



**SOUTH BEND BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
DECEMBER 17, 2018**

**MEETING TIME: 5:00 PM**

**MEETING LOCATION: O'BRIEN CENTER BOARDROOM, 321 E. WALTER STREET,  
SOUTH BEND, IN 46614**

- I. Call to Order – President Mark Neal
- II. Approval of the minutes of the last regular meeting of the Board held on October 23, 2018.
- III. Consent Agenda Approval:
  1. October Financial Statements
  2. Use of Parks
    - a. St. Nick 6 (Run/Walk) | East Bank Trail | December 1
    - b. Menorah Installation and Celebration | John Hunt Plaza | December 2
- IV. Interviewing of Interested Citizens
- V. Reports by Organizations
  - a. Potawatomi Zoo – Marcy Dean
- VI. Unfinished Business
  1. O'Brien Fitness Center Equipment Purchase
  2. 2019 Park Board Meeting Schedule
  3. Park View Atrium Office Plaza Shared Use Parking Agreement
  4. VPA Memorial & Dedication Policy
  5. Public Request for Modification to the City Cemetery Policy
- VII. New Business
  1. EAC 2019 Nominations & 2018 Recognitions
  2. Park Use Application Form
  3. Award Howard Park Café Operator RFQ
  4. Burkhart Digital Billboard Agreement
- VIII. Report by Director of Golf Operations Tony Stearns
- IX. Business by Executive Director Aaron Perri
- X. Adjournment

**Notice**

For Hearing and Sight Impaired Persons  
Auxiliary aid or other services are available on request at no charge.  
Please give reasonable advance request when possible.

