



# OFFICE OF THE CITY CLERK

## BIANCA L. TIRADO, CITY CLERK

### MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** COUNCILMEMBER SHEILA NIEZGODSKI, PERSONNEL AND FINANCE COMMITTEE CHAIR  
**DATE:** MONDAY, JUNE 3, 2024  
**SUBJECT:** PERSONNEL AND FINANCE COMMITTEE MEETING NOTICE: **2025 BUDGET HEARING SCHEDULE**

### NOTICE

The following meetings of the Personnel and Finance Committee have been scheduled at the following location on the following dates:

Council Chambers  
4<sup>th</sup> Floor County-City Building  
227 W. Jefferson Blvd.  
South Bend, IN 46601

Members of the public can attend the meeting in person or may access the meeting virtually via Teams Meeting App. Additionally, these meetings are informative and do not constitute public hearings; the public has a legal right to observe and record, but not necessarily to participate. Each meeting will be advertised individually along with location and time. Thank you for your interest and understanding.  
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<b>2025 Budget Schedule</b>			
	<b>Date</b>	<b>Time</b>	<b>Department</b>
	Wednesday, August 14, 2024	5:30 P.M.	2025 City-Wide Budget Overview Meeting
	Wednesday, August 21, 2024 *	5:30 P.M.	Police Department & Fire Department
	Wednesday, August 28, 2024	5:30 P.M.	Venues Parks & Arts
	Wednesday, September 4, 2024	5:30 P.M.	Public Works
	Wednesday, September 11, 2024	6:30 P.M.	Council Working Session #1
	Thursday, September 12, 2024 *	5:30 P.M.	Community Investment (DCI)
	Wednesday, September 18, 2024 *	5:30 P.M.	Administrative Departments (Admin & Finance, Legal Department, Innovation & Technology)
	Wednesday, September 25, 2024	5:30 P.M.	Mayor's Office, Diversity & Inclusion, City Clerk, Common Council
	Thursday, September 26, 2024	5:30 P.M.	Transpo, Budget Wrap-up and Final Questions
	Thursday, October 3, 2024	5:30 P.M.	Council Working Session #2
	Monday, October 14, 2024	7:00 P.M.	Vote on 2025 Budget

(\* Asterisk denotes off-site location and will be advertised accordingly- TBD

cc: Mayor James Mueller  
Committee Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible