178	1,455,986	1,484,205	(1,318,727)	-47%
Total Revenues	2,680,601	2,804,408	2,756,078	2,793,520	1,474,793	1,482,200	1,156,178	1,455,986	1,484,205	(1,318,727)	-47%
Expenditures by Category & Subcategory											
05 - Debt Service	1,639,307	1,401,675	2,756,078	2,756,078	1,474,793	1,403,889	1,406,314	1,080,324	1,071,188	(1,281,285)	-46%
16 - Debt Service Principal	1,248,939	1,045,513	1,729,639	1,729,639	1,127,262	1,127,262	1,173,181	894,130	925,112	(602,377)	-35%
17 - Debt Service Interest & Fees	390,368	356,162	1,026,439	1,026,439	347,531	276,627	233,133	186,194	146,076	(678,909)	-66%
Total Expenditures	1,639,307	1,401,675	2,756,078	2,756,078	1,474,793	1,403,889	1,406,314	1,080,324	1,071,188	(1,281,285)	-46%
Net Surplus / (Deficit)	1,041,294	1,402,734	-	37,442	-	78,311	(250,136)	375,662	413,017	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	-	2,273,787		3,665,884	3,703,326	3,703,326	3,781,637	3,531,502	3,907,164		
Cash Adjustments	1,232,493	(10,637)									
Ending Balance	2,273,787	3,665,884		3,703,326	3,703,326	3,781,637	3,531,502	3,907,164	4,320,181		

Fund Purpose

This fund was established to account for the payment of debt service obligations for Water Works, including bond principal and interest payments and paying agent fees.

Explanation of Revenue Sources

This fund receives interfund transfers from the Water Works Operations Fund (#620) as needed to cover debt service obligations. Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Current debt includes:

- 2012 Water Works Refunding Bonds, Refund 2002 - scheduled to retire on 1/1/23 with final payment being made in December 2022, (debt schedule #25)
- 2009 Water Works Improvements, State Revolving Fund - scheduled to retire on 1/1/30 with final payment being made in December 2029, (debt schedule #68)
- 2012 Water Works Revenue Bond - scheduled to retire on 1/1/33 with final payment being made in December 2032, (debt schedule #99)
- 2016 Water Works Refunding Bonds, Refund 2000 & 2006 - scheduled to retire on 1/1/27 with final payment being made in December 2026, (debt schedule #156)
- 2019 Amended Water Works Revenue Bonds of 2009, Series B - scheduled to retire on 1/1/30 with final payment being made in December 2029, (debt schedule #69)
- 2024 Water Works Revenue Bonds - scheduled to retire on 1/1/2045 (debt schedule #238)
- 2024 Water Works Revenue Bond Anticipation Note - scheduled to retire on 3/31/27, (debt schedule #241)

Historically, interest earned on this fund's cash balance was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.



Fund Summaries											
Fund 626 - Water Works Bond Reserve											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	13,836	42,407	-	-	-	-	-	-	-	-	0%
Total Revenues	13,836	42,407	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	13,836	42,407	-	-	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	1,422,804	1,432,109		1,478,046	1,478,046	1,478,046	1,478,046	1,478,046	1,478,046	100% cash reserves per bond covenants	
Cash Adjustments	(4,531)	3,530									
Ending Balance	1,432,109	1,478,046		1,478,046	1,478,046	1,478,046	1,478,046	1,478,046	1,478,046		
Fund Purpose											
This fund was established to ensure compliance with certain debt service bond covenants. The required cash balance is determined by the debt service financing arrangements at the time of issuance. The debt service reserve amount is used towards the last debt service payment.											
Explanation of Revenue Sources											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Historically, excess interest earned on this fund's cash balance is transferred to the Water Works Operation Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.											



Fund Summaries

Fund 629 - Water Works Operations & Maintenance Reserve

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	28,377	85,903	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	15,296	-	-	-	-	-	-	-	-	-	0%
Total Revenues	43,673	85,903	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	43,673	85,903	-	-	-	-	-	-	-	Cash Reserve Target 16.67% of annual operating expenses in Fund 620, net of transfers	
Beginning Balance	2,912,652	2,946,775		3,040,120	3,040,120	3,040,120	3,040,120	3,040,120	3,040,120		
Cash Adjustments	(9,550)	7,441									
Ending Balance	2,946,775	3,040,120		3,040,120	3,040,120	3,040,120	3,040,120	3,040,120	3,040,120		

Fund Purpose
This fund was established to hold cash reserves equivalent to two months of budgeted operating expenses in the Water Works Operations Fund (#620). This serves as fiscal protection against the risk of revenue shortfalls, emergencies, and other economic risks that may impact the water utility's ability to meet financial commitments.

Explanation of Revenue Sources
If this fund's cash falls below the reserve requirement, the Water Works Operations Fund (#620) will transfer funds to increase the cash reserves. Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Once this fund's cash balance met the reserve requirement, any excess interest earned was transferred to the Water Works Operations Fund (#620). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 620 rather than transferring it.



Fund Summaries

Fund 640 - Sewer Repair Insurance

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	701,488	703,574	666,095	666,095	666,095	666,095	666,095	666,095	666,095	-	0%
08 - Interest Earnings	27,093	54,170	49,285	32,799	16,699	6,060	-	-	-	(16,100)	-49%
14 - Interfund Transfers In	48,167	6,390	-	-	-	-	-	-	-	-	0%
Total Revenues	776,748	764,134	715,380	698,894	682,794	672,155	666,095	666,095	666,095	(16,100)	-2%
Expenditures by Category & Subcategory											
01 - Personnel	174,105	186,235	202,675	202,675	212,823	218,144	223,597	229,187	234,917	10,149	5%
01 - Salaries & Wages	119,081	130,097	140,722	140,722	147,565	151,254	155,035	158,911	162,884	6,843	5%
02 - Fringe Benefits	55,024	56,138	61,953	61,953	65,258	66,890	68,562	70,276	72,033	3,306	5%
02 - Supplies	42,321	40,016	81,490	121,490	121,135	82,340	83,200	84,069	84,947	(355)	0%
04 - Supplies	42,321	40,016	81,490	121,490	121,135	82,340	83,200	84,069	84,947	(355)	0%
03 - Services	532,886	598,680	657,803	879,953	901,413	657,858	657,916	657,977	658,041	21,460	2%
06 - Repairs & Maintenance	474,934	589,860	651,103	866,863	901,213	651,158	651,216	651,277	651,341	34,350	4%
09 - Printing & Advertising	-	-	200	200	200	200	200	200	200	-	0%
13 - Bad Debt	57,952	8,820	6,500	12,890	-	6,500	6,500	6,500	6,500	(12,890)	-100%
06 - Interfund Transfers	96,195	100,506	97,681	97,681	97,900	104,559	107,696	110,927	114,255	219	0%
19 - Interfund Allocations	96,195	100,506	97,681	97,681	97,900	104,559	107,696	110,927	114,255	219	0%
Total Expenditures	845,507	925,437	1,039,649	1,301,798	1,333,271	1,062,901	1,072,410	1,082,160	1,092,160	31,473	2%
Net Surplus / (Deficit)	(68,759)	(161,304)	(324,269)	(602,904)	(650,477)	(390,747)	(406,315)	(416,065)	(426,065)	Cash Reserve Target	
Beginning Balance	2,003,861	1,951,963		1,804,260	1,201,356	550,879	160,133	(246,182)	(662,247)	25% of Annual expenditures	
Cash Adjustments	16,862	13,601									
Ending Balance	1,951,963	1,804,260		1,201,356	550,879	160,133	(246,182)	(662,247)	(1,088,312)		

Fund Purpose

This fund was established in 1980 (ordinance 6811-80) to account for the repair and/or replacement of private sewer connections. The Sewer Insurance program is funded by a monthly charge on City residents' sewer bills. The City is responsible for the main sewer line; from the main line to the house is the homeowner's responsibility. This program helps residents who have an issue with their lateral that cannot be resolved by a simple clean-out by a plumber, i.e., collapsed line, complete root infiltration, etc. that requires excavation work - a "dig". The program is set up so that the homeowner pays a maximum \$500 deductible toward the cost of the repair and the City pays the rest.

Explanation of Revenue Sources

This fund collects a monthly charge on City residents' sewer bills. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Personnel - The personnel budget includes the wages and benefits for two (2) full-time employees. | Supplies - The supplies budget includes materials, uniforms, and other small operating supplies. | Services - The repair & maintenance budget includes \$400k for outside contracted work and \$1,000 for R&M for equipment.



