# Inclusive Procurement and Contracting Board Meeting Agenda

(Virtual)

Meeting Link: https://tinyurl.com/z9vhn2kw

I. Call to Order- The IPC Board is now called to order on September 14th, 2021 @ 4:30 pm

II. Roll Call, Breanna Allen

PRESENT: Alkeyna Aldridge, Larry King, Muarry Miller, Bilijah Williams, Rachel Tomas Morgan, Breanna Allen, Kara Boyles, Michael Morris, Jeff Rea

ABSENT: Keana Baylis, Juan Hernandez

- III. Approval of the Minutes
  - o 9-approved 0-not approved
  - o Those presents indicated an "I"
- IV. Diversity Officer- Michael Patton (15 min)
  - 2<sup>nd</sup> Quarter 2021 Inclusion Contracting Procurement Report
    - o Report was sent to all members via email.

Total 2021 Overall Spend 2nd Qtr.	Total # of vendors receiving payment	Total Minority- Owned Business Spend	Total Minority- Owned Business %	Total Women- Owned Business	Total Women- Owned Business %	Total Minority and Women- Owned Business	Total Minority and Women-Owned Business %	Combined Total Certified and Non-Certified Procurement of Goods and Services and Public Works
S 22,401,553.82	1.085	\$132,462.34	0.6%	\$528.333.87	2.3%	\$660,796.21	3.0%	1
	I paso					,		
Excludes Debt Service  Total 2nd Quarter	Vendors receiving	Total Minority- Owned		Total Women-	Total Women-	Total Minority and Women	Total Minority and	Procurement of Goods and
Excludes Debt Service	Vendors	Total Minority-	Minority-			Minority and		

Certified Procurement

\$18,351,585.24	2	9	\$53,671.65	346	9	\$71,538.99	1666	\$125,210.64	.7%	
Total 2021 Overall Spend 2nd Qtr.	Vendors receiving psyment (involced)	MBE Certified Vendors	Total MBE Spend	Total MBE %	WBE Certified Vendors	Total WBE Spend	Total WBE	Total MWBE Spend	Total Minority and Women Owned Business	Procurement of Goods and Services Certified Vendor
Certified Procurement	Goods and Ser	vices								
	Goods and Ser	vices								
\$ 22,401,853.82 Excludes Debt Service Certified Procurement	Goods and Ser		\$53,671.65	.23%	a	8307,968.34	1.3%	\$361,639.99	1.6%	

- Question if the quarterly reports could include geographical region to show vendor breakdown.
- Performance Score Card
  - o Diversity office reaching out to get prime contractors.
  - o Looking to increase prime contracting for future projects
  - Upcoming trainings
    - Oct. 6<sup>th:</sup> (Compliance Workshop) 1pm-3pm in person and virtual; 25 guests can be present; focus areas: vendor registration, how to find bids on city websites, and B2G Now software introduction
    - Oct. 21<sup>st</sup>: Indiana Toll Road Commission and SBCSC: Vendor opportunity fair in person where upcoming procurement, bidding, and contracting opportunities for 2022.

### V. Board of Public Works- Kara Boyles (5 min)

- o 15 projects through public works
  - i. Have associated MWBE goals
- o 8-10 contracts that still need to be BID for the end of year
  - i. Roughly 25 in total by the end of the year
- Update on MWBE contracts awarded by BPW
  - o Rejected Bids
  - 5 projects were rejected as a result of failure to comply with MWBE goal setting
  - o Forms have been updated to reflect requirements for contracts based on the ordinance.

# VI. Procurement- Michael Schmidt (5 min)

- o Encouraging city departments to be flexible with their budget in order to support MWBE businesses
- Can a list of MWBE vendors be shared with the board so that we can promote and support the use of their business
- Update on MWBE Goods and Services contracts awarded by Procurement

# VII. Old Business- (TBD) (10 min)

- Update: Memorandum regarding House Bill 1437- Jenna Throw
  - o Proposed Electronic Meeting Policy
- Draft Policy: Establishing Guidelines for the Privilege of the Floor

- o President read the statement aloud.
- Draft Policy: How the Board will respond to questions during the Public Open Floor privilege

### VIII. New Business (5 min)

- o New Proposed Meeting Times for 2022
  - i. Remainder of 2021; and 2022; 1st Tuesday of the month at 4:30pm
    - 1. Motion-Jeff Rea, Motion-Rachel Tomas Morgan
    - 2. 7 yes, 0 no
- IX. Announcements:
- X. Floor open to the Public
- XI. Adjournment- Vote: Jeff-Motion, 2<sup>nd</sup>-Breanna
  - 1. 7 yes, 0 no

# **Notes and Action Items**