



# City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd  
South Bend, Indiana 46601

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Karen L. White  
President

Sharon L. McBride  
Vice-President

Sheila Niezgodski  
Chairperson, Committee  
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First District

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Fourth District

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Fifth District

Sheila Niezgodski  
Sixth District

Karen L. White  
At Large

Rachel Tomas Morgan  
At Large

Lori K. Hamann  
At Large

TO: MEMBERS OF THE COMMON COUNCIL  
FROM: BILIJAH WILLIAMS, PRESIDENT, IPCB  
DATE: FRIDAY, JANUARY 29, 2021  
RE: INCLUSIVE PROCUREMENT AND CONTRACTING BOARD MEETING

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## **NOTICE**

The **Inclusive Procurement and Contracting Board** will meet on **Tuesday, February 2, 2021 at 5:00 p.m.** While this meeting will be held during the regularly scheduled meeting time and date, it will be held **virtually by clicking on this link: <https://tinyurl.com/IPCB020221>**

## **Agenda**

1. Call to Order- The IPC Board is now called to order on February 2, 2021  
At 5pm
2. Roll Call
3. Approval of the Agenda
4. Approval of the Minutes
5. Keana Baylis- Brief Introduction
6. Diversity of Inclusion- Michael Patton
  - a. 2019 Inclusive and Procurement Report
    - i. Feedback from the Board
  - b. Diversity and Inclusion Report (*previously presented in December's meeting*)
    - i. Feedback from the Board
7. Board of Public Works- Kara Boyles
8. Procurement- Michael Schmidt
9. Old Business-



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a. Goal Waiver & Good Faith Efforts Procedure/Process- Larry King

Ordinance Definition:

**Goal Waiver** means a petition process whereby a contractor can seek partial or complete relief from a contract goal it is unable to meet despite having made good faith efforts to do so.

b.

**Good Faith Efforts** means actions undertaken by a contract goal, which, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the Program's goals.

c. Amended Ordinance- Michael Patton

*\*Ordinance previously approved November 12, 2019.*

i. Confirm if the Amendments to the Ordinance have been approved by the Common Council

d.

10. New Business- (TBD)
11. Announcements
12. Floor open to the Public
13. Adjournment- Vote

cc: Mayor James Mueller  
Board Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible