

considered agent of the proposer in delivering the bid. The City will not be responsible for late deliveries.

Send or Deliver SEALED Proposals, clearly labeled "FSO RFQ RESPONSE", to:

The City of South Bend, Indiana
Venues Parks & Arts
c/o Eva Ennis
321 E. Walter Street
South Bend, Indiana 46614

Withdrawal of Proposals:

Any proposal may be withdrawn at any time prior to the delivery deadline for proposal acceptance, provided that a request is in writing, executed by proposer or a duly authorized representative and filed with BPC. Oral, fax, or telephonic request to withdraw any proposal shall not be accepted. Withdrawal of a proposal shall not prejudice the right of a proposer to file a new proposal. Proposals may not be withdrawn after the time fixed as the deadline for receiving proposals.

Receipt of Proposals:

All sealed proposals will be opened and "NAME OF PROPOSED OPERATION" will be read into the record at the Board of Park Commissioners hearing on October 22, 2018, 5:00 PM at 321 East Walter Street, South Bend, IN 46614. Proposers, their authorized agents, and the public are invited to be present. After opening, the proposals will be assigned to an internal committee for review and evaluation.

Right to Reject Proposals:

BPC reserves the right to reject any and all proposals for any reason, including but not limited to, failure to adhere to the proposed requirements or deadlines, or inaccuracy of any information supplied within a proposal.

Addenda:

VPA may modify the RFQ by issuance of a written Addendum to all parties who have downloaded the RFQ package through the City of South Bend's webpage. Any modifications or answers to submitted questions will be uploaded to the same webpage as the original RFQ package and also emailed to all registered RFQ holders.

Waiver of Requirements:

BPC reserves the right to waive any RFQ requirements, if it deems it to be in the best interests of the City of South Bend. Additionally, this RFQ may be modified at any time by the issuance of an Addenda.