

City of South Bend, Indiana
2018 Budget Calendar – Public Meeting Schedule
August 17, 2017

Date	Time	Responsible	Action Item
May 15, 2017	6:00 p.m.	Council, A/F, City Clerk, Department Heads	2018 Public Budget Forum Ivy Tech Community College Café
July 8, 2017	9:00 – noon	A/F, Mayor’s Office	Offsite Budget Meeting. Neighborhood Resources Connections/South Bend Heritage
August 16, 2017	5:00 p.m.	Mayor, Common Council, Clerk, A/F, Department Heads & Fiscal Officers	2018 City-Wide Budget Overview
August 16, 2017	5:30 p.m.	A/F, Mayor, Legal Dept., Public Works, Common Council	Budget Hearing – Session No. 1: Mayor’s Office (101-0101) Legal Department (101-0501) Public Works <ul style="list-style-type: none"> • PW – GIS (101-0602) • PW – Bldg. Maint (101-0602) • PW – Engineering (101-0602) • PW – Env. Services (641) • PW – LRSA Fund (251) • PW – Solid Waste (610, 611) • PW – Organic Res. (641-0631) • PW – Project Releaf (655) • PW – Sustain. Office (222-0616) • PW – MVH/Streets (202) • PW – Sewers (641-0621) • PW – Sewer Insurance (640) • PW – T&L (202) • PW – Water Works (620) • PW – Major Moves (412)
August 28, 2017	7:00 p.m.	Mayor, Common Council, Clerk, A/F, Legal	First Reading on 2018 City budget & 2018 Transpo budget
August 21, 2017	5:00 p.m.	A/F, DCI, Common Council	Budget Hearing – Session No. 2: Dept of Community Investment (6:00 p.m.) <ul style="list-style-type: none"> • DCI – Planning (211) • DCI – Neigh. Engage. (211) • DCI – Business Dev. (211) • DCI – ED Resources (211) • DCI – Loss Recovery (227) • Redevelopment Budgets (information only) Public Works (continued)
August 23, 2017	5:00 p.m.	A/F, Department of Venues, Parks and Art, Art Museum, Studebaker Museum, Common Council	Budget Hearing – Session No. 3: <ul style="list-style-type: none"> • Morris PAC (101-0404) • Palais Royale (101-0405) • Century Center (670, 671, 672) • Studebaker National Museum (404-0409-453-39-30) • South Bend Museum of Art (404-0408-453-39-30) • Parks – GF Admin (201-1100) • Parks – GF Maintenance (201-1101) • Parks – GF Golf (201-1102) • Parks – GF Recreation (201-1103) • Parks – GF Zoo (201-1104)

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			<ul style="list-style-type: none"> • Parks – GF Greenhouse (201-1106) • Parks – GF Graffiti (201-1108) • Parks – Recreation Fund (203) • Parks – Coveleski Capital (401) • Parks – Zoo Endowment (403) • Parks – Nonreverting Capital (405) • Parks – City Cemetery (730)
August 30, 2017	5:00 p.m.	A/F, City Clerk, Council, Police, TRANSP0	Budget Hearing – Session No. 4: <ul style="list-style-type: none"> • Transpo Police Department <ul style="list-style-type: none"> • Police – Administration (101-0801) • Police – Uniform Div.(101-0801) • Police – Investigative (101-0801) • Police – Community Relations Division (101-0801) • Police – Prof. Standards (101-0801) • Police – Risk Manage. (101-0801) • Police – Pension Fund (702) • Police – PS LOIT (249-805) • Board of Safety (101-0103) • Other Police Funds
September 6, 2017	5:00 p.m.	A/F, City Clerk, Fire Department, Code Enforcement, Animal Control, Common Council	Budget Hearing – Session No. 5: Code Enforcement/Animal Control <ul style="list-style-type: none"> • Code – Administrative (600-1201) • Code – Animal Control (600-1207) • Code – Unsafe Building (219) • Code – Landlord Registration (221) Fire Department <ul style="list-style-type: none"> • Fire – Administrative (101-0901) • Fire – EMS Capital (287) • Fire – EMS (288) • Fire – Inspection Bur (101-0901) • Fire – Instruction Bur (101-0901) • Fire – Pension Fund (701) • Fire – PS LOIT (249-0905) • Fire Pension (701)
September 13, 2017	5:00 p.m.	A/F, Building Department, City Clerk, Common Council	Budget Hearing – Session No. 6: <ul style="list-style-type: none"> • Building Department (600-1306) Administration <ul style="list-style-type: none"> • A/F – Finance (101-0401) • A/F – Insurance (711) • A/F – HR (101-0401) • A/F – Human Rights (101-1008, 258) • A/F – Safety/Risk (226) • A/F – COIT Fund (404) • A/F – EDIT Fund (408) • A/F – HOF Debt Service (313) • A/F – Central Serv. (222) Innovation/Technology <ul style="list-style-type: none"> • Innovation/Technology (404-0672) • 311 Call Center (279)
September 14, 2017	5:00 p.m.	A/F	Submission of Form 3 Budget notice in Gateway (last day 10/12/17 or 10 days before public hearing)

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September 14, 2017	9:30 a.m.	DCI, Redevelopment Commission	Redevelopment Commission sets public hearing for October 12, 2017
September 18, 2017	5:00 P.M.	Mayor, Clerk, Council, A/F	Public Input Session
September 25, 2017	7:00 p.m.	Mayor, Clerk, Council, A/F	First reading of 2018 Mayor, Clerk, Council, non-bargaining and bargaining salary ordinances
September 25, 2017	7:00 p.m.	Mayor, Council, A/F, Department Heads, Transpo, Fiscal Officers	Public hearings on 2018 City and Transpo budgets (public hearing deadline is 10/22/17)
October 4, 2017	5:30 p.m.	Mayor's Office, A/F, City Clerk, Common Council, Various Departments	Budget Hearing – Session No. 7 <ul style="list-style-type: none"> • Clerk – Administrative (101-0201) • Clerk – OVB (101-0201) • Common Council (101-0301) Innovation/Technology <ul style="list-style-type: none"> • Innovation/Technology (404-0672) • 311 Call Center (279) Other Budget Clean Up
October 9, 2017	7:00 p.m.	Mayor, Council, A/F, City Clerk, Department Heads, Transpo & Fiscal Officers	Adoption of 2018 City and Transpo budgets (deadline 11/1/17)
October 9, 2017	7:00 p.m.	Mayor, Council, City Clerk, A/F, Legal, Departments	Adoption of 2018 Mayor, Clerk, Council, bargaining and non-bargaining salary ordinances (deadline 11/1/17)
October 12, 2017	9:30 a.m.	Redevelopment Commission, DCI	Public hearing and adoption of 2018 Redevelopment budgets
October 16, 2017	5:00 p.m.	Council, City Clerk, A/F, various depts.	Budget Hearing – Session No. 8 – final budget items (if needed)
October 23, 2017	7:00 p.m.	Mayor, Council, A/F, City Clerk, Department Heads & Fiscal Officers	Backup Date for Adoption of 2018 Civil City budgets & Salary Ordinances (if needed)
November 1, 2017	--	--	Deadline to adopt budgets, rates, levies and salary ordinances
November 3, 2017	5:00 p.m.	A/F	Deadline to enter 2018 budget into Gateway program and file adopted budget with the County Auditor (two days after adoption)