



# OFFICE OF THE CITY CLERK

KAREEMAH FOWLER, CITY CLERK

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## MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** KAREEMAH FOWLER, CITY CLERK  
**DATE:** MARCH 21, 2019  
**SUBJECT:** COMMITTEE MEETING NOTICE

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The following Common Council Committee Meetings have been scheduled for **Monday, March 25, 2019:**

Council Informal Meeting Room  
4<sup>th</sup> Floor County-City Building  
227 W. Jefferson Blvd.  
South Bend, IN 46601

- |                         |  |                            |
|-------------------------|--|----------------------------|
| <b><u>4:00 P.M.</u></b> | <b><u>HEALTH &amp; PUBLIC SAFETY</u></b><br>1. <b><u>Update</u></b> - Weather Amnesty Follow-Up  | <b>CHAIRPERSON, BRODEN</b> |
| <b><u>4:20 P.M.</u></b> | <b><u>UTILITIES</u></b><br>1. <b><u>Update</u></b> - AEP   | <b>CHAIRPERSON, TESHKA</b> |
| <b><u>4:35 P.M.</u></b> | <b><u>PERSONNEL &amp; FINANCE</u></b><br>1. <a href="#">Bill No. 07-19</a> - March 2019 Transfer Ordinance<br>2. <a href="#">Bill No. 08-19</a> - March 2019 Appropriation Ordinance- Civil City Funds<br>3. <a href="#">Bill No. 09-19</a> - March 2019 Appropriation Ordinance- Enterprise Funds | <b>CHAIRPERSON, WHITE</b>  |
| <b><u>4:50 P.M.</u></b> | <b><u>ZONING &amp; ANNEXATION</u></b><br>1. <a href="#">Bill No. 19-04</a> - Special Exception: 1119 Lincoln Way West  | <b>CHAIRPERSON, DAVIS</b>  |

Council President Tim Scott has called an **Informal Meeting** of the Council which will commence immediately after the adjournment of the Zoning & Annexation Committee Meeting.

- |  |                            |
|--|----------------------------|
| <b><u>INFORMAL MEETING OF THE COMMON COUNCIL</u></b><br>1. Discussion of Council Agenda<br>2. Update and Announcements<br>3. Boards and Commissions Interviews<br>4. Adjournment | <b>PRESIDENT, T. SCOTT</b> |
|--|----------------------------|

cc: Mayor Pete Buttigieg  
Committee Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible

INTEGRITY| SERVICE| ACCESSIBILITY

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JENNIFER M. COFFMAN  
CHIEF DEPUTY/DIRECTOR OF OPERATIONS

BIANCA L. TIRADO  
DEPUTY/DIRECTOR OF POLICY

JOSEPH R. MOLNAR  
ORDINANCE VIOLATION CLERK





## **SOUTH BEND COMMON COUNCIL**

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### **MEETING AGENDA**

Monday, March 25, 2019

7:00 P.M.

1. **INVOCATION- BISHOP DOUGLAS SPARKS- THE EPISCOPAL DIOCESE OF NORTHERN INDIANA**
2. **PLEDGE TO THE FLAG**
3. **ROLL CALL**
4. **REPORT FROM THE SUB-COMMITTEE ON MINUTES**
5. **SPECIAL BUSINESS- MOMENT OF SILENCE FOR CHRISTCHURCH, NEW ZEALAND VICTIMS**
6. **REPORTS FROM CITY OFFICES**
7. **COMMITTEE OF THE WHOLE** **TIME: \_\_\_\_\_**  
BILL NO.

07-19 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2019

08-19 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS IN 2019 OF \$25,000 FROM GENERAL FUND (#101), \$3,469 FROM STUDEBAKER-OLIVER REVITALIZATION GRANT FUND (#209), \$672,857 FROM ECONOMIC DEVELOPMENT STATE GRANT (#210), \$2,300,000 FROM DCI FEDERAL GRANT FUND (#212), \$200,000 FROM LIABILITY INSURANCE PREMIUM RESERVE FUND (#226), \$160,000 FROM LOCAL ROAD & STREET (#251), \$85,580 FROM IT/INNOVATION/311 CALL CENTER (#279), \$24,945 FROM INDIANA RIVER RESCUE (#291), \$2,518 FROM COVELESKI BOND DEBT SERVICE RESERVE (#317), \$251,475 FROM COUNTY OPTION INCOME TAX (#404), \$32,500 FROM ECONOMIC DEVELOPMENT INCOME TAX (#408), \$670,001

FROM MAJOR MOVES CONSTRUCTION (#412), \$5,117,411 FROM 2018 TIF PARKS BOND CAPITAL (#452), \$500,000 FROM 2017 PARKS BOND CAPITAL (#471), AND \$415,500 FROM 2015 PARKS BOND CAPITAL (#751).

09-19 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND ENTERPRISE OPERATIONS IN 2019 OF \$200,000 FROM CONSOLIDATED BUILDING FUND (#600), \$1,715,669 FROM WATER WORKS DEBT SERVICE (#625), AND (\$600,000) FROM STORM SEWER FUND (#667).

8. **BILLS ON THIRD READING** **TIME:** \_\_\_\_\_  
BILL NO.

