



South Bend Common Council

Special Meeting of The South Bend Common Council

Agenda

Monday, October 5, 2020

4:00 P.M.

*** Due to the Executive Order by Indiana Governor Holcomb, the Special Meeting of the South Bend Common Council will be legally held by way of a virtual meeting by using Microsoft Teams app. Public access to the meeting can be granted by this link: <https://tinyurl.com/SBCC100520>

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. REPORT FROM THE SUB-COMMITTEE ON MINUTES
5. SPECIAL BUSINESS
6. REPORTS FROM CITY OFFICES
7. COMMITTEE OF THE WHOLE

[36-20](#)

PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE SOUTH BEND ZONING ORDINANCE BY REPEALING THE DESIGNATION OF LOCAL HISTORIC LANDMARK, ST. JOSEPH ORDINANCE # 127-78, FOR PROPERTY LOCATED AT 60649 HICKORY ROAD, COUNCILMANIC DISTRICT 5, SOUTH BEND, IN 46614

- [40-20](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2020
- [41-20](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2020 OF \$1,778,948 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$2,053,104 FROM DCI FEDERAL GRANT FUND (#212), \$80,000 FROM CODE ENFORCEMENT FUND (#230), \$1,660,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$2,262,160 FROM THE COUNTY OPTION INCOME TAX FUND (#404), \$523,000 FROM THE MAJOR MOVES CONSTRUCTION FUND (#412), \$375,000 FROM THE SOLID WASTE CAPITAL FUND (#611), \$36,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND REDUCING APPROPRIATED FUNDS IN THE AMOUNT OF \$3,920,654 FROM THE EQUIPMENT/VEHICLE LEASING FUND (#750)
- [42-20](#) PUBLIC HEARING ON AN ORDINANCE OF THE CITY OF SOUTH BEND, INDIANA, LEVYING TAXES AND FIXING THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO MEET THE NECESSARY EXPENSES OF THE CIVIL CITY OF SOUTH BEND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 **(PUBLIC PORTION ONLY- THIRD READING ON 10/12/2020)**
- [43-20](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES OF THE CITY OF SOUTH BEND, INDIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT **(PUBLIC PORTION ONLY-THIRD READING ON 10/12/2020)**
- [44-20](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING, ADOPTING AND APPROVING THE SOUTH

BEND PUBLIC TRANSPORTATION CORPORATION'S 2021 BUDGET AND LEVYING THE TAX AND FIXING THE RATE OF THE TAXATION FOR THE PURPOSE OF RAISING REVENUE TO FUND THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 (PUBLIC PORTION ONLY) THIRD READING ON 10/12/2020)

[39-20](#)

PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 316 EAST MONROE STREET, COUNCILMANIC DISTRICT 2, SOUTH BEND, IN 46601

[12-20](#)

PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ADDING ARTICLE 1, DIVISION 2, SECTIONS 2-12.2.1 TO AND INCLUDING 2-12.2.11 OF CHAPTER 2 OF THE SOUTH BEND MUNICIPAL CODE TO CREATE A COMMUNITY POLICE REVIEW BOARD AND PROCEDURES GOVERNING THE BOARD (*3rd SUBSTITUTE*)

8. **BILLS ON THIRD READING**

BILL NO.

[36-20](#)

THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE SOUTH BEND ZONING ORDINANCE BY REPEALING THE DESIGNATION OF LOCAL HISTORIC LANDMARK, ST. JOSEPH ORDINANCE # 127-78, FOR PROPERTY LOCATED AT 60649 HICKORY ROAD, COUNCILMANIC DISTRICT 5, SOUTH BEND, IN 46614

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9. RESOLUTIONS

BILL NO.

[20-31](#)

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, RECOGNIZING THE 2nd MONDAY OF EACH OCTOBER AS INDIGENOUS PEOPLES DAY ALSO TO BE KNOWN AS NATIVE AMERICANS DAY

[20-32](#)

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS 4303 TECHNOLOGY DRIVE, SOUTH BEND, INDIANA 46628 AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A (5)

FIVE-YEAR PERSONAL PROPERTY TAX ABATEMENT FOR TRI-PAC, INC.

[20-34](#) A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS 4303 TECHNOLOGY DRIVE, SOUTH BEND, IN 46628 AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A SEVEN (7) YEAR REAL PROPERTY TAX ABATEMENT FOR TRI-PAC, INC.

10. BILLS ON FIRST READING

BILL NO.

[45-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, SETTING THE ANNUAL SALARY FOR THE COMMON COUNCIL MEMBERS FOR CALENDAR YEAR 2021

[46-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10685-19 FIXING MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF THE CITY OF SOUTH BEND, IN FOR THE CALENDAR YEAR 2020

[47-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, SETTING THE ANNUAL SALARY FOR THE SOUTH BEND CITY CLERK FOR CALENDAR YEAR 2021

[48-20](#) FIRST READING ON AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF DEPUTIES AND NON-BARGAINING EMPLOYEES APPOINTED BY THE CITY CLERK OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

[49-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, SETTING THE ANNUAL SALARY FOR THE MAYOR FOR CALENDAR YEAR 2021

[50-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, RE-

AFFIRMING ORDINANCE NO. 10549-17 AND FIXING THE ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE SOUTH BEND FIRE DEPARTMENT FOR CALENDAR YEAR 2021

[51-20](#) FIRST READING ON AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

[52-20](#) FIRST READING ON AN ORDINANCE OF COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FIXING MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2021

[53-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FIXING THE ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE SOUTH BEND POLICE DEPARTMENT FOR CALENDAR YEARS 2021 AND 2022

[54-20](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 1813 LINCOLNWAY WEST, COUNCILMANIC DISTRICT NO. 2 IN THE CITY OF SOUTH BEND, INDIANA

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. PRIVILEGE OF THE FLOOR

14. ADJOURNMENT

Notice for Hearing and Sight Impaired Persons:
Auxiliary aid or other services are available upon request at no charge.
Please give reasonable advance request if and when possible.

AMENDED CALL OF SPECIAL MEETING OF THE
SOUTH BEND COMMON COUNCIL

Pursuant to Section 2-5 of the *South Bend Municipal Code*, a SPECIAL MEETING OF THE SOUTH BEND COMMON COUNCIL having been called on Monday, October 5, 2020 an Amendment to that Call is being made for the sole purpose of adding an agenda item. The Amended Call is as follows:

MEETING DATE: MONDAY, OCTOBER 5, 2020, 4:00 P.M.

LOCATION: DUE TO THE EXECUTIVE ORDER BY INDIANA GOVERNOR HOLCOMB, THE SPECIAL MEETING OF THE SOUTH BEND COMMON COUNCIL WILL BE LEGALLY HELD BY WAY OF A VIRTUAL MEETING BY USING MICROSOFT TEAMS APP. PUBLIC ACCESS TO THE MEETING CAN BE GRANTED BY THIS LINK:
<https://tinyurl.com/SBCC100520>

SOLE AND ONLY PURPOSES: TO RECONVENE THE MEETING THAT WAS SUSPENDED DUE TO TECHNICAL DIFFICULTIES FOR THE SEPTEMBER 28, 2020 MEETING TO HEAR AND ACT UPON BILL NO(S).

1. COMMITTEE OF THE WHOLE
BILL NO.

[36-20](#)

PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE SOUTH BEND ZONING ORDINANCE BY REPEALING THE DESIGNATION OF LOCAL HISTORIC LANDMARK, ST. JOSEPH ORDINANCE # 127-78, FOR PROPERTY LOCATED AT 60649 HICKORY ROAD, COUNCILMANIC DISTRICT 5, SOUTH BEND, IN 46614

10-20 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2020

11-20 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2020 OF \$1,778,948 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$2,053,104 FROM DCI FEDERAL GRANT FUND (#212), \$80,000 FROM CODE ENFORCEMENT FUND (#230), \$1,660,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$2,262,160 FROM THE COUNTY OPTION INCOME TAX FUND (#404), \$523,000 FROM THE MAJOR MOVES CONSTRUCTION FUND (#412), \$375,000 FROM THE SOLID WASTE CAPITAL FUND (#611), \$36,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND REDUCING APPROPRIATED FUNDS IN THE AMOUNT OF \$3,920,654 FROM THE EQUIPMENT/VEHICLE LEASING FUND (#750)

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14-20 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING, ADOPTING AND APPROVING THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION'S 2021 BUDGET AND LEVYING THE TAX AND FIXING THE RATE OF

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2. BILLS ON THIRD READING

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3. RESOLUTIONS

BILL NO.

20-31 A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, RECOGNIZING THE 2nd MONDAY OF EACH OCTOBER AS INDIGENOUS PEOPLES DAY ALSO TO BE KNOWN AS NATIVE AMERICANS DAY

20-32 A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS 4303 TECHNOLOGY DRIVE, SOUTH BEND, INDIANA 46628 AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A (5) FIVE-YEAR PERSONAL PROPERTY TAX ABATEMENT FOR TRIPAC, INC.

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MEMBERS OF THE SOUTH BEND FIRE DEPARTMENT FOR
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5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. PRIVILEGE OF THE FLOOR

8. ADJOURNMENT

Consistent with Section 2-5(c) of the *South Bend Municipal Code*, the only business which shall be transacted at such meeting is that which is set forth in this Amended Call.

Notice for Hearing and Sight Impaired Persons:

Auxiliary aid or other services are available upon request at no charge.

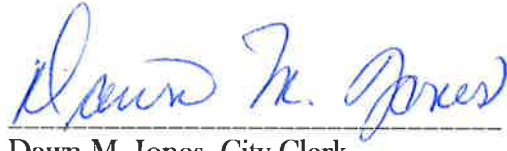
Please give reasonable advance request if and when possible.

Signed this 1st day of October 2020.

Attest:



James Mueller, Mayor
City of South Bend



Dawn M. Jones, City Clerk

Notification of the holding of such special meeting shall be conducted pursuant to Section 2-5(d) of the *South Bend Municipal Code* which is attached hereto and incorporated herein by reference.

X Karen White

X Sharon McBride

X Sheila Niezgodski

X Henry Davis Jr.

X Troy Warner

X Canneth Lee

X Lori Hamann

X Rachel Tomas-Morgan

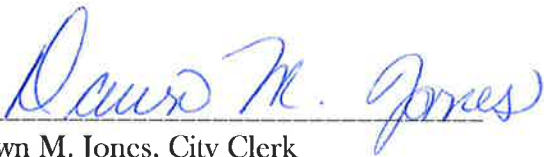
X Jake Teshka

CERTIFICATION

OF AMENDED CALL OF SPECIAL MEETING OF THE
SOUTH BEND COMMON COUNCIL

I, Dawn Jones, City Clerk of the city of South Bend, Indiana, hereby certify the foregoing document is a true and correct certified copy of the AMEDED CALL OF SPECIAL MEETING OF THE SOUTH BEND COMMON COUNCIL.

DATED THIS 1st DAY OF OCTOBER 2020.



Dawn M. Jones, City Clerk
City of South Bend, Indiana

Sec. 2-5. - Special meetings of Common Council; procedure for notice, service of notice and procedure for cancellation.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

(a) Special meetings of the Common Council may be held on the call of the Mayor or of any five (5) members of the Common Council.

(b) Such call shall be in writing, and specify therein the objects of the call, that is to say, the particular purposes for which it is called.

(c) Such call shall be signed by the Mayor, or, when made by members of the Council, by them, and sealed with the seal of the City and countersigned by the Clerk, or designee.

(d) Each member of the Council shall be notified of the holding of such special meeting by the Chief of Police or any of the members of the police force, reading such call to them, or leaving a certified copy thereof at the last and usual place of residence of any member that the officer is not able to find; or having the City Clerk's office calling each Council Member no later than seventy-two (72) hours prior to such meeting and reading the same to them and leaving a certified copy thereof at the last and usual place of residence.

(e) Only such business shall be transacted at such special meeting as is specifically stated in the call for such special meeting.

(f) The minute record shall show the issuance of the call, and the service of notice thereof, for which purpose the officer so serving such notice shall make return to the Clerk.

(g) In the event that following the call of a special meeting a determination is made to cancel said special meeting the following procedure shall be followed:

(1) The Mayor or the members of the Common Council who signed the initial call for the special meeting shall file a "cancellation notice of special meeting" with the Office of the City Clerk. Said cancellation shall be duly signed by the individual(s) calling the meeting and shall be sealed with the seal of the City and countersigned by the Clerk, or designee.

(2) Each member of the Council shall be notified of the cancellation of the special meeting by the Chief of Police or any of the members of the police force, by reading such cancellation to them, or by leaving a certified copy thereof at the last and usual place of residence of any member that the officer is not able to find, or by having the City Clerk's office call each Council Member no later than twenty-four (24) hours prior to the date and time of the meeting to be cancelled and reading the same to them and leaving a certified copy thereof at the last and usual place of residence.

(3) Copies of the "call of special meeting" and "cancellation notice of special meeting" shall be sent to the news media by the Office of the City Clerk.



2020 COMMON COUNCIL STANDING COMMITTEES (Rev. 01-08-20)

COMMUNITY INVESTMENT COMMITTEE

Oversees the various activities of the Department of Community Investment. This Committee reviews all real and personal tax abatement requests and works closely with the Business Development Team.

Jake Teshka, Chairperson

Rachel Tomas Morgan, Vice-Chairperson

Canneth Lee, Member

Sharon L. McBride, Member

COMMUNITY RELATIONS COMMITTEE

Oversees the various activities of the Engagement and Economic Empowerment, Neighborhood Development, and Community Resources Teams within the City's Department of CI and is charged with facilitating partnerships and ongoing communications with other public and private entities operating within the City.

Lori Hamann, Chairperson

Troy Warner, Vice-Chairperson

Henry Davis, Jr., Member

Rachel Tomas Morgan, Member

COUNCIL RULES COMMITTEE

Oversees the regulations governing the overall operation of the Common Council, as well as all matters of public trust. Its duties are set forth in detail in Section 2-10.1 of the *South Bend Municipal Code*.

Karen L. White, Member

Jake Teshka, Member

HEALTH AND PUBLIC SAFETY COMMITTEE

Oversees the various activities performed by the Fire and Police Departments, EMS, Department of Code Enforcement, ordinance violations, and related health and public safety matters.

Troy Warner, Chairperson

Sharon L. McBride, Vice-Chairperson

Rachel Tomas Morgan, Member

Sheila Niezgodski, Member

INFORMATION AND TECHNOLOGY COMMITTEE- Innovation

Oversees the various activities of the City's Department of Innovation, which includes the Divisions of Information Technology and 311 so that the City of South Bend remains competitive and on the cutting edge of developments in this area. Reviewing and proposing upgrades to computer systems and web sites, developing availability and access to GIS data and related technologies are just some of its many activities.

Rachel Tomas Morgan, Chairperson

Lori Hamann, Vice-Chairperson

Henry Davis, Jr., Member

Troy Warner, Member

PARC COMMITTEE- Venues Parks and Arts (Parks, Recreation, Cultural Arts & Entertainment)

Oversees the various activities of the Century Center, College Football Hall of Fame, Four Winds Stadium, Morris Performing Arts Center, Studebaker National Museum, South Bend Regional Museum of Art, Potawatomi Zoo, My SB Trails, DTSB relations, and the many recreational and leisure activities offered by the Department of Venues Parks and Arts.

Sharon L. McBride, Chairperson

Troy Warner, Vice-Chairperson

Jake Teshka, Member

Lori Hamann, Member



2020 COMMON COUNCIL STANDING COMMITTEES (Rev. 01-08-20)

PERSONNEL AND FINANCE COMMITTEE

Oversees the activities performed by the Department of Administration and Finance, and reviews all proposed salaries, budgets, appropriations and other fiscal matters, as well as personnel policies, health benefits and related matters.

Karen L. White, Chairperson
Jake Teshka, Vice-Chairperson

Rachel Tomas Morgan, Member
Sheila Niezgodski, Member

PUBLIC WORKS AND PROPERTY VACATION COMMITTEE

Oversees the various activities performed by the Building Department, the Department of Public Works and related public works and property vacation issues.

Sheila Niezgodski, Chairperson
Henry Davis, Jr., Vice-Chairperson

Troy Warner, Member
Lori Hamann, Member

RESIDENTIAL NEIGHBORHOODS COMMITTEE

Oversees the various activities and issues related to neighborhood development and enhancement.

Sheila Niezgodski, Chairperson
Canneth Lee, Vice-Chairperson

Henry Davis, Jr., Member
Sharon L. McBride, Member

UTILITIES COMMITTEE

Oversees the activities of all enterprise entities including but not limited to the Bureau of Waterworks, Bureau of Sewers and all related matters.

Henry Davis, Jr., Chairperson
Jake Teshka, Vice-Chairperson

Troy Warner, Member
Sheila Niezgodski, Member

ZONING AND ANNEXATION COMMITTEE

Oversees the activities related to the Board of Zoning Appeals, recommendations from the Area Plan Commission and the Historic Preservation Commission, as well as all related matters addressing annexation and zoning.

Sharon L. McBride, Chairperson
Sheila Niezgodski, Vice-Chairperson

Rachel Tomas Morgan, Member
Lori Hamann, Member

SUB-COMMITTEE ON MINUTES

Reviews the minutes prepared by the Office of the City Clerk of the regular, special and informal meetings of the Common Council and makes a recommendation on their approval/modification to the Council

Karen White, Member
Jake Teshka, Member



2020 COMMON COUNCIL STANDING COMMITTEES (Rev.07-09-20)

CANNETH LEE, 1ST District Council Member

HENRY DAVIS, JR. 2ND District Council Member

| | |
|---|---|
| Utilities Committee, Chairperson | Residential Neighborhoods Committee, Member |
| Public Works & Property Vacation, Vice-Chairperson | Information & Technology Committee, Member |
| | Community Relations Committee, Member |

SHARON L. MCBRIDE, 3RD District Council Member

Chairperson, Committee of the Whole

| | |
|---|---|
| PARC Committee, Chairperson | Community Investment Committee, Member |
| Zoning & Annexation Committee, Chairperson | Residential Neighborhoods Committee, Member |
| Health & Public Safety Committee, Vice-Chairperson | |

TROY WARNER, 4TH District Council Member

| | |
|--|--|
| Health & Public Safety Committee, Chairperson | Public Works & Property Vacation, Member |
| Community Relations Committee, Vice-Chairperson | Utilities Committee, Member |
| PARC Committee, Vice-Chairperson | |

JAKE TESHKA, 5TH District Council Member

| | |
|--|----------------------------------|
| Community Investment Committee, Chairperson | Council Rules Committee, Member |
| Personnel & Finance Committee, Vice-Chairperson | PARC, Member |
| Utilities Committee, Vice-Chairperson | Sub-Committee on Minutes, Member |

SHEILA NIEZGODSKI, 6TH District Council Member

| | |
|--|--|
| Public Works & Property Vacation, Chairperson | Personnel & Finance Committee, Member |
| Residential Neighborhoods Committee, Vice-Chairperson | Health & Public Safety Committee, Member |
| Zoning & Annexation Committee, Vice-Chairperson | Utilities Committee, Member |

RACHEL TOMAS MORGAN, AT LARGE Council Member

| | |
|--|--|
| Information & Technology Committee, Chairperson | Community Relations Committee, Member |
| Community Investment Committee, Vice-Chairperson | Health & Public Safety Committee, Member |
| | Personnel & Finance Committee, Member |
| | Zoning & Annexation Committee, Member |

KAREN L. WHITE, AT LARGE Council Member

Vice-President

| | |
|--|--|
| Residential Neighborhood Committee, Chairperson | Council Rules Committee, Member |
| Personnel & Finance Committee, Chairperson | Community Investment Committee, Member |

LORI HAMANN, AT LARGE Council Member

| | |
|---|--|
| Community Relations Committee, Chairperson | Zoning & Annexation Committee, Member |
| Information & Technology Committee, Vice-Chairperson | Public Works & Property Vacation, Member |
| | PARC Committee, Member |

BILL NO. 36-20

THOMAS M. DIXON

Dixon, Wright & Associates, P.C.
Attorneys at Law

55255 Birchwood Court, Osceola, Indiana 46561 (574) 315-6455 office, (574) 675-7783 fax

Filed in Clerk's Office

AUG 19 2020

CITY CLERK, SOUTH BEND, IN

August 18, 2020
South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

**Re: AN ORDINANCE OF THE COMMON COUNCIL OF SOUTH BEND, INDIANA, AMENDING
THE SOUTH BEND ZONING ORDINANCE BY REPEALING THE DESIGNATION OF LOCAL
HISTORIC LANDMARK, ST. JOSEPH ORDINANCE # 127-78, FOR PROPERTY LOCATED
AT 60649 HICKORY RD. SOUTH BEND, IN 46614**

Dear Vice-President McBride:


As you know, Ben and Carrie Modlin have a pending appeal before the Common Council of the denial of a Certificate of Appropriateness for the above property. The hearing of that appeal has been postponed several times due to the COVID-19 pandemic.

I am happy to report that the parties have resolved their differences. In order to effectuate that resolution, however, the Historic Landmark designation for the property must be repealed. The purpose of this proposed amendment is to repeal that designation.

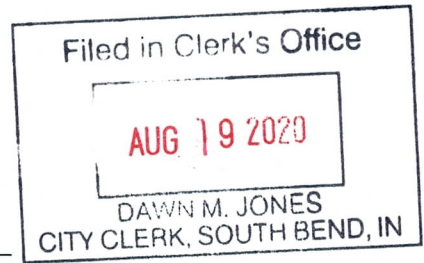
I ask the Council to schedule this proposed ordinance for first reading at the Council's August 24, 2020 meeting.

Thank you for your consideration.

Very truly yours,



Thomas M. Dixon, Esq. (18611-71)
Attorney for Ben and Carrie Modlin



BILL NO. 36-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE SOUTH BEND ZONING ORDINANCE BY REPEALING THE DESIGNATION OF LOCAL HISTORIC LANDMARK, ST. JOSEPH ORDINANCE # 127-78, FOR PROPERTY LOCATED AT 60649 HICKORY ROAD, COUNCILMANIC DISTRICT 5, SOUTH BEND, IN 46614

STATEMENT OF PURPOSE AND INTENT

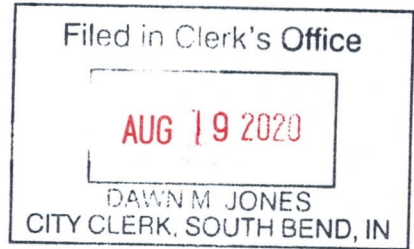
The purpose of this Ordinance is to repeal the designation of Local Historic Landmark for property that was so designated while it was located in St. Joseph County, Ordinance 127-78, but was subsequently annexed into the City of South Bend in 1989.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. The designation of Local Historic Landmark pursuant to St. Joseph Indiana Ordinance # 127-78 for the real property and appurtenances located at 60649 Hickory Road South Bend Indiana 46614 is hereby repealed pursuant to section 21-21.04(b)(4)(D) of the South Bend Municipal Code.

SECTION II. This ordinance shall be in full force and effect after its passage by the Common Council, approval by the Mayor, and publication as required by law.

Karen White, Council President
South Bend Common Council



Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana



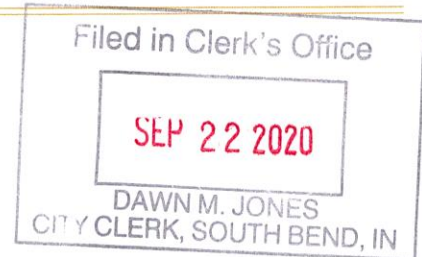
CITY OF SOUTH BEND

HISTORIC PRESERVATION COMMISSION



September 22, 2020

South Bend Common Council
227 W Jefferson Blvd., 4th Floor
South Bend, IN 46601



Re: **Bill 36-20**, An Ordinance of the Common Council of the City of South Bend, Indiana, Amending the South Bend Zoning Ordinance by Repealing the Designation of Local Historic Landmark, St. Joseph County Ordinance #127-78, for Property Located at 60649 Hickory Road, Councilmanic District 5, South Bend, IN 46614

Dear Council Members:

I hereby Certify that the above referenced proposed ordinance (the "Proposed Ordinance") was posted for public hearing on September 16, 2020 for the September 21, 2020 meeting of the Historic Preservation Commission ("HPC") in accordance with Section 21-12.04(b)(4)(D) of the South Bend Municipal Code. The Proposed Ordinance was read at the HPC's September meeting as agenda item III.c., and an opportunity was provided for the public to speak in favor of or in opposition to the Proposed Ordinance was given. Five members of the public attended the hearing; one spoke in favor of the Proposed Ordinance and none spoke against it.

After the period for public comment, the HPC's motion from its July 20, 2020 meeting was read. This motion, which passed unanimously, supports the de-designation of 60649 Hickory Road as a local historic landmark. The HPC then voted on the attached Resolution 01-2020, which reaffirms its July 20, 2020 motion and provides a **favorable recommendation** to the Common Council regarding the Proposed Ordinance.

I have attached Resolution 01-2020, as well as the approved minutes from the July 20, 2020 meeting. The minutes from the September 21, 2020 meeting will be posted on Laserfiche once they are approved.

Respectfully,

Elicia Feasel
Historic Preservation Administrator

Attachments

cc: Robert Palmer, Esq.
Sandra Kennedy, Esq.

MICHELE GELFMAN
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT
OF THE NATIONAL PARK SERVICE

ELICIA FEASEL
HISTORIC PRESERVATION ADMINISTRATOR

RESOLUTION NO. 01-2020

**A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION
OF SOUTH BEND AND ST. JOSEPH COUNTY, INDIANA
REAFFIRMING A PREVIOUS UNANIMOUSLY APPROVED MOTION TO
DECLASSIFY PROPERTY AS A LOCAL HISTORIC LANDMARK AND PROVIDING
A FAVORABLE RECOMMENDATION WITH REGARD TO BILL NO. 36-20 OF THE
COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA**

WHEREAS, the Historic Preservation Commission of South Bend and St. Joseph County, Indiana (the "Commission") operates pursuant to Article 13 of Chapter 21 of the South Bend Municipal Code, as may be amended from time to time, Title XV, Chapter 154, §§ 154.245-154.263 of the St. Joseph County Code of Ordinances, as may be amended from time to time (together, the "Ordinances"), and the terms of the Interlocal Agreement between the City of South Bend and St. Joseph County dated December 12, 2017, as the same may be amended from time to time; and

WHEREAS, per the Ordinances, the Commission's purpose is to preserve buildings, other structures, and sites of historical, architectural, engineering, and cultural significance within the City of South Bend, Indiana (the "City") and St. Joseph County (the "County"); and

WHEREAS, the Commission fulfills its purpose, in part, by advising the City's Common Council (the "Common Council") or the County Council concerning the designation of local historic landmarks; and

WHEREAS, in 1978, pursuant to Ordinance # 127-78, the County Council designated a property located at 60649 Hickory Road (the "Property") a local historic landmark; and

WHEREAS, the City annexed the Property in 1989, pursuant to Common Council Ordinance No. 7991-89, and, subsequent to the annexation, the Property received Certificates of Appropriateness ("COA") issued by the Commission; and

WHEREAS, the current owners of the Property (the "Owners") applied for and were denied a COA by the Commission on November 12, 2019 for the removal and replacement of siding; and

WHEREAS, the Owners filed a Notice of Appeal of the Commission's decision on January 7, 2020 (the "Appeal"); however, the Common Council's hearing of the Appeal has been postponed since March 9, 2020 through no fault of the Common Council or of the Commission; and

WHEREAS, the attorneys for the Owner and the Commission discussed an amicable solution, proffered by the Owners in their prayer for relief from the Common Council, in the form of the repeal of Ordinance # 127-78, which designated the Property as an historic landmark; and

WHEREAS, at its July 20, 2020 meeting, the attorney for the Commission advised the Commission regarding the amicable solution, and the Commission moved and unanimously approved a motion not to oppose the repeal of Ordinance # 127-78 by the Common Council; and

WHEREAS, subsequent to the July and August meetings of the Commission, the Owners submitted a proposed ordinance repealing Ordinance #127-78 for a first reading at the Common Council's August 24, 2020 meeting as Bill No. 36-20 (the "Proposed Ordinance"); and

WHEREAS, pursuant to Section 21-12.04(b)(4)(D) of the South Bend Municipal Code, when an ordinance is presented that seeks to repeal an established historic landmark, prior to the Common Council's public hearing, the proposed ordinance is to be referred to the Commission for a public hearing and a recommendation; and

WHEREAS, the Commission held a public hearing on the Proposed Ordinance at its September 21, 2020 meeting as Item III.c. thereof, which was attended by 5 members of the public, of which 1 commented in favor of the Proposed Ordinance and 0 individuals commented against the Proposed Ordinance after it was read; and

WHEREAS, after the public's opportunity to comment during the hearing, the Commission read again the following motion, which passed unanimously at its July 20, 2020 meeting:

Commissioner Andrews made a motion that the Historic Preservation Commission is in support of the Council de-designating 60649 Hickory Road as a Local Landmark. Seconded by Commission Brazinsky.

Eight in favor, none opposed.


Vote: 8 - 0. The motion to voice support for de-designating 60649 Hickory Road passes.

NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. The Commission hereby reaffirms its support of and provides a favorable recommendation to the Common Council for the Proposed Ordinance.
2. This Resolution shall take effect immediately upon its adoption by the Commission.

ADOPTED at a meeting of the Historic Preservation Commission of South Bend and St. Joseph County, Indiana, held on September 21, 2020, at County-City Building, 4th Floor, 227 W. Jefferson Blvd., South Bend, Indiana 46601.

**HISTORIC PRESERVATION COMMISSION
OF SOUTH BEND AND ST. JOSEPH COUNTY**



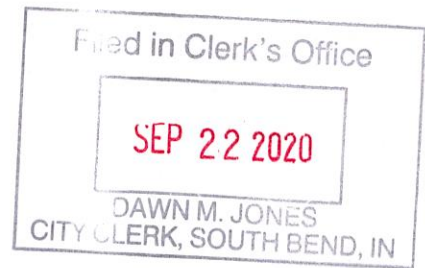
Michele Gelfman, President

ATTEST:



Sarah Andrews, Secretary

MINUTES OF A MEETING OF THE
HISTORIC PRESERVATION COMMISSION
OF SOUTH BEND AND ST. JOSEPH COUNTY



July 20th, 2020
4th Floor Council Chambers
County – City Building
South Bend, IN 46601

I. CALL TO ORDER

Commission President Michele Gelfman called the meeting to order at 5:31 p.m.

Members of the Public Present:

Andy Czarnecki, 805 Arch Avenue, South Bend, IN 46601
Becky Czarnecki, 805 Arch Avenue, South Bend, IN 46601
Clay Harris, 317 Tonti Street, South Bend, IN 46617
Stephen Priebe, 1712 East Wayne Street, South Bend, IN 46615

II. ROLL CALL

Members Present: Michele Gelfman, President; Lesley Annis, Assistant Secretary
Elizabeth Hertel, Vice President; Sarah Andrews, Secretary; Eric Stalheim; Mary Brazinsky,
Treasurer; Patrick Deegan; David Wyncott; Joan Downs-Krostenko, Architectural Historian.

Members Not in Attendance: John Tiffany

Staff Present: Elicia Feasel, Historic Preservation Administrator; Adam Toering, Historic
Preservation Specialist; Ross Van Overberghe, Site Inspector; Sandra Kennedy, Legal
Counsel.

Staff Not in Attendance: N/A

III. PUBLIC HEARING

A. CERTIFICATE OF APPROPRIATENESS

1. **821 Ashland Avenue** #2020-0611 #9574-05 **Chapin Park**
Local Historic District
Representation: N/A

Withdrawn.

2. **1712 East Wayne Street** #2020-0616B #7796-87 **East Wayne**
Street Local Historic District
Representation: Stephen Priebe, 1712 East Wayne Street, South Bend, IN

STAFF REPORT
CONCERNING APPLICATION FOR A
CERTIFICATE OF APPROPRIATENESS

Date: 10 July 2020
Application Number: 2020-0616B
Property Location: 1712 East Wayne Street
Architectural Style/Date/Architect or Builder: Tudor Revival / 1929

Property Owner: Steve and Sarah Priebe

Landmark or District Designation: East Wayne Street Local District #7796-87

Rating: *Notable*

DESCRIPTION OF STRUCTURE/ SITE: Two and a half story frame, irregular plan house in the Tudor Revival style with brick and half-timbering. The gabled roof has a cross hip roof, with molded raking trim and asphalt shingles, and prominent brick chimney. Windows include eight-light casements, wood casings, some brick or stone sills; 2nd floor section overhangs a bay window. A detached two car, two door garage stands to the rear of the house.

ALTERATIONS: COA 2015-0601 allowed for the in-kind replacement of the old wood privacy fence. COA 2009-0522 allowed for tear off and installation of GAF-ELK Timberline asphalt shingles. COA 2000-0523 allowed for the installation of 38' of cedar fencing from the adjacent property's garage to the back corner of the house. COA 1991-0730 allowed for the replacement of windows on the front bay and the west façade, removal of the aluminum and interior storms and bevel exterior wood sills. COA 1988-0922 allowed for the replacement of the storm door.

APPLICATION ITEMS: *"Tear down top portion of chimney & relay, pour new 6" cap that will overhang the chimney 1" for watershed."*

DESCRIPTION OF PROPOSED PROJECT: The applicant has *retroactively* requested approval to:

- i. Deconstruct the top portion of the chimney and reconstruct it with new 8" brick of the same size and configuration as existing, replicating the previous pattern,
- ii. Construction of a new 6" concrete cap to overhang the chimney for water shedding purposes

The brick pattern of this structure is one of the most character defining features. The chimney stack rises up out of the valley in the gabled roof line, with approximately a footprint of 5' by 3', before tapering down to approximately 4' x 18" all the way up to the three chimney caps. A decorative vertical bond of bricks stood proud of the regular bonding about two-thirds of the way up the narrowed section. Previous photographs of the chimney show that instead of a concrete cap, the chimney was topped by a single course of bricks laid on end (a 'header bond'), slightly overhanging the chimney stack. The passage of time has discolored the brick of the house, this is visible under the eaves and at other protected locations.

The new chimney configuration involved reconstructing the chimney approximately half the way up from the reduction in footprint, with some of the height of the chimney being removed in the process. The vertical decorative bonds have been replicated in new brick. The new 6" concrete cap overhangs the new work by 1".

STANDARDS AND GUIDELINES: EAST WAYNE STREET

II. EXISTING STRUCTURES

I. EXISTING STRUCTURES

A. BUILDING MATERIALS

Original exterior wall materials in the District include limestone, flagstone, stucco, clapboard, wood shingles, sandstone and masonry block. In some instances, vinyl or aluminum siding have been applied over the original surface

Required

Original exterior building materials shall be retained. Deterioration of wood materials shall be prevented through repair, cleaning and painting. The existing or original architectural detail around windows, porches, doors and eaves should be retained or replaced by replicas of the same design and materials when deteriorated beyond despair. Masonry including brick, limestone, flagstone, sandstone and stucco shall be cleaned only when necessary to halt deterioration or to remove stains, and shall be done with a method acceptable for the preservation of the surface: i.e. low pressure water and soft natural bristle brushes. When repairing stucco, stucco mixture compatible in composition, color and texture shall be used.

Recommended

Whenever possible, the original building materials should be restored. Metal or vinyl siding may be used when it is the only alternative to maintaining or replacing the original surface material. When used over wood surfaces, this siding should be the same size and style as the original wood. Every effort should be made to retain the original trim around windows, doors, cornices, gables, eaves and other architectural features. Ample ventilation must be afforded the structure when metal or vinyl siding has been installed in order to prevent increased deterioration of the structure from moisture and/or insects. Mortar joints should be repointed only when there is evidence of moisture problems or when sufficient mortar is missing to allow water to stand in the mortar joint. Existing mortar shall be duplicated in composition, color, texture, joint size, method of application and joint profile. It is emphasized that, prior to initiating any restoration or rehabilitation effort, the property owner should contact the Historical Preservation Commission of South Bend and St. Joseph County which is located

in the County/City Building of South Bend. The Commission is an invaluable source of information about all facets of rehabilitation and restoration.

Prohibited

Wood siding shall not be resurfaced with new material which is inappropriate or was unavailable when the building was constructed, such as artificial stone, brick veneer asbestos or asphalt shingles. Sandblasting or the use of harsh detergents shall not be used on masonry including brick, stucco, limestone, flagstone and sandstone. This method of cleaning erodes the surface material and accelerates deterioration. Brick surfaces shall not be painted unless they had been painted originally. Repointing shall not be done with a mortar of high Portland cement content which can often create a bond that is stronger than the building material. This can cause deterioration as a result of the differing coefficient of expansion and the differing porosity of the material and the mortar, which can result in serious damage to adjacent brick. Paint shall not be removed from masonry surfaces indiscriminately.

Not Recommended

Waterproof or water repellent coatings or surface consolidation treatments should not be used on masonry surfaces unless required to solve a specific problem that has been studied and identified. Coatings are frequently unnecessary and expensive, and can accelerate deterioration of the masonry. Mortar joints which do not need repointed should not be repointed.

SITE VISIT REPORT: N/A

STAFF RECOMMENDATION: Staff recommends approval of the proposed project.

Prepared by
Adam Toering, Historic Preservation Specialist
Reviewed by
Elicia Feasel, Historic Preservation Administrator

PETITIONER COMMENTS:

Commissioner Downs-Krostenko asked if the mason had addressed reconstructing the chimney in the same elevation, profile, and materials.

Mr. Priebe stated that the contractor indicated the brick was crumbling and that they would match it as best they could. That he was surprised when he saw the completed work, but that the contractor indicated that it would resemble the original brick over time.

COMMISSION DISCUSSION:

N/A

Commissioner Downs-Krostenko indicated that the brick appears to be 'Common Chicago' brick, and that there are three or four kinds of it. It is only available through salvage, but there are people in the area who have access to it. She indicated she had the name of the contact for that material. If the mason went to a regular brick yard, they would not find something like this kind of brick. Had the property owner or the mason applied for a COA or building permit prior to the work being executed, this would have been discovered, and the elevation and profile changes could have been avoided as well.

Commissioner Gelfman asked Commissioner Downs-Krostenko could convey that information to staff for future use.

Commissioner Andrews stated that she understood why the concrete cap had to be added to the top but was uncertain as to why the chimney had to be shortened as well.

Commissioner Hertel indicated that the chimney is a character defining feature of the home.

Commissioner Downs-Krostenko stated that it looks like the mason completed the project and said, "good enough", leading to the change in the elevation, the profile, and the material was not appropriately matched.

Commissioner Hertel asked regarding the condition of the chimney.

Commissioner Stalheim indicated that the appearance of the chimney is intentional.

Specialist Toering indicated that this pattern of brick bonding is unique, and the brick is offset. The mortar squeezes out of the brick.

Commissioner Downs-Krostenko confirmed that the brick is all the same brick, but it is turned and faced differently.

Commissioner Hertel stated that this uniqueness makes the preservation of the chimney even more important because it is more unique.

Commissioner Downs-Krostenko confirmed that this is not the most common brick bonding in our community, and that it is a shame that the mason appeared to not know what he was doing.

Commissioner Stalheim stated that the concrete cap was a logical choice.

Commissioner Downs-Krostenko stated that there was originally a concrete cap, but it was probably tapered or sloped to the chimney pots. The concrete cap could have been designed differently to better mimic the original, understanding that they wanted it to shed water and other considerations.

Commissioner Stalheim indicated that were it to last more than a year, it would need to have some sort of slope to ensure that water would shed off.

Commissioner Gelfman indicated that in the future the homeowner should contact the staff in advance of projects like this for guidance.

Commissioner Downs-Krostenko indicated that care should be taken when salvaging brick, because – even if there were bricks that were failing – that some of those bricks could be used to “face” the project, and that the bricks should be carefully cared for.

Commissioner Hertel stated that the Commission could approve the project, but that she was leaning towards the stipulation that were any work done in the future the chimney were to be reverted to the original configuration and components, unless the homeowner would be willing to entertain the idea of having the chimney reconstructed now.

Mr. Priebe indicated he would consider it.

Commissioner Hertel expressed that the Commission wants to work with the homeowner, but there is a visual change to the structure indicated in the photographs.

Mr. Priebe indicated he would like to get the information for the local company and bricks.

Commissioner Downs-Krostenko stated she would convey it to Staff to convey to the property owner.

PUBLIC DISCUSSION:

N/A

Commissioner Hertel made a motion to retroactively approve COA #2020-0616B with the provision that, if any more work is done in the future, it is returned to the proper components and proper style, and proper height. Seconded by Commissioner Andrews.

Seven in favor, none opposed, one recusal.

Vote: 7 – 0 – 1. Motion to approve COA #2020-0616B with conditions passes.

**3. 805 Arch Avenue #2020-0626B #6846-80 Edgewater Place
Local Historic District**
Representation: Andy Czarnecki, 805 Arch Avenue, South Bend, IN 46601
Becky Czarnecki, 805 Arch Avenue, South Bend, IN 46601

**STAFF REPORT
CONCERNING APPLICATION FOR A
CERTIFICATE OF APPROPRIATENESS**

Date: 10 July 2020

Application Number: 2020-0626B
Property Location: 805 Arch Avenue
Architectural Style/Date/Architect or Builder: Free Classic / 1912 / Whitcomb and Keller
Property Owner: Andy and Becky Czarnicki
Landmark or District Designation: Edgewater Local Historic District, #6846-80
Rating: *Contributing*

DESCRIPTION OF STRUCTURE/ SITE: Two story rectangular frame house on a brick foundation and aluminum siding. Gabled roof with asphalt shingles. Sunporches at either end of the primary façade, screened on the north east side and enclosed on the southwest. Detached one car garage at rear.

ALTERATIONS: COA #2014-0825A allowed for mortar pointing and sealant along foundation and wing walls. COA #2002-0904 allowed for replacement of windows with Marvin Insulated "True Divided Light" wood windows. COA #1993-0523 allowed for the reconstruction of the rear gable entry canopy, per COA #1991-0523. COA #1991-0523 allowed for the installation of new roof material and the reconstruction of the gable canopy with rake boards and molding supported by two full length 4"x4" piers. COA #1991-0510 allowed transition of the driveway from gravel to concrete and the grinding of two stumps. COA #1987-0415 allowed for asphalt roof replacement.

APPLICATION ITEMS: "3ft white picket fence using 4.5" dog ear pickets to be placed in the side / back yard of residence."

DESCRIPTION OF PROPOSED PROJECT: The applicant has requested approval to:

- iii. Install a 3' tall white picket fence made of pressure treated lumber.
- iv. Site dimensions:
 1. 22' on south side, with 4' gate
 2. 30' on west side (facing River Avenue), 1' in from sidewalk.
 3. 18' on north side along driveway, also inset 1' from the sidewalk
 4. 12' on east side (facing the garage), also with 4' gate.
- v. Posts will be every 6' (except where otherwise noted per site plan), set in concrete.

This property is at the corner of Arch and River Avenue, facing Arch. The Standards and Guidelines state that "front yard areas shall not be fenced." The proposed area – while not the 'front yard' of Arch – corresponds to the front yard of their neighbor's property on River Avenue.

A number of other corner lots within the neighborhood have enclosed side yards, such as 619 Edgewater Drive (COAs #1996-0405 and #2009-0504B), 740 East Bronson Court (COA #2004-0903-1), and 644 Monroe Street (COA #1989-0629 for the rear fence, #1993-0507 for picket fence).

STANDARDS AND GUIDELINES: EAST WAYNE STREET

II. THE ENVIRONMENT

A. THE DISTRICT ENVIRONMENT

The district is characterized by its proximity to downtown South Bend and its intimate relationship with the St. Joseph River. Edgewater Drive follows the riverfront with a row of houses facing the river from across the street. Other structures in the District share the benefits of the river with the presence of the riverbank and a small park near the southwest corner of the District.

Required

Distinctive existing features such as parks, gardens, streetlights, fences, signs, benches, walkways, streets alleys and buildings setbacks shall be retained. New plant materials, fencing, walkways, streetlights, signs, and benches shall be compatible with the character of the neighborhood in size, scale, material and color. The riverfront character of the district shall be retained.

Recommended

Whenever possible, the original features should be restored. Plant materials and trees in close proximity to buildings, sidewalks, or streets that are causing deterioration to those elements should be removed. If erosion control efforts become necessary to preserve the riverbank, they should involve processes and materials consistent with the natural beauty of the banks. The development of boat-landings, access points, scenic overlooks or terraces should be done in such a way as to avoid obstructing the view of the river and its banks. Unsightly brush, weeds, and dead or diseased trees should be removed. Where river safety barriers are necessary, as at Arch and Edgewater, they should be constructed and terraced to maintain the natural appearance.

Prohibited

Existing relationships of buildings and their environments shall not be destroyed through widening existing streets, changing paving material, or by introducing inappropriately located new streets or parking lots incompatible with the character of the neighborhood. **Signs, streetlights, benches, new plant materials, fencing, walkways, and paving materials which are out of scale or inappropriate to**

the neighborhood may not be used. The erection of high walls or barriers which would alter the relationship of the houses and the river is prohibited. In erosion control efforts to preserve the riverbank, poured concrete, concrete slabs, concrete building blocks or other unsightly material shall not be used. The introduction of heavy trucks or similar vehicles in the District, with the exception of Lincolnway, shall be prohibited

Not Recommended

Telephone poles with high-intensity overhead lights should not be used, with the exception of along Lincolnway.

B. BUILDING SITE, LANDSCAPING, AND ACCESSORIES

Individual properties in the district are characterized by a house located in the center of a flat lot, often divided by a walk leading to the front entrance. Many properties have a straight driveway along one edge of the lot leading to a garage at the rear of the house. This driveway often has a sidewalk along one side leading to the front entrance either in the center or at the side of the house. Driveway and sidewalk materials include asphalt or concrete. All of the properties have trees; many have trimmed shrubbery and hedges. All of the houses conform to a uniform setback line within each block.

Required

Existing plants, trees, fencing, walkways, streetlights, signs, and benches which reflect the properties' history and development shall be retained.

Recommended

New site work should be based upon actual knowledge of the past appearance of the property found in photographs, drawings and newspapers. New site work should be appropriate to existing surrounding site elements in scale, type and appearance. Plant materials and trees in close proximity to the buildings that are causing deterioration to the building's historic fabric should be removed.

Prohibited

No changes may be made to the appearance of the site by removing old plants, trees, fencing, walkways, outbuildings and other site elements before evaluating their importance to the property's history and development. Front yard areas shall not be transformed into parking lots nor paved nor blacktopped. Front yard areas shall not be fenced, with the exception of properties along Lincolnway, which may be fenced, but not enclosed stockade-type fencing.

Not Recommended

Telephone poles with high intensity overhead lights should not be used, with the exception of along Lincolnway.

SITE VISIT REPORT: N/A

STAFF RECOMMENDATION: Staff recommends approval.

Prepared by
Adam Toering, Historic Preservation Specialist
Reviewed by
Elicia Feasel, Historic Preservation Administrator

PETITIONER COMMENTS:

Mr. Czarnecki clarified that the fence would not immediately be white, that the pressure treated lumber would need to breathe before it would be painted before the winter.

Commissioner Hertel asked for clarification on the dimensions of the fence.

Mr. Czarnecki confirmed the dimensions of the fence.

COMMISSION DISCUSSION:

Commissioner Downs-Krostenko asked for clarification regarding the other enclosed front yards, that are corner lots.

Specialist Toering confirmed the corner lot locations of the existing fences.

Commissioner Downs-Krostenko asked if the existing corner lot fences creates pressure from other lots or property owners to enclose their front yards with fences.

Specialist Toering stated that this is precisely why the Commission is hearing the project and staff is not administratively approving it.

Commissioner Downs-Krostenko asked if it would help for the Commission to articulate that approval of this project is not support for enclosing front yards elsewhere in the district.

Commissioner Andrews stated that this was not dissimilar from a project reviewed last month.

