

Tuesday, February 2, 2021
5:00 pm

IPC Board
Agenda

I. Call to Order- The IPC Board is now called to order on February 2, 2021 @ 5pm

II. Roll Call: Kara Boyles, Keana Baylis, Alkeyna Aldridge, Michael Murry, Larry King, Michael Morris, Murray, Jeff Rea, Bilijah, Rachel Tomas Morgan, Breanna Allen

III. Approval of the Agenda
Agenda approved

IV. Approval of the Minutes
Motion: Alkeyna Aldridge, 2nd Rachel Tomas Morgan
Minutes approved

V. Keana Baylis- Brief Introduction
Keana gave a brief introduction

VI. Diversity of Inclusion- Michael Patton

- 2019 Inclusive and Procurement Report (for additional information review report; document was sent to board)
 - Finance, legal, and public works worked to pull the report together
 - Provides brief description of City of South Bend
 - Overall and Annual Spend is a large portion of the report
 - BPW Construction-total MBE annual spend was \$0.00
 - Want to increase these numbers for year 2021
 - Recognize these are only prime contractors
 - Goal is to increase within the next 4 years
 - Board recognizes the good work of collecting information
 - Increase between 2018-2019, a specific contract lended to the significant growth
 - - i. Feedback from the Board
- Diversity and Inclusion Report (*previously presented in December's meeting*)
 - i. Feedback from the Board

VII. Board of Public Works- Kara Boyles

- 1st Quarter: Projects
 - Bid for roof repairs at salvation army building (composite goal: 2.7%)
 - NAICS Code is used for calculation, as well percentage is based on disparity study, contractors in geographic marketplace (State of Indiana)
 - Intersection improvement sample and mayflower(composite goal: 7.2%)
 - Streetscape project, South Michigan St. (composite goal: 7.3%)-is in progress
 - Tracking around 25 potential projects in 1st and 2nd quarter

VIII. Procurement- Michael Schmidt

January MWBE Spend Report

- January is a slow month
- PO System is opened in the 2nd week of January
- \$148,000 total that has been spend of that over 50% towards (premium concrete services-women owned business)
- New Black Owned Business-Right Quality Office Supplies-based in Kokomo, IN
- City maintaining relationship with Carothers Printing, spent at least \$20,000.
- New Toys Leisure (Women Owned) under \$40,000 spent by city-VPA purchased playground equipment

IX. Old Business-

- Goal Waiver & Good Faith Efforts Procedure/Process- Larry King
 - Definitions of goal waiver & Good faith
 - Provides more detail of what happens when you get to goal waiver & good faith effort.
 - New process is consistent with contractors being able to request goal waivers
 - Accept a contract that is based on good efforts
 - Will be implemented in the new ordinance immediately.
 - Review Section 8b 3d of document that outlines the process in which the waivers are governed.

Ordinance Definition:

Goal Waiver means a petition process whereby a contractor can seek partial or complete relief from a contract goal it is unable to meet despite having made good faith efforts to do so.

- **Good Faith Efforts** means actions undertaken by a contract goal, which, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the Program's goals.

- Amended Ordinance- Michael Patton
- **Ordinance previously approved November 12, 2019.*
 - New ordinance reflects new geographic footprint based on amended disparity study
 - Addressed who will be a board member (1 member appointed by the AFL-CIO Chapter)
 - Definition of women has been included (city accepting any woman owned business who comes with a certification)
- i. Confirm if the Amendments to the Ordinance have been approved by the Common Council
- If the board approves the new ordinance it will be sent to council with favorable recommendations
 - All board members review the ordinance and provide feedback by March meeting in public forum
 - Provide the ordinance with track changes to clearly show the adjustments
 - Formal presentation will be at next meeting

X. New Business- (TBD)

Questions(Public)

None

Adjournment: 6:07pm

Motion: Biljah , 2nd Jeff Rea

Next Meeting March 2, 2021 at 5pm