07-19 THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2019

08-19 THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS IN 2019 OF \$25,000 FROM GENERAL FUND (#101), \$3,469 FROM STUDEBAKER-OLIVER REVITALIZATION GRANT FUND (#209), \$672,857 FROM ECONOMIC DEVELOPMENT STATE GRANT (#210), \$2,300,000 FROM DCI FEDERAL GRANT FUND (#212), \$200,000 FROM LIABILITY INSURANCE PREMIUM RESERVE FUND (#226), \$160,000 FROM LOCAL ROAD & STREET (#251), \$85,580 FROM IT/INNOVATION/311 CALL CENTER (#279), \$24,945 FROM INDIANA RIVER RESCUE (#291), \$2,518 FROM COVELESKI BOND DEBT SERVICE RESERVE (#317), \$251,475 FROM COUNTY OPTION INCOME TAX (#404), \$32,500 FROM ECONOMIC DEVELOPMENT INCOME TAX (#408), \$670,001 FROM MAJOR MOVES CONSTRUCTION (#412), \$5,117,411 FROM 2018 TIF PARKS BOND CAPITAL (#452), \$500,000 FROM 2017 PARKS BOND CAPITAL (#471), AND \$415,500 FROM 2015 PARKS BOND CAPITAL (#751).

09-19 THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND ENTERPRISE OPERATIONS IN 2019 OF \$200,000 FROM CONSOLIDATED BUILDING FUND (#600), \$1,715,669 FROM WATER WORKS DEBT SERVICE (#625), AND (\$600,000) FROM STORM SEWER FUND (#667).



9. **RESOLUTIONS**  
BILL NO.

19-04 A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE AREA BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 1119 LINCOLNWAY WEST

10. **BILLS ON FIRST READING**

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **PRIVILEGE OF THE FLOOR**

14. **ADJOURNMENT**

**TIME:** \_\_\_\_\_

**Notice for Hearing and Sight Impaired Persons**  
**Auxiliary Aid Or Other Services Are Available Upon Request At No Charge.**  
**Please Give Reasonable Advance Request When Possible.**

*In the interest of providing greater public access and to promote greater transparency, the South Bend Common Council agenda has been translated into Spanish. All agendas are available online from the Council's website, and also in paper format in the Office of the City Clerk, 4<sup>th</sup> Floor County-City Building. Reasonable efforts have been taken to provide an accurate translation of the text of the agenda, however, the official text is the English version. Any discrepancies which may be created in the translation, are not binding. Such translations do not create any right or benefit, substantive or procedural, enforceable at law or equity by a party against the Common Council or the City of South Bend, Indiana.*





## 2019 COMMON COUNCIL STANDING COMMITTEES (Rev. 01-10-19)

### COMMUNITY INVESTMENT COMMITTEE

Oversees the various activities of the Department of Community Investment. This Committee reviews all real and personal tax abatement requests and works closely with the Business Development Team.

Gavin Ferlic, Chairperson

Regina Williams-Preston, Vice-Chairperson

Oliver J. Davis, Member

Sharon L. McBride, Member

### COMMUNITY RELATIONS COMMITTEE

Oversees the various activities of the Engagement and Economic Empowerment, Neighborhood Development, and Community Resources Teams within the City's Department of CI and is charged with facilitating partnerships and ongoing communications with other public and private entities operating within the City.

Regina Williams-Preston, Chairperson

Gavin Ferlic, Vice-Chairperson

John Voorde, Member

Jo M. Broden, Member

### COUNCIL RULES COMMITTEE

Oversees the regulations governing the overall operation of the Common Council, as well as all matters of public trust. Its duties are set forth in detail in Section 2-10.1 of the *South Bend Municipal Code*.

Tim Scott, Member

Jake Teshka, Member

Gavin Ferlic, Member

Karen L. White, Member

### HEALTH AND PUBLIC SAFETY COMMITTEE

Oversees the various activities performed by the Fire and Police Departments, EMS, Department of Code Enforcement, ordinance violations, and related health and public safety matters.

Jo M. Broden, Chairperson

Karen L. White, Vice-Chairperson

Oliver J. Davis, Member

John Voorde, Member

### INFORMATION AND TECHNOLOGY COMMITTEE- Innovation

Oversees the various activities of the City's Department of Innovation, which includes the Divisions of Information Technology and 311 so that the City of South Bend remains competitive and on the cutting edge of developments in this area. Reviewing and proposing upgrades to computer systems and web sites, developing availability and access to GIS data and related technologies are just some of its many activities.

Tim Scott, Chairperson

Gavin Ferlic, Vice-Chairperson

Jake Teshka, Member

Sharon L. McBride, Member

### PARC COMMITTEE- Venues Parks and Arts (Parks, Recreation, Cultural Arts & Entertainment)

Oversees the various activities of the Century Center, College Football Hall of Fame, Four Winds Stadium, Morris Performing Arts Center, Studebaker National Museum, South Bend Regional Museum of Art, Potawatomi Zoo, My SB Trails, DTSB relations, and the many recreational and leisure activities offered by the Department of Venues Parks and Arts.

Sharon L. McBride, Chairperson

Jake Teshka, Vice-Chairperson

Oliver J. Davis, Member

John Voorde, Member



## 2019 COMMON COUNCIL STANDING COMMITTEES (Rev. 01-10-19)

### **PERSONNEL AND FINANCE COMMITTEE**

Oversees the activities performed by the Department of Administration and Finance, and reviews all proposed salaries, budgets, appropriations and other fiscal matters, as well as personnel policies, health benefits and related matters.

Karen L. White, Chairperson  
John Voorde, Vice-Chairperson

Regina Williams-Preston, Member  
Jo M. Broden, Member

### **PUBLIC WORKS AND PROPERTY VACATION COMMITTEE**

Oversees the various activities performed by the Building Department, the Department of Public Works and related public works and property vacation issues.

John Voorde, Chairperson  
Sharon L. McBride, Vice-Chairperson

Jo M. Broden, Member  
Karen L. White, Member

### **RESIDENTIAL NEIGHBORHOODS COMMITTEE**

Oversees the various activities and issues related to neighborhood development and enhancement.

Karen L. White, Chairperson  
Jo M. Broden, Vice-Chairperson

Regina Williams-Preston, Member  
Sharon L. McBride, Member

### **UTILITIES COMMITTEE**

Oversees the activities of all enterprise entities including but not limited to the Bureau of Waterworks, Bureau of Sewers and all related matters.

Jake Teshka, Chairperson  
Oliver J. Davis, Vice-Chairperson

Sharon L. McBride, Member  
Regina Williams-Preston, Member

### **ZONING AND ANNEXATION COMMITTEE**

Oversees the activities related to the Board of Zoning Appeals, recommendations from the Area Plan Commission and the Historic Preservation Commission, as well as all related matters addressing annexation and zoning.

Oliver J. Davis, Chairperson  
John Voorde, Vice-Chairperson

Gavin Ferlic, Member  
Jo M. Broden, Member

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### **SUB-COMMITTEE ON MINUTES**

Reviews the minutes prepared by the Office of the City Clerk of the regular, special and informal meetings of the Common Council and makes a recommendation on their approval/modification to the Council

Tim Scott, Member  
Jake Teshka, Member



## 2019 COMMON COUNCIL STANDING COMMITTEES (Rev.01-10-19)

### **TIM SCOTT, 1<sup>ST</sup> District Council Member**

#### **President**

Information and Technology Committee, Chairperson

Council Rules Committee, Member  
Sub-Committee on Minutes, Member

### **REGINA WILLIAMS-PRESTON 2<sup>nd</sup> District Council Member**

Community Relations Committee, Chairperson

Community Investment Committee, Vice-Chairperson

Residential Neighborhood Committee, Member  
Personnel & Finance Committee, Member  
Utilities Committee, Member

### **SHARON L. MCBRIDE, 3<sup>rd</sup> District Council Member**

PARC Committee, Chairperson

Public Works & Property Vacation, Vice-Chair

Community Investment Committee, Member  
Information & Technology Committee, Member  
Utilities Committee, Member  
Residential Neighborhoods Committee, Member

### **JO M. BRODEN, 4<sup>TH</sup> District Council Member**

Health and Public Safety Committee, Chairperson

Residential Neighborhood Committee, Vice-Chairperson

Public Works & Property Vacation, Member  
Zoning & Annexation Committee, Member  
Community Relations Committee, Member  
Personnel and Finance Committee, Member

### **JAKE TESHKA, 5<sup>TH</sup> District Council Member**

Utilities Committee, Chairperson

PARC Committee, Vice-Chairperson

Council Rules Committee, Member  
Information and Technology Committee, Member  
Sub-Committee on Minutes, Member

### **OLIVER J. DAVIS, 6<sup>TH</sup> District Council Member**

Zoning & Annexation Committee, Chairperson

Utilities Committee, Vice-Chairperson

Community Investment Committee, Member  
Health & Public Safety Committee, Member  
PARC Committee, Member

### **GAVIN FERLIC, AT LARGE Council Member**

Community Investment Committee, Chairperson

Information & Technology Committee, Vice-Chairperson

Community Relations Committee, Vice-Chairperson

Council Rules Committee, Member  
Zoning & Annexation Committee, Member

### **KAREN L. WHITE, AT LARGE Council Member**

#### **Vice-President**

Residential Neighborhood Committee, Chairperson

Personnel & Finance Committee, Chairperson

Health & Public Safety Committee, Vice-Chairperson

Council Rules Committee, Member  
Public Works & Property Vacation, Member

### **JOHN VOORDE, AT LARGE Council Member**

#### **Chairperson, Committee of the Whole**

Public Works & Property Vacation, Chairperson

Zoning & Annexation Committee, Vice-Chairperson

Personnel and Finance Committee, Vice-Chairperson

Community Relations Committee, Member  
PARC Committee, Member  
Health and Public Safety Committee, Member



1200N COUNTY-CITY BUILDING  
227 W. JEFFERSON BLVD.  
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9217  
FAX 574/ 235-9928

CITY OF SOUTH BEND PETE BUTTIGIEG, MAYOR  
DEPARTMENT OF ADMINISTRATION AND FINANCE

March 6, 2019

Mr. Tim Scott, President  
City of South Bend Common Council  
227 W. Jefferson Boulevard, 4<sup>th</sup> Floor  
South Bend, Indiana 46601

RE: March 2019 Transfer Ordinance

Dear President Scott,

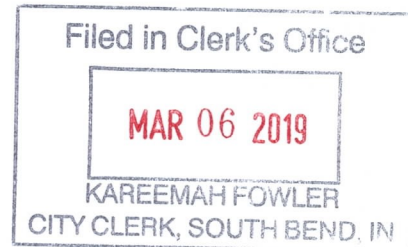
During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2019, we plan to propose adjustments during four time periods—March, June, October and December.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1<sup>st</sup> reading on March 11, 2019 with 2<sup>nd</sup> reading, public hearing and 3<sup>rd</sup> reading scheduled for March 25, 2019.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

Daniel T. Parker  
City Controller



MAR 06 2019

KAREEMAH FOWLER  
CITY CLERK, SOUTH BEND, IN

**BILL NO. 07-19**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2019**

**STATEMENT OF PURPOSE AND INTENT**

Unforeseen conditions have developed since the adoption of the existing budgets (Ordinances #10615-18 and 10616-18 passed on October 8, 2018) which necessitate the increase and reduction of appropriations within the various departments of the General Fund and other funds of the City of South Bend during 2019.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. All accounts as set forth in the detailed attachment hereto which are incorporated herein shall be adjusted by increase or reduction of appropriation in the designated sums.

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

\_\_\_\_\_  
Tim Scott, Council President  
South Bend Common Council

Attest:

\_\_\_\_\_  
Kareemah N. Fowler, City Clerk  
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock \_\_\_\_ m.

\_\_\_\_\_  
Kareemah N. Fowler, City Clerk  
Office of the City Clerk



Approved and signed by me on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_  
o'clock  
\_\_\_\_.m.

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Pete Buttigieg, Mayor  
City of South Bend, Indiana

**City of South Bend, Indiana**  
**March 2019 Budget Transfers**  
*(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)*  
**February 27, 2019**

Common Council Approved XX/XX/19 - Bill No. XX-XX

Fund Name	Department Name	Account Name	Fiscal Officer/ Contact Name	Account Number	Project Number	Budget Increase/ (Decrease)	Justification
General Fund	AmeriCorps Grant	Personnel / Seasonal & Interns	Ron O'Connor	101-0628-419.10-03	AMERC1	220,000	AmeriCorps member living allowance was incorrectly budgeted as contractor. Needs to be moved into a personnel account for Payroll to process living allowance payments.
	AmeriCorps Grant	Services / Other Professional Services	Ron O'Connor	101-0628-419.31-06	AMERC1	(220,000)	
						\$ -	
Parks & Recreation	Venues, Parks & Arts	Capital / Land Improvements	Ken Glowacki	201-1101-452.42-01		(2,225,000)	Reclass budget to new account in order to track expenditures of the donation from the Pokagon Band, designated for Howard Park improvements
	Venues, Parks & Arts	Capital / Land Improvements	Ken Glowacki	201-1150-452.42-01		2,225,000	
						\$ -	
Water Works Debt Service	Water Works	Capital Purchase / Wells	Roxanne Lawson	622-0640-661.46-02	16W001	7,765	Construction bid (117-031R) is greater than original cost estimate
	Water Works	Capital Equipment / Misc Equipment	Roxanne Lawson	622-0640-415.43-10		(7,765)	
						\$ -	
						\$ -	
					<b>Grand Total</b>	\$ -	

Filed in Clerk's Office  
**MAR 06 2019**  
 KAREEMAH FOWLER  
 CITY CLERK, SOUTH BEND, IN

1200N COUNTY-CITY BUILDING  
227 W. JEFFERSON BLVD.  
SOUTH BEND, INDIANA 46601-1830

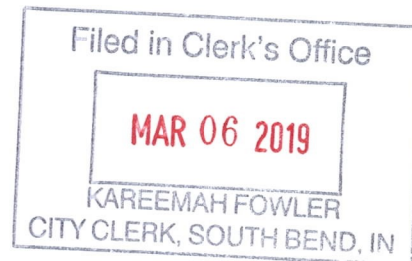


PHONE 574/ 235-9217  
FAX 574/ 235-9928

CITY OF SOUTH BEND PETE BUTTIGIEG, MAYOR  
**DEPARTMENT OF ADMINISTRATION AND FINANCE**

March 6, 2019

Mr. Tim Scott, President  
City of South Bend Common Council  
227 W. Jefferson Boulevard, 4<sup>th</sup> Floor  
South Bend, Indiana 46601



RE: March 2019 Appropriation Ordinance – Civil City Funds

Dear President Scott,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2019, we plan to propose adjustments during four time periods—March, June, October and December.

Based on our budget review, we are submitting the enclosed additional appropriation ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1<sup>st</sup> reading on March 11, 2019 with 2<sup>nd</sup> reading, public hearing and 3<sup>rd</sup> reading scheduled for March 25, 2019.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

Daniel T. Parker  
City Controller

MAR 06 2019

KAREEMAH FOWLER  
CITY CLERK, SOUTH BEND, INBILL NO. 08-19

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS IN 2019 OF \$25,000 FROM GENERAL FUND (#101), \$3,469 FROM STUDEBAKER-OLIVER REVITALIZATION GRANT FUND (#209), \$672,857 FROM ECONOMIC DEVELOPMENT STATE GRANT (#210), \$2,300,000 FROM DCI FEDERAL GRANT FUND (#212), \$200,000 FROM LIABILITY INSURANCE PREMIUM RESERVE FUND (#226), \$160,000 FROM LOCAL ROAD & STREET (#251), \$85,580 FROM IT/INNOVATION/311 CALL CENTER (#279), \$24,945 FROM INDIANA RIVER RESCUE (#291), \$2,518 FROM COVELESKI BOND DEBT SERVICE RESERVE (#317), \$251,475 FROM COUNTY OPTION INCOME TAX (#404), \$32,500 FROM ECONOMIC DEVELOPMENT INCOME TAX (#408), \$670,001 FROM MAJOR MOVES CONSTRUCTION (#412), \$5,117,411 FROM 2018 TIF PARKS BOND CAPITAL (#452), \$500,000 FROM 2017 PARKS BOND CAPITAL (#471), AND \$415,500 FROM 2015 PARKS BOND CAPITAL (#751).

## STATEMENT OF PURPOSE AND INTENT

The Common Council passed the City's 2019 operating and capital budgets in 2018 (Ordinance #10615-18 passed on October 8, 2018), which included expenditures for various City operations. It is now necessary to appropriate additional funds for operational and capital expenditures necessary for the City to effect provision of services to its citizens which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2019 and set apart within the following designated funds for expenditures as follows:

<b>FUND</b>	<b>Amount</b>
General Fund (#101)	\$25,000
Studebaker-Oliver Revitalization Grant (#209)	3,469
Economic Develop State Grant (#210)	672,857
DCI Federal Grant Fund (#212)	2,300,000
Liability Insurance Premium Reserve (#226)	200,000
Local Road & Street (#251)	160,000
IT / Innovation / 311 Call Center (#279)	85,580
Indiana River Rescue (#291)	24,945
Coveleski Bond Debt Service Reserve (#317)	2,518



County Option Income Tax (#404)	251,475
Economic Develop Income Tax (#408)	32,500
Major Moves Construction (#412)	670,001
2018 TIF Parks Bond Capital (#452)	5,117,411
2017 Parks Bond Capital (#471)	500,000
2015 Parks Bond Capital (#751)	415,500
<b>TOTAL</b>	<b><u>\$10,461,256</u></b>

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

\_\_\_\_\_  
 Tim Scott, Council President  
 South Bend Common Council

Attest:

\_\_\_\_\_  
 Kareemah N. Fowler, City Clerk  
 Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock \_\_\_\_ . m.

\_\_\_\_\_  
 Kareemah N. Fowler, City Clerk  
 Office of the City Clerk

Approved and signed by me on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock \_\_\_\_ .m.

\_\_\_\_\_  
 Pete Buttigieg, Mayor  
 City of South Bend, Indiana

**City of South Bend, Indiana**  
**March 2019 Additional Appropriation Requests - Civil City Funds**  
*(increase or decrease in total fund expenditures)*  
**February 27, 2019**

Common Council Approved XX/XX/19 - Bill No. XX-XX

Fund Name	Department Name	Account Name	Fiscal Officer/Contact Name	Account Number	Project Number	Budget Increase/ (Decrease)	Justification
<b>Unanticipated Expenses</b>							
General Fund	Fire Department	Services / Other Professional Services	Renaia Matousova	101-0901-422.31-06		\$ 25,000	Specialized solution for Fire Dept to manage, complete, and track training. It provides robust reporting tools tailored for certifications needed.
IT / Innovation / 311 Call Center	Information Technology	Services / Computer Equip R&M	Amy Shirk	279-0672-415.36-04		65,580	Annual software cost
IT / Innovation / 311 Call Center	Information Technology	Services / Other Professional Services	Amy Shirk	279-0672-415.31-06		20,000	One-time infrastructure setup
						\$ 85,580	- Aunsgit - Cloud Analytics Platform: The cost of this project was not known at the time of the 2019 budget so is not included in the 2019 budget.
Liability Insurance Fund	Catastrophic Events	Capital / Building Improvements	Ron O'Connor	226-0419-672.42-02		90,000	2018 flood damage - North Pumping Station
Liability Insurance Fund	Catastrophic Events	Capital / Streets & Alleys	Ron O'Connor	226-0419-672.42-03		110,000	2018 flood damage - East Bank and East Race
						\$ 200,000	
						\$ 310,580	
<b>Supported by New Revenue</b>							
Economic Develop State Grant	Dept of Community Investment	Services / Other Professional Services	Beth Leonard	210-1007-460.31-06		171,301	Establish budget for State lead grant, supported by \$672,857 grant revenue
Economic Develop State Grant	Dept of Community Investment	Services / Building R&M	Beth Leonard	210-1007-460.36-01		281,250	
Economic Develop State Grant	Dept of Community Investment	Grants & Subsidies	Beth Leonard	210-1007-460.39-30		65,000	
Economic Develop State Grant	Dept of Community Investment	Services / Demolition & Clearance	Beth Leonard	210-1007-460.39-82		11,400	
Economic Develop State Grant	Dept of Community Investment	Services / Other Professional Services	Beth Leonard	210-1036-460.31-06		25,156	
Economic Develop State Grant	Dept of Community Investment	Services / Building R&M	Beth Leonard	210-1036-460.36-01		118,750	
						\$ 672,857	
DCI Federal Grant	Dept of Community Investment	Services / Other Professional Services	Beth Leonard	212-1036-460.31-06		300,000	Establish budget for Federal lead grant, supported by \$2,300,000 grant revenue
DCI Federal Grant	Dept of Community Investment	Grants & Subsidies	Beth Leonard	212-1036-460.39-30		2,000,000	
						\$ 2,300,000	
County Option Income Tax	Dept of Community Investment	Grants & Subsidies	Beth Leonard	404-1001-460.39-30		\$ 37,500	Love Your Block Grant - UEA Payment, supported by \$12,500 new revenue
						\$ 3,010,357	
<b>Capital Projects</b>							
2018 TIF Parks Bond Capital	Venues, Parks & Arts / DCI	Services / Engineering	Beth Leonard	452-1101-452.31-02		500,000	Appropriate the remaining amount of 2018 TIF Park Bond proceeds not already budgeted or spent.
2018 TIF Parks Bond Capital	Venues, Parks & Arts / DCI	Services / Other Professional Services	Beth Leonard	452-1101-452.31-06		50,000	
2018 TIF Parks Bond Capital	Venues, Parks & Arts / DCI	Capital / Land Improvements	Beth Leonard	452-1101-452.42-01		4,358,411	
2018 TIF Parks Bond Capital	Venues, Parks & Arts / DCI	Capital / Park Equipment	Beth Leonard	452-1101-452.43-07		209,000	
						\$ 5,117,411	
2017 Parks Bond Capital	Venues, Parks & Arts	Capital / Land Improvements	Ken Glowacki	471-1137-452.42-01		\$ 500,000	Appropriate the remaining amount of 2017 Parks Bond proceeds for Series I - Other Park Improvements. In 2018, \$1,750,000 was budgeted, but only a portion was spent To be used for park restrooms improvements.
2015 Parks Bond Capital	Venues, Parks & Arts	Capital / Building Improvements	Ken Glowacki	751-1101-452.42-02		\$ 415,500	Appropriate the remaining amount of 2015 Parks Bond proceeds. \$270,000 committed to Charles Black Center renovation. Remainder to be used towards MYSB Parks & Trails.
						\$ 6,032,911	



**City of South Bend, Indiana**  
**March 2019 Additional Appropriation Requests - Civil City Funds**  
*(increase or decrease in total fund expenditures)*  
**February 27, 2019**

Common Council Approved XX/XX/19 - Bill No. XX-XX

Fund Name	Department Name	Account Name	Fiscal Officer/ Contact Name	Account Number	Project Number	Budget Increase/ (Decrease)	Justification
<b>Administrative Items</b>							
Stuebker-Oliver Revitalization	Dept of Community Investment	Services / Other Professional Services	Beth Leonard	209-1403-460.31-06	14J027	\$ 3,469	Reappropriate funds, 2018 purchase order #219135 closed in error
Local Road & Street	Public Works/Engineering	Capital / Major Projects	Ron O'Connor	251-0608-431.42-96		\$ 160,000	In April 2018, the City received \$330,000 from INDOT for the purpose of downtown construction and maintenance on the local section of State Road 933. Only \$170,000 was spent in 2018. Requesting to appropriate remaining \$160,000.
Indiana River Rescue	Fire Department	Supplies / Other Operating Supplies	Renata Matousova	291-0904-422.22-24		\$ 24,945	Use \$24,945 grant received from the Firehouse Subs Foundation to purchase dry suits
Coveleski Bond Debt Svc Resv	Administration & Finance	Interfund Transfer Out	Amy Shirk	317-1001-460.50-02		\$ 2,518	Close Fund 317 now that Cove bonds are paid off. Transfer remaining cash to Fund 317.
County Option Income Tax	Administration & Finance	Services / Other Professional Services	Amy Shirk	404-0401-415.31-06		\$ 213,975	Disparity Study - Originally budgeted for \$275,000 in 2018, only \$61,025 was spent. Requesting additional appropriation to use the unspent amount.
Economic Develop Income Tax	Dept of Community Investment	Services / Tree Maintenance	Beth Leonard	408-1050-460.31-16		\$ 32,500	Reappropriate funds, 2018 purchase order closed in error
Major Moves Construction	Public Works/Engineering	Services / Building R&M	Ron O'Connor	412-0401-415.36-01		570,001	Project 115-143A - 2019 Main & Colfax Parking Structure Repairs BPW approved project in December 2018 and PO was requested in December 2018, using 2018 budget dollars. Need to reappropriate for 2019.
Major Moves Construction	Public Works/Engineering	Services / Other Professional Services	Ron O'Connor	412-0602-431.31-06		100,000	School Zone Flashing Beacons, 2018 budget of \$100,000 was never spent
						\$ 670,001	
						\$ 1,107,408	
						\$ 10,461,256	
				<b>Total Civil City</b>			

Filed in Clerk's Office  
**MAR 06 2019**  
 KAREEMAH FOWLER  
 CITY CLERK, SOUTH BEND, IN





1200N COUNTY-CITY BUILDING  
227 W. JEFFERSON BLVD.  
SOUTH BEND, INDIANA 46601-1830

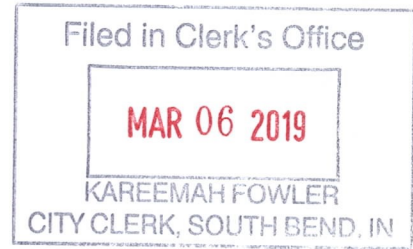


PHONE 574/ 235-9217  
FAX 574/ 235-9928

CITY OF SOUTH BEND PETE BUTTIGIEG, MAYOR  
**DEPARTMENT OF ADMINISTRATION AND FINANCE**

March 6, 2019

Mr. Tim Scott, President  
City of South Bend Common Council  
227 W. Jefferson Boulevard, 4<sup>th</sup> Floor  
South Bend, Indiana 46601



RE: March 2019 Appropriation Ordinance – Enterprise Funds

Dear President Scott,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2019, we plan to propose adjustments during four time periods—March, June, October and December.

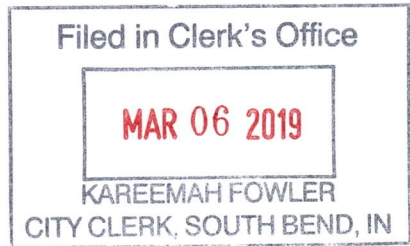
Based on our budget review, we are submitting the enclosed additional appropriation ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1<sup>st</sup> reading on March 11, 2019 with 2<sup>nd</sup> reading, public hearing and 3<sup>rd</sup> reading scheduled for March 25, 2019.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

Daniel T. Parker  
City Controller



**BILL NO. 09-19**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND ENTERPRISE OPERATIONS IN 2019 OF \$200,000 FROM CONSOLIDATED BUILDING FUND (#600), \$1,715,669 FROM WATER WORKS DEBT SERVICE (#625), AND (\$600,000) FROM STORM SEWER FUND (#667).**

**STATEMENT OF PURPOSE AND INTENT**

The Common Council passed the City's 2019 operating and capital budgets in 2018 (Ordinance #10616-18 passed on October 8, 2018), which included expenditures for various City enterprise operations. It is now necessary to appropriate additional funds for operational expenditures necessary for the City to effect provision of services to its citizens which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2019 and set apart within the following designated funds for operational expenses as follows:

<b>FUND</b>	<u><b>Amount</b></u>
Consolidated Building Fund (#600)	\$200,000
Water Works Debt Service (#625)	1,715,669
Storm Sewer Fund (#667)	<u>(600,000)</u>
<b>TOTAL</b>	<u><b>\$1,315,669</b></u>

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

\_\_\_\_\_  
Tim Scott, Council President  
South Bend Common Council

Attest:

\_\_\_\_\_  
Kareemah N. Fowler, City Clerk  
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock \_\_\_\_ . m.

---

Kareemah N. Fowler, City Clerk  
Office of the City Clerk

Approved and signed by me on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_ o'clock \_\_\_\_ .m.

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Pete Buttigieg, Mayor  
City of South Bend, Indiana



**City of South Bend, Indiana**  
**March 2019 Additional Appropriation Requests - Enterprise Funds**  
*(increase or decrease in total fund expenditures)*  
**February 27, 2019**

Common Council Approved XX/XX/19 - Bill No. XX-XX

Fund Name	Department Name	Account Name	Fiscal Officer/ Contact Name	Account Number	Project Number	Budget Increase/ (Decrease)	Justification
<b>Unanticipated Expenses</b>							
Consolidated Building Fund	Code Enforce	Services / Demolition & Clearance	Ron O'Connor	600-1201-415.39-82		\$ 200,000	Additional \$200,000 for cleanup of former Drewry's Brewery. Spend down from reserves.
						<b>\$ 200,000</b>	
<b>Administrative Items</b>							
Water Works Debt Service	Water Works	Services / Debt Service Principal	Roxanne Lawson	625-0640-471.38-01	DS-025	380,000	Debt payment made in January 2019 instead of December 2018 for 2012
Water Works Debt Service	Water Works	Services / Debt Service Interest	Roxanne Lawson	625-0640-472.38-02	DS-025	20,050	Water Works Revenue Bonds (Refunding 2002)
Water Works Debt Service	Water Works	Services / Debt Service Principal	Roxanne Lawson	625-0640-471.38-01	DS-068	21,617	Debt payment made in January 2019 instead of December 2018 for 2009
Water Works Debt Service	Water Works	Services / Debt Service Interest	Roxanne Lawson	625-0640-472.38-02	DS-068	5,252	Water Works Improvements Bonds - State Revolving Fund
Water Works Debt Service	Water Works	Services / Debt Service Principal	Roxanne Lawson	625-0640-471.38-01	DS-069	250,000	Debt payment made in January 2019 instead of December 2018 for 2009
Water Works Debt Service	Water Works	Services / Debt Service Interest	Roxanne Lawson	625-0640-472.38-02	DS-069	113,981	Water Works Improvements Bonds, Series B
Water Works Debt Service	Water Works	Services / Debt Service Principal	Roxanne Lawson	625-0640-471.38-01	DS-099	360,000	Debt payment made in January 2019 instead of December 2018 for 2012
Water Works Debt Service	Water Works	Services / Debt Service Interest	Roxanne Lawson	625-0640-472.38-02	DS-099	101,344	Water Works Revenue Bond
Water Works Debt Service	Water Works	Services / Debt Service Principal	Roxanne Lawson	625-0640-471.38-01	DS-156	420,000	Debt payment made in January 2019 instead of December 2018 for 2016
Water Works Debt Service	Water Works	Services / Debt Service Interest	Roxanne Lawson	625-0640-472.38-02	DS-156	43,425	Water Works Refunding Bonds
						<b>\$ 1,715,669</b>	
Storm Sewer Fund	Public Works	Services / Other Professional Services	Ron O'Connor	667-0621-792.31-06		(100,000)	Reduce expenditure budget due to delay of collection of Storm Water Fees
Storm Sewer Fund	Public Works	Capital / Sewer Improvements	Ron O'Connor	667-0621-792.42-04		(500,000)	Storm Water Fees revenue will start to be collected in June 2019.
						<b>\$ (600,000)</b>	
						<b>\$ 1,115,669</b>	
<b>Total Enterprise</b>						<b>\$ 1,315,669</b>	

Filed in Clerk's Office  
**MAR 06 2019**  
 KAREEMAH FOWLER  
 CITY CLERK, SOUTH BEND, IN

**BILL NO. 19-04 PRESIDENT TIM  
SCOTT (DISTRICT 1)**



AREA PLAN COMMISSION OF ST. JOSEPH COUNTY, IN

LAWRENCE P. MAGLIOZZI  
EXECUTIVE DIRECTOR

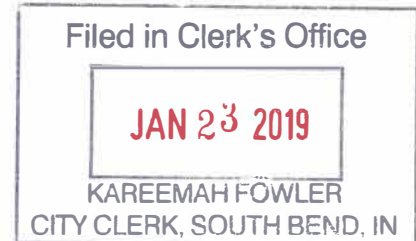
Angela M. Smith  
Deputy Director

227 W. JEFFERSON BLVD., ROOM 1140 COUNTY-CITY BUILDING, SOUTH BEND, INDIANA 46601 (574) 233-9371

January 22, 2019

Honorable Common Council  
4<sup>th</sup> Floor, County-City Building  
South Bend, IN 46601

RE: 1119 Lincolnway West  
Special Exception Use



Dear Council Members:

Enclosed is a Resolution for the proposed Special Exception Use. Please include the attached Resolution on the Council agenda for unfinished business at your January 28<sup>th</sup>, 2019 Council meeting, and set it for public hearing at your February 25<sup>th</sup>, 2019 Council meeting. The petition is tentatively scheduled for public hearing at the February 13<sup>th</sup>, 2019 Area Board of Zoning Appeals meeting. The recommendation of the Area Board of Zoning Appeals will be forwarded to your office by noon on February 15<sup>th</sup>, 2019.

