

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

October 8, 2024

Mr. Landon Conrad
Midland Engineering Company, Inc.
52369 State Road 933 North
South Bend, IN 46624
midland@midlandengineering.com

RE: Rejection of Bids – SBFD Central Fire Station Roofing Replacement – Project No.
124-032A

Dear Mr. Conrad:

At its October 8, 2024 meeting, the Board of Public Works approved the rejection of all bids for the above referenced project due to the submitted documentation being incomplete with the affidavit and bid bond missing, as well as the bid also exceeding the budget for the project.

This project will be readvertised at a later date. Thank you for bidding, and we hope you bid with us in the future.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/hh



INTER-OFFICE MEMORANDUM
DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING

TO: Theresa Heffner, Clerk
Board of Public Works

FROM: Lidya Abreha
Project Engineer, Division of Engineering

SUBJECT: Agenda Request – Reject Bid
Project No. 124-032A SBFD Central Fire Station Roofing Replacement

DATE: October 1st, 2024

On September 24th, 2024, the Board of Public Works opened and read bids for the above project. One bid was received from Midland Engineering. The board found the documentation to be incomplete with affidavit and bid bond missing from the folder. The bid received also exceeded the budget for the project.

The Bid Ranked as follows:

	<u>Midland Engineering</u>
Total Base Bid	\$615,400.00

Recommendation – Reject Bid:

The Division of Engineering recommend the Board of Public Works reject this bid.

Please call with your questions.

Phone extension: 5961

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President

Gary A. Gilot, Member

Murray L. Miller, Member

Joseph R. Molnar, Vice President

Briana Micou, Member

Attest: Theresa M. Heffner, Clerk

Date: October 8, 2024

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date: 10/01/2024
 Name: Lidya Abreha Department of Public Works – Engineering Division
 BPW Date: 10/08/2024 Phone Extension: 5961

Required Prior to Submittal to Board

BPW Attorney	<input checked="" type="checkbox"/>	Attorney Name	<u>Michael Schmidt</u>
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	<u>Mickey Lovy</u>	

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input checked="" type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other:		<input type="checkbox"/> Ease./Encroach

Required Information

Company or Vendor Name	_____
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing
	<input type="checkbox"/> No
MBE/WBE Contractor	<input type="checkbox"/> MBE <input type="checkbox"/> WBE Completed E-Verify Form Attached
	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	<u>SBFD Central Fire Station Roofing Replacement (task 1)</u>
Project Number	<u>124-032A</u>
Funding Source	<u>Fire Departmental Capital (1)</u>
Account No.	<u>287-443001</u>
Amount	_____
Terms of Contract	<u>Lump Sum</u>
Special Contract Provisions	<u>N/A</u>
Purpose/Description	<u>Reject bid submitted for SBFD Central Fire Station Roofing Replacement based on incomplete documentation and amount exceeding project budget.</u>

For Change Orders Only

Amount of	<input type="checkbox"/> Increase	\$ _____
	<input type="checkbox"/> Decrease	(\$ _____)
Previous Amount		\$ _____
	Increase	_____ %
Current Percent of Change:	Decrease	(_____ %)
New Amount		\$ _____
	Increase	_____ %
Total Percent of Change:	Decrease	(_____ %)
Time Extension Amount:		_____
New Completion Date:		_____