Legal Counsel Kennedy stated it could be beneficial to add that clarification on the approval. Commissioner Downs-Krostenko stressed the small lot size of the Edgewater neighborhood, and that many just have small front yards. Commissioner Gelfman clarified that previous approvals were not forward of the setback of the house. Commissioner Hertel asked for a satellite view of the property to be brought up on the TV screens. Specialist Toering expressed that there were letters of support from the adjacent property owners. Commissioner Gelfman and Commissioner Hertel asked for clarification on exactly where the fence would be located. Mr. Czarnecki clarified the location of the fence on the side of the sunroom and house. Specialist Toering showed the Commission other properties in the neighborhood with enclosed side yards. Commissioner Hertel expressed support for the project but looked forward to landscaping improvements to hide it and provide more privacy. Commissioner Gelfman asked about moving the fence back from the sidewalk approximately two feet. Commissioner Hertel expressed concern about the location of the fence and setting precedent.

PUBLIC DISCUSSION:

Commissioner Hertel reiterated that there were two letters of support in the packet for this project from neighbors.

Commissioner Downs-Krostenko made a motion to approve COA #2020-0626B as applied.
Seconded by Commissioner Andrews.

Eight in favor, none opposed.

Vote: 8 – 0. Motion to approve COA #2020-0626B is passed.

Commissioner Gelfman stated that were the homeowner to want to shift the fence some inches to allow for planting, to do so.

Ms. Czarnecki asked if they would need to discuss planting with staff.

The Commission reiterated that no official permission would be required for plantings, but staff would advise as needed.

IV. PRIVILEGE OF THE FLOOR

- A.** Commissioner Downs-Krostenko asked about the fence issues at 619 Edgewater that are apparent in the photos of COA 2020-0626B. There appears to be an unfinished fence. Commissioner Downs-Krostenko is concerned that the fence is a new material that does not appear to be wood. Specialist Toering clarified that no application is on file to replace the fence, but that previous approvals were for fence reconstructions. Commissioner Hertel asked for staff to investigate the minutes regarding the previous fence approvals. Commissioner Downs-Krostenko stated there may have been an approval for a vinyl fence in 2009, and that if the project were heard today, it may not be approved and that a wood fence would be recommended.
- B.** Specialist Toering explained that 821 Ashland was pulled from the agenda because a repair agreement was entered into between Code Enforcement and the property owner for the reconstruction of this burned-out property. Staff has optimism that the house will be saved.

V. REGULAR BUSINESS

- A. APPROVAL OF MINUTES**
 - i.** Tabled until next month.
- B. STAFF REPORTS**

i. Administrative Approvals

- 1.** Commissioner Andrews asked about 708 Forest Avenue, where a door was shifted from the front to the rear and exchanged with a window. Commissioner Andrews asked if the property was multifamily. Specialist Toering explained that the property is now single family. The homeowner was before the Commission last year for extensive water issues and roof issues. Staff consulted with legal to determine whether we could administratively approve and confirmed that it was within the appropriate framework for an approval. This property owner has also purchased the dilapidated house adjacent. Commissioner Downs-Krostenko stated that she has been in the adjacent house and it is a four-plex and quite fascinating.

C. COMMITTEE REPORTS

i. Disposition of Historic Preservation Assets

- 1.** Administrator Feasel stated that staff is behind on this project because of COVID. Staff has not hired any interns this year, despite having applicants because of logistical reasons. Staff has concerns regarding future use of the HPC annex (which is allowed through the interlocal agreement, which expires at the end of 2020). More materials are being sent to the contractor to digitize.

ii. Standards Update

- 1.** Administrator Feasel stated that Kurt Garner is under contract with the city to facilitate the standards update, and how Indiana Landmarks' model guidelines will be modified for our purposes. Staff are working on the public engagement process. Commissioner Downs-Krostenko is involved in the process to come up with the standards for the early draft.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Common Council

- i.** Legal Counsel Kennedy explained that The History Museum has formally applied to appeal the denial of the Navarre Cabin move to the Common Council, and what staff will be required to furnish to the Common Council for that process. Legal Counsel Kennedy stressed that our position is that the Commission followed the Standards and Guidelines in making its determination, but we will have to see what their position statement will be to respond appropriately.

Commissioner Hertel asked if there had been any response from The History Museum following the denial. Specialist Toering indicated he had one e-mail from a board member who expressed frustration that they had not been cc'd on the official denial correspondence.

- ii.** Legal Counsel Kennedy explained that the attorney for the Modlin family had filed a petition to declassify the structure as a landmark, citing a number of reasons. Legal Counsel Kennedy briefly outlined the history of the property under the ownership of the Modlins: that they purchased vinyl siding, did not acquire a building permit, and continued to be intent on installing the siding. Legal Counsel Kennedy asked the Commission to consider a motion to allow her to file on the Commission's behalf a petition to delist the Landmark or a response that you do not oppose the delisting of the landmark.

Commissioner Hertel asked if that motion was needed immediately.

Commissioner Andrews asked if there was anything that needed to be added to the motion to add clarity for future additional properties.

Specialist Toering showed the Commission a property on Gumwood Road that was delisted by the Commission in 1983 because of the addition of an unsympathetic porch addition, and that this was a response by the Commission to dealing with an uncooperative property owner who did not adhere to the Certificate of Appropriateness process and the Commission as a whole.

Commissioner Downs-Krostenko stated that the Commission should not oppose the delisting of the property, but should not actively pursue delisting.

Commissioner Hertel stated that she supported delisting the property.

Legal Counsel Kennedy clarified that stating that the Commission does not oppose the delisting would help the Common Council understand how to move forward.

Commissioner Brazinsky asked for clarification for delisting and completing the work. Legal Counsel Kennedy stated that a Building Permit would still be required for executing the work. Delisting the property would still need to be done by ordinance.

Commissioner Andrews asked about the title search of historic properties. Specialist Toering stated that some of the districts are recorded; all of the County properties have been recorded.

Commissioner Gelfman asked Commissioner Wyncott was familiar with the property. Specialist Toering explained that he gave Commissioner Wyncott a brief update prior to the meeting.

Commissioner Andrews made a motion that the Historic Preservation Commission is in support of the Council de-designating 60649 Hickory Road as a Local Landmark. Seconded by Commission Brazinsky.

Commissioner Hertel asked for clarification that the property could be landmarked again in the future, were there a different property owner.

Legal Counsel Kennedy explained that would be an entirely new landmark designation.

Commissioner Gelfman asked Commission Andrews to repeat her previous motion.

Commissioner Andrews made a motion that the Historic Preservation Commission is in support of the Council de-designating 60649 Hickory Road as a Local Landmark. Seconded by Commission Brazinsky.

Eight in favor, none opposed.

Vote: 8 – 0. The motion to voice support for de-designating 60649 Hickory Road passes.

VIII. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS

- A.** Administrator Feasel stated that the Commission may be soon hearing a National Register Listing nomination for the Lowell Heights Olivet AME Church on Notre Dame Avenue close to the University of Notre Dame. The Commission will be hearing this nomination as a function of its status as a "Certified Local Government."
- B.** Commissioner Gelfman stated that she would be updating the Special Committees to reflect the new Commission members.
- C.** Commissioner Andrews asked about the 201 HPC Training. Specialist Toering stated that the winter is better for running educational meetings.

IV. ADJOURNMENT

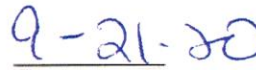
Commissioner Hertel made a motion to adjourn. Seconded by Commissioner Stalheim.

Eight in favor, none opposed.

Vote: 8 – 0. Meeting adjourned at 6:35 pm.

Attest:


Sarah Andrews, Secretary


Date

Filed in Clerk's Office

AUG 19 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

BILL NO. 39-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 316 EAST MONROE STREET, COUNCILMANIC DISTRICT 2, SOUTH BEND, IN 46601

STATEMENT OF PURPOSE AND INTENT

Install a new 189 foot mono-pole adjacent to the west side of the existing building.

Petitioners desire to seek a Special Exception Use for Wireless Communication Tower for property located 316 East Monroe.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

316 East Monroe Street 018-3092-3518

In order to permit a Wireless Communication Tower

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

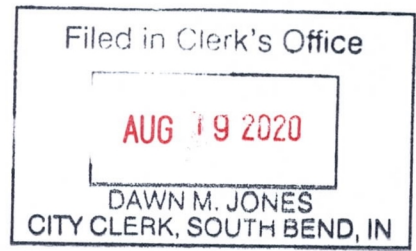
SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Karen White, Council President
South Bend Common Council



Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

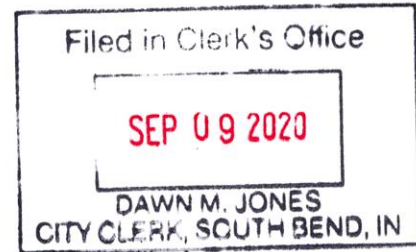


BILL NO. 40-20

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

September 7, 2020

Ms. Karen White, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601



RE: Q3 2020 Budget Transfer Ordinance

Dear President White,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2020, we plan to propose adjustments during four time periods—March, June, October and December.

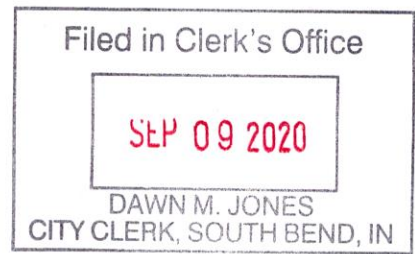
Based on our budget review, we are submitting the enclosed budget transfer ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 14, 2020 with 2nd reading, public hearing and 3rd reading scheduled for September 28, 2020.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

Daniel T. Parker
City Controller



BILL NO. 40-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2020

STATEMENT OF PURPOSE AND INTENT

Unforeseen conditions have developed since the adoption of the existing budgets (Ordinances #10675-19 and #10677-19 passed on October 14, 2019) which necessitate the increase and reduction of appropriations within the various departments of the General Fund and other funds of the City of South Bend during 2020.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. All accounts as set forth in the detailed attachment hereto which are incorporated herein shall be adjusted by increase or reduction of appropriation in the designated sums.

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at _____
o'clock
____.m.

James Mueller, Mayor
City of South Bend, Indiana

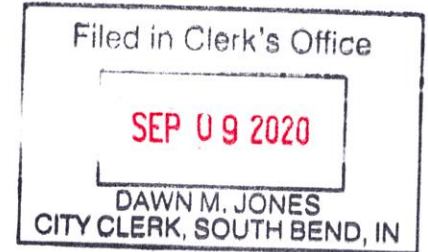


BILL NO. 41-20

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

September 7, 2020

Ms. Karen White, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601



RE: Q3 2020 Additional Appropriation Ordinance

Dear President White,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2020, we plan to propose adjustments during four time periods—March, June, October and December.

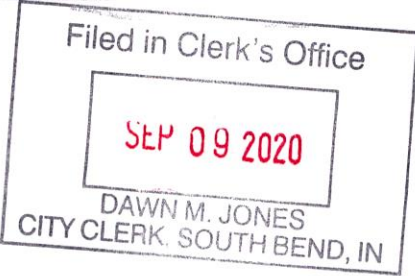
Based on our budget review, we are submitting the enclosed additional appropriation ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 14, 2020 with 2nd reading, public hearing and 3rd reading scheduled for September 28, 2020.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

Daniel T. Parker
City Controller



BILL NO. 41-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2020 OF \$1,778,948 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$2,053,104 FROM DCI FEDERAL GRANT FUND (#212), \$80,000 FROM CODE ENFORCEMENT FUND (#230), \$1,660,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$2,262,160 FROM THE COUNTY OPTION INCOME TAX FUND (#404), \$523,000 FROM THE MAJOR MOVES CONSTRUCTION FUND (#412), \$375,000 FROM THE SOLID WASTE CAPITAL FUND (#611), \$36,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND REDUCING APPROPRIATED FUNDS IN THE AMOUNT OF \$3,920,654 FROM THE EQUIPMENT/VEHICLE LEASING FUND (#750)

STATEMENT OF PURPOSE AND INTENT

The Common Council passed the City's 2020 operating and capital budgets in 2019 (Ordinances #10675-19 and #10677-19 passed on October 14, 2019), which included expenditures for various City operations. It is now necessary to appropriate additional funds for operational and capital expenditures necessary for the City to effect provision of services to its citizens which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2020 and set apart within the following designated funds for expenditures as follows:

| FUND | <u>Amount</u> |
|-----------------------------------|-------------------------------|
| Motor Vehicle Highway Fund (#202) | 1,778,948 |
| DCI Federal Grant (#212) | 2,053,014 |
| Code Enforcement (#230) | 80,000 |
| Fire Department Capital (#287) | 1,660,000 |
| County Option Income Tax (#404) | 2,262,160 |
| Major Moves Construction (#412) | 523,000 |
| Solid Waste Capital (#611) | 375,000 |
| Sewage Works Capital (#642) | 36,000 |
| Equipment/Vehicle Leasing (#750) | (3,920,654) |
| TOTAL | <u>\$4,847,468</u> |

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ .m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

SEP 09 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

City of South Bend, Indiana
September 2020 Additional Appropriation Requests
(increase or decrease in total fund expenditures)
September 7, 2020

Common Council Approved 09/28/20 - Bill No. _____

| Fund Name | Dept Name | Division Name | Account Name | Fiscal Officer/ Contact Name | Account Number | Project Code | Budget Increase/ (Decrease) | Justification |
|--|------------------------------|-------------------|---------------------------------|---------------------------------|-----------------------|-----------------|-----------------------------------|--|
| Sewage Works Capital | Public Works | Wastewater | Capital / Motor Equipment | Susan Zeeb | 642-06-605-514-445000 | | \$ 36,000 | Bobcat needed to comply with IDEM at Organic Resources |
| Total Unanticipated Expenses \$ 36,000 | | | | | | | | |
| DCI Federal Grants | Dept of Community Investment | DCI | Services / Grants & Subsidies | Amanda Pletsch | 212-10-101-120-439300 | | \$ 2,053,014 | Reappropriate unencumbered 2019 grant |
| Major Moves | Public Works | Engineering | Interfund Transfer Out | Ron O'Connor | 412-06-600-506-452000 | | \$ 523,000 | Reappropriate 2019 interfund transfer to Fund 265 |
| Administrative Items | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Debt Service Principal | Amy Shirk | 750-04-040-040-438100 | | 165,090 | 2017 Vehicle Lease #1 Escrow Applied to Debt Service Payment |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Debt Service Interest | Amy Shirk | 750-04-040-040-438200 | | 5,277 | 2017 Vehicle Lease #1 Escrow Applied to Debt Service Payment |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Debt Service Principal | Amy Shirk | 750-04-040-040-438100 | | 134,974 | 2018 Vehicle Lease #1 Escrow Applied to Debt Service Payment |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Debt Service Interest | Amy Shirk | 750-04-040-040-438200 | | 55,064 | 2019 Vehicle Lease #1 Escrow Applied to Debt Service Payment |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Debt Service Principal | Amy Shirk | 750-04-040-040-438100 | | 7,048 | 2019 Vehicle Lease #1 Escrow Applied to Debt Service Payment |
| Vehicle/Equipment Leasing | Administration & Finance | Streets & Sewers | Capital / Motor Equipment | Amy Shirk | 750-06-602-503-445000 | | (715,053) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Public Works | Streets & Sewers | Capital / Motor Equipment | Amy Shirk | 750-06-603-512-445000 | | (545,000) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Public Works | Streets & Sewers | Capital / Motor Equipment | Amy Shirk | 750-06-602-509-445000 | | (975) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Police Department | Police Department | Capital / Motor Equipment | Amy Shirk | 750-08-080-088-445000 | | (1,359,715) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Police Department | Police Department | Capital / Police Equipment | Amy Shirk | 750-08-080-088-445001 | | (135,000) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Fire Department | Fire Department | Capital / Motor Equipment | Amy Shirk | 750-09-090-098-445001 | | (1,340,000) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | VPA | Parks Capital | Capital / Motor Equipment | Amy Shirk | 750-11-206-273-445000 | | (194,116) | Equip/Vehicle Lease Fund Close Out - Move Budget to Deps |
| Vehicle/Equipment Leasing | Administration & Finance | General City | Interfund Transfer Out | Amy Shirk | 750-04-040-040-452000 | | 1,752 | Transfer Remaining Non-Escrow Cash into Fund 101 |
| Total Unanticipated Expenses \$ (3,920,654) | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Street Equipment | Terri Swift | 202-06-602-503-445005 | | 191,672 | (1) Six Wheel Drive Motor Grader Spec W 2019 |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 102,840 | (1) F500 4x4 w/Custom Flat Bed Spec 2019 |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 944,436 | (4) Tandem Axle Stainless Steel Dump Spec V 2019 |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 50,000 | (1) 3/4 Ton 4x4 Ext Cab with Plow and Lift Gate |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 190,000 | (2) F550 w/Stainless Dump Bed and Plow |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 100,000 | (2) Pre Wetting Trailer Mounted Spray Tanks |
| Motor Vehicle Highway | Public Works | Streets & Sewers | Capital / Motor Equipment | Terri Swift | 202-06-602-503-445000 | | 200,000 | (1) Bucket Truck for Traffic & Lighting |
| Total Unanticipated Expenses \$ 1,778,948 | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| Code Enforcement Fund | Code Enforcement | Code Enforcement | Capital / Motor Equipment | Ron O'Connor | 230-12-300-100-445000 | | 40,000 | (1) Mid-Sized 4x4 Pickup w/CNG |
| Code Enforcement Fund | Code Enforcement | Code Enforcement | Capital / Motor Equipment | Ron O'Connor | 230-12-300-100-445000 | | 40,000 | (1) AWD Mid-Sized SUV |
| Total Unanticipated Expenses \$ 80,000 | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| Fire Department Capital | Fire Department | Fire Department | Capital / Motor Equipment | Renata Matousova | 287-09-090-098-445000 | | 280,000 | (1) Medic |
| Fire Department Capital | Fire Department | Fire Department | Capital / Motor Equipment | Renata Matousova | 287-09-090-098-445000 | | 1,300,000 | (2) Custom Pump |
| Fire Department Capital | Fire Department | Fire Department | Capital / Motor Equipment | Renata Matousova | 287-09-090-098-445000 | | 30,000 | (1) Mid-Sized Hybrid Sedan |
| Fire Department Capital | Fire Department | Fire Department | Capital / Motor Equipment | Renata Matousova | 287-09-090-098-445000 | | 50,000 | (1) 3/4 Ton 4x4 Crew Cab |
| Total Unanticipated Expenses \$ 1,660,000 | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| COIT | Police Department | Police Department | Capital / Motor Equipment | Renata Matousova | 404-08-080-088-445000 | | 676,471 | (20) Patrol Cars - Dodge Durango |
| COIT | Police Department | Police Department | Capital / Motor Equipment | Renata Matousova | 404-08-080-088-445000 | | 155,250 | Outfitting patrol cars - equipment, wiring, misc parts |
| COIT | Police Department | Police Department | Capital / Other Equipment | Renata Matousova | 404-08-080-088-445008 | | 29,689 | (1) Forklift |
| COIT | Police Department | Police Department | Capital / Building Improvements | Renata Matousova | 404-08-080-088-443001 | | 1,400,000 | Police Station Roof Replacement |
| COIT | Police Department | Police Department | Capital / Building Improvements | Renata Matousova | 404-08-080-088-438300 | | 750 | 2020 Lease Escrow Agent Trust Fees |
| Total Unanticipated Expenses \$ 2,262,160 | | | | | | | | |
| <i>Vehicle/Equipment Capital Leasing Restructure - Move Capital Budget to Departments' Funds</i> | | | | | | | | |
| Solid Waste Capital | Public Works | Solid Waste | Capital / Motor Equipment | Susan Zeeb | 611-06-603-512-445000 | | 365,000 | (1) Automated Sidearm Truck |
| Solid Waste Capital | Public Works | Solid Waste | Capital / Other Equipment | Susan Zeeb | 611-06-603-512-445008 | | 10,000 | (1) Used Skid Steer |
| Total Unanticipated Expenses \$ 375,000 | | | | | | | | |
| Total Administrative Items \$ 4,811,468 | | | | | | | | |
| Total Additional Appropriations Requested \$ 4,847,468 | | | | | | | | |

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

Member of the Common Council

Attest:

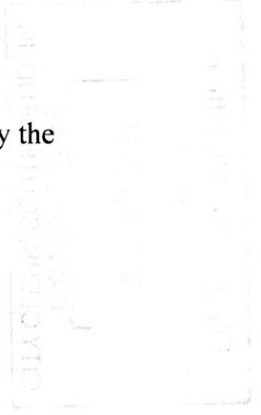
City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2020 at _____ o'clock __ . m.

Deputy City Clerk

Approved and signed by me on the _____ day of _____, 2020 at _____ o'clock __ . m.

Mayor, City of South Bend, Indiana



1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



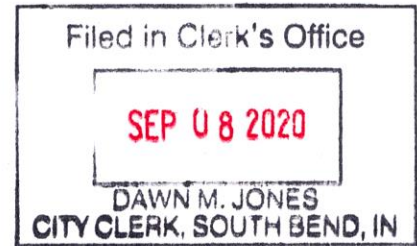
PHONE 574.235.9216
FAX 574.235.9928

BILL NO. 42-20

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

September 2, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601



Re: Ordinance levying taxes and fixing the rate of property taxation to meet City expenses for the fiscal year ending December 31, 2021

Dear Council President White:

Attached, please find a bill for consideration by the Common Council of the City of South Bend fixing the property tax rate for the City of South Bend for the fiscal year commencing January 1, 2021 and ending December 31, 2021. This tax rate will apply for property tax assessments in fiscal 2020 with taxes payable in fiscal 2021.

Similar to prior years, this bill has been filed with estimated property tax rates. The final property tax rates for each municipality in the State of Indiana are determined by the Department of Local Government Finance (DLGF) as part of the "1782" budget review process which, according to the state budget calendar, must be completed by February 2021. The actual property tax rates will depend on the 2020/pay 2021 net assessed valuation of property in South Bend.

This bill is respectfully submitted for 1st reading filing with the Common Council for the council meeting on September 14, 2020, 2nd reading and public hearing at the council meeting on September 28, 2020, with 3rd reading and council vote at the council meeting on October 12, 2020.

I will be available to discuss this bill at the appropriate sessions of the Personnel and Finance Committee and other meetings of the South Bend Common Council.

Respectfully submitted,

Daniel T. Parker
City Controller

BILL NO. 42-20

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SOUTH BEND, INDIANA, LEVYING TAXES AND FIXING THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO MEET THE NECESSARY EXPENSES OF THE CIVIL CITY OF SOUTH BEND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

STATEMENT OF PURPOSE AND INTENT

It is necessary to pass this Ordinance in order to levy taxes and fix the rate of taxation for the purpose of raising revenue to meet the necessary expenses for 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AS FOLLOWS:

SECTION I. There shall be levied upon each One Hundred Dollars of Assessed Valuation of Taxable Property of the City of South Bend, Indiana, for the fiscal year 2020 to be collected in the year 2021 the following:

For CORPORATION GENERAL FUND, the sum of **\$3.6406** on each one hundred dollars of Taxable Property.

For PARK AND RECREATION FUND, the sum of **\$0.8566** on each one hundred dollars of Taxable Property.

For CUMULATIVE CAPITAL DEVELOPMENT FUND, the sum of **\$0.0375** on each one hundred dollars of Taxable Property.

For PARK BOND DEBT SERVICE FUND, the sum of **\$0.0802** on each one hundred dollars of Taxable Property.

Total Civil City Rate \$4.6149

SECTION II. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

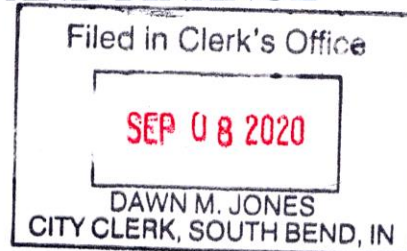
1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216
FAX 574.235.9928

BILL NO. 43-20

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE



September 2, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601

Re: Ordinance appropriating monies for the purpose of defraying the expenses of departments and funds of the City of South Bend for the fiscal year ending December 31, 2021

Dear Council President White:

Attached, please find a bill for consideration by the Common Council of the City of South Bend appropriating monies for city expenditures for the fiscal year commencing January 1, 2021 and ending December 31, 2021.

This bill is respectfully submitted for 1st reading filing with the Common Council for the council meeting on September 14, 2020, 2nd reading and public hearing at the council meeting on September 28, 2020, with 3rd reading and council vote at the council meeting on October 12, 2020.

I will be available to discuss this bill at the appropriate sessions of the Personnel and Finance Committee and other meetings of the South Bend Common Council.

Respectfully submitted,

Daniel T. Parker
City Controller

Filed in Clerk's Office
SEP 09 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

BILL NO. 43-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES OF THE CITY OF SOUTH BEND, INDIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT

STATEMENT OF PURPOSE AND INTENT

It is necessary to pass this Ordinance in order to appropriate monies to defray the expenses of several Departments of the Civil City of South Bend, Indiana for 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AS FOLLOWS:

SECTION 1. For the expenses of the Civil City Government, its various Departments, Funds, Commissions, and institutions for the fiscal year ending December 31, 2021, the sums of money stated in the budget summary attached to this Ordinance as Exhibit A (in the form required by South Bend Municipal Code Sec. 2-90) are hereby appropriated and ordered set apart within the funds identified in Section II (the "Funds"), subject to the laws governing the same. The sums herein appropriated shall be deemed to include all expenditures authorized to be made in said year, unless otherwise expressly stipulated or provided by the law. By adoption of and consistent with this Ordinance, the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B is hereby approved and adopted with respect to the Funds.

SECTION II. For the fiscal year ending December 31, 2021, there is hereby appropriated out of the General Fund Number 101 and from Funds other than the General Fund, of said City to wit:

- (201) Park and Recreation Fund
- (202) Motor Vehicle Highway Fund
- (209) Studebaker Oliver Reverting Grants
- (210) Economic Development Grant Fund
- (211) Community Investment Administration Fund
- (212) Community Investment Grant Fund
- (216) Police State Seizures Fund
- (217) Gift, Donation, Bequest Fund
- (218) Police Curfew Violations Fund
- (219) Unsafe Building Fund
- (220) Law Enforcement Continuing Education Fund
- (221) Landlord Registration Fund
- (222) Central Services Fund
- (224) Central Services Capital Fund
- (226) Liability Insurance & Premium Reserve Fund
- (230) Code Enforcement Operations
- (249) Public Safety Local Option Income Tax Fund
- (251) Local Roads and Streets Fund
- (258) Human Rights – Federal Fund
- (265) Local Road & Bridge Grant Fund
- (273) Morris PAC/Palais Royale Marketing Fund
- (274) Morris PAC Self Promotion Fund

(278) Police Take Home Vehicle Fund
(279) IT / Innovation / 311 Call Center Fund
(287) Fire Department Capital Fund
(288) Emergency Medical Services Operating Fund
(289) Hazmat Fund
(291) Indiana River Rescue Fund
(294) Regional Police Academy Fund
(295) COPS More Grant Fund
(299) Police Federal Drug Enforcement Fund
(312) 2017 Parks Bond Debt Service Fund
(350) 2018 Fire Station #9 Debt Service Fund
(401) Coveleski Stadium Capital Fund
(404) County Option Income Tax Fund
(406) Cumulative Capital Development Fund
(407) Cumulative Capital Improvement Fund
(408) County Economic Development Income Tax Fund
(410) Urban Development Action Grant Fund
(412) Major Moves Construction Fund
(416) Morris Performing Arts Center Capital Fund
(450) Palais Royale Historic Preservation Fund
(455) Neighborhood Infrastructure Projects Bond Fund
(600) Consolidated Building Fund
(601) Parking Garages Fund
(610) Solid Waste Operating Fund
(611) Solid Waste Depreciation Fund
(620) Water Works General Operations Fund
(622) Water Works Capital Fund
(624) Water Works Customer Deposit Fund
(625) Water Works Sinking Fund
(626) Water Works Bond Reserve
(629) Water Works O&M Reserve Fund
(640) Sewage Repair Insurance Fund
(641) Sewage Works General Operations Fund
(642) Sewage Works Capital Fund
(643) Sewage Works O&M Reserve Fund
(649) Sewage Works Bond Sinking Fund
(654) Sewage Works Customer Deposit
(655) Project ReLeaf Fund
(667) Storm Sewer Fund
(670) Century Center Operating Fund
(671) Century Center Capital Fund
(672) Century Center Energy Savings Debt Service Fund
(701) Fire Pension Fund
(702) Police Pension Fund
(705) Police K-9 Unit Fund
(711) Self-Funded Employee Benefit Fund
(713) Unemployment Compensation Fund
(714) Parental Leave Fund
(730) City Cemetery Trust Fund
(750) Equipment/Vehicle Leasing Fund
(755) South Bend Building Corporation Fund
(756) Smart Streets Debt Service
(757) Parks Bond Debt Service Fund
(760) Eddy Street Commons Phase II Debt Service Fund

SECTION III. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

Filed in Clerk's Office

SEP 08 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN



City of South Bend, IN

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 101 - General Fund | Personnel | \$ 54,659,889 |
| 101 - General Fund | Supplies | 2,292,821 |
| 101 - General Fund | Services | 6,740,975 |
| 101 - General Fund | Capital | - |
| 101 - General Fund | Debt Service | 151,805 |
| 101 - General Fund | Interfund Transfers | 9,320,120 |
| 101 - General Fund Total | | 73,165,610 |
| 201 - Parks & Recreation | Personnel | 7,850,389 |
| 201 - Parks & Recreation | Supplies | 1,508,997 |
| 201 - Parks & Recreation | Services | 3,123,409 |
| 201 - Parks & Recreation | Capital | 400,000 |
| 201 - Parks & Recreation | Debt Service | 499,209 |
| 201 - Parks & Recreation | Interfund Transfers | 1,668,015 |
| 201 - Parks & Recreation Total | | 15,050,019 |
| 202 - Motor Vehicle Highway | Personnel | 4,235,138 |
| 202 - Motor Vehicle Highway | Supplies | 764,833 |
| 202 - Motor Vehicle Highway | Services | 1,238,968 |
| 202 - Motor Vehicle Highway | Capital | - |
| 202 - Motor Vehicle Highway | Debt Service | 967,706 |
| 202 - Motor Vehicle Highway | Interfund Transfers | 1,419,756 |
| 202 - Motor Vehicle Highway Total | | 8,626,401 |
| 209 - Studebaker-Oliver Revitalizing Grants | Personnel | - |
| 209 - Studebaker-Oliver Revitalizing Grants | Supplies | - |
| 209 - Studebaker-Oliver Revitalizing Grants | Services | 25,000 |
| 209 - Studebaker-Oliver Revitalizing Grants | Capital | - |
| 209 - Studebaker-Oliver Revitalizing Grants | Debt Service | - |
| 209 - Studebaker-Oliver Revitalizing Grants | Interfund Transfers | - |
| 209 - Studebaker-Oliver Revitalizing Grants Total | | 25,000 |
| 210 - Economic Development State Grants | Personnel | - |
| 210 - Economic Development State Grants | Supplies | - |
| 210 - Economic Development State Grants | Services | - |
| 210 - Economic Development State Grants | Capital | - |
| 210 - Economic Development State Grants | Debt Service | 36,006 |
| 210 - Economic Development State Grants | Interfund Transfers | - |
| 210 - Economic Development State Grants Total | | 36,006 |
| 211 - Department of Community Investment (DCI) | Personnel | 2,637,998 |
| 211 - Department of Community Investment (DCI) | Supplies | 26,120 |
| 211 - Department of Community Investment (DCI) | Services | 377,350 |
| 211 - Department of Community Investment (DCI) | Capital | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 211 - Department of Community Investment (DCI) | Debt Service | - |
| 211 - Department of Community Investment (DCI) | Interfund Transfers | 702,726 |
| 211 - Department of Community Investment (DCI) Total | | 3,744,194 |
| 212 - Dept of Community Investment Grants | Personnel | - |
| 212 - Dept of Community Investment Grants | Supplies | - |
| 212 - Dept of Community Investment Grants | Services | 2,755,134 |
| 212 - Dept of Community Investment Grants | Capital | - |
| 212 - Dept of Community Investment Grants | Debt Service | - |
| 212 - Dept of Community Investment Grants | Interfund Transfers | - |
| 212 - Dept of Community Investment Grants Total | | 2,755,134 |
| 216 - Police State Seizures | Personnel | - |
| 216 - Police State Seizures | Supplies | - |
| 216 - Police State Seizures | Services | 22,000 |
| 216 - Police State Seizures | Capital | 45,000 |
| 216 - Police State Seizures | Debt Service | - |
| 216 - Police State Seizures | Interfund Transfers | - |
| 216 - Police State Seizures Total | | 67,000 |
| 217 - Gift, Donation, Bequest | Personnel | - |
| 217 - Gift, Donation, Bequest | Supplies | 5,000 |
| 217 - Gift, Donation, Bequest | Services | 513,156 |
| 217 - Gift, Donation, Bequest | Capital | - |
| 217 - Gift, Donation, Bequest | Debt Service | - |
| 217 - Gift, Donation, Bequest | Interfund Transfers | - |
| 217 - Gift, Donation, Bequest Total | | 518,156 |
| 218 - Police Curfew Violations | Personnel | - |
| 218 - Police Curfew Violations | Supplies | - |
| 218 - Police Curfew Violations | Services | 1,000 |
| 218 - Police Curfew Violations | Capital | - |
| 218 - Police Curfew Violations | Debt Service | - |
| 218 - Police Curfew Violations | Interfund Transfers | - |
| 218 - Police Curfew Violations Total | | 1,000 |
| 219 - Unsafe Building | Personnel | - |
| 219 - Unsafe Building | Supplies | - |
| 219 - Unsafe Building | Services | 113,500 |
| 219 - Unsafe Building | Capital | - |
| 219 - Unsafe Building | Debt Service | - |
| 219 - Unsafe Building | Interfund Transfers | - |
| 219 - Unsafe Building Total | | 113,500 |
| 220 - Law Enforcement Continuing Education | Personnel | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 220 - Law Enforcement Continuing Education | Supplies | 135,500 |
| 220 - Law Enforcement Continuing Education | Services | 185,000 |
| 220 - Law Enforcement Continuing Education | Capital | - |
| 220 - Law Enforcement Continuing Education | Debt Service | - |
| 220 - Law Enforcement Continuing Education | Interfund Transfers | - |
| 220 - Law Enforcement Continuing Education Total | | 320,500 |
| 221 - Rental Units Regulation | Personnel | 266,577 |
| 221 - Rental Units Regulation | Supplies | 5,800 |
| 221 - Rental Units Regulation | Services | 69,350 |
| 221 - Rental Units Regulation | Capital | - |
| 221 - Rental Units Regulation | Debt Service | - |
| 221 - Rental Units Regulation | Interfund Transfers | - |
| 221 - Rental Units Regulation Total | | 341,727 |
| 222 - Central Services | Personnel | 2,972,404 |
| 222 - Central Services | Supplies | 4,923,729 |
| 222 - Central Services | Services | 160,360 |
| 222 - Central Services | Capital | - |
| 222 - Central Services | Debt Service | 3,340 |
| 222 - Central Services | Interfund Transfers | 788,462 |
| 222 - Central Services Total | | 8,848,295 |
| 224 - Central Services Capital | Personnel | - |
| 224 - Central Services Capital | Supplies | - |
| 224 - Central Services Capital | Services | 25,000 |
| 224 - Central Services Capital | Capital | 68,500 |
| 224 - Central Services Capital | Debt Service | 8,491 |
| 224 - Central Services Capital | Interfund Transfers | - |
| 224 - Central Services Capital Total | | 101,991 |
| 226 - Liability Insurance | Personnel | 42,000 |
| 226 - Liability Insurance | Supplies | 9,000 |
| 226 - Liability Insurance | Services | 4,018,300 |
| 226 - Liability Insurance | Capital | - |
| 226 - Liability Insurance | Debt Service | - |
| 226 - Liability Insurance | Interfund Transfers | 21,624 |
| 226 - Liability Insurance Total | | 4,090,924 |
| 230 - Code Enforcement Fund | Personnel | 2,085,672 |
| 230 - Code Enforcement Fund | Supplies | 163,700 |
| 230 - Code Enforcement Fund | Services | 827,132 |
| 230 - Code Enforcement Fund | Capital | - |
| 230 - Code Enforcement Fund | Debt Service | 133,998 |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 230 - Code Enforcement Fund | Interfund Transfers | 763,484 |
| 230 - Code Enforcement Fund Total | | 3,973,986 |
| 249 - Public Safety LOIT | Personnel | 9,618,013 |
| 249 - Public Safety LOIT | Supplies | - |
| 249 - Public Safety LOIT | Services | - |
| 249 - Public Safety LOIT | Capital | - |
| 249 - Public Safety LOIT | Debt Service | - |
| 249 - Public Safety LOIT | Interfund Transfers | - |
| 249 - Public Safety LOIT Total | | 9,618,013 |
| 251 - Local Roads & Streets | Personnel | - |
| 251 - Local Roads & Streets | Supplies | 350,000 |
| 251 - Local Roads & Streets | Services | 95,000 |
| 251 - Local Roads & Streets | Capital | 300,000 |
| 251 - Local Roads & Streets | Debt Service | - |
| 251 - Local Roads & Streets | Interfund Transfers | 2,000,000 |
| 251 - Local Roads & Streets Total | | 2,745,000 |
| 258 - Human Rights Federal Grant | Personnel | 185,058 |
| 258 - Human Rights Federal Grant | Supplies | 2,000 |
| 258 - Human Rights Federal Grant | Services | 55,900 |
| 258 - Human Rights Federal Grant | Capital | - |
| 258 - Human Rights Federal Grant | Debt Service | - |
| 258 - Human Rights Federal Grant | Interfund Transfers | - |
| 258 - Human Rights Federal Grant Total | | 242,958 |
| 265 - Local Road & Bridge Grant | Personnel | - |
| 265 - Local Road & Bridge Grant | Supplies | - |
| 265 - Local Road & Bridge Grant | Services | 2,000,000 |
| 265 - Local Road & Bridge Grant | Capital | - |
| 265 - Local Road & Bridge Grant | Debt Service | - |
| 265 - Local Road & Bridge Grant | Interfund Transfers | - |
| 265 - Local Road & Bridge Grant Total | | 2,000,000 |
| 266 - MVH Restricted Fund | Personnel | 493,372 |
| 266 - MVH Restricted Fund | Supplies | 1,189,768 |
| 266 - MVH Restricted Fund | Services | 1,358,110 |
| 266 - MVH Restricted Fund | Capital | - |
| 266 - MVH Restricted Fund | Debt Service | - |
| 266 - MVH Restricted Fund | Interfund Transfers | - |
| 266 - MVH Restricted Fund Total | | 3,041,250 |
| 273 - Morris PAC / Palais Royale Marketing | Personnel | - |
| 273 - Morris PAC / Palais Royale Marketing | Supplies | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 273 - Morris PAC / Palais Royale Marketing | Services | 20,000 |
| 273 - Morris PAC / Palais Royale Marketing | Capital | - |
| 273 - Morris PAC / Palais Royale Marketing | Debt Service | - |
| 273 - Morris PAC / Palais Royale Marketing | Interfund Transfers | - |
| 273 - Morris PAC / Palais Royale Marketing Total | | 20,000 |
| 274 - Morris PAC / Self-Promotion | Personnel | - |
| 274 - Morris PAC / Self-Promotion | Supplies | - |
| 274 - Morris PAC / Self-Promotion | Services | 115,000 |
| 274 - Morris PAC / Self-Promotion | Capital | - |
| 274 - Morris PAC / Self-Promotion | Debt Service | - |
| 274 - Morris PAC / Self-Promotion | Interfund Transfers | - |
| 274 - Morris PAC / Self-Promotion Total | | 115,000 |
| 278 - Police Take Home Vehicle | Personnel | - |
| 278 - Police Take Home Vehicle | Supplies | - |
| 278 - Police Take Home Vehicle | Services | 50,000 |
| 278 - Police Take Home Vehicle | Capital | - |
| 278 - Police Take Home Vehicle | Debt Service | - |
| 278 - Police Take Home Vehicle | Interfund Transfers | - |
| 278 - Police Take Home Vehicle Total | | 50,000 |
| 279 - IT / Innovation / 311 Call Center | Personnel | 2,748,422 |
| 279 - IT / Innovation / 311 Call Center | Supplies | 420,750 |
| 279 - IT / Innovation / 311 Call Center | Services | 5,133,089 |
| 279 - IT / Innovation / 311 Call Center | Capital | - |
| 279 - IT / Innovation / 311 Call Center | Debt Service | 894,250 |
| 279 - IT / Innovation / 311 Call Center | Interfund Transfers | 891 |
| 279 - IT / Innovation / 311 Call Center Total | | 9,197,402 |
| 287 - Fire Department Capital | Personnel | - |
| 287 - Fire Department Capital | Supplies | - |
| 287 - Fire Department Capital | Services | - |
| 287 - Fire Department Capital | Capital | 400,000 |
| 287 - Fire Department Capital | Debt Service | 745,767 |
| 287 - Fire Department Capital | Interfund Transfers | 750,307 |
| 287 - Fire Department Capital Total | | 1,896,074 |
| 288 - Emergency Medical Services Operating | Personnel | - |
| 288 - Emergency Medical Services Operating | Supplies | - |
| 288 - Emergency Medical Services Operating | Services | - |
| 288 - Emergency Medical Services Operating | Capital | - |
| 288 - Emergency Medical Services Operating | Debt Service | - |
| 288 - Emergency Medical Services Operating | Interfund Transfers | 707,215 |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 288 - Emergency Medical Services Operating Total | | 707,215 |
| 289 - HAZMAT | Personnel | - |
| 289 - HAZMAT | Supplies | 10,000 |
| 289 - HAZMAT | Services | - |
| 289 - HAZMAT | Capital | - |
| 289 - HAZMAT | Debt Service | - |
| 289 - HAZMAT | Interfund Transfers | - |
| 289 - HAZMAT Total | | 10,000 |
| 291 - Indiana River Rescue | Personnel | 5,500 |
| 291 - Indiana River Rescue | Supplies | 18,500 |
| 291 - Indiana River Rescue | Services | 68,300 |
| 291 - Indiana River Rescue | Capital | - |
| 291 - Indiana River Rescue | Debt Service | - |
| 291 - Indiana River Rescue | Interfund Transfers | - |
| 291 - Indiana River Rescue Total | | 92,300 |
| 294 - Regional Police Academy | Personnel | - |
| 294 - Regional Police Academy | Supplies | 1,500 |
| 294 - Regional Police Academy | Services | 15,750 |
| 294 - Regional Police Academy | Capital | - |
| 294 - Regional Police Academy | Debt Service | - |
| 294 - Regional Police Academy | Interfund Transfers | - |
| 294 - Regional Police Academy Total | | 17,250 |
| 295 - COPS MORE Grant | Personnel | - |
| 295 - COPS MORE Grant | Supplies | 20,000 |
| 295 - COPS MORE Grant | Services | 20,000 |
| 295 - COPS MORE Grant | Capital | - |
| 295 - COPS MORE Grant | Debt Service | - |
| 295 - COPS MORE Grant | Interfund Transfers | - |
| 295 - COPS MORE Grant Total | | 40,000 |
| 299 - Police Federal Drug Enforcement | Personnel | - |
| 299 - Police Federal Drug Enforcement | Supplies | 6,000 |
| 299 - Police Federal Drug Enforcement | Services | - |
| 299 - Police Federal Drug Enforcement | Capital | 22,500 |
| 299 - Police Federal Drug Enforcement | Debt Service | - |
| 299 - Police Federal Drug Enforcement | Interfund Transfers | - |
| 299 - Police Federal Drug Enforcement Total | | 28,500 |
| 312 - 2017 Parks Bond Debt Service | Personnel | - |
| 312 - 2017 Parks Bond Debt Service | Supplies | - |
| 312 - 2017 Parks Bond Debt Service | Services | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 312 - 2017 Parks Bond Debt Service | Capital | - |
| 312 - 2017 Parks Bond Debt Service | Debt Service | 1,189,192 |
| 312 - 2017 Parks Bond Debt Service | Interfund Transfers | - |
| 312 - 2017 Parks Bond Debt Service Total | | 1,189,192 |
| 350 - 2018 Fire Station #9 Bond Debt Service | Personnel | - |
| 350 - 2018 Fire Station #9 Bond Debt Service | Supplies | - |
| 350 - 2018 Fire Station #9 Bond Debt Service | Services | - |
| 350 - 2018 Fire Station #9 Bond Debt Service | Capital | - |
| 350 - 2018 Fire Station #9 Bond Debt Service | Debt Service | 345,307 |
| 350 - 2018 Fire Station #9 Bond Debt Service | Interfund Transfers | - |
| 350 - 2018 Fire Station #9 Bond Debt Service Total | | 345,307 |
| 352 - South Shore Double Tracking Debt Service | Personnel | - |
| 352 - South Shore Double Tracking Debt Service | Supplies | - |
| 352 - South Shore Double Tracking Debt Service | Services | - |
| 352 - South Shore Double Tracking Debt Service | Capital | - |
| 352 - South Shore Double Tracking Debt Service | Debt Service | 1,027,750 |
| 352 - South Shore Double Tracking Debt Service | Interfund Transfers | - |
| 352 - South Shore Double Tracking Debt Service Total | | 1,027,750 |
| 401 - Coveleski Stadium Capital | Personnel | - |
| 401 - Coveleski Stadium Capital | Supplies | - |
| 401 - Coveleski Stadium Capital | Services | 30,000 |
| 401 - Coveleski Stadium Capital | Capital | - |
| 401 - Coveleski Stadium Capital | Debt Service | - |
| 401 - Coveleski Stadium Capital | Interfund Transfers | - |
| 401 - Coveleski Stadium Capital Total | | 30,000 |
| 404 - County Option Income Tax | Personnel | - |
| 404 - County Option Income Tax | Supplies | 200,000 |
| 404 - County Option Income Tax | Services | 4,097,731 |
| 404 - County Option Income Tax | Capital | - |
| 404 - County Option Income Tax | Debt Service | 2,000,329 |
| 404 - County Option Income Tax | Interfund Transfers | 5,432,094 |
| 404 - County Option Income Tax Total | | 11,730,154 |
| 406 - Cumulative Capital Development | Personnel | - |
| 406 - Cumulative Capital Development | Supplies | - |
| 406 - Cumulative Capital Development | Services | - |
| 406 - Cumulative Capital Development | Capital | - |
| 406 - Cumulative Capital Development | Debt Service | 395,699 |
| 406 - Cumulative Capital Development | Interfund Transfers | - |
| 406 - Cumulative Capital Development Total | | 395,699 |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 407 - Cumulative Capital Improvement | Personnel | - |
| 407 - Cumulative Capital Improvement | Supplies | - |
| 407 - Cumulative Capital Improvement | Services | - |
| 407 - Cumulative Capital Improvement | Capital | - |
| 407 - Cumulative Capital Improvement | Debt Service | - |
| 407 - Cumulative Capital Improvement | Interfund Transfers | 262,145 |
| 407 - Cumulative Capital Improvement Total | | 262,145 |
| 408 - Economic Development Income Tax | Personnel | - |
| 408 - Economic Development Income Tax | Supplies | - |
| 408 - Economic Development Income Tax | Services | 6,292,226 |
| 408 - Economic Development Income Tax | Capital | 150,000 |
| 408 - Economic Development Income Tax | Debt Service | 526,872 |
| 408 - Economic Development Income Tax | Interfund Transfers | 6,032,780 |
| 408 - Economic Development Income Tax Total | | 13,001,878 |
| 410 - Urban Development Action Grant | Personnel | - |
| 410 - Urban Development Action Grant | Supplies | - |
| 410 - Urban Development Action Grant | Services | - |
| 410 - Urban Development Action Grant | Capital | - |
| 410 - Urban Development Action Grant | Debt Service | 24,000 |
| 410 - Urban Development Action Grant | Interfund Transfers | - |
| 410 - Urban Development Action Grant Total | | 24,000 |
| 412 - Major Moves Construction | Personnel | - |
| 412 - Major Moves Construction | Supplies | 450,000 |
| 412 - Major Moves Construction | Services | - |
| 412 - Major Moves Construction | Capital | - |
| 412 - Major Moves Construction | Debt Service | - |
| 412 - Major Moves Construction | Interfund Transfers | - |
| 412 - Major Moves Construction Total | | 450,000 |
| 416 - Morris Performing Arts Center Capital | Personnel | - |
| 416 - Morris Performing Arts Center Capital | Supplies | 25,000 |
| 416 - Morris Performing Arts Center Capital | Services | 25,000 |
| 416 - Morris Performing Arts Center Capital | Capital | - |
| 416 - Morris Performing Arts Center Capital | Debt Service | - |
| 416 - Morris Performing Arts Center Capital | Interfund Transfers | - |
| 416 - Morris Performing Arts Center Capital Total | | 50,000 |
| 450 - Palais Royale Historic Preservation | Personnel | - |
| 450 - Palais Royale Historic Preservation | Supplies | - |
| 450 - Palais Royale Historic Preservation | Services | 35,000 |
| 450 - Palais Royale Historic Preservation | Capital | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 450 - Palais Royale Historic Preservation | Debt Service | - |
| 450 - Palais Royale Historic Preservation | Interfund Transfers | - |
| 450 - Palais Royale Historic Preservation Total | | 35,000 |
| 600 - Consolidated Building Fund | Personnel | 1,115,063 |
| 600 - Consolidated Building Fund | Supplies | 16,361 |
| 600 - Consolidated Building Fund | Services | 64,278 |
| 600 - Consolidated Building Fund | Capital | - |
| 600 - Consolidated Building Fund | Debt Service | 44,379 |
| 600 - Consolidated Building Fund | Interfund Transfers | 369,938 |
| 600 - Consolidated Building Fund Total | | 1,610,019 |
| 601 - Parking Garages | Personnel | - |
| 601 - Parking Garages | Supplies | - |
| 601 - Parking Garages | Services | 737,000 |
| 601 - Parking Garages | Capital | 300,000 |
| 601 - Parking Garages | Debt Service | - |
| 601 - Parking Garages | Interfund Transfers | 161,738 |
| 601 - Parking Garages Total | | 1,198,738 |
| 610 - Solid Waste Operations | Personnel | 1,668,093 |
| 610 - Solid Waste Operations | Supplies | 472,330 |
| 610 - Solid Waste Operations | Services | 2,145,026 |
| 610 - Solid Waste Operations | Capital | - |
| 610 - Solid Waste Operations | Debt Service | - |
| 610 - Solid Waste Operations | Interfund Transfers | 2,250,384 |
| 610 - Solid Waste Operations Total | | 6,535,833 |
| 611 - Solid Waste Capital | Personnel | - |
| 611 - Solid Waste Capital | Supplies | - |
| 611 - Solid Waste Capital | Services | - |
| 611 - Solid Waste Capital | Capital | - |
| 611 - Solid Waste Capital | Debt Service | 1,065,255 |
| 611 - Solid Waste Capital | Interfund Transfers | - |
| 611 - Solid Waste Capital Total | | 1,065,255 |
| 620 - Water Works Operations | Personnel | 5,227,202 |
| 620 - Water Works Operations | Supplies | 1,430,772 |
| 620 - Water Works Operations | Services | 5,577,123 |
| 620 - Water Works Operations | Capital | - |
| 620 - Water Works Operations | Debt Service | 304,737 |
| 620 - Water Works Operations | Interfund Transfers | 8,833,542 |
| 620 - Water Works Operations Total | | 21,373,376 |
| 622 - Water Works Capital | Personnel | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|--------------------|
| 622 - Water Works Capital | Supplies | - |
| 622 - Water Works Capital | Services | - |
| 622 - Water Works Capital | Capital | 2,573,000 |
| 622 - Water Works Capital | Debt Service | - |
| 622 - Water Works Capital | Interfund Transfers | - |
| 622 - Water Works Capital Total | | 2,573,000 |
| 624 - Water Works Customer Deposit | Personnel | - |
| 624 - Water Works Customer Deposit | Supplies | - |
| 624 - Water Works Customer Deposit | Services | - |
| 624 - Water Works Customer Deposit | Capital | - |
| 624 - Water Works Customer Deposit | Debt Service | - |
| 624 - Water Works Customer Deposit | Interfund Transfers | 17,381 |
| 624 - Water Works Customer Deposit Total | | 17,381 |
| 625 - Water Works Sinking (Debt Service) | Personnel | - |
| 625 - Water Works Sinking (Debt Service) | Supplies | - |
| 625 - Water Works Sinking (Debt Service) | Services | - |
| 625 - Water Works Sinking (Debt Service) | Capital | - |
| 625 - Water Works Sinking (Debt Service) | Debt Service | 1,511,548 |
| 625 - Water Works Sinking (Debt Service) | Interfund Transfers | 24,269 |
| 625 - Water Works Sinking (Debt Service) Total | | 1,535,817 |
| 626 - Water Works Bond Reserve | Personnel | - |
| 626 - Water Works Bond Reserve | Supplies | - |
| 626 - Water Works Bond Reserve | Services | - |
| 626 - Water Works Bond Reserve | Capital | - |
| 626 - Water Works Bond Reserve | Debt Service | - |
| 626 - Water Works Bond Reserve | Interfund Transfers | 20,000 |
| 626 - Water Works Bond Reserve Total | | 20,000 |
| 629 - Water Works Reserve Operations & Maintenance | Personnel | - |
| 629 - Water Works Reserve Operations & Maintenance | Supplies | - |
| 629 - Water Works Reserve Operations & Maintenance | Services | - |
| 629 - Water Works Reserve Operations & Maintenance | Capital | - |
| 629 - Water Works Reserve Operations & Maintenance | Debt Service | - |
| 629 - Water Works Reserve Operations & Maintenance | Interfund Transfers | 41,884 |
| 629 - Water Works Reserve Operations & Maintenance Total | | 41,884 |
| 640 - Sewer Repair Insurance | Personnel | 164,348 |
| 640 - Sewer Repair Insurance | Supplies | 38,475 |
| 640 - Sewer Repair Insurance | Services | 355,801 |
| 640 - Sewer Repair Insurance | Capital | - |
| 640 - Sewer Repair Insurance | Debt Service | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 640 - Sewer Repair Insurance | Interfund Transfers | 91,901 |
| 640 - Sewer Repair Insurance Total | | 650,525 |
| 641 - Sewage Works Operations | Personnel | 7,322,544 |
| 641 - Sewage Works Operations | Supplies | 1,975,014 |
| 641 - Sewage Works Operations | Services | 8,318,426 |
| 641 - Sewage Works Operations | Capital | - |
| 641 - Sewage Works Operations | Debt Service | 302,231 |
| 641 - Sewage Works Operations | Interfund Transfers | 24,447,533 |
| 641 - Sewage Works Operations Total | | 42,365,748 |
| 642 - Sewage Works Capital | Personnel | - |
| 642 - Sewage Works Capital | Supplies | - |
| 642 - Sewage Works Capital | Services | - |
| 642 - Sewage Works Capital | Capital | 5,855,000 |
| 642 - Sewage Works Capital | Debt Service | - |
| 642 - Sewage Works Capital | Interfund Transfers | - |
| 642 - Sewage Works Capital Total | | 5,855,000 |
| 643 - Sewage Works Reserve Operations & Maintenance | Personnel | - |
| 643 - Sewage Works Reserve Operations & Maintenance | Supplies | - |
| 643 - Sewage Works Reserve Operations & Maintenance | Services | - |
| 643 - Sewage Works Reserve Operations & Maintenance | Capital | - |
| 643 - Sewage Works Reserve Operations & Maintenance | Debt Service | - |
| 643 - Sewage Works Reserve Operations & Maintenance | Interfund Transfers | 75,112 |
| 643 - Sewage Works Reserve Operations & Maintenance Total | | 75,112 |
| 649 - Sewage Sinking (Debt Service) | Personnel | - |
| 649 - Sewage Sinking (Debt Service) | Supplies | - |
| 649 - Sewage Sinking (Debt Service) | Services | - |
| 649 - Sewage Sinking (Debt Service) | Capital | - |
| 649 - Sewage Sinking (Debt Service) | Debt Service | 7,694,771 |
| 649 - Sewage Sinking (Debt Service) | Interfund Transfers | - |
| 649 - Sewage Sinking (Debt Service) Total | | 7,694,771 |
| 654 - Sewage Works Customer Deposit | Personnel | - |
| 654 - Sewage Works Customer Deposit | Supplies | - |
| 654 - Sewage Works Customer Deposit | Services | - |
| 654 - Sewage Works Customer Deposit | Capital | - |
| 654 - Sewage Works Customer Deposit | Debt Service | - |
| 654 - Sewage Works Customer Deposit | Interfund Transfers | 5,578 |
| 654 - Sewage Works Customer Deposit Total | | 5,578 |
| 655 - Project ReLeaf | Personnel | 79,575 |
| 655 - Project ReLeaf | Supplies | 10,476 |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 655 - Project ReLeaf | Services | 6,500 |
| 655 - Project ReLeaf | Capital | - |
| 655 - Project ReLeaf | Debt Service | - |
| 655 - Project ReLeaf | Interfund Transfers | 537,736 |
| 655 - Project ReLeaf Total | | 634,287 |
| 667 - Storm Sewer Fund | Personnel | - |
| 667 - Storm Sewer Fund | Supplies | - |
| 667 - Storm Sewer Fund | Services | 200,000 |
| 667 - Storm Sewer Fund | Capital | 824,000 |
| 667 - Storm Sewer Fund | Debt Service | - |
| 667 - Storm Sewer Fund | Interfund Transfers | - |
| 667 - Storm Sewer Fund Total | | 1,024,000 |
| 670 - Century Center Operations | Personnel | 1,489,576 |
| 670 - Century Center Operations | Supplies | 1,150,000 |
| 670 - Century Center Operations | Services | 1,242,083 |
| 670 - Century Center Operations | Capital | - |
| 670 - Century Center Operations | Debt Service | - |
| 670 - Century Center Operations | Interfund Transfers | 344,412 |
| 670 - Century Center Operations Total | | 4,226,071 |
| 672 - Century Center Energy Conservation Debt Svc | Personnel | - |
| 672 - Century Center Energy Conservation Debt Svc | Supplies | - |
| 672 - Century Center Energy Conservation Debt Svc | Services | - |
| 672 - Century Center Energy Conservation Debt Svc | Capital | - |
| 672 - Century Center Energy Conservation Debt Svc | Debt Service | 406,711 |
| 672 - Century Center Energy Conservation Debt Svc | Interfund Transfers | - |
| 672 - Century Center Energy Conservation Debt Svc Total | | 406,711 |
| 701 - Fire Pension | Personnel | 4,488,409 |
| 701 - Fire Pension | Supplies | 100 |
| 701 - Fire Pension | Services | 7,750 |
| 701 - Fire Pension | Capital | - |
| 701 - Fire Pension | Debt Service | - |
| 701 - Fire Pension | Interfund Transfers | - |
| 701 - Fire Pension Total | | 4,496,259 |
| 702 - Police Pension | Personnel | 6,049,340 |
| 702 - Police Pension | Supplies | - |
| 702 - Police Pension | Services | 8,400 |
| 702 - Police Pension | Capital | - |
| 702 - Police Pension | Debt Service | - |
| 702 - Police Pension | Interfund Transfers | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|--|----------------------|--------------------|
| 702 - Police Pension Total | | 6,057,740 |
| 711 - Self-Funded Employee Benefits | Personnel | 16,472,430 |
| 711 - Self-Funded Employee Benefits | Supplies | 150,000 |
| 711 - Self-Funded Employee Benefits | Services | 1,932,226 |
| 711 - Self-Funded Employee Benefits | Capital | - |
| 711 - Self-Funded Employee Benefits | Debt Service | - |
| 711 - Self-Funded Employee Benefits | Interfund Transfers | - |
| 711 - Self-Funded Employee Benefits Total | | 18,554,656 |
| 713 - Unemployment Compensation | Personnel | 55,000 |
| 713 - Unemployment Compensation | Supplies | - |
| 713 - Unemployment Compensation | Services | - |
| 713 - Unemployment Compensation | Capital | - |
| 713 - Unemployment Compensation | Debt Service | - |
| 713 - Unemployment Compensation | Interfund Transfers | - |
| 713 - Unemployment Compensation Total | | 55,000 |
| 714 - Parental Leave Fund | Personnel | 253,846 |
| 714 - Parental Leave Fund | Supplies | - |
| 714 - Parental Leave Fund | Services | - |
| 714 - Parental Leave Fund | Capital | - |
| 714 - Parental Leave Fund | Debt Service | - |
| 714 - Parental Leave Fund | Interfund Transfers | - |
| 714 - Parental Leave Fund Total | | 253,846 |
| 754 - Industrial Revolving Fund | Personnel | - |
| 754 - Industrial Revolving Fund | Supplies | - |
| 754 - Industrial Revolving Fund | Services | 498,560 |
| 754 - Industrial Revolving Fund | Capital | - |
| 754 - Industrial Revolving Fund | Debt Service | - |
| 754 - Industrial Revolving Fund | Interfund Transfers | - |
| 754 - Industrial Revolving Fund Total | | 498,560 |
| 755 - South Bend Building Corporation | Personnel | - |
| 755 - South Bend Building Corporation | Supplies | - |
| 755 - South Bend Building Corporation | Services | - |
| 755 - South Bend Building Corporation | Capital | - |
| 755 - South Bend Building Corporation | Debt Service | 2,307,705 |
| 755 - South Bend Building Corporation | Interfund Transfers | - |
| 755 - South Bend Building Corporation Total | | 2,307,705 |
| 757 - 2015 Parks Bond Debt Service | Personnel | - |
| 757 - 2015 Parks Bond Debt Service | Supplies | - |
| 757 - 2015 Parks Bond Debt Service | Services | - |