Fund Summaries

Fund 641 - Sewage Works Operations

Fund Type	5 Enterprise Funds					Control	City Controlled Funds					
	Actual		Budget			Forecast				2024 to 2025		
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change	
Revenues												
06 - Charges for Services	40,062,043	41,920,789	41,732,688	41,732,688	43,763,012	43,763,012	43,763,012	43,763,012	43,763,012	2,030,325	5%	
08 - Interest Earnings	247,071	568,907	1,045,187	197,277	115,405	77,325	171,139	251,007	281,959	(81,873)	-42%	
10 - Other Income	106,610	68,553	4,600	4,600	2,000	2,000	2,000	2,000	2,000	(2,600)	-57%	
13 - Interfund Allocation Reimb	463,761	461,751	403,429	403,429	421,322	433,962	446,981	460,390	474,202	17,893	4%	
14 - Interfund Transfers In	415,513	184,500	-	-	-	-	-	-	-	-	0%	
Total Revenues	41,294,998	43,204,500	43,185,903	42,337,994	44,301,739	44,276,299	44,383,132	44,476,409	44,521,173	1,963,745	5%	
Expenditures by Subdivision												
509 - Sewers	7,807,448	7,048,829	7,574,714	7,804,514	7,947,725	8,021,328	8,212,523	8,414,750	8,628,670	143,210	2%	
511 - Concrete Crew	521,609	562,830	592,720	591,620	640,997	647,126	663,409	680,124	697,283	49,377	8%	
514 - Wastewater	32,097,845	28,653,161	36,870,058	41,225,118	42,625,843	28,797,418	29,269,309	29,713,754	30,009,178	1,400,726	3%	
515 - Organic Resources	1,506,046	1,167,251	1,605,991	1,910,490	1,823,006	1,689,825	1,728,572	1,768,229	1,808,817	(87,484)	-5%	
Expenditures by Subdivision	41,932,947	37,432,072	46,643,483	51,531,742	53,037,571	39,155,697	39,873,813	40,576,856	41,143,948	1,505,829	3%	
Expenditures by Category & Subcategory												
01 - Personnel	6,965,098	7,300,303	8,772,815	8,772,815	9,252,669	9,483,986	9,721,085	9,964,112	10,213,215	479,854	5%	
01 - Salaries & Wages	4,946,254	5,272,342	6,076,802	6,076,802	6,402,628	6,562,693	6,726,761	6,894,930	7,067,303	325,826	5%	
02 - Fringe Benefits	2,018,844	2,027,960	2,696,013	2,696,013	2,850,041	2,921,292	2,994,325	3,069,183	3,145,912	154,029	6%	
02 - Supplies	2,230,631	2,484,857	3,332,187	3,742,157	4,109,028	3,380,952	3,453,266	3,532,416	3,618,913	366,871	10%	
04 - Supplies	2,230,631	2,484,857	3,332,187	3,742,157	4,109,028	3,380,952	3,453,266	3,532,416	3,618,913	366,871	10%	
03 - Services	7,206,374	7,255,275	8,219,212	10,397,501	9,121,267	8,371,308	8,527,478	8,687,697	8,852,092	(1,276,234)	-12%	
05 - Professional Services	590,275	1,065,584	238,164	525,105	257,927	241,927	245,766	249,682	253,675	(267,177)	-51%	
06 - Repairs & Maintenance	1,677,658	1,731,522	2,511,417	3,383,187	2,893,510	2,578,315	2,647,434	2,718,861	2,792,688	(489,677)	-14%	
08 - Utilities	1,267,312	1,337,488	1,508,370	1,508,370	1,539,308	1,538,238	1,568,702	1,599,777	1,631,473	30,938	2%	
09 - Printing & Advertising	1,182	4,135	7,083	7,083	7,180	6,966	6,996	7,026	7,057	97	1%	
11 - Education & Training	20,869	34,832	68,623	70,200	69,395	68,623	68,623	68,623	68,623	(805)	-1%	
12 - Travel	10,417	14,539	53,147	54,084	43,210	53,147	53,147	53,147	53,147	(10,874)	-20%	
13 - Bad Debt	1,749,145	423,366	225,000	409,500	225,000	225,000	225,000	225,000	225,000	(184,500)	-45%	
14 - Other Services & Charges	1,889,515	2,643,809	3,607,408	4,439,970	4,085,737	3,659,094	3,711,812	3,765,583	3,820,431	(354,233)	-8%	
04 - Capital	20,610	-	-	-	-	-	-	-	-	-	0%	
15 - Capital	20,610	-	-	-	-	-	-	-	-	-	0%	
05 - Debt Service	191,418	-	-	-	-	-	-	-	-	-	0%	
16 - Debt Service Principal	188,482	-	-	-	-	-	-	-	-	-	0%	
17 - Debt Service Interest & Fees	2,935	-	-	-	-	-	-	-	-	-	0%	
06 - Interfund Transfers	25,318,816	20,391,637	26,319,270	28,619,270	30,554,608	17,919,451	18,171,983	18,392,631	18,459,727	1,935,338	7%	
18 - PILOT	4,465,686	4,489,126	4,385,589	4,385,589	4,163,261	4,498,109	4,502,607	4,507,110	4,511,617	(222,328)	-5%	
19 - Interfund Allocations	6,081,041	6,129,164	7,136,712	7,136,712	7,565,272	7,792,230	8,025,997	8,266,777	8,514,780	428,559	6%	
20 - Interfund Transfers Out	14,772,089	9,773,347	14,796,969	17,096,969	18,826,075	5,629,113	5,643,380	5,618,744	5,433,330	1,729,106	10%	
Total Expenditures	41,932,947	37,432,072	46,643,483	51,531,742	53,037,571	39,155,697	39,873,813	40,576,856	41,143,948	1,505,829	3%	
Net Surplus / (Deficit)	(637,948)	5,772,428	(3,457,580)	(9,193,748)	(8,735,833)	5,120,602	4,509,319	3,899,553	3,377,226	Cash Reserve Target		
Beginning Balance	13,825,371	13,821,063		19,586,870	10,393,122	1,657,289	6,777,891	11,287,210	15,186,763	5% of Annual expenditures		
Cash Adjustments	633,640	(6,621)										
Ending Balance	13,821,063	19,586,870		10,393,122	1,657,289	6,777,891	11,287,210	15,186,763	18,563,988			

Fund Purpose

This fund was established to account for the operations of the following divisions of the Department of Public Works: Wastewater - Facilitates the collection, treatment, and disposal of wastewater. Responsible for the operation of the treatment facility, which is a conventional activated sludge plant, the interceptor sewer system, the combined sewer overflow (CSO) system and the remote sewage lift stations. | Sewers - Oversees the repair and maintenance of approximately 700 miles of sanitary sewer and storm drains. Along with the sanitary and storm lines, Sewers also maintains around 10,000 catch basins, inlets, and drains. Maintenance of the sewer system is assisted by a vactor truck outfitted with a specialized camera system that enables real-time viewing of the inside of the sewer lines. This allows for the identification of issues to be addressed before they become problems that can affect the public. Sewers also mows and upkeep the City's retention ponds. | Organic Resources - Recycles collected yard waste, leaves, and brush for compost and mulch products.

Explanation of Revenue Sources

This fund receives revenue from charges for utility services for the City's residents. The last rate increase was approved in 2021 (ordinance no. 10797-21). The purpose of the comprehensive rate adjustment is to provide a multi-year plan that meets the operational and capital needs of the utilities, gradually adjusting rates to generate sufficient cash flow. The increases are based on recommendations of a comprehensive utility long-term rate plan commissioned by the City. The ordinance also established the Utility Assistance Program (UAP), to provide discounts to qualifying low-income customers. The program is funded by a monthly fee charged to all customers, starting out at \$1.75 per month with the option to increase it gradually over the years to support the program as needed. Interfund Allocation Reimbursement is the Payroll Cost Allocation, which allocates a portion of wages and benefits for positions that serve other divisions within the Department of Public Works. These positions are allocated out to the following Public Works divisions: Streets (Fund #202), Water Works (Fund #620), Sewer Insurance (Fund #640), and Concrete Crew. This fund also receives interest earnings from the other sewage works funds (#643 & 654) for interest earned on cash balances in those funds that is subsequently transferred to this fund.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Operational expenditures include those incurred in operating the wastewater treatment plant, maintaining the City's sewer system, and operating the Organic Resources facility which processes leaves, brush, wood and other yard waste. | Personnel - The personnel budget includes the wages and benefits for 89 full-time employees, and \$243k for part-time and seasonal wages. | Supplies - Includes supplies needed to operate the wastewater treatment plant, such as water treatment chemicals, laboratory supplies, repair & maintenance materials, fuel for vehicles and equipment, hardware supplies such as small tools & equipment, office supplies, and other small operating supplies. Also includes supplies for sewer repair & maintenance and the operations of Organic Resources. | Services - The repair & maintenance budget includes R&M for vehicles, equipment, buildings, and minor sewer infrastructure repairs. The utilities budget includes the costs of electric, natural gas, and water for the wastewater treatment plant facilities, organic resources, and 50% of the utilities costs for the Public Works Service Center (utilized by Sewers). The other 50% is paid for by the Streets division which is budgeted in the Motor Vehicle Highway Fund (#202). Professional services include contract lab analysis and biomonitoring that cannot be completed in-house. Other charges & services includes contractual services for main line repairs and engineering projects for storm/sanitary sewer system repair/rehab/stabilization. | Debt service principal and interest payments are for capital leases used to purchase vehicles and equipment. The leases will be paid off in 2021 and 2022 (debt schedules #149, 152, 158, & 164). | Interfund Transfers Out include transfers to the Sewage Works Sinking Fund (#649) to fund debt service payments on bonds and transfers to the Sewage Works Capital Fund (#642) to fund capital expenditures. | Payment in lieu of taxes (PILOT) is transferred to the General Fund (#101). PILOT is calculated as 3% of the net book value of Sewage Works' capital assets. | Capital - Sewage Works' capital needs are tracked in a separate capital fund (#642). Funds are transferred as needed to cover capital expenditures.



Fund Summaries											
Fund 642 - Sewage Works Capital											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	106,734	340,467	339,000	339,000	339,000	339,000	339,000	339,000	339,000	-	0%
08 - Interest Earnings	201,511	402,237	903,861	23,244	-	-	-	-	-	(23,244)	-100%
10 - Other Income	19,550	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	3,874,147	-	5,000,000	7,300,000	10,412,670	-	-	-	-	3,112,670	43%
Total Revenues	4,201,942	742,704	6,242,861	7,662,244	10,751,670	339,000	339,000	339,000	339,000	3,089,426	40%
Expenditures by Subdivision											
509 - Sewers	722,568	1,378,935	3,927,474	8,663,065	1,542,670	3,050,000	3,200,000	4,200,000	3,460,000	(7,120,395)	-82%
514 - Wastewater	2,208,404	1,496,881	3,711,000	12,896,970	8,100,000	1,828,000	1,623,000	1,500,000	-	(4,796,970)	-37%
515 - Organic Resources	388,859	390,070	650,000	888,296	720,000	47,000	400,000	-	-	(168,296)	-19%
Expenditures by Subdivision	3,319,831	3,265,885	8,288,474	22,448,331	10,362,670	4,925,000	5,223,000	5,700,000	3,460,000	(12,085,661)	-54%
Expenditures by Category & Subcategory											
03 - Services	18,900	1,105,955	500,000	814,968	4,000,000	500,000	500,000	500,000	-	3,185,032	391%
05 - Professional Services	18,900	1,105,955	500,000	814,968	4,000,000	500,000	500,000	500,000	-	3,185,032	391%
04 - Capital	3,300,931	2,159,930	7,788,474	21,633,363	6,362,670	4,425,000	4,723,000	5,200,000	3,460,000	(15,270,693)	-71%
15 - Capital	3,300,931	2,159,930	7,788,474	21,633,363	6,362,670	4,425,000	4,723,000	5,200,000	3,460,000	(15,270,693)	-71%
Total Expenditures	3,319,831	3,265,885	8,288,474	22,448,331	10,362,670	4,925,000	5,223,000	5,700,000	3,460,000	(12,085,661)	-54%
Net Surplus / (Deficit)	882,111	(2,523,181)	(2,045,613)	(14,786,086)	389,000	(4,586,000)	(4,884,000)	(5,361,000)	(3,121,000)	Cash Reserve Target	
Beginning Balance	14,359,708	15,204,815		12,732,727	(2,053,360)	(1,664,360)	(6,250,360)	(11,134,360)	(16,495,360)	No reserve requirement -	
Cash Adjustments	(37,004)	51,093								Capital fund - spend down to	
Ending Balance	15,204,815	12,732,727		(2,053,360)	(1,664,360)	(6,250,360)	(11,134,360)	(16,495,360)	(19,616,360)	zero	
Fund Purpose											
This fund was established to account for the purchase of capital equipment and to fund major renovations/restorations for the following divisions of the Department of Public Works: Wastewater, Sewers, Organic Resources, and Concrete Crew.											
Explanation of Revenue Sources											
This fund receives interfund transfers from the Sewage Works Operations Fund (#641) as needed to cover capital expenditures. This fund also receives revenue from a system development fee: a onetime capital contribution charged to customers making a new connection to the water system. Additionally, this fund receives revenue from the selling of RINs (renewable identification numbers) credits that are part of the EPA Renewable Fuel Standards program. Fuel refiners and importers of nonrenewable fuels are obligated to produce a certain volume of renewable fuel or to buy an equivalent amount of credits on the RIN market. The City is using the biogas from its wastewater treatment plant digester to fuel its Solid Waste division's trash trucks. Each gallon equivalent that the City uses in a vehicle gets sold as a credit. The type of fuel produced by the City is rated D3 to be used for transportation.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
See the Capital Improvement Plan for details.											



Fund Summaries											
Fund 643 - Sewage Works Operations & Maintenance Reserve											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	53,797	162,855	-	-	-	-	-	-	-	-	0%
Total Revenues	53,797	162,855	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	53,797	162,855	-	-	-	-	-	-	-	Cash Reserve Target	
Beginning Balance	5,550,801	5,586,493		5,763,455	5,763,455	5,763,455	5,763,455	5,763,455	5,763,455	16.67% of annual operating expenses in Fund 641, net of transfers	
Cash Adjustments	(18,104)	14,107									
Ending Balance	5,586,493	5,763,455		5,763,455	5,763,455	5,763,455	5,763,455	5,763,455	5,763,455		
Fund Purpose											
This fund was established to hold cash reserves equivalent to two months of budgeted operating expenses in the Sewage Works Operations Fund (#641). This serves as fiscal protection against the risk of revenue shortfalls, emergencies, and other economic risks that may impact the sewage works' ability to meet financial commitments.											
Explanation of Revenue Sources											
If this fund's cash falls below the reserve requirement, the Sewage Works Operations Fund (#641) will transfer funds to increase the cash reserves. Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Once this fund's cash balance met the reserve requirement, any excess interest earned was transferred to the Sewage Works Operations Fund (#641). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.											



