

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

June 25, 2024

Mr. Ruben Alvarado
Rieth-Riley Construction Co., Inc.
25200 State Road 23
South Bend, IN 46614
ralvarado@rieth-riley.com; gvanparys@rieth-riley.com

RE: Change Order No. 1 (Final)/Project Completion Affidavit
South Bend Fire Department Parking Lot Rehabilitation - Project No. 123-049

Dear Mr. Alvarado:

At its June 25, 2024 meeting, the Board of Public Works approved the Final Change Order for this project, be decreased by \$977.25. The final contract amount is \$95,843.75.

In addition, the Project Completion Affidavit for this project was approved in the amount of \$95,843.75. Copies of the Change Order and Project Completion Affidavit are enclosed for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/lh

**CITY OF SOUTH BEND, INDIANA
DEPARTMENT OF PUBLIC WORKS
PROJECT CHANGE ORDER**



DATE: 5/17/2024
PROJECT NO: 123-049
PROJECT NAME: SBFD Parking Lot Rehab, South Bend, IN
CONTRACT DATE: 5/23/2023
CHANGE ORDER NO: 1 (Final)
SUBJECT OF CHANGE ORDER: PCR #1-Final Quantities Adjustment

All items completed substantially as planned.
 See attached Comparison of Estimate for overruns and underruns.

The original contract sum		\$	<u>96,821.00</u>
Net change by previously authorized change orders		\$	<u>0.00</u>
The contract sum prior to this change order		\$	<u>96,821.00</u>
By this Change Order, the project amount is	<input type="checkbox"/> Increased		
	<input checked="" type="checkbox"/> Decreased	\$	<u>977.25</u>
The new contract sum including this change order		\$	<u>95,843.75</u>
This Change Order represents a total change of			<u>-1.01 %</u>
Total change for entire project			<u>-1.01 %</u>

Original contracted completion date/time 7/28/2023
 Extension of date/time by previous change orders 0 days
 Date/time extension by this change order 0 days
 New completion date/time 7/28/2023

CONTRACTOR

RECOMMENDED FOR APPROVAL

[Signature]
 Contractor Signature

Kyle Ludlow
 CONSTRUCTION MANAGER

Derek Sauer P.M. / Estimator
 Printed Name and Title

CITY OF SOUTH BEND

Reith-Riley Construction Co., Inc.
 Company Name

CITY OF SOUTH BEND, INDIANA
 BOARD OF PUBLIC WORKS

25200 State Road 23
 Address

[Signature]
 Elizabeth A. Maradik, President

[Signature]
 Joseph R. Molnar, Vice President

South Bend IN 46614
 City, State, Zip

[Signature]
 Gary A. Gilot, Member

[Signature]
 Briana Micou, Member

[Signature]
 Murray L. Miller, Member

[Signature]
 Attest: Theresa M. Heffner, Clerk

Date: June 25, 2024

**CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS
PROJECT COMPLETION AFFIDAVIT**



PROJECT NAME	<u>SBFD Parking Lot Rehab, South Bend, IN</u>	
PROJECT NO	<u>123-049</u>	FINAL COST <u>\$95,843.75</u>
CONTRACT SIGNED	<u>5/23/2023</u>	MAINTENANCE AGREEMENT ENDS
PROJECT DESCRIPTION	<u>Parking Lot Improvements, Add Signage, Add Markings</u>	

WITNESSETH:

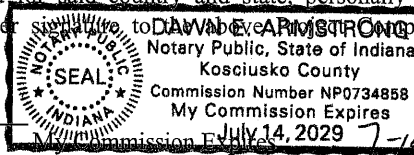
The work under the above contract between the City of South Bend and the undersigned contractor having been completed, the City of South Bend, its officials and agents are hereby released from all claims and demands whatsoever arising under or by such contract, and that the contractor performed the work within the scope of the Specifications and Standards of the City of South Bend which were a part of the above Contract.

Executed this <u>20</u> day of <u>May</u> , 202 <u>4</u>	<u>Reith-Riley Construction Co., Inc.</u>
<u>[Signature]</u>	Company Name
Signature	<u>25200 State Road 23</u>
<u>Derek Sauer</u>	Company Address
Printed Name	<u>South Bend IN 46614</u>
	City, State, Zip

WITNESSESS:

Before me, the undersigned Notary Public in and for said country and state, personally appeared Derek Sauer and acknowledged his/her signature to DAVE E ARMSTRONG Project Completion Affidavit on

the 21st day of May, 2024



<u>[Signature]</u>	Notary Signature
<u>Dawn E Armstrong</u>	Printed Name
	County of Residence <u>Kosciusko</u>

If the Contractor is a corporation, the following certificate will be executed.