Exhibit A

2021 Budget

Form Required by

South Bend Municipal Code Sec. 2-90



City of South Bend, IN

| Fund | Cost Category | 2021 Budget |
|---|----------------------|-----------------------|
| 757 - 2015 Parks Bond Debt Service | Capital | - |
| 757 - 2015 Parks Bond Debt Service | Debt Service | 374,382 |
| 757 - 2015 Parks Bond Debt Service | Interfund Transfers | - |
| 757 - 2015 Parks Bond Debt Service Total | | 374,382 |
| 760 - Eddy Street Commons Debt Service | Personnel | - |
| 760 - Eddy Street Commons Debt Service | Supplies | - |
| 760 - Eddy Street Commons Debt Service | Services | - |
| 760 - Eddy Street Commons Debt Service | Capital | - |
| 760 - Eddy Street Commons Debt Service | Debt Service | 1,710,875 |
| 760 - Eddy Street Commons Debt Service | Interfund Transfers | - |
| 760 - Eddy Street Commons Debt Service Total | | 1,710,875 |
| Grand Total | | \$ 313,359,659 |

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



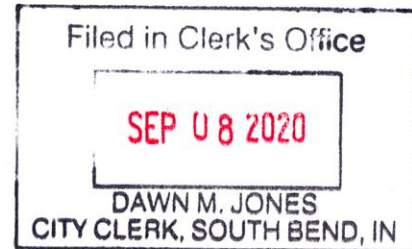
PHONE 574.235.9216
FAX 574.235.9928

BILL NO. 44-20

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

September 2, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601



Re: Ordinance Appropriating, Adopting, and Approving the South Bend Public Transportation Corporation's 2021 Budget and Levying the Tax and Fixing the Rate of Taxation for the Purpose of Raising Revenue to Fund the South Bend Public Transportation Corporation, South Bend, Indiana, for the Fiscal Year ending December 31, 2021

Dear Council President White:

Attached, please find a bill for consideration by the Common Council of the City of South Bend appropriating, adopting and approving monies for the South Bend Public Transportation Corporation (Transpo) for the fiscal year commencing January 1, 2021 and ending December 31, 2021.

This bill is respectfully submitted for 1st reading filing with the Common Council for the council meeting on September 14, 2020, 2nd reading and public hearing at the council meeting on September 28, 2020, with 3rd reading and council vote at the council meeting on October 12, 2020.

I will be available to discuss this bill at the appropriate sessions of the Personnel and Finance Committee and other meetings of the South Bend Common Council. Employees of the South Bend Public Transportation Corporation will also be available at these meetings.

Respectfully submitted,

Daniel T. Parker
City Controller

BILL NO. 44-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING, ADOPTING AND APPROVING THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION'S 2021 BUDGET AND LEVYING THE TAX AND FIXING THE RATE OF THE TAXATION FOR THE PURPOSE OF RAISING REVENUE TO FUND THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

STATEMENT OF PURPOSE AND INTENT

Pursuant to Indiana law, the South Bend Public Transportation Corporation is required to submit its proposed budget and tax levy to the Common Council of the City of South Bend for adoption. Specifically, Indiana Code § 6-1.1-17-20 requires that the South Bend Public Transportation Corporation, as a political subdivision governed by a majority of unelected officials, submit its proposed budget and property tax levy to the Common Council of the City of South Bend. Pursuant to Indiana Code § 6-1.1-17-20(e), the Common Council of the City of South Bend is required to review the South Bend Public Transportation Corporation's budget and proposed tax levy and adopt a final budget and tax levy for the South Bend Public Transportation Corporation.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION 1. The South Bend Public Transportation Corporation's budget for the year ending December 31, 2021 in the sum of **\$13,995,538.00**, as shown on Budget Form 4-A, filed with the Common Council on August 25, 2020, is appropriated, adopted, approved and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purpose of raising revenue to meet the necessary expenses of the South Bend Public Transportation Corporation, a total property tax levy of **\$4,997,006.00** and a total tax rate of **0.1215** as shown on Budget Form 4-B are also appropriated, approved and adopted.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage by the Common Council of the City of South Bend and approved by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indian



transpo

***south bend public
transportation corporation***

2021 FISCAL OPERATING & CAPITAL BUDGET

January 1, 2021 through December 31, 2021

Prepared By
South Bend Public Transportation Corporation

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

SOUTH BEND, INDIANA

2021 FISCAL YEAR BUDGET REQUEST

TABLE OF CONTENTS

**BUDGET ESTIMATE FOR 2021
PROJECTIONS / ASSUMPTIONS**

| | |
|---|---|
| 2021 Revenue Projection..... | 1 |
| 2021 Expense Projection..... | 2 |
| 2021 Appropriations..... | 3 |
| 2021 Budget Assumptions..... | 4 |
| 2021 Budget Policy Statements..... | 6 |
| 2021 Budget Summaries by Category – All Accounts..... | 7 |

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

2021 REVENUE PROJECTION

| SOURCE | % CHANGE - 2020 BUDGET vs. ACTUAL | | | |
|--------------------------------|-----------------------------------|----------------------|----------------------|--------------------------|
| | 2021 BUDGET | 2020 BUDGET | 2019 ACTUAL | 2020 BUDGET ACTUAL |
| FAREBOX | \$ 1,054,641 | \$ 1,359,740 | \$ 1,337,076 | -22.44% |
| | \$ | - | | -21.12% |
| ADVERTISING | \$ 160,000 | \$ 160,000 | \$ 111,990 | 0.00% |
| LEASE REVENUE | \$ 2,400 | \$ 2,400 | \$ 165,055 | 0.00% |
| CONCESSIONS AND MISCELLANEOUS | \$ 31,700 | \$ 31,700 | \$ 23,794 | 0.00% |
| INTEREST INCOME | \$ 1,154 | \$ 993 | \$ 10,896 | 16.21% |
| | \$ | - | | -89.41% |
| PROPERTY TAX | \$ 2,704,191 | \$ 3,001,919 | \$ 3,182,596 | -9.92% |
| LICENSE EXCISE TAX | \$ 260,000 | \$ 260,000 | \$ 271,471 | 0.00% |
| | \$ | - | | -4.23% |
| OPTION INCOME TAX | \$ 576,886 | \$ 674,183 | \$ 680,709 | -14.43% |
| STATE ASSISTANCE | \$ 1,760,578 | \$ 2,015,382 | \$ 2,016,701 | -12.64% |
| FEDERAL PREVENTIVE MAINTENANCE | \$ 1,205,000 | \$ 1,400,000 | \$ 1,454,400 | -14% |
| FEDERAL ASSISTANCE | \$ 2,793,990 | \$ 1,455,000 | \$ 1,058,100 | 92% |
| LEASE PAYMENT FROM CITY | \$ 200,000 | \$ 200,000 | \$ 200,000 | 0% |
| TOTAL | \$10,750,540 | \$ 10,561,317 | \$ 10,512,788 | 1.79% |
| | | | | 2.26% |

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

2021 EXPENSE PROJECTION

| Expense Category | % CHANGE - 2020 BUDGET VS. ACTUAL | | | | |
|---|-----------------------------------|---------------------|----------------------|----------------|----------------|
| | 2021 BUDGET | 2020 BUDGET | 2019 ACTUAL | 2020 BUDGET | 2019 ACTUAL |
| Tangible Property / Fixed Assets | \$ - | \$ - | \$ - | N/A | N/A |
| Salaries & Wages | \$ 5,874,940 | \$ 5,910,479 | \$ 5,283,309 | -0.60% | 11.20% |
| Fringe Benefits | \$ 2,450,636 | \$ 2,431,094 | \$ 2,535,915 | 0.80% | -3.36% |
| Services | \$ 479,039 | \$ 511,079 | \$ 580,039 | -6.27% | -17.41% |
| Materials & Supplies | \$ 951,808 | \$ 994,734 | \$ 829,358 | -4.32% | 14.76% |
| Utilities | \$ 389,581 | \$ 335,716 | \$ 255,503 | 16.04% | 52.48% |
| Insurance | \$ 488,285 | \$ 259,436 | \$ 279,121 | 88.21% | 74.94% |
| Other Taxes | | | | | |
| Miscellaneous | \$ 116,250 | \$ 118,777 | \$ 447,622 | -2.13% | -74.03% |
| SUB-TOTAL | \$ 10,750,540 | \$10,561,317 | \$ 10,210,867 | 1.79% | 5.29% |
| Transfer - Capital Improvements / Reserve for Liability | | | | | |
| TOTAL | \$ 10,750,540 | \$10,561,317 | \$ 10,210,867 | 1.79% | 5.29% |

TRANSP
Budgeted Appropriations

| Category | Operating Budget | | Capital Budget | | Total 2021 Appropriations |
|-----------------------------|----------------------|----------------------|---------------------|---------------------|------------------------------|
| | 2021 | 2020 | 2021 | 2020 | |
| Personnel Services | 8,325,576 | 8,307,891 | | | 8,325,576 |
| Other Services and Charges | 1,473,155 | 1,260,378 | | | 1,473,155 |
| Supplies | 951,808 | 1,049,336 | | | 951,808 |
| Capital Outlays | 540,833 | 198,710 | 2,704,165 | 1,413,550 | 3,244,998 |
| Total Appropriations | \$ 11,291,372 | \$ 10,816,315 | \$ 2,704,165 | \$ 1,413,550 | \$ 13,995,538 |
| | | | | | |



2021 OPERATING BUDGET ASSUMPTIONS

REVENUES:

Federal, State, and Local: Transpo continues to avail ourselves of annual federal capital formula grant funds for preventative maintenance and operating assistance. The application of such funds towards the operating budget assists with offsetting loss in revenues from the State of Indiana's Public Mass Transportation Fund (PMTF) and local Property Tax revenue. This allocation decreases the funds available for routine maintenance and equipment replacement. A decrease in PMTF funding is anticipated for 2021.

Ridership and Revenue: After several years of decreasing fixed route ridership, Transpo had five consecutive months of increasing ridership in late 2019 and early 2020. With the onset of COVID-19 in March 2020, ridership and passenger revenue decreased dramatically. As a result, Transpo implemented a reduced service schedule in April 2020. Transpo resumed full service in July 2020; however, fixed route ridership continues to be down approximately 50%. Transpo's Access paratransit ridership and revenue also decreased dramatically and continues to be down over 50%. It is anticipated that ridership and revenue recovery will be a long-term process.

Transpo has renewed ridership programs with the University of Notre Dame, Saint Mary's College, Holy Cross College and Ivy Tech Community College. In addition, Transpo is in the process of finalizing ridership programs with South Bend Community School Corporation, School City of Mishawaka and Purdue Polytechnic High School.

CARES Act: Transpo was awarded \$8.5 million in funding of the CARES Act which will be used towards COVID-19 expenditures, the purchase fixed route and paratransit replacement vehicles, preventative maintenance, and operating assistance.

EXPENSES:

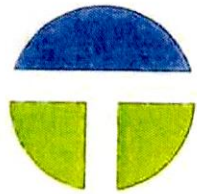
COVID-19: Significant costs were incurred in preventative measures, increased cleaning and disinfecting protocols and ensuring Personal Protective Equipment (PPE) remains available for all employees and the general public utilizing Transpo's services.

Employee Wages and Benefits: For 2021, Transpo budgeted, a slight increase in wages for employees and benefits from the 2020 budget. This is mainly due to an anticipated increase in health insurance premiums and pension contributions (to be determined during the collective bargaining process).

Vehicular and Operating: Vehicular and other insurances costs have increased over the 2020 budget. This was due to an increase in vehicle liability insurance over the last year. Fuel cost per gallon decreased from the prior year amounts to \$1.96 per gallon for both diesel and unleaded fuels. Transpo's CNG usage for fixed route vehicles has increased and will continue to do so as diesel vehicles, that have exceeded their useful life, are replaced with CNG. Transpo anticipates receipt of at least six new fixed route CNG vehicles in 2021.

Transfer – Capital Improvement Fund/Restricted Liability Reserve: The 2021 budget does not provide the opportunity to transfer funds into the capital account to fund capital purchases. If at the end of 2021, a budget surplus would occur, the surplus would be transferred to the capital account to fund 2022 capital purchases.

- **UPON THE ADOPTION OF THE ANNUAL BUDGET BY THE SOUTH BEND PUBLIC TRANSPORTATION BOARD OF DIRECTORS, A MONTHLY BUDGET, BASED ON HISTORICAL AND FUTURE TRENDS, WILL BE ESTABLISHED. THIS WILL HELP FACILITATE THE MONTHLY REVIEW OF FINANCIAL REPORTS BY BOARD MEMBERS AND INTERNAL MANAGEMENT.**



transpo

2021 OPERATING BUDGET POLICY STATEMENTS

FINANCIAL CAPACITY:

1. Management will continue to search for investment, grant and funding opportunities to maximize revenues.
2. Management will assure cash handling practices to safeguard funds in its protection and toward timely collection of funds owed.

SERVICE POLICY:

3. A review of current services levels will be conducted and recommendations will follow based upon the results of the analysis to ensure Transpo continues to serve the community to the best of its ability.
4. Access service will be provided in accordance with all applicable FTA guidelines.

MANAGEMENT:

5. A professional workforce will carry out our Mission Statement. Management will assure fairness, consistency, and effective Equal Employment Opportunity and Affirmative Action policies and practices.
6. Assumes continuation of team development, employee recognition, and continuation of increased opportunities for employee training.
7. Assumes continued pursuit of programs of wellness and accident prevention in an effort to stem, to whatever extent possible, rising insurance costs.

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Salaries & Wages Summary

| | | | |
|----------------------|---------------------|----------------------|---------------------|
| 2019 ACTUAL | <u>\$ 5,283,309</u> | 2021 BUDGET REQUEST | <u>\$ 5,874,940</u> |
| 2020 MONTHLY AVERAGE | <u>\$ 397,875</u> | 2020 APPROVED BUDGET | <u>\$ 5,910,479</u> |
| 2020 EST EXPENSE | <u>\$ 4,774,505</u> | BUDGET CHANGE | <u>\$ (35,539)</u> |

| <u>Account Title</u> | <u>2020</u> | <u>2021</u> |
|-----------------------------|--------------------|---------------------|
| Operations-Fixed Route | \$3,363,191 | \$ 3,363,191 |
| Operations-ADA | 632,017 | 633,432 |
| Operations-Administration | 472,302 | 367,475 |
| Maintenance- Vehicles | 742,952 | 796,867 |
| Maintenance- Administration | 130,042 | 132,642 |
| Maintenance-Non-Revenue | 92,260 | 92,260 |
| General Administration | <u>477,715</u> | <u>489,074</u> |
| Total | <u>\$5,910,479</u> | <u>\$ 5,874,940</u> |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Fringe Benefits Summary

| | | | |
|----------------------|--------------|----------------------------|---------------------|
| 2019 ACTUAL | \$ 2,535,915 | 2021 BUDGET REQUEST | \$ 2,450,636 |
| 2020 MONTHLY AVERAGE | \$ 215,633 | 2020 APPROVED BUDGET | \$ 2,431,094 |
| 2020 EST EXPENSE | \$ 2,587,598 | BUDGET CHANGE | \$ 19,542 |

| Account Title | 2020 | 2021 |
|--|-------------|--------------|
| Fringe Benefits-FICA | \$ 452,151 | \$ 449,433 |
| Fringe Benefits-Pension Plan | 345,534 | 345,534 |
| Fringe Benefits-Medical Insurance | 1,435,997 | 1,441,501 |
| Fringe Benefits- Dental Insurance | 38,002 | 38,002 |
| Fringe Benefits--Life Insurance | 10,974 | 10,974 |
| Fringe Benefits-Short Term Disability | 9,150 | 9,250 |
| Fringe Benefits-Unemployment Insurance | 11,140 | 11,140 |
| Fringe Benefits-Workman's Compensation | 78,389 | 95,145 |
| Fringe Benefits-Uniforms | 45,757 | 45,157 |
| Fringe Benefits- Tool Allowance | 4,000 | 4,500 |
| Total | \$2,431,094 | \$ 2,450,636 |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Services Summary

| | | | | | |
|----------------------|----|----------------|----------------------------|-----------|-----------------------|
| 2019 ACTUAL | \$ | <u>580,039</u> | 2021 BUDGET REQUEST | \$ | <u>479,039</u> |
| 2020 MONTHLY AVERAGE | \$ | <u>55,226</u> | 2020 APPROVED BUDGET | \$ | <u>511,079</u> |
| 2020 EST EXPENSE | \$ | <u>665,210</u> | BUDGET CHANGE | \$ | <u>(32,040)</u> |

| Account Title | 2020 | 2021 |
|---------------------------------------|-------------------|-------------------|
| Management Service Fees | \$ - | \$ - |
| Professional & Technical | 207,939 | 175,939 |
| Board Travel/Training | 5,000 | 5,000 |
| Temporary Help | 2,500 | 2,500 |
| Contract Services Operations | 37,050 | 37,050 |
| Contract Services Maintenance | 140,000 | 140,000 |
| Contract Services Administration | 54,540 | 54,500 |
| Security Services | 64,050 | 64,050 |
| Physical Damage Repairs | 20,000 | 20,000 |
| Recoveries of Physical Damage Repairs | (20,000) | (20,000) |
| | Total | Total |
| | <u>\$ 511,079</u> | <u>\$ 479,039</u> |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Materials & Supplies Summary

| | | | |
|----------------------|------------|----------------------------|-------------------|
| 2019 ACTUAL | \$ 829,358 | 2021 BUDGET REQUEST | \$ 951,808 |
| 2020 MONTHLY AVERAGE | \$ 58,813 | 2020 APPROVED BUDGET | \$ 994,734 |
| 2020 EST EXPENSE | \$ 705,760 | BUDGET CHANGE | \$ (42,926) |

| Account Title | 2020 | 2021 |
|----------------------------|-------------------|-------------------|
| Fuel & Lubricants | \$ 695,720 | \$ 652,794 |
| Fuel & Lubricants | 11,954 | 11,954 |
| Tires & Tubes | 2,560 | 2,560 |
| Materials & Supplies | 20,000 | 20,000 |
| Materials & Supplies | 230,000 | 230,000 |
| Materials & Supplies | 17,000 | 17,000 |
| Other Materials & Supplies | 4,500 | 4,500 |
| Other Materials & Supplies | 2,600 | 2,600 |
| Other Materials & Supplies | 10,400 | 10,400 |
| Total | \$ 994,734 | \$ 951,808 |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: Administration & Maintenance

ACCOUNT TITLE: Utilities

ACCOUNT NUMBER: 505-0x50-00 505-0x2x-00

| | | | |
|----------------------|-------------------|----------------------------|-------------------|
| 2019 ACTUAL | <u>\$ 255,503</u> | 2021 BUDGET REQUEST | <u>\$ 389,581</u> |
| 2020 MONTHLY AVERAGE | <u>\$ 29,753</u> | 2020 APPROVED BUDGET | <u>\$ 335,716</u> |
| 2020 EST EXPENSE | <u>\$ 357,042</u> | BUDGET CHANGE | <u>\$ 53,865</u> |

| <u>Account Title</u> | <u>2020</u> | <u>2021</u> |
|----------------------|-------------------|-------------------|
| Electricity | \$ 120,000 | \$ 150,000 |
| Electricity-CNG | \$ 73,814 | \$ 94,833 |
| Water & Sewage | \$ 16,654 | \$ 17,500 |
| Trash Collection | \$ 6,000 | \$ 6,000 |
| Telephone | \$ 40,000 | \$ 42,000 |
| Natural Gas | \$ 79,248 | \$ 79,248 |
| Totals | <u>\$ 335,716</u> | <u>\$ 389,581</u> |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Insurance Summary

| | | | |
|----------------------|-------------------|----------------------------|-------------------|
| 2019 ACTUAL | <u>\$ 279,121</u> | 2021 BUDGET REQUEST | <u>\$ 488,285</u> |
| 2020 MONTHLY AVERAGE | <u>\$ 28,854</u> | 2020 APPROVED BUDGET | <u>\$ 259,436</u> |
| 2020 EST EXPENSE | <u>\$ 346,251</u> | BUDGET CHANGE | <u>\$ 228,849</u> |

| | |
|---|-------------------|
| Insurance - Liability & Physical Damage | \$ 482,000 |
| Other Corporate Insurance | 6,285 |
| | <hr/> |
| Total | <u>\$ 488,285</u> |

TRANSP0

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Miscellaneous Summary

| | | | |
|----------------------|-------------------|----------------------|-------------------|
| 2019 ACTUAL | <u>\$ 447,622</u> | 2021 BUDGET REQUEST | <u>\$ 116,250</u> |
| 2020 MONTHLY AVERAGE | <u>\$ 10,947</u> | 2020 APPROVED BUDGET | <u>\$ 118,777</u> |
| 2020 EST EXPENSE | <u>\$ 136,623</u> | BUDGET CHANGE | <u>\$ (2,527)</u> |

| Account Title | 2020 | 2021 |
|--|-------------------|-------------------|
| Dues & Subscriptions | \$ 19,777 | \$ 17,250 |
| Travel & Meetings | 25,000 | 25,000 |
| Community Services | 12,000 | 12,000 |
| Promotion | 6,000 | 6,000 |
| Advertising Placements | 45,500 | 45,500 |
| Interest Expense on Tax Warrants/Loans | 10,500 | 10,500 |
| | | |
| Total | <u>\$ 118,777</u> | <u>\$ 116,250</u> |

TRANSP0

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Capital Fund Requirements

ACCOUNT NUMBER: 301-0101-00

| | | | |
|----------------------|---------------------|----------------------------|----------------------------|
| 2019 ACTUAL | <u>\$ 3,706,636</u> | 2021 BUDGET REQUEST | <u>\$ 2,704,165</u> |
| 2020 MONTHLY AVERAGE | <u>\$ 173,785</u> | 2020 APPROVED BUDGET | <u>\$ 1,413,550</u> |
| 2020 EST EXPENSE | <u>\$ 2,085,425</u> | BUDGET CHANGE | <u>\$ 1,290,615</u> |

| <u>Grant Number</u> | <u>\$\$\$ Available</u> | <u>FTA/State Funded</u> | <u>Total Required</u> |
|----------------------|-----------------------------|-----------------------------|----------------------------|
| Grant- IN-04-0053 | \$ 1,169,653 | \$ 945,324 | \$ 224,329 |
| Grant-IN-34-X0046 | \$ 6,817,392 | \$ 5,453,914 | \$ 1,363,478 |
| Grant- IN-90-X756 | \$ 7,000,000 | \$ 7,000,000 | \$ - |
| 2020-5307- FTA GRANT | \$ 2,724,226 | \$ 2,179,381 | \$ 544,845 |
| 2019-5339-Funding | \$ 2,857,564 | \$ 2,286,051 | \$ 571,513 |
| | | | |
| Total | <u><u>\$20,568,835</u></u> | <u><u>\$17,864,670</u></u> | <u><u>\$ 2,704,165</u></u> |

TRANSPO

2021 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Passenger Fares Summary

ACCOUNT NUMBER: 413-0100-00

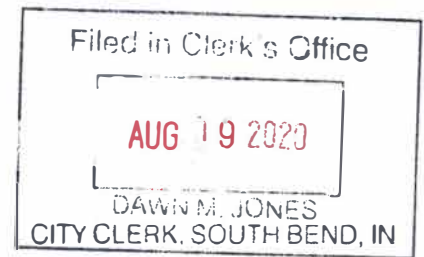
| | | | |
|-----------------|---------------------|----------------------|---------------------|
| 2019 ACTUAL: | <u>\$ 1,337,076</u> | 2021 BUDGET REQUEST | <u>\$ 1,054,641</u> |
| 2020 AVERAGE: | <u>\$ 117,420</u> | 2020 APPROVED BUDGET | <u>\$ 1,394,874</u> |
| 2020 ESTIMATED: | <u>\$ 1,409,034</u> | BUDGET CHANGE: | <u>\$ (340,233)</u> |

| Account Title | 2020 | 2021 |
|---------------------------|---------------------|---------------------|
| Passenger Revenue | \$ 713,002 | \$ 601,530 |
| Access Passenger Revenue | 50,916 | 42,428 |
| Access Punch Card Revenue | 83,818 | 64,506 |
| Passport Revenue | 166,110 | 132,116 |
| Student Pass Revenue | 40,560 | - |
| Trippler Revenue | 9,783 | - |
| Two Week Pass | 109,026 | 64,076 |
| One Day Pass | 221,658 | 149,985 |
| Student Summer Pass | - | - |
| | <u>\$ 1,394,874</u> | <u>\$ 1,054,641</u> |

BILL NO. 39-20

City of South Bend

BOARD OF ZONING APPEALS



8/19/20

Honorable Chairwoman McBride
4th Floor, County-City Building
South Bend, IN 46601

RE: Special Exception Use at 316 E Monroe

Dear Chairwoman McBride:

Enclosed is an Ordinance for the proposed Special Exception Use the above referenced location. Please include the attached Ordinance on the Council agenda for first reading at your August 24th Council meeting and set it for public hearing at your September 14h Council meeting. The petition is tentatively scheduled for public hearing at the September 8th South Bend Board of Zoning Appeals meeting. The recommendation of the South Bend Board of Zoning Appeals will be forwarded to the Office of the City Clerk by noon on the day following the public hearing.

The petitioner provided the following to describe the proposed project:

Install a new 189' tall mono-pole adjacent to the west side of the existing building.

If you have any questions, please feel free to contact our office.

Sincerely,

Joseph Molnar
Zoning Specialist

CC: Bob Palmer

Filed in Clerk's Office

AUG 19 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

BILL NO. 39-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 316 EAST MONROE STREET, COUNCILMANIC DISTRICT 2, SOUTH BEND, IN 46601

STATEMENT OF PURPOSE AND INTENT

Install a new 189 foot mono-pole adjacent to the west side of the existing building.

Petitioners desire to seek a Special Exception Use for Wireless Communication Tower for property located 316 East Monroe.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

316 East Monroe Street 018-3092-3518

In order to permit a Wireless Communication Tower

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

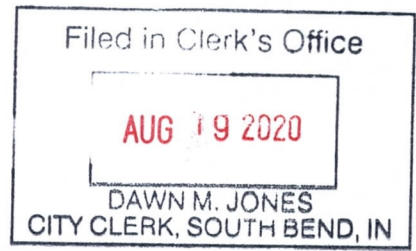
SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Karen White, Council President
South Bend Common Council



Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana



City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

(574) 235-9321
Fax (574) 235-9173
TDD (574) 235-5567
<http://www.southbendin.gov>

3rd Substitute Bill No.12-20

Karen L. White
President

Sharon L. McBride
Vice-President

Sheila Niezgodski
Chairperson, Committee
of the Whole

Canneth Lee
First District

Henry Davis, Jr.
Second District

Sharon L. McBride
Third District

Troy Warner
Fourth District

Jake Teshka
Fifth District

Sheila Niezgodski
Sixth District

Karen L. White
At Large

Rachel Tomas Morgan
At Large

Lori K. Hamann
At Large

South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

Re: **Substitute Bill 12-20**

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ADDING ARTICLE 1, DIVISION 2, SECTIONS 2-12.2.1 TO AND INCLUDING 2-12.2.11 OF CHAPTER 2 OF THE SOUTH BEND MUNICIPAL CODE TO CREATE A COMMUNITY POLICE REVIEW BOARD AND PROCEDURES GOVERNING THE BOARD.

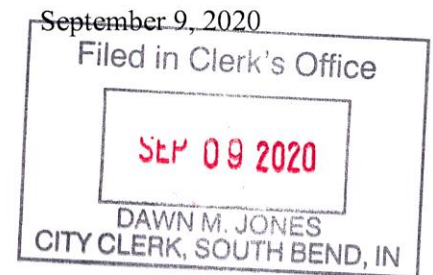
Dear Council Members:

After many meetings with numerous organizations and community stakeholders and many redrafts, we are submitting Substitute Bill 12-20 creating a Community Police Review Board.

The purposes of the Community Police Review Board are to encourage aggrieved persons to participate in the process, to provide an additional just and efficient means to safely, fairly, impartially, and timely conduct investigations of alleged police misconduct and to reach an independent determination of whether those allegations are well founded applying a preponderance of the evidence standard; to identify and address patterns of alleged police misconduct; and, based on information obtained through such investigations, to make policy recommendations to improve the South Bend Police Department and reduce incidents of alleged police misconduct.

As you know, the original Bill had first reading in March. Since that time, our country has been through a lot of pain. We have continued, however, to work to submit an ordinance that meets the purposes of our community within the constraints of Indiana state law. It has been a challenge, but well worth the effort.

The name of the ordinance has changed, requiring a new first reading. We ask that this proposed substitute ordinance be scheduled for first reading at





City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

(574) 235-9321
Fax (574) 235-9173
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<http://www.southbend.in.gov>

the Council's meeting on September 14, 2020 and the assigned to the Council's Community Relations Committee.

Thank you for your attention to this very important matter. We look forward to your support.

Sincerely yours,

Henry Davis, Jr. South Bend Common
Council, Second District

Sponsor

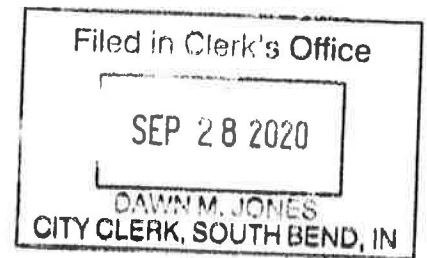
Karen L. White, South Bend Common
Council, Member at Large

Co-Sponsor

Lori Hamann, South Bend Common
Council, Member at Large

Co-Sponsor

THIRD (3RD) SUBSTITUTE BILL NO. 12-20
ORDINANCE NO. _____



AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ADDING ARTICLE 1, DIVISION 2, SECTIONS 2-12.2.1 TO AND INCLUDING 2-12.2.11 OF CHAPTER 2 OF THE SOUTH BEND MUNICIPAL CODE TO CREATE A COMMUNITY POLICE REVIEW BOARD AND PROCEDURES GOVERNING THE BOARD.

STATEMENT OF PURPOSE AND INTENT

The need to create a Community Police Review Board to provide additional perspectives to alleged police misconduct has been discussed in South Bend for years. The need is more apparent now than ever before. This ordinance creates a Community Police Review Board composed of members appointed by the South Bend Common Council. The purposes of the Review Board are to encourage aggrieved persons to take part in the process, to provide an additional just and efficient means to safely, fairly, impartially and timely conduct investigations of alleged police misconduct, to reach an independent determination of whether the allegations are supported, and to make recommendations based on the evidence gained through those investigations.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION 1. ARTICLE 1, Division 2 entitled "COMMUNITY POLICE REVIEW BOARD" is added to Chapter 2, together with the following sections to read as follows:

Chapter 2, Article 1, Division 2- COMMUNITY POLICE REVIEW BOARD

Sec. 2-12.2.1 - Purposes.

The purposes of the Community Police Review Board are to encourage aggrieved persons to participate in the process, to provide an additional just and efficient means to safely, fairly, impartially, and timely conduct investigations of alleged police misconduct and to reach an independent determination of whether those allegations are well founded applying a preponderance of the evidence standard; to identify and address patterns of alleged police misconduct ; and, based on information obtained through such investigations, to make policy recommendations to improve the South Bend Police Department and reduce incidents of alleged police misconduct.

Sec. 2-12.2.2 - Definitions

- (a) "Chief" means the Chief of the South Bend Police Department.
- (b) "City" means the City of South Bend, Indiana.
- (c) "Clerk" means the Office of the City Clerk of South Bend, Indiana.
- (d) "Common Council" means the South Bend Common Council.
- (e) "Complainant" means a person who files a complaint with the Review Office.
- (f) "Complaint" means a written complaint properly filed with the Review Office.
- (g) "Department" means the South Bend Police Department.
- (h) "Director" means the Director of the Review Office.
- (i) "Immediate Family" means father, mother, son, daughter, sister, or brother.
- (j) "Incapacitated person" has the meaning set forth in Ind. Code 29-3-1-7.5.
- (k) "Mayor" means the Mayor of South Bend, Indiana.
- (l) "Member" means a member of the Review Board.
- (m) "Officer" means a sworn member of the South Bend Police Department.
- (n) "Ordinance" means the Community Police Review Board ordinance.
- (o) "Person" means a member of the public, regardless of age, citizenship, residency, or any other characteristic of the complainant.
- (p) "Review Board" means the Community Police Review Board.
- (q) "Review Office" means the Community Police Review Office.

Sec. 2-12.2.3 Community Police Review Board established; selection process; terms.

- (a) The Review Board is established and shall be composed of nine (9) Members appointed by the Common Council.
 - (1) All Members shall be current residents of the City of South Bend. No sworn law enforcement officer is eligible to serve as a member of the Review Board. Members

shall be selected from nominees submitted by each member of the Common Council, including at large Council members. Nominees may include individuals and representative members of community organizations. No Council Member may nominate more than three (3) candidates for appointment to the Review Board. There shall be at least one (1) Member appointed from each City Councilmanic district.

- (2) The initial Review Board shall be composed of three (3) Members appointed to a one (1) year term; three (3) Members appointed to a two (2) year term; and three (3) Members appointed to a three (3) year term.
 - (3) After the term of each initial Member is completed, the Common Council shall appoint Members with each Member serving a three (3) year term or until their successors are appointed, but for no longer than sixty (60) days beyond the expiration of their term. Each Member may be reappointed but may not be appointed to more than two (2) consecutive terms on the Review Board.
 - (4) If a Member is unable to complete a term for any reason, a new Member shall be appointed by the Common Council. A new Member shall reside in the same Councilmanic district as the departing Member. Such new Member shall then be eligible to be reappointed for no more than one (1) additional full consecutive term, if the Member has served eighteen (18) months or more of the original term
- (b) All Members shall serve at the pleasure of the Common Council.

Sec. 2-12.2.4 - Review Board officers, quorum, attendance, and training.

- (a) The Members shall select one (1) Member to serve as president of the Review Board.
- (b) Five (5) Members of the Review Board shall constitute a quorum for the purpose of conducting business, and five (5) Members must vote in favor of any item before any action or disposition can be taken.
- (c) All Review Board Members must attend a minimum of seventy-five (75) percent of the Review Board meetings. The Common Council may replace any Member who fails to meet this attendance requirement within sixty (60) days of written notice to the Member of failure to meet this attendance standard.
- (d) Before participating in any Review Board investigations, review or other duties of the Review Board, each Member must begin mandatory training. This training includes accompanying an on-duty Officer of the Department for a minimum of twelve (12) hours per year, and for a minimum of four (4) hours per occasion, in order to observe police procedures first-hand. Additionally, all Members are recommended to: 1) participate in training and assessment pursuant to the Intercultural Development Inventory (TOI) or similar program approved by the Common Council; 2) have strong community relations experience; 3) participate in the South Bend Police Department Citizens ' Police Academy; 4) participate in mediation training; 5) participate in training in best practices in investigations, including a review of video footage of incidents of police misconduct; 6) participate in conflict resolution training; and 7) participate in restorative justice training.

Sec. 2-12.2.5 - Review Board duties.

- (a) The Review Board shall meet as often as necessary to consider all complaints which it deems appropriate to process and review, but no less than bi-monthly. The Review Board shall set rules for its governance and shall establish its procedures for processing complaints and for ensuring notification to Complainants of the status and disposition of their complaints.
- (b) If a majority of the Review Board determines that additional information of a specialized police nature is necessary to process a complaint, the Review Board shall consult with one or more consultants of its choice, subject to appropriations
- (c) The Review Board shall:
 - (1) review the allegations of each complaint;
 - (2) if necessary, investigate the allegations of each complaint;
 - (3) collect, track and report civilian complaints;
 - (4) suggest revisions to existing, or the addition of new, policies when necessary;
 - (5) facilitate Community Advisory Group meetings and compile resident feedback;
 - (6) provide policy suggestions to the Common Council, Mayor, and Board of Public Safety; and
 - (7) recommend to the appropriate authority the additional investigation of complaints. when necessary.

Sec. 2-12.2.6 - Establishment of Community Police Review Office.

- (a) The Community Police Review Office is hereby established within the City Clerk's Office. Any Complaint against an Officer of the Department alleging that the Officer used profane or abusive language, intentionally destroyed or damaged real or personal property, exceeded his/her authority as a police officer, used unauthorized force, acted in violation of the Department's rules and regulations or orders, or any other perceived misconduct may be filed with the Review Office. In addition, if a Complainant alleges that intimidation tactics are being used to impede the filing of a Complaint, the Complainant shall report this to the Review Office and a separate Complaint will be filed regarding the new information. Each Complaint shall be filed within sixty (60) days of the alleged misconduct giving rise to the Complaint and shall be in writing. Unless the Complainant specifically requests that the Complaint remain anonymous in accordance with subsection (b) of this section, the Complaint, shall be signed by the Person making the Complaint, who shall verify or affirm under the penalties of perjury that the representations contained therein are true. The Complaint may be filed in person, by e-mail, by facsimile or through the mail. Additionally, Complaints may be filed after the expiration of the sixty (60) day time period where the Person making the Complaint was an Incapacitated Person during the sixty (60) day time period or where, upon a showing of good and sufficient cause and upon majority vote of the Review Board, a Person is permitted to belatedly file a Complaint.
- (b) Anonymous Complaints will be accepted when specifically requested by the Complainant. Anonymous Complaints will be investigated to the extent that sufficient information is provided. However, if the Complainant does not provide contact information, the investigators will be unable to ask follow-up questions that might be needed for a thorough, complete investigation.
- (c) Any individual personally aggrieved by the act or acts complained of may file a Complaint. A parent or guardian may file a Complaint on behalf of a minor or an incapacitated person. A member of the Immediate Family of a decedent may file a Complaint on behalf of the decedent. The Review Board may, upon a majority vote of its members, initiate a Complaint on behalf of an aggrieved person with that person's written consent.
- (d) The complaint process shall be accessible to all persons regardless of race, national origin, ancestry, religion, color, sex, sexual orientation, gender identity, age, language, disability,

immigration status or United States military service veteran status. No Member of the Review Board or the Review Office will ever request information about a Complainant's or a witness's immigration status.

Sec. 2-12.2.7 - Review Office Director; staff.

- (a) The City Clerk, pursuant to Ind. Code 36-4-11-4, with the consultation of the Common Council, shall appoint a full-time Director of the Review Office. The Director shall be supervised and be subject to review and evaluation by the City Clerk or Clerk's designee in collaboration with the Review Board and the Common Council. The duties of the Director shall include:
 - (1) Managing the Review Office, including its staff;
 - (2) Enhancing communications and good will between the police and residents;
 - (3) Maintaining records, confidential or otherwise, of all Complaints, proceedings thereon, and dispositions thereof, in the Office of the City Clerk with the Clerk providing necessary administrative support.
- (b) The Director is authorized to adopt such rules and procedures as the Director may deem appropriate for the proper administration and enforcement of this Review Office. All such rules and procedures shall be adopted only after posting of the rules and procedures proposed to be adopted on the City's website for public review and comment at least thirty (30) days prior to the effective date of such rules and procedures. Upon adoption, the Director shall maintain a copy of the rules and procedures on file in the Director's office.
- (c) Subject to appropriations, the Director shall have the authority to contract with investigators, consultants, and legal counsel, if approved by the City Corporation Legal Counsel pursuant to Ind. Code 36-4-9-12, to aid in the investigation of Complaints filed with or processed by the Review Office.
- (d) The Director shall be in regular communication with the Chief and shall make quarterly reports to the Common Council and the Mayor concerning matters of conduct and recurring issues that are processed by the Review Office. The Director shall also provide periodic reports and an annual report.
- (e) The Director shall conduct a yearly audit of the number of Complaints filed and resolution thereof and forward that audit to the Common Council, Mayor and Board of Public Safety.
- (f) Staffing and budget recommendations for the Review Office shall be made by the Director in consultation with the Clerk or the Clerk's designee, the Common Council, and the Review Board.
- (g) On a quarterly basis, the Director shall forward a report of each Review Board Member's attendance and each Member's training, as required by Sec. 2-12.2.2(d) of the South Bend Municipal Code, to the Common Council and the Mayor.

Sec. 2-12.2.8. - Complaint investigation and hearing procedures.

- (a) All complaints shall be referred to the Department's Internal Affairs for investigation. An independent investigator of the Review Office shall conduct a concurrent investigation and work in collaboration with Internal Affairs. Department investigations shall be completed with sixty (60) days after a Complaint is referred to Internal Affairs. The Chief may request an extension of time to complete the investigation from the Director, stating the specific reasons therefore

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- (b) After any investigation is returned to the Review Office, the Review Board shall review the investigation and the action taken or recommended by the Chief, if any. If the Review Board does not agree with the action taken or recommended by the Chief, or if the Review Board disagrees with the investigation conducted by the Department, the Review Board will notify the Officer or Officers alleged to have been involved in the complained of incident of the date of the incident. The Review Board may then, by majority vote:
- (1) Order the Director to further investigate the allegations of the Complaint;
 - (2) Conduct an informal administrative hearing on the Complaint; or
 - (3) Order the Director to engage in a process of informal mediation to attempt to resolve the Complaint.
- (c) If the Review Board determines to hold a hearing, the Review Office shall give written notice to all parties and witnesses at least fifteen (15) days in advance of the scheduled hearing. All parties shall be informed of the right to have legal counsel, or other representative or advocate, to represent the party at the hearing. All testimony at such hearing shall be recorded and given under oath or under penalty of perjury.
- (d) Upon the completion of the investigation by the Review Office or after a hearing, the Review Board shall make a disposition regarding the Complaint. The disposition shall be one (1) or more of the following:
- (1) Not sustained (when there is insufficient evidence to prove the allegation(s) made in the Complaint by a preponderance of the evidence);
 - (2) Sustained (when there is sufficient evidence to prove the allegation(s) made in the Complaint by the preponderance of the evidence);
 - (3) Exonerated (when the allegation(s) made in the Complaint are false or not factual, or the conduct complained of was lawful and proper); and/or
 - (4) Withdrawn (when the Complainant requests that no further action be taken on the case).

If the Review Board determines that an Officer is exonerated because the Complaint is knowingly and intentionally false, the Review Board shall refer the matter to the St. Joseph County Indiana Prosecutor's office for consideration of charges for false reporting or similar crime under Ind. Code 35-44.1-2-1 *et seq.*

The disposition must be made within sixty (60) working days after the Department's investigation, if any, is returned to the Review Office or after the conclusion of the investigation conducted by the Director pursuant to subsection (a) of this section.

- (e) The findings and disposition of the Review Board shall be communicated to the Common Council, the Mayor, the Board of Public Safety, and the Complainant in writing within ten (10) days of the date of the disposition.
- (f) Any disciplinary action taken against an Officer due to his or her involvement in an incident which resulted in a Complaint being filed with the Review Office shall be communicated to the Common Council and the Review Board for disclosure to the Complainant and the public within ten (10) days after the disciplinary action is imposed.

- (g) If no disciplinary action is taken, the Review Board shall be informed of that fact with an explanation of the reasons for that determination in a written response within ten (10) days after the determination is made. The written response shall be communicated to the Common Council and the Review Board for disclosure to the Complainant and the public within ten (10) days.

Sec. 2-12.2.9 -Subpoena requests.

For purposes of conducting an investigation or hearing, the Review Board may, by a majority vote of all Members, request the Common Council to subpoena witnesses and documents, except those documents relating to ongoing criminal investigations, including such public records as are deemed subject to disclosure under the provisions of Ind. Code 5-14-3-3 *et seq.*

Any such request will be discussed by the Common Council in Executive Session pursuant to Ind. Code 5-14-1.5-6.1(b)(6). At the next subsequent full Common Council meeting following the Executive Session, special or regular, any Common Council member, under the "Special Business" Agenda item, may make a motion for the Common Council to continue the Review Board's investigation by issuing the requested subpoenas. If no such motion is made, or if such a motion is defeated, the request for subpoenas shall be deemed denied but the Review Board's investigation may otherwise continue. If such motion is made and passed by a majority vote of the entire Common Council, the requested subpoenas will be issued pursuant to Ind. Code 36-4-6-21 and South Bend Municipal Code Section 2-2(i). This power to issue subpoenas shall be enforceable by the St. Joseph County Circuit or Superior Court pursuant to Ind. Code 36-4-6-21.

Sec. 2-12.2.10 - Access to Community Police Review Board by Officers; participation of Officers.

- (a) Any Officer subpoenaed to appear before the Review Board may be represented by legal counsel.
- (b) Officers shall have access to the Complaint process to defend their actions, both during the investigatory and hearing processes.
- (c) Officers shall be required to cooperate with the Review Board and Review Office as an investigation is conducted, subject to their Federal and State constitutional rights.

Sec. 2-12.2.11 Severability

If any section, subsection, paragraph, sentence, clause, or phrase in this Ordinance is judicially determined to be invalid or ineffective by any court of competent jurisdiction, such determination shall not affect the validity or effectiveness of the remaining portions of the Ordinance.

SECTION II. This Ordinance shall be in full force and effect after its passage by the Common Council, approval by the Mayor, and publication as required by law.

Karen L. White, President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

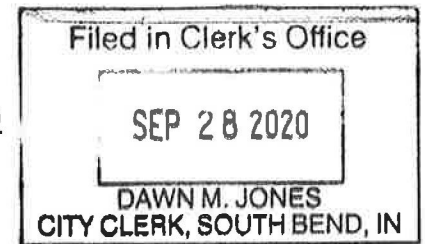
Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ . m.

James Mueller, Mayor
City of South Bend, Indiana

SECOND (2nd) SUBSTITUTE BILL NO. 12-20

ORDINANCE NO. _____



AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ADDING ARTICLE 1, DIVISION 2, SECTIONS 2-12.2.1 TO AND INCLUDING 2-12.2.11 OF CHAPTER 2 OF THE SOUTH BEND MUNICIPAL CODE TO CREATE A COMMUNITY POLICE REVIEW BOARD AND PROCEDURES GOVERNING THE BOARD.

STATEMENT OF PURPOSE AND INTENT

The need to create a Community Police Review Board to provide additional perspectives to alleged police misconduct has been discussed in South Bend for years. The need is more apparent now than ever before. This ordinance creates a Community Police Review Board composed of members appointed by the South Bend Common Council. The purposes of the Review Board are to encourage aggrieved persons to take part in the process, to provide an additional just and efficient means to safely, fairly, impartially and timely conduct investigations of alleged police misconduct, to reach an independent determination of whether the allegations are supported, and to make recommendations based on the evidence gained through those investigations.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. ARTICLE 1, Division 2 entitled "COMMUNITY POLICE REVIEW BOARD" is added to Chapter 2, together with the following sections to read as follows:

Chapter 2, Article 1, Division 2- COMMUNITY POLICE REVIEW BOARD

Sec. 2-12.2.1 - Purposes.

The purposes of the Community Police Review Board are to encourage aggrieved persons to participate in the process, to provide an additional just and efficient means to safely, fairly, impartially, and timely conduct investigations of alleged police misconduct and to reach an independent determination of whether those allegations are well founded applying a preponderance of the evidence standard; to identify and address patterns of alleged police misconduct ; and, based on information obtained through such investigations, to make policy recommendations to improve the South Bend Police Department and reduce incidents of alleged police misconduct.

Sec. 2-12.2.2 - Definitions

- (a) "Chief" means the Chief of the South Bend Police Department.
- (b) "City" means the City of South Bend, Indiana.
- (c) "Clerk" means the Office of the City Clerk of South Bend, Indiana.
- (d) "Common Council" means the South Bend Common Council.
- (e) "Complainant" means a person who files a complaint with the Review Office.
- (f) "Complaint" means a written complaint properly filed with the Review Office.
- (g) "Department" means the South Bend Police Department.
- (h) "Director" means the Director of the Review Office.
- (i) "Immediate Family" means father, mother, son, daughter, sister, or brother.
- (j) "Incapacitated person" has the meaning set forth in Ind. Code 29-3-1-7.5.
- (k) "Mayor" means the Mayor of South Bend, Indiana.
- (l) "Member" means a member of the Review Board.
- (m) "Officer" means a sworn member of the South Bend Police Department.
- (n) "Ordinance" means the Community Police Review Board ordinance.
- (o) "Person" means a member of the public, regardless of age, citizenship, residency, or any other characteristic of the complainant.
- (p) "Review Board" means the Community Police Review Board.
- (q) "Review Office" means the Community Police Review Office.

Sec. 2-12.2.3 Community Police Review Board established; selection process; terms.

- (a) The Review Board is established and shall be composed of nine (9) Members appointed by the Common Council.
 - (1) All Members shall be current residents of the City of South Bend. No sworn law enforcement officer is eligible to serve as a member of the Review Board. Members

shall be selected from nominees submitted by each member of the Common Council, including at large Council members. Nominees may include individuals and representative members of community organizations. No Council Member may nominate more than three (3) candidates for appointment to the Review Board. There shall be at least one (1) Member appointed from each City Councilmanic district.

- (2) The initial Review Board shall be composed of three (3) Members appointed to a one (1) year term; three (3) Members appointed to a two (2) year term; and three (3) Members appointed to a three (3) year term.
 - (3) After the term of each initial Member is completed, the Common Council shall appoint Members with each Member serving a three (3) year term or until their successors are appointed, but for no longer than sixty (60) days beyond the expiration of their term. Each Member may be reappointed but may not be appointed to more than two (2) consecutive terms on the Review Board.
 - (4) If a Member is unable to complete a term for any reason, a new Member shall be appointed by the Common Council. A new Member shall reside in the same Councilmanic district as the departing Member. Such new Member shall then be eligible to be reappointed for no more than one (1) additional full consecutive term, if the Member has served eighteen (18) months or more of the original term
- (b) All Members shall serve at the pleasure of the Common Council.

Sec. 2-12.2.4 - Review Board officers, quorum, attendance, and training.

- (a) The Members shall select one (1) Member to serve as president of the Review Board.
- (b) Five (5) Members of the Review Board shall constitute a quorum for the purpose of conducting business, and five (5) Members must vote in favor of any item before any action or disposition can be taken.
- (c) All Review Board Members must attend a minimum of seventy-five (75) percent of the Review Board meetings. The Common Council may replace any Member who fails to meet this attendance requirement within sixty (60) days of written notice to the Member of failure to meet this attendance standard.
- (d) Before participating in any Review Board investigations, review or other duties of the Review Board, each Member must begin mandatory training. This training includes accompanying an on-duty Officer of the Department for a minimum of twelve (12) hours per year, and for a minimum of four (4) hours per occasion, in order to observe police procedures first-hand. Additionally, all Members must: 1) participate in training and assessment pursuant to the Intercultural Development Inventory (TOI) or similar program approved by the Common Council; 2) have strong community relations experience; 3) participate in the South Bend Police Department Citizens ' Police Academy; 4) participate in mediation training; 5) participate in training in best practices in investigations, including a review of video footage of incidents of police misconduct; 6) participate in conflict resolution training; and 7) participate in restorative justice training. The Common Council may replace any Member who fails to meet these training requirements after written notice to the Member of such failure.

Sec. 2-12.2.5 - Review Board duties.

- (a) The Review Board shall meet as often as necessary to consider all complaints which it deems appropriate to process and review, but no less than bi-monthly. The Review Board shall set rules for its governance and shall establish its procedures for processing complaints and for ensuring notification to Complainants of the status and disposition of their complaints.
- (b) If a majority of the Review Board determines that additional information of a specialized police nature is necessary to process a complaint, the Review Board shall consult with one or more consultants of its choice, subject to appropriations
- (c) The Review Board shall:
 - (1) review the allegations of each complaint;
 - (2) if necessary, investigate the allegations of each complaint;
 - (3) collect, track and report civilian complaints;
 - (4) suggest revisions to existing, or the addition of new, policies when necessary;
 - (5) facilitate Community Advisory Group meetings and compile resident feedback;
 - (6) provide policy suggestions to the Common Council, Mayor, and Board of Public Safety; and
 - (7) recommend to the appropriate authority the additional investigation of complaints. when necessary.

Sec. 2-12.2.6 - Establishment of Community Police Review Office.

- (a) The Community Police Review Office is hereby established within the City Clerk's Office. Any Complaint against an Officer of the Department alleging that the Officer used profane or abusive language, intentionally destroyed or damaged real or personal property, exceeded his/her authority as a police officer, used unauthorized force, acted in violation of the Department's rules and regulations or orders, or any other perceived misconduct may be filed with the Review Office. In addition, if a Complainant alleges that intimidation tactics are being used to impede the filing of a Complaint, the Complainant shall report this to the Review Office and a separate Complaint will be filed regarding the new information. Each Complaint shall be filed within sixty (60) days of the alleged misconduct giving rise to the Complaint and shall be in writing. Unless the Complainant specifically requests that the Complaint remain anonymous in accordance with subsection (b) of this section, the Complaint, shall be signed by the Person making the Complaint, who shall verify or affirm under the penalties of perjury that the representations contained therein are true. The Complaint may be filed in person, by e-mail, by facsimile or through the mail. Additionally, Complaints may be filed after the expiration of the sixty (60) day time period where the Person making the Complaint was an Incapacitated Person during the sixty (60) day time period or where, upon a showing of good and sufficient cause and upon majority vote of the Review Board, a Person is permitted to belatedly file a Complaint.
- (b) Anonymous Complaints will be accepted when specifically requested by the Complainant. Anonymous Complaints will be investigated to the extent that sufficient information is provided. However, if the Complainant does not provide contact information, the investigators will be unable to ask follow-up questions that might be needed for a thorough, complete investigation.
- (c) Any individual personally aggrieved by the act or acts complained of may file a Complaint. A parent or guardian may file a Complaint on behalf of a minor or an incapacitated person. A member of the Immediate Family of a decedent may file a Complaint on behalf of the decedent. The Review Board may, upon a majority vote of its members, initiate a Complaint on behalf of an aggrieved person with that person's written consent.
- (d) The complaint process shall be accessible to all persons regardless of race, national origin, ancestry, religion, color, sex, sexual orientation, gender identity, age, language, disability,

immigration status or United States military service veteran status. No Member of the Review Board or the Review Office will ever request information about a Complainant's or a witness's immigration status.

Sec. 2-12.2.7 - Review Office Director; staff.

- (a) The City Clerk, pursuant to Ind. Code 36-4-11-4, with the consultation of the Common Council, shall appoint a full-time Director of the Review Office. The Director shall be supervised and be subject to review and evaluation by the City Clerk or Clerk's designee in collaboration with the Review Board and the Common Council. The duties of the Director shall include:
 - (1) Managing the Review Office, including its staff;
 - (2) Enhancing communications and good will between the police and residents;
 - (3) Maintaining records, confidential or otherwise, of all Complaints, proceedings thereon, and dispositions thereof, in the Office of the City Clerk with the Clerk providing necessary administrative support.
- (b) The Director is authorized to adopt such rules and procedures as the Director may deem appropriate for the proper administration and enforcement of this Review Office. All such rules and procedures shall be adopted only after posting of the rules and procedures proposed to be adopted on the City's website for public review and comment at least thirty (30) days prior to the effective date of such rules and procedures. Upon adoption, the Director shall maintain a copy of the rules and procedures on file in the Director's office.
- (c) Subject to appropriations, the Director shall have the authority to contract with investigators, consultants, and legal counsel, if approved by the City Corporation Legal Counsel pursuant to Ind. Code 36-4-9-12, to aid in the investigation of Complaints filed with or processed by the Review Office.
- (d) The Director shall be in regular communication with the Chief and shall make quarterly reports to the Common Council and the Mayor concerning matters of conduct and recurring issues that are processed by the Review Office. The Director shall also provide periodic reports and an annual report.
- (e) The Director shall conduct a yearly audit of the number of Complaints filed and resolution thereof and forward that audit to the Common Council, Mayor and Board of Public Safety.
- (f) Staffing and budget recommendations for the Review Office shall be made by the Director in consultation with the Clerk or the Clerk's designee, the Common Council, and the Review Board.
- (g) On a quarterly basis, the Director shall forward a report of each Review Board Member's attendance and each Member's training, as required by Sec. 2-12.2.2(d) of the South Bend Municipal Code, to the Common Council and the Mayor.

Sec. 2-12.2.8. - Complaint investigation and hearing procedures.

- (a) All complaints shall be referred to the Department's Internal Affairs for investigation. An independent investigator of the Review Office shall conduct a concurrent investigation and work in collaboration with Internal Affairs. Department investigations shall be completed within sixty (60) days after a Complaint is referred to Internal Affairs. The Chief may request an extension of time to complete the investigation from the Director, stating the specific reasons therefore

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- (b) After any investigation is returned to the Review Office, the Review Board shall review the investigation and the action taken or recommended by the Chief, if any. If the Review Board does not agree with the action taken or recommended by the Chief, or if the Review Board disagrees with the investigation conducted by the Department, the Review Board will notify the Officer or Officers alleged to have been involved in the complained of incident of the date of the incident. The Review Board may then, by majority vote:
- (1) Order the Director to further investigate the allegations of the Complaint;
 - (2) Conduct an informal administrative hearing on the Complaint; or
 - (3) Order the Director to engage in a process of informal mediation to attempt to resolve the Complaint.
- (c) If the Review Board determines to hold a hearing, the Review Office shall give written notice to all parties and witnesses at least fifteen (15) days in advance of the scheduled hearing. All parties shall be informed of the right to have legal counsel, or other representative or advocate, to represent the party at the hearing. All testimony at such hearing shall be recorded and given under oath or under penalty of perjury.
- (d) Upon the completion of the investigation by the Review Office or after a hearing, the Review Board shall make a disposition regarding the Complaint. The disposition shall be one (1) or more of the following:
- (1) Not sustained (when there is insufficient evidence to prove the allegation(s) made in the Complaint by a preponderance of the evidence);
 - (2) Sustained (when there is sufficient evidence to prove the allegation(s) made in the Complaint by the preponderance of the evidence);
 - (3) Exonerated (when the allegation(s) made in the Complaint are false or not factual, or the conduct complained of was lawful and proper); and/or
 - (4) Withdrawn (when the Complainant requests that no further action be taken on the case).

If the Review Board determines that an Officer is exonerated because the Complaint is knowingly and intentionally false, the Review Board shall refer the matter to the St. Joseph County Indiana Prosecutor's office for consideration of charges for false reporting or similar crime under Ind. Code 35-44.1-2-1 *et seq.*

The disposition must be made within sixty (60) working days after the Department's investigation, if any, is returned to the Review Office or after the conclusion of the investigation conducted by the Director pursuant to subsection (a) of this section.

- (e) The findings and disposition of the Review Board shall be communicated to the Common Council, the Mayor, the Board of Public Safety, and the Complainant in writing within ten (10) days of the date of the disposition.
- (f) Any disciplinary action taken against an Officer due to his or her involvement in an incident which resulted in a Complaint being filed with the Review Office shall be communicated to the Common Council and the Review Board for disclosure to the Complainant and the public within ten (10) days after the disciplinary action is imposed.

- (g) If no disciplinary action is taken, the Review Board shall be informed of that fact with an explanation of the reasons for that determination in a written response within ten (10) days after the determination is made. The written response shall be communicated to the Common Council and the Review Board for disclosure to the Complainant and the public within ten (10) days.

Sec. 2-12.2.9 -Subpoena requests.

For purposes of conducting an investigation or hearing, the Review Board may, by a majority vote of all Members, request the Common Council to subpoena witnesses and documents, except those documents relating to ongoing criminal investigations, including such public records as are deemed subject to disclosure under the provisions of Ind. Code 5-14-3-3 *et seq.*

Any such request will be discussed by the Common Council in Executive Session pursuant to Ind. Code 5-14-1.5-6.1(b)(6). At the next subsequent full Common Council meeting following the Executive Session, special or regular, any Common Council member, under the "Special Business" Agenda item, may make a motion for the Common Council to continue the Review Board's investigation by issuing the requested subpoenas. If no such motion is made, or if such a motion is defeated, the request for subpoenas shall be deemed denied but the Review Board's investigation may otherwise continue. If such motion is made and passed by a majority vote of the entire Common Council, the requested subpoenas will be issued pursuant to Ind. Code 36-4-6-21 and South Bend Municipal Code Section 2-2(i). This power to issue subpoenas shall be enforceable by the St. Joseph County Circuit or Superior Court pursuant to Ind. Code 36-4-6-21.

Sec. 2-12.2.10 - Access to Community Police Review Board by Officers; participation of Officers.

- (a) Any Officer subpoenaed to appear before the Review Board may be represented by legal counsel.
- (b) Officers shall have access to the Complaint process to defend their actions, both during the investigatory and hearing processes.
- (c) Officers shall be required to cooperate with the Review Board and Review Office as an investigation is conducted, subject to their Federal and State constitutional rights.

Sec. 2-12.2.11 Severability

If any section, subsection, paragraph, sentence, clause, or phrase in this Ordinance is judicially determined to be invalid or ineffective by any court of competent jurisdiction, such determination shall not affect the validity or effectiveness of the remaining portions of the Ordinance.

SECTION II. This Ordinance shall be in full force and effect after its passage by the Common Council, approval by the Mayor, and publication as required by law.

Karen L. White, President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ . m.

James Mueller, Mayor
City of South Bend, Indiana



City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

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Fax (574) 235-9173
TDD (574) 235-5567
<http://www.southbendin.gov>

BILL NO. 20-31

Karen L. White
President

Sharon L. McBride
Vice-President

Sheila Niezgodski
Chairperson, Committee
of the Whole

Canneth Lee
First District

Henry Davis, Jr.
Second District

Sharon L. McBride
Third District

Troy Warner
Fourth District

Jake Teshka
Fifth District

Sheila Niezgodski
Sixth District

Karen L. White
At Large

Rachel Tomas Morgan
At Large

Lori K. Hamann
At Large

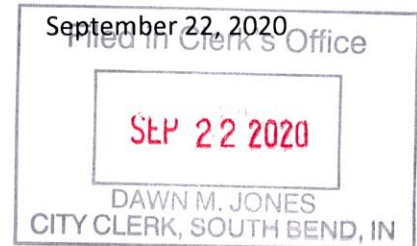
South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

**Re: A RESOLUTION OF THE COMMON COUNCIL OF
THE CITY OF SOUTH BEND, INDIANA, RECOGNIZING
THE 2nd MONDAY OF EACH OCTOBER AS INDIGENOUS
PEOPLES DAY ALSO TO BE KNOWN AS NATIVE
AMERICANS DAY**

Dear Council Members:

As you know, the second Monday in October is traditionally celebrated as Columbus Day. This Resolution acknowledges that State and Federal statutes recognize this day as a holiday but seeks to promote more inclusivity. Specifically, this Resolution also recognizes and honors the contributions of people indigenous to the United States, also known as Native Americans, on the second Monday of October. Natives Americans have graced our country in general, and our community in particular, with many gifts, both materially and culturally, from which we are all greatly enriched. Native Americans are deserving of such honor.

I ask for your support for this Resolution at our September 28, 2020 meeting.
Thank you for your consideration.



Sincerely yours,


Henry Davis, Jr.,
South Bend Common Council, 2nd District


Lori K. Hamann
South Bend Common Council, At Large

SEP 22 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN**BILL NO. 20-31****RESOLUTION NO. _____**

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, RECOGNIZING THE 2nd MONDAY OF EACH OCTOBER AS INDIGENOUS PEOPLES DAY ALSO TO BE KNOWN AS NATIVE AMERICANS DAY

WHEREAS, the Common Council notes that the most recent United States Census reported that 0.5% of the South Bend population is listed as "American Indian and Alaska Native alone" with 0.3% of the State of Indiana's population being also listed in this category; and

WHEREAS, the Common Council further recognizes that in June of 2013, the Pokagon Band of Potawatomi opened its first Indiana office in South Bend which provides Tribal members in northern Indiana improved access to Tribal services such as health care, education and housing assistance; as well as youth tutoring and mentoring programs, employment training and placement, elder care and language and cultural programs in their quest to carry out the Tribe's mission to create a "foundation for people to make their lives better"; and

WHEREAS, in the interest of promoting Native American culture and to commemorate the history of Native American, in 1990 representatives from 120 Indigenous nations held the First Continental Conference to " ... strengthen the process of continental unity and struggle towards liberation [to] use the occasion to reveal a more accurate historical record"; and

WHEREAS, the City of South Bend, Indiana, recognizes the rich cultural impact of Native Americans in our community going back to the Miami and Potawatomi Native Americans and proudly includes many venues and events named in their honor such as the Potawatomi Zoo , the Potawatomi Pool, the Potawatomi Conservatories, the Potawatomi Park Concert Series, Mark di Suvero's "The Keepers of the Fire sculpture installed in the St. Joseph River east of the Century Center, and the naming of the Four Winds Field, home of the South Bend Cubs, a Class A minor league baseball team; and

WHEREAS, since 1937, the 2nd Monday of October of each year has been officially recognized by the federal government as "Columbus Day" and *Indiana Code 1-1-9-1* officially designates Columbus Day as a legal holiday in the State of Indiana.

Now, Therefore, be it resolved by the Common Council of the City of South Bend, Indiana as follows:

Section I. The Common Council of the City of South Bend, Indiana, believes that efforts should be continued to promote the well-being and growth of the Native American culture and the Indigenous community in our city.

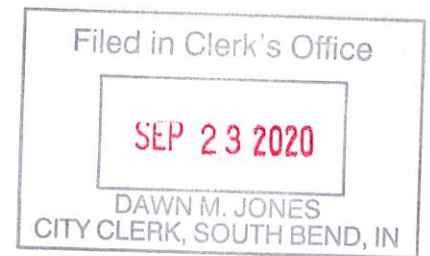
Section II. Therefore, the 2nd Monday of October 2014, shall be known as Indigenous Peoples Day and may also be called Native Americans Day in South Bend,

Indiana, and shall be an opportunity to celebrate the culture, values and contributions which are continuing to be made to our community by Native Americans.

Section III. This Resolution shall be in full force and effect from and after its adoption by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

BILL NO. 20-32



CITY OF SOUTH BEND

COMMUNITY INVESTMENT

September 23, 2020

Council Member Jake Teshka, Chairperson
Community Investment Committee
South Bend Common Council
4th Floor, County City Building
South Bend, IN 46601

RE: Real & Personal Property Tax Abatement Petition for: **Tri-Pac, Inc.**

Dear Council Member Teshka:

Please find the attached information pertaining to a real and personal property tax abatement petition submitted by Tri-Pac, Inc. to purchase a building located at 4303 Technology Drive, South Bend, IN 46628 and to purchase new manufacturing equipment. The company is planning to expand their presence in South Bend, Indiana. This petition package includes:

- Department of Community Investment's summary report
- Petition
- Statement of Benefits forms (Real and Personal properties)
- Supporting information

The report contains the Department's findings relative to the above petition. The petitioner proposes to purchase the building for \$2,125,000, invest in its renovation approximately \$1,000,000 and purchase new equipment with estimated cost of \$2,000,000. A total project cost is approximately \$5,125,000. A representative from Tri-Pac, Inc. will be available to meet with the Committee on Monday, September 28, 2020.

Should you or any of the other Council members have any questions concerning the report, or need additional information, please feel free to call me at 235-5823.

Sincerely,

Daniel J. Buckenmeyer

Director, Business Development

DANIEL J. BUCKENMEYER
BUSINESS DEVELOPMENT

ALKEYNA ALDRIDGE
ENGAGEMENT & ECONOMIC EMPOWERMENT

PAMELA MEYER
NEIGHBORHOOD DEVELOPMENT

TIM CORCORAN
PLANNING & COMMUNITY RESOURCES

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

1400S County-City Building | 227 W. Jefferson Blvd. South Bend, Indiana 46601 | p 574.235.9371 | www.southbendin.gov

TAX ABATEMENT REPORT

TO: South Bend Common Council

FROM: Dan Buckenmeyer, Director of Business Development

SUBJECT: REAL & PERSONAL PROPERTY TAX ABATEMENT PETITION FOR:
Tri-Pac, Inc.

DATE: September 23, 2020

On Wednesday, August 26, 2020, a petition from Tri-Pac, Inc. was received and subsequently filed with the City Clerk for real and personal property tax abatements consideration for property located at *4303 Technology Drive, South Bend, IN 46628*. Pursuant to Chapter 2, Article 6, Section 2-84.2 of the Municipal Code of the City of South Bend, this petition was referred to the Department of Community Investment for purposes of investigation and preparation of a report determining whether the area qualifies as an Economic Revitalization Area pursuant to I.C.6-1.1-12.1 and whether all zoning requirements have been met.

The Department of Community Investment has reviewed the petition (a copy of which is attached), investigated the area, and makes the following report.

PROJECT SUMMARY

- Tri-Pac has been shifting primary focus towards Pharmaceutical and over the counter (OTC) manufacturing, a new business area that is quickly growing for the company along with Personal Protective Equipment (PPE) and hand sanitizers. The company donated thousands of PPE and hand sanitizers to local hospitals and is now entered in the Indiana PPE portal to help more companies.
- 40,000 sq.ft. building with purchase price of \$2,125,000 and an additional \$1,000,000 in planned private investment for building upgrades to operate manufacturing facility.
- Additional private investment in personal property – new manufacturing equipment with purchase price of \$2,000,000.
- Current and estimated property taxes for a 10-year period with and without private investment:

| Property | Current Annual Property Tax | Estimated Tax w/o Private Investment for 10 Years | Est. Tax with Private Investment for 10 Years |
|-----------------------|------------------------------------|--|--|
| Building & Renovation | \$29,703 | \$297,030 | \$411,502 |
| Equipment – 5Y | \$0 | \$0 | \$111,000 |
| Total: | \$29,703 | \$297,030 | \$522,502 |

EMPLOYMENT IMPACT

Per this petition, it is estimated that the company will:

- Create twenty (20) permanent full-time jobs representing a total annual payroll of \$748,800. The estimated hourly average wage is \$18.

ABATEMENT QUALIFICATION

1. A review of the tax abatements previously granted, finds that the petitioner has been granted two tax abatements.
 - a. 7-Y Real Property – Confirming Resolution #4673-17
 - b. 5-Y Personal Property – Confirming Resolution# 4677-17
2. The Area Plan Commission has reviewed the petition and finds the property to be properly zoned for the proposed project.
3. A review of the South Bend Redevelopment designation areas finds that the property is located in the River West Development Area.
4. A review of the Tax Abatement Ordinance No. 9394-03 finds that the petitioner meets the qualifications for a seven (7) year real property and five (5) year personal tax abatements under section 2-82.1, Industrial development in Urban Enterprise Zone and Redevelopment Blighted Areas, and section 2-84.2, Tangible Personal Property Tax Abatement.

City of South Bend

Petition for Incentives



Petition must include a \$250 filing fee payable to the City Clerk's Office or online via the City's website at <http://southbendin.gov/government/content/tax-abatement> before processing can be complete

| | | | | |
|---|----------------------|--|--|---------------------------------|
| General Information | | Project Name | Project Number | 422107 |
| Legal name as registered with Secretary of State | | Tri-Pac, Inc. | | |
| Business structure | | C Corporation | | |
| Company website | | www.tri-pac.us | | |
| Proposed Project Information | | | | |
| Proposed project address | | 4303 Technology Drive | Parent company name | |
| City, State, Zip | South Bend, IN 46628 | Legal owner | | Patterson Logistic Services Inc |
| Site acreage or acreage required | | Is the real estate owned or leased | | Owned |
| Square feet of facility | | 40,000 sf | If leased by whom | |
| Primary Contact Information | | | | |
| Primary company contact name | | Vikram Shah | Title | President |
| Address of company contact | | 3333 N Kenmore St | Phone | 574-855-2197 |
| City, State, Zip | South Bend, IN 46628 | Email | | vikram.shah@tri-pac.us |
| Senior Official Information | | | | |
| Company senior official name | | Same as above | Title | |
| Address of company contact (if different from above) | | | Phone | |
| City, State, Zip | | | Email | |
| Consultant Information/Agent | | | | |
| Hired business consultant/agent name | | Eric Levenhagen | Consultant release (Y/N) | Y |
| Address | | OneAmerica Tower, 1 American Square, Suite 2800 | Local economic development partners approval (Y/N) | Y |
| City, State, Zip | | Indianapolis, IN 46282 | Email | eric.levenhagen@rsmus.com |
| Project Overview | | | | |
| Brief description of your company, project, and why the property is necessary for economic growth | | <p>Tri-Pac, Inc (TPI), which was founded as a Michigan Corporation in 2009, is a certified minority-owned business for turnkey chemical contract manufacturing of aerosols and liquids. Vikram Shah is the Founder after working over 30 years at Accra Pac in Elkhart, Indiana. TPI clients include Fortune 500 clients, Department of Defense and other multinational marketing companies. TPI is ISO 9001, ISO 14001 certified, registered with FDA, EPA, ITAR and DOD and compliant with ISO 18001 and ISO 13485. Products produced include personal care, OTC, household, institutional products and others for military/security organizations, but TPI has been shifting primary focus towards Pharmaceutical and OTC manufacturing, a new business area that is quickly growing for TPI along with Personal Protective Equipment (PPE) and hand sanitizers. The company donated thousands of PPE and hand sanitizers to local hospitals and is now entered in the Indiana PPE portal to help more companies.</p> <p>TPI is currently considering sites in Indiana and Michigan to purchase a new building for this Healthcare/Pharma industry growth with the South Bend site at 4303 Technology Drive the focus point for \$1M building upgrade and \$2M new equipment. TPI currently has over 40 total staff in South Bend HQ, but there is a plan to convert about 60 temporary staff to full-time with this expansion. This new project would start with base 0 staff as it would be above and beyond original project for HQ relocation from Michigan to Indiana in 2017.</p> | | |
| Certified Technology Park appropriate | | Yes | | |
| Is the project in a Tax Incremental Financing (TIF) area? If so, which? | | Yes, listed as 125 River West 1-SB German 009 on property tax bill | | |
| Certify that the Building Permit has not been issued (Y/N) | | Y | Number of residential units created by project | 0 |
| If this is a petition for personal property tax abatement, has the equipment been installed | | N/A | | |

Filed in Clerk's Office
SEP 21 2020
 DAWN M. JONES
 CITY CLERK, SOUTH BEND, IN

| | | | |
|--|------------------------------------|--|---|
| Investment Details | | | |
| Public Infrastructure needs (Off-site of project in dollars) | Has any 504 funding been received? | What is the value of any equipment being purchased in Indiana for the project? | What is the value of any equipment being purchased from out of state for the project? |
| \$0 | No | \$2,000,000 | \$0 |

| New Project Investments | | | | | | | | |
|--------------------------------|----------------|----------------|---------|---------|---------|---------|---------|---------|
| Calendar Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
| Land Acquisition | | | | | | | | |
| Building Lease Payments | | | | | | | | |
| Building Purchase Costs | | | | | | | | |
| New Building Construction | | | | | | | | |
| Existing Building Improvements | \$ 750,000.00 | \$ 250,000.00 | | | | | | |
| New Machinery & Equipment | \$1,000,000.00 | \$1,000,000.00 | | | | | | |
| Special Tooling/Retooling | | | | | | | | |
| New Furniture/Fixtures | | | | | | | | |
| New Computer/IT Hardware | | | | | | | | |
| New Software | | | | | | | | |
| On-site Rail Infrastructure | | | | | | | | |
| On-site Fiber Infrastructure | | | | | | | | |
| TOTAL | \$1,750,000.00 | \$1,250,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

| Full-Time Permanent Indiana-Resident Positions by Calendar Year | | | | | | |
|---|---------------|---|---|--|---|--|
| Calendar Year | Jobs retained | Total hourly wage w/o fringe or bonuses | Cumulative # of net NEW full time permanent jobs created at project | Hourly average wage, w/o benefits or bonuses, of cumulative net new jobs | Total training expenditure - not cumulative | Total # to be trained - not cumulative |
| 2020 | 0 | | 20 | \$18 | \$40,000 | 20 |
| 2021 | | | | | | |
| 2022 | | | | | | |
| 2023 | | | | | | |
| 2024 | | | | | | |
| 2025 | | | | | | |
| 2026 | | | | | | |
| 2027 | | | | | | |
| 2028 | | | | | | |
| 2029 | | | | | | |
| 2030 | | | | | | |
| 2031 | | | | | | |

| Provide hourly wage information for new employees in the following positions. | | |
|---|-----------|-----------|
| | Full time | Part time |
| Laborers | \$ 16 | |
| Technical | \$21 | |
| Managerial | \$ 35 | |
| Administrative | 0 | |

Who will be the individual responsible for coordinating with WorkOne on recruiting? Paras Shah

Does your company have an EEO hiring policy? Yes Are you an EEO employer? Yes

| Year | Please list the number of full time and part time minority and/or female employees for the last three years: | | Please describe your commitment to diversity and inclusion by detailing your outreach and recruitment efforts for the last three years as well as current policies. | |
|----------|--|-----------|---|-----------|
| | Full Time | Part Time | Full Time | Part Time |
| Black | | | | |
| Hispanic | | | | |
| Asian | | | | |
| Indian | | | | |
| Female | | | | |

**Complete below for Real or Personal Property Tax Abatement only.
Please sign for all requested incentives.**

Public Benefit Item:

Information is required on both the construction companies and the companies which will provide materials purchased for this project. Please complete the table below with the appropriate information. If you qualify for the points, please enter the full amount of available points.

| | | Qualify (Yes or No) | Earned Points | Available Points | |
|------------------------------|--|--|----------------|------------------|-----|
| 1 | Construction Related (Contractors): | | | | |
| | A. | Employ Local Companies (75%) | Yes | 20 | 20 |
| | B. | Purchase Materials from Local Companies (75%) | Yes | 20 | 20 |
| | C. | Require Employees vs. Independent Contractors | Yes | 19 | 19 |
| | D. | Require Prevailing Wage (Davis Bacon) | Yes | 22 | 22 |
| | E. | Require Health Benefits | Yes | 22 | 22 |
| | F. | Require Pension Benefits | Yes | 18 | 18 |
| | G. | Maintain Affirmative Action Plan | Yes | 20 | 20 |
| | | Sub-total Construction Related: | | 141 | 141 |
| 2 | Wage & Benefit Related (Owner): | | | | |
| | A. | Pay Target Wage Levels | Yes | 33 | 33 |
| | B. | Provide Health Benefits | Yes | 34 | 34 |
| | C. | Provide Pension Benefits | Yes | 29 | 29 |
| | D. | Provide Training | Yes | 28 | 28 |
| | E. | Provide Child Care | No | | 15 |
| | F. | Provide Transportation Assistance | No | | 14 |
| | G. | Provide Employer Assisted Housing program | No | | 9 |
| | | Sub-total Wage & Benefit Related: | | 124 | 162 |
| 3 | Workforce Related: | | | | |
| | A. | Create New Jobs | Yes | 42 | 42 |
| | B. | Retain Existing Jobs | Yes | 41 | 41 |
| | C. | Maintain Affirmative Action Plan | Yes | 35 | 35 |
| | D. | Provide Targeted Hiring Preference | Yes | 34 | 34 |
| | Sub-total Workforce Related: | | 152 | 152 | |
| 4 | Support a Municipal Facility: | | | | |
| | A. | Support a SB Municipal Facility (donations to the zoo, conservatory, museum, etc.) | Yes | 84 | 84 |
| | | Name of Facility | South Bend Zoo | | |
| | Sub-total Municipal Facility: | | 84 | 84 | |
| Sub-total from Above: | | | 501 | 539 | |

The undersigned owner(s) of real property, located within the City of South Bend, hereby petition the Common Council of the City of South Bend for a real and/or personal property tax abatement consideration and pursuant to I.C., 6-1.1-12.1-1, et seq., and South Bend Municipal Code Sec. 2-76 et seq., for this petition state the above.