Fund Summaries											
Fund 649 - Sewage Sinking (Debt Service)											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	47,494	120,213	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	11,107,089	9,773,347	9,796,969	9,796,969	8,413,405	5,629,113	5,643,380	5,618,744	5,433,330	(1,383,564)	-14%
Total Revenues	11,154,583	9,893,560	9,796,969	9,796,969	8,413,405	5,629,113	5,643,380	5,618,744	5,433,330	(1,383,564)	-14%
Expenditures by Category & Subcategory											
05 - Debt Service	7,513,373	7,496,591	9,796,969	9,796,969	8,413,405	6,810,710	3,735,210	3,754,760	5,554,035	(1,383,564)	-14%
16 - Debt Service Principal	6,275,000	6,420,000	7,662,084	7,662,084	6,735,000	6,010,000	3,080,000	3,190,000	3,265,000	(927,084)	-12%
17 - Debt Service Interest & Fees	1,238,373	1,076,591	2,134,885	2,134,885	1,678,405	800,710	655,210	564,760	2,289,035	(456,480)	-21%
Total Expenditures	7,513,373	7,496,591	9,796,969	9,796,969	8,413,405	6,810,710	3,735,210	3,754,760	5,554,035	(1,383,564)	-14%
Net Surplus / (Deficit)	3,641,210	2,396,969	-	-	-	(1,181,598)	1,908,170	1,863,984	(120,705)	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	-	3,631,819		6,033,296	6,033,296	6,033,296	4,851,699	6,759,869	8,623,853		
Cash Adjustments	(9,391)	4,508									
Ending Balance	3,631,819	6,033,296		6,033,296	6,033,296	4,851,699	6,759,869	8,623,853	8,503,148		

Fund Purpose
This fund was established to account for the payment of debt service obligations for Sewage Works, including bond principal and interest payments and paying agent fees.

Explanation of Revenue Sources
This fund receives interfund transfers from the Sewage Works Operations Fund (#641) as needed to cover debt service obligations. This fund also receives revenue from interest earned on the fund's cash balance. Starting in 2022, interest earned on the cash balance in this fund will be subsequently transferred to the Sewage Works Operations Fund (#641). In 2021, the City issued the 2021 Sewage Works Refunding Revenue Bonds to refund the 2009 Sewage Works State Revolving Loan Fund (SRF) Loan (debt schedule #70) and the 2011 Sewage Works Revenue Bonds (debt schedule #93). The par amount of the bonds were \$12,450,000 with a premium of \$1,889,893 a total of \$14,339,893. The funds were deposited into this fund to be used to pay off the 2009 and 2011 debt in December 2021.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Current debt includes:
- 2012 Sewage Works Revenue Bonds - final payment December 1, 2032, (debt schedule #101)
- 2013A Sewage Works Revenue Bonds - final payment December 1, 2024, (debt schedule #105)
- 2015 Sewage Works Revenue Bonds, Refunding 2006 & 2007 - final payment December 1, 2025, (debt schedule #145)
- 2020 Sewage Works Revenue Bonds, Refunding 2010 - final payment December 1, 2030, (debt schedule #80)
- 2021 Sewage Works Revenue Bonds, Refunding 2009 & 2011 - final payment December 1, 2031 (debt schedule #219)
- 2023 Sewage Works Revenue Bonds (SRF Loan), final payment December 1, 2044 (debt schedule #235)
The 2020 Debt Service Principal and Interest expense was higher than usual due to the refunding of the 2010 Sewage Works Revenue Bonds. The proceeds from the issuance of the refunding were used to pay off of the original 2010 bonds. The payoff was \$5.49 million in principal and \$125k in interest. The refunding saved the City approximately \$1.4 million in principal and interest over the remaining life of the bonds.
The 2021 Debt Service Principal and Interest expense is higher than usual due to the refunding of the 2009 and 2011 debt. The proceeds from the issuance of the refunding were used to pay off of the original debt. The payoff was \$15.1 million in principal and \$323k in interest. The refunding saved the City approximately \$3.5 million in principal and interest over the remaining life of the bonds



Fund Summaries

Fund 653 - Sewage Debt Service Reserve

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	36,341	110,014	-	-	-	-	-	-	-	-	0%
Total Revenues	36,341	110,014	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	36,341	110,014	-	-	-	-	-	-	-	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	3,749,760	3,773,871		3,893,415	3,893,415	3,893,415	3,893,415	3,893,415	3,893,415		
Cash Adjustments	(12,230)	9,530									
Ending Balance	3,773,871	3,893,415		3,893,415	3,893,415	3,893,415	3,893,415	3,893,415	3,893,415		

Fund Purpose

This fund was established in 2009 (ordinance 9966-09) to be the repository for the City's Sewage Works bond debt service reserves as required by bond documents. The required cash balance is determined by the debt service financing arrangements at the time of issuance. The debt service reserve amount is used towards the last debt service payment.

Explanation of Revenue Sources

This fund receives revenue from interest earned on the fund's cash balance. Starting in 2022, interest earned on the cash balance in this fund will be subsequently transferred to the Sewage Works Operations Fund (#641). A new debt service reserve requirement was established for the 2021 Sewage Works Refunding Revenue Bonds (debt schedule #219) in the amount of \$1,509,210. This amount was transferred from the Sewage Works Sinking Fund (#649) in 2021.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The debt service reserve amount is used towards the last debt service payment. Bond principal and interest payments are accounted for in the Sewage Works Sinking Fund (#649). In 2020, the 2010 Sewage Works Revenue Bonds were refunded. The 2010 bonds debt service reserve amount (\$322,566) was transferred to the Sewage Works Sinking Fund (#649) to be used towards the refunding. In 2021, the City issued the 2021 Sewage Works Refunding Revenue Bonds to refund the 2009 Sewage Works State Revolving Loan Fund (SRF) Loan (debt schedule #70) and the 2011 Sewage Works Revenue Bonds (debt schedule #93). The remaining debt service reserve (\$1,749,971) for the 2009 and 2011 debt was transferred to the Sewage Works Debt Service Fund #649 to be used towards the pay off of the debt in December 2021.



Fund Summaries											
Fund 654 - Sewage Works Customer Deposit											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	10,905	37,039	-	-	-	-	-	-	-	-	0%
Total Revenues	10,905	37,039	-	-	-	-	-	-	-	-	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	10,905	37,039	-	-	-	-	-	-	-	Cash Reserve Target 100% cash reserves for customer deposits	
Beginning Balance	903,840	1,185,442		1,360,670	1,360,670	1,360,670	1,360,670	1,360,670	1,360,670		
Cash Adjustments	270,696	138,190									
Ending Balance	1,185,442	1,360,670		1,360,670	1,360,670	1,360,670	1,360,670	1,360,670	1,360,670		
Fund Purpose											
This fund was established to retain the security deposits collected from utility customers. Upon termination of service, the security deposited is refunded in the form of a credit to the customer's final bill.											
Explanation of Revenue Sources											
Historically, this fund received revenue from interest earned on the fund's cash balance. In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Historically, interest earned on this fund's cash balance was transferred to the Sewage Works Operations Fund (#641). In 2022, the City will change its interest earnings allocation methodology to deposit interest earned by this fund directly into Fund 641 rather than transferring it.											



Fund Summaries

Fund 655 - Project ReLeaf

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	455,212	455,392	456,126	456,126	456,126	456,126	456,126	456,126	456,126	(0)	0%
08 - Interest Earnings	4,980	13,471	16,430	7,640	9,402	9,092	8,701	8,226	7,924	1,762	23%
14 - Interfund Transfers In	36,158	4,905	-	-	-	-	-	-	-	-	0%
Total Revenues	496,350	473,768	472,556	463,766	465,528	465,218	464,827	464,352	464,050	1,762	0%
Expenditures by Category & Subcategory											
01 - Personnel	38,730	43,252	89,496	89,496	123,057	126,133	129,287	132,519	135,832	33,561	38%
01 - Salaries & Wages	35,920	40,178	83,136	83,136	114,312	117,170	120,099	123,102	126,179	31,176	38%
02 - Fringe Benefits	2,810	3,074	6,360	6,360	8,745	8,964	9,188	9,417	9,653	2,385	38%
02 - Supplies	6,928	4,380	7,605	7,605	7,757	7,605	7,605	7,605	7,605	152	2%
04 - Supplies	6,928	4,380	7,605	7,605	7,757	7,605	7,605	7,605	7,605	152	2%
03 - Services	43,213	6,436	6,500	11,405	6,500	6,500	6,500	6,500	6,500	(4,905)	-43%
13 - Bad Debt	43,213	6,436	6,500	11,405	6,500	6,500	6,500	6,500	6,500	(4,905)	-43%
06 - Interfund Transfers	346,462	311,239	332,252	332,252	332,372	333,343	334,344	335,374	336,435	121	0%
19 - Interfund Allocations	46,462	36,239	32,252	32,252	32,372	33,343	34,344	35,374	36,435	121	0%
20 - Interfund Transfers Out	300,000	275,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	-	0%
Total Expenditures	435,333	365,307	435,852	440,757	469,686	473,582	477,735	481,998	486,372	28,929	7%
Net Surplus / (Deficit)	61,017	108,461	36,704	23,009	(4,158)	(8,364)	(12,908)	(17,646)	(22,322)	Cash Reserve Target	
Beginning Balance	282,057	353,065		461,511	484,520	480,362	471,998	459,090	441,444	25% of Annual expenditures	
Cash Adjustments	9,992	(15)									
Ending Balance	353,065	461,511		484,520	480,362	471,998	459,090	441,444	419,122		

Fund Purpose

This was established to account for the fall and spring leaf collection program. This program is managed by the Department of Public Works through the Streets division. This fund was established in 1989 (ordinance 8007-89) in response to the problems brought about by the layers of dead leaves that collect in the fall. The City instituted a leaf pick-up program, called "Operation Re-Leaf," which encompassed using leaf vacuums as the primary collection tool. The City collects and disposes of leaves for residents to mitigate the practice of burning leaves. Burning leaves impacts air quality and can cause house/wildfires. (Ord. No. 7895-88, § 1; Ord. No. 8023-89, § 1; Ord. No. 9641-05, § I, 11-18-05)

Explanation of Revenue Sources

Beginning in the fall 1989, the service charge per customer for this program was eighteen cents (\$0.18) per month per household. Starting January 1, 2006, the charge was increased to ninety-nine cents (\$0.99) per month per household. The charge is included on residents' utility bills. There are currently 37,638 customers who pay for this service. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The personnel budget includes the wages and benefits for the seasonal employees who perform the leaf pick-up work during the fall and spring. Interfund Transfers Out are for supervisory wages, supplies, fuel, vector repairs, and other expenses paid for by the Motor Vehicle Highway Fund (#202). Currently, the leaf pickup program does not fund itself and the City has been spending down this fund's cash balance. As a result, the amount transferred has been reduced in recent years.



