

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
January 17, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of January 3, January 8, and January 15, 2019

**2. OPENING OF BIDS**

- A. Liberty Tower Exterior Renovations – Project No. 118-086R
  - 1. Funding: RWDA TIF (324.1050.460.42.02)
- B. Three Twenty at the Cascade – Composite Wall Panels – Project No. 118-074C
  - 1. Funding: REDA TIF (429.1050.460.42.03)

**3. OPENING OF QUOTATIONS**

- A. Century Center Exterior Signage – Project No. 118-035B
  - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- B. Bendix Theater Lift – Project No. 118-036C
  - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. Century Center Storage Mezzanine – Project No. 118-036E
  - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

**4. OPENING OF PROPOSALS**

- A. INDOT School Zone Flashing Beacon Assemblies – Project No. 117-075R
  - 1. Funding: INDOT/Major Moves (412.0602.431.42.03)

**5. AWARD BIDS AND APPROVE CONTRACTS**

- A. Venues, Parks and Arts Restroom Remodeling – Project No. 118-043R
  - 1. Company: Michiana Contracting, Inc.
  - 2. Amount: \$490,000; Base Bid plus all Alternates
  - 3. Funding: Parks Bond I (471.1138.452.42.01)
- B. Venues, Parks and Arts 2019 Chemical Supply
  - 1. Company:
    - a) Harrell's LLC
      - (1) Item Nos. 5-7,17, 18, 21, 25, 27, 30, 32-34, 38, 41-43, 45, 48, 50-56, 58, 59, 61-64, 66, 70, 72, 73, 75, 77, 81, 82
    - b) Site One Landscape Supply
      - (1) Item Nos. 1-4, 8-16, 19, 20, 22-24, 26, 28, 31, 35-37, 39, 40, 44, 46, 47, 49, 57, 60, 65, 67-69, 71, 74, 76, 78-80
    - c) Spear Corporation
      - (1) Item Nos. 83, 84, 85
  - 2. Amount: Unit Prices
  - 3. Funding: Various VPA Maintenance Accounts

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**6. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Ziker Sample Street Building Restroom Remodel – Project No. 117-123A
  - 1. Company: Premier I Construction
  - 2. Amount: \$45,976
  - 3. Funding: RWDA TIF (324.1050.460.42.02)

**7. CHANGE ORDERS**

- A. Howard Park Redevelopment and St. Louis Blvd. Improvements – Project No. 117-047B
  - 1. Company: Larson Danielson Construction Co., Inc.
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$147,758.58
  - 4. Percent of Increase: .79%
  - 5. Total Percent of Change: (4.91%)
  - 6. Revised Contract Amount: \$17,894,326.58
  - 7. Funding: Park Bond/RETIF/Regional Cities & Cumulative Capital (452.1101.452.02/03, 429.1050.460.42.02, 201.111.452.42.01, 407.1101.452.42.01)
- B. Fire Station No. 9 – Project No. 116-012
  - 1. Company: Ziolkowski Construction, Inc.
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$8,219
  - 4. Percent of Increase: 0.22%
  - 5. Total Percent of Change: 0.42%
  - 6. Revised Contract Amount: \$3,667,859
  - 7. Funding: 2018 Fire Station No. 9 Capital (451.0901.422.42.02)
- C. Erskine Clubhouse Renovation – Project No. 116-108
  - 1. Company: Ziolkowski Construction, Inc.
    - a) Change Order No.: 6
      - (1) Increase Amount: \$62,958
      - (2) Percent of Increase: 6.81%
      - (3) Total Percent of Change: 8.84%
      - (4) Revised Contract Amount: \$987,142
    - b) Change Order No.: 7
      - (1) Increase Amount: \$2,984
      - (2) Percent of Increase: 0.3%
      - (3) Total Percent of Change: 9.16%
      - (4) Revised Contract Amount: \$990,126
  - 2. Funding: VPA Maintenance Fund (201.1101.452.39.89)
- D. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R

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1. Company: The Robert Henry Corporation
2. Change Order No.: 4
3. Increase Amount: \$1,490
4. Percent of Increase: 0.38%
5. Total Percent of Change: 17.86%
6. Revised Contract Amount: \$389,380
7. Funding: Park Bond Series I (471.1138.452.42.01)

**8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Navarre Street Milling and Asphalt Overlay – Project No. 117-128
  1. Company: Walsh & Kelly, Inc.
  2. Change Order No.: 1 (Final)
  3. Increase Amount: \$7,000; Additional One-Hundred Ninety-Five (195) Days
  4. Percent of Increase: 16.47%
  5. Final Contract Amount: \$49,503.50
  6. Revised Completion Date: December 12, 2018
  7. Funding: LRSA/Street Maintenance (251.0608.431.36.10)
- B. Ravina Park-Bowman Creek Stabilization – Project No. 117-073A
  1. Company: Williams Creek Management Corporation
  2. Change Order No.: 3 (Final)
  3. Decrease Amount: (\$3,125.30)
  4. Percent of Decrease: (1.25%)
  5. Total Percent of Change: (9.41%)
  6. Final Contract Amount: \$246,143.70
  7. Funding: Special LOIT/Major Projects (257.0608.431.42.96)
- C. 2018 Street Paving – Project No. 118-070
  1. Company: Rieth-Riley Construction Co., Inc.
  2. Change Order No.: 1 (Final)
  3. Decrease Amount: (\$18,628.65)
  4. Percent of Decrease: (3.11%)
  5. Final Contract Amount: \$580,293.44
  6. Funding: Building and Street Maintenance (202.0607.431.36.01)
- D. 100 Wayne Street Plaza and Streetscape – Project No. 116-047R
  1. Company: Premium Concrete Services, Inc.
  2. Change Order No.: 2 (Final)
  3. Increase Amount: \$10,558
  4. Percent of Increase: 4.11%
  5. Total Percent of Change: 19.37%
  6. Final Contract Amount: \$267,518
  7. Funding: RWDA TIF (324.1050.460.42.03)

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- E. Marriott Hotel Site Development at Hall of Fame, Phase 3 – Divisions A & B – Project No. 117-064
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 2 (Final)
  - 3. Decrease Amount: (\$12,007.82)
  - 4. Percent of Decrease: (5.14%)
  - 5. Total Percent of Change: (2.79%)
  - 6. Final Contract Amount: \$221,830.64
  - 7. Funding: RWDA TIF (324.1050.460.42.03)
- F. Marriott Hotel Site Development at Hall of Fame, Phase 3 – Division C – Project No. 117-064
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 1 (Final)
  - 3. Decrease Amount: (\$5,138.16)
  - 4. Percent of Decrease: (1.17%)
  - 5. Final Contract Amount: \$433,573.16
  - 6. Funding: RWDA TIF (324.1050.460.42.03)

**9. PROJECT COMPLETION AFFIDAVITS**

- A. 2018 Tree Planting – Project No. 118-048B
  - 1. Company: Douglas Landscape, Inc.
  - 2. Final Contract Amount: \$10,152
  - 3. Funding: MVH (202.0619.431.31.06)
- B. College and Sunnymede Ave. Traffic Calming Solar Radar Speed Display Signs – Project No. 117-113A
  - 1. Company: Pemberton Davis Electric, Inc.
  - 2. Final Contract Amount: \$25,420
  - 3. Funding: LRSA (251.0608.431.42.96)
- C. Downtown Cross Street Improvements – Project No. 117-041A
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Final Contract Amount: \$1,753,886.17
  - 3. Funding: LRSA (251.0608.431.23.02)
- D. Hibberd Plaza Improvements – Project No. 117-063R
  - 1. Company: R. Yoder Construction, Inc.
  - 2. Final Contract Amount: \$479,998.27
  - 3. Funding: RWDA TIF (324.1050.460.42.01)

**10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. 2019 Trucking of Belt-Pressed Biosolids for Land Application

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- 1. Funding: Utilities, Organic Resources, Contractual Services Other (641.0631.793.63.35)
- B. Mishawaka Avenue Traffic Signals at Fire Station No. 9 – Project No. 117-120A
  - 1. Title Sheet
  - 2. Funding: LRSA Traffic Signal Maintenance (251.0608.431.36.67)
- C. Venues, Parks and Arts Signage and Wayfinding
  - 1. Funding: Various (Funded from Individual Project Funds)

**11. RESOLUTIONS**

- A. No. 02-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Equipment from Utilities Department
- B. No. 03-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
  - 1. Description: Retired Police Officer Barry Mead's Handgun

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Fixed Cost Agreement – United States Department of the Interior
  - 1. Description: Annual Joint Funding Agreement for Water Level Measurement and Analysis
  - 2. Amount: \$3,000 (City Contribution)
  - 3. Funding: Water Works Operations (620.0640.658.31.35)
- B. Support Services Quote – Kronos Incorporated
  - 1. Description: Renewal of Annual Hardware Maintenance for Twenty-Nine (29) Kronos Timeclocks
  - 2. Amount: \$13,058.98
  - 3. Funding: IT Operating (279.0672.415.36.04)
- C. Professional Services Agreement – Neil Mihalich
  - 1. Description: Lead Protection Program Manager for IHCD Lead Testing
  - 2. Amount: \$58,581
  - 3. Funding: CDBG State Grant Fund (210.1007.460.31.06)
- D. QPA Software Renewal – CDW Government
  - 1. Description: Annual Renewal of Adobe Licensing
  - 2. Amount: \$32,565.64
  - 3. Funding: IT Operating (279.0672.415.36.04)
- E. Supplemental and Amended Easement and Right of Way – Indiana Michigan Power Company
  - 1. Description: Electrical Line Easement Restrictions on Organic Resources Property
  - 2. Amount: \$3,500; Paid to City