Submitted By:

Nickolas Skelton

Date:

August 26, 2020

| For Staff Use Only Below This Line | | | | | | |
|--|---|--|-----------------------------------|---------------|---------------|-----|
| What is the current assessed value? | Real Property: | \$990,100 | Personal Property: | | | |
| What is the projected assessed value? | Real Property: | \$1,800,000 | Personal Property: | | | |
| What is the tax key number for this project? | 025-1017-060204 | | | | | |
| What is the six digit NAICS code? | 325412 | | | | | |
| Please attach a Google map and street view of the location. | Attached | | | | | |
| Please list the amount of real and personal property taxes paid for the last five years when applicable. | Real Property Taxes: | | Personal Property Taxes: | | | |
| | 2019/2020 | Year One | \$29,703 | | | |
| | | Year Two | | | | |
| | | Year Three | | | | |
| | | Year Four | | | | |
| | | Year Five | | | | |
| Please fill out the following Public Benefit Summary Information and add to total from above. | | | | | | |
| | | | <u>(Y or N)</u> | <u>Points</u> | <u>Points</u> | |
| Public Benefit Item: | | | | | | |
| | Project Related: | | | | | |
| 5 | A. | Redevelop a Site that has Special Needs | N | | 49 | |
| | B. | Develop Based on Local University Research | N | | 35 | |
| | C. | Achieve a Physical Element of a Plan | Y | 36 | 36 | |
| | | | Sub-total Project Related: | | | 120 |
| | | | | | | |
| 6 | Super Size Projects (point values are cumulative): | | | | | |
| | A. | 100% to 199% | Y | 25 | 25 | |
| | B. | 200% to 299% | Y | 68 | 68 | |
| | C. | 300% to 399% | Y | 65 | 65 | |
| | D. | 400% and Over | Y | 52 | 52 | |
| | | Sub-total Super Size Projects: | | 210 | 210 | |
| 7 | Pay for Municipal Infrastructure: | | | | | |
| | A. | Pay for Oversizing or Upgrading | N | | 14 | |
| | B. | Pay for 26-50% of Extension Cost | N | | 26 | |
| | C. | Pay for 51-75% of Extension Cost | N | | 39 | |
| | D. | Pay for 76-100% of Extension Cost | N | | 52 | |
| | | Sub-total Infrastructure Related: | | | 131 | |
| Total from Applicant Section: | | | | 501 | 539 | |
| Total from Staff Section: | | | | 246 | 461 | |
| Total Public Benefit Points: | | | | 747 | 1000 | |



**STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51767 (R6 / 10-14)

Prescribed by the Department of Local Government Finance

Filed in Clerk's Office
SEP 21 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

| |
|---|
| 20 <u>20</u> PAY <u>20</u> <u>21</u> |
| FORM SB-1 / Real Property |
| PRIVACY NOTICE |
| Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1. |

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
 Residentially distressed area (IC 6-1.1-12.1-4.1)

INSTRUCTIONS:

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise, this statement must be submitted to the designating body **BEFORE** the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the initiation of the redevelopment or rehabilitation for which the person desires to claim a deduction.
- To obtain a deduction, a Form 322/RE must be filed with the County Auditor before May 10 in the year in which the addition to assessed valuation is made or not later than thirty (30) days after the assessment notice is mailed to the property owner if it was mailed after April 10. A property owner who failed to file a deduction application within the prescribed deadline may file an application between March 1 and May 10 of a subsequent year.
- A property owner who files for the deduction must provide the County Auditor and designating body with a Form CF-1/Real Property. The Form CF-1/Real Property should be attached to the Form 322/RE when the deduction is first claimed and then updated annually for each year the deduction is applicable. IC 6-1.1-12.1-5.1(b)
- For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/Real Property that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. IC 6-1.1-12.1-17

| SECTION 1 TAXPAYER INFORMATION | | | | | |
|---|---------------|----------------------|--|--|--|
| Name of taxpayer Tri-Pac, Inc. | | | | | |
| Address of taxpayer (number and street, city, state, and ZIP code) 3333 North Kenmore Street, South Bend, IN 46628 | | | | | |
| Name of contact person Vikram Shah | | | Telephone number () 574-855-2197 | | E-mail address vikram.shah@tri-pac.us |
| SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT | | | | | |
| Name of designating body South Bend City Council | | | | Resolution number | |
| Location of property 4303 Technology Drive, South Bend, IN 46628 | | County ST JOSEPH | | DLGF taxing district number 009 | |
| Description of real property improvements, redevelopment, or rehabilitation (use additional sheets if necessary) Building purchase with planned upgrades and modifications to R&D lab/equipment. | | | | Estimated start date (month, day, year) 9/15/2020 | |
| | | | | Estimated completion date (month, day, year) 12/31/2021 | |
| SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT | | | | | |
| Current number 0 | Salaries 0 | Number retained 0 | Salaries 0 | Number additional 20 | Salaries \$748,800.00 |
| SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT | | | | | |
| | | | REAL ESTATE IMPROVEMENTS | | |
| | | | COST | | ASSESSED VALUE |
| Current values | | | | | |
| Plus estimated values of proposed project | | | \$1,000,000 | | \$1,000,000 |
| Less values of any property being replaced | | | | | |
| Net estimated values upon completion of project | | | \$1,000,000 | | \$1,000,000 |
| SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER | | | | | |
| Estimated solid waste converted (pounds) ----- | | | Estimated hazardous waste converted (pounds) _____ | | |
| Other benefits | | | | | |
| SECTION 6 TAXPAYER CERTIFICATION | | | | | |
| I hereby certify that the representations in this statement are true. | | | | | |
| | | | August 26, 2020 | | |
| Vikram Shah | | | President | | |

FOR USE OF THE DESIGNATING BODY

We find that the applicant meets the general standards in the resolution adopted or to be adopted by this body. Said resolution, passed or to be passed under IC 6-1.1-12.1, provides for the following limitations:

- A. The designated area has been limited to a period of time not to exceed _____ calendar years* (see below). The date this designation expires is _____
- B. The type of deduction that is allowed in the designated area is limited to:
 1. Redevelopment or rehabilitation of real estate improvements Yes No
 2. Residentially distressed areas Yes No
- C. The amount of the deduction applicable is limited to \$ _____
- D. Other limitations or conditions (specify) _____
- E. Number of years allowed: Year 1 Year 2 Year 3 Year 4 Year 5 (* see below)
 Year 6 Year 7 Year 8 Year 9 Year 10
- F. For a statement of benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17?
 Yes No
 If yes, attach a copy of the abatement schedule to this form.
 If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

We have also reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

| | | |
|---|--------------------------|--------------------------------|
| Approved (signature and title of authorized member of designating body) | Telephone number | Date signed (month, day, year) |
| Printed name of authorized member of designating body | Name of designating body | |
| Attested by (signature and title of attester) | Printed name of attester | |

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

- A. For residentially distressed areas where the Form SB-1/Real Property was approved prior to July 1, 2013, the deductions established in IC 6-1.1-12.1-4.1 remain in effect. The deduction period may not exceed five (5) years. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. The deduction period may not exceed ten (10) years. (See IC 6-1.1-12.1-17 below.)
- B. For the redevelopment or rehabilitation of real property where the Form SB-1/Real Property was approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. (See IC 6-1.1-12.1-17 below.)

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
 - (2) The number of new full-time equivalent jobs created.
 - (3) The average wage of the new employees compared to the state minimum wage.
 - (4) The infrastructure requirements for the taxpayer's investment.
- (b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.
- (c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.



STATEMENT OF BENEFITS
PERSONAL PROPERTY

Slate Form 51764 (R4 / 11-15)
Prescribed by the Department of Local Government Finance

Filed in Clerk's Office
SEP 21 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

FORM SB-1 / PP

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1-12-1-5.1

INSTRUCTIONS

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body BEFORE a person installs the new manufacturing equipment and/or research and development equipment, and/or logistical distribution equipment and/or information technology equipment for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the installation of qualifying abatable equipment for which the person desires to claim a deduction.
- To obtain a deduction, a person must file a certified deduction schedule with the person's personal property return on a certified deduction schedule (Form 103-ERA) with the township assessor of the township where the property is situated or with the county assessor if there is no township assessor for the township. The 103-ERA must be filed between January 1 and May 15 of the assessment year in which new manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment is installed and fully functional, unless a filing extension has been obtained. A person who obtains a filing extension must file the form between January 1 and the extended due date of that year.
- Property owners whose Statement of Benefits was approved, must submit Form CF-1/PP annually to show compliance with the Statement of Benefits (IC 6-1-1-12.1-5.6)
- For a Form SB-1/PP that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/PP that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. (IC 6-1-1-12.1-17)

| SECTION 1 TAXPAYER INFORMATION | | | | | | | | | |
|---|----------------------|-----------------------------|---|--|---|-----------------------|-------------------|--------------|----------------|
| Name of taxpayer Tri-Pac, Inc. | | | Name of contact person Vikram Shah, President | | | | | | |
| Address of taxpayer (number and street, city, state, and ZIP code) 3333 N Kenmore St, South Bend, IN 46628 | | | | Telephone number (574) 855-2197 | | | | | |
| SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT | | | | | | | | | |
| Name of designating body South Bend City Council | | | | Resolution number (s) | | | | | |
| Location of property 4303 Technology Drive, South Bend, IN 46628 | | | County ST JOSEPH | | DLGF taxing district number 009 | | | | |
| Description of manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment. (Use additional sheets if necessary.) New Pharma/PPE equipment purchases. | | | | ESTIMATED | | | | | |
| | | | | START DATE | | COMPLETION DATE | | | |
| | | | | Manufacturing Equipment | | 9/15/2020 | 12/31/2021 | | |
| | | | | R & D Equipment | | | | | |
| | | | | Logist Dist Equipment | | | | | |
| IT Equipment | | | | | | | | | |
| SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT | | | | | | | | | |
| Current number 0 | Salaries 0 | Number retained 0 | Salaries 0 | Number additional 20 | Salaries \$748,800.00 | | | | |
| SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT | | | | | | | | | |
| NOTE: Pursuant to IC 6-1-1-12.1-5.1 (d) (2) the COST of the property is confidential. | | MANUFACTURING EQUIPMENT | | R & D EQUIPMENT | | LOGIST DIST EQUIPMENT | | IT EQUIPMENT | |
| | | COST | ASSESSED VALUE | COST | ASSESSED VALUE | COST | ASSESSED VALUE | COST | ASSESSED VALUE |
| Current values | | | | | | | | | |
| Plus estimated values of proposed project | | 2000000 | 600000 | | | | | | |
| Less values of any property being replaced | | | | | | | | | |
| Net estimated values upon completion of project | | 2000000 | 600000 | | | | | | |
| SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER | | | | | | | | | |
| Estimated solid waste converted (pounds) _____ | | | Estimated hazardous waste converted (pounds) _____ | | | | | | |
| Other benefits: | | | | | | | | | |
| SECTION 6 TAXPAYER CERTIFICATION | | | | | | | | | |
| I hereby certify that the representations in this statement are true. | | | | | | | | | |
| Signature of authorized representative <i>Vikram Shah</i> | | | | Date signed (month, day, year) August 26, 2020 | | | | | |
| Printed name of authorized representative Vikram Shah | | | Title President | | | | | | |

FOR USE OF THE DESIGNATING BODY

We have reviewed our prior actions relating to the designation of this economic revitalization area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1-2.5, provides for the following limitations as authorized under IC 6-1.1-12.1-2.

A. The designated area has been limited to a period of time not to exceed _____ calendar years (see below). The date this designation expires is _____. *NOTE: This question addresses whether the resolution contains an expiration date for the designated area.*

B. The type of deduction that is allowed in the designated area is limited to:

| | | | |
|--|------------------------------|-----------------------------|---|
| 1. Installation of new manufacturing equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18 Check box if an enhanced abatement was approved for one or more of these types. |
| 2. Installation of new research and development equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| 3. Installation of new logistical distribution equipment. | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| 4. Installation of new information technology equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

C. The amount of deduction applicable to new manufacturing equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

D. The amount of deduction applicable to new research and development equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

E. The amount of deduction applicable to new logistical distribution equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

F. The amount of deduction applicable to new information technology equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

G. Other limitations or conditions (specify) _____

H. The deduction for new manufacturing equipment and/or new research and development equipment and/or new logistical distribution equipment and/or new information technology equipment installed and first claimed eligible for deduction is allowed for:

| | | | | | |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|----------------------------------|--|
| <input type="checkbox"/> Year 1 | <input type="checkbox"/> Year 2 | <input type="checkbox"/> Year 3 | <input type="checkbox"/> Year 4 | <input type="checkbox"/> Year 5 | <input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18 Number of years approved: _____ (Enter one to twenty (1-20) years; may not exceed twenty (20) years.) |
| <input type="checkbox"/> Year 6 | <input type="checkbox"/> Year 7 | <input type="checkbox"/> Year 8 | <input type="checkbox"/> Year 9 | <input type="checkbox"/> Year 10 | |

I. For a Statement of Benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17? Yes No
If yes, attach a copy of the abatement schedule to this form.
If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

Also we have reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

| | | |
|---|--------------------------|--------------------------------|
| Approved by: (signature and title of authorized member of designating body) | Telephone number () | Date signed (month, day, year) |
| Printed name of authorized member of designating body | Name of designating body | |
| Attested by: (signature and title of attester) | Printed name of attester | |

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
- (2) The number of new full-time equivalent jobs created.
- (3) The average wage of the new employees compared to the state minimum wage.
- (4) The infrastructure requirements for the taxpayer's investment.

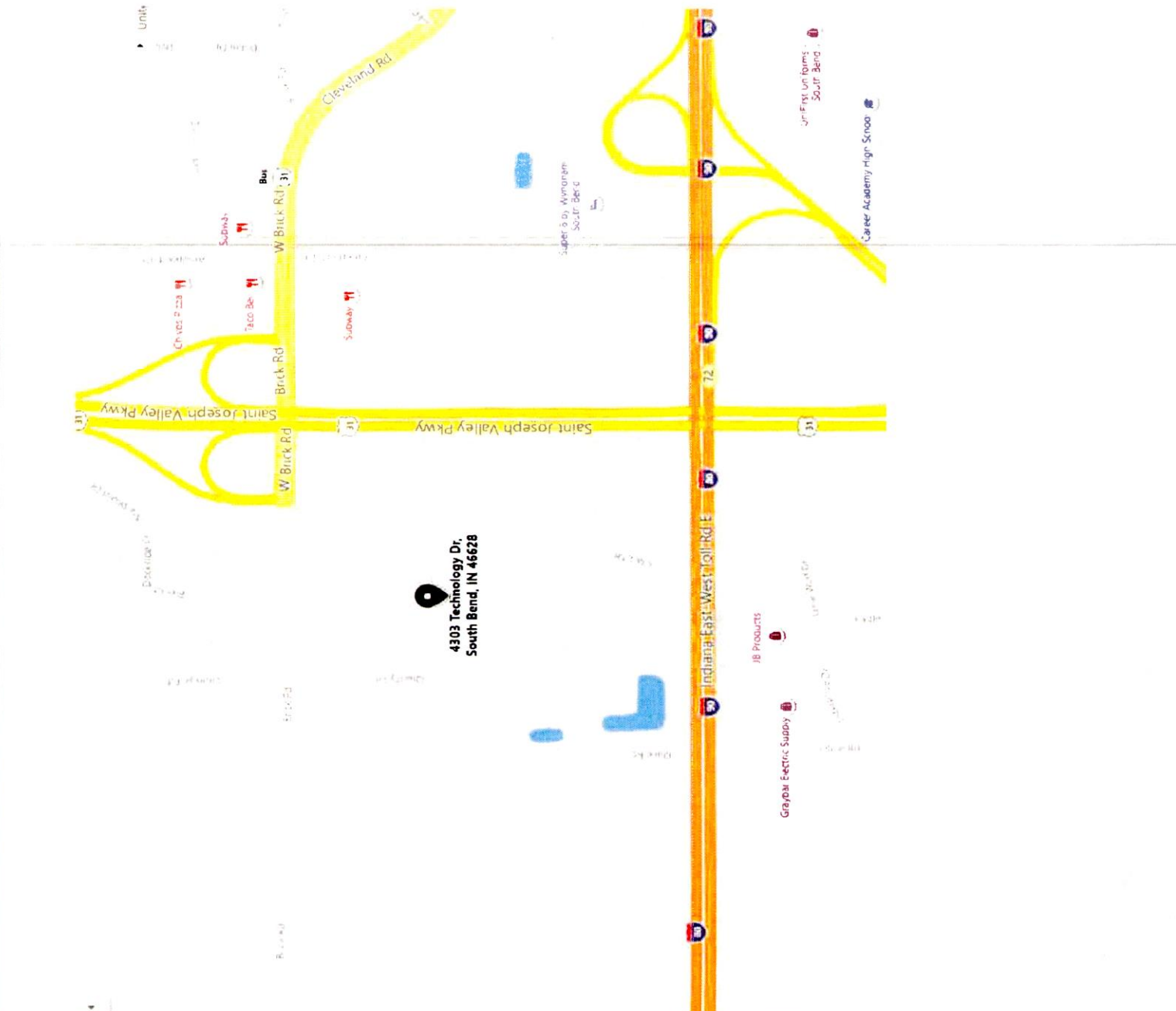
(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.



- 4303 Technology Dr, South Bend, IN 46628**
- Save to calendar
- Nearby**
- Coffee Shops
 - Restaurants
 - Attractions
 - Search nearby
 - Gas Stations
 - Grocery Stores
 - Nearby Transit

United States · IN · St. Joseph Co. · South Bend
41.724123, -86.342526



7 YEAR

8-Sep-20

Tri-Pac, Inc.

South Bend German Township
 South Bend Portage Township Real Property Tax Abatement Schedule*

Tax Key Number 025-1017-060204
 Current Assessed Value: 0
 Estimated Project Cost: 1,000,000

| | Current | Without Abatement | 100% Year 1 | 95% Year 2 | 90% Year 3 | 85% Year 4 | 80% Year 5 | 75% Year 6 | 70% Year 7 |
|---|---------|-------------------|-------------|------------|------------|------------|------------|------------|------------|
| Assessed Value: | | | | | | | | | |
| Current Assessed Value | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Base Assessed Value | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 |
| Less Abatement Deduction | 0 | 0 | (800,000) | (760,000) | (720,000) | (680,000) | (640,000) | (600,000) | (560,000) |
| Net Assessed Value | 0 | 800,000 | 0 | 40,000 | 80,000 | 120,000 | 160,000 | 200,000 | 240,000 |
| Property Taxes: | | | | | | | | | |
| Assume constant tax rate of 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% |
| Gross Tax (tax rate x net assessed value) | 0 | 40,450 | 0 | 2,022 | 4,045 | 6,067 | 8,090 | 10,112 | 12,135 |
| Less Circuit Breaker Credit | 0 | (16,450) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Tax | 0 | 24,000 | 0 | 2,022 | 4,045 | 6,067 | 8,090 | 10,112 | 12,135 |

| | 3.00000% | 0.00000% |
|------------------------------|----------|----------|
| Circuit Breaker Cap | 0 | 0 |
| Circuit Breaker Debt Service | 0 | 0 |
| Circuit Breaker Cap | 0 | 0 |
| Totals | 0 | 0 |

| Year | Existing Taxes | New Project Taxes | Combined Existing & New Taxes | Tax Abated | Net Tax Paid |
|---------------|----------------|-------------------|-------------------------------|----------------|---------------|
| 1 | 0 | 24,000 | 24,000 | 24,000 | 0 |
| 2 | 0 | 24,000 | 24,000 | 21,978 | 2,022 |
| 3 | 0 | 24,000 | 24,000 | 19,955 | 4,045 |
| 4 | 0 | 24,000 | 24,000 | 17,933 | 6,067 |
| 5 | 0 | 24,000 | 24,000 | 15,910 | 8,090 |
| 6 | 0 | 24,000 | 24,000 | 13,888 | 10,112 |
| 7 | 0 | 24,000 | 24,000 | 11,865 | 12,135 |
| Totals | 0 | 168,000 | 168,000 | 125,528 | 42,472 |

*This schedule is for estimation purposes only and assumes constant tax rates. The true tax values will ultimately be determined by the actual assessed valuation and the then current tax rates.

5 YEAR

8-Sep-20

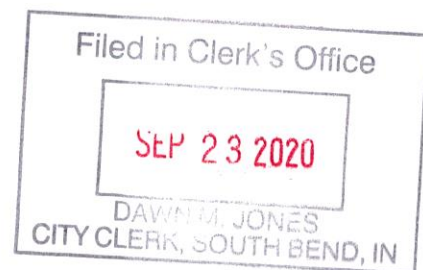
Tri-Pac, Inc.

South Bend German Township Personal Property Tax Abatement Schedule*

| | | | | | |
|---|-----------|-------------|-------------|-----------|-----------|
| Tax Key Number | TBD | | | | |
| Current Assessed Value: | 0 | | | | |
| Estimated Project Cost: | 2,000,000 | | | | |
| | | | | | |
| | 100% | 100% | 100% | 100% | 100% |
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| <u>Assessed Value:</u> | | | | | |
| Current Assessed Value | 0 | 0 | 0 | 0 | 0 |
| Base Assessed Value | 800,000 | 1,200,000 | 1,100,000 | 900,000 | 740,000 |
| Less Abatement Deduction | (800,000) | (1,200,000) | (1,100,000) | (900,000) | (740,000) |
| Net Assessed Value | 0 | 0 | 0 | 0 | 0 |
| | | | | | |
| <u>Property Taxes:</u> | | | | | |
| Assume constant tax rate of | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% |
| | | | | | |
| Gross Tax (tax rate x net assessed value) | 0 | 0 | 0 | 0 | 0 |
| Less Circuit Breaker Credit | 0 | 0 | 0 | 0 | 0 |
| Net Tax | 0 | 0 | 0 | 0 | 0 |
| | | | | | |
| <u>Circuit Breaker Cap</u> | | | | | |
| Circuit Breaker | 3.0000% | 24,000 | 36,000 | 33,000 | 27,000 |
| Debt Service | 0.0000% | 0 | 0 | 0 | 0 |
| Circuit Braker Cap | 0 | 24,000 | 36,000 | 33,000 | 27,000 |
| | 0 | 24,000 | 33,000 | 27,000 | 22,200 |
| | 0 | 36,000 | 33,000 | 27,000 | 22,200 |
| | 0 | 27,000 | 22,200 | 22,200 | 0 |
| | 0 | 22,200 | 22,200 | 22,200 | 0 |
| | 0 | 142,200 | 142,200 | 142,200 | 0 |
| | 0 | 142,200 | 142,200 | 142,200 | 0 |

| Year | Existing Taxes | New Project Taxes | Combined Existing & New Taxes | Tax Abated | Net Tax Paid |
|--------|-------------------|-------------------------|-------------------------------------|---------------|--------------------|
| Year 1 | 0 | 24,000 | 24,000 | 24,000 | 0 |
| Year 2 | 0 | 36,000 | 36,000 | 36,000 | 0 |
| Year 3 | 0 | 33,000 | 33,000 | 33,000 | 0 |
| Year 4 | 0 | 27,000 | 27,000 | 27,000 | 0 |
| Year 5 | 0 | 22,200 | 22,200 | 22,200 | 0 |
| Totals | 0 | 142,200 | 142,200 | 142,200 | 0 |

*This schedule is for estimation purposes only and assumes constant tax rates. The true tax values will ultimately be determined by the actual assessed valuation and the then current tax rates



BILL NO. 20-32

RESOLUTION NO. _____

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS

4303 Technology Drive, South Bend, Indiana 46628

AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A (5) FIVE-YEAR PERSONAL PROPERTY TAX ABATEMENT FOR

Tri-Pac, Inc.

WHEREAS, a petition for personal property tax abatement consideration has been filed with the City Clerk for consideration by the Common Council of the City of South Bend, Indiana, requesting that the area commonly known as 4303 Technology Drive, South Bend, Indiana 46628, and which is more particularly described as follows:

Business Personal Property

and which has Key Numbers to be assigned, be designated as an Economic Revitalization Area under the provisions of Indiana Code 6-1.1-12.1 et seq., and South Bend Municipal Code Sections 2-76 et seq., and;

WHEREAS, the Department of Community Investment has concluded an investigation and prepared a report with information sufficient for the Common Council to determine that the area qualifies as an Economic Revitalization Area under Indiana Code 6-1.1-12.1, et seq., and South Bend Municipal Code Sections 2-76, et seq., and has further prepared maps and plats showing the boundaries and such other information regarding the area in question as required by law; and

WHEREAS, the Community Investment Committee of the Common Council has reviewed said report and recommended to the Common Council that the area qualifies as an Economic Revitalization Area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council hereby determines and finds pursuant to Indiana Code 6-1.1-12.1-4.5 et seq., that:

- a. The estimate of the cost of the new manufacturing equipment is reasonable for

- equipment of that type;
- b. That the estimate of the number of individuals that will be employed or whose employment will be retained by the Petitioner can reasonably be expected to result from the proposed installation of new manufacturing equipment;
- c. That the estimate of the annual salaries of those individuals that will be employed or whose employment will be retained by the Petitioner can be reasonably expected to result from the proposed installation of new manufacturing equipment;
- d. Any other benefits about which information was requested are benefits that can be reasonably expected to result from the proposed new manufacturing equipment; and
- e. The totality of benefits is sufficient to justify the deduction requested.

SECTION II. The Common Council hereby determines and finds that the proposed new manufacturing equipment can be reasonably expected to yield the benefits identified in the Statement of Benefits as set forth in Sections 1 through 3 of the Petition for Personal Property Tax Abatement Consideration and that Statement of Benefits form completed by the petitioner, said form being prescribed by the State Board of Accounts, are sufficient to justify the deduction granted under Indiana Code 6-1.1-12.1-4.5.

SECTION III. The Common Council hereby accepts the report and recommendation of the Department of Community Investment, and the Community Investment Committee's favorable recommendation, that the area herein described be designated as an Economic Revitalization Area for purposes of personal property tax abatement and hereby makes such a designation.

SECTION IV. The Common Council determines that such designation is for personal property tax abatement only and shall be limited to three (3) calendar years from the date of the adoption of this Resolution by the Common Council.

SECTION V. The Common Council hereby determines that the property owner is qualified for and is granted property tax deduction for a period of (5) five years as shown below pursuant to Indiana Code 6-1.1-12.1-17.

- Year 1-100%
- Year 2- 100%
- Year 3- 100%
- Year 4- 100%
- Year 5- 100%

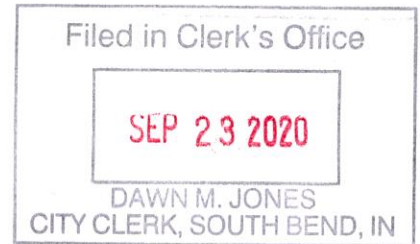
SECTION VI. The Common Council directs the City Clerk to cause notice of the adoption of this Declaratory Resolution for Personal Property Tax Abatement to be published pursuant to Indiana Code 5-3-1, said publication providing notice of the public hearing before the Common Council on the proposed confirming of said declaration.

SECTION VII. This Resolution shall be in full force and effect from and after its adoption by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council



BILL NO. 20-34



CITY OF SOUTH BEND

COMMUNITY INVESTMENT

September 23, 2020

Council Member Jake Teshka, Chairperson
Community Investment Committee
South Bend Common Council
4th Floor, County City Building
South Bend, IN 46601

RE: Real & Personal Property Tax Abatement Petition for: **Tri-Pac, Inc.**

Dear Council Member Teshka:

Please find the attached information pertaining to a real and personal property tax abatement petition submitted by Tri-Pac, Inc. to purchase a building located at 4303 Technology Drive, South Bend, IN 46628 and to purchase new manufacturing equipment. The company is planning to expand their presence in South Bend, Indiana. This petition package includes:

- Department of Community Investment's summary report
- Petition
- Statement of Benefits forms (Real and Personal properties)
- Supporting information

The report contains the Department's findings relative to the above petition. The petitioner proposes to purchase the building for \$2,125,000, invest in its renovation approximately \$1,000,000 and purchase new equipment with estimated cost of \$2,000,000. A total project cost is approximately \$5,125,000. A representative from Tri-Pac, Inc. will be available to meet with the Committee on Monday, September 28, 2020.

Should you or any of the other Council members have any questions concerning the report, or need additional information, please feel free to call me at 235-5823.

Sincerely,

Daniel J. Buckenmeyer

Director, Business Development

DANIEL J. BUCKENMEYER
BUSINESS DEVELOPMENT

ALKEYNA ALDRIDGE
ENGAGEMENT & ECONOMIC EMPOWERMENT

PAMELA MEYER
NEIGHBORHOOD DEVELOPMENT

TIM CORCORAN
PLANNING & COMMUNITY RESOURCES

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT
1400S County-City Building | 227 W. Jefferson Blvd. South Bend, Indiana 46601 | p 574.235.9371 | www.southbendin.gov

TAX ABATEMENT REPORT

TO: South Bend Common Council

FROM: Dan Buckenmeyer, Director of Business Development

SUBJECT: REAL & PERSONAL PROPERTY TAX ABATEMENT PETITION FOR:
Tri-Pac, Inc.

DATE: September 23, 2020

On Wednesday, August 26, 2020, a petition from Tri-Pac, Inc. was received and subsequently filed with the City Clerk for real and personal property tax abatements consideration for property located at *4303 Technology Drive, South Bend, IN 46628*. Pursuant to Chapter 2, Article 6, Section 2-84.2 of the Municipal Code of the City of South Bend, this petition was referred to the Department of Community Investment for purposes of investigation and preparation of a report determining whether the area qualifies as an Economic Revitalization Area pursuant to I.C.6-1.1-12.1 and whether all zoning requirements have been met.

The Department of Community Investment has reviewed the petition (a copy of which is attached), investigated the area, and makes the following report.

PROJECT SUMMARY

- Tri-Pac has been shifting primary focus towards Pharmaceutical and over the counter (OTC) manufacturing, a new business area that is quickly growing for the company along with Personal Protective Equipment (PPE) and hand sanitizers. The company donated thousands of PPE and hand sanitizers to local hospitals and is now entered in the Indiana PPE portal to help more companies.
- 40,000 sq.ft. building with purchase price of \$2,125,000 and an additional \$1,000,000 in planned private investment for building upgrades to operate manufacturing facility.
- Additional private investment in personal property – new manufacturing equipment with purchase price of \$2,000,000.
- Current and estimated property taxes for a 10-year period with and without private investment:

| Property | Current Annual Property Tax | Estimated Tax w/o Private Investment for 10 Years | Est. Tax with Private Investment for 10 Years |
|-----------------------|------------------------------------|--|--|
| Building & Renovation | \$29,703 | \$297,030 | \$411,502 |
| Equipment – 5Y | \$0 | \$0 | \$111,000 |
| Total: | \$29,703 | \$297,030 | \$522,502 |

EMPLOYMENT IMPACT

Per this petition, it is estimated that the company will:

- Create twenty (20) permanent full-time jobs representing a total annual payroll of \$748,800. The estimated hourly average wage is \$18.

ABATEMENT QUALIFICATION

1. A review of the tax abatements previously granted, finds that the petitioner has been granted two tax abatements.
 - a. 7-Y Real Property – Confirming Resolution #4673-17
 - b. 5-Y Personal Property – Confirming Resolution# 4677-17
2. The Area Plan Commission has reviewed the petition and finds the property to be properly zoned for the proposed project.
3. A review of the South Bend Redevelopment designation areas finds that the property is located in the River West Development Area.
4. A review of the Tax Abatement Ordinance No. 9394-03 finds that the petitioner meets the qualifications for a seven (7) year real property and five (5) year personal tax abatements under section 2-82.1, Industrial development in Urban Enterprise Zone and Redevelopment Blighted Areas, and section 2-84.2, Tangible Personal Property Tax Abatement.

City of South Bend

Petition for Incentives



Petition must include a \$250 filing fee payable to the City Clerk's Office or online via the City's website at <http://southbend.in.gov/government/content/tax-abatement> before processing can be complete

| | | | | |
|---|----------------------|--|--|---------------------------------|
| General Information | | Project Name | Project Number | 422107 |
| Legal name as registered with Secretary of State | | Tri-Pac, Inc. | | |
| Business structure | | C Corporation | | |
| Company website | | www.tri-pac.us | | |
| Proposed Project Information | | | | |
| Proposed project address | | 4303 Technology Drive | Parent company name | |
| City, State, Zip | South Bend, IN 46628 | Legal owner | | Patterson Logistic Services Inc |
| Site acreage or acreage required | | Is the real estate owned or leased | | Owned |
| Square feet of facility | | 40,000 sf | If leased by whom | |
| Primary Contact Information | | | | |
| Primary company contact name | | Vikram Shah | Title | President |
| Address of company contact | | 3333 N Kenmore St | Phone | 574-855-2197 |
| City, State, Zip | South Bend, IN 46628 | Email | | vikram.shah@tri-pac.us |
| Senior Official Information | | | | |
| Company senior official name | | Same as above | Title | |
| Address of company contact (if different from above) | | Phone | | |
| City, State, Zip | | Email | | |
| Consultant Information/Agent | | | | |
| Hired business consultant/agent name | | Eric Levenhagen | Consultant release (Y/N) | Y |
| Address | | OneAmerica Tower, 1 American Square, Suite 2800 | Local economic development partners approval (Y/N) | Y |
| City, State, Zip | | Indianapolis, IN 46282 | Email | |
| | | eric.levenhagen@rsmus.com | | |
| Project Overview | | | | |
| Brief description of your company, project, and why the property is necessary for economic growth | | <p>Tri-Pac, Inc (TPI), which was founded as a Michigan Corporation in 2009, is a certified minority-owned business for turnkey chemical contract manufacturing of aerosols and liquids. Vikram Shah is the Founder after working over 30 years at Accra Pac in Elkhart, Indiana. TPI clients include Fortune 500 clients, Department of Defense and other multinational marketing companies. TPI is ISO 9001, ISO 14001 certified, registered with FDA, EPA, ITAR and DOD and compliant with ISO 18001 and ISO 13485. Products produced include personal care, OTC, household, institutional products and others for military/security organizations, but TPI has been shifting primary focus towards Pharmaceutical and OTC manufacturing, a new business area that is quickly growing for TPI along with Personal Protective Equipment (PPE) and hand sanitizers. The company donated thousands of PPE and hand sanitizers to local hospitals and is now entered in the Indiana PPE portal to help more companies.</p> <p>TPI is currently considering sites in Indiana and Michigan to purchase a new building for this Healthcare/Pharma industry growth with the South Bend site at 4303 Technology Drive the focus point for \$1M building upgrade and \$2M new equipment. TPI currently has over 40 total staff in South Bend HQ, but there is a plan to convert about 60 temporary staff to full-time with this expansion. This new project would start with base 0 staff as it would be above and beyond original project for HQ relocation from Michigan to Indiana in 2017.</p> | | |
| Certified Technology Park appropriate | | Yes | | |
| Is the project in a Tax Incremental Financing (TIF) area? If so, which? | | Yes, listed as 125 River West 1-SB German 009 on property tax bill | | |
| Certify that the Building Permit has not been issued (Y/N) | | Y | Number of residential units created by project | 0 |
| If this is a petition for personal property tax abatement, has the equipment been installed | | N/A | | |

Filed in Clerk's Office
SEP 21 2020
 DAWN M. JONES
 CITY CLERK SOUTH BEND, IN

| | | | |
|--|------------------------------------|--|---|
| Investment Details | | | |
| Public Infrastructure needs (Off-site of project in dollars) | Has any 504 funding been received? | What is the value of any equipment being purchased in Indiana for the project? | What is the value of any equipment being purchased from out of state for the project? |
| \$0 | No | \$2,000,000 | \$0 |

| New Project Investments | | | | | | | | |
|--------------------------------|-----------------------|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Calendar Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
| Land Acquisition | | | | | | | | |
| Building Lease Payments | | | | | | | | |
| Building Purchase Costs | | | | | | | | |
| New Building Construction | | | | | | | | |
| Existing Building Improvements | \$ 750,000.00 | \$ 250,000.00 | | | | | | |
| New Machinery & Equipment | \$1,000,000.00 | \$1,000,000.00 | | | | | | |
| Special Tooling/Retooling | | | | | | | | |
| New Furniture/Fixtures | | | | | | | | |
| New Computer/IT Hardware | | | | | | | | |
| New Software | | | | | | | | |
| On-site Rail Infrastructure | | | | | | | | |
| On-site Fiber Infrastructure | | | | | | | | |
| TOTAL | \$1,750,000.00 | \$1,250,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

| Full-Time Permanent Indiana-Resident Positions by Calendar Year | | | | | | |
|---|---------------|---|---|--|---|--|
| Calendar Year | Jobs retained | Total hourly wage w/o fringe or bonuses | Cumulative # of net NEW full time permanent jobs created at project | Hourly average wage, w/o benefits or bonuses, of cumulative net new jobs | Total training expenditure - not cumulative | Total # to be trained - not cumulative |
| 2020 | 0 | | 20 | \$18 | \$40,000 | 20 |
| 2021 | | | | | | |
| 2022 | | | | | | |
| 2023 | | | | | | |
| 2024 | | | | | | |
| 2025 | | | | | | |
| 2026 | | | | | | |
| 2027 | | | | | | |
| 2028 | | | | | | |
| 2029 | | | | | | |
| 2030 | | | | | | |
| 2031 | | | | | | |

| Provide hourly wage information for new employees in the following positions. | | |
|---|-----------|-----------|
| | Full time | Part time |
| Laborers | \$ 16 | |
| Technical | \$21 | |
| Managerial | \$ 35 | |
| Administrative | 0 | |

Who will be the individual responsible for coordinating with WorkOne on recruiting? Paras Shah

Does your company have an EEO hiring policy? Yes Are you an EEO employer? Yes


| Year | Please list the number of full time and part time employees for the last three years: | | minority and/or female employees for each of | | Please describe your commitment to diversity and inclusion by detailing your outreach and recruitment efforts for the last three years as well as current policies. | |
|----------|---|-----------|--|-----------|---|-----------|
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time |
| Black | | | | | | |
| Hispanic | | | | | | |
| Asian | | | | | | |
| Indian | | | | | | |
| Female | | | | | | |

**Complete below for Real or Personal Property Tax Abatement only.
Please sign for all requested incentives.**

Public Benefit Item:

| Information is required on both the construction companies and the companies which will provide materials purchased for this project. Please complete the table below with the appropriate information. If you qualify for the points, please enter the full amount of available points. | | Qualify (Yes or No) | Earned Points | Available Points | |
|--|--|--|----------------|------------------|-----|
| 1 | Construction Related (Contractors): | | | | |
| | A. | Employ Local Companies (75%) | Yes | 20 | 20 |
| | B. | Purchase Materials from Local Companies (75%) | Yes | 20 | 20 |
| | C. | Require Employees vs. Independent Contractors | Yes | 19 | 19 |
| | D. | Require Prevailing Wage (Davis Bacon) | Yes | 22 | 22 |
| | E. | Require Health Benefits | Yes | 22 | 22 |
| | F. | Require Pension Benefits | Yes | 18 | 18 |
| | G. | Maintain Affirmative Action Plan | Yes | 20 | 20 |
| | | Sub-total Construction Related: | | 141 | 141 |
| 2 | Wage & Benefit Related (Owner): | | | | |
| | A. | Pay Target Wage Levels | Yes | 33 | 33 |
| | B. | Provide Health Benefits | Yes | 34 | 34 |
| | C. | Provide Pension Benefits | Yes | 29 | 29 |
| | D. | Provide Training | Yes | 28 | 28 |
| | E. | Provide Child Care | No | | 15 |
| | F. | Provide Transportation Assistance | No | | 14 |
| | G. | Provide Employer Assisted Housing program | No | | 9 |
| | Sub-total Wage & Benefit Related: | | 124 | 162 | |
| 3 | Workforce Related: | | | | |
| | A. | Create New Jobs | Yes | 42 | 42 |
| | B. | Retain Existing Jobs | Yes | 41 | 41 |
| | C. | Maintain Affirmative Action Plan | Yes | 35 | 35 |
| | D. | Provide Targeted Hiring Preference | Yes | 34 | 34 |
| | Sub-total Workforce Related: | | 152 | 152 | |
| 4 | Support a Municipal Facility: | | | | |
| | A. | Support a SB Municipal Facility (donations to the zoo, conservatory, museum, etc.) | Yes | 84 | 84 |
| | | Name of Facility | South Bend Zoo | | |
| | Sub-total Municipal Facility: | | 84 | 84 | |
| Sub-total from Above: | | | 501 | 539 | |

The undersigned owner(s) of real property, located within the City of South Bend, hereby petition the Common Council of the City of South Bend for a real and/or personal property tax abatement consideration and pursuant to I.C., 6-1.1-12.1-1, et seq., and South Bend Municipal Code Sec. 2-76 et seq., for this petition state the above.

| | | | |
|----------------------|---|--------------|-----------------|
| Submitted By: |  | Date: | August 26, 2020 |
|----------------------|---|--------------|-----------------|

| For Staff Use Only Below This Line | | | | | |
|--|---|--|--------------------------|---------------|---------------|
| What is the current assessed value? | Real Property: | \$990,100 | Personal Property: | | |
| What is the projected assessed value? | Real Property: | \$1,800,000 | Personal Property: | | |
| What is the tax key number for this project? | 025-1017-060204 | | | | |
| What is the six digit NAICS code? | 325412 | | | | |
| Please attach a Google map and street view of the location. | Attached | | | | |
| Please list the amount of real and personal property taxes paid for the last five years when applicable. | Real Property Taxes: | | Personal Property Taxes: | | |
| | 2019/2020 | Year One | \$29,703 | | |
| | | Year Two | | | |
| | | Year Three | | | |
| | | Year Four | | | |
| | | Year Five | | | |
| Please fill out the following Public Benefit Summary Information and add to total from above. | | | | | |
| | | | <u>(Y or N)</u> | <u>Points</u> | <u>Points</u> |
| Public Benefit Item: | | | | | |
| Project Related: | | | | | |
| 5 | A. | Redevelop a Site that has Special Needs | N | | 49 |
| | B. | Develop Based on Local University Research | N | | 35 |
| | C. | Achieve a Physical Element of a Plan | Y | 36 | 36 |
| | Sub-total Project Related: | | | | 120 |
| | | | | | |
| 6 | Super Size Projects (point values are cumulative): | | | | |
| | A. | 100% to 199% | Y | 25 | 25 |
| | B. | 200% to 299% | Y | 68 | 68 |
| | C. | 300% to 399% | Y | 65 | 65 |
| | D. | 400% and Over | Y | 52 | 52 |
| Sub-total Super Size Projects: | | | | 210 | 210 |
| 7 | Pay for Municipal Infrastructure: | | | | |
| | A. | Pay for Oversizing or Upgrading | N | | 14 |
| | B. | Pay for 26-50% of Extension Cost | N | | 26 |
| | C. | Pay for 51-75% of Extension Cost | N | | 39 |
| | D. | Pay for 76-100% of Extension Cost | N | | 52 |
| Sub-total Infrastructure Related: | | | | | 131 |
| Total from Applicant Section: | | | | 501 | 539 |
| Total from Staff Section: | | | | 246 | 461 |
| Total Public Benefit Points: | | | | 747 | 1000 |



**STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51767 (R6 / 10-14)

Prescribed by the Department of Local Government Finance

Filed in Clerk's Office
SEP 21 2020
DAWN M. JONES
CITY CLERK SOUTH BEND, IN

| |
|---|
| 20 <u>20</u> PAY20 <u>21</u> |
| FORM SB-1 / Real Property |
| PRIVACY NOTICE |
| Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1-1-12.1-5.1. |

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- Redevelopment or rehabilitation of real estate improvements (IC 6-1-1-12.1-4)
 Residentially distressed area (IC 6-1-1-12.1-4.1)

INSTRUCTIONS:

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise, this statement must be submitted to the designating body BEFORE the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the initiation of the redevelopment or rehabilitation for which the person desires to claim a deduction.
- To obtain a deduction, a Form 322/RE must be filed with the County Auditor before May 10 in the year in which the addition to assessed valuation is made or not later than thirty (30) days after the assessment notice is mailed to the property owner if it was mailed after April 10. A property owner who failed to file a deduction application within the prescribed deadline may file an application between March 1 and May 10 of a subsequent year.
- A property owner who files for the deduction must provide the County Auditor and designating body with a Form CF-1/Real Property. The Form CF-1/Real Property should be attached to the Form 322/RE when the deduction is first claimed and then updated annually for each year the deduction is applicable. IC 6-1-1-12.1-5.1(b)
- For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/Real Property that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. IC 6-1-1-12.1-1-7

| SECTION 1 TAXPAYER INFORMATION | | | | | |
|---|---------------|----------------------|--|--|--------------------------|
| Name of taxpayer Tri-Pac, Inc. | | | | | |
| Address of taxpayer (number and street, city, state, and ZIP code) 3333 North Kenmore Street, South Bend, IN 46628 | | | | | |
| Name of contact person Vikram Shah | | | Telephone number () 574-855-2197 | E-mail address vikram.shah@tri-pac.us | |
| SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT | | | | | |
| Name of designating body South Bend City Council | | | | Resolution number | |
| Location of property 4303 Technology Drive, South Bend, IN 46628 | | County ST JOSEPH | | DLGF taxing district number 009 | |
| Description of real property improvements, redevelopment, or rehabilitation (use additional sheets if necessary) Building purchase with planned upgrades and modifications to R&D lab/equipment. | | | | Estimated start date (month, day, year) 9/15/2020 | |
| | | | | Estimated completion date (month, day, year) 12/31/2021 | |
| SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT | | | | | |
| Current number 0 | Salaries 0 | Number retained 0 | Salaries 0 | Number additional 20 | Salaries \$748,800.00 |
| SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT | | | | | |
| | | | REAL ESTATE IMPROVEMENTS | | |
| | | | COST | ASSESSED VALUE | |
| Current values | | | | | |
| Plus estimated values of proposed project | | | \$1,000,000 | \$1,000,000 | |
| Less values of any property being replaced | | | | | |
| Net estimated values upon completion of project | | | \$1,000,000 | \$1,000,000 | |
| SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER | | | | | |
| Estimated solid waste converted (pounds) ----- | | | Estimated hazardous waste converted (pounds) _____ | | |
| Other benefits | | | | | |
| SECTION 6 TAXPAYER CERTIFICATION | | | | | |
| I hereby certify that the representations in this statement are true. | | | | | |
| | | | August 26, 2020 | | |
| Vikram Shah | | | President | | |

FOR USE OF THE DESIGNATING BODY

We find that the applicant meets the general standards in the resolution adopted or to be adopted by this body. Said resolution, passed or to be passed under IC 6-1.1-12.1, provides for the following limitations:

- A. The designated area has been limited to a period of time not to exceed _____ calendar years* (see below). The date this designation expires is _____
- B. The type of deduction that is allowed in the designated area is limited to:
 1. Redevelopment or rehabilitation of real estate improvements Yes No
 2. Residentially distressed areas Yes No
- C. The amount of the deduction applicable is limited to \$ _____
- D. Other limitations or conditions (specify) _____
- E. Number of years allowed: Year 1 Year 2 Year 3 Year 4 Year 5 (* see below)
 Year 6 Year 7 Year 8 Year 9 Year 10
- F. For a statement of benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17?
 Yes No
 If yes, attach a copy of the abatement schedule to this form.
 If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

We have also reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

| | | |
|---|--------------------------|--------------------------------|
| Approved (signature and title of authorized member of designating body) | Telephone number | Date signed (month, day, year) |
| Printed name of authorized member of designating body | Name of designating body | |
| Attested by (signature and title of attester) | Printed name of attester | |

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

- A. For residentially distressed areas where the Form SB-1/Real Property was approved prior to July 1, 2013, the deductions established in IC 6-1.1-12.1-4.1 remain in effect. The deduction period may not exceed five (5) years. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. The deduction period may not exceed ten (10) years. (See IC 6-1.1-12.1-17 below.)
- B. For the redevelopment or rehabilitation of real property where the Form SB-1/Real Property was approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. (See IC 6-1.1-12.1-17 below.)

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
- (2) The number of new full-time equivalent jobs created.
- (3) The average wage of the new employees compared to the state minimum wage.
- (4) The infrastructure requirements for the taxpayer's investment.

(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.



STATEMENT OF BENEFITS
PERSONAL PROPERTY

Slate Form 51764 (R4 / 11-15)
Prescribed by the Department of Local Government Finance

Filed in Clerk's Office
SEP 21 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

FORM SB-1 / PP

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1

INSTRUCTIONS

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body **BEFORE** a person installs the new manufacturing equipment and/or research and development equipment, and/or logistical distribution equipment and/or information technology equipment for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the installation of qualifying abatable equipment for which the person desires to claim a deduction.
- To obtain a deduction, a person must file a certified deduction schedule with the person's personal property return on a certified deduction schedule (Form 103-ERA) with the township assessor of the township where the property is situated or with the county assessor if there is no township assessor for the township. The 103-ERA must be filed between January 1 and May 15 of the assessment year in which new manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment is installed and fully functional, unless a filing extension has been obtained. A person who obtains a filing extension must file the form between January 1 and the extended due date of that year.
- Property owners whose Statement of Benefits was approved, must submit Form CF-1/PP annually to show compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
- For a Form SB-1/PP that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/PP that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. (IC 6-1.1-12.1-17)

| SECTION 1 TAXPAYER INFORMATION | | | | | | | | | |
|---|--|-----------------------------|---|--------------------------------|--|------------------|-------------------|----------------|--|
| Name of taxpayer Tri-Pac, Inc. | | | Name of contact person Vikram Shah, President | | | | | | |
| Address of taxpayer (number and street, city, state, and ZIP code) 3333 N Kenmore St, South Bend, IN 46628 | | | | | Telephone number (574) 855-2197 | | | | |
| SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT | | | | | | | | | |
| Name of designating body South Bend City Council | | | | Resolution number (s) | | | | | |
| Location of property 4303 Technology Drive, South Bend, IN 46628 | | | County ST JOSEPH | | DLGF taxing district number 009 | | | | |
| Description of manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment. (Use additional sheets if necessary.) New Pharma/PPE equipment purchases. | | | | | ESTIMATED | | | | |
| | | | | | | START DATE | COMPLETION DATE | | |
| | | | | | Manufacturing Equipment | 9/15/2020 | 12/31/2021 | | |
| | | | | | R & D Equipment | | | | |
| Logist Dist Equipment | | | | | | | | | |
| IT Equipment | | | | | | | | | |
| SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT | | | | | | | | | |
| Current number 0 | Salaries 0 | Number retained 0 | Salaries 0 | Number additional 20 | Salaries \$748,800.00 | | | | |
| SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT | | | | | | | | | |
| NOTE: Pursuant to IC 6-1.1-12.1-5.1 (d) (2) the COST of the property is confidential. | MANUFACTURING EQUIPMENT | | R & D EQUIPMENT | | LOGIST DIST EQUIPMENT | | IT EQUIPMENT | | |
| | COST | ASSESSED VALUE | COST | ASSESSED VALUE | COST | ASSESSED VALUE | COST | ASSESSED VALUE | |
| | Current values | | | | | | | | |
| | Plus estimated values of proposed project | | 2000000 | 600000 | | | | | |
| | Less values of any property being replaced | | | | | | | | |
| Net estimated values upon completion of project | | 2000000 | 600000 | | | | | | |
| SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER | | | | | | | | | |
| Estimated solid waste converted (pounds) _____ | | | Estimated hazardous waste converted (pounds) _____ | | | | | | |
| Other benefits: | | | | | | | | | |
| SECTION 6 TAXPAYER CERTIFICATION | | | | | | | | | |
| I hereby certify that the representations in this statement are true. | | | | | | | | | |
| Signature of authorized representative | | | | | Date signed (month, day, year) August 26, 2020 | | | | |
| Printed name of authorized representative Vikram Shah | | | Title President | | | | | | |

FOR USE OF THE DESIGNATING BODY

We have reviewed our prior actions relating to the designation of this economic revitalization area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1-2.5, provides for the following limitations as authorized under IC 6-1.1-12.1-2.

A. The designated area has been limited to a period of time not to exceed _____ calendar years (see below). The date this designation expires is _____ . *NOTE: This question addresses whether the resolution contains an expiration date for the designated area.*

B. The type of deduction that is allowed in the designated area is limited to:

| | | | |
|--|------------------------------|-----------------------------|--|
| 1. Installation of new manufacturing equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18 |
| 2. Installation of new research and development equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <i>Check box if an enhanced abatement was approved for one or more of these types.</i> |
| 3. Installation of new logistical distribution equipment. | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| 4. Installation of new information technology equipment; | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

C. The amount of deduction applicable to new manufacturing equipment is limited to \$ _____ cost with an assessed value of \$ _____. *(One or both lines may be filled out to establish a limit, if desired.)*

D. The amount of deduction applicable to new research and development equipment is limited to \$ _____ cost with an assessed value of \$ _____. *(One or both lines may be filled out to establish a limit, if desired.)*

E. The amount of deduction applicable to new logistical distribution equipment is limited to \$ _____ cost with an assessed value of \$ _____. *(One or both lines may be filled out to establish a limit, if desired.)*

F. The amount of deduction applicable to new information technology equipment is limited to \$ _____ cost with an assessed value of \$ _____. *(One or both lines may be filled out to establish a limit, if desired.)*

G. Other limitations or conditions (specify) _____

H. The deduction for new manufacturing equipment and/or new research and development equipment and/or new logistical distribution equipment and/or new information technology equipment installed and first claimed eligible for deduction is allowed for:

| | | | | | |
|--|---------------------------------|---------------------------------|---------------------------------|----------------------------------|--|
| <input type="checkbox"/> Year 1 | <input type="checkbox"/> Year 2 | <input type="checkbox"/> Year 3 | <input type="checkbox"/> Year 4 | <input type="checkbox"/> Year 5 | <input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18 |
| <input type="checkbox"/> Year 6 | <input type="checkbox"/> Year 7 | <input type="checkbox"/> Year 8 | <input type="checkbox"/> Year 9 | <input type="checkbox"/> Year 10 | Number of years approved: _____ |
| <i>(Enter one to twenty (1-20) years; may not exceed twenty (20) years.)</i> | | | | | |

I. For a Statement of Benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17? Yes No
 If yes, attach a copy of the abatement schedule to this form.
 If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

Also we have reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

| | | |
|---|--------------------------|--------------------------------|
| Approved by: (signature and title of authorized member of designating body) | Telephone number () | Date signed (month, day, year) |
| Printed name of authorized member of designating body | Name of designating body | |
| Attested by: (signature and title of attester) | Printed name of attester | |

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
- (2) The number of new full-time equivalent jobs created.
- (3) The average wage of the new employees compared to the state minimum wage.
- (4) The infrastructure requirements for the taxpayer's investment.

(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.



Directions Share Save

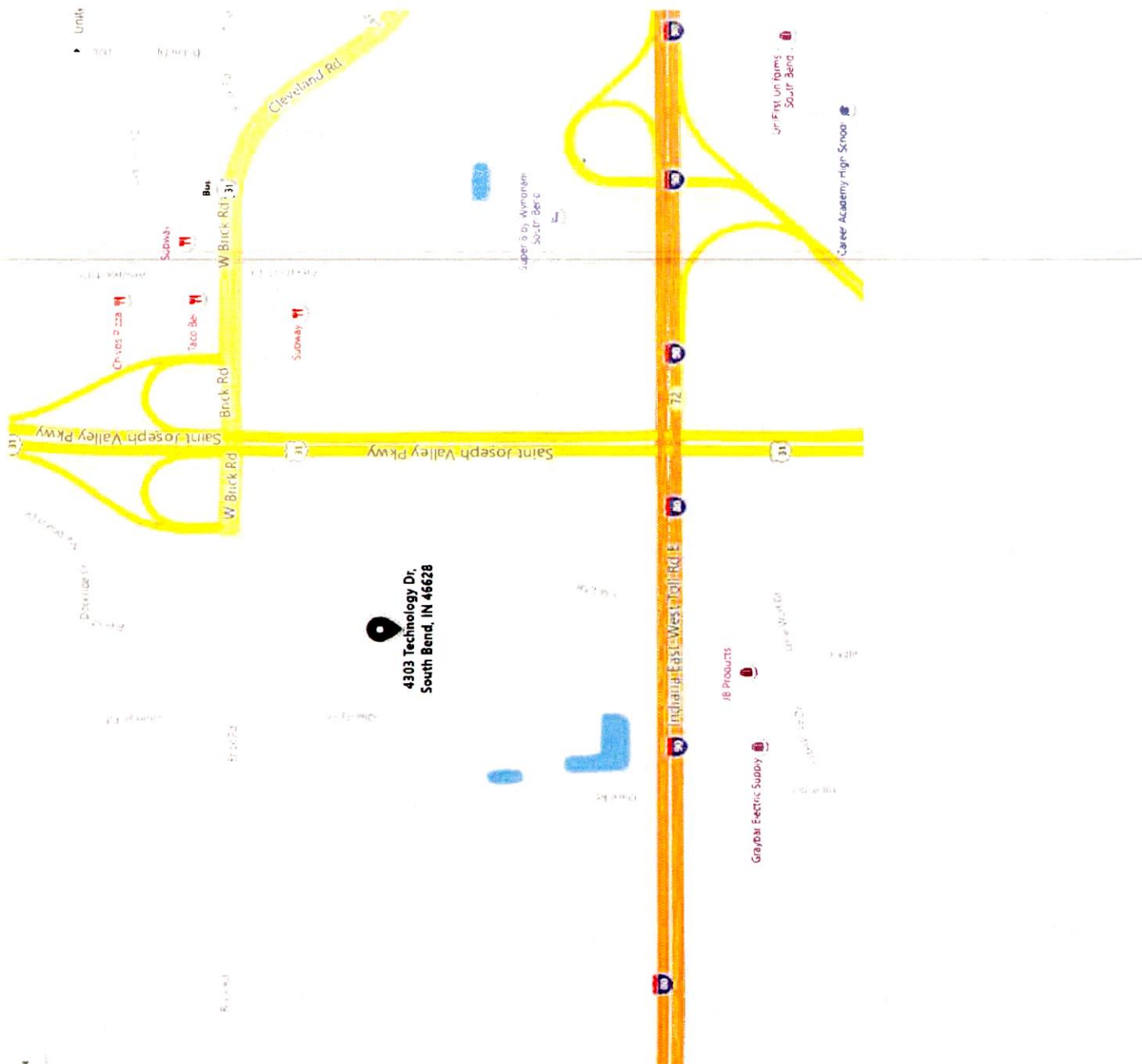
4303 Technology Dr, South Bend, IN 46628

Save to calendar

Nearby

- Coffee Shops
- Gas Stations
- Restaurants
- Grocery Stores
- Attractions
- Nearby Transit
- Search nearby

United States (IN) - St. Joseph Co. - South Bend
41.734123 -86.342526



7 YEAR

8-Sep-20

Tri-Pac, Inc.

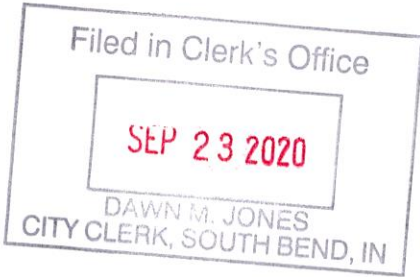
South Bend German Township
 South Bend Portage Township Real Property Tax Abatement Schedule*

Tax Key Number: 025-1017-060204
 Current Assessed Value: 0
 Estimated Project Cost: 1,000,000

| | Current | Without Abatement | 100% Year 1 | 95% Year 2 | 90% Year 3 | 85% Year 4 | 80% Year 5 | 75% Year 6 | 70% Year 7 |
|---|---------|-------------------|-------------|------------|------------|------------|------------|------------|------------|
| Assessed Value: | | | | | | | | | |
| Current Assessed Value | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Base Assessed Value | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 |
| Less Abatement Deduction | 0 | (800,000) | (760,000) | (720,000) | (680,000) | (640,000) | (600,000) | (560,000) | (520,000) |
| Net Assessed Value | 0 | 0 | 40,000 | 80,000 | 120,000 | 160,000 | 200,000 | 240,000 | 280,000 |
| Property Taxes: | | | | | | | | | |
| Assume constant tax rate of 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% | 5.0562% |
| Gross Tax (tax rate x net assessed value) | 0 | 40,450 | 2,022 | 4,045 | 6,067 | 8,090 | 10,112 | 12,135 | 14,157 |
| Less Circuit Breaker Credit | 0 | (15,450) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Tax | 0 | 24,000 | 2,022 | 4,045 | 6,067 | 8,090 | 10,112 | 12,135 | 14,157 |
| Circuit Breaker Cap | | | | | | | | | |
| Circuit Breaker 3.0000% | 0 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |
| Debt Service 0.0000% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Circuit Breaker Cap | 0 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |

| Year | Existing Taxes | New Project Taxes | Combined Existing & New Taxes | Tax Abated | Net Tax Paid |
|---------------|----------------|-------------------|-------------------------------|----------------|---------------|
| 1 | 0 | 24,000 | 24,000 | 24,000 | 0 |
| 2 | 0 | 24,000 | 24,000 | 21,978 | 2,022 |
| 3 | 0 | 24,000 | 24,000 | 19,955 | 4,045 |
| 4 | 0 | 24,000 | 24,000 | 17,933 | 6,067 |
| 5 | 0 | 24,000 | 24,000 | 15,910 | 8,090 |
| 6 | 0 | 24,000 | 24,000 | 13,888 | 10,112 |
| 7 | 0 | 24,000 | 24,000 | 11,865 | 12,135 |
| Totals | 0 | 168,000 | 168,000 | 125,528 | 42,472 |

*This schedule is for estimation purposes only and assumes constant tax rates. The true tax values will ultimately be determined by the actual assessed valuation and the then current tax rates.



BILL NO. 20-34

RESOLUTION NO. _____

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS

4303 Technology Drive, South Bend, IN 46628

AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A SEVEN (7) YEAR REAL PROPERTY TAX ABATEMENT FOR

Tri-Pac, Inc.

WHEREAS, a petition for real property tax abatement has been filed with the City Clerk for consideration by the Common Council of the City of South Bend, Indiana requesting that the area located at 4303 Technology Drive, South Bend, IN. which is more particularly described as:

Landmark Business Park Sec Six Part Two Lot 16

and which has a Key Number 025=1017-060204 be designated as an Economic Revitalization Area under the provisions of Indiana Code § 6-1.1-12.1 et seq., and South Bend Municipal Code Sections 2-76 et seq., and;

WHEREAS, petitioner has agreed to and has accepted responsibility to report any changes in the final legal description and to report the final, appropriate Key Number to the Department of Community Investment and to the Office of the City Clerk; and

WHEREAS, the Department of Community Investment has concluded an investigation and prepared a report with information sufficient for the Common Council to determine that the area qualifies as an Economic Revitalization Area under Indiana Code § 6-1.1-12.1, et seq., and South Bend Municipal Code Sections 2-76, et seq., and has further prepared maps and plats showing the boundaries and such other information regarding the area in question as required by law; and

WHEREAS, the Community Investment Committee of the Common Council has reviewed said report and recommended to the Common Council that the area qualifies as an Economic Revitalization Area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council hereby determines and finds that the Petition for Real Property

Tax Abatement and the Statement of Benefits form completed by the Petitioner meet the requirements of Indiana Code § 6-1.1-12.1 et seq., for tax abatement.

SECTION II. The Common Council hereby determines and finds the following:

A. That the description of the proposed redevelopment or rehabilitation meets the applicable standards for such development;

B. That the estimate of the value of the redevelopment or rehabilitation is reasonable for projects of this nature;

C. That the estimate of the number of individuals who will be employed or whose employment will be retained by the Petitioner can reasonably be expected to result from the proposed described redevelopment or rehabilitation;

D. That the estimate of the annual salaries of those individuals who will be employed or whose employment will be retained by the Petitioner can be reasonably expected to result from the proposed redevelopment or rehabilitation;

E. That the other benefits about which information was requested are benefits that can be reasonably expected to result from the proposed described redevelopment or rehabilitation; and

F. That the totality of benefits is sufficient to justify the requested deduction, all of which satisfy the requirements of Indiana Code § 6-1.1-12.1-3.

SECTION III. The Common Council hereby determines and finds that the proposed described redevelopment or rehabilitation can be reasonably expected to yield benefits identified in the Statement of Benefits, Sections 1 through 3 of the Petition for Real Property Tax Abatement Consideration and the Memorandum of Agreement between the Petitioner and the City of South Bend, and that the Statement of Benefits form completed by the petitioner, said form being prescribed by the State Board of Accounts, are sufficient to justify the deduction granted under Indiana Code § 6-1.1-12.1-3.

SECTION IV. The Common Council hereby accepts the report and recommendation of the Community Investment Committee that the area herein described be designated as an Economic Revitalization Area and hereby adopts a Resolution designating this area as an Economic Revitalization Area for purposes of real property tax abatement.

SECTION V. The designation as an Economic Revitalization Area shall be limited to three (3) calendar years from the date of the adoption of this Resolution by the Common Council.

SECTION VI. The Common Council hereby determines that the property owner is qualified for and is granted property tax deduction for a period of seven (7) years as shown by the schedule outlined below as well as the attachment pursuant to Indiana Code 6-1.1-12.1-17.

Year 1 - 100%
Year 2 - 95%
Year 3 - 90%
Year 4 - 85%
Year 5 - 80%
Year 6- 75%

Year 7- 70%

SECTION VII. The Common Council directs the City Clerk to cause notice of the adoption of this Declaratory Resolution for Real Property Tax Abatement to be published pursuant to Indiana Code § 5-3-1 and Indiana Code § 6-1.1-12.1-2.5, said publication providing notice of the public hearing before the Common Council on the proposed confirming of said declaration.

SECTION VIII. This Resolution shall be in full force and effect from and after its adoption by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

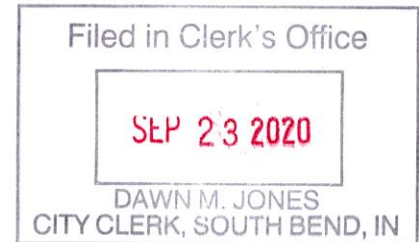


City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

(574) 235-9321
Fax (574) 235-9173
TDD (574) 235-5567
<http://www.southbendin.gov>

BILL NO. 45-20



Karen L. White
President

Sharon L. McBride
Chairperson, Vice
President

Sheila Niezgodski,
Committee of the Whole

Canneth Lee
First District

Henry Davis, Jr.
Second District

Sharon L. McBride
Third District

Troy Warner
Fourth District

Jake Teshka
Fifth District

Sheila Niezgodski
Sixth District

Karen L. White
At Large

Rachel Tomas Morgan
At Large

Lori K. Hamann
At Large

September 23, 2020

The South Bend Common Council
4th Floor County-City Building
South Bend, Indiana 46601

Re: Proposed 2021 Council Member Salary Ordinance

Dear Council Members:

Attached is the 2021 salary ordinance setting the Common Council's salary. The Proposed Council budget includes a zero (0) salary increase for members of the Common Council at zero percent (0%) . If approved, this would be the result in an increase of \$0 over the current maximum salary.

I recommend that the proposed ordinance be referred to the Personnel and Finance Committee for review and recommendation and then set for the 2nd & 3rd reading and public hearing at the October 12th Common Council meeting.

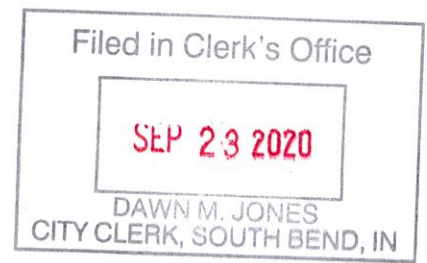
Most Sincerely,

Karen L. White, Council President
South Bend Common Council

Attachment

CC: Office of the City Clerk

BILL NO. 45-20
ORDINANCE NO. _____



**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA,
SETTING THE ANNUAL SALARY FOR THE COMMON COUNCIL MEMBERS FOR
CALENDAR YEAR 2021**

STATEMENT OF PURPOSE AND INTENT

The South Bend Common Council is required to fix the annual compensation of elected city officers. *Indiana Code* § 36-4-7-2 authorizes the legislative body to carry out these responsibilities.

This ordinance proposes a zero percent (0%) maximum increase for calendar year 2021 for the nine-member Common Council.

Now, Therefore it be ordained by the Common Council of the City of South Bend, Indiana as follows:

Section I. The maximum salaries for the members of the South Bend Common Council for the 2021 calendar year shall be established as follows, which reflects a maximum 0% increase over the 2020 maximum rate:

| | |
|-------------|-------------|
| <u>2020</u> | <u>2021</u> |
| \$20,195 | \$ 20,195 |

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council, approval by the Mayor and legal publication.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock
____.m.

James Mueller, Mayor
City of South Bend, Indiana



Filed in Clerk's Office
SEP 23 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

September 23, 2020

BILL NO. 46-20

The South Bend Common Council
4th Floor County-City Building
South Bend, Indiana 46601

Re: AN ORDINANCE OF THE COMMON COUNCIL OF SOUTH BEND, INDIANA,
AMENDING ORDINANCE NO. 10685-19 FIXING MAXIMUM SALARIES AND WAGES OF
APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF THE CITY OF SOUTH
BEND, IN FOR THE CALENDAR YEAR 2020

Dear Council Members,

Attached is an ordinance amending the 2020 salary Ordinance No. 10685-19 to increase the Chief Deputy City Clerk salary to reflect the significant additional responsibilities increased during 2020.

I will present this bill to the Common Council at the appropriate committee and council meeting. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing, and 3rd reading scheduled for October 12, 2020. Please don't hesitate to let me know if you have any questions or require further information.

Thank you for your consideration.

Respectfully,

Dawn M. Jones, City Clerk
Office of the City Clerk

Attachment

CC: Office of the City Clerk

INTEGRITY | SERVICE | ACCESSIBILITY

BLANCA L. TIRADO
CHIEF DEPUTY/DIRECTOR OF OPERATIONS

GRAHAM D. SPARKS
DEPUTY/DIRECTOR OF POLICY

GABRIEL N. MUREI
ORDINANCE VIOLATION CLERK

Filed in Clerk's Office
SEP 23 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND

BILL NO. 46-20

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF SOUTH BEND, INDIANA,
AMENDING ORDINANCE NO. 10685-19 FIXING MAXIMUM SALARIES AND
WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF
THE CITY OF SOUTH BEND, IN FOR THE CALENDAR YEAR 2020**

STATEMENT OF PURPOSE AND INTENT

Due to unforeseen circumstances, the responsibilities of the Chief Deputy to the City Clerk have increased significantly during calendar year 2020. The purpose of this Ordinance is to amend Ordinance No. 10685-19 to increase the maximum salary payable to the position of Chief Deputy to the City Clerk to reflect the significant additional responsibilities.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. Ordinance No. 10685-19 fixing the maximum salaries and wages for the Chief Deputy to the City Clerk is amended to increase that maximum salary from \$59,649.00 to \$68,000.00.

SECTION II. This ordinance shall be in full force and effect after its passage by the Common Council, approval by the Mayor, and publication as required by law.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana



Filed in Clerk's Office
SEP 23 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

September 23, 2020

The South Bend Common Council
4th Floor County-City Building
South Bend, Indiana 46601

Re: Proposed 2021 City Clerk's Salary Ordinance

Dear Council Members,

Submitted for your consideration is the ordinance that sets the salary for the South Bend City Clerk for the 2021 calendar year. This ordinance provides no increase in the City Clerk's salary from 2020.

I will present this bill to the Common Council at the appropriate committee and council meeting. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing, and 3rd reading scheduled for October 12, 2020. Please don't hesitate to let me know if you have any questions or require further information.

Thank you for your consideration.

Respectfully,

Dawn M. Jones, City Clerk
Office of the City Clerk

Attachment

CC: Office of the City Clerk

INTEGRITY | SERVICE | ACCESSIBILITY

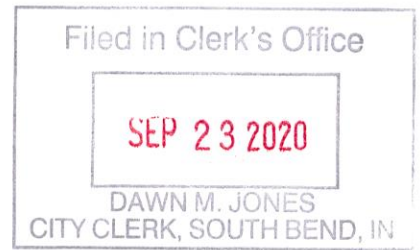
BIANCA L. TIRADO
CHIEF DEPUTY/DIRECTOR OF OPERATIONS

GRAHAM D. SPARKS
DEPUTY/DIRECTOR OF POLICY

GABRIEL N. MUREI
ORDINANCE VIOLATION CLERK

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

BILL NO. 47-20
ORDINANCE NO. _____



**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA,
SETTING THE ANNUAL SALARY FOR THE SOUTH BEND CITY CLERK FOR CALENDAR
YEAR 2021**

STATEMENT OF PURPOSE AND INTENT

The City Clerk serves as the clerk to legislative body pursuant to *Indiana Code* § 36-4-6-9 and is required to preserve the legislative body's record and proceedings. The City Clerk is also charged with keeping the City Seal, administering official oaths, attending all regular and special meetings of the Common Council, and performing other duties as may be required by the legislative body.

Indiana Code § 36-4-11-4 authorizes the City Clerk to appoint the "number of deputies and employees authorized by the city legislative body", which are established by a separate ordinance. The City Clerk currently manages a staff of four (4) employees, which includes overseeing the Ordinance Violations Bureau.

The South Bend Common Council is required to fix the annual compensation of all elected city officials pursuant to *Indiana Code* § 36-4-7-2.

Now, therefore, be it ordained by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The maximum salary for the City Clerk for the 2021 calendar year shall be established as follows:

| <u>2020</u> | <u>2021</u> |
|-------------|-------------|
| \$73,764 | \$73,764 |

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council, approval by the Mayor and legal publication.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

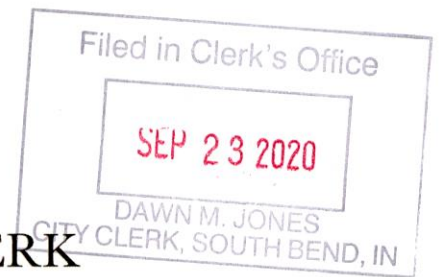
Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ .m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

BILL NO. 48-20



OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

September 23, 2020

The South Bend Common Council
4th Floor County-City Building
South Bend, Indiana 46601

Re: AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF DEPUTIES AND NON-BARGAINING EMPLOYEES APPOINTED BY THE CITY CLERK OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

Dear Council Members,

Attached is an ordinance setting the maximum salary and wages of deputies and non-bargaining employees of the City Clerk Office for the 2021 calendar year.

I will present this bill to the Common Council at the appropriate committee and council meeting. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing, and 3rd reading scheduled for October 12, 2020. Please don't hesitate to let me know if you have any questions or require further information.

Thank you for your consideration.

Respectfully,

Dawn M. Jones, City Clerk
Office of the City Clerk

Attachment

CC: Office of the City Clerk

INTEGRITY | SERVICE | ACCESSIBILITY

BIANCA L. TIRADO
CHIEF DEPUTY/DIRECTOR OF OPERATIONS

GRAHAM D. SPARKS
DEPUTY/DIRECTOR OF POLICY

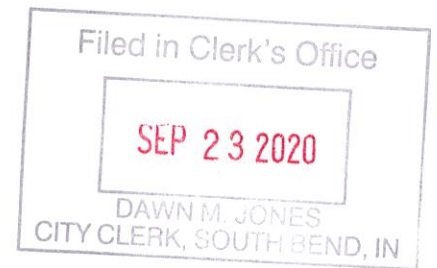
GABRIEL N. MUREI
ORDINANCE VIOLATION CLERK

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

455 County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p 574.235.9221 | f 574.235.9173 | www.southbendin.gov

BILL NO. 48-20

ORDINANCE NO. _____



AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF DEPUTIES AND NON-BARGAINING EMPLOYEES APPOINTED BY THE CITY CLERK OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

STATEMENT OF PURPOSE AND INTENT

Pursuant to Indiana Code § 36-4-7-3, this Ordinance sets forth the maximum compensation to be paid to deputies and non-bargaining personnel appointed by the City Clerk of the City of South Bend for the calendar year 2021

This Ordinance establishes such compensation for all non-bargaining employees by specific position and title. The budgeted or actual compensation paid to a City employee in each position may be less than the maximum amounts set forth herein but may not exceed those amounts.

The overall guidelines used in this Ordinance are consistent with the overall negotiating criteria used for all City employees. This Ordinance is in the best interest of the City and the affected non-bargaining employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

Section I. Maximum Compensation

The maximum amounts to be paid as compensation for non-bargaining employees for deputies and non-bargaining personnel appointed by the City Clerk of the City of South Bend are hereby established as set forth in the attachment, which is incorporated herein by reference. As City employees, these personnel are paid on a bi-weekly basis. Amounts by alphabetical position are set forth, as well as the maximum compensation for each position.

Section II. Holidays, Vacations and Other Monetary and Fringe Benefits Incorporated by Reference

- (a) **Holidays.** Holidays designated by the Board of Public Works shall govern non-bargaining employees for the calendar year 2021. The provisions of the City's Employee Handbook as it may be amended from time to time shall apply and are incorporated herein by reference.
- (b) **Vacations.** Vacation for non-bargaining employees shall be as set forth in the City's

Employee Handbook as it may be amended from time to time, incorporated herein by reference.

- (c) **Family Leave.** The Family and Medical Leave Act Policy is, hereby, incorporated herein by reference in its entirety.
- (d) **Parental Leave.** Parental leave will be offered to all eligible full-time employees in accordance with the policy adopted by the administration effective January 1, 2020. This policy may be amended from time to time and will be incorporated into the City's Employee Handbook.
- (e) **Insurance.**
 - (1) **Comprehensive Major Medical Insurance Program.** The City shall maintain a comprehensive major medical insurance program in which, subject to Section III herein, non-bargaining employees regularly scheduled to work 30 hours or more per week may participate under the rules and guidelines of the plan document. All employees are provided access to a copy of a plan document each year.
 - (2) **Short and Long-Term Disability.** Short and Long-Term Disability shall be as set forth in the City's Employee Handbook, as it may be amended from time to time, which is incorporated herein by reference.
 - (3) **Payment for Election to Leave Employer's Comprehensive Major Medical Insurance Program.** The City shall pay one hundred and thirty (\$130) per month (\$65 bi-weekly) to any Employee who elects to leave the City's comprehensive major medical insurance program to be covered by another program for which the City makes no contribution. This election shall not be mandatory, and the Employee who made such election may return to the City's comprehensive major medical Insurance Program, provided that the conditions are a Qualifying Life Event or Open Enrollment of the City's Comprehensive Major Medical Insurance Program, and the contributions specified herein are made, but in such event said Employee shall forfeit the one hundred and thirty dollar (\$130) payment per month thereafter.
 - (4) **Life Insurance.** The City shall provide term life insurance coverage in an amount 1x annual salary rounded up to the nearest \$1,000 for each benefit eligible employee except for Police and Fire which are at set forth in the collective bargaining agreement. Such insurance shall become effective upon the award of a group life insurance bid by the Board of Public Works, or upon the beginning of the plan year, whichever is later.
 - (5) **Benefit Waiting Period.** The City notes that life insurance and comprehensive major Medical Insurance programs require a minimum

eligibility period of thirty (30) days; and that the long-term disability program requires a minimum ninety (90) day eligibility period which must be met.

(f) **Hiring Bonus.** The City Clerk, may, at his/her discretion, offer a Hiring Bonus to a new employee as an incentive for the employee to accept the position offered. This Bonus will be paid to the employee in addition to the salary set forth in the Salary Ordinance. The range of these monetary bonuses will be from one hundred (\$100) to four thousand dollars (\$4,000).

(g) **Early Retirement Incentives.** The City Clerk shall have discretion to offer an early retirement incentive program that may take the form of a bonus upon retirement for years of service or assistance with health insurance for a retiree who is not Medicare eligible. Such assistance shall not exceed one (1) year. Any such bonus or assistance must be approved by the City Clerk and Controller and is subject to appropriation by the Common Council before any such bonus or assistance may be paid.

I.C. 5-10.2-3-1.2 permits employers to purchase one year for every five years of service for employees in PERF covered positions under certain conditions. The City Clerk shall have discretion to offer such early retirement incentive program, pursuant to statute, after consultation with the Controller and after appropriation by the Common Council.

(h) **Other Monetary Fringe Benefits.** All other fringe benefits shall be as set forth in the City's Employee Handbook as it may be amended from time to time.

Section III. Employee Definitions

(a) **Full-Time Employee.** Full-time employees are those employees who are regularly scheduled to work forty (40) hours per week, or a reduced full-time schedule of thirty (30) hours or more per week as approved by the City Clerk on a voluntary basis. Such employees are eligible for the Employer's Benefits Package subject to the terms, conditions and limitations of each benefit program. However, solely for purposes of qualification for health care benefits under the federal Patient Protection and Affordable Care Act (the Act) as amended, the definition of full time employee shall be the equivalent of that which is provided in the Act, and this Section shall not be construed to be in conflict with the Act.

(b) **Part-Time Employee.** Part-time employees are those employees who are not assigned to a full-time status as defined by the City including those who qualify for health care benefits under the Act, but who do not meet the City's definition of full-time employee under subpart (a) of this Section, and who are scheduled to work less than the City of South Bend's full-time schedule, not to equal or exceed one thousand five hundred sixty (1,560) hours per year. While they do receive certain

mandated benefits (such as worker's compensation, social security benefits, and for some, health care under the Act), they are not eligible for other City benefit programs with the exception of the positions listed below:

All Attorneys employed in the City's Legal Department in part-time positions as well as all elected Council members are eligible for participation in all of the Employer's Benefit Programs.

Section IV. City's Employee Handbook Availability

Two (2) copies of the City's Employee Handbook shall be kept on file and made available for public inspection during regular hours in the office of the City Clerk on the 4th Floor of the County-City Building, South Bend, Indiana.

Section v. Effective Date

This Ordinance shall be in full force and effect from and after its passage by the Common Council and approved by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Deputies and Employees Appointed by the City Clerk
Maximum Salaries

Over 0.3%
 New Position
 New Title

| Job Title | Status | Notes * | Current ? | 2015 Salary | 2016 Salary | 2017 Salary | 2018 Salary | 2019 Salary | 2020 Salary | 2021 Salary | 2021 Cap Increase | % Increase |
|---------------------------------------|-----------|---------------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|------------|
| Chief Deputy City Clerk | Full Time | 203, 232, 250 | Y | 48,726 | 49,701 | 50,695 | 51,709 | 56,809 | 59,649 | 68,000 | 0.3% | 14.00% |
| Deputy City Clerk | Full Time | 69, 179, 232 | Y | 43,246 | 44,111 | 44,993 | 50,000 | 51,000 | 53,550 | 53,711 | | 0.30% |
| Executive Assistant to the City Clerk | Full Time | 117, 251 | Y | 38,187 | 38,950 | 39,730 | 40,525 | 41,336 | 43,409 | 50,000 | | 15.18% |
| Ordinance Violations Bureau Clerk | Full Time | 29, 204, 252 | Y | 40,436 | 41,245 | 42,069 | 42,910 | 46,910 | 47,848 | 50,000 | | 4.50% |

*** Notes**

- 29 - Salary Increase - multiple positions - adjustment for competitive market salary and internal pay equity (2014)
- 69 - Salary Increase - based on increased job responsibilities (2015)
- 117 - Salary Increase - multiple positions - increase in rate to keep in line with IACT survey, market averages, and other Department/Division Heads (2017)
- 179 - Salary Increase - Deputy City Clerk - due to increase in responsibilities as the Clerk's office takes on more meetings and requirements (2018)
- 203 - Salary Increase - Chief Deputy City Clerk - increase compensation to appropriately match job responsibilities (2019)
- 204 - Salary Increase - Ordinance Violations Bureau Clerk - increase compensation to appropriately match job responsibilities (2019)
- 232 - Increase to Deputy City Clerk positions to reflect increased responsibilities related to the Youth Council (2020)
- 250 - Increase in Chief Deputy City Clerk position (2021)
- 251 - Reclassifying Administrative Assistant II position as Executive Assistant and increasing salary (2021)
- 252 - Increase in Ordinance Violation Bureau Clerk salary to be on par with Executive Assistant (2021)

Filed in Clerk's Office
 SEP 23 2020

Filed in Clerk's Office
 SEP 23 2020
 DAWN M. JOHNSON
 CITY CLERK/COURT REPORTER

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



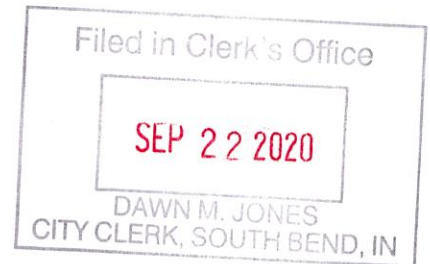
PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

BILL NO. 49-20

September 21, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601



RE: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, SETTING THE ANNUAL SALARY FOR THE MAYOR FOR CALENDAR YEAR 2021

Dear President White:

Attached is an ordinance setting the Mayor's salary for the calendar year 2021. Under Indiana law, I.C. 36-4-7-2(c), the Mayor's salary may not be reduced from the prior year's amount. In recognition of the financial difficulties faced by the City and by residents, this ordinance provides for no increase in the Mayor's salary from 2020.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing and 3rd reading scheduled for October 12, 2020. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

Daniel T. Parker
City Controller

SEP 22 2020

DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

BILL NO. 49-20

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, SETTING THE ANNUAL SALARY FOR THE MAYOR
FOR CALENDAR YEAR 2021**

STATEMENT OF PURPOSE AND INTENT

Pursuant to Indiana Code § 36-4-7-2, the City's legislative body is required to fix the annual compensation of all elected officers. Such compensation may "not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year."

The following Ordinance establishes the annual compensation for Mayor of the City of South Bend in calendar year 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

Section I. The annual compensation for the Mayor of the City of South Bend in calendar year 2021 shall be and hereby is established as follows:

| | |
|-------------|-------------|
| <u>2020</u> | <u>2021</u> |
| \$113,103 | \$113,103 |

Section II. This Ordinance shall be in full force and effect from and after its passage by the Common Council, approval by the Mayor and any publication required by law.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ___ o'clock
____.m.

James Mueller, Mayor
City of South Bend, Indiana

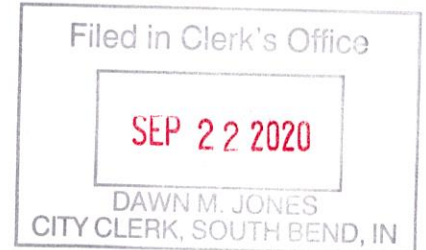


CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

BILL NO. 50-20

September 21, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601



RE: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, RE-AFFIRMING ORDINANCE NO. 10549-17 AND FIXING THE ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE SOUTH BEND FIRE DEPARTMENT FOR CALENDAR YEAR 2021

Dear President White:

On October 23, 2017, the South Bend Common Council passed Ordinance No. 10549-17, which established the annual pay and monetary fringe benefits for all sworn members of the South Bend Fire Department for calendar years 2018, 2019, 2020 and 2021. This action followed successful labor negotiations between the City Advisory Negotiating Team working with our Agents who negotiated with the Fire Union Negotiating Team and their Agent.

All annual pay amounts and monetary fringe benefits set forth in the proposed 2021 budget for the Fire Department reflect the exact amounts originally established in Ordinance No. 10549-17. The attached ordinance re-affirms all of those monetary amounts and programs for the 2021 calendar year, which were originally part of the ratified 4-year agreement.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing and 3rd reading scheduled for October 12, 2020. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

Daniel T. Parker
City Controller

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF
SOUTH BEND, INDIANA, RE-AFFIRMING ORDINANCE NO. 10549-17 AND FIXING THE
ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE
SOUTH BEND FIRE DEPARTMENT FOR CALENDAR YEAR 2021**

STATEMENT OF PURPOSE AND INTENT

The South Bend Common Council, pursuant to *Indiana Code* § 36-8-3-3, established the annual compensation and monetary fringe benefits of the South Bend Fire Department following successful labor negotiations with representatives of South Bend Firefighters Local Union #362 in 2017. The total wage, monetary fringe benefits and working conditions package was ratified by voting members of the Firefighters Union which resulted in the South Bend Common Council passing Ordinance No. 10549-17 on October 23, 2017.

Ordinance No. 10549-17 set forth the provisions of a four year agreement establishing the annual pay and monetary fringe benefits for calendar years 2018, 2019, 2020 and 2021, and also established maximum annual pay and monetary fringe benefits for upper level policy making positions in the South Bend Fire Department as defined in *Indiana Code* § 36-8-1-12.

This ordinance formally re-affirms all provisions of Ordinance No. 10549-17 in its entirety for the 2021 calendar year.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

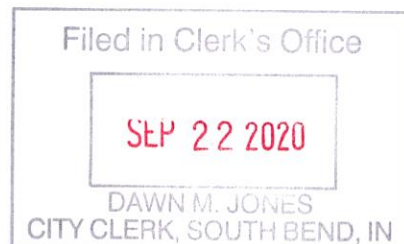
SECTION I. The annual pay and monetary fringe benefits established for all sworn members of the South Bend Fire Department, including all upper level policy making positions in the Department, are hereby fixed and re-affirmed for the 2021 calendar year as per Ordinance No. 10549-17 passed by this Council on October 23, 2017 which originally established the annual pay and monetary fringe benefits.. A copy of Ordinance No. 10549-17 is attached hereto, incorporated herein by reference, and reaffirmed in its entirety.

SECTION II. This ordinance shall be in full force and effect from and after its passage by the Common Council, approval by the Mayor and legal publication.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk



Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



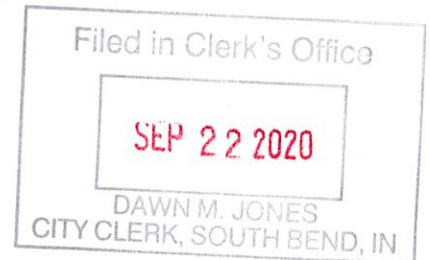
PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

BILL NO. 51-20

September 21, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601



RE: AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

Dear President White:

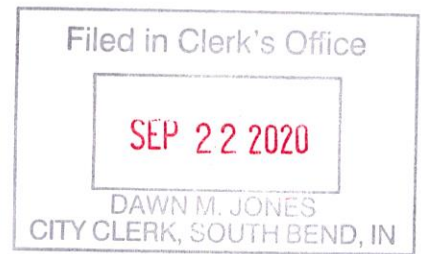
Attached is an ordinance setting the maximum salaries and wages of appointed officers and non-bargaining employees of all executive departments of the City for the 2021 calendar year.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing and 3rd reading scheduled for October 12, 2020. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

Daniel T. Parker
City Controller



BILL NO. 51-20

ORDINANCE NO. _____

AN ORDINANCE FIXING MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND, INDIANA, FOR THE CALENDAR YEAR 2021

STATEMENT OF PURPOSE AND INTENT

Pursuant to Indiana Code § 36-4-7-3, this Ordinance sets forth the maximum compensation to be paid to non-bargaining personnel employed by the City of South Bend in executive departments for the calendar year 2021

This Ordinance establishes such compensation for all non-bargaining employees by specific position and title. The budgeted or actual compensation paid to a City employee in each position may be less than the maximum amounts set forth herein but may not exceed those amounts.

The overall guidelines used in this Ordinance are consistent with the overall negotiating criteria used for all City employees. This Ordinance is in the best interest of the City and the affected non-bargaining employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

Section I. Maximum Compensation

The maximum amounts to be paid as compensation for non-bargaining employees for the City of South Bend, Indiana are hereby established as set forth in the attachment, which is incorporated herein by reference. City employees are paid on a bi-weekly basis. Amounts by alphabetical position are set forth, as well as the maximum compensation for each position.

Section II. Holidays, Vacations and Other Monetary and Fringe Benefits Incorporated by Reference

- (a) **Holidays.** Holidays designated by the Board of Public Works shall govern non-bargaining employees for the calendar year 2021. The provisions of the City's Employee Handbook as it may be amended from time to time shall apply and are incorporated herein by reference.
- (b) **Vacations.** Vacation for non-bargaining employees shall be as set forth in the City's Employee Handbook as it may be amended from time to time, incorporated herein by

reference.

- (c) **Family Leave.** The Family and Medical Leave Act Policy is, hereby, incorporated herein by reference in its entirety.
- (d) **Parental Leave.** Parental leave will be offered to all eligible full-time employees in accordance with the policy adopted by the administration effective January 1, 2020. This policy may be amended from time to time and will be incorporated into the City's Employee Handbook.
- (e) **Insurance.**
 - (1) **Comprehensive Major Medical Insurance Program.** The City shall maintain a comprehensive major medical insurance program in which, subject to Section III herein, non-bargaining employees regularly scheduled to work 30 hours or more per week may participate under the rules and guidelines of the plan document. All employees are provided access to a copy of a plan document each year.
 - (2) **Short and Long-Term Disability.** Short and Long-Term Disability shall be as set forth in the City's Employee Handbook, as it may be amended from time to time, which is incorporated herein by reference.
 - (3) **Payment for Election to Leave Employer's Comprehensive Major Medical Insurance Program.** The City shall pay one hundred and thirty (\$130) per month (\$65 bi-weekly) to any Employee who elects to leave the City's comprehensive major medical insurance program to be covered by another program for which the City makes no contribution. This election shall not be mandatory, and the Employee who made such election may return to the City's comprehensive major medical Insurance Program, provided that the conditions are a Qualifying Life Event or Open Enrollment of the City's Comprehensive Major Medical Insurance Program, and the contributions specified herein are made, but in such event said Employee shall forfeit the one hundred and thirty dollar (\$130) payment per month thereafter.
 - (4) **Life Insurance.** The City shall provide term life insurance coverage in an amount 1x annual salary rounded up to the nearest \$1,000 for each benefit eligible employee except for Police and Fire which are at set forth in the collective bargaining agreement. Such insurance shall become effective upon the award of a group life insurance bid by the Board of Public Works, or upon the beginning of the plan year, whichever is later.
 - (5) **Benefit Waiting Period.** The City notes that life insurance and comprehensive major Medical Insurance programs require a minimum eligibility period of thirty (30) days; and that the long-term disability

program requires a minimum ninety (90) day eligibility period which must be met.

- (f) **Hiring Bonus.** The Mayor, may, at his/her discretion, offer a Hiring Bonus to a new employee as an incentive for the employee to accept the position offered. This Bonus will be paid to the employee in addition to the salary set forth in the Salary Ordinance. The range of these monetary bonuses will be from one hundred (\$100) to four thousand dollars (\$4,000).

- (g) **Allowances.**
 - (1) **Auto Allowances.** At the Mayor's discretion an auto allowance may be offered to city employees in lieu of a City issued car. The allowance may range from one (\$1) to five hundred dollars (\$500) dollars per month.
 - (2) **Cell Phone Allowance.** At the Mayor's discretion an allowance for the *business* portion of an employee's cell phone may be provided to those employees whose position and job responsibilities require the ability to communicate outside of city premises or after normal city working hours. The allowance shall not exceed one-hundred dollars (\$100) per month.

- (h) **Early Retirement Incentives.** The Mayor shall have discretion to offer an early retirement incentive program that may take the form of a bonus upon retirement for years of service or assistance with health insurance for a retiree who is not Medicare eligible. Such assistance shall not exceed one (1) year. Any such bonus or assistance must be approved by the Mayor and Controller and is subject to appropriation by the Common Council before any such bonus or assistance may be paid.

I.C. 5-10.2-3-1.2 permits employers to purchase one year for every five years of service for employees in PERF covered positions under certain conditions. The Mayor shall have discretion to offer such early retirement incentive program, pursuant to statute, after consultation with the Controller and after appropriation by the Common Council.

- (i) **Certification Bonus for EMS Billers.** At the discretion of the Mayor, City employees working in the EMS billing division may receive an incentive payment not to exceed seven hundred and fifty dollars (\$750) annually if the employee achieves and maintains in good standing the appropriate certification for EMS billing.

- (j) **Other Monetary Fringe Benefits.** All other fringe benefits shall be as set forth in the City's Employee Handbook as it may be amended from time to time.

Section III. Employee Definitions

- (a) **Full-Time Employee.** Full-time employees are those employees who are regularly scheduled to work forty (40) hours per week, or a reduced full-time schedule of thirty (30) hours or more per week as approved by the Mayor on a voluntary basis. Such employees are eligible for the Employer's Benefits Package subject to the terms, conditions and limitations of each benefit program. However, solely for purposes of qualification for health care benefits under the federal Patient Protection and Affordable Care Act (the Act) as amended, the definition of full time employee shall be the equivalent of that which is provided in the Act, and this Section shall not be construed to be in conflict with the Act.
- (b) **Part-Time Employee.** Part-time employees are those employees who are not assigned to a full-time status as defined by the City including those who qualify for health care benefits under the Act, but who do not meet the City's definition of full-time employee under subpart (a) of this Section, and who are scheduled to work less than the City of South Bend's full-time schedule, not to equal or exceed one thousand five hundred sixty (1,560) hours per year. While they do receive certain mandated benefits (such as worker's compensation, social security benefits, and for some, health care under the Act), they are not eligible for other City benefit programs with the exception of the positions listed below:

All Attorneys employed in the City's Legal Department in part-time positions as well as all elected Council members are eligible for participation in all of the Employer's Benefit Programs.

Section IV. City's Employee Handbook Availability

Two (2) copies of the City's Employee Handbook shall be kept on file and made available for public inspection during regular hours in the office of the City Clerk on the 4th Floor of the County-City Building, South Bend, Indiana.