Fund Summaries											
Fund 667 - Storm Sewer Fund											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	-	293,000	-	-	-	-	-	-	-	-	0%
06 - Charges for Services	1,036,932	1,042,143	1,147,200	1,147,200	1,147,200	1,147,200	1,147,200	1,147,200	1,147,200	-	0%
08 - Interest Earnings	22,740	53,355	44,391	-	236	-	-	-	-	236	0%
10 - Other Income	12,000	-	-	-	-	-	-	-	-	-	0%
14 - Interfund Transfers In	73,642	10,305	-	-	-	-	-	-	-	-	0%
Total Revenues	1,145,315	1,398,803	1,191,591	1,147,200	1,147,436	1,147,200	1,147,200	1,147,200	1,147,200	236	0%
Expenditures by Category & Subcategory											
01 - Personnel	-	-	84,616	84,616	87,834	90,030	92,281	94,588	96,953	3,218	4%
01 - Salaries & Wages	-	-	57,000	57,000	58,650	60,116	61,619	63,160	64,739	1,650	3%
02 - Fringe Benefits	-	-	27,616	27,616	29,184	29,914	30,662	31,428	32,214	1,568	6%
03 - Services	274,054	286,736	250,000	370,833	230,000	200,000	200,000	200,000	204,000	(140,833)	-38%
05 - Professional Services	189,476	273,376	250,000	360,528	200,000	200,000	200,000	200,000	204,000	(160,528)	-45%
13 - Bad Debt	84,577	13,360	-	10,305	30,000	-	-	-	-	19,695	191%
04 - Capital	1,217,100	389,687	1,250,000	2,808,042	900,000	900,000	900,000	900,000	918,000	(1,908,042)	-68%
15 - Capital	1,217,100	389,687	1,250,000	2,808,042	900,000	900,000	900,000	900,000	918,000	(1,908,042)	-68%
Total Expenditures	1,491,154	676,423	1,584,616	3,263,491	1,217,834	1,190,030	1,192,281	1,194,588	1,218,953	(2,045,657)	-63%
Net Surplus / (Deficit)	(345,839)	722,379	(393,025)	(2,116,291)	(70,398)	(42,830)	(45,081)	(47,388)	(71,753)	Cash Reserve Target	
Beginning Balance	1,604,154	1,285,693		2,163,420	47,129	(23,269)	(66,099)	(111,180)	(158,568)	No reserve requirement -	
Cash Adjustments	27,377	155,348								Capital fund - spend down to	
Ending Balance	1,285,693	2,163,420		47,129	(23,269)	(66,099)	(111,180)	(158,568)	(230,321)	zero	
Fund Purpose											
On January 14, 2019, the Common Council passed an ordinance to establish a storm water user fee (ordinance 10633-19). This fund was established to track receipt of the storm water fee revenue and expense of that revenue on storm water projects. - The storm sewer system consists of sewers, storm inlets, catch basins, manholes, curbs, gutters, ditches, swales, retention and/or detention ponds or basins, dams, and flood control facilities designed for the collection, control, transport or discharge of stormwater. A storm water utility fee is a fee that produces revenue dedicated to improving drainage, controlling flooding, improving water quality and implementing regulations.											
Explanation of Revenue Sources											
The original storm water fee structure was a flat rate of \$2 per month for residential customers and \$5 per month for non-residential customers. The fee took effect on June 1, 2019. In August 2021, the Common Council passed ordinance no. 10797-21 to change the rates. Effective January 1, 2022, the residential flat rate remains \$2 per month however the non-residential rate will change as follows: Tier 1-\$5, Tier-2 \$8, Tier 3-\$10, Tier 4-\$16, and Tier 5-\$20. The ordinance allows for the storm water rates to increase incrementally from 2022 through 2025. In 2021, the City received a \$68,000 grant from the Indiana Department of Natural Resources - Lake and River Enhancement Program Division of Wildlife to be used towards the Northshore Bank Stabilization Project											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The 2022 budget for stormwater projects include \$200,000 for professional services and \$824,000 identified for storm sewer projects, drainage projects, downspout disconnection plan and misc. repairs. In 2021 projects included work on the South Bend Dam, Flood Mitigation, Western Avenue Phase III Storm Sewer, and the Michigan Street Separation.											



Fund Summaries

Fund 670 - Century Center Operations

Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	1,675,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	1,275,000	-	0%
06 - Charges for Services	3,186,633	3,008,853	3,341,100	3,341,100	2,167,000	2,167,000	2,167,000	2,167,000	2,167,000	(1,174,100)	-35%
08 - Interest Earnings	677	8,476	-	-	16,003	-	-	-	-	16,003	0%
10 - Other Income	125,315	99,675	8,160	8,160	5,000	5,000	5,000	5,000	5,000	(3,160)	-39%
13 - Interfund Allocation Reimb	28,827	70,842	71,905	71,905	71,905	74,062	76,284	78,573	80,930	-	0%
Total Revenues	5,016,452	4,462,846	4,696,165	4,696,165	3,534,908	3,521,062	3,523,284	3,525,573	3,527,930	(1,161,257)	-25%
Expenditures by Subdivision											
295 - CC City Operations	1,229,534	1,197,943	1,655,029	1,675,629	1,668,004	1,725,163	1,767,529	1,810,947	1,853,833	(7,625)	0%
296 - CC Event Operations	2,874,119	2,930,880	3,012,827	3,012,827	1,942,921	1,944,735	1,946,604	1,948,529	1,950,511	(1,069,906)	-36%
Expenditures by Subdivision	4,103,653	4,128,823	4,667,856	4,688,456	3,610,925	3,669,898	3,714,133	3,759,475	3,804,344	(1,077,531)	-23%
Expenditures by Category & Subcategory											
01 - Personnel	1,562,621	1,692,541	1,933,217	1,933,217	1,685,036	1,703,214	1,721,846	1,740,944	1,760,519	(248,181)	-13%
01 - Salaries & Wages	334,824	337,490	499,294	498,494	512,653	525,469	538,606	552,071	565,873	14,159	3%
02 - Fringe Benefits	114,116	113,057	206,006	206,806	214,457	219,819	225,314	230,947	236,721	7,651	4%
03 - Other Personnel Costs	1,113,680	1,241,993	1,227,917	1,227,917	957,926	957,926	957,926	957,926	957,926	(269,991)	-22%
02 - Supplies	1,064,660	950,670	1,170,394	1,170,528	453,140	454,608	456,111	457,653	459,233	(717,388)	-61%
04 - Supplies	1,064,660	950,670	1,170,394	1,170,528	453,140	454,608	456,111	457,653	459,233	(717,388)	-61%
03 - Services	1,134,458	1,233,797	1,250,128	1,270,594	1,085,565	1,112,846	1,124,544	1,136,477	1,148,649	(185,028)	-15%
05 - Professional Services	179,143	198,618	102,000	102,826	133,518	133,773	134,034	134,302	134,576	30,692	30%
06 - Repairs & Maintenance	72,081	136,704	112,506	132,146	131,840	114,756	117,050	119,391	121,778	(306)	0%
08 - Utilities	356,068	347,863	439,977	439,662	396,747	443,515	452,293	461,246	470,378	(42,915)	-10%
10 - Insurance	50,834	73,264	53,040	53,040	37,520	37,520	37,520	37,520	37,520	(15,520)	-29%
11 - Education & Training	-	799	200	200	200	200	200	200	200	-	0%
14 - Other Services & Charges	476,332	476,549	542,405	542,720	385,741	383,083	383,447	383,818	384,197	(156,979)	-29%
06 - Interfund Transfers	341,914	251,815	314,117	314,117	387,183	399,230	411,631	424,402	435,942	73,066	23%
19 - Interfund Allocations	241,226	251,815	206,298	206,298	279,364	287,745	296,377	305,269	314,427	73,066	35%
20 - Interfund Transfers Out	100,688	-	107,819	107,819	107,819	111,485	115,254	119,133	121,516	-	0%
Total Expenditures	4,103,653	4,128,823	4,667,856	4,688,456	3,610,925	3,669,898	3,714,133	3,759,475	3,804,344	(1,077,531)	-23%
Net Surplus / (Deficit)	912,799	334,024	28,309	7,709	(76,017)	(148,836)	(190,848)	(233,903)	(276,414)	Cash Reserve Target	
Beginning Balance	194,350	945,928		838,464	846,173	770,156	621,321	430,472	196,569	25% of Annual expenditures	
Cash Adjustments	(161,221)	(441,488)									
Ending Balance	945,928	838,464		846,173	770,156	621,321	430,472	196,569	(79,845)		

Fund Purpose

This fund was established to account for the operating costs of Century Center, the City's convention center. The Century Center is a division of the Department of Venues, Parks & Arts. The Century Center is located along the St. Joseph River in Downtown South Bend. It plays host to conventions and trade shows, conferences and meetings, weddings and receptions, plays, and concerts.

Explanation of Revenue Sources

This fund receives Hotel/Motel tax, remitted to the City by St. Joseph County, and collects revenue for charges for services such as facility rent, catering, parking etc. Amount may change in years going forward. Due to the COVID-19 pandemic, the Century Center was shut down for a several months during 2020. Revenue is expected to drop significantly for the foreseeable future as a result of less events due to the pandemic.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The City has a contract with ASM Global (a company that specializes in venue management) for the food & beverage operations at the Century Center. The repair and maintenance operations are handled by the City. | Personnel - The City's portion of the personnel budget includes the wages and benefits for seven (7) full-time employees, and \$48k for part-time wages. These employees are hired and managed by the City. Other Personnel Costs represents the wages and benefits for ASM Global employees working for the Century Center. | Supplies - The City's portion of the budget includes supplies needed to maintain the Century Center such as cleaning supplies, repair & maintenance materials, office supplies, and other small operating supplies. ASM Global's portion of the supplies budget (\$1.1 million) includes supplies needed to operate the Century Center for events, such as food & beverage inventory. | Services - The repair & maintenance budget includes HVAC and elevator maintenance, along with other general building maintenance expenses. The utilities budget includes the costs of electric, natural gas, and water for the Century Center. | Interfund Transfers Out include transfers to the Century Center Energy Conservation Debt Service Fund (#672) to fund debt service payments. | Capital - See the Century Center Capital Fund (#671).



Fund Summaries											
Fund 671 - Century Center Capital											
Fund Type	5 Enterprise Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	-	494,855	-	-	500,000	500,000	500,000	500,000	500,000	500,000	0%
08 - Interest Earnings	5,748	33,418	24,707	22,457	19,759	29,058	38,358	47,658	52,308	(2,698)	-12%
Total Revenues	5,748	528,273	24,707	22,457	519,759	529,058	538,358	547,658	552,308	497,302	2214%
Expenditures by Category & Subcategory											
04 - Capital	-	415,617	35,000	346,636	35,058	35,000	35,000	35,000	35,000	(311,578)	-90%
15 - Capital	-	415,617	35,000	346,636	35,058	35,000	35,000	35,000	35,000	(311,578)	-90%
Total Expenditures	-	415,617	35,000	346,636	35,058	35,000	35,000	35,000	35,000	(311,578)	-90%
Net Surplus / (Deficit)	5,748	112,656	(10,293)	(324,179)	484,701	494,058	503,358	512,658	517,308	Cash Reserve Target \$800,000 Minimum per Board of Managers	
Beginning Balance	983,710	986,966		1,102,115	777,936	1,262,637	1,756,696	2,260,054	2,772,712		
Cash Adjustments	(2,492)	2,492									
Ending Balance	986,966	1,102,115		777,936	1,262,637	1,756,696	2,260,054	2,772,712	3,290,021		

Fund Purpose
This fund was established in 1989 for the purpose of providing preventative maintenance and improvement to the Century Center.

Explanation of Revenue Sources
This fund receives revenue from interest earned on the fund's cash balance. The Century Center Board of Managers may transfer the annual net profit from the Century Center Operations Fund (#670) into this fund; however, the City does not anticipate transfers in the next few years because revenue is expected to drop significantly for the foreseeable future as a result of less events due to the COVID-19 pandemic.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The Century Center's capital needs are being met by an allocation from the St. Joseph County Hotel/Motel Tax Board. These capital expenditures for the Century Center are paid directly from the County budget and do not pass through the City's accounting system; therefore, these expenditures do not appear in the City's budget.



Fund Summaries

Fund 672 - Century Center Energy Conservation Debt Svc

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	221,437	221,437	221,437	221,437	221,437	221,437	221,437	221,437	221,437	-	0%
08 - Interest Earnings	2,814	5,924	11,698	3,739	622	586	670	926	1,169	(3,116)	-83%
10 - Other Income	58,178	36,231	64,132	64,132	55,832	55,832	55,832	55,832	55,832	(8,300)	-13%
14 - Interfund Transfers In	100,688	-	107,819	107,819	107,819	111,485	115,254	119,133	121,516	-	0%
Total Revenues	383,117	263,591	405,086	397,127	385,710	389,340	393,193	397,328	399,954	(11,416)	-3%
Expenditures by Category & Subcategory											
05 - Debt Service	402,367	407,917	393,388	393,388	388,754	388,754	384,057	379,297	374,470	(4,634)	-1%
16 - Debt Service Principal	297,175	313,180	309,315	309,315	315,561	315,561	321,964	328,529	335,259	6,246	2%
17 - Debt Service Interest & Fees	105,192	94,738	84,073	84,073	73,193	73,193	62,093	50,768	39,211	(10,880)	-13%
Total Expenditures	402,367	407,917	393,388	393,388	388,754	388,754	384,057	379,297	374,470	(4,634)	-1%
Net Surplus / (Deficit)	(19,251)	(144,326)	11,698	3,739	(3,043)	586	9,136	18,031	25,484	Cash Reserve Target	
Beginning Balance	196,702	176,962		32,956	36,695	33,652	34,238	43,374	61,405	No reserve requirement	
Cash Adjustments	(489)	319									
Ending Balance	176,962	32,956		36,695	33,652	34,238	43,374	61,405	86,889		

Fund Purpose

This fund was established in 2015 to account for debt service payments of the 2015 Century Center Energy Conservation bonds. The bond proceeds were used to make improvements at the Century Center including a new solar panel roof and other energy efficiency projects

Explanation of Revenue Sources

This fund receives revenue, to fund the repayment of the debt, from the following sources: a pledge of Hotel/Motel tax revenue from St. Joseph County in the amount of \$221,437 per year starting in 2018; interfund transfers from Century Center Operations Fund (#670); and a federally subsidized interest rebate of approximately 80% of interest paid. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

The bonds will be paid off over a 15-year period, with the final payment due on May 1, 2031.



Fund Summaries

Fund 701 - Fire Pension

Fund Type	9 Pension Trust Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	4,061,778	4,063,376	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	-	0%
08 - Interest Earnings	6,207	10,004	102,716	10,839	-	12,081	10,246	6,073	2,182	(10,839)	-100%
10 - Other Income	5,728	2,166	-	-	-	-	-	-	-	-	0%
Total Revenues	4,073,713	4,075,547	4,702,716	4,610,839	4,600,000	4,612,081	4,610,246	4,606,073	4,602,182	(10,839)	0%
Expenditures by Category & Subcategory											
01 - Personnel	4,122,958	4,038,647	4,433,046	4,433,046	4,505,547	4,618,186	4,733,640	4,851,981	4,973,281	72,501	2%
01 - Salaries & Wages	4,122,958	4,038,647	4,433,046	4,433,046	4,505,547	4,618,186	4,733,640	4,851,981	4,973,281	72,501	2%
02 - Supplies	-	93	100	100	100	100	100	100	100	-	0%
04 - Supplies	-	93	100	100	100	100	100	100	100	-	0%
03 - Services	9,949	5,011	15,750	15,750	17,150	15,750	15,750	15,750	15,750	1,400	9%
05 - Professional Services	8,767	3,825	14,000	14,000	15,400	14,000	14,000	14,000	14,000	1,400	10%
12 - Travel	-	-	350	350	350	350	350	350	350	-	0%
14 - Other Services & Charges	1,182	1,186	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0%
Total Expenditures	4,132,907	4,043,751	4,448,896	4,448,896	4,522,797	4,634,036	4,749,490	4,867,831	4,989,131	73,901	2%
Net Surplus / (Deficit)	(59,194)	31,796	253,820	161,943	77,203	(21,954)	(139,244)	(261,758)	(386,949)	Cash Reserve Target 10% of Annual expenditures	
Beginning Balance	420,180	360,078		392,781	554,724	631,927	609,973	470,729	208,971		
Cash Adjustments	(908)	908									
Ending Balance	360,078	392,781		554,724	631,927	609,973	470,729	208,971	(177,979)		

Fund Purpose

This fund accounts for the operation of a pension plan for retired South Bend firefighters and receives reimbursement from the State of Indiana.

Explanation of Revenue Sources

"Pension relief" payments from the Indiana Public Retirement System (INPRS) are an actuarial estimate of the current budget year's payments and an adjustment of the prior budget year's estimate to the actual payments made during the prior year, including certain administrative costs. Payments are typically received in June and September. This fund also receives revenue from interest earned on the fund's cash balance.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are for the pension payments to retired firefighters or surviving spouses and for death benefits paid out. Retiree health insurance payments are not paid through this fund; this cost is not reimbursed by the state. Retiree health payments are paid through the regular Fire Department budget in the General Fund (#101).



Fund Summaries											
Fund 702 - Police Pension											
Fund Type	9 Pension Trust Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
03 - Intergov./ Shared Revenues	6,010,721	5,984,746	5,800,000	5,800,000	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	200,000	3%
08 - Interest Earnings	9,558	14,162	188,537	8,312	190,000	6,606	1,950	-	-	181,688	2186%
10 - Other Income	1,527	-	2,120	2,120	2,000	2,000	2,000	2,000	2,000	(120)	-6%
Total Revenues	6,021,806	5,998,908	5,990,657	5,810,432	6,192,000	6,008,606	6,003,950	6,002,000	6,002,000	381,568	7%
Expenditures by Category & Subcategory											
01 - Personnel	5,960,160	6,105,589	5,886,264	5,886,264	5,999,549	6,149,538	6,303,276	6,460,858	6,622,380	113,285	2%
01 - Salaries & Wages	5,960,160	6,105,589	5,886,264	5,886,264	5,999,549	6,149,538	6,303,276	6,460,858	6,622,380	113,285	2%
03 - Services	4,499	4,616	8,400	8,400	8,400	8,400	8,400	8,400	8,400	-	0%
05 - Professional Services	3,500	3,500	6,500	7,000	6,500	6,500	6,500	6,500	6,500	(500)	-7%
12 - Travel	-	-	500	-	500	500	500	500	500	500	0%
14 - Other Services & Charges	999	1,116	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0%
Total Expenditures	5,964,659	6,110,205	5,894,664	5,894,664	6,007,949	6,157,938	6,311,676	6,469,258	6,630,780	113,285	2%
Net Surplus / (Deficit)	57,147	(111,297)	95,993	(84,232)	184,051	(149,332)	(307,726)	(467,258)	(628,780)	Cash Reserve Target	
Beginning Balance	560,923	616,515		506,772	422,540	606,591	457,260	149,534	(317,724)	10% of Annual expenditures	
Cash Adjustments	(1,555)	1,555									
Ending Balance	616,515	506,772		422,540	606,591	457,260	149,534	(317,724)	(946,504)		
Fund Purpose											
This fund accounts for the operation of a pension plan for retired South Bend police officers and receives reimbursement from the State of Indiana.											
Explanation of Revenue Sources											
"Pension relief" payments from the Indiana Public Retirement System (INPRS) are an actuarial estimate of the current budget year's payments and an adjustment of the prior budget year's estimate to the actual payments made during the prior year, including certain administrative costs. Payments are typically received in June and September. This fund can have a negative cash balance when it is waiting to be reimbursed by the State. This fund also receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenditures are for the pension payments to retired police officers or surviving spouses and for death benefits paid out. After 2020, there will be no 1977 convertees.											



Fund Summaries

Fund 711 - Self-Funded Employee Benefits

Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	16,151,649	17,264,637	20,632,840	20,632,840	18,082,500	18,082,500	18,082,500	18,082,500	18,082,500	(2,550,340)	-12%
08 - Interest Earnings	153,013	281,357	564,273	161,529	184,659	141,863	85,210	8,736	-	23,130	14%
10 - Other Income	868,171	645,958	760,000	760,000	810,000	810,000	810,000	810,000	810,000	50,000	7%
Total Revenues	17,172,834	18,191,953	21,957,113	21,554,369	19,077,159	19,034,363	18,977,710	18,901,236	18,892,500	(2,477,210)	-11%
Expenditures by Subdivision											
404 - Health Insurance	16,778,282	17,293,498	19,028,374	19,429,517	19,428,322	19,923,432	20,868,506	21,859,888	22,899,877	(1,195)	0%
405 - Workplace Wellness Clinic	349,692	1,862,320	1,193,488	1,275,046	1,250,000	1,214,358	1,235,645	1,257,358	1,279,505	(25,046)	-2%
408 - Employee Wellness	86,404	81,555	102,233	118,337	145,000	103,518	104,828	106,165	107,528	26,663	23%
Expenditures by Subdivision	17,214,377	19,237,373	20,324,095	20,822,900	20,823,322	21,241,308	22,208,979	23,223,411	24,286,910	422	0%
Expenditures by Category & Subcategory											
01 - Personnel	16,086,840	16,566,627	18,203,043	18,591,512	18,696,327	19,084,447	20,015,593	20,992,769	22,018,267	104,815	1%
03 - Other Personnel Costs	16,086,840	16,566,627	18,203,043	18,591,512	18,696,327	19,084,447	20,015,593	20,992,769	22,018,267	104,815	1%
02 - Supplies	49,303	64,176	150,000	207,440	150,000	150,000	150,000	150,000	150,000	(57,440)	-28%
04 - Supplies	49,303	64,176	150,000	207,440	150,000	150,000	150,000	150,000	150,000	(57,440)	-28%
03 - Services	1,078,234	2,606,570	1,971,052	2,023,949	1,976,995	2,006,861	2,043,386	2,080,642	2,118,643	(46,954)	-2%
05 - Professional Services	460,652	1,993,988	1,222,488	1,275,384	1,310,000	1,243,358	1,264,645	1,286,358	1,308,505	34,616	3%
09 - Printing & Advertising	-	-	100	100	100	100	100	100	100	-	0%
10 - Insurance	613,232	603,954	746,964	746,965	665,395	761,903	777,141	792,684	808,538	(81,570)	-11%
14 - Other Services & Charges	4,351	8,628	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0%
Total Expenditures	17,214,377	19,237,373	20,324,095	20,822,900	20,823,322	21,241,308	22,208,979	23,223,411	24,286,910	422	0%
Net Surplus / (Deficit)	(41,543)	(1,045,420)	1,633,018	731,469	(1,746,163)	(2,206,945)	(3,231,269)	(4,322,175)	(5,394,410)	Cash Reserve Target	
Beginning Balance	10,786,414	10,708,563		9,628,440	10,359,908	8,613,746	6,406,801	3,175,532	(1,146,643)	25% of Annual expenditures	
Cash Adjustments	(36,308)	(34,703)									
Ending Balance	10,708,563	9,628,440		10,359,908	8,613,746	6,406,801	3,175,532	(1,146,643)	(6,541,053)		

Fund Purpose
This fund was established in 1983 when the Common Council determined that the City should become self-insured for employee health insurance (ordinance 7161-83). The purpose of this fund is to set aside monies assessed from City departments and monies collected from employees to be expended on insurance and claims relating to employees, including medical, dental, life, flex spending, etc. The City of South Bend is self-insured - it pays medical, dental, and vision claims directly, as opposed to paying an insurance company to pay the claims.

Explanation of Revenue Sources
Revenues for this fund come from individual departments based on the number of employees taking health insurance based on a per employee rate as set by the Controller's Office on an annual basis, as well as from employee and public safety retiree health insurance premiums.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
An Employee Wellness Center was opened on January 18, 2016, which was set in place with the understanding that the City should see a drop in claims expenses over time. During the 2019 budget process, it was determined that this fund was overfunded from prior years due to lower than anticipated costs. Therefore, in 2019, the City gave a one-time break in the health insurance cost per employee charged to departments. Claims are forecasted to increase 5% year over year. The City will continue to closely monitor this fund to ensure the premiums charged to employees and departments remains affordable while allowing the City to maintain excellent benefits for employees.



Fund Summaries

Fund 713 - Unemployment Compensation

Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	77,230	8,305	91,300	91,300	85,000	85,000	85,000	85,000	85,000	(6,300)	-7%
08 - Interest Earnings	899	2,161	3,409	1,809	1,992	3,692	5,392	7,092	7,942	183	10%
Total Revenues	78,129	10,467	94,709	93,109	86,992	88,692	90,392	92,092	92,942	(6,117)	-7%
Expenditures by Category & Subcategory											
01 - Personnel	24,444	77,693	80,000	80,000	-	-	-	-	-	(80,000)	-100%
03 - Other Personnel Costs	24,444	77,693	80,000	80,000	-	-	-	-	-	(80,000)	-100%
Total Expenditures	24,444	77,693	80,000	80,000	-	-	-	-	-	(80,000)	-100%
Net Surplus / (Deficit)	53,685	(67,226)	14,709	13,109	86,992	88,692	90,392	92,092	92,942	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	-	77,878		45,824	58,933	145,925	234,618	325,010	417,103		
Cash Adjustments	24,193	35,172									
Ending Balance	77,878	45,824		58,933	145,925	234,618	325,010	417,103	510,045		

Fund Purpose

This fund was established in 2011 (ordinance 10059-10) to account for the City's payment of unemployment claims and outplacement services on behalf of all departments. Prior to the establishment of this fund, claims were accounted for under individual departments' operations.

Explanation of Revenue Sources

This fund receives revenue from an allocation charged to departments through payroll as a percent of full-time wages. During the annual budget process, the Department of Administration & Finance reviews the allocation percentage. When this fund's cash reserves increase due to lower than anticipated claims, the allocation percentage will be decreased. As cash reserves fall below levels sufficient to support anticipated claims, the allocation percentage will be increased. In November 2016, the charge was suspended due to the fund's high cash reserves. In 2020, the allocation to departments was resumed at 0.01% of full-time wages and will increase slightly each year in order to cover unemployment claims.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

All unemployment claims and outplacement services for all departments are paid through this fund. Claims had remained fairly low in recent years; but in 2020 and 2021, claims increased substantially due to the COVID-19 pandemic.



Fund Summaries											
Fund 714 - Parental Leave Fund											
Fund Type	4 Internal Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
06 - Charges for Services	260,138	283,791	297,000	297,000	297,000	297,000	297,000	297,000	297,000	-	0%
08 - Interest Earnings	4,817	14,964	14,673	9,596	14,871	17,774	20,600	23,349	24,663	5,275	55%
Total Revenues	264,956	298,755	311,673	306,596	311,871	314,774	317,600	320,349	321,663	5,275	2%
Expenditures by Category & Subcategory											
01 - Personnel	79,873	83,396	253,846	253,846	150,000	153,750	157,594	161,534	165,572	(103,846)	-41%
01 - Salaries & Wages	79,873	83,396	253,846	253,846	150,000	153,750	157,594	161,534	165,572	(103,846)	-41%
Total Expenditures	79,873	83,396	253,846	253,846	150,000	153,750	157,594	161,534	165,572	(103,846)	-41%
Net Surplus / (Deficit)	185,082	215,359	57,827	52,750	161,871	161,024	160,007	158,816	156,091	Cash Reserve Target 8% of Annual expenditures - one month reserve	
Beginning Balance	226,711	410,517		626,913	679,664	841,535	1,002,559	1,162,566	1,321,381		
Cash Adjustments	(1,276)	1,037									
Ending Balance	410,517	626,913		679,664	841,535	1,002,559	1,162,566	1,321,381	1,477,473		

Fund Purpose
Beginning in 2018, the City offers a Parental Leave Program to its employees to provide additional paid time off for employees for the birth or adoption of a child. The Parental Leave Program was developed based on the models of other progressive, best-in-class employers.

Explanation of Revenue Sources
The program is funded by an allocation to departments charged through payroll as a percent of full-time wages. During the annual budget process, the Department of Administration & Finance reviews the allocation percentage. This allocation will be increased or decreased based on the financial needs of the program and the performance of the fund. In 2022, the allocation will be 0.35% of full-time wages.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The program was well-received and continues to grow. Based on historical program participation, expenditures are budgeted at 40 births x 240 hours off of work x the average hourly wage.



Fund Summaries											
Fund 730 - City Cemetery											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	420	890	623	623	630	630	630	630	630	7	1%
Total Revenues	420	890	623	623	630	630	630	630	630	7	1%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	420	890	623	623	630	630	630	630	630	Cash Reserve Target 25% of Annual expenditures	
Beginning Balance	30,218	30,540		31,507	32,130	32,760	33,390	34,020	34,651		
Cash Adjustments	(99)	77									
Ending Balance	30,540	31,507		32,130	32,760	33,390	34,020	34,651	35,281		
Fund Purpose											
This fund was established (ordinance 10638-18) to provide perpetual care and maintenance for the South Bend City Cemetery.											
Explanation of Revenue Sources											
Revenue was originally derived from the sale of cemetery plots and burial expenses. There are few sites available for sale and most plots are occupied, resulting in little burial activity. Currently, this fund only receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenses are for maintaining the City Cemetery. There are no expenditures budgeted for 2022. Appropriation requests for expenditures will be made as needed.											



Fund Summaries											
Fund 731 - Bowman Cemetery											
Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	6,613	14,005	9,800	9,800	9,913	9,913	9,913	9,913	9,913	112	1%
Total Revenues	6,613	14,005	9,800	9,800	9,913	9,913	9,913	9,913	9,913	112	1%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	6,613	14,005	9,800	9,800	9,913	9,913	9,913	9,913	9,913	Cash Reserve Target	
Beginning Balance	475,369	480,425		495,643	505,444	515,357	525,269	535,182	545,095	\$400,000 minimum	
Cash Adjustments	(1,557)	1,213									
Ending Balance	480,425	495,643		505,444	515,357	525,269	535,182	545,095	555,008		
Fund Purpose											
In 2018, the trust administered by Key Bank for the maintenance of the Bowman Cemetery was terminated. The funds held in the trust were transferred to the City for the City’s ongoing responsibility to care for the Bowman Cemetery in perpetuity according to Indiana law. This fund was established by Ordinance No. 10638-18, dated December 10, 2018, to account for the transferred funds and to budget for the expenses the City will incur in maintaining the Bowman Cemetery.											
Explanation of Revenue Sources											
Currently, this fund only receives revenue from interest earned on the fund's cash balance.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
Expenses will be for maintaining the Bowman Cemetery. There are no expenditures budgeted for 2022. Appropriation requests for expenditures will be made as needed.											



Fund Summaries

Fund 752 - South Bend Redevelopment Authority

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	2,855	16,077	70,170	5,420	15,272	54,826	164,616	275,419	332,781	9,852	182%
14 - Interfund Transfers In	3,055,500	3,825,000	4,684,081	9,515,081	6,205,519	10,871,456	11,090,381	11,455,991	11,555,575	(3,309,563)	-35%
Total Revenues	3,058,355	3,841,077	4,754,251	9,520,501	6,220,790	10,926,283	11,254,998	11,731,410	11,888,356	(3,299,711)	-35%
Expenditures by Category & Subcategory											
05 - Debt Service	3,042,027	3,652,309	4,689,081	9,515,882	6,733,009	5,227,269	5,755,582	5,710,507	5,819,365	(2,782,874)	-29%
16 - Debt Service Principal	2,030,000	2,205,000	2,300,000	3,780,000	3,105,000	2,945,000	3,615,000	3,720,000	3,990,000	(675,000)	-18%
17 - Debt Service Interest & Fees	1,012,027	1,447,309	2,389,081	5,735,882	3,628,009	2,282,269	2,140,582	1,990,507	1,829,365	(2,107,874)	-37%
Total Expenditures	3,042,027	3,652,309	4,689,081	9,515,882	6,733,009	5,227,269	5,755,582	5,710,507	5,819,365	(2,782,874)	-29%
Net Surplus / (Deficit)	16,328	188,768	65,170	4,619	(512,218)	5,699,014	5,499,416	6,020,903	6,068,991	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	242,425	258,753		447,521	452,140	(60,079)	5,638,935	11,138,351	17,159,254		
Cash Adjustments	0	-									
Ending Balance	258,753	447,521		452,140	(60,079)	5,638,935	11,138,351	17,159,254	23,228,245		

Fund Purpose
This fund accounts for the bi-annual debt service principal and interest payments for various debt issued by the South Bend Redevelopment Authority. The South Bend Redevelopment Authority is a separate legal entity that is recorded in the City's Annual Comprehensive Financial Report (ACFR).

Explanation of Revenue Sources
This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the City funds that are funding the repayment of the debt. This fund also receives revenue from interest earned on the cash balance at the trustee bank.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
Current debt includes:
<ul style="list-style-type: none"> • 2013 Century Center Special Tax Bonds Refunding 2008 - debt payments funded by interfund transfers from River West TIF Fund (#324), final payment May 1, 2026, (debt schedule #62) • 2015 Eddy St Commons-Lease Rental Revenue Bonds Refunding 2008 - debt payments funded by interfund transfers from River East Residential TIF Fund (#436), final payment February 15, 2033, (debt schedule #54) • 2022 South Bend Redevelopment Authority Lease Rental Revenue Bonds, Morris Project - debt payments funded by interfund transfers from Redevelopment General Fund (#433), final payment 2/1/46, (debt schedule #221)



Fund Summaries

Fund 754 - Industrial Revolving Fund

Fund Type	2 Special Revenue Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
04 - Intergov./ Grants	4,749,980	-	-	-	-	-	-	-	-	-	0%
08 - Interest Earnings	50,529	156,288	99,820	78,514	221,654	68,684	82,933	97,146	104,225	143,140	182%
10 - Other Income	809,701	979,867	172,000	172,000	847,900	847,900	847,900	847,900	847,900	675,900	393%
Total Revenues	5,610,209	1,136,154	271,820	250,514	1,069,554	916,584	930,833	945,046	952,125	819,040	327%
Expenditures by Category & Subcategory											
03 - Services	4,558,357	87,011	484,036	818,232	174,536	134,536	136,327	138,154	140,017	(643,696)	-79%
05 - Professional Services	246,601	48,257	457,738	774,916	139,536	119,536	121,327	123,154	125,017	(635,380)	-82%
07 - Grants & Subsidies	4,290,000	-	-	-	-	-	-	-	-	-	0%
14 - Other Services & Charges	21,756	38,755	26,298	43,316	35,000	15,000	15,000	15,000	15,000	(8,316)	-19%
Total Expenditures	4,558,357	87,011	484,036	818,232	174,536	134,536	136,327	138,154	140,017	(643,696)	-79%
Net Surplus / (Deficit)	1,051,853	1,049,143	(212,216)	(567,718)	895,018	782,048	794,506	806,892	812,108	Cash Reserve Target No City reserve requirement; there are program requirements	
Beginning Balance	3,700,843	4,731,022		3,050,364	2,482,646	3,377,664	4,159,712	4,954,218	5,761,110		
Cash Adjustments	(21,673)	(2,729,801)									
Ending Balance	4,731,022	3,050,364		2,482,646	3,377,664	4,159,712	4,954,218	5,761,110	6,573,218		

Fund Purpose

The Industrial Revolving Fund is a loan fund for small businesses. It is governed by a separate Board of Directors which contracts with the City's Community Investment Department for administrative services. A City cash reserve target has not been established for the fund, but it operates under federal guidelines with respect the amount of loans and cash balances that must be maintained.

