



# City of South Bend Common Council

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## NEWS RELEASE

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At Large

John Voorde  
At Large

Karen White  
At Large

**Subject:** Council Seeking Citizen Members for Boards & Commissions  
**Date:** Friday, February 15, 2019  
**From:** Council President, Tim Scott  
**Contact:** 574-538-1936

## South Bend Common Council Seeking Citizen Members to Serve on Boards and Commissions

The South Bend Common Council is seeking applications from interested and dedicated individuals who wish to volunteer their time and talents to serve as citizen members on the following boards and commissions:

- Animal Care and Control Commission (2)
- Civic Center Board of Commissioners (1)
- MBE/WBE Utilization Board (2)
- Historic Preservation Commission (1)
- South Bend Redevelopment Commission (2)
- Urban Enterprise Association (3)
- Transpo Board of Directors (1)

Specific requirements to serve as a citizen member for each board and commission:

- Animal Care and Control Commission- two members to each serve three-year terms. One member must be a licensed veterinarian.
- Civic Center Board of Commissioners- one member to serve a three-year term.
- MBE/WBE- two members to each serve two-year terms.
- Historic Preservation Commission- one member (Republican), to serve a three-year term.
- South Bend Redevelopment Commission- two members to each serve one-year terms.
- UEA- two residents of the UEA Zone (one from each political party) and one business representative from the UEA Zone, to each serve a four-year term.
- Transpo Board of Directors- one member to serve the remainder of a four-year term that expires on December 31, 2020.

Requirements for citizen members set forth by the *SB Municipal Code* Section 2-58:

- Be available to attend meetings on a regular basis
- Be interested in the subject matter and/or have background on committee's topics
- Complete an application form by visiting [southbendin.gov/bcapp](http://southbendin.gov/bcapp) or in person in the City Clerk's Office on the 4<sup>th</sup> Floor of the County-City Building in South Bend no later than March 1, 2019.

Council members will interview and select qualified individuals to serve. Persons selected to serve as citizen members will be sworn in by the City Clerk with the oath being kept on file with that Office. The City Clerk will also maintain copies of all applications submitted by individuals not selected in the event that a vacancy occurs throughout the year (informational only, not disclosable to the public).

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