If you have any questions, please feel free to contact our office.

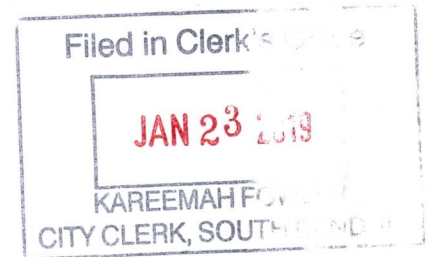
Sincerely,

A handwritten signature in black ink, appearing to read "Jordan Wyatt".

Jordan Wyatt  
Planner

CC: Bob Palmer

**BILL NO. 19-04**  
**RESOLUTION NO. \_\_\_\_\_**



A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE AREA BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 1119 LINCOLNWAY WEST

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**WHEREAS**, Indiana Code Section 36-7-4-918.6, requires the Common Council to give notice pursuant to Indiana Code Section 5-14-1.5-5, of its intention to consider Petitions from the Board of Zoning Appeals for approval or disapproval; and

**WHEREAS**, the Common Council must take action within sixty (60) days after the Board of Zoning Appeals makes its recommendation to the Council; and

**WHEREAS**, the Common Council is required to make a determination in writing on such requests pursuant to Indiana Code Section 36-7-4-918.4; and

**WHEREAS**, the Area Board of Zoning Appeals has made a recommendation, pursuant to applicable state law.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA** as follows:

**SECTION I.** The Common Council has provided notice of the hearing on the Petition from the Area Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

1119 LINCOLNWAY WEST

In order to permit a car wash.

**SECTION II.** Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Area Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

**SECTION III.** The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;
2. The proposed use will not injure or adversely affect the use of the adjacent area of property values therein;

3. The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive plan;

**SECTION IV.** Approval is subject to the Petitioner complying with the reasonable conditions established by the Area Board of Zoning Appeals which are on file in the office of the City Clerk.

**SECTION V.** The Resolution shall be in full force and effect from and after its adoption by the Common Council and approval by the Mayor.

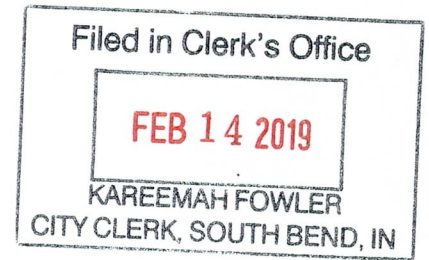
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Tim Scott, Council President  
South Bend Common Council



# AREA BOARD OF ZONING APPEALS

1140 County-City Building  
227 W. Jefferson Boulevard  
South Bend, IN 46601  
www.sjclndiana.com  
Phone - 574-235-9571 - Fax - 574-235-9813



Thursday, February 14, 2019

Common Council  
227 W. Jefferson Boulevard  
South Bend, IN 46601

RE: The petition of EL-AMMORI WADAD seeking a Special Exception Use for a Car Wash in the LB Local Business District (South Bend) for property located at 1119 LINCOLN WAY W, City of South Bend

Dear Council Members:

I hereby Certify that the above referenced ordinance of EL-AMMORI WADAD was legally advertised on January 31, 2019 and that the Area Board of Zoning Appeals at its public hearing on February 13, 2019 took the following action:

Upon a motion by Kathy Schuth, being seconded by Jack Young and unanimously carried, a petition by EL-AMMORI WADAD seeking a Special Exception Use for a Car Wash for property located at 1119 LINCOLN WAY W, City of South Bend, was sent to the Council with a favorable recommendation, and will issue written Findings of Fact.

The deliberations of the Area Board of Zoning Appeals and points considered in arriving at the above decision are shown in the minutes of the public hearing, and will be forwarded to you at a later date to be made a part of this report.

Sincerely,

A handwritten signature in black ink that reads "L. P. Magliozzi".

Lawrence P. Magliozzi, Executive Director

Attachment

CC: EL-AMMORI WADAD  
Barbara Griley  
Terrell Jones





MEMORANDUM

DATE: January 30, 2019  
FROM: Jordan Wyatt, Planner  
SUBJECT: February 13, 2019 Area Board of Zoning Appeals Hearing

Special Exception / Special Use

*A special exception use / special use may only be granted upon making a written determination and adopting appropriate Findings of Fact, based upon the evidence presented at a public hearing, that:*

- (1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;*
- (2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein;*
- (3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;*
- (4) The proposed use is compatible with the recommendations of the Comprehensive Plan.*

**6. Petition of El-Ammori Wadad**

Based on information available prior to the public hearing, the staff recommends the Special Exception Use be sent to the Common Council with a favorable recommendation subject to the following written commitment: No vehicles may be stored onsite overnight unless located within the building.

- (1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare.*  
Locating the proposed use along a major corridor and within an existing building should not be injurious to the public health, safety, or general welfare of the community.
- (2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein.*  
Utilizing the existing building for the proposed use should not negatively affect the use or value of the adjacent property values.
- (3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein.*  
The proposed use is consistent with the character of the LB Local Business District.
- (4) The proposed use is compatible with the recommendations of the Comprehensive Plan.*  
The proposed use is consistent with the City Plan, South Bend Comprehensive Plan (November 2006): Objective ED 1.2: Encourage reuse of abandoned and underutilized land and structures.