

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
REGULAR MEETING AGENDA  
March 22, 2022 – 9:30 a.m.**



Virtual Meeting Link <https://tinyurl.com/2022BPWHybrid>  
1308 County-City Building, South Bend, IN 46601

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**1. REVIEW OF MINUTES**

- A. Approve Agenda Review, and Regular Meeting Minutes of March 3, and March 8 2022

**2. NOTICE OF INTENT TO SELF PERFORM**

- A. 2022 Annual Paving Program
  - 1. Description: City to Self-Perform with its Own Qualified Workforce; Forty-Six (46) Projects Scheduled for 2022
  - 2. Amount:
    - a) Colfax Ave. (Eddy St. to Esther St.): \$133,050.28
    - b) Linden Ave. (Grant St. to Birdsell St.): \$136,598.70
    - c) St. Vincent St. (Niles Ave. to Notre Dame Ave.): \$109,512.15
  - 3. Funding: MVH-R, RWDA TIF

**3. OPENING OF BIDS**

- A. 2022 Street and Sewer Material Bid – Project No. 122-028
  - 1. Funding: PR-00015077
- B. 2022 Asphalt Materials Bid – Project No. 122-029
  - 1. Funding: PR-00015079
- C. 2022 Contractor Paving, Round I – Project No. 122-008
  - 1. Funding: PR-00015103

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. Sale of City-Owned Property – 1514 Dale Ave.
  - 1. Name: Gladis Ibarra Duarte
  - 2. Amount: \$4,000

**5. OPEN MARKET QUOTE AWARD**

- A. 2022 Biosolids Trucking for Land Application Contract – Project No. 122-031
  - 1. Company: Trucks R Us Inc.
  - 2. Amount: \$145.00 (Unit Price, Per Truck, Per Hour)
  - 3. Funding: PR-00015085

**6. CHANGE ORDERS**

- A. 2021 Curb and Sidewalk Construction – Project No. 121-001
  - 1. Company: Rieth-Riley Construction Co., Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$6,621.06

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4. Percent of Increase: 1.48%
5. Revised Contract Amount: NTE \$454,193
6. Funding: PO-0010116

**7. PROJECT COMPLETION AFFIDAVITS**

- A. Howard St. and Corby Blvd. Streetscape Improvements – Project No. 120-024
  1. Company: Milestone Contractors North, Inc.
  2. Final Contract Amount: \$610,365.48
  3. Funding: PO-0009299
- B. 100 S. Michigan Tree Grates – Project No. 121-037
  1. Company: The Robert Henry Corporation
  2. Final Contract Amount: \$77,924.23
  3. Funding: PO-0013007

**8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. 2022 VPA Athletic Court Renovations - Bid Package I – Project No. 121-033A
  1. Funding: PR-00015677
- B. Beck's Lake LaSalle Park EPA Master Plan – Project No. 120-053
  1. Title Sheet
  2. Funding: PR-00015473

**9. RESOLUTIONS**

- A. **Resolution No. 20-2022**

A Resolution of the City of South Bend, Indiana Board of Public Works for the Sewer Lateral Reimbursement Program Policy

  1. Description: Allow the Establishment of Reimbursement Program to Assist Property Owners with Cost of New Sewer Laterals to Promote Infill Development

**10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Professional Services Agreement – Forum Architects, LLC
  1. Description: Design Services for Windows and Siding Replacement at Miami Hills Apartment Complex Project No. 122-027
  2. Amount: \$70,000
  3. Funding: PR-00015585
  
- B. Settlement Agreement & Covenant Not to Sue and Permanent Easement – Mr. Brian Szalai & Nemeth, Feeney, Masters & Campiti, P.C.

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1. Description: Two (2) Documents; Settlement Agreement and St. Joseph Co. Disclaimer of Interest and Motion to Dismiss for Prairie Ave. Water Main Loop Project No. 117-068
2. Amount: \$24,500
3. Funding: PR-00015282
- C. Assignment and Assumption of Wayne Garage Use, Maintenance, And Façade Agreement – Four Stones, LLC
  1. Description: Transfer of Ownership of Shops from Michigan Street Shops LLC to Four Stones, LLC
- D. Real Property Transfer Agreement – South Bend Heritage Foundation, Inc.
  1. Description: Transfer 918 W. Oak St. for Affordable Housing
- E. Amendment No. 2 to Data Sharing Agreement – Abernethy Schwartz Partners LLC d/b/a BlueConduit
  1. Description: Continued Use and Support of Data Collection Application and Development of Service Line Inventory Software for EPA’s Lead Copper Rule
  2. Amount: \$70,000
  3. Funding: PR-00015757
- F. Right-of-Way Encroachment License Agreement – KRG Eddy Street Land III (Kite Realty Group)
  1. Description: Four (4) Digital Kiosks in Right-of-Way at Eddy Street Commons, Phase I, DP #17-005
- G. Bureau of Indian Affairs Right-of-Way Application – US Department of Interior Bureau of Indiana Affairs
  1. Description: Acquire the Additional Utility Easement on Pokagon Band’s Property for Water Main Extension, DP #18-025