I, _____, certify that I am Secretary of the Corporation executing this release; that _____ who signed this release on behalf of the contractor was then _____ of said Corporation; that said release was duly signed for and on behalf of said Corporation by Authority of its governing body, and is within the scope of corporate powers:

Secretary's Signature	Corporate Seal

Printed Name	

DEPARTMENT OF PUBLIC WORKS APPROVAL

This project is acceptable for final approval and we recommend to the Board of Public Works that it be ordained so.

<u>Kyle Ludlow</u>	Date: <u>6/18/2024</u>
Construction Manager	

SOUTH BEND BOARD OF PUBLIC WORKS

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

[Signature]
Elizabeth A. Maradik, President

[Signature]
Joseph R. Molnar, Vice President

[Signature]
Gary A. Gilot, Member

[Signature]
Briana Micou, Member

[Signature]
Murray L. Miller, Member

[Signature]
Attest: Theresa M. Heffner, Clerk

Date: June 25, 2024

State of Indiana, County of St Joseph SS:

Derek Sauer being duly sworn that he/she is the Project Manager
(Name of Officer) (Title)

of Rieth-Riley Construction Co. having contracted with City of South Bend
(Contractor) (Owner)

to furnish certain materials and/or labor as follows: Intersection Re-alignment w/ Storm & Water work
(Description)

for a project known as St South Bend Neighborhood Infrastructure Project - Longfellow & South
(Name of Project)

located at Longfellow & South Intersection

and owned by City of South Bend
(Owner)

and does hereby further state on the behalf of the aforementioned subcontractor/supplier:
(PARTIAL WAIVER) that there is due from the Contractor the sum of _____ Dollars (\$.)

- receipt of which is hereby acknowledged; or
- the payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which is given solely with respect to said amount, and which waiver shall be effective only upon receipt of payment thereof by the undersigned;

(FINAL WAIVER) that the final balance due from the contractor is the sum of _____ (\$.)

- receipt of which is hereby acknowledged; or
- the payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which shall become effective only upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all liens or claims whatsoever on the above-described property and improvements thereon an account of labor or material or both, furnished b the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certified that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this Affidavit and Walver of Lien.

By _____ (Firm) _____ (Authorized Representative)

STATE OF INDIANA)
ST. JOSEPH COUNTY) SS:

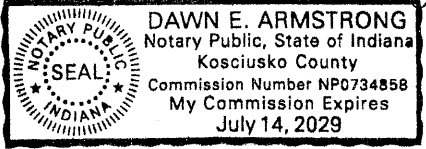
Before me, the undersigned, a Notary Public, in and for said County and State, personally appeared Derek Sauer and acknowledged the execution of the foregoing Affidavit and Waiver of Lien.

May IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the 21st day of May 2024.

Dawn E. Armstrong
Notary Public Signature

My Commission Expires: 7-14-29
Residing in Kosciusko County, Indiana

Dawn E. Armstrong
Notary Public Name



Member

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date	06/18/2024	Department	Public Works
Name	Kyle Ludlow	Phone Extension	9157
BPW Date	06/25/2024		

Review and Approval Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>		_____

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input checked="" type="checkbox"/> C/O & PCA No. 1	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease. /Encroach	

Required Information

Company or Vendor Name	Reith-Riley Construction Co., Inc.		
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing		
	<input checked="" type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE	Completed E-Verify Form Attached	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE		<input type="checkbox"/> No
Project Name	SBFD Parking Lot Rehab		
Project Number	123-049		
Funding Source	Fire Department		
Account No.	PR-00024234 PO-0024128		
Amount	\$95,843.75		
Terms of Contract			
Purpose/Description	Project Closeout and Change Order		

For Change Orders Only

Amount of	<input type="checkbox"/> Increase	\$	
	<input checked="" type="checkbox"/> Decrease	(\$ 977.25)	
Previous Amount	\$ 96,821.00		
	Increase	%	
Current Percent of Change:	Decrease	(1.01%)	
New Amount	\$ 95,843.75		
	Increase	%	
Total Percent of Change:	Decrease	(1.01%)	
Time Extension Amount:	0 Days		
New Completion Date:	7/28/2023		