Explanation of Revenue Sources

This fund receives revenue from the repayments of small business loans. This fund also receives revenue from interest earned on the cash balance at the trustee bank. In 2021 and 2022, revenue will be received from the new Revolving Loan Fund (RLF II) reimbursements as grant funds are administered and spent. In 2020, the City was awarded a \$6.9 million Revolving Loan Fund (RLF II) grant as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This grant will run through July 2022.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Expenditures are for legal services and administrative & program fees. Starting in 2021, expenditures related to the new Revolving Loan Fund (RLF II), which was awarded in 2020 by the Economic Development Administration (EDA) as part of the CARES Act, will include staff expenses, marketing, loan processing and various professional and miscellaneous expenses to administer the grant. All expenses are anticipated to be reimbursed by the grant.



Fund Summaries

Fund 755 - South Bend Building Corporation

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	1,249	3,995	48,628	20,165	-	4,608	4,576	4,510	4,521	(20,165)	-100%
14 - Interfund Transfers In	2,736,000	2,217,500	1,423,193	1,423,193	1,428,605	1,436,855	1,429,355	1,434,311	1,437,368	5,413	0%
Total Revenues	2,737,249	2,221,495	1,471,821	1,443,358	1,428,605	1,441,463	1,433,931	1,438,822	1,441,888	(14,753)	-1%
Expenditures by Category & Subcategory											
05 - Debt Service	2,749,716	2,202,118	1,425,193	1,425,193	1,430,605	1,430,605	1,438,855	1,431,355	1,436,312	5,413	0%
16 - Debt Service Principal	2,195,000	1,645,000	910,000	910,000	950,000	950,000	995,000	1,025,000	1,065,000	40,000	4%
17 - Debt Service Interest & Fees	554,716	557,118	515,193	515,193	480,605	480,605	443,855	406,355	371,312	(34,588)	-7%
Total Expenditures	2,749,716	2,202,118	1,425,193	1,425,193	1,430,605	1,430,605	1,438,855	1,431,355	1,436,312	5,413	0%
Net Surplus / (Deficit)	(12,468)	19,377	46,628	18,165	(2,000)	10,858	(4,924)	7,467	5,576	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	224,375	211,908		231,285	249,450	247,450	258,308	253,384	260,851		
Cash Adjustments	0	0									
Ending Balance	211,908	231,285		249,450	247,450	258,308	253,384	260,851	266,427		

Fund Purpose

This fund accounts for bi-annual debt service principal and interest payments for various debt issued by the South Bend Building Corporation. The South Bend Building Corporation is a separate legal entity, but is reported as a fund in the City's Annual Comprehensive Financial Report (ACFR).

Explanation of Revenue Sources

This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the City funds that are funding the repayment of the debt. This fund also receives revenue from interest earned on the cash balance at the trustee bank. In 2021, the City issued the LIT Lease Rental Revenue Bonds, Series 2021 (known as the 2021 EDIT Infrastructure Bonds). The bonds were issued to fund street and neighborhood infrastructure projects. The par amount of the bonds were \$7,610,000 with a premium of \$1,250,022, a total of \$8,860,022. The bonds were closed on May 12, 2021 with a net interest rate of 3.4%. The bond proceeds were deposited into this fund.

Explanation of Expenditures, Staffing, and Significant Changes/Variance

Current debt includes:

- 2012 Fire Station/Police Dept Renovations Refunding Bonds, Refunding 2003 - debt payments funded by interfund transfers from River West TIF Fund (#324), final payment 2/1/23, (debt schedule #39)
- 2013 EMS/Fire Station/Tower Bonds - debt payments funded by interfund transfers from Fire Department Capital Fund (#287), final payment 2/1/33, (debt schedule #116)
- 2021 LIT Infrastructure Bonds - debt payments funded by interfund transfers from Local Income Tax Economic Development Fund (#408), final payment 8/15/37, (debt schedule #215)
- 2022 Economic Development Revenue Bonds, Potawatomi Zoo Project - debt payments funded by interfund transfers from Redevelopment General Fund (#433), final payment 2/1/42, (debt schedule #222)

In 2021, the final payment for the 2010 Public Works Service Center Refunding Bonds (Refunding 2001) was made on 2/1/21, (debt schedule #36). The debt service reserve balance of \$647,148 was disbursed by the trustee bank when the bonds were paid off. 87.7% was transferred to the River West TIF Fund (#324) and 12.3% was transferred to the Sewage Works Operating Fund (#641), the funds that repaid the debt. In 2021, the cost of issuance for the 2021 LIT Infrastructure bonds was accounted for in this fund. The remaining bond proceeds, after cost of issuance was deducted, was \$8,601,026. That amount was transferred to the bond capital fund (#455) to be used towards the approved capital infrastructure projects.



Fund Summaries

Fund 756 - 2015 Smart Streets Bond Debt Service

Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	91	91	69,189	34,996	36,162	34,874	34,824	34,803	34,800	1,166	3%
14 - Interfund Transfers In	1,715,000	1,714,000	1,704,785	1,704,785	1,710,844	1,705,819	1,709,819	1,707,694	1,709,444	6,059	0%
Total Revenues	1,715,091	1,714,091	1,773,974	1,739,780	1,747,006	1,740,693	1,744,643	1,742,496	1,744,244	7,225	0%
Expenditures by Category & Subcategory											
05 - Debt Service	1,711,344	1,709,319	1,706,785	1,706,785	1,712,844	1,712,844	1,707,819	1,711,819	1,709,694	6,059	0%
16 - Debt Service Principal	1,060,000	1,090,000	1,120,000	1,120,000	1,160,000	1,160,000	1,190,000	1,230,000	1,265,000	40,000	4%
17 - Debt Service Interest & Fees	651,344	619,319	586,785	586,785	552,844	552,844	517,819	481,819	444,694	(33,941)	-6%
Total Expenditures	1,711,344	1,709,319	1,706,785	1,706,785	1,712,844	1,712,844	1,707,819	1,711,819	1,709,694	6,059	0%
Net Surplus / (Deficit)	3,748	4,773	67,189	32,996	34,162	27,849	36,824	30,677	34,550	Cash Reserve Target 100% cash reserves per bond covenants	
Beginning Balance	1,742,699	1,746,446		1,751,219	1,784,215	1,818,377	1,846,226	1,883,049	1,913,727		
Cash Adjustments	-	-									
Ending Balance	1,746,446	1,751,219		1,784,215	1,818,377	1,846,226	1,883,049	1,913,727	1,948,277		

Fund Purpose
This fund accounts for the bi-annual principal and interest payments to bondholders for the 2015 Smart Streets Bond. It also accounts for the related debt service reserve cash balance held at trustee bank. The bonds were closed on April 9, 2015 and the par amount was \$25 million.

Explanation of Revenue Sources
This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the River West TIF Fund (#324). This fund also receives revenue from interest earned on the cash balance at the trustee bank.

Explanation of Expenditures, Staffing, and Significant Changes/Variance
The River West TIF Fund (#324) transfers money into this fund semi-annually to cover debt service payments. The bonds are to be repaid over 21 years, with the final payment due February 1, 2037 (debt schedule #135). The debt service reserve amount will be used towards the last debt service payment. Capital expenditures of this bond were tracked in the Smart Streets Bond Capital Fund (#753). The capital proceeds were fully expended in 2019.



Fund Summaries											
Fund 757 - 2015 Parks Bond Debt Service											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	1,217	5,303	19,263	11,751	11,163	11,085	11,028	11,068	11,132	(588)	-5%
14 - Interfund Transfers In	373,724	338,293	368,381	368,381	381,031	373,231	375,356	377,181	383,616	12,650	3%
Total Revenues	374,941	343,596	387,644	380,132	392,195	384,316	386,385	388,249	394,748	12,062	3%
Expenditures by Category & Subcategory											
05 - Debt Service	372,556	375,581	368,381	368,381	381,031	381,032	373,232	375,357	377,182	12,650	3%
16 - Debt Service Principal	230,000	240,000	240,000	240,000	260,000	260,000	260,000	270,000	280,000	20,000	8%
17 - Debt Service Interest & Fees	142,556	135,581	128,381	128,381	121,031	121,032	113,232	105,357	97,182	(7,350)	-6%
Total Expenditures	372,556	375,581	368,381	368,381	381,031	381,032	373,232	375,357	377,182	12,650	3%
Net Surplus / (Deficit)	2,385	(31,986)	19,263	11,751	11,163	3,284	13,153	12,892	17,566	Cash Reserve Target	
Beginning Balance	587,763	590,148		558,162	569,913	581,076	584,361	597,514	610,406	100% cash reserves per bond covenants	
Cash Adjustments	-	0									
Ending Balance	590,148	558,162		569,913	581,076	584,361	597,514	610,406	627,972		
Fund Purpose											
This fund accounts for the semi-annual payment of debt service principal and interest to the bondholders of the 2015 Parks Bond. The par amount of the bonds were \$5,605,000. The debt service reserve will be used towards the last debt service payment. The accounting records are maintained in trustee bank accounts.											
Explanation of Revenue Sources											
The Local Income Tax Economic Development Fund (#408) transfers money into this fund on a monthly basis, as per the bond ordinance, to cover debt service payments. This fund also receives revenue from interest earned on the cash balance at the trustee bank.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The semi-annual debt service payments are set forth in the 20-year debt amortization schedule (debt schedule #141) with the first payment made on February 1, 2016 and the final payment due on August 1, 2035. Capital expenditures of this bond were tracked in the 2015 Parks Bond Capital Fund (#751). The capital proceeds were fully expended in 2019.											



Fund Summaries											
Fund 759 - 2017 Eddy Street Commons Bond Capital											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	25,565	1	-	-	515	-	-	-	-	515	0%
Total Revenues	25,565	1	-	-	515	-	-	-	-	515	0%
Expenditures by Category & Subcategory											
Net Surplus / (Deficit)	25,565	1	-	-	515	-	-	-	-	Cash Reserve Target	
Beginning Balance	25,763	25,764		25,766	25,766	26,281	26,281	26,281	26,281	No reserve requirement - Bond capital fund - spend down to zero	
Cash Adjustments	(25,564)	(0)									
Ending Balance	25,764	25,766		25,766	26,281	26,281	26,281	26,281	26,281		
Fund Purpose											
This fund accounts for the expenditures of the bond proceeds from the 2017 Eddy Street Commons Phase II Bond. The funds will be spent on Phase II of the Eddy Street Commons, a mixed-use development area just south of the University of Notre Dame.											
Explanation of Revenue Sources											
Initial revenues were bond proceeds from the \$25 million Eddy Street Commons Bond issued in 2017 (closing date 8/14/17, debt schedule #163). Currently, this fund only receives revenue from interest earned on the cash balance at the trustee bank.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
In July 2007, the South Bend Common Council unanimously approved the rezoning of 25 acres of vacant land south of Notre Dame for the nearly \$200 million Eddy Street Commons project. Phase I - As part of the Phase I development deal, Kite Realty Group agreed to invest \$161.9 million while South Bend city officials agreed to invest \$36.7 million to help with, among other costs, a parking garage and street and utility upgrades. Phase I included retail/restaurant/office space, apartment units, condo units, townhomes, a 1,276-vehicle multi-level parking garage, a Fairfield Inn & Suites and an Embassy Suites. Phase II - Designed with input from the University, City of South Bend and nearby home and business owners, Phase II consists of five main buildings: two graduate-style apartment buildings and a new Robinson Community Learning Center on the east side of Eddy Street and two market-rate apartment buildings on the west side of Eddy Street. A stand-alone grocery store is Adopted for the southwest corner of Howard and Indiana 23, where the Robinson Center now sits. The Robinson Center, an off-campus educational initiative of the University, will move to a new onestory, 13,000-square-foot building across the street. Phase II is a joint effort between the university and Kite Realty.											



Fund Summaries											
Fund 760 - 2017 Eddy Street Commons Bond Debt Service											
Fund Type	3 Capital & Debt Service Funds					Control	City Controlled Funds				
	Actual		Budget			Forecast				2024 to 2025	
	2022	2023	2024 Adopted	2024 Amended	2025 Adopted	2026	2027	2028	2029	\$ Change	% Change
Revenues											
08 - Interest Earnings	188	187	112,008	73,411	75,577	73,341	73,296	73,307	73,252	2,166	3%
14 - Interfund Transfers In	1,926,375	1,929,875	1,941,375	1,941,375	1,955,125	1,951,250	1,950,625	1,952,375	1,946,875	13,750	1%
Total Revenues	1,926,563	1,930,062	2,053,383	2,014,786	2,030,702	2,024,591	2,023,921	2,025,682	2,020,127	15,916	1%
Expenditures by Category & Subcategory											
05 - Debt Service	1,926,375	1,929,875	1,941,375	1,941,375	1,955,125	1,955,125	1,951,250	1,950,625	1,952,375	13,750	1%
16 - Debt Service Principal	720,000	760,000	810,000	810,000	865,000	865,000	905,000	950,000	1,000,000	55,000	7%
17 - Debt Service Interest & Fees	1,206,375	1,169,875	1,131,375	1,131,375	1,090,125	1,090,125	1,046,250	1,000,625	952,375	(41,250)	-4%
Total Expenditures	1,926,375	1,929,875	1,941,375	1,941,375	1,955,125	1,955,125	1,951,250	1,950,625	1,952,375	13,750	1%
Net Surplus / (Deficit)	188	187	112,008	73,411	75,577	69,466	72,671	75,057	67,752	Cash Reserve Target	
Beginning Balance	3,668,611	3,668,799		3,668,987	3,742,397	3,817,974	3,887,440	3,960,111	4,035,169	\$2,500,000 minimum	
Cash Adjustments	(0)	0									
Ending Balance	3,668,799	3,668,987		3,742,397	3,817,974	3,887,440	3,960,111	4,035,169	4,102,921		
Fund Purpose											
This fund accounts for the semi-annual payment of debt service principal and interest to the bondholders of the 2017 Eddy Street Commons Phase II Bonds. The bonds were closed on August 14, 2017 and the par amount was \$25 million. This fund will hold a minimum of \$2.5 million in cash reserves per the 2017 Eddy Street Commons bond covenant. In December 2018, an additional \$945,000 was added to the debt service reserve. In March 2021, an additional \$205,104 was added to the debt service reserve.											
Explanation of Revenue Sources											
This fund accounts for the trustee bank's receipt of debt service payments from the City, recorded as interfund transfers from the North East Residential Area TIF Fund (#436). This fund also receives revenue from interest earned on the cash balance at the trustee bank.											
Explanation of Expenditures, Staffing, and Significant Changes/Variance											
The principal and interest payments are set forth in the 20-year debt amortization schedule with the first payment made on February 15, 2018 and the final payment due February 15, 2037. The bond was issued for Phase II of the Eddy Street Commons, a mixed-use development area just south of the University of Notre Dame. Capital expenditures related to the project are tracked in the Eddy Street Commons Capital Fund (#759)											



GLOSSARY



Glossary

Activity Budget(s): Cost centers or specific and commonly recognized service functions within a fund or department to which specific expenses are to be allocated.

Ad Valorem: Imposed at a rate percent of the value as stated in determining property taxes.

Appropriation: An expenditure authorization made by the Common Council, which permits charges against specified funding sources. Appropriations are usually made for fixed amounts and are typically approved for the entire fiscal year unless otherwise amended by the City Council.

Approved/Adopted Budget: The City's budget & expenditure authority as adopted by the Common Council in a vote conducted after a City Charter-required public hearing to collect public input on the Proposed Budget.

Assessed Valuation: The estimated value placed upon real and personal property by the County Assessor.

Assets: Property owned by the City, which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal controls and is intended to:

- Ascertain whether financial statements fairly present financial positions and results of operations;
- Test whether transactions have been legally performed;
- Identify areas for possible improvements in accounting practices and procedures;
- Ascertain whether transactions have been recorded accurately and consistently;
- Ascertain the stewardship of officials responsible for governmental resources.
- Certain audited funds related to trustee accounts, bonding and capital leases are not budgeted or included in this document.

Balanced Budget: The budgeted revenues (plus available cash reserves) are equal or more than the budgeted expenditures.

Base Budget: The budget predicated on maintaining the existing level of service.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital improvements.

Budget Amendment: Adjustments made to the budget or approved expenditure authority during the fiscal year by the Common Council to properly account for unanticipated changes, which occur either in revenues or expenditures or for programs or policy objectives initially approved for the fiscal year.

Budget (Operating): A plan of financial operations embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceiling under which the City and its departments operate.

Budget Basis: The basis by which a City determines its budget. The budget basis may be cash, accrual, modified accrual or some other basis. The City of South Bend uses the cash basis for budgeting.



Budget Calendar: The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Budgetary Control: The level at which expenditures cannot legally exceed the appropriated amounts.

Budgeted Funds: Funds that are planned for certain uses. The budget document that is submitted for Common Council approval is composed of budgeted funds.

Budget Message: Initially, a general discussion of the proposed budget document presented in writing as a supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations.

Capital Expenditures: The expenditures for the acquisition of capital assets; whether major assets with long-term useful life spans or shorter-term operational capital needs such as office equipment, small tools & machinery. The expenditures are financed by either capital debt or cash-pay-as-you-go. Generally, equipment with a cost of \$10,000 or more and a useful life of at least one year is considered a capital expenditure.

Cash Management: The management of cash necessary to pay for government services while investing temporarily idle cash in order to earn interest. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds safely in order to achieve the highest interest on temporary cash balances.

CIP: Abbreviation for Capital Improvement Program.

Contingency: An estimated amount of funds needed for deficiency or emergency purposes. An annual appropriation to cover short falls in revenue and/or underestimation of expenditures.

Contractual Services: Items of expenditure from services that the City receives from an outside company. HVAC, maintenance, custodial services, Building, Mechanical, and Plumbing Inspectors are examples of contractual services.

CPI: Abbreviation for Consumer Price Index.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department: A major activity of the City, which indicates overall management responsibility for an operation of a group of related operations within a functional area.

Depreciation: That portion of the cost of a capital asset, used during the year to provide service.

Division: The functional areas that make up a department. For example, Engineering is a division of the Public Works Department.

DLGF: Abbreviation for the Indiana Department of Local Government Finance. The DLGF is a state agency that approves the budgets and property tax rates.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses. Enterprise funds are established for services such as water and sewer utilities.



Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The cost of Governmental Fund goods delivered and services rendered, whether paid or unpaid.

Fiscal Officer: Finance personnel assigned to a specific Department/Division within the City. They are responsible for managing their respective department's budget. These personnel report to the Controller's office.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: For financial reporting, fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—reserved and unreserved. When fund balance is reserved, it either means that the resources are in a form that cannot be appropriated and spent or that the resources are legally limited to being used for a particular purpose. For instance, grant monies from the federal government that may be used only for a road project would be reported as reserved fund balance in a street fund. Likewise, the City's cemetery trust funds in the General Fund are nonexpendable resources that can be invested but not spent—as reserved fund balance. The portion of fund balance that is not reserved is fittingly called unreserved fund balance. For budgeting, fund balance is equal to cash balance as the City utilizes the cash basis of budgeting.

GAAP: Abbreviation for Generally Accepted Accounting Principles.

GASB: The Governmental Accounting Standards Board, which provides direction in accounting and reporting requirements for units of government.

Gateway: The State of Indiana budget and financial reporting program that local units of government are required to use.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as police protection, finance, public services and general administration.

General Obligation Bonds: When the City pledges its full faith and credit to the repayment of the bonds it issues, those bonds are General Obligation (G.O.) bonds.

GFOA: Abbreviation for Government Finance Officers Association.

Investment: Securities purchased and held for the production of income in the form of interest.

KPI: Abbreviation for Key Performance Indicator. Also known as Performance Measure.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

LIT: Local Income Tax (LIT). Local income taxes are based on employee wages earned in St. Joseph County multiplied by the tax rate and then allocated to the local governmental units in the county based on several factors including property tax levy amounts. St. Joseph County has adopted three local income taxes (LIT) that result in direct revenue to the City—namely, Certified Shares (.6% of wages), Economic Development (.4% of wages), and Public Safety (.25% of wages).



Long Term Debt: Debt with a maturity of more than one year.

Maturities: The date on which the principal or stated values of investments or debt obligation mature and may be reclaimed.

Net Assessed Value: Total value of property less certain deductions like homestead deductions, tax abatements, exempt property, and TIF property.

Net Debt: All City Debt net of special assessment, transportation fund and revenue bond debt.

Per Capita Basis: Per unit of population.

Revenue: An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in an enterprise.

SBOA: Abbreviation for the Indiana State Board of Accounts. The SBOA is a state agency that performance the function of private accounting firms in other states.

Surplus Funds: Liquid or Non-Liquid Funds not immediately needed to pay demands against vendors and other claimants as determined by management.

Structurally Balanced Budget: A budget that is sustainable for multiple years into the future.

Tax Base: The total value of taxable property in the City.

TIF: Abbreviation for Tax Increment Financing. A fund that captures the increase in net assessed value on properties in an area to provide property tax revenue for economic development projects.

Transfers- In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

Fiduciary Funds: Fiduciary funds are used to account for assets held by the city in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds.

Utilities Fund: This enterprise fund is used to account for the provision of water, sewer and solid waste services to the customer financed primarily by user charges.

Working Capital: Working Capital is generally defined as current assets less current liabilities; however, this is to some extent, an abstract concept. If all of the current assets were converted to cash at their book value and all the current liabilities paid, then working capital would be the amount of cash remaining. For the City's Utilities Fund, current assets are comprised of cash and cash equivalents, receivables and inventory; and current liabilities are comprised of accounts payables, accrued liabilities and the current portion of next fiscal year's long-term debt.