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- F. Bid Contract Extension – Industrial Door of Northern Indiana
  - 1. Description: Repair and Installation of Overhead Doors for All City Departments, Spec AJ
  - 2. Amount: Hourly Rates; Extend Current Pricing through 2020
  - 3. Funding: Various Departments Operating Budget
- G. Statement of Work – Crowe Horwath LLP
  - 1. Description: Coordinate, Input and Review all Compliance Forms for Annual Tax Abatement Report
  - 2. Amount: \$25,000
  - 3. Funding: DCI Administration (211.1001.460.31.06)
- H. Special Purchase
  - 1. Description: Purchase of One (1) Undercover Vehicle for the Police ATF Task Force
  - 2. Amount: \$29,498.75 (Less Trade In Vehicle of \$7,000 for Total \$22,498.75)
  - 3. Funding: Police Federal Drug Equipment/Motor Vehicles (299.0801.421.43.02)
- I. Lease Renewal – Shein Realty LLC
  - 1. Description: One (1) Year Renewal of ATF Disarm Task Force Shared Space Lease with Police Department
  - 2. Amount: \$10,795; Reimbursed by ATF
  - 3. Funding: Police Continuing Education (220.0801.421.39.89)
- J. Module and Licensing Agreement – myStaffingPro
  - 1. Description: Implementation of Self Service Export Module for Applicant Tracking System
  - 2. Amount: \$2,400; One (1) Time Fee of \$1,500 plus \$75/Month
  - 3. Funding: IT Professional Services/Operations (279.0672.415.31.06/36.04)
- K. Software Agreement Amendment – Kronos, Inc.
  - 1. Description: Development of Human Resources Pay Status Change Interface
  - 2. Amount: \$6,400; Forty (40) Hours at Rate of \$160/Hour
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- L. First Amendment to Professional Services Agreement – ACM Engineering and Environmental Services
  - 1. Description: Additional Lead and Asbestos Testing for Erskine Clubhouse Renovation
  - 2. Amount: \$489; New Total \$4,139
  - 3. Funding: Golf Operations
- M. Amendment No. 1 to Professional Services Agreement – Lochmueller Group, Inc.
  - 1. Description: Design Services and Bid Document Preparation for Leeper Park Improvement Project
  - 2. Amount: \$257,119

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- 3. Funding: RWDA TIF (452.1101.452.31.02)
- N. QPA Purchase – Gametime, Inc.
  - 1. Description: Playground Equipment for 2019 Parks Upgrade Program
  - 2. Amount: \$370,378.63
  - 3. Funding: Park Bond Series I (471.1137.452.42.01)
- O. Professional Services Agreement – Certstaffix Training
  - 1. Description: Train Under-Skilled Workers for Pathways On-Demand Program
  - 2. Amount: \$2,150
  - 3. Funding: EDIT (404.1001.460.39.30)
- P. Statement of Work – Ivy Tech Community College
  - 1. Description: Train Under-Skilled Workers for Pathways On Demand Program
  - 2. Amount: \$21,000
  - 3. Funding: EDIT (404.1001.460.39.30)
- Q. Subordination, Non-Disturbance and Attornment Agreement – First Financial Bank and Catalyst 2, LLC
  - 1. Description: SNDA for Lease at Catalyst 2 for Tech Resource Center

**13. STREET VACATION**

- A. Applicant: Lori Kay Gesto
  - 1. Location: Portion of Dubail Street running from Olive Street West to termination at Wabash Street
  - 2. Purpose: Additional Driveway
  - 3. See Engineering Comment

**14. TRAFFIC CONTROL DEVICES**

- A. New Installation – Stop Sign
  - 1. Location: Westbound Hillsdale Road at Caroline Street
  - 2. All criteria has been met

**15. MODIFICATION OF INDUSTRIAL WASTEWATER DISCHARGE PERMITS**

- A. Company: St. Joseph Energy Center
  - 1. Location: 54745 Walnut Road

**16. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Windstream KDL, LLC; Approved effective December 15, 2018
  - 2. Walls by Walls, Inc.; Approved effective December 21, 2018
- B. Excavation Bonds
  - 1. Windstream KDL, LLC; Approved effective December 15, 2018
- C. Occupancy Bonds

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1. American Waste Systems, Inc.; Released effective December 19, 2018

17. CLAIMS

18. PRIVILEGE OF THE FLOOR

19. ADJOURNMENT

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**