**11. LICENSES AND PERMITS**

- A. Street Closures for Special Events
  1. Event: 1<sup>st</sup>. Annual Mother’s Day Pop-Up Event
    - a) Date/Times: May 7, 2022; 8:00 a.m. to 8:00 p.m.
    - b) Location: Allen St. between Lincolnway West and Lindsey St.
- B. Street Closures for Special Events
  1. Event: 32<sup>nd</sup>. Annual Stand by Me Walk
    - a) Date/Times: June 11, 2022; 9:00 a.m. to 12:00 p.m.
    - b) Location: Jefferson Blvd. to Main St., Return to Howard Park – Intermittent Delays at Crossings
- C. Street Closures for Special Events
  1. Event: Leeper Park Art Fair

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- a) Date/Times: June 17-20, 2022; June 17<sup>th</sup>. 4:00 p.m.; June 18-19<sup>th</sup>. 10:00 a.m. to 6:00 p.m.
- b) Location: Riverside Dr. from N. Michigan St. to Lafayette Blvd.
- D. Street Closures for Special Events
  - 1. Event: Sunburst Races
    - a) Date/Times: June 4, 2022; 6:00 a.m. to 10:15 a.m.
    - b) Location: See Maps
- E. Licenses
  - 1. Type: Public Parking Facility - Renewal
    - a) Applicant: Episcopal Cathedral of St. James
    - b) Location: 310 W. Washington St.
    - c) See Comments; Update Signage with Hours of Operation, Rates Charged, Current 2022 City Licensing Number, Font Sizes in Accordance with Municipal Code Section 4-39
- F. Encroachments/Revocable Permits
  - 1. Applicant: The Early Bird Eatery/Four Stones LLC
    - a) Location: 117 E. Wayne St.
    - b) Description: Installation of Mailbox (14"W x 4.4"D x 10.7"H)
    - c) Favorable Recommendations

**12. STREET/ALLEY VACATIONS**

- A. Applicant: South Bend Heritage by: Abonmarche Consultants, Inc.
  - 1. Location: 914 & 918 W. Oak St.
  - 2. Purpose: Alley is Not Used and Increase Adjacent Lots
  - 3. Favorable Recommendations and Meets All I.C. 36-7-3-13 Criteria

**13. TRAFFIC CONTROL DEVICES**

- A. New Installation – Ride Share Zone Signs
  - 1. Location(s):
    - a) E. Wayne St.
    - b) S. Main St.
    - c) Napoleon St.
    - d) Angela Blvd.
    - e) All Criteria Met
  
- B. New Installation – Two (2) No Parking Right Arrow; Two (2) No Parking Here to Corner Signs
  - 1. Location(s):

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- a) Garden Ln. at Sample St.
- b) All Criteria Met

**14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**

- A. 52555 Common Eider Trail – Water/Sewer

**15. RATIFY BONDS**

- A. Contractor Bonds
  - 1. AP Concrete LLC, Approved effective December 3, 2021
  - 2. Argonaut Insurance Co., Released effective December 15, 2021
- B. Excavation Bonds
  - 1. Argonaut Insurance Co., Released effective December 15, 2021
- C. Occupancy Bonds
  - 1. AP Concrete LLC, Approved effective December 3, 2021

**16. RATIFY REDUCED SENIOR TRASH RATE**

- A. Per Municipal Code 16-6, Ratify Reduced Trash Rate for Senior Customers for:
  - 1. 3,160 (total # of accounts) Current as of March 1, 2022

**17. CLAIMS**

- A. Ratification of Preapproved City of South Bend Claims Payments
  - 1. Claim Nos.: GBLN-32734, GBLN-32426
    - a) Date: 03/04/2022
    - b) Amount: \$1,157,017.63
  - 2. Claim Nos.: GBLN-32951, GBLN-32944, GBLN-32945
    - a) Date: 03/08/2022
    - b) Amount: \$2,409,122.90

**18. PRIVILEGE OF THE FLOOR**

**19. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**

**Auxiliary Aid or Other Services are Available upon Request at No Charge. Please Give Reasonable Advance Request when Possible.**