

IPC Board Meeting
1/5/2020
5:00 pm

Agenda

- I. Call to Order- The IPC Board is now called to order on January 5th, 2020 @ 5pm
 - a. 5:00pm
- II. Roll Call
 - a. Breanna Allen, Rachel Morgan, Jeff Rea, Murray Miller, Juan Hernandez, Larry King, Michael Morris, Kara Boyles, Alkeyna Aldridge, Keana Baylis,
- III. Approval of Agenda
 - a. Move: Rachel Tomas Morgan
 - b. 2nd: Kara Boyles
 - c. Motion approved
- IV. Approval of previous minutes
 - a. Move:Jeff Rea
 - b. 2nd: Rachel Tomas Morgan
 - c. Motion approved
- V. Diversity of Inclusion- Michael Patton
 - a. B2G Now Update
 - i. B2G Now Software has been secured, project manager with B2G will be supporting the Diversity Team.
 - ii. Software should be up and running in about 45 days, with training taking place ultimately 90-120 days to fully be up and running to access data
 - b. Ordinance
 - i. Diversity Team is interested in feedback from the board on the inclusion plan
 - ii. Bilijah we will be a point of contact to provide updates to the Diversity Team in regards to ordinance.
 - iii. Ordinance is still under review by the IPC Board for feedback to discuss in a public meeting.
- VI. Board of Public Works- Kara Boyles
 - a. No new information reported
- VII. Procurement- Michael Schmidt
 - a. Review email send by Michael Schimdt or click here to review report: [REPORT](#)
 - b. Since DFO has been launched and is more accurate data collection on MBE/WBE (can track black owned and latino owned along with subcontractors). Ultimately will be able to drill down to the details of each business in regards to tracking.
 - c. Monies spent
 - i. Minority Owned-\$ **561,204.47**
 - ii. Women owned-\$ **2,474,561.22**
 - iii. December Spend Report-\$ **210,433.50**
 - d. Want to increase spending and vendor outreach in 2021

- e. Recognized that a small business owned by women was able to survive pandemic due to the city's contract with them.

VIII. Old Business-

- a. Amendments to Disparity Report/Ordinance
 - i. Confirm if feedback was received
 - 1. Question in regards to Labor selecting their seat on the board instead of an appointment
 - 2. Board will be asked for a favorable recommendation to then be sent to the board
 - 3. Definition: Section-S. Under goal waiver- **Question/Concern:** What is the current process in seeking relief in the current goal waiver? Diversity shared there may need to be an attachment to "inclusion plan" that contains goal waiver information.
 - a. There is no current practice for goal waivers from the city
 - b. Goal Waivers are a responsibility of the board when a contractors asks
 - 4. Goal Waiver plan will need to be added to next board meeting
 - a. March and April are key bid times
 - b. Good Faith Effort document will also be included at next board meeting. You can access the document [HERE!](#)
 - c. Board is seeking a timeline to have a process in place for goal waivers.
 - 5. Definition: II.Woman-a person of the female gender?
Question/Concern: Does it include a person who identifies as female?
 - a. Legal will look into it and update board by next meeting
 - 6. Section 14.5-3 Race and Gender Conscious measure to ensure equal opportunity, under I. Sunset Date. **Question/Concern:** What is the lifetime of the disparity study?
 - 7. Section 14.5-6_Emergency contract exceptions.
Question/Concern: If they are specialized engineering services should you include these exceptions in a count or category?
 - b. Update on BG2 (Software tracking system) installation

IX. New Business- (TBD)

X. Announcements

- a. Meeting Times for 2021- 1st Tuesday of the Month
 - i. confirmation the meetings have been listed by Legal
 - ii. Governor extended executive order through the end of January
 - iii. Awaiting a new update from the Governor if that executive order will be extended, with anticipation to have a virtual meeting in February.
- b. Publication of Minutes to the IPC Website Process
 - i. After meeting, minutes are sent to Bianca to add to IPC Board Website
 - ii. Once Bianca receives the minutes they will be uploaded to the IPC Board website within a week.

XI. Adjournment- 6:28pm. Motion: Rachel Tomas Morgan

XII. 2nd Jeff Rea