Section v. Effective Date

This Ordinance shall be in full force and effect from and after its passage by the Common Council and approved by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

| Full-Time Positions | Job Title | Status | Notes * | Current ? | 2021 Cap Increase | | | | | | | |
|---|-----------|-----------|-------------------|-----------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| | | | | | 2015 Salary | 2016 Salary | 2017 Salary | 2018 Salary | 2019 Salary | 2020 Salary | 2021 Salary | % Increase |
| 311 Customer Service Liaison | | Full Time | 11 | Y | 42,136 | 42,979 | 43,839 | 44,716 | 45,610 | 46,522 | 46,662 | 0.30% |
| 311 Customer Service Liaison II | | Full Time | 77 | Y | 43,788 | 44,664 | 45,557 | 46,468 | 47,397 | 48,345 | 48,490 | 0.30% |
| Academic Coordinator-CB Center | | Full Time | 46 | N | | | | | | | | |
| Academic Coordinator-MLK Center | | Full Time | 46 | N | | | | | | | | |
| Accounting Assistant | | Full Time | | N | | | | | | | | |
| Accounting Clerk IV | | Full Time | 41,111 | Y | 41,933 | 42,772 | 43,627 | 44,500 | 45,390 | 45,526 | 45,526 | 0.30% |
| Accounts Payable Administrator | | Full Time | 32,034 | Y | 32,674 | 33,328 | 33,995 | 34,675 | 35,369 | 35,475 | 35,475 | 0.30% |
| Administrative Assistant I | | Full Time | 33,689 | Y | 34,363 | 35,050 | 35,751 | 36,466 | 37,195 | 37,907 | 37,907 | 0.30% |
| Administrative Assistant I - DCI (Adm & Finance Team) | | Full Time | 43 | Y | 38,187 | 38,950 | 39,730 | 40,525 | 41,336 | 42,163 | 42,289 | 0.30% |
| Administrative Assistant II | | Full Time | 5, 63 | N | | | | | | | | |
| Administrative Assistant II - DCI (Adm & Finance Team) | | Full Time | 39,318 | Y | 40,104 | 40,906 | 41,724 | 42,558 | 43,409 | 43,539 | 43,539 | 0.30% |
| Administrative Assistant III - DCI (Adm & Finance Team) | | Full Time | 5, 63 | N | | | | | | | | |
| Administrative Assistant III - DCI (Adm & Finance Team) | | Full Time | 38,187 | Y | 38,951 | 39,730 | eliminated | eliminated | | | | |
| Administrative Assistant III - DCI (Neigh. Engagement Team) | | Full Time | 5, 28, 156 | N | 38,187 | 38,951 | 39,730 | eliminated | | | | |
| Alarm Specialist | | Full Time | 122, 208 | N | title change | 33,056 | 33,717 | eliminated | | | | |
| Analyst I - DCI (Neighborhood Engagement Team) | | Full Time | 5, 138 | N | 41,636 | 42,468 | 43,318 | eliminated | | | | |
| Animal Control Officer Senior | | Full Time | 31 | N | | | | | | | | |
| Animal Welfare Assistant | | Full Time | 220 | Y | 33,828 | 34,505 | 35,195 | 35,899 | 36,617 | 36,727 | 36,727 | 0.30% |
| Applications Developer | | Full Time | 237 | Y | 35,473 | 36,161 | 36,863 | 37,580 | 38,317 | 38,990 | 37,001 | 0.30% |
| Assistant City Attorney | | Full Time | 132, 224 | Y | 72,704 | 74,158 | 75,641 | 77,154 | 78,697 | 80,271 | 81,343 | 0.30% |
| Assistant City Attorney/Claims Adjuster | | Full Time | 65 | Y | 72,704 | 74,158 | 75,641 | 77,154 | 78,697 | 80,271 | 80,512 | 0.30% |
| Assistant Director of Administration & Marketing | | Full Time | 3, 117 | Y | 77,531 | 79,082 | 80,645 | 82,219 | 83,800 | 85,388 | 87,541 | 0.30% |
| Assistant Director of Administrative Services | | Full Time | 36, 63 | N | | | | | | | | |
| Assistant Director of Booking & Event Operation | | Full Time | 41 | N | | | | | | | | |
| Assistant Director of Business Development | | Full Time | 36, 63 | N | | | | | | | | |
| Assistant Director of Business Development | | Full Time | 127, 207 | Request | | | | | | | | |
| Assistant Director of Community and Economic Development | | Full Time | 21 | Y | 52,070 | 53,060 | 54,122 | 55,204 | 56,308 | 57,434 | 57,606 | 0.30% |
| Assistant Director of Distribution | | Full Time | 5, 63 | N | | | | | | | | |
| Assistant Director of Human Resources | | Full Time | 49,416 | Y | 50,405 | 51,413 | 52,441 | 53,490 | 54,560 | 54,724 | 54,724 | 0.30% |
| Assistant Director of MPAC Financial Reporting | | Full Time | 63 | N | 54,521 | 55,611 | eliminated | | | | | |
| Assistant Director of Recreation | | Full Time | 36, 63 | N | 47,568 | 48,519 | eliminated | | | | | |
| Assistant Director of SCADA Information Systems | | Full Time | 29 | Y | 56,100 | 57,222 | 58,366 | 59,533 | 60,724 | 61,938 | 62,124 | 0.30% |
| Assistant Director of Treatment | | Full Time | 160 | Y | 63,681 | 64,955 | 66,254 | 67,579 | 68,931 | 70,310 | 70,521 | 0.30% |
| Assistant Manager - Customer Service | | Full Time | 75, 107 | Y | 49,140 | 50,123 | eliminated | | | | | |
| Assistant To The Mayor | | Full Time | 132 | Y | 76,000 | 81,500 | 87,130 | 92,893 | 98,789 | 104,819 | 110,984 | 0.30% |
| Associate II - DCI - (Adm & Finance Team) | | Full Time | 4, 63 | Y | 46,500 | 47,430 | 48,379 | 49,347 | 50,336 | 51,345 | 52,374 | 0.30% |
| Budget Analyst - Senior | | Full Time | 29, 66, 72 | N | 58,228 | 59,393 | 60,624 | 61,924 | 63,288 | 64,711 | 66,197 | 0.30% |
| Building and Code Inspector | | Full Time | 101, 138 | N | 57,087 | 58,228 | 59,393 | 60,624 | 61,924 | 63,288 | 64,711 | 0.30% |
| Building Inspector | | Full Time | 5, 138 | N | 60,000 | 62,424 | 64,944 | 67,560 | 70,176 | 72,792 | 75,408 | 0.30% |
| Business Analyst | | Full Time | 42 | Y | 47,940 | 48,889 | 49,877 | 50,891 | 51,931 | 52,999 | 54,096 | 0.30% |
| Business Analyst - Senior | | Full Time | 29, 66 | Y | 86,829 | 88,361 | 90,128 | 91,931 | 93,770 | 95,645 | 97,556 | 0.30% |
| Business Development Specialist II | | Full Time | 37 | Y | 45,857 | 46,774 | 47,710 | 48,664 | 49,637 | 50,630 | 51,642 | 0.30% |
| CAD Specialist II | | Full Time | 44 | Y | 49,960 | 50,980 | 51,999 | 53,039 | 54,100 | 55,182 | 56,285 | 0.30% |
| CEO Specialist Senior | | Full Time | 225 | Y | 52,838 | 53,895 | 54,972 | 56,071 | 57,192 | 58,336 | 59,500 | 0.30% |
| Chemist | | Full Time | 153 | Request | | | | | | | | |
| Chemist/Lead | | Full Time | 239 | Y | 47,623 | 48,575 | 49,547 | 50,538 | 51,549 | 52,580 | 53,631 | 0.30% |
| Chief Administration Officer | | Full Time | 34 | N | 50,658 | 51,671 | 52,704 | 53,758 | 54,833 | 55,930 | 56,098 | 0.30% |
| Chief Building Inspector | | Full Time | 112 | N | 47,650 | 48,622 | 49,611 | 50,618 | 51,642 | 52,684 | 53,744 | 0.30% |
| Chief Code Inspector | | Full Time | 164 | Y | 56,100 | 57,222 | 58,366 | 59,533 | 60,724 | 61,938 | 63,174 | 0.30% |
| Chief Innovation Officer | | Full Time | 29 | Y | 50,449 | 51,611 | 52,824 | 54,088 | 55,393 | 56,738 | 58,124 | 0.30% |
| Chief of Staff to the Mayor | | Full Time | 29, 66, 103, 210 | Y | 98,318 | 100,284 | 102,290 | 104,336 | 106,423 | 108,551 | 110,724 | 0.30% |
| Chief Technology Officer | | Full Time | 65 | Y | 72,852 | 74,310 | 75,796 | 77,312 | 78,858 | 80,435 | 82,044 | 0.30% |
| City Clerk Secretary | | Full Time | 3, 4, 29, 66, 227 | Y | 98,318 | 100,284 | 102,290 | 104,336 | 106,423 | 108,551 | 110,724 | 0.30% |
| City Engineer | | Full Time | 71 | Y | 32,116 | 32,759 | 33,414 | 34,082 | 34,764 | 35,459 | 36,166 | 0.30% |
| City Engineer (now Records Specialist) | | Full Time | 3, 26, 117 | Y | 98,318 | 100,284 | 117,171 | 119,154 | 121,134 | 123,111 | 125,084 | 0.30% |
| Club Pro Municipal Golf Course | | Full Time | 3, 26 | N | 28,143 | 28,706 | 29,284 | 29,876 | 30,482 | 31,099 | 31,728 | 0.30% |
| Code Inspector - Senior | | Full Time | 103 | Y | 48,257 | 49,223 | 50,207 | 51,211 | 52,235 | 53,280 | 54,344 | 0.30% |
| Collection Specialist | | Full Time | 103 | Y | 39,290 | 40,076 | 40,877 | 41,695 | 42,529 | 43,380 | 44,249 | 0.30% |
| Commercial Combination Inspector | | Full Time | 35 | N | 42,583 | 43,435 | 44,304 | 45,190 | 46,094 | 46,994 | 47,900 | 0.30% |
| Communication Specialist I | | Full Time | 96 | Y | 49,113 | 50,095 | 51,097 | 52,119 | 53,161 | 54,224 | 55,306 | 0.30% |
| Communication Specialist II | | Full Time | 21 | Y | 34,853 | 35,550 | 36,261 | 36,986 | 37,726 | 38,481 | 39,250 | 0.30% |
| | | Full Time | 43,177 | Y | 44,040 | 44,921 | 45,819 | 46,735 | 47,670 | 48,624 | 49,597 | 0.30% |

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

| Job Title | Status | Notes* | Current? | Salary | | | | | 2021 Cap | | |
|---|-----------|------------------|----------|------------|--------------|---------|---------|---------|----------|---------|------------|
| | | | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | % Increase |
| Communication Specialist III | Full Time | 21 | Y | 44,737 | 45,632 | 46,543 | 47,476 | 48,426 | 49,395 | 49,543 | 0.30% |
| Communications Coordinator (VPA) | Full Time | 170 | Y | | | new | 30,600 | new | 31,212 | 31,306 | 0.30% |
| Contract Compliance Administrator | Full Time | 211, 235 | Y | | | | 124,633 | 127,126 | 129,669 | 130,058 | 0.30% |
| Corporation Counsel | Full Time | 3,22,26,117 | Y | 98,318 | 100,284 | 122,189 | 124,633 | 127,126 | 129,669 | 130,058 | 0.30% |
| Court Liaison | Full Time | | Y | 33,551 | 34,222 | 34,907 | 35,605 | 36,317 | 37,043 | 37,154 | 0.30% |
| Crime Analyst | Full Time | | Y | 36,752 | 37,487 | 38,237 | 39,002 | 39,782 | 40,578 | 40,700 | 0.30% |
| Crime Resource Specialist | Full Time | 240 | Request | | | | | | new | 50,000 | 0.30% |
| Custodian | Full Time | 234 | Y | 24,004 | 24,484 | 24,974 | 25,473 | 25,982 | 26,500 | 26,500 | 0.30% |
| Customer Service Coordinator | Full Time | 8 | Y | 40,918 | 41,736 | 42,571 | 43,422 | 44,290 | 45,176 | 45,312 | 0.30% |
| Data Entry/Alarms Coordinator | Full Time | | Y | 30,571 | 31,183 | 31,806 | 32,442 | 33,091 | 33,753 | 33,854 | 0.30% |
| Data Entry Records Coordinator | Full Time | 92 | N | 34,544 | title change | | | | | | |
| Data Entry Specialist | Full Time | 124, 184 | Y | 29,992 | 30,592 | 31,204 | 31,828 | 32,465 | 33,114 | 33,213 | 0.30% |
| Departmental System Specialist | Full Time | | Y | 45,657 | 46,774 | 47,910 | 49,066 | 50,242 | 51,438 | 51,582 | 0.30% |
| Deputy Building Commissioner (formerly Design/Plan Review Specialist) | Full Time | | Y | 58,549 | 59,720 | 60,914 | 62,132 | 63,387 | 64,678 | 64,995 | 0.30% |
| Deputy Chief of Staff to the Mayor | Full Time | 3, 4, 29, 66 | Y | 69,209 | 70,593 | 72,065 | 73,445 | 74,914 | 76,412 | 76,641 | 0.30% |
| Deputy Chief Technology Officer | Full Time | 178 | Y | 80,153 | 81,756 | 83,409 | 85,119 | 86,887 | 88,705 | 88,812 | 0.30% |
| Deputy City Controller | Full Time | 29, 66, 117 | Y | 65,000 | 66,300 | 67,628 | 69,000 | 70,420 | 71,890 | 72,000 | 0.30% |
| Deputy Director of Human Resources | Full Time | 13, 29, 142 | Y | 91,800 | 93,636 | 95,509 | 97,419 | 99,367 | 101,354 | 101,668 | 0.30% |
| Deputy Director of Public Works | Full Time | 33 | Y | 91,800 | 93,636 | 95,509 | 97,419 | 99,367 | 101,354 | 101,668 | 0.30% |
| Deputy Director of Venues, Parks & Arts | Full Time | 29 | Y | 91,800 | 93,636 | 95,509 | 97,419 | 99,367 | 101,354 | 101,668 | 0.30% |
| Deputy Mayor | Full Time | 37 | N | | | | | | | | |
| Design Specialist | Full Time | 226 | Y | 35,621 | 36,333 | 37,060 | 37,820 | 38,615 | 39,445 | 39,527 | 0.30% |
| Digital (Forensic) Lab Technician | Full Time | 17, 146 | Y | 54,000 | 55,080 | 56,160 | 57,240 | 58,320 | 59,400 | 59,584 | 0.30% |
| Digital Communications & Multimedia Training Coordinator | Full Time | 125 | Y | 66,495 | 67,825 | 69,181 | 70,564 | 71,976 | 73,417 | 73,562 | 0.30% |
| Director - DCI - (Admin/Finance Team) | Full Time | 5, 138 | N | 66,495 | 67,825 | 69,181 | 70,564 | 71,976 | 73,417 | 73,562 | 0.30% |
| Director - DCI - (Planning Team) | Full Time | 5, 138 | N | 66,495 | 67,825 | 69,181 | 70,564 | 71,976 | 73,417 | 73,562 | 0.30% |
| Director of 311 Customer Service | Full Time | 11, 60, 66, 132 | Y | 56,753 | 57,888 | 59,049 | 60,236 | 61,450 | 62,691 | 62,811 | 0.30% |
| Director of Accounting and Budget | Full Time | 116 | Y | 73,201 | 74,665 | 76,158 | 77,681 | 79,234 | 80,817 | 81,000 | 0.30% |
| Director of Administrative Services | Full Time | 30 | N | eliminated | | | | | | | |
| Director of Administrative Services - Parks | Full Time | 76 | N | eliminated | | | | | | | |
| Director of Applications | Full Time | 132, 224 | Y | 73,440 | 74,909 | 76,407 | 77,935 | 79,494 | 81,083 | 81,266 | 0.30% |
| Director of Booking & Event Services | Full Time | 87 | Y | 57,665 | 58,818 | 60,000 | 61,200 | 62,424 | 63,672 | 63,863 | 0.30% |
| Director of Box Office & Event Services - Venues | Full Time | 85, 182 | Y | 57,665 | 58,818 | 60,000 | 61,200 | 62,424 | 63,672 | 63,863 | 0.30% |
| Director of Business Analytics | Full Time | 132 | Y | 73,440 | 74,909 | 76,407 | 77,935 | 79,494 | 81,083 | 81,266 | 0.30% |
| Director of Business Development | Full Time | 153 | Y | 72,538 | 74,000 | 75,520 | 77,070 | 78,651 | 80,264 | 80,511 | 0.30% |
| Director of Central Services | Full Time | 138 | N | 76,093 | 77,615 | 79,170 | 80,760 | 82,385 | 84,045 | 84,266 | 0.30% |
| Director of Civic Innovation | Full Time | 158 | Y | 76,093 | 77,615 | 79,170 | 80,760 | 82,385 | 84,045 | 84,266 | 0.30% |
| Director of Civic Services | Full Time | 135 | Y | 60,000 | 61,200 | 62,424 | 63,672 | 64,944 | 66,240 | 66,488 | 0.30% |
| Director of Code Enforcement Services (formerly Deputy Director of Code Enforcement) | Full Time | 131, 215, 250 | Y | 61,709 | 62,943 | 64,212 | 65,526 | 66,885 | 68,288 | 68,536 | 0.30% |
| Director of Communications Center | Full Time | 29, 66 | Y | 61,709 | 62,943 | 64,212 | 65,526 | 66,885 | 68,288 | 68,536 | 0.30% |
| Director of Communications & Radio | Full Time | 2, 3 | Y | 55,542 | 56,652 | 57,785 | 58,941 | 60,120 | 61,322 | 61,506 | 0.30% |
| Director of Communications Public Works | Full Time | 8, 95 | N | 41,244 | eliminated | | | | | | |
| Director of Community Development | Full Time | 5, 63 | N | 41,244 | eliminated | | | | | | |
| Director of Community Initiatives | Full Time | 213 | Y | 50,490 | 51,600 | 52,720 | 53,860 | 55,020 | 56,200 | 56,384 | 0.30% |
| Director of Community Outreach | Full Time | 21, 29, 82, 137 | Y | 77,173 | 78,717 | 80,296 | 81,910 | 83,559 | 85,244 | 85,482 | 0.30% |
| Director of CSO Project Management | Full Time | 117 | Y | 77,173 | 78,717 | 80,296 | 81,910 | 83,559 | 85,244 | 85,482 | 0.30% |
| Director of Customer Service & Billing Office | Full Time | 108, 161, 200 | Y | 66,000 | 67,320 | 68,680 | 70,080 | 71,520 | 73,000 | 73,184 | 0.30% |
| Director of Development - Venues, Parks & Arts | Full Time | 76, 130 | Y | eliminated | | | | | | | |
| Director of Distribution | Full Time | 159, 231 | Y | 61,998 | 63,238 | 64,520 | 65,844 | 67,210 | 68,618 | 68,812 | 0.30% |
| Director of Economic Development | Full Time | 5, 63 | N | 61,998 | 63,238 | 64,520 | 65,844 | 67,210 | 68,618 | 68,812 | 0.30% |
| Director of Energy Conservation | Full Time | 38 | N | 84,897 | 86,400 | 87,948 | 89,540 | 91,176 | 92,856 | 93,100 | 0.30% |
| Director of Engagement & Economic Empowerment | Full Time | 153 | Y | 57,749 | 58,904 | 60,082 | 61,284 | 62,510 | 63,772 | 64,066 | 0.30% |
| Director of Equipment Services | Full Time | 167, 196 | Y | 60,082 | 61,284 | 62,510 | 63,772 | 65,080 | 66,434 | 66,682 | 0.30% |
| Director of Experience (VPA) | Full Time | 188 | Y | 60,082 | 61,284 | 62,510 | 63,772 | 65,080 | 66,434 | 66,682 | 0.30% |
| Director of Facilities & Grounds | Full Time | 187 | Y | 60,082 | 61,284 | 62,510 | 63,772 | 65,080 | 66,434 | 66,682 | 0.30% |
| Director of Facilities Management | Full Time | 175 | Y | 60,082 | 61,284 | 62,510 | 63,772 | 65,080 | 66,434 | 66,682 | 0.30% |
| Director of Finance (Public Works) | Full Time | 138 | N | 68,454 | 69,823 | 71,220 | 72,648 | 74,106 | 75,594 | 75,842 | 0.30% |
| Director of Finance & Program Management | Full Time | 5, 63 | N | 68,454 | 69,823 | 71,220 | 72,648 | 74,106 | 75,594 | 75,842 | 0.30% |
| Director of Financial Services | Full Time | 116, 140 | Y | 58,549 | 59,720 | 60,914 | 62,132 | 63,387 | 64,678 | 64,995 | 0.30% |
| Director of Financial Services (Park Administration) | Full Time | 140 | Y | 58,549 | 59,720 | 60,914 | 62,132 | 63,387 | 64,678 | 64,995 | 0.30% |
| Director of Financial Services (Water Utility) | Full Time | 140 | Y | 60,480 | 61,690 | 62,924 | 64,182 | 65,466 | 66,775 | 67,112 | 0.30% |
| Director of Golf Operations | Full Time | 3 | Y | 84,899 | 86,597 | 88,329 | 90,096 | 91,898 | 93,736 | 94,017 | 0.30% |
| Director of Human Resources | Full Time | 29, 66, 98, 223 | N | 60,405 | 61,614 | 62,850 | 64,122 | 65,430 | 66,774 | 67,151 | 0.30% |
| Director of Human Rights | Full Time | 3, 71 | N | eliminated | | | | | | | |
| Director of Information Technology | Full Time | 132 | Y | 73,440 | 74,909 | 76,407 | 77,935 | 79,494 | 81,083 | 81,266 | 0.30% |
| Director of Infrastructure | Full Time | 206 | Y | 53,610 | 54,882 | 56,184 | 57,516 | 58,880 | 60,282 | 60,530 | 0.30% |
| Director of Marketing & Promotions | Full Time | 36 | Y | 77,078 | 78,620 | 80,192 | 81,796 | 83,434 | 85,106 | 85,354 | 0.30% |
| Director of Marketing & Promotions | Full Time | 153 | Y | 77,078 | 78,620 | 80,192 | 81,796 | 83,434 | 85,106 | 85,354 | 0.30% |
| Director of Neighborhoods (formerly Director of Code Enforcement) | Full Time | 29, 66, 216, 242 | Y | 77,252 | 78,797 | 80,373 | 81,980 | 83,620 | 85,292 | 85,548 | 0.30% |
| Director of Office of Sustainability | Full Time | 36, 66 | Y | 77,252 | 78,797 | 80,373 | 81,980 | 83,620 | 85,292 | 85,548 | 0.30% |
| Director of Operations - Venues | Full Time | 161 | Y | 90,000 | 91,600 | 93,240 | 94,920 | 96,642 | 98,406 | 98,654 | 0.30% |
| Director of Parks & Recreation | Full Time | | N | 90,000 | 91,600 | 93,240 | 94,920 | 96,642 | 98,406 | 98,654 | 0.30% |

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

Over 0.3%
New Position
New Title

| Job Title | Status | Notes * | Current ? | 2015 Salary | 2016 Salary | 2017 Salary | 2018 Salary | 2019 Salary | 2020 Salary | 2021 Salary | 2021 % Increase |
|---|-----------|---------------|-----------|--------------|--------------|--------------|-------------|-------------|--------------|-------------|-----------------|
| Director of Planning | Full Time | 153 | Y | 72,537 | 76,000 | 77,520 | 79,070 | 80,651 | 82,264 | 82,511 | 0.30% |
| Director of Public Works | Full Time | 3, 26 | Y | 112,621 | 114,874 | 117,171 | 119,514 | 121,904 | 124,342 | 124,715 | 0.30% |
| Director of Purchasing & Logistics (Police Dept) | Full Time | 166, 172 | Y | | | new | 80,000 | 81,600 | 83,232 | 83,482 | 0.30% |
| Director of Records Bureau (now Director of Civilian Services) | Full Time | 88 | Y | 45,057 | 47,797 | title change | new | 70,000 | 71,400 | 71,614 | 0.30% |
| Director of Recreation | Full Time | 14 | N | 69,707 | 71,101 | title change | 73,973 | 75,452 | 76,961 | 75,000 | -2.55% |
| Director of Redevelopment Financing | Full Time | 119 | Y | 72,523 | new | 97,238 | 99,183 | 101,167 | 103,100 | 103,500 | 0.30% |
| Director of Redevelopment Finance | Full Time | 174 | Y | 77,520 | title change | 77,520 | 72,000 | 73,440 | 74,909 | 75,134 | 0.30% |
| Director of SCADA Information Systems | Full Time | 45 | Y | 73,440 | 74,909 | 76,407 | 77,935 | 79,494 | 81,084 | 81,327 | 0.30% |
| Director of Secretarial Services | Full Time | 1 | N | | | | | | | | |
| Director of Services | Full Time | 132 | Y | | title change | 73,440 | 74,909 | 76,407 | 77,935 | 78,169 | 0.30% |
| Director of Solid Waste (Formerly Director of Solid Waste Operations) | Full Time | 132, 163, 199 | Y | | title change | 65,400 | 69,000 | 73,140 | 74,603 | 74,827 | 0.30% |
| Director of Streets & Sowers | Full Time | 29, 66, 106 | Y | 77,455 | 81,500 | 83,130 | 84,793 | 86,489 | 88,219 | 88,484 | 0.30% |
| Director of Treasury | Full Time | | Y | 71,785 | 73,201 | 74,665 | 76,168 | 77,681 | 79,235 | 79,473 | 0.30% |
| Director of Treatment | Full Time | | Y | 58,328 | 59,495 | eliminated | | | | | |
| Director of Utilities | Full Time | 74 | Y | 90,000 | 91,800 | 93,636 | 95,509 | 97,419 | 99,367 | 99,665 | 0.30% |
| Director of Utility Safety | Full Time | 112 | Y | new | 53,500 | 54,970 | 56,474 | 57,999 | 59,563 | 59,883 | 0.30% |
| Director of Wastewater | Full Time | 61 | N | | | | | | | | |
| Director of Wastewater Maintenance | Full Time | 114 | Y | 63,543 | 70,000 | 71,400 | 72,828 | 74,285 | 75,771 | 75,998 | 0.30% |
| Director of Water Quality & Laboratory | Full Time | 110 | Y | new | 70,000 | 71,400 | 72,828 | 74,285 | 75,771 | 75,998 | 0.30% |
| Director of Water Works | Full Time | 29, 75 | N | eliminated | | | | | | | |
| Distribution Records Drafter | Full Time | 230 | N | 60,426 | 61,634 | eliminated | | | title change | | |
| Distribution System Specialist | Full Time | 109 | N | 39,814 | 40,611 | 41,423 | 42,251 | 43,096 | | | |
| Diversity Compliance/Inclusion Officer | Full Time | 24, 90 | Y | new | 66,000 | 67,320 | 68,666 | 70,039 | 71,440 | 71,654 | 0.30% |
| Division Director of Environmental Services | Full Time | 29,61,66,74 | Y | 43,281 | 75,000 | 76,500 | 78,030 | 79,591 | 81,183 | 81,427 | 0.30% |
| Economic Empowerment Specialist | Full Time | 153 | N | eliminated | | | | | | | |
| Engineer | Full Time | 194 | Y | 52,838 | 53,895 | 54,972 | 56,071 | 57,192 | 58,336 | 58,511 | 0.30% |
| Engineer Aide IV | Full Time | | Y | 39,814 | 40,611 | 41,423 | 42,251 | 43,096 | 43,958 | 44,800 | 0.30% |
| Engineer I | Full Time | 65 | Y | 64,000 | 65,280 | 66,586 | 67,918 | 69,276 | 70,662 | 70,874 | 0.30% |
| Engineer II | Full Time | 69,696 | Y | 69,696 | 71,090 | 72,512 | 73,962 | 75,441 | 76,950 | 77,181 | 0.30% |
| Engineer Inspector | Full Time | 32 | N | | | | | | | | |
| Event Service Technician I | Full Time | | Y | 26,488 | 27,018 | 27,558 | 28,109 | 28,671 | 29,244 | 29,332 | 0.30% |
| Event Service Technician II | Full Time | | Y | 30,130 | 30,732 | 31,347 | 31,974 | 32,613 | 33,265 | 33,365 | 0.30% |
| Evidence Technician | Full Time | 88 | Y | 37,717 | 40,010 | 40,810 | 41,626 | 42,459 | 43,308 | 43,438 | 0.30% |
| Executive Administrative Assistant | Full Time | 105 | Y | new | 40,508 | 41,318 | 42,144 | 42,987 | 43,847 | 43,979 | 0.30% |
| Executive Assistant | Full Time | 43, 117 | Y | 45,900 | 46,818 | 47,752 | 48,704 | 49,674 | 50,662 | 50,726 | 0.30% |
| Executive Assistant - DCI - (Adm. & Finance Team) | Full Time | 65, 154 | N | 51,044 | 52,065 | 53,106 | 54,168 | 55,251 | 56,356 | 56,525 | 0.30% |
| Executive Director of Community/Investment | Full Time | 1, 3, 62 | Y | 51,044 | 52,065 | 53,106 | 54,168 | 55,251 | 56,356 | 56,525 | 0.30% |
| Executive Director of Venues, Parks & Arts | Full Time | 3, 5, 26 | Y | 98,318 | 100,284 | 102,290 | 104,336 | 106,423 | 108,551 | 108,877 | 0.30% |
| Financial Specialist I | Full Time | 29,64,98,114 | Y | 91,800 | 93,636 | 95,509 | 97,427 | 99,385 | 101,384 | 101,405 | 0.30% |
| Financial Specialist II | Full Time | | Y | 33,689 | 34,363 | 35,050 | 35,751 | 36,466 | 37,195 | 37,307 | 0.30% |
| Financial Specialist III | Full Time | | Y | 36,752 | 37,487 | 38,237 | 39,002 | 39,782 | 40,578 | 40,700 | 0.30% |
| Financial Specialist Senior | Full Time | 20, 44 | Y | 41,112 | 41,933 | 42,772 | 43,627 | 44,500 | 45,389 | 45,526 | 0.30% |
| Fingerprint/Photo Technician | Full Time | | Y | 45,525 | 46,435 | 47,364 | 48,311 | 49,277 | 50,264 | 50,414 | 0.30% |
| Firearms/IBS/NIBIN Tech | Full Time | | Y | 52,065 | 53,106 | 54,168 | 55,251 | 56,356 | 57,483 | 57,695 | 0.30% |
| Fiscal Officer/Business Analyst | Full Time | 134, 146 | Y | 35,621 | 36,333 | 37,060 | 37,801 | 38,557 | 39,328 | 39,446 | 0.30% |
| Foreman IV | Full Time | 41, 138 | N | 53,224 | 54,288 | 55,374 | 56,481 | 57,611 | 58,764 | 58,958 | 0.30% |
| Foreman V | Full Time | 65, 138 | N | 55,661 | 56,775 | 57,910 | 59,067 | 60,246 | 61,447 | 61,654 | 0.30% |
| Forensic Lab Tech | Full Time | 118 | Y | 40,173 | 40,977 | 41,792 | 42,618 | 43,465 | 44,334 | 44,500 | 0.30% |
| Forensic Scientist / Firearm & Tool Mark Examiner | Full Time | 149 | Y | 45,278 | 46,183 | 47,092 | 48,005 | 48,922 | 49,841 | 49,976 | 0.30% |
| Forensic Scientist / Firearm & Tool Mark Examiner, Trainee | Full Time | 145 | Y | 55,983 | 57,103 | 58,245 | 59,400 | 60,569 | 61,752 | 61,911 | 0.30% |
| General Manager - Venues | Full Time | 145 | Y | | | new | 60,000 | 61,200 | 62,412 | 62,611 | 0.30% |
| GIS Manager | Full Time | 181 | Y | | | new | 98,500 | 100,470 | 102,479 | 102,786 | 0.30% |
| GIS Specialist - Senior | Full Time | | Y | 59,459 | 60,649 | 61,862 | 63,099 | 64,361 | 65,645 | 65,845 | 0.30% |
| Graphic Designer | Full Time | 115 | Y | 48,147 | 49,110 | 50,092 | 51,094 | 52,116 | 53,158 | 53,317 | 0.30% |
| Greenskeeper | Full Time | 130 | Y | title change | 60,456 | 61,665 | 62,898 | 64,156 | 65,442 | 65,648 | 0.30% |
| GVI Program Manager | Full Time | 212 | Y | 43,677 | 44,551 | 45,442 | 46,351 | 47,278 | 48,224 | 48,369 | 0.30% |
| Historic Preservation Administrator | Full Time | 104 | Y | new | 38,694 | 39,468 | 40,257 | 41,062 | 41,883 | 42,709 | 0.30% |
| Historic Preservation Specialist | Full Time | 157 | Y | new | 56,071 | 57,192 | 58,336 | 59,500 | 60,684 | 60,877 | 0.30% |
| Horticulturalist Tech | Full Time | 136 | Y | 47,892 | 48,850 | 49,827 | 50,814 | 51,812 | 52,820 | 52,976 | 0.30% |
| Housing Counselor | Full Time | 153, 193 | Y | 57,087 | 58,228 | 59,393 | 60,581 | 61,794 | 63,034 | 63,281 | 0.30% |
| Housing Specialist Senior | Full Time | 5, 63 | N | | | | | | | | |
| Housing Specialist V | Full Time | 5, 63 | N | | | | | | | | |
| Human Resource Generalist - Senior (Public Safety Focus) | Full Time | 91, 222 | Y | new | 60,000 | 61,200 | 62,424 | 63,672 | 64,944 | 65,231 | 0.30% |
| Human Resources Generalist | Full Time | 65 | Y | 33,000 | 33,660 | 34,333 | 35,020 | 35,720 | 36,434 | 36,543 | 0.30% |
| Human Resources Generalist/Benefits Coordinator | Full Time | 89 | Y | new | 40,000 | 40,800 | 41,616 | 42,448 | 43,297 | 43,427 | 0.30% |
| Human Resources Specialist IV | Full Time | 13, 63 | Y | 45,526 | 46,436 | 47,365 | 48,312 | 49,277 | 50,264 | 50,415 | 0.30% |
| HVAC Technician | Full Time | 129 | Y | new | 47,892 | 48,850 | 49,827 | 49,976 | 50,824 | 50,976 | 0.30% |

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

| Job Title | Status | Notes * | Current ? | Salary | | | | | 2021 Cap Increase | | |
|--|-----------|---------------|-----------|--------|--------------|--------------|--------------|--------------|-------------------|--------|------------|
| | | | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | % Increase |
| Industrial Pre-treatment Specialist I | Full Time | | Y | 50,685 | 51,699 | 52,733 | 53,788 | 54,864 | 55,961 | 56,129 | 0.30% |
| Intake Officer/Investigator | Full Time | | Y | 33,579 | 34,250 | 34,935 | 35,634 | 36,347 | 37,074 | 37,185 | 0.30% |
| Inventory Auditor | Full Time | 63 | Y | 58,025 | 59,185 | 60,369 | 61,576 | 62,808 | 64,064 | 64,256 | 0.30% |
| Inventory Control Technician II | Full Time | | Y | 35,372 | 36,080 | 36,801 | 37,537 | 38,288 | 39,054 | 39,171 | 0.30% |
| Investigator I | Full Time | | Y | 38,490 | 39,260 | 40,045 | 40,846 | 41,663 | 42,496 | 42,623 | 0.30% |
| Investigator II | Full Time | | Y | 40,946 | 41,765 | 42,600 | 43,452 | 44,321 | 45,207 | 45,343 | 0.30% |
| Investigator III | Full Time | | Y | 43,401 | 44,269 | 45,155 | 46,058 | 46,979 | 47,919 | 48,063 | 0.30% |
| Investigator IV | Full Time | | Y | 45,526 | 46,436 | 47,365 | 48,312 | 49,278 | 50,264 | 50,415 | 0.30% |
| Investigator V | Full Time | | Y | 48,116 | 49,069 | 49,945 | 50,844 | 51,765 | 52,706 | 52,861 | 0.30% |
| Investigator VI | Full Time | | Y | 50,811 | 51,799 | 52,811 | 53,848 | 54,910 | 55,987 | 56,076 | 0.30% |
| Laboratory Technician | Full Time | | Y | 32,116 | 32,759 | 33,414 | 34,082 | 34,764 | 35,459 | 35,565 | 0.30% |
| Latent Fingerprint Examiner | Full Time | 88, 147 | Y | 37,117 | 40,010 | 40,810 | 55,000 | 56,100 | 57,222 | 57,394 | 0.30% |
| License Clerk | Full Time | 63 | Y | 36,752 | 37,487 | 38,237 | 39,002 | 39,782 | 40,578 | 40,700 | 0.30% |
| Licensing & Registration Administrator (formerly Business License Administrator) | Full Time | 28 | Y | 42,822 | 43,678 | 47,892 | 48,850 | 49,927 | 50,824 | 50,824 | 0.18% |
| Locator | Full Time | | Y | 56,100 | title change | reinstated | 59,466 | 60,655 | 61,868 | 62,054 | 0.30% |
| Logistics Specialist | Full Time | 201 | Y | 40,559 | 41,371 | 42,198 | 43,042 | 43,903 | 44,781 | 44,915 | 0.30% |
| Maintenance Foreman II | Full Time | | Y | 36,310 | 37,036 | 37,777 | 38,533 | 39,304 | 40,090 | 40,210 | 0.30% |
| Maintenance Technician | Full Time | 181 | Y | 30,408 | 31,416 | 32,444 | 33,491 | 34,558 | 35,646 | 35,776 | 0.30% |
| Manager - Animal Resource Center | Full Time | 30, 217 | Y | 48,451 | title change | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Applications | Full Time | 247 | N | | | | | | new | 56,000 | |
| Manager - Athletics | Full Time | | Y | 40,800 | 41,616 | 42,448 | 43,297 | 44,163 | 45,046 | 45,181 | 0.30% |
| Manager - Assistant Animal Resource Center | Full Time | 31, 68, 218 | Y | 34,241 | 34,926 | 35,624 | 36,336 | 37,063 | 37,804 | 37,917 | 0.30% |
| Manager - Assistant Facility Operations | Full Time | 118, 245 | Y | 42,822 | 43,678 | 47,892 | 48,850 | 49,927 | 50,824 | 50,824 | 0.18% |
| Manager - Athletics | Full Time | 21, 89, 143 | Y | 56,100 | title change | reinstated | 59,466 | 60,655 | 61,868 | 62,054 | 0.30% |
| Manager - Benefits | Full Time | 201 | Y | | | | title change | 58,566 | 59,737 | 59,916 | 0.30% |
| Manager - Billing and Customer Accounts | Full Time | 36, 63 | N | | | | | | | | |
| Manager - Box Office | Full Time | | Y | 61,942 | 63,181 | 64,445 | 65,734 | 67,049 | 68,390 | 68,595 | 0.30% |
| Manager - Business Development | Full Time | 153 | Y | 42,822 | 43,678 | 47,892 | 48,850 | 49,927 | 50,824 | 50,824 | 0.18% |
| Manager - Center | Full Time | 47, 118, 244 | Y | 58,218 | 59,382 | 60,570 | 61,781 | 63,017 | 64,277 | 64,470 | 0.30% |
| Manager - CSO Operations | Full Time | | Y | 46,933 | 47,872 | 48,829 | 49,800 | 50,786 | 51,783 | 51,803 | 0.30% |
| Manager - Customer Service | Full Time | 60, 162, 200 | Y | | title change | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Data & GIS | Full Time | 132 | Y | | | | | title change | 52,000 | 52,156 | 0.30% |
| Manager - Distribution Services & Records | Full Time | 230 | Y | 57,888 | 59,046 | 60,227 | 61,432 | 62,661 | 63,914 | 64,106 | 0.30% |
| Manager - Employee Safety (formerly Director of Safety & Risk) | Full Time | 40, 66, 241 | Y | | | new | 53,397 | 54,465 | 55,565 | 56,708 | 0.30% |
| Manager - Employment (Human Rights) | Full Time | 151, 223, 248 | Y | 66,310 | 67,636 | 68,989 | 70,369 | 71,776 | 73,212 | 73,432 | 0.30% |
| Manager - Environmental Compliance | Full Time | 29, 66 | Y | | new | 47,892 | 48,850 | 49,827 | 50,824 | 50,976 | 0.30% |
| Manager - Events | Full Time | 130 | Y | | new | 61,546 | 62,777 | 64,033 | 65,314 | 65,510 | 0.30% |
| Manager - Facilities | Full Time | 50 | Y | 59,156 | 60,339 | 61,548 | 62,777 | 64,033 | 65,314 | 65,510 | 0.30% |
| Manager - Facility Operations | Full Time | | Y | 48,451 | 49,420 | 50,408 | 51,416 | 52,444 | 53,493 | 53,653 | 0.30% |
| Manager - Facility Operations (MPAC) | Full Time | 86 | Y | 57,665 | 58,818 | 59,994 | 61,194 | 62,418 | 63,665 | 63,865 | 0.30% |
| Manager - Golf Course/Rink | Full Time | | N | 53,720 | 54,795 | 55,818 | 56,818 | 57,795 | 58,748 | 58,748 | 0.30% |
| Manager - Housing (Human Rights) | Full Time | 151, 223, 248 | Y | | new | 53,397 | | 54,465 | 55,565 | 56,708 | 0.30% |
| Manager - Inclusion Project | Full Time | 205, 221 | Y | | new | 52,000 | | 53,000 | 54,000 | 54,171 | 0.30% |
| Manager - Industrial Pretreatment | Full Time | 111 | Y | | new | 60,180 | 61,384 | 62,612 | 63,864 | 64,156 | 0.30% |
| Manager - Infrastructure | Full Time | 132 | Y | | title change | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Interactive Marketing | Full Time | 36 | Y | 36,531 | 37,262 | 38,007 | 38,760 | 39,527 | 40,307 | 40,376 | 0.30% |
| Manager - Maintenance | Full Time | 114 | Y | 56,535 | 57,630 | 58,749 | 59,885 | 61,037 | 62,206 | 62,386 | 0.30% |
| Manager - Maintenance (MPAC) | Full Time | | Y | 56,535 | 57,665 | 58,819 | 59,995 | 61,194 | 62,418 | 62,618 | 0.30% |
| Manager - Marketing | Full Time | 188 | Y | | | title change | 58,030 | 59,191 | 60,369 | 60,569 | 0.30% |
| Manager - Meter Service | Full Time | 201 | Y | | | title change | 66,855 | 68,192 | 69,537 | 70,881 | 0.30% |
| Manager - Neighborhood Grants | Full Time | 153, 192 | Y | 52,838 | 53,895 | 54,972 | 56,069 | 57,187 | 58,324 | 58,495 | 0.30% |
| Manager - Office | Full Time | | Y | 35,124 | 35,826 | 36,543 | 37,274 | 38,019 | 38,779 | 38,895 | 0.30% |
| Manager - Operations | Full Time | 29, 50 | Y | 65,957 | 67,276 | 68,622 | 69,994 | 71,394 | 72,822 | 73,280 | 0.30% |
| Manager - Operations - AmeriCorps | Full Time | 183 | Y | | new | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 0.30% |
| Manager - Operations - Distribution | Full Time | 132 | Y | | title change | 65,400 | 66,708 | 68,042 | 69,403 | 69,611 | 0.30% |
| Manager - Operations - Forester | Full Time | 29, 66, 69 | Y | 59,156 | 60,339 | 61,548 | 62,777 | 64,033 | 65,314 | 65,510 | 0.30% |
| Manager - Park Grounds Manager | Full Time | 50 | Y | 59,156 | 60,339 | 61,548 | 62,777 | 64,033 | 65,314 | 65,510 | 0.30% |
| Manager - Parts Maintenance | Full Time | 113 | N | 41,691 | 42,981 | 44,291 | 45,621 | 46,971 | 48,341 | 48,541 | 0.30% |
| Manager - Performance Improvement | Full Time | 12, 117, 138 | N | 70,358 | 71,765 | 73,200 | 74,664 | 76,157 | 77,680 | 77,880 | 0.30% |
| Manager - Permits | Full Time | | Y | 46,574 | 47,506 | 48,456 | 49,424 | 50,414 | 51,422 | 51,576 | 0.30% |
| Manager - Print Shop | Full Time | | Y | 45,278 | 46,183 | 47,107 | 48,049 | 49,010 | 49,990 | 50,140 | 0.30% |
| Manager - Production | Full Time | 84, 118 | Y | 39,456 | 40,450 | 41,459 | 42,484 | 43,524 | 44,579 | 44,679 | 0.30% |
| Manager - Property & Evidence | Full Time | 126 | Y | | title change | 43,000 | 43,860 | 44,737 | 45,632 | 45,769 | 0.30% |
| Manager - Property Development | Full Time | 153 | Y | 61,943 | 63,181 | 64,445 | 65,734 | 67,049 | 68,390 | 68,595 | 0.30% |
| Manager - Public Construction | Full Time | | Y | 63,819 | 65,095 | 66,397 | 67,725 | 69,080 | 70,462 | 70,673 | 0.30% |
| Manager - Purchasing | Full Time | 168 | Y | 63,681 | 64,955 | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Records Bureau | Full Time | 92 | Y | | title change | 37,378 | 38,126 | 38,889 | 39,667 | 39,667 | 0.30% |
| Manager - Safety & Risk | Full Time | 40 | N | | | new | 60,000 | 61,200 | 62,424 | 62,611 | 0.30% |
| Manager - Service Contracts & General Supplies | Full Time | 165, 172 | Y | | | new | 66,855 | 68,192 | 69,537 | 70,881 | 0.30% |
| Manager - Service Line Repair | Full Time | 201 | Y | | title change | 59,307 | 60,493 | 61,703 | 62,937 | 63,126 | 0.30% |
| Manager - Services | Full Time | 132 | Y | | title change | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Sewer Operations | Full Time | | Y | 63,681 | 64,955 | 66,254 | 67,579 | 68,931 | 70,310 | 70,321 | 0.30% |
| Manager - Solid Waste Operations | Full Time | | Y | 59,377 | 60,564 | 61,776 | 63,012 | 64,272 | 65,557 | 65,754 | 0.30% |
| Manager - Special Events | Full Time | 188 | Y | | | title change | 58,030 | 59,191 | 60,369 | 60,569 | 0.30% |
| Manager - Sheets | Full Time | 131 | Y | 59,377 | 60,564 | 61,776 | 63,012 | 64,272 | 65,557 | 65,754 | 0.30% |
| Manager - Traffic & Lighting | Full Time | 131 | Y | 59,377 | 60,564 | 61,776 | 63,012 | 64,272 | 65,557 | 65,754 | 0.30% |

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

| Job Title | Status | Notes * | Current ? | 2015 Salary | 2016 Salary | 2017 Salary | 2018 Salary | 2019 Salary | 2020 Salary | 2021 Salary | 2021 % Increase |
|---|-----------|---------------|-----------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Manager - Utility Purchasing & Storeroom | Full Time | 113 | Y | 51,000 | 52,020 | 53,060 | 54,121 | 55,203 | 56,369 | 57,619 | 0.30% |
| Manager - Wireless Construction | Full Time | 173 | Y | new | new | new | new | new | new | new | 0.30% |
| Manager - Youth Employment | Full Time | 233, 243 | Y | 32,613 | 33,931 | 35,302 | 36,716 | 38,171 | 39,666 | 41,200 | 0.30% |
| Manager I - Assistant Box Office | Full Time | 49 | N | 37,177 | 37,921 | 38,679 | 39,453 | 40,242 | 41,046 | 41,864 | 0.30% |
| Manager II - Assistant Box Office | Full Time | 246 | N | 34,931 | 35,629 | 36,342 | 37,069 | 37,810 | 38,566 | 39,337 | 0.30% |
| Marketing and Education Curator | Full Time | 153 | Y | 47,224 | 48,168 | 49,132 | 50,115 | 51,117 | 52,139 | 53,181 | 0.30% |
| Naturalist | Full Time | 29, 66 | Y | 60,935 | 62,154 | 63,397 | 64,665 | 65,958 | 67,276 | 68,624 | 0.30% |
| Neighborhood Program Specialist | Full Time | 65, 169 | Y | 51,000 | 52,020 | 53,060 | 54,121 | 55,203 | 56,306 | 57,440 | 0.30% |
| Network Engineer | Full Time | 117 | N | 43,263 | 44,129 | 45,016 | 45,924 | 46,853 | 47,802 | 48,771 | 0.30% |
| Operations Analyst (Code) | Full Time | 5, 63 | N | new | new | new | new | new | new | new | 0.30% |
| Paralegal | Full Time | 128, 189, 228 | Y | 44,201 | 45,085 | 45,987 | 46,907 | 47,844 | 48,800 | 49,774 | 0.30% |
| Planner VI | Full Time | 190 | Y | 46,105 | 47,027 | 47,968 | 48,927 | 49,906 | 50,904 | 51,922 | 0.30% |
| Police Crime Intelligence Analyst (Social Media) | Full Time | 5, 63 | N | title change | 50,602 | 51,332 | 52,084 | 52,857 | 53,650 | 54,463 | 0.30% |
| Police Crime Intelligence Analyst (Social Media) | Full Time | 93, 117 | N | 46,574 | 47,474 | 48,391 | 49,324 | 50,273 | 51,238 | 52,219 | 0.30% |
| Preventative Maintenance Coordinator | Full Time | 93 | N | 49,609 | 50,534 | 51,474 | 52,429 | 53,399 | 54,384 | 55,384 | 0.30% |
| Principal Planner | Full Time | 93 | N | 51,210 | 52,234 | 53,272 | 54,324 | 55,391 | 56,473 | 57,570 | 0.30% |
| Print Shop Technician | Full Time | 32 | Y | 52,838 | 53,895 | 54,972 | 56,071 | 57,192 | 58,336 | 59,504 | 0.30% |
| Program Coordinator | Full Time | 153 | Y | 34,489 | 35,179 | 35,883 | 36,601 | 37,337 | 38,090 | 38,859 | 0.30% |
| Program Director - Recreation | Full Time | 121 | N | 29,330 | 29,916 | 30,516 | 31,130 | 31,758 | 32,400 | 33,057 | 0.30% |
| Program Director - AmeriCorps | Full Time | 63 | N | 42,794 | 43,650 | 44,523 | 45,413 | 46,327 | 47,247 | 48,182 | 0.30% |
| Programmer Analyst I | Full Time | 122 | Y | 33,660 | 34,333 | 35,020 | 35,721 | 36,436 | 37,165 | 37,908 | 0.30% |
| Programmer Analyst II | Full Time | 144, 206 | Y | 65,704 | 66,460 | 67,229 | 68,011 | 68,806 | 69,614 | 70,436 | 0.30% |
| Project Analyst VIII | Full Time | 102 | N | 47,678 | 48,511 | 49,360 | 50,224 | 51,103 | 52,007 | 52,926 | 0.30% |
| Project Analyst | Full Time | 73 | N | eliminated | 40,977 | 41,796 | 42,632 | 43,485 | 44,355 | 45,234 | 0.30% |
| Project Inspector | Full Time | 197 | N | eliminated | 40,977 | 41,796 | 42,632 | 43,485 | 44,355 | 45,234 | 0.30% |
| Project Inspector I | Full Time | 93 | N | 46,591 | 47,460 | 48,344 | 49,243 | 50,157 | 51,086 | 52,030 | 0.30% |
| Project Inspector II | Full Time | 197 | Y | 47,181 | 48,125 | 49,087 | 49,969 | 50,870 | 51,791 | 52,732 | 0.30% |
| Project Manager | Full Time | 50, 741 | Y | 50,741 | 51,755 | 52,791 | 53,847 | 54,924 | 56,022 | 57,140 | 0.30% |
| Property Development Analyst | Full Time | 120, 184 | Y | title change | 33,000 | 33,660 | 34,333 | 35,020 | 35,721 | 36,436 | 0.30% |
| Property Inspector | Full Time | 96 | Y | 46,774 | 47,710 | 48,664 | 49,633 | 50,616 | 51,614 | 52,627 | 0.30% |
| Property/Evidence Custodian- Senior | Full Time | 5, 63 | N | new | new | new | new | new | new | new | 0.30% |
| Public Access Coordinator | Full Time | 36 | N | 53,720 | 54,795 | 55,891 | 57,009 | 58,149 | 59,312 | 60,499 | 0.30% |
| Public Assistance Clerk II (now Records Specialist) | Full Time | 181 | N | 27,343 | 27,890 | 28,448 | 29,017 | 29,597 | 30,186 | 30,786 | 0.30% |
| Public Relations Specialist | Full Time | 35 | Y | 28,723 | 29,297 | 29,883 | 30,481 | 31,091 | 31,713 | 32,346 | 0.30% |
| Public Services Officer | Full Time | 62 | Y | 30,469 | 31,098 | 31,720 | 32,354 | 33,001 | 33,661 | 34,322 | 0.30% |
| Public Works Public Information Officer | Full Time | 181 | N | 32,116 | 32,759 | 33,414 | 34,082 | 34,764 | 35,459 | 36,166 | 0.30% |
| Public Works Safety Coordinator | Full Time | 48, 187 | Y | 47,871 | 48,829 | 49,805 | 50,801 | 51,817 | 52,853 | 53,909 | 0.30% |
| Quality Assurance Distribution Technician | Full Time | 53 | Y | 49,416 | 50,405 | 51,413 | 52,441 | 53,490 | 54,558 | 55,646 | 0.30% |
| Quality Assurance Treatment Technician | Full Time | 78 | Y | 52,020 | 53,060 | 54,121 | 55,204 | 56,308 | 57,434 | 58,580 | 0.30% |
| Radio Equipment Installation Technician | Full Time | 53 | Y | 54,245 | 55,330 | 56,436 | 57,565 | 58,716 | 59,890 | 61,088 | 0.30% |
| Radio Technician I | Full Time | 78 | Y | 46,267 | 47,192 | 48,136 | 49,099 | 50,081 | 51,083 | 52,105 | 0.30% |
| Radio Technician II | Full Time | 52, 246 | Y | 46,216 | 47,140 | 48,083 | 49,045 | 50,026 | 51,027 | 52,048 | 0.30% |
| Radio Technician III | Full Time | 55, 246 | Y | 35,190 | 35,894 | 36,612 | 37,344 | 38,091 | 38,853 | 39,629 | 0.30% |
| Records Specialist | Full Time | 21 | Y | 33,937 | 34,816 | 35,709 | 36,615 | 37,535 | 38,469 | 39,417 | 0.30% |
| Residential Marketing Specialist | Full Time | 146 | Y | 47,868 | 48,816 | 49,792 | 50,784 | 51,791 | 52,814 | 53,852 | 0.30% |
| Sales/Event Associate | Full Time | 146 | Y | 49,419 | 50,405 | 51,413 | 52,441 | 53,490 | 54,558 | 55,646 | 0.30% |
| SCADA Instrument Specialist | Full Time | 146 | N | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 50,817 | 0.30% |
| Secretary I | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Secretary II | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Secretary III | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Secretary IV | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Secretary of the Board | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Secretary V | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Security Guard | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Senior Planner (formerly Associate I - DCI - (Planning Team)) | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Senior Purchasing Agent | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Site Acquisition Specialist | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Special Events Assistant | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Specialist of Infrastructure | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Specialist of Services | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Stock Room & Safety Coordinator | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent - Maintenance | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent - Park Maintenance | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent II | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent III | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent IV | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Superintendent V | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - 311 Customer Service | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Accounts Payable | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Administrative Assistant | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Assistant Program | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Communication I | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Communication II | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Crime Laboratory | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |
| Supervisor - Customer Service | Full Time | 146 | N | eliminated | 44,523 | 45,534 | 46,560 | 47,601 | 48,657 | 49,729 | 0.30% |

City of South Bend, Indiana
2021 Nonbargaining Salary Ordinance Schedule
Maximum Salaries

| Job Title | Status | Notes * | Current ? | 2015 Salary | 2016 Salary | 2017 Salary | 2018 Salary | 2019 Salary | 2020 Salary | 2021 Salary | % Increase |
|---|---------------|---------------|-----------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|------------|
| Supervisor - Data Processing | Full Time | | N | 43,650 | 44,523 | eliminated | | | | | |
| Supervisor - Fitness | Full Time | 246 | Y | 42,822 | 43,678 | 44,552 | 45,443 | 46,352 | 47,279 | eliminated | |
| Supervisor - Fitness/Wellness | Full Time | 51 | Y | 34,039 | 34,720 | 35,415 | 36,123 | 36,845 | 37,582 | 37,695 | 0.30% |
| Supervisor - Healthy Seniors | Full Time | 47 | N | | | | | | | | |
| Supervisor - Maintenance Mechanic | Full Time | | Y | 54,245 | 55,330 | 56,436 | 57,565 | 58,716 | 59,890 | 60,070 | 0.30% |
| Supervisor - Operations | Full Time | 36 | Y | 56,535 | 57,665 | 58,819 | 59,995 | 61,195 | 62,419 | 62,606 | 0.30% |
| Supervisor - Park Ranger | Full Time | 56,79 | N | eliminated | | | | | | | |
| Supervisor - Park Ranger | Full Time | 79 | Y | 45,277 | 46,183 | 47,106 | 48,048 | 49,009 | 49,989 | 50,139 | 0.30% |
| Supervisor - Program | Full Time | 88,141, 214 | Y | 41,111 | 45,000 | 45,900 | 50,000 | 51,000 | 56,268 | eliminated | |
| Supervisor - Rum Village Park | Full Time | 51,52,118,246 | Y | 42,822 | 43,678 | 47,892 | 48,850 | 49,827 | 50,824 | eliminated | |
| Supervisor - Shelter Operations | Full Time | 246 | Y | 39,649 | 40,442 | 41,251 | 42,076 | 42,918 | 43,776 | eliminated | |
| Supervisor - Signal | Full Time | 131 | Y | 53,720 | 54,795 | 55,891 | 57,009 | 58,149 | 59,312 | 59,490 | 0.30% |
| Supervisor - Special Events | Full Time | 118 | Y | 41,746 | 42,581 | 47,892 | 48,850 | 49,827 | 50,824 | 50,976 | 0.30% |
| Supervisor - Youth | Full Time | 55 | Y | 42,822 | 43,678 | 44,552 | 45,443 | 46,352 | 47,279 | 47,421 | 0.30% |
| Sustainability Project Manager | Full Time | 39,133,175 | N | 62,220 | 63,464 | 64,734 | title change | | | | |
| System Specialist I | Full Time | 16 | Y | 44,217 | 45,101 | 46,003 | 46,923 | 47,861 | 48,818 | 48,964 | 0.30% |
| System Specialist II | Full Time | | Y | 52,562 | 53,613 | 54,685 | 55,779 | 56,895 | 58,033 | 58,207 | 0.30% |
| System Specialist III | Full Time | | Y | 57,004 | 58,144 | 59,307 | 60,493 | 61,703 | 62,937 | 63,126 | 0.30% |
| System Specialist IV | Full Time | 45 | Y | 63,681 | 64,955 | 66,251 | 67,579 | 68,931 | 70,310 | 70,521 | 0.30% |
| Utilities System Specialist | Full Time | | Y | 53,086 | 54,148 | 55,231 | 56,336 | 57,463 | 58,612 | 58,786 | 0.30% |
| Violence Prevention Coordinator I | Full Time | 54 | N | 37,993 | 38,753 | 39,528 | 40,319 | 41,125 | 41,948 | 42,074 | 0.30% |
| Violence Prevention Coordinator II | Full Time | 54 | Y | | | new | 48,850 | 49,827 | 50,824 | 50,976 | 0.30% |
| Volunteer Coordinator | Full Time | 152 | Y | | | | 56,590 | 57,762 | 60,957 | 61,140 | 0.30% |
| Water Quality Specialist | Full Time | 63,73 | Y | 55,210 | 56,315 | 57,441 | | | | | |
| Water Treatment Operator PF | Full Time | | N | 43,650 | 44,523 | eliminated | | | | | |
| Water Works Special Projects Coordinator I | Full Time | 63 | N | 43,015 | 43,875 | eliminated | | | | | |
| Water Works Special Projects Coordinator II | Full Time | 63 | N | 46,933 | 47,872 | eliminated | | | | | |
| Worker's Compensation Specialist | Full Time | 81 | Y | 35,000 | 35,700 | 36,414 | 37,142 | 37,885 | 38,643 | 38,759 | 0.30% |
| Youth Sports Coordinator | Full Time | 54 | N | | | | | | | | |
| Zoning Administrator (formerly Zoning & Services Administrator) | Full Time | 202 | Y | 58,264 | 59,720 | 60,914 | 62,132 | 67,049 | 68,390 | 68,595 | 0.30% |
| Zoning Specialist | Full Time | 195 | Y | 36,210 | 36,934 | eliminated | new | 57,192 | 58,336 | 58,511 | 0.30% |
| Zoo Education Curator | Full Time | 49 | N | 86,353 | 88,080 | eliminated | | | | | |
| Zoo Veterinarian | Full Time | 23 | N | | | | | | | | |
| Part-Time Positions Receiving Benefits | | | | | | | | | | | |
| Chief Assistant City Attorney | Part Time | 22, 25 | N | | | | | | | | |
| City Attorney | Part Time | 22, 117 | Y | 60,122 | 61,324 | 65,078 | 66,380 | 67,708 | 69,062 | 69,269 | 0.30% |
| Deputy City Attorney III | Part Time | | N | 38,407 | 39,175 | eliminated | | | | | |
| Deputy City Attorney IV | Part Time | | N | 49,251 | 50,236 | eliminated | | | | | |
| Project Manager - Part Time | Part Time | 176 | Y | | | new | 39,273 | 40,058 | 40,859 | 40,982 | 0.30% |
| Other Part Time Positions | | | | | | | | | | | |
| City Engineer (hourly rate) | Part Time | 6 | Y | 38,05 | 38,81 | 39,58 | 40,37 | 41,18 | 42,00 | 42,13 | 0.30% |
| Non-Bargaining Maximum Hourly Rate (excluding above) | Part Time | | Y | 28,57 | 29,14 | 29,72 | 30,31 | 30,92 | 31,54 | 31,63 | 0.29% |
| City Minimum Wage for All Positions | | | | | | | | | | | |
| City Minimum Wage | All Positions | | | | | 10.10 | 10.10 | 10.10 | 10.10 | 10.10 | 0.00% |

* Notes
For 1-235, refer to prior year salary ordinances
2021 Revision Explanations:
238 - New Position - Assistant Director of Business Development (2021)
239 - New Position - Business Development Specialist II - to be fully reimbursed through administrative funds granted by the EDA in association with the \$7M Revolving Loan Fund (RLF) Grant (2021)
240 - New Position - Crime Resource Specialist - replace a sworn officer's position with a non-sworn employee to reallocate an officer for priority needs, and continue effort to civilianize tasks that do not need to be handled by sworn personnel. (2021)
241 - Title Change - from Director of Safety & Risk to Manager-Employee Safety (2021)
242 - Title Change - from Director of Code Enforcement to Director of Neighborhoods (2021)
243 - Title Change - from Youth Employment Program Coordinator to Manager-Youth Employment (2021)
244 - Title Change - from Supervisor-Center to Manager-Center (2021)
245 - Title Change - from Supervisor-Athletic to Manager-Athletic (2021)
246 - VPA Recreation Division Restructure - eliminate several position titles (2021)
247 - New Position - Manager-Aquatics (2021)
248 - Title Changes - Director of Human Rights-Housing and Director of Human Rights-Employment changed back to Manager-Housing (Human Rights) and Manager-Employment (Human Rights) (2021)
249 - New Position - Program Coordinator-Recreation (2021)
250 - Title Change - Deputy Director of Code Enforcement to Director of Code Enforcement Services (2021)

Filed in Clerk's Office
SEP 22 2020
DAWN M. JONES
CITY CLERK, SOUTH BEND, IN

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



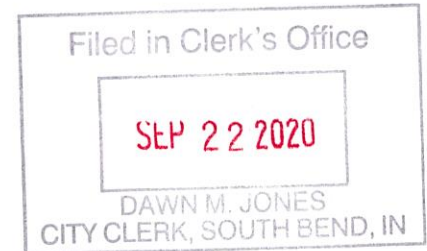
PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

BILL NO. 52-20

September 21, 2020

Ms. Karen White
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601



RE: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FIXING
MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2021

Dear President White:

Attached is an ordinance setting the salaries for City employees that are members of the Teamsters for the calendar year 2021. The attachment to the ordinance including detail of position and salary amounts is still being finalized and will be added in the final version of this bill prior to presenting it to Council.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 28, 2020, with 2nd reading, public hearing and 3rd reading scheduled for October 12, 2020. If you have any further questions or need additional information, please let me know.

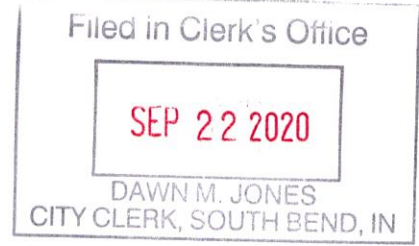
Thank you for your consideration.

Sincerely,

Daniel T. Parker
City Controller

BILL NO. 52-20

ORDINANCE NO. _____



**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA,
FIXING MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2021**

STATEMENT OF PURPOSE AND INTENT

This Ordinance sets forth the monetary aspects of the tentative agreement reached between the City Negotiating Team and the Teamster's Negotiating Team in 2020.

The overall guidelines used in this Ordinance are consistent with the overall negotiating criteria used for all City employees.

This Ordinance is in the best interest of the City and the affected Teamster employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

Section I. Maximum Compensation

- (a) The maximum amounts to be paid as compensation for Teamster employees for the City of South Bend, Indiana are hereby established as set forth in the attachment, which is incorporated herein by reference. The amounts set forth are consistent with the recommended procedure of the State Board of Accounts dated March, 1993. Accordingly, wages are set and paid on a Bi-Weekly basis. Amounts by department and alphabetical position are set forth as well as the hourly wage for each position.

Section II. Holidays, Vacations and Other Monetary and Fringe Benefits Incorporated by Reference.

- (a) **Holidays.** Holidays for Teamster employees shall be as set forth in the Collective Bargaining Agreement, incorporated herein by reference.
- (b) **Vacations.** Vacation for Teamster employees shall be as set forth in the Collective Bargaining Agreement, incorporated herein by reference.
- (c) **Insurance.**
 - (1) **Comprehensive Major Medical Insurance Program/Preferred Provider Organization (PPO).** The City shall maintain a comprehensive major medical insurance program that all Teamster employees may participate in.
 - (2) **Short and Long Term Disability.** Short and Long Term Disability shall be as set forth in the Collective Bargaining Agreement and the City's Personnel Policies and Procedures Manual, as it may be amended from time to time, which is incorporated herein by reference.

- (3) **Payment for Election to Leave Employer's Comprehensive Major Medical Insurance Program.** The City shall pay one hundred and thirty dollars (\$130) per month to any Employee who elects to leave the City's comprehensive major medical insurance program to be covered by another program for which the City makes no contribution. This election shall not be mandatory, and the Employee who made such election may return to the City's comprehensive major medical Insurance Program, provided that the conditions of the City's Comprehensive Major Medical Insurance Program are met, and the contributions specified herein are made, but in such event said Employee shall forfeit the one hundred and thirty dollars (\$130) payment per month thereafter.
- (4) **Life Insurance.** The City shall provide term life insurance coverage in an amount not less than Fifteen Thousand Dollars (\$15,000) for each Teamster employee. Such insurance shall become effective upon the award of a group life insurance bid by the Board of Public Works, or upon the beginning of the plan year, whichever is later.
- (5) **Benefit Waiting Period.** The City notes that life insurance, comprehensive major Medical Insurance, and short- term disability programs require a minimum of sixty (60) day eligibility period; and that the long-term disability program requires a minimum of a ninety (90) day eligibility period which Teamster employees must meet.
- (d) **PERF Contribution.** The City shall contribute one and one half percent (1.5%) of the Employee's required three percent (3%) contribution to the Indiana Public Employee Retirement Fund ("PERF") under Ind. Code 5-10.2-3-2. Employees are responsible for the remaining one and one half percent (1.5%) contribution to PERF.
- (e) **Longevity.** In recognition of certain Employee's dedicated service to the City, the following Longevity Bonus Plan is provided according to the contract terms and conditions:
- | | |
|-------------|---------|
| 0-5 Years | = \$0 |
| 6-10 Years | = \$150 |
| 11-15 Years | = \$200 |
| 16-20 Years | = \$250 |
| 21+ Years | = \$350 |
- (f) **Other Monetary Fringe Benefits.** All other fringe benefits shall be as set forth in the City's Personnel Policies and Procedures Manual as it may be amended from time to time and the Collective Bargaining Agreement. If there is a conflict between Policy and the Bargaining Agreement, the Bargaining Agreement shall prevail.
- (g) **Early Retirement Incentives.** The Mayor shall have discretion to offer an early retirement incentive program that may take the form of a bonus upon retirement for years of service or assistance with health insurance for a retiree who isn't Medicare eligible. Such assistance shall not exceed one (1) year. Any such bonus or assistance must be approved by the Mayor and Controller and are subject to appropriation by the Common Council before any such bonus or assistance may be paid.

I.C. 5-10.2-3-1.2 permits employers to purchase one year for every five years of service for employees in PERF covered positions under certain conditions. The Mayor shall have discretion to offer such early retirement incentive program, pursuant to statute, after consultation with the Controller and after appropriation by the Common Council.

- (h) **Definition of Full-Time Employee.** Full-time employees are those employees who are not in a part time status and who are regularly scheduled to work the City of South Bend's full-time scheduled, forty (40) hours per week, or a reduced full-time schedule of thirty (30) hours or more per week as approved by the Mayor on a voluntary basis. Such employees are eligible for the Employer's Benefits Package subject to the terms and conditions and limitations of each benefit program.
- (i) **Definition of Part-Time Employee.** Part-time employees are those employees who are not assigned to a full-time status and who are scheduled to work less than the City of South Bend's full-time schedule, not to exceed one thousand five hundred eight (1,508) hours per year. While they do receive certain mandated benefits (such as worker's compensation and social security benefits), they are not eligible for other City benefit programs.

Section III.

Additional Appropriation and State of Indiana Approval

Any appropriation for 2017 PERF contributions required by this ordinance are approved by the Common Council, and the Mayor or his designee is authorized to execute any documents related thereto required by any agency of the State of Indiana.

Section IV.

Effective Date

This Ordinance shall be in full force and effect from and after its passage by the Common Council and approved by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock
____.m.

James Mueller, Mayor
City of South Bend, Indiana



City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

(574) 235-9321
Fax (574) 235-9173
TDD (574) 235-5567
<http://www.southbendin.gov>

BILL NO. 53-20

Karen L. White
President

Sharon L. McBride
Vice-President

Sheila Niezgodski
Chairperson, Committee
of the Whole

Canneth Lee
First District

Henry Davis, Jr.
Second District

Sharon L. McBride
Third District

Troy Warner
Fourth District

Jake Teshka
Fifth District

Sheila Niezgodski
Sixth District

Karen L. White
At Large

Rachel Tomas Morgan
At Large

Lori K. Hamann
At Large

South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

Re: **Bill No. 53-20**

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FIXING THE ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE SOUTH BEND POLICE DEPARTMENT FOR CALENDAR YEARS 2021 AND 2022

Dear Council Members:

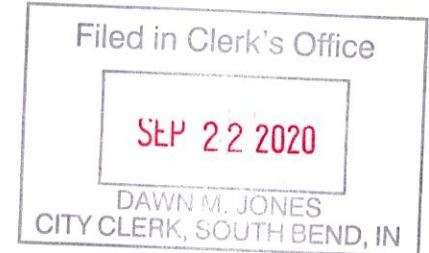
As you know, the deadline for passing the 2021 City budget is November 1, 2020. A significant part of that budget includes the pay and monetary fringe benefits of sworn members of the South Bend Police Department. In order to have adequate time for public hearing and Council discussion in time to pass an ordinance fixing these amounts at the Council's October 26, 2020 meeting, first reading on the ordinance should be scheduled for the Council's September 28, 2020 meeting.

Negotiations for a new police contract are ongoing. For this reason, many of the details in this proposed ordinance remain blank. These blanks will be filled in when a substitute bill is submitted following completion of negotiations.

The substitute bill may, or may not, include all the provisions of the current bill. The final form of the substitute bill will be determined after negotiations are completed.

We ask that this proposed bill be given first reading at the Council's September 28, 2020 meeting and assigned to the Personnel and Finance

September 22, 2020





City of South Bend Common Council

441 County-City Building • 227 W. Jefferson Blvd
South Bend, Indiana 46601

(574) 235-9321
Fax (574) 235-9173
TDD (574) 235-5567
<http://www.southbendin.gov>

Committee for discussion prior to second reading and public hearing on October 12, 2020.

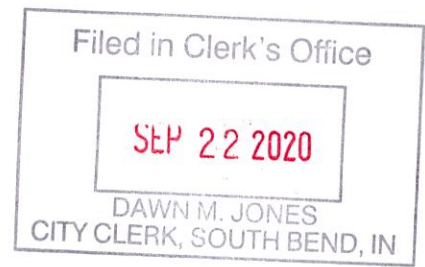
Thank you for your consideration.

Sincerely yours,

Karen L. White, South Bend Common
Council, Member at Large

Jake Teshka, South Bend Common Council,
Fifth District

Sheila Niezgodski, South Bend Common
Council, Sixth District



BILL NO. 53-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FIXING THE ANNUAL PAY AND MONETARY FRINGE BENEFITS OF SWORN MEMBERS OF THE SOUTH BEND POLICE DEPARTMENT FOR CALENDAR YEARS 2021 AND 2022

STATEMENT OF PURPOSE AND INTENT

The South Bend Common Council, pursuant to *Indiana Code* § 36-8-3-3, ¶ (d) is charged with establishing before November 1st, the annual compensation of the South Bend Police Department. The City of South Bend has negotiated a collective bargaining agreement with members of the Fraternal Order of Police Lodge 36 for the two calendar years beginning January 1, 2021 and ending December 31, 2022.

This ordinance sets forth the negotiated items which fix the annual pay and salaries of the sworn members of the South Bend Police Department as defined in *Indiana Code* § 36-8-1-9; salaries of the First Class Patrolman as defined in *Indiana Code* § 36-8-1-11; salaries for upper level policy making positions in the department as defined in *Indiana Code* § 36-8-1-12; and other monetary fringe benefits.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

Section I. Recognition. The South Bend Common Council recognizes the negotiating team which represents the Fraternal Order of Police South Bend Lodge No. 36, as the sole bargaining agent for the sworn members of the South Bend Police Department for purposes of negotiating annual pay, monetary fringe benefits and other monetary items which are addressed in this ordinance, excepting the Police Chief, the Division Chiefs, and the Captains, who are governed by *Indiana Code* § 36-8-1-12.

Section II. Sworn Member Annual Pay Classifications; Recruit Pay; Lateral Entry; and Career Development Incentive Programs.

(a) Annual Pay Classifications for Sworn Members of the South Bend Police Department.

Annual pay for the sworn members of the South Bend Police Department, including upper level policy making positions defined by *Indiana Code* § 36-8-1-12 for calendar years 2021 and 2022 shall be set as follows:

| <u>Pay Classification</u> | <u>2021</u> | <u>2022</u> |
|---------------------------|-------------|-------------|
| Police Chief | | |
| Division Chiefs | | |
| Captains | | |
| Lieutenants | | |
| Supervisory Sergeants | | |
| Investigators | | |
| Patrolman First Class | | |
| Patrolman Second Class | | |

(b) Police Recruit Annual Pay. A Recruit of the South Bend Police Department shall be classified separately from sworn members of the Department. A Recruit shall complete the State of Indiana training program or its equivalent and commence duties as an officer before being sworn in as an officer of the South Bend Police Department. Upon the effective sworn date, a Recruit shall be paid as a Patrolman 2nd Class. The maximum annual pays of a Police Department Recruit shall be as follows:

| <u>Pay Classification</u> | <u>2021</u> | <u>2022</u> |
|---------------------------|-------------|-------------|
| Police Recruit | | |

(c) Lateral Entry Program. The Common Council authorizes the South Bend Police Department to offer between _____ to _____ as a one-time bonus to any individual found to be eligible and qualified to be a candidate on the Department, who has the requisite law enforcement experience and certification(s) for such a lateral entry into the South Bend Police Department. Any sworn member who received monies pursuant to this Lateral Entry Program and who leaves employment from the South Bend Police Department before his/her one (1) year anniversary with the Department, shall be required to pay back to the South Bend Police Department any and all lateral bonus monies received.

A lateral entry officer with two (2) years or less of service as a certified officer shall enter the South Bend Police Department as a Patrolman Second Class. Upon completing Field Training Program (FTO), such lateral officer shall be eligible for promotion to Patrolman First Class.

(d) Police Officer Recruitment Bonus Program. The Police Officer Recruitment Bonus Program which originally became effective January 1, 2015, shall continue in full, force and effect. Any sworn member of the South Bend Police Department, who assists in the recruitment and hiring of any full-time new sworn police officer, may be eligible upon Department verification of each of the stages listed below:

1. Upon an individual, who has been recruited by a South Bend Police Department sworn member, graduating from the Indiana Law Enforcement Academy, the sum of _____ shall be earmarked for payment for that sworn member of the South Bend Police Department who assisted in the recruitment.
2. Upon that individual then successfully completing the Field Training Program (FTO), the sum of _____ shall be earmarked for that sworn member of the South Bend Police Department who assisted in the recruitment.
3. For the sworn member of the South Bend Police Department to be eligible to receive the bonuses described above, the candidate who recruited the candidate must have successfully completed the specified phase of the hiring process and be hired by the South Bend Police Department as a full-time sworn member. Any sworn member of the South Bend Police Department desiring to participate in the Police Officer Recruitment Bonus Program shall be required to timely complete all required forms with the Department, and upon verification of his/her recruited candidate successfully meeting the hiring standards, processing for payment of the recruitment bonus shall commence.

All Police Department regulations governing this program must be complied with by the sworn member of the South Bend Police Department in order for him/her to be qualified and eligible to be paid under this program.

(a) Lateral Police Officer Recruitment Incentive Program. The South Bend Police Department Lateral Police Officer Recruitment Incentive Program which originally became effective January 1, 2015, shall continue in full, force and effect. Any sworn member of the South Bend Police Department, who verifiably assists in the recruitment and hiring of any new full-time lateral sworn police officer is eligible for a one-time bonus payment of _____. Said bonus shall only be processed for payment upon the following conditions being met:

1. The lateral police officer candidate successfully completed a Law Enforcement Training Board-certified 40-hour Pre-Basic Course, and is hired as a full-time sworn member of the South Bend Police Department;
2. Verification of the sworn member's recruitment activities and his/her timely completion of all required forms with the South Bend Police Department;
3. The sworn member, who recruited the lateral police officer candidate, completed the annual mandatory training program addressing domestic violence, use of force training, fire arms training and emergency vehicle operations training; and
4. All Police Department regulations governing this program must have been complied with by the sworn member of the South Bend Police Department in order for him/her to be qualified and eligible to be paid under this program.

(b) Police Officer Education Incentive Program. The South Bend Police Department Education Incentive Program which originally became effective January 1, 2015, shall continue in full, force and effect. In order to be eligible under this program, a person must be classified as a full-time South Bend Police Department sworn member, must have successfully completed at least one (1) year of full-time service on the South Bend Police Department, and must have completed the annual mandatory training program addressing domestic violence, use of force, fire arms training, emergency vehicle operations training; and provided all of the documentation which verify the completion of the following degrees/hours:

| <u>Required Documentation</u> | <u>2021</u> | <u>2022</u> |
|--|-------------|-------------|
| Associate Degree or 60 credit hours | | |
| Bachelors Degree (BS/BA) | | |
| Masters Degree or higher (JD, PhD, etc.) | | |

Written proof from the educational institution certifying the completion of such degree and/or hours, along with compliance with all Police Department regulations governing this program by the sworn member of the South Bend Police Department is required in order for him/her to be eligible to be paid under this program. Qualifying sworn members shall be paid at the highest degree only, with such payment being made in December of each calendar year.

(c) Former U.S. Military Recruitment and Retention Incentive Programs.¹ The South Bend Police Department Former U.S. Military Recruitment and Retention Incentive Programs which originally became effective January 1, 2015, shall continue in full, force and effect.

¹ The International Association of Chiefs of Police (IACP) in partnership with the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA), has published a guidebook for service members who are transitioning out of the military and are considering a law enforcement career. That publication entitled *Combat Veterans & Law Enforcement: A Transition Guide for Veterans Beginning or Continuing Careers in Law Enforcement* is available at <http://www.theiacp.org/vets2cops>

1. *One-Time Military Recruitment Bonus:* In order to be eligible for a one-time military recruitment bonus, which may be offered to any individual found to be eligible and qualified, who has prior active duty service with the Armed Services and received an Honorable Discharge from a branch of the U.S. military and desires to join the South Bend Police Department as a full-time sworn member after January 1, 2015, said individual would be eligible to one (1) of the following bonus incentive payment amounts upon graduating from the Indiana Law Enforcement Academy:

| Service Length | 2021 | 2022 |
|---|-------------|-------------|
| Two (2) years of past U.S. military active duty service | | |
| Four (4) years of past U.S. military active duty service | | |
| Six (6) or more years of past U.S. military active duty service | | |

Such one-time bonus incentive payment shall be paid at the highest year of U.S. military active duty service experience only, upon proof of such service and tenure being substantiated and verified utilizing the submission by the person requesting the bonus of the Report of Separation, DD-214 issued by the Defense Department. Any person, who received such a bonus incentive payment and who leaves his/her employment with the South Bend Police Department before his/her one (1) year anniversary with the Department, shall be required to pay back to the South Bend Police Department any and all bonus monies received under this program.

2. *Police Officer Recruitment Bonus Program for Recruiting Former U.S. Military Service Member.* Any sworn member of the South Bend Police Department employed with the Department, who verifiably assists in the recruitment and hiring of any new full-time sworn police officer who is a former U.S. military service member is eligible for a one-time bonus payment of _____. Said bonus would only be processed for payment upon the following conditions being met:

- i. The former U.S. military service member who is a police officer candidate successfully completed a Law Enforcement Training Board-certified 40-hour Pre-Basic Course, and is hired as a full-time sworn member of the South Bend Police Department;
- ii. Verification of the sworn member's recruitment activities and his/her timely completion of all required forms with the South Bend Police Department;
- iii. The sworn member who recruited the former U.S. military service member who is a police officer candidate completed the annual mandatory training program addressing domestic violence, use of force training, firearms training and emergency vehicle operations training; and
- iv. All Police Department regulations governing this program must have been complied with by the sworn member of the South Bend Police Department in order for him/her to be qualified and eligible to be paid under this program.

3. *Former U.S. Military Retention Incentive Program.* The South Bend Police Department Former U.S. Military Retention Incentive Program which originally became effective January 1, 2015, shall continue in full, force and effect. In order to be eligible, a sworn member of the

Department must have successfully completed at least one (1) year of full-time service on the Department and must have completed the annually mandatory training program addressing domestic violence, fire arms training and emergency vehicle operations training, and provide documentation as required by this section with qualified sworn members being entitled to the following:

| <u>Service Length</u> | <u>2021</u> | <u>2022</u> |
|---|-------------|-------------|
| Two (2) years of past U.S. military active duty service | | |
| Four (4) years of past U.S. military active duty service | | |
| Six (6) or more years of past U.S. military active duty service | | |

Such bonus incentive retention payments shall be paid at the highest year of U.S. military active duty service experience only. Proof of such U.S. military service and tenure must be substantiated and verified by utilizing the Report of Separation, DD-214 issued by the Defense Department. Qualifying sworn members shall be paid said bonus in December of each calendar year.

4. Police Recruitment Relocation to South Bend Incentive. Any new full-time sworn member of the South Bend Police Department who is employed after January 1, 2015, would be eligible to apply for a Police Recruitment Relocation to South Bend Incentive, so long as his/her new personal residential address is located within the South Bend City limits. This relocation bonus may not exceed _____ for each qualifying full-time sworn member in calendar years 2021, and 2022

Section III. Additional Areas of Compensation.

(a) Maximum Amounts. All monetary amounts set forth in this ordinance shall be the maximum amounts permitted in each calendar year addressed.

(b) City Residency Incentives. Sworn members and officers of the South Bend Police Department, who establish verified legal residence within any neighborhood within the City of South Bend city limits and reside on a continuous permanent basis within the South Bend city limits, and comply any additional department governing regulations on this topic shall be entitled to the following residency incentive bonus:

| | |
|-------|---|
| 2021: | \$ _____ maximum payable on or before December 15, 2021 |
| 2022 | \$ _____ maximum payable on or before December 15, 2022 |

(c) Court Time Pay: If an officer or sworn member of the South Bend Police Department is subpoenaed to court or is ordered to appear at any given location to validate a complaint or warrant, and if that officer or sworn member is off-duty, that officer or sworn member shall be paid overtime. Such court time pay shall be paid at the overtime rate of pay. Such officer or sworn member shall receive a minimum of four (4) hours of pay for appearing on his or her scheduled day off; and a minimum of two (2) hours of pay for appearing when off-duty on a regular scheduled workday.

(d) Overtime Pay: If a sworn member is required to remain on duty in excess of the regularly scheduled workday, he or she shall be entitled to overtime pay. Such sworn member shall be paid at the rate of one and one-half (1 ½) times his or her regular rate of pay. Overtime shall be calculated by quarter-hour increments.

(e) Critical Duty Day Pay Stipend: A critical duty day pay stipend is continued in the amount of

_____. There shall be eight (8) Critical Duty Days established by the Board of Public Safety by proper Board Resolution. Officers and sworn members assigned to the Family Violence/Special Victim's Unit, Country Metro Homicide or the South Bend Community School Corporation, while so assigned, shall not be eligible for the Critical Duty Day pay stipend, while working as a part of his or her regular duty assignments.

(f) Shift Premium Pays: An officer or sworn member scheduled to work and permanently assigned to any of the following types of detail shall be entitled to the following shift premium pays for such work:

| Type of Detail | 2021 | 2022 |
|-----------------------------------|-------------|-------------|
| Second Detail [Afternoons] | | |
| Third Detail [Midnights] | | |
| Strategic Focus Unit | | |
| Investigative Division [evenings] | | |

(g) Seniority-Shift Incentive Premium Pays: Any sworn Patrol Division or Investigative Bureau officer permanently assigned to the afternoon, evening, or midnight shifts shall be entitled to the following additional Seniority-Shift Incentive Premium pays for such work:

| Type of Detail | 2021 | 2022 |
|---|-------------|-------------|
| Second Detail [Afternoons] – 8 years or more of service | | |
| Third Detail [Midnights] – 8 years or more of service | | |

(h) Special Duty Pays: An officer or sworn member who is qualified and scheduled to work in special hazardous duty and/or highly specialized areas of service, shall be entitled to receive Special Duty Pay for such assigned and designated specialties:

| Type of Special Duty | 2021 | 2022 |
|---|-------------|-------------|
| Strategic Focus Unit | | |
| K-9 Unit | | |
| SWAT | | |
| Bomb Technician | | |
| Hostage Negotiator | | |
| Uniform Crime Scene Technician | | |
| Patrol Shift Supervisory Sergeant Pro-Pay | | |
| Rapid Response (RRT) | | |
| Diagramer | | |
| Certified Meth Technician | | |

(i) Limited English Proficiency (LEP) Specialty Pay and Sign Language Proficiency Incentive Pay: A Limited English Proficiency (LEP) Pay Program and a Sign Language Proficiency Incentive Pay Program, overseen by the City's Human Resources Director or his/her designee, who shall monitor the Department's requirements. All qualifying sworn members who meet the requirements and who are regularly assigned to perform such duties shall be paid the following specialty pay in a lump sum in the last payroll in December of each year of such assignment:

Type of Special Pay

2021

2022

Limited English Proficiency (LEP)
Sign Language Proficiency

with such incentive program payments being limited to the total yearly amount budgeted for the same.

(j) Field Training Officer (FTO) Pay: A qualified Field Training Officer (FTO) shall be entitled to _____ per day for each day which such person is qualified, assigned and performs field training activities with new recruits.

(k) Division Chief Stipend: The Chief of Police may assign one (1) Division Chief to be "acting Chief" when he/she is unavailable. Said Division Chief shall receive a stipend of _____ per year.

(l) Annual Cash Allowance: Officers and sworn members shall receive the following annual cash allowance amounts. One-fourth (1/4) of the annual sums listed shall be paid each calendar quarter:

| | 2021 | 2022 |
|-----------------------|-------------|-------------|
| Annual Cash Allowance | | |

(m) Longevity Pays: Qualifying officers and sworn members holding the rank of Patrolman First Class and above, shall receive addition compensation in recognition of cumulative service on the South Bend Police Department. Such longevity pays shall be paid in the following amounts in each year:

| Cumulative Years of Service on SBPD | Commencement Date | 2021 | 2022 |
|--|---------------------------------|-------------|-------------|
| 4 – 9 years | Beginning 5 th year | | |
| 10 – 14 years | Beginning 11 th year | | |
| 15 – 19 years | Beginning 16 th year | | |
| 20 – 24 years | Beginning 21 st year | | |
| 25 years and over | Beginning 26 th year | | |

(n) Tuition Reimbursement: Qualifying officers and sworn members of the South Bend Police Department who participate in the Tuition Reimbursement Program shall be entitled to the following maximum dollar amount(s) for approved course tuition:

| Course Grade | Maximum Amount Reimbursed by the City of South Bend |
|---------------------|--|
| A | |
| B | |
| C | |

Officers and sworn members who wish to participate in this program must give notice to the Services Division Chief prior to registering for a course which has tuition fees, so that funds may be earmarked for potential tuition reimbursement on a "first come, first serve" basis up to the maximum amount budgeted for such purposes for each calendar year by the Common Council. Tuition reimbursement shall be limited to a maximum reimbursement amount of _____ per calendar year to any officer or sworn member participating in the program. All governing regulations must be complied with by any officer or sworn member who participates in the program as a condition of being paid any tuition reimbursement.

(o) Voluntary Physical Fitness Program: The Common Council continues the authorization previously set forth in Ordinance No. 10042-10, Ordinance No. 10192-12, Ordinance No. 10332-14, and Ordinance No. 10472-16 to implement a voluntary physical fitness program during 2021 and/or 2022, which may have the potential of any officer and/or sworn member of the South Bend Police Department who qualifies under the governing policies and procedures implemented by the Department to earn up to a maximum of one (1) personal day per calendar year. Such personal day may not be used, if such usage results in overtime costs to the City.

(p) On-Call Duty Pays: Each of the following On-Call Duty Pay categories shall be allotted _____ per category per year for calendar years 2021 and 2022, and shall be divided among the assigned police officers in each of these categories. Such division of pay shall be determined according to the frequency of assigned on-call days in the respective category and shall be paid on a quarterly basis. The On-Call Duty Pay categories are as follows:

All officers assigned to the Investigative Bureau
Traffic On-Call Diagrammer
Traffic On-Call Duty Officer

(q) Life Insurance: The City of South Bend shall continue to provide life insurance coverage on all sworn members and officers of the South Bend Police Department in an amount equal to the amount of the sworn member's and officer's base pay.

(r) Health Insurance: Each active sworn member and upper level policy makers who are also referred to as officers of the South Bend Police Department who has met the eligibility requirements shall have the opportunity to participate in the City's comprehensive major medical insurance program. The contribution of such individuals shall be no greater than the contribution of other City employees receiving the same benefits, and the level of benefits shall be no less than the level for other City employees. The bi-weekly contributions for health insurance coverage for active sworn members and upper level policy makers of the South Bend Police Department for calendar year 2021 shall be as set forth on the attached Exhibit A, which is incorporated herein by reference.

The contribution for police pensioners who are members of the Fraternal Order of Police, Lodge No. 36 who retire after January 1, 1997, and who desire coverage from the City's self-funded insurance program for calendar year 2021 shall be as set forth in attached Exhibit A.

Benefits for qualifying police pensioners shall not begin until such pensioner or dependent spouse of such pensioner is fifty-two (52) years of age and shall cease when such pensioner or the dependent spouse of such pensioner reaches sixty-five (65) years of age, as further addressed in the 2021-2024 Working Agreement, as to be approved by the Board of Public Safety.

Section IV. Severability.

If any part, section, subsection, paragraph, sentence, clause or phrase of this ordinance is for any reason declared to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section V. Effective Date.

This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

BILL NO. 54-20



City of South Bend PLAN COMMISSION

County-City Building
227 W. Jefferson Blvd. 1400S
South Bend, IN 46601
(574) 235-7627
www.southbendin.gov/zoning

9-23-20

Honorable Chairwoman McBride
4th Floor, County-City Building
South Bend, IN 46601

RE: 1813 Lincolnway West
SBPC#0030-20

Dear Chairwoman McBride:

Enclosed is an Ordinance for the proposed Zone Map Amendment at the above referenced location. Please include the attached Ordinance on the Council agenda for first reading at your September 28th 2020 Council meeting, and set it for public hearing at your October 26th 2020 Council meeting. The petition is tentatively scheduled for public hearing at the October 19th 2020 South Bend Plan Commission meeting. The recommendation of the South Bend Plan Commission will be forwarded to the Office of the City Clerk by noon on the day following the public hearing.

The petitioner provided the following to describe the proposed project:

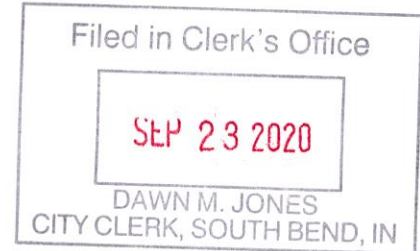
Conversion of property to allow for both residential and commercial uses.

If you have any questions, please feel free to contact our office.

Sincerely,

Joseph Molnar
Zoning Specialist

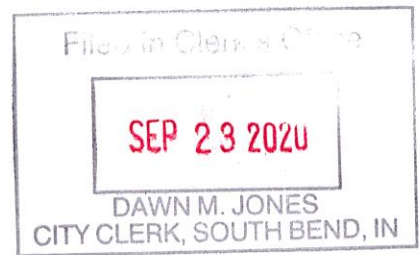
CC: Bob Palmer



Tim Corcoran
Planning Director

Angela Smith
Zoning Administrator

Daniel Brewer
Commission President



BILL NO. 54-20

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 1813 LINCOLNWAY WEST, COUNCILMANIC DISTRICT NO. 2 IN THE CITY OF SOUTH BEND, INDIANA

STATEMENT OF PURPOSE AND INTENT

Conversion of the property for mixed uses including residential apartments and commercial spaces.

Petitioners desire to rezone the property from U3 Urban Neighborhood 3 to UF Urban Neighborhood Flex.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Ordinance No. 10689-19, which ordinance is commonly known as the Zoning Ordinance of the City of South Bend, Indiana, be and the same hereby amended in order that the zoning classification of the following described real estate in the City of South Bend, St. Joseph County, State of Indiana:

Lot 57 & S1/2 Vac Alley N and Adj. Augustines Add

be and the same is hereby established as UF URBAN NEIGHBORHOOD FLEX

SECTION II. This ordinance is and shall be subject to commitments as provided by Chapter 21-12.07(f)(7) Commitments, if applicable.

SECTION III. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Karen L. White, Council President
South Bend Common Council

Attest:

Dawn M. Jones, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2020, at _____ o'clock ____ . m.

Dawn M. Jones